

Agenda

Rangiora-Ashley Community Board

Wednesday 13 November 2024

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams

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AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 NOVEMBER 2024 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD

BUSINESS

PAGES

1. APOLOGIES

2. CONFLICTS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 October 2024

9-14

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 October 2024.

3.2. Matters Arising (From Minutes)

3.3. Notes of the Rangiora-Ashley Community Board Workshop – 9 October 2024

15-17

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board Workshop, held on 9 October 2024.

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Approval of Design for 309 High Street Car Park – Dominic Mansbridge (Project Engineer) and Gina Maxwell (Project Support Coordinator)

18-28

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230919145813.
- (b) **Endorses** the Scheme Plan for the proposed car park at 309 High Street (Trim no. 241024185526)
- (c) **Notes** that the design allows for a total of 57 additional off-road parking spaces (including three mobility parks)
- (d) **Notes** that the design retains 16 existing off-road parking spaces (including one mobility park) within 303 High Street (the existing car-park behind the Town Hall)
- (e) **Notes** that the design allows for one additional on-road mobility parking space on High Street, outside the Town Hall.
- (f) **Notes** that to utilise the existing right of way easement to Church Street would result in a reduction of four parking spaces, and as such the recommended design does not seek to utilise this easement.
- (g) **Notes** that due to District Plan car park requirements, the additional width available due to existing vehicle access ways, did not result in additional parking capacity. These areas are proposed to be developed into a functional space for gathering, cycle parking, and refuse collection.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (h) **Approves** the Scheme Plan for the proposed car park at 309 High Street (as per Trim no. 241024185526)
- (i) **Approves** the establishment of an additional mobility parking space on High Street, outside the Rangiora Town Hall
- (j) **Notes** the existing mobility parking, and P5 parking spaces on High Street outside the Town Hall will remain as is.
- (k) **Notes** that the existing mobility parking within the existing Town Hall car park (accessed off King Street) will remain following the completion of the car park redevelopment.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

- (l) **Approves** the establishment of a 180-minute time restriction to all car parks within the extent of the "Town Hall Car Park" (Trim no. 241024185526).
- (m) **Notes** that a 180-minute time restriction is considered appropriate to ensure that movie goers attending movies of a longer duration will not be fined for overstaying.
- (n) **Notes** the existing P5 parking spaces on High Street outside the Town Hall will remain as is.
- (o) **Notes** that the existing mobility parking, and the proposed additional mobility parking on High Street outside the Town Hall will remain unrestricted.

6.2. **East Belt New Footpath – Approval to Install No-Stopping Restrictions and Approval for Small Portions of Hedge Removal at MainPower Oval – Srinath Srinivasan (Project Engineer) and Joanne McBride (Roading and Transport Manager)**

29-40

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240912156263.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the installation of 64.50m no-stopping restrictions outside 164 East Belt, Rangiora.
- (c) **Approves** the partial removal of the hedge along the boundary of MainPower Oval, at the locations shown in Trim No. 240913156962.
- (d) **Notes** that the partial removal of the hedge is required to allow for the installation of the proposed footpath behind the buildings at MainPower Oval.
- (e) **Notes** that where the hedge is to be removed, bollards will be installed to prevent vehicle access into MainPower Oval.
- (f) **Notes** that the installation of the parking restrictions outside No. 164 East Belt is the result of the narrow road width in this portion of East Belt, where there is insufficient width to accommodate on-road parking.
- (g) **Notes** that the Greenspaces Team have been involved in the development of the alignment through Mainpower Oval and are supportive of the partial removal of the hedge as required.

6.3. **Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund– Thea Kunkel (Governance Team Leader)**

41-66

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240930167111.

- (b) **Approves** a grant of \$..... to the North Loburn Home and School Committee towards the purchase of seeds, compost and other supplies for the Garden to Table and Paddock to Plate programmes.

OR

- (c) **Declines** a grant to the North Loburn Home and School Committee.

- (d) **Approves** a grant of \$..... to the North Canterbury BMX Club Inc. towards asphaltting along the finish line of the BMX track.

OR

- (e) **Declines** a grant to the North Canterbury BMX Club Inc.

- 6.4. **Appointment of Rangiora-Ashley Community Board Representative to the Southbrook Sports Club– Thea Kunkel (Governance Team Leader)** 67-68

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241030188187.
- (b) **Approves** the appointment of Board Member as the Board representative and liaison person to the Southbrook Sports Club from 14 November 2024 to 10 October 2025 being the end of the term.

- 6.5. **Ratification of submission to the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn – Thea Kunkel (Governance Team Leader)** 69-81

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241030188282.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council and Environment Canterbury on the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn (Trim: 241009175043).

7. CORRESPONDENCE

- 7.1. **Long Term Plan Response Letter**

82-85

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the Long Term Plan Response Letter (Trim No. 240216022707).

8. CHAIRPERSON'S REPORT

- 8.1. **Chair's Diary for October 2024**

86

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (b) **Receives** report No. 241104191096.

9. MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 2 October 2024.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 14 October 2024.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 October 2024.**
- 9.4. **Council Meeting Schedule from January to October 2025 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.**
- 9.5. **Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.**

- 9.6. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Oxford-Ohoka Community Board 2 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards
- 9.7. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Woodend-Sefton Community Board 14 October 2024 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards
- 9.8. Amendment to Standing Orders – Report to Council Meeting 15 October 2024 – Circulates to all Boards.
- 9.9. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 15 October 2024 – Circulates to all Boards
- 9.10. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Kaiapoi-Tuahiwi Community Board 21 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Oxford-Ohoka Community Boards

Public Excluded

- 9.11. West Eyreton UV Treatments Upgrades Additional Budget – Report to Council Meeting 1 October 2024 – Circulates to Oxford-Ohoka and Rangiora-Ashley Community Board

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.10.
- (b) **Receives** the separately circulated public excluded information in Item 9.11.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
- 2. *Hard copies of the public excluded items were circulated to members separately.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members is included in the agenda.

11. CONSULTATION PROJECTS

11.1. **Solutions to Waste**

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.2. **Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

12. BOARD FUNDING UPDATE

12.1. **Board Discretionary Grant**

Balance as at 31 October 2024: \$11,535.

12.2. **General Landscaping Fund**

Balance as at 31 October 2024: \$28,646 not allocated.

13. **MEDIA ITEMS**

14. **QUESTIONS UNDER STANDING ORDERS**

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 December 2024.

Workshop

- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 9 OCTOBER 2024, AT 7 PM.

PRESENT

J Gerard (Chairperson), K Barnett, I Campbell, J Goldsworthy L McClure, J Ward and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), T Kunkel (Governance Team Leader), S Clark (Team Leader Environmental Compliance), N Thenuwara-Acharige (Policy Analyst), H Downie (Strategy and Centres Team Leader) and E Stubbs (Governance Support Officer).

One member of the public was present.

1. APOLOGIES

Moved: J Gerard

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** and sustains apologies for leave of absence from R Brine, M Clarke, M Fleming, B McLaren and S Wilkinson.

CARRIED

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 11 September 2024

Moved: P Williams

Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting held on 11 September 2024.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising.

3.3. Notes of the Rangiora-Ashley Community Board Workshop – 11 September 2024

Moved: K Barnett

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 11 September 2024.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. 2025 Rangiora-Ashley Community Board's Meeting Schedule – T Kunkel (Governance Team Leader)

T Kunkel briefly introduced the report, which confirmed the meeting schedule for 2025. She noted that the last Board meeting would be held on 10 September 2025; however, the last day of official duties for elected members would be Friday, 10 October 2024. The 2025 Local Government Elections would be held 11 October 2025.

Moved: K Barnett

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240906152340.
- (b) **Resolves** to hold Community Board meetings in the Council Chambers, Rangiora Service Centre, commencing on Wednesdays at 7.00pm, on the following dates:
 - 12 February 2025
 - 12 March 2025
 - 9 April 2025
 - 14 May 2025
 - 11 June 2025
 - 9 July 2025
 - 13 August 2025
 - 10 September 2025

CARRIED

6.2. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – T Kunkel (Governance Team Leader)

T Kunkel spoke to the report, noting that the Board considered 28 applications during the 2023/24 financial year, of which 25 were approved and three declined. Staff had some concerns regarding the number of outstanding Accountability Forms and suggested that firmer guidelines could be considered when revisiting grant criteria for the 2025/26 financial year.

The Board agreed that stricter guidelines should be considered to ensure accountability of public funding.

K Barnett commented that some projects undertaken by community groups may require long-term fundraising, and it may, therefore, be a while before they could provide Accountability Forms. T Kunkel noted that this would be taken into consideration, and groups may be requested to provide an update on long-term projects.

J Gerard noted the correspondence received from the North Canterbury Pony Club thanking the Board for supporting the Springston Trophy, held in Rangiora from 4 to 6 October 2024. The event hosted at the Rangiora Showground was well attended and successful.

Moved: I Campbell

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240826143031.
- (b) **Notes** that of the \$18,726 allocated to the Board for the 2023/24 financial year, \$15,869 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$2,857 was returned to the Council unspent.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

J Gerard commented that the Board was responsible for distributing public funds and, therefore, needed assurance that organisations and groups were held accountable.

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for September 2024

Moved: J Gerard

Seconded: K Barnet

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241003170395.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 September 2024.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 9 September 2024.
- 9.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 16 September 2024.
- 9.4. Submission on the Draft Setting of Speed Limits Rule 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.5. Submission on Making it Easier to Build Granny Flats – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.6. Request Approval to Undertake a Special Consultative Procedure for Riverside Road and Inglis Road Deal Extension and Targeted Rate – Report to Council Meeting 3 September 2024 – Circulates to the Rangiora-Ashley Community Board.
- 9.7. Subdivision Contribution Programme for 2024/25 and Approval of Ellis Road Seal Extension – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.8. Environment Canterbury Representation Review – Report to Council Meeting 3 September 2024 – Circulates to all Boards.

- 9.9. Review of the Briefing and Workshop Policy – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.10. Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.11. Annual Report on Dog Control 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.12. Annual Report to the Alcohol Regulatory and Licensing Authority 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.13. Libraries Update to 5 September 2024 – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.
- 9.14. Aquatics September 2024 Report – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.

Moved: L McClure

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items.9.1 to 9.14.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

J Goldsworthy

- Attended the Emergency Management Conference - There seemed to be two to three definitions of 'natural hazard', which complicated the understanding of emergency situations. There were dire consequences related to the inability to secure insurance for properties and infrastructure located in areas considered to be natural hazard zones.

L McClure

- Attended the Market in the Park held on 6 October 2024.
- Attended Health Advisory Group meeting.
 - Interviews for an independent Chairperson were scheduled for next week.
 - Emphasis on empowering people to solve minor health issues themselves rather than accessing the Emergency Department or doctors.
 - 'Man-up' Workshop with engaging speakers to be held at the MainPower Stadium on 23 October.
 - Scenario planning for AF8 was underway.
 - People should be encouraged to use Healthline, which was based in New Zealand, for remote assistance, rather than the Telehub app, which was offshore.
 - Consideration was being given to how to assist four to five-year-olds now starting school with difficult behaviours.

J Ward

- Advised she would be chairing the Utilities and Roding Committee from November 2024.
- Attended:
 - Promotion Association meetings – Associations were looking at priorities with reduced funding.
 - Annual Plan meetings to consider next year's budget and focus.
 - Airfield Advisory Group Meeting
 - Parking Strategy meeting.

- Bernie Power Tea to acknowledge his commitment to the Waimakariri community.
- Citizenship ceremony.

K Barnett

- Attended:
 - Rangiora Promotions Harry Potter Quiz.
 - Big Brother Big Sister road show, which showcased a number of talented performers.
 - Woodend Spring Flower Show.
 - Last Wednesday Club networking event for local businesses.
- Assisted with the Board's submission of the Whiterock Landfill application.

I Campbell

- Assisted with the Board's submission of the Whiterock Landfill application.
- Had been approached with a request to install a seat for Florence West in the Loburn Domain and had referred the matter to the Council's Greenspace Team.
- Attended:
 - Springston Trophy event.
 - Loburn War Memorial to view progress.

P Williams

- Attended:
 - Town Centre Parking Management meeting.
 - Four Drainage Advisory Group meetings.
 - Property Portfolio group meeting.
 - Workshop on Solar Farms presented by a consultant.
 - Meeting regarding the quality of waterways. There was some dispute about whether the poor condition of the Cam River was due to the effect of ECan spray or saltwater intrusion. A further meeting was to be held.

11. CONSULTATION PROJECTS

11.1. Fencing Moorcroft Reserve

<https://letstalk.waimakariri.govt.nz/fencing-moorcroft-reserve>

The consultation closed on Sunday, 6 October 2024.

11.2. Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.3. Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

The Board noted the Consultation Projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 30 September 2024: \$11,535.

12.2. General Landscaping Fund

Balance as at 30 September 2024: \$28,646.

The Board noted the Board Funding updates.

13. MEDIA ITEMS

Nil

14. QUESTIONS UNDER STANDING ORDERS

Nil

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday, 13 November 2024.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.23PM.

CONFIRMED

Chairperson

Date

NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 9 OCTOBER 2024, AT 7.25 PM.

PRESENT

J Gerard (Chairperson), K Barnett, I Campbell, J Goldsworthy L McClure, J Ward and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), T Kunkel (Governance Team Leader), S Clark (Team Leader Environmental Compliance), N Thenuwara-Acharige (Policy Analyst), H Downie (Strategy and Centres Team Leader) and E Stubbs (Governance Support Officer).

One member of the public was present.

APOLOGIES

Moved: J Gerard

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** and sustains apologies for leave of absence from R Brine, M Clarke, M Fleming, B McLaren and S Wilkinson.

CARRIED

1. **Proposed Animal Control Bylaw** – N Thenuwara (Policy Analyst) and S Clark (Environmental Services Team Leader)

Presentation – Trim 241010175426

Key Points:

- The potential Keeping of Animals Bylaw did not relate to dogs, as the Council already had a Dog Control Bylaw.
- From 2018 to mid-2024, the Council received 1,597 complaints regarding animal issues. The majority of these were related to animals wandering on public and private property, and there was a control in place for that — the Impounding Act 1955.
- The Council was required to address noise complaints from animals (particularly roosters), farm animals kept in Residential zones and issues related to cats.
- Other councils used Animal Control bylaws to assist in this area.

Questions/ Issues/ Observations:

- Where did the information that half of the cat predators in the Ashley-Rakahuri River ecosystem were domestic come from?

The information was received from the Ashley-Rakahuri Rivercare Group, which used trail cameras. As such, this was secondary data collected from the public. Staff were still in the initial investigation stage, and the group's findings were not verified. It was acknowledged that it would be difficult to provide a breakdown of the origins of predator cats.

- Could Residential zones be clarified? For example, did they include rural residential properties or residential properties adjacent to rural zones?

It was agreed that consideration would have to be given to the different categories of residential areas, including the more rural areas such as Oxford, which had rural activities adjacent to the town.

- Why were animal noises not covered by Noise Control?

The Dog Control Act controlled the barking of dogs, which did not cover any other animals.

- With respect to the number of complaints had they been grouped, or did they represent multiple complaints on the same issue?

There some adjustments had been made. Multiple complaints regarding the same issue on the same day were classed as one complaint. However, complaints a week apart regarding the same issue were treated as separate incidents. It needed to be noted that if staff could resolve issues after the first complaint (with the assistance of a bylaw), then repeat incidents could find a resolution and would not turn into multiple complaints.

- Did the Council use noise meters to ascertain the level of animal noise?
Yes, the Council had trialled Sound level meters, which could record for a week at a time.
- It was agreed that it would be difficult to enforce legislation around cats. Hence, the proposed Animal Control Bylaw did not include cats.
- There was general agreement that public consultation on the need for regulation around the Keeping of Animals should be undertaken.

2. **Rangiora Town Centre Parking Management Plan Project** – H Downie (Strategy and Centres Team Leader)

Presentation – Trim 241007172838

Key Points:

- Staff provided a recap of the project's progress, including feedback from stakeholders thus far and key messages from the Inquiry by Design session.
- Modelling for parking demand in 2040 showed a need for an additional 150-200 parks in Rangiora
- An overview of next steps was provided.

Questions/ Issues/ Observations:

- Had tourism, in particular campervan parking, been considered, and if not, was it worth considering?
Campervan parking had not specifically been considered around Rangiora; however, there was the new Motorhome Association Caravan Park at Kaiapoi. In Rangiora, there had not been a huge demand; however, it may be because there was little provision. That feedback would be added to considerations. It was noted that the campervans were catered for at the Rangiora RSA, which had power points available.
- Comment that paid parking was not favoured. Free parking was an incentive for shoppers to come out to Rangiora from Christchurch.
- Suggestion that paid parking would scare potential businesses away from operating in Rangiora and that mentioning the potential for paid parking in consultation material should be avoided for that reason.
- Staff who work in central Rangiora should not park in the immediate town centre. If staff parked further away, there would be more room for shoppers.
- Council staff seemed to be the worst offenders for parking in central Rangiora, and there should be incentives for staff to park further away.
- Surprise at how the reconfiguration of the Blake Street Carpark could provide more parking with better use of space.
- There should be improved signage so those not familiar with Rangiora were better directed to parking.
- There did not appear to be any appetite for a parking building. Access to the main street for parking and shopping was important for a rural town.
- Could options such as one-hour free parking followed by paid parking be trialled first?

- 180-minute parking may not be an option at certain businesses such as hairdressers or the movies.
- Rangiora was not just a rural town, and there was a need to look ahead to ensure future parking needs would be met.
- How was the Parking Management Plan tie in with the Rangiora Town Centre Strategy? For example, attractive corridors for motorists walking from a parking area to the town centre would make that option more appealing.
- Comment that parking was not a problem on the weekend. While there may not be parking on High Street, there was parking available immediately adjacent.
- Had a shuttle service been considered?

It was not believed there would be good take up for a shuttle service.

3. Members Forum

- T Kunkel to circulate options for the Board end of year dinner and requested members provide feedback.

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 8.24PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: BAC-03-123-01 / 241004171746

REPORT TO: RANGIORA ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 November 2024

AUTHOR(S): Dominic Mansbridge – Project Engineer
Gina Maxwell – Project Support Coordinator

SUBJECT: Approval of Design for 309 High Street Car Park Design

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval of the scheme design for the 309 High Street Car Park, to allow staff to progress to the detailed design phase of the project (see Attachment i).
- 1.2. The proposed car park design meets all medium-term requirements outlined in the Proposed District Plan, including specific dimensions for aisle widths and parking space sizes. To enhance user manoeuvrability, an additional 200mm has been added to the width of each parking space beyond the minimum requirements.
- 1.3. Staff have consulted with the operators of the Town Hall, as well as the neighbouring property owners and the Rangiora Borough School prior to finalising the scheme design.

Attachments:

- i. Scheme Plan for 309 High Street (Trim no. 241024185526).

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 230919145813.
- (b) **Endorses** the Scheme Plan for the proposed car park at 309 High Street (Trim no. 241024185526)
- (c) **Notes** that the design allows for a total of 57 additional off-road parking spaces (including three mobility parks)
- (d) **Notes** that the design retains 16 existing off-road parking spaces (including one mobility park) within 303 High Street (the existing car-park behind the Town Hall)
- (e) **Notes** that the design allows for one additional on-road mobility parking space on High Street, outside the Town Hall.
- (f) **Notes** that to utilise the existing right of way easement to Church Street would result in a reduction of four parking spaces, and as such the recommended design does not seek to utilise this easement.

- (g) **Notes** that due to District Plan car park requirements, the additional width available due to existing vehicle access ways, did not result in additional parking capacity. These areas are proposed to be developed into a functional space for gathering, cycle parking, and refuse collection.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (h) **Approves** the Scheme Plan for the proposed car park at 309 High Street (as per Trim no. 241024185526)
- (i) **Approves** the establishment of an additional mobility parking space on High Street, outside the Rangiora Town Hall
- (j) **Notes** the existing mobility parking, and P5 parking spaces on High Street outside the Town Hall will remain as is.
- (k) **Notes** that the existing mobility parking within the existing Town Hall car park (accessed off King Street) will remain following the completion of the car park redevelopment.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

- (l) **Approves** the establishment of a 180-minute time restriction to all car parks within the extent of the "Town Hall Car Park" (Trim no. 241024185526).
- (m) **Notes** that a 180-minute time restriction is considered appropriate to ensure that movie goers attending movies of a longer duration will not be fined for overstaying.
- (n) **Notes** the existing P5 parking spaces on High Street outside the Town Hall will remain as is.
- (o) **Notes** that the existing mobility parking, and the proposed additional mobility parking on High Street outside the Town Hall will remain unrestricted.

3. BACKGROUND

- 3.1. The property is located at 309 High Street, Rangiora. It is the location of the abandoned Rangiora Police Station.
- 3.2. Council Purchased the property in May 2024 and staff are currently tendering a contract to demolish the building which closes on November 13, 2024, it is expected that this demolition work will be completed in early February 2025.
- 3.3. The construction of a new car park is intended to follow on directly from the demolition contract. The addition of parking for the Town Hall Cinemas helps encourage people to enjoy the Rangiora Town Centre, and ease parking demand for the rest of the town centre. Longer term the Council may utilise this land for another strategic purpose.

4. ISSUES AND OPTIONS

4.1. Entry and Exit Points

Staff have considered the existing vehicle entrances to both No. 303 High Street (Town Hall), and 309 High Street (former Police Station). Each property has a vehicle entrance off both King Street. While No. 309 High Street has two existing vehicle accesses on High Street, as well as an access off Church St. With the amalgamation of the car-parks, the design must consider the best use of vehicle entrances to the combined site.

- 4.1.1. The scheme design has been developed to make use of the existing entrance to the Town Hall Car Park on King Street. To facilitate the connection between the Town Hall Car Park and the new car park, the existing brick boundary wall will need to be demolished. Initially, Council staff considered using the current entrance off King Street to 309 High Street and completely realigning the parking layout to optimize space; however, this option was deemed impractical due to the presence of a Mainpower kiosk that would require relocation which was cost prohibitive. The proposed design does demolish the existing brick boundary wall however the purpose of this is to widen the aisle width without relocating the Mainpower kiosk.
- 4.1.2. The existing King Street entrance to No.309 High Street is retained within the proposed layout which will also allow for the rubbish skips from the Town Hall to be relocated to the South of site. Rubbish trucks will be able to enter the site for efficient bin collection without disrupting car park users, thereby enhancing public safety. This configuration is illustrated in Figure One below:

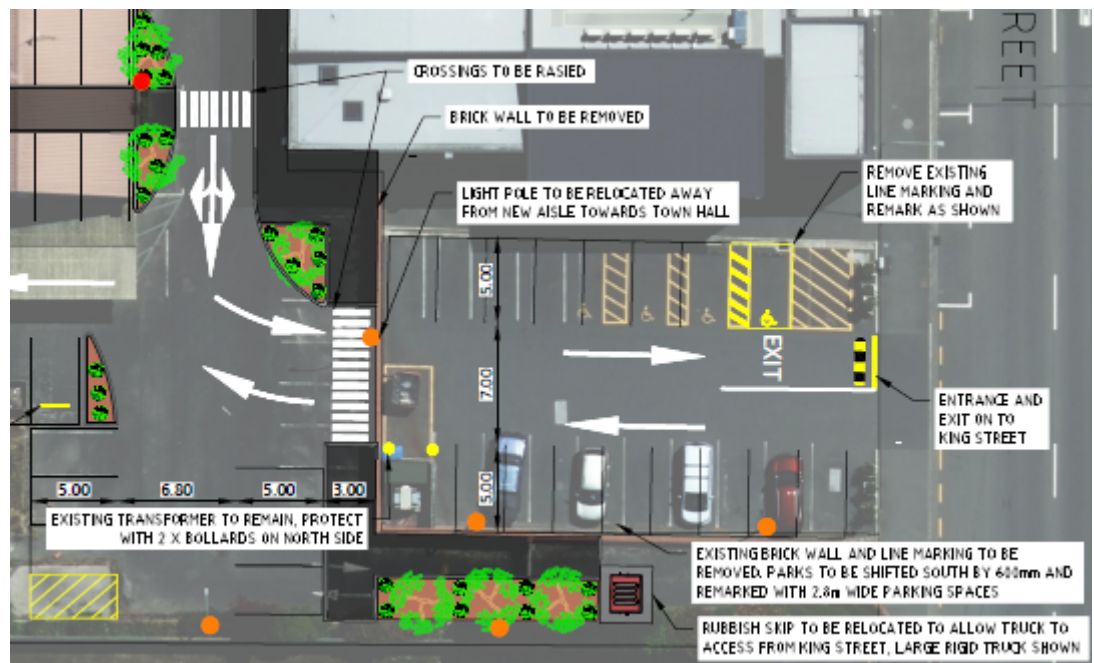


Figure 1 - Current and Proposed Entrances from King Street

- 4.1.3. The existing western entrance off High Street to the old police Station will be utilised giving the car park two entry and exit points. The scheme design proposes to remove the second (eastern) entrance to limit vehicle and pedestrian conflict points.
- 4.1.4. There is an existing right of way onto Church Street that Council Staff investigated utilising, however utilising this entrance would reduce the amount of car parks by four. The easement width of 3.6m is also only suitable for a single lane width (either entry or exit). Staff therefore propose that the car-park design does not include provision to utilise this easement.

The proposed Scheme Design therefore provides for two bi-directional car-park entrances. One on King Street, and one on High Street. A second King Street vehicle entrance is retained for the sole purpose of servicing the rubbish skips.

4.2. Parking Alignment and Angled Parks

Staff have considered the various options of parking configuration to maximise the number of parking spaces available. These options comply with the district plan requirements for stall depths, manoeuvring space, and allow for pedestrian walkways within the car park.

- 4.2.1. Before finalizing the scheme design with 90-degree parking, staff explored the possibility of 45-degree angled parking. However, the analysis indicated that the proposed 90-degree parking configuration would provide the most efficient use of space, resulting in an increase of four additional parking spaces over angle parking options.
- 4.2.2. Staff also considered redevelopment of the eastern High Street vehicle entrance to develop further car parking space. The width of the space available was insufficient to develop additional car parking space. Instead the scheme design proposes to develop this area into a gathering space, cycle parking, and an additional on-road parking space.

4.3. Parking and lane Widths

- 4.3.1. The design of aisle widths adheres to the guidelines set forth in AS/NZ 2890.1:2004 and the proposed District Plan. There are discrepancies between the two documents regarding the specified widths for parking spaces and aisle dimensions. The dimensions of the proposed car parks satisfy the requirements of both standards, aligning with the medium-term parking provisions outlined in the District Plan. Table A is from the proposed district plan. The relevant minimum requirements are highlighted.

Table 1 – Proposed District Plan Parking Requirements

| User type | Parking angle (degrees) | Manoeuvring area / Aisle width (m) | Stall width (m) ⁴ | Stall depth (m) ^{5 6 7} |
|--------------------------|-------------------------|--|------------------------------|------------------------------------|
| All Users | Parallel | 3.3 one way aisle 5.5 two way aisle | 2.5 | 5.0 unobstructed 6.1 obstructed |
| Long term ¹ | 30 | 3.5 | 2.1 | 5.0 |
| | 45 | 4.5 | 2.4 | 5.0 |
| | 60 | 5.6 | 2.4 | 5.0 |
| | 90 | 7.0 | 2.4 | 5.0 |
| Medium term ² | 30 | 3.4 | 2.3 | 5.0 |
| | 45 | 4.3 | 2.5 | 5.0 |
| | 60 | 5.3 | 2.5 | 5.0 |
| | 90 | 6.6 | 2.5 | 5.0 |
| Short term ³ | 30 | 3.9 | 2.5 | 5.0 |
| | 45 | 4.8 | 2.6 | 5.0 |
| | 60 | 5.8 | 2.6 | 5.0 |
| | 90 | 7.0 | 2.6 | 5.0 |
| Accessible | As above | As above | 3.6 | 5.0 |

1. Tenant, employee and commuter parking (generally all-day parking).
2. Medium-term town centre parking, sports facilities, entertainment centres, hotels, motels.
3. Short term town centre parking, shopping centres, supermarkets, hospitals and medical centres, activities involving drop off or collection of children or goods.
4. Stall width shall be increased by 300mm where a parking space abuts a permanent obstruction such as a wall, column or other permanent obstruction. Where there is such an obstruction on both sides of a parking space, the minimum stall width shall be increased by 600mm.
5. Stall depth may be reduced by the corresponding vehicle overhang length if a low kerb allows overhang, up to 600mm, but this overhang shall not encroach another parking space, path or landscaping.
6. Parking spaces (other than parallel) immediately adjacent to paths or landscaping shall include wheel stop barriers located at least 600mm from the path or landscaping to avoid or mitigate obstruction of paths or damage to landscaping by parked vehicles.
7. Different car parking space and manoeuvring area layouts are illustrated in Figure TRAN-5 below.

- 4.3.2. The minimum width for the proposed car parks is 2.7 meters, which exceeds the District Plan's minimum by 200 millimetres. Additionally, the minimum aisle width has been established at 6.6 meters, complying with the District Plan's specifications for medium-term parking. A comparison between the width within the new High Street Car Park and the widths of other car parks within the Rangiora CBD is shown on table two.

Table 2 - Comparison between New 309 High Street Car Park Dimensions and Other CBD Car Parks

| # | Location | Car Park Width Minimum (m) | Aisle Width Minimum (m) | Car Park Depth (m) |
|---|------------------------|-------------------------------|----------------------------|--------------------|
| | <i>309 High Street</i> | 2.7 | 6.6 | 5.0 |
| 1 | Artesian Bakery | 2.4 | 8.1 | 5.0 |
| 2 | Alfred Street Car Park | 2.4 | 6.1 | 5.0 |
| 3 | New World Car Park | 2.6 | 7.0 | 5.0 |



Figure 2 - Location of Car Parks shown in Table Two

4.3.3. The existing car-park at the rear of the Town Hall will be altered to increase the aisle width. This car park has an existing aisle width of 6.4 meters, which is 200 millimetres below the District Plan's minimum requirement. This will be widened as part of the new project to 7.0m

4.4. Accessibility Parks Findings

4.4.1. Council staff have observed (from conversations with the Town Hall Cinemas Operations Manager) that users of the current car park's accessibility spaces frequently walk around the building along King Street to access the Main Entrance on High Street. Although there is a rear entrance from the Town Hall Car Park, it is often overlooked by users. The proposed design aims to relocate the accessibility parking spaces closer to the Main Entrance of the Town Hall on High Street, enhancing convenience for all visitors.

4.5. Lighting

4.5.1. The lighting design is currently in progress and will be subject to approval of the scheme design. According to the proposed plan, eight new light poles will be necessary to comply with the lighting standard AS/NZS 1158. Council staff have engaged Power Jointing Limited to assess the existing light cabling on site, and it has been determined that approximately half of the current cabling can be reused.

- 4.6. There are three options available for the Rangiora Ashley Community Board;
- i. Approves the Scheme Design and recommend to the Utilities and Roothing Committee, and District Planning and Regulation Committee that they approve the recommendations of this report, to allow the project to be progressed to detailed design. This is the recommended option as the proposed Scheme Design takes into account the views of key stakeholders, and makes efficient use of the available space.
 - ii. Declines the recommendations within this report, and recommend to the Utilities and Roothing Committee and District Planning and Regulation Committee that they decline the recommendation of this report, and declines the 180-minute parking time restrictions and / or mobility parking changes. This is not the recommended option as the proposed time limit will allow Cinema goers to watch films with a longer run time while using the new car park without being ticketed.
 - iii. Declines the recommendations within this report, and recommend to the Utilities and Roothing Committee and District Planning and Regulation Committee that they decline the recommendation of this report and request staff re-design the entry and exit points of the car park to utilise the right of way onto Church Street. This is not the recommended option as although it allows an additional entry or exit point it will result in the reduction of four car parks.
- 4.7. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

The land was purchased from Te Ngāi Tūāhuriri, and they are aware of the reasons for purchase, and the development of the car park.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Town Hall Cinemas

Council Staff have been in contact with the Town Hall Cinemas who have specifically requested either 180 or 240-minute parking as this allows for cinema goers to enjoy longer films. They are supportive of the layout of the car park. Council Staff considered the 240-minute extended time limit but choose not to recommend it on the basis that it will encourage commuters to use the parking all day while only needing to move their vehicles once. Town Hall Cinemas are supportive of the 180 minute parking on the basis that this is revisited if it becomes an issue for cinema goers in future. There is a potential to issue parking permits to the cinema for longer parking times if required.

Rangiora Borough School

Rangiora Borough School are supportive of the design but have requested that the fencing on the boundary between 309 High Street and the school be a minimum of 2.4 metres high and not have any railings be exposed to discourage children from leaving the school and people from entering the school. This will be included in the detailed design.

321 High Street

The property owner at 321 High Street requested that the existing brick walls of the building which are constructed along the legal boundary remain as they currently are to allow for security. After initially investigating this Council Staff have found that this isn't possible due to the walls being concrete tilt slab with a brick veneer, alternatively the property owner has requested a thicker paling fence to be constructed along the boundary, this is to be incorporated into the detailed design.

Twine Antiques

Council Staff met with the owner of Twine Antiques who was supportive of the car park design.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

A News Story has been published on social media following the purchase of the property. A further news story will be published once the demolition of the former Police Station is complete.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

The Engineer's estimate for the physical works is \$315,000.00 and there is sufficient budget available within the Durham Street Land Purchase for Carparking Budget (102382.000.5135) for the recommended option.

The available budget versus the recommended option is summarized in Table 3

Table 3 - Financial Summary

| | |
|--|-----------------------|
| Project Budget (102382.000.5135) | \$1,499,045.00 |
| Project Delivery Fees Demolition | \$44,655.00 |
| Project Delivery Fees Carpark Construction | \$68,680.00 |
| Demolition Estimate | \$245,160.00 |
| Car Park Construction Estimate* | \$315,000.00 |
| Contingency - 20%** | \$112,032.00 |
| | |
| Total Remaining Budget | \$713,518.00 |

Construction Estimate includes allowance for lighting design and installation. *
Contingency based on 20% of demolition and car park estimate only**

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

The proposed design is completed as per the District Plan to ensure adequate manoeuvring space for vehicles. Furthermore, the design includes provision for pedestrian connectivity from the car park to the Town hall

Contractors engaged for the works will be required to be SiteWise registered and complete a Site Specific Safety Plan prior to commencing works on site.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act 2002

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Environmental

- Our communities are able to access and enjoy natural areas and public spaces. There are wide-ranging opportunities for people to enjoy the outdoors.
- The natural and built environment in which people live is clean, healthy and safe.

Economic

- There are sufficient and appropriate locations where businesses can set up in our District.
- Enterprises are supported and enabled to succeed.

Social

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.

7.4. Authorising Delegations

The Community Boards are responsible for considering any matters of interest or concern within their ward area and have the delegation to approve the Scheme Design.

The Utilities and Roading Committee have the delegation to approve the addition of a mobility parking space within High Street.

The District Planning and Regulation Committee have the delegation to approve time restrictions within the car park.



| REV | REVISION DETAILS | DRN | CHK | APP | DATE |
|-----|------------------|-----|-----|-----|------------|
| A | SCHEME DESIGN | DM | KS | GM | 10/09/2024 |

| | | | | |
|---------------|----|------------|--------------|-------------|
| SURVEYED | GP | 10/10/2024 | PROJECT No | PD002108 |
| DRAWN | DM | 09/09/2024 | CON No | CON202108 |
| DRAWING CHKD | KS | 10/09/2024 | SCALE (A3) | 1:325 |
| DESIGNED | DM | 07/08/2024 | DATUM ORIGIN | |
| DESIGNED CHKD | KS | 10/09/2024 | HORIZONTAL | NZTM GD2000 |
| APPROVED | GM | 30/10/2024 | VERTICAL | NZVD 2016 |



| | |
|---------|--------------------------|
| PROJECT | 309 HIGH STREET CAR PARK |
|---------|--------------------------|

| | |
|-------------|---------------|
| SHEET TITLE | SCHEME DESIGN |
|-------------|---------------|

| | |
|---|----------|
| FOR APPROVAL NOT FOR CONSTRUCTION | |
| DRAWING | 4487 |
| SHEET | REVISION |
| 1 | A |



LEGEND

| | |
|---------------------|--|
| FOOTPATH | |
| KERB AND CHANNEL | |
| GARDEN BED | |
| STREET TREE | |
| SMALL PLANTING | |
| EXISTING LIGHT POLE | |
| NEW LIGHT POLE | |
| WHEEL STOP | |
| SPEED CUSHION | |
| BOLLARD | |
| CYCLE STAND | |

| REV | REVISION DETAILS | DRN | CHK | APP | DATE |
|-----|------------------|-----|-----|-----|------------|
| A | SCHEME DESIGN | DM | KS | GM | 10/09/2024 |
| | | | | | |
| | | | | | |

| | | | | |
|---------------|----|------------|--------------|-------------|
| SURVEYED | GP | 10/10/2024 | PROJECT No | PD002108 |
| DRAWN | DM | 09/09/2024 | CON No | CON202108 |
| DRAWING CHKD | KS | 10/09/2024 | SCALE (A3) | 1:325 |
| DESIGNED | DM | 07/08/2024 | DATUM ORIGIN | |
| DESIGNED CHKD | KS | 10/09/2024 | HORIZONTAL | NZTM GD2000 |
| APPROVED | GM | 30/10/2024 | VERTICAL | NZVD 2016 |














PROJECT
309 HIGH STREET CAR PARK

SHEET TITLE
TRACKING CURVES

| | |
|----------------------|-------------|
| FOR APPROVAL | |
| NOT FOR CONSTRUCTION | |
| DRAWING | 4487 |
| SHEET | REVISION |
| 2 | A |

LEGEND

- FOOTPATH 
- KERB AND CHANNEL 
- GARDEN BED 
- STREET TREE 
- SMALL PLANTING 
- EXISTING LIGHT POLE 
- NEW LIGHT POLE 
- WHEEL STOP 
- SPEED CUSHION 
- BOLLARD 
- CYCLE STAND 



| REV | REVISION DETAILS | DRN | CHK | APP | DATE |
|-----|------------------|-----|-----|-----|------------|
| A | SCHEME DESIGN | DM | KS | GM | 10/09/2024 |
| | | | | | |
| | | | | | |

| | | | | |
|---------------|----|------------|--------------|-------------|
| SURVEYED | GP | 10/10/2024 | PROJECT No | PD002108 |
| DRAWN | DM | 09/09/2024 | CON No | CON202108 |
| DRAWING CHKD | KS | 10/09/2024 | SCALE (A3) | 1:325 |
| DESIGNED | DM | 07/08/2024 | DATUM ORIGIN | |
| DESIGNED CHKD | KS | 10/09/2024 | HORIZONTAL | NZTM GD2000 |
| APPROVED | GM | 30/10/2024 | VERTICAL | NZVD 2016 |



| | |
|---------|--------------------------|
| PROJECT | 309 HIGH STREET CAR PARK |
|---------|--------------------------|

| | |
|-------------|---------|
| SHEET TITLE | SIGNAGE |
|-------------|---------|

| | |
|---|----------|
| FOR APPROVAL NOT FOR CONSTRUCTION | |
| DRAWING | 4487 |
| SHEET | REVISION |
| 3 | A |

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: CON202372-02 / 240912156263


REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 November 2024

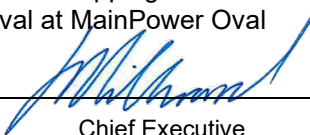
AUTHOR(S): Srinath Srinivasan – Project Engineer (PDU Civil)
Joanne McBride – Roading and Transportation Manager

SUBJECT: East Belt New Footpath - Approval to Install No Stopping Restrictions and Approval for Small Portions of Hedge Removal at MainPower Oval

ENDORSED BY:
(for Reports to Council, Committees or Boards)



 General Manager



 Chief Executive

1. SUMMARY

- 1.1 This report seeks a recommendation from the Rangiora-Ashley Community Board to the Utilities and Roading Committee for providing the following items associated with New Footpath Construction on East Belt, Rangiora.
- 1.1.1 To install no-stopping restrictions outside 164 East Belt, Rangiora.
- 1.1.2 To remove small portions of Hedge at MainPower Oval along East Belt to allow the construction of a 1.5m Wide Raised Gritted Footpath.
- 1.2 The new footpath is to be installed on the eastern side of East Belt, between No. 160, and Coldstream Road, and the scheme design of this path has previously been approved by the Utilities and Roading Committee in September 2023.
- 1.3 The project includes a section of kerb and channel outside No. 154 which is to be funded from two sources (the new Footpath Programme Budget and the Subdivision Contributions budget). A contribution has previously been taken as part of subdivision consent RC065457.
- 1.4 The road width of East Belt at No. 164 East Belt current narrows to 6.0m, where the on-street parking demand no longer exists. There is currently no formalised on-street parking in this area. There is adequate width between the property boundary and the road carriageway to install the proposed footpath, however parking cannot be accommodated in this area, and as such No Stopping is required to ensure vehicles do not park in this location.
- 1.5 The road corridor (alongside MainPower Oval Stadium) is too narrow to accommodate a footpath and maintain separation from the road and adjacent drainage swale. Therefore, the path at this location is to be constructed within the property of the MainPower Oval and requires portions of the existing hedge to be removed.
- 1.6 Hedge removal and working beneath the established trees within MainPower oval has been discussed with both the Councils Greenspace Team, and representatives of Canterbury Country Cricket.

Attachments:

- i. East Belt New Footpath - No Stopping Line Extent and Hedge Removal Extents (Report to RACB – (TRIM No. 240913156962)
- ii. Asplundh Assessment and Confirmation – (TRIM No. 241029186922)

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** report No. 240912156263.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (a) **Approves** the installation of 64.50m no-stopping restrictions outside 164 East Belt, Rangiora.
- (b) **Approves** the partial removal of the hedge along the boundary of MainPower Oval, at the locations shown in Trim No. 240913156962.
- (c) **Notes** that the partial removal of the hedge is required to allow for the installation of the proposed footpath behind the buildings at MainPower Oval.
- (d) **Notes** that where the hedge is to be removed, bollards will be installed to prevent vehicle access into MainPower Oval.
- (e) **Notes** that the installation of the parking restrictions outside No. 164 East Belt is the result of the narrow road width in this portion of East Belt, where there is insufficient width to accommodate on-road parking.
- (f) **Notes** that the Greenspaces Team have been involved in the development of the alignment through Mainpower Oval and are supportive of the partial removal of the hedge as required.

3. BACKGROUND

- 3.1 The programme for new footpaths was developed in conjunction with the former Transport Choices programme. The programme including scheme designs, was approved within Report No. 230829133357.
- 3.2 The report was presented on 19th September 2023 at the Utilities and Roading Committee meeting and indicated the likelihood for the requirement of No-Stopping lines at East Belt.
- 3.3 When the programme had its funding withdrawn, a Council Workshop indicated that two projects remained high priority. These sites were:
 - i. Lees Road (southern side). Williams Street to Bayliss Drive
 - ii. East Belt (eastern side). Coldstream Road to existing footpath
- 3.4 Staff have since proceeded with the detailed design of these sites and for the East Belt site have identified that the two aspects (installation of no stopping and hedge removal) require Board approvals to proceed.
- 3.5 Staff have met with representatives from both Greenspace, and Canterbury Country Cricket to discuss the proposed path alignment.
- 3.6 Greenspace raised concerns with the path being within the drip zone of the trees. To mitigate these concerns, the footpath is designed so that no excavation would be required during construction, by constructing the footpath above the existing surface. There are also

concerns regarding the tree health as a result of construction processes. Hence an assessment was carried out by Asplundh. A confirmation was received that the works as per the proposed methodology and in accordance with industry best practice can be completed without being detrimental to tree health and longevity.

- 3.7 Canterbury Country Cricket raised no concerns with the proposal and was supportive of removing the trees from behind the building. However, with the removal of the hedge, these trees do not require removal.
- 3.8 Removal of the hedge from behind the building will ensure inter-visibility between the path and the road for this portion of the proposed footpath that would otherwise be unsafe from a Crime Prevention Through Environmental Design (CPTED) perspective.

4. ISSUES AND OPTIONS

- 4.1. The Board have the following options available to them:

4.1.1. Option One:

Approve the recommendations of this report and authorise staff to proceed with the tendering of the physical works required to complete the footpath network on East Belt to connect to Coldstream Road. This option requires the installation of 64.50m of no-stopping to be marked on the pavement outside No. 164 East Belt, and also requires a portion of the hedge outside MainPower Oval to be removed and replaced with timber bollards. This is the recommended option.

4.1.2. Option Two

Decline the recommendations of this report and instruct staff to maintain the status quo for both the on-street parking, and the hedge. To achieve this, the road alignment will require significant realignment to relocate the carriageway to the western side of the road corridor. To ensure adequate safety for the footpath, the kerb and channel would also need to be extended along the full length of East Belt to Coldstream Road to address the drainage impacts of locating the footpath immediately against the existing edge of seal. This is not the recommended option as there is significant additional costs associated with option.

- 4.2. There are not implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.3. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report and Te Ngāi Tūāhuriri are generally supportive of the provision of footpaths in the district.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Staff have discussed the proposal with Canterbury Country Cricket, and their views have been included within Section 3 of this report.

All other impacted residents, and stakeholders including Rangiora High School have been informed of the works via a Project Information notice and no concerns were raised as a response.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

The wider community is likely to benefit from the improved footpath network because of these works. This is particularly the case for the East Belt footpath which has a high demand for recreations facilities, and this footpath link is currently a significant deficiency in the wider pedestrian network in this area. This deficiency has resulted in a number of service requests seeking a new path in this area.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are not financial implications of the decisions sought by this report.

The financial implications of the installation of no-stopping lines and hedge removal is included within the project costs and associated budget.

The Project Estimate, including professional fees is \$190,157.00

The available budget is shown within the table below:

| PJ Code | Description | Project Budget |
|--------------------|---|------------------|
| PJ 100361.000.5133 | Council Performed Works - Allocation to East Belt Kerb and Channel (in conjunction with new footpath) | \$60,000 |
| PJ 100746.000.5133 | New Footpaths* | \$155,000 |
| TOTAL | | \$215,000 |

**The New Footpath Budget of \$155,000 is the allocation to East Belt within PJ 100746.000.5133. The overall New Footpath Budget is \$364,000, with balance assigned to the proposed Lees Road footpath.*

This budget is included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts

By providing safe pedestrian connections, this encourages active modes (i.e. walking) between the High School and sporting venues, reducing dependency on vehicles and parking demand at the venues.

6.3. Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Removal of the hedge is required to ensure that the proposed footpath has inter-visibility with the road for the portion immediate behind the existing building as this portion of the path would otherwise be confined between a hedge and building.

Removal of the on-road parking will ensure that the footpath remains unobstructed for use until the road width is sufficiently wide enough to accommodate parked vehicles as per the Code of Practice.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Section 2 of the *Land Transport Rule: Traffic Control Devices 2004* requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices".

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social:

A place where everyone can have a sense of belonging...

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Environmental:

...that values and restores our environment...

- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- Our district transitions towards a reduced carbon and waste district.
- The natural and built environment in which people live is clean, healthy and safe.

Economic:

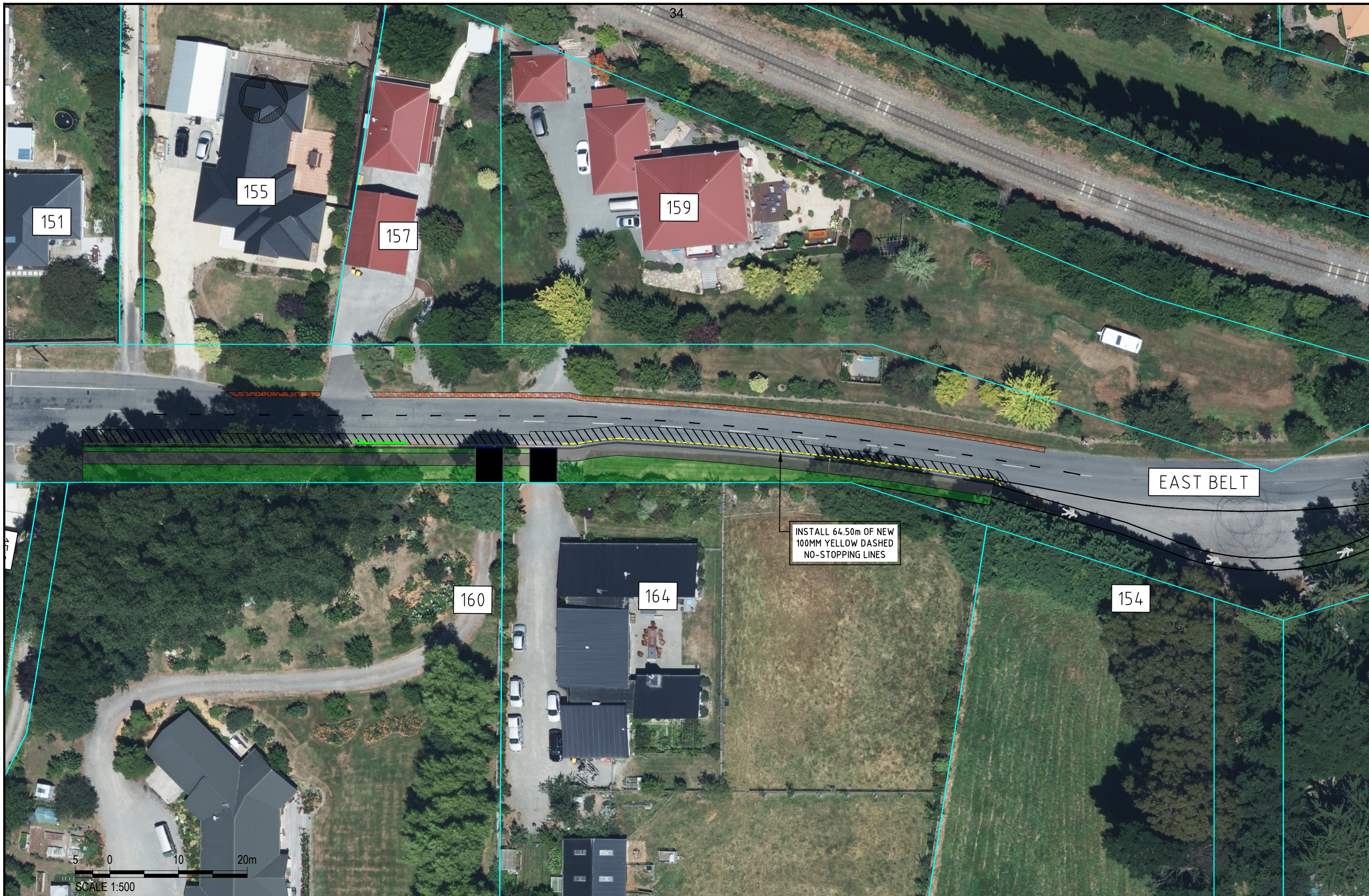
...and is supported by a resilient and innovative economy.

- Infrastructure and services are sustainable, resilient, and affordable.

7.4 Authorising Delegations

As per Section 3 of the Waimakariri District Council's *Delegations Manual*, the Rangiora-Ashley Community Board have the delegated authority to recommend the installation of no-stopping restrictions on roads within its ward area.

The Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic controls.



| REV | REVISION DETAILS | DRN | CHK | APP | DATE |
|-----|------------------|-----|-----|-----|------------|
| A | SCHEME DESIGN | SS | KS | --- | 19/09/2023 |
| B | TENDER ISSUE | SS | --- | --- | 21/11/2023 |
| | | | | | |
| | | | | | |

| | | | | |
|---------------|----|------------|--------------|-------------|
| SURVEYED | ES | 13/12/2023 | PROJECT No | PD001967 |
| DRAWN | SS | 12/07/2023 | CON No | CON202372 |
| DRAWING CHKD | KS | 19/09/2023 | SCALE (A3) | 1:500 |
| DESIGNED | SS | 21/11/2023 | DATUM ORIGIN | |
| DESIGNED CHKD | KS | 03/05/2024 | HORIZONTAL | NZTM GD2000 |
| APPROVED | JM | -/-/2020 | VERTICAL | NZVD 2016 |



| | |
|---------|----------------------------|
| PROJECT | NEW FOOTPATHS CONSTRUCTION |
|---------|----------------------------|

| | |
|-------------|--|
| SHEET TITLE | EAST BELT - RANGIORA KERB & CHANNEL SECTION LAYOUT |
|-------------|--|

| | |
|---|----------|
| FOR TENDER NOT FOR CONSTRUCTION | |
| DRAWING | 4400 |
| SHEET | REVISION |
| 01 | B |

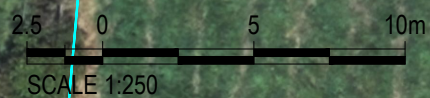


| LEGEND | |
|--------|--|
| | CONSTRUCT NEW 1.5M RAISED GRITTED FOOTPATH AS PER DETAIL-A |
| | RIP & REMAKE ROAD SHOULDER WITH TWO COAT 4/6 CHIP SEAL |
| | REMOVE HEDGE |
| | SUPPLY & PLACE TOPSOIL AND HYDROSEED TO RE-INSTATE BERM |

EAST BELT

REMOVE HEDGE

154



| REV | REVISION DETAILS | DRN | CHK | APP | DATE |
|-----|------------------|-----|-----|-----|------------|
| A | SCHEME DESIGN | SS | KS | --- | 19/09/2023 |
| B | TENDER ISSUE | SS | --- | --- | 21/11/2023 |
| | | | | | |
| | | | | | |

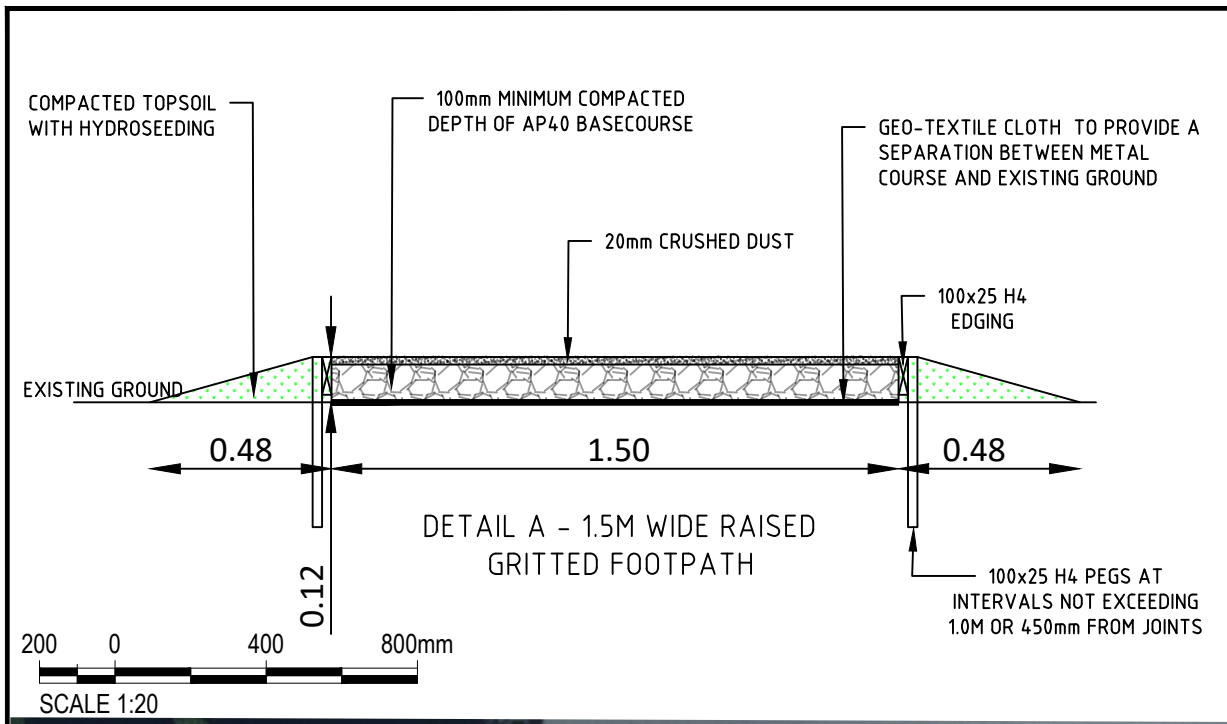
| | | | | |
|---------------|----|------------|--------------|-------------|
| SURVEYED | ES | 13/12/2023 | PROJECT No | PD001967 |
| DRAWN | SS | 12/7/2023 | CON No | CON202372 |
| DRAWING CHKD | KS | 19/09/2023 | SCALE (A3) | 1:250 |
| DESIGNED | SS | 15/09/2023 | DATUM ORIGIN | |
| DESIGNED CHKD | KS | 03/05/2024 | HORIZONTAL | NZTM GD2000 |
| APPROVED | JM | --/--/2020 | VERTICAL | NZVD 2016 |



| | |
|---------|----------------------------|
| PROJECT | NEW FOOTPATHS CONSTRUCTION |
|---------|----------------------------|

| | |
|-------------|--|
| SHEET TITLE | EAST BELT - RANGIORA OUTSIDE MANIPOWER OVAL LAYOUT |
|-------------|--|

| | |
|---|----------|
| FOR TENDER NOT FOR CONSTRUCTION | |
| DRAWING | 4400 |
| SHEET | REVISION |
| 02 | B |



LEGEND

| | |
|--|--|
| | INSTALL TIMBER BOLLARDS WITH WIRE ROPE AS PER CCC SD714 |
| | CONSTRUCT NEW 1.5M RAISED GRITTED FOOTPATH AS PER DETAIL-A |
| | REMOVE HEDGE |



| REV | REVISION DETAILS | DRN | CHK | APP | DATE |
|-----|------------------|-----|-----|-----|------------|
| A | SCHEME DESIGN | SS | KS | --- | 19/09/2023 |
| B | TENDER ISSUE | SS | --- | --- | 15/09/2023 |

| | | | | |
|---------------|----|------------|--------------|-------------|
| SURVEYED | ES | 13/12/2023 | PROJECT No | PD001967 |
| DRAWN | SS | 12/07/2023 | CON No | CON202372 |
| DRAWING CHKD | KS | 19/09/2023 | SCALE (A3) | 1:250 |
| DESIGNED | SS | 21/11/2023 | DATUM ORIGIN | |
| DESIGNED CHKD | KS | 03/05/2024 | HORIZONTAL | NZTM GD2000 |
| APPROVED | JM | --/--/2020 | VERTICAL | NZVD 2016 |



| | |
|---------|----------------------------|
| PROJECT | NEW FOOTPATHS CONSTRUCTION |
|---------|----------------------------|

| | |
|-------------|---|
| SHEET TITLE | EAST BELT - RANGIORA INSIDE MAINPOWER OVAL LAYOUT |
|-------------|---|

| | |
|---|----------|
| FOR TENDER NOT FOR CONSTRUCTION | |
| DRAWING | 4400 |
| SHEET | REVISION |
| 03 | B |



LEGEND

-  CONSTRUCT NEW 1.5M RAISED GRITTED FOOTPATH AS PER DETAIL-A
-  REMOVE HEDGE

EAST BELT

REMOVE A SMALL PORTION OF HEDGE AND CONNECT NEW FOOTPATH WITH EXISTING. KERB & CHANNEL TO BE EXTENDED FOR 3M APPROX.

END OF HEDGE REMOVAL EXTENT TO BRING FOOTPATH BACK INSIDE MAINPOWER OVAL

1.50



SCALE 1:250

| REV | REVISION DETAILS | DRN | CHK | APP | DATE |
|-----|------------------|-----|-----|-----|------------|
| A | SCHEME DESIGN | SS | KS | --- | 19/09/2023 |
| B | TENDER ISSUE | SS | --- | --- | 21/11/2023 |
| | | | | | |
| | | | | | |

| | | | | |
|---------------|----|------------|--------------|-------------|
| SURVEYED | ES | 13/12/2023 | PROJECT No | PD001967 |
| DRAWN | SS | 12/07/2023 | CON No | CON202372 |
| DRAWING CHKD | KS | 19/09/2023 | SCALE (A3) | 1:250 |
| DESIGNED | SS | 22/11/2023 | DATUM ORIGIN | |
| DESIGNED CHKD | KS | 03/05/2024 | HORIZONTAL | NZTM GD2000 |
| APPROVED | JM | --/--/2020 | VERTICAL | NZVD 2016 |



| | |
|---------|----------------------------|
| PROJECT | NEW FOOTPATHS CONSTRUCTION |
|---------|----------------------------|

| | |
|-------------|--|
| SHEET TITLE | EAST BELT - RANGIORA COLDSTREAM ROAD INTERSECTION LAYOUT |
|-------------|--|

| | |
|---|----------|
| FOR TENDER NOT FOR CONSTRUCTION | |
| DRAWING | 4400 |
| SHEET | REVISION |
| 04 | B |

Please see the below comments around your proposed footpath construction at East Belt.

As discussed on site, I believe this work can be completed without being detrimental to tree health and longevity provided it is completed in accordance with industry best practice.

This is based on the limited area of roots which are to be affected (2m strip) inside the TPZ and your intention to build up the ground with crushed material rather than excavating down to good ground and constructing a sealed footpath which could cause significant root damage.

You will however need to ensure the root zone outside of the immediate footpath area is protected from damage to the extent of the TPZ.

I have provided some basic conditions below which your contractor should follow to avoid damaging these trees.

If required by WDC to protect their tree assets, I am happy to provide a supervising arborist to mark out the SRZ and oversee / undertake any root pruning. This is becoming common practice and a minimum requirement for many councils.

Conditions:

Provide appropriate tree protection measures to avoid compacting roots and soil outside immediate footpath area.

- Provide appropriate tree protection measures to avoid mechanical damage to trees trunk and canopy.
- No stockpiling of material or plant movements should occur within the TPZ, outside of the proposed footpath area.
- No roots should be severed or disturbed within the SRZ.
- Any roots which are required to be pruned outside the SRZ but within the TPZ are assessed prior by a competent arborist.
- Root pruning is undertaken in accordance with Arboriculture best practice and any exposed roots are protected from damage.
- Timber bollards if to be installed inside the TPZ, should be air or hand excavated to avoid damaging roots.

Please note:

- The Tree Protection Zone (TPZ) which is a circle taken from the centre of the trunk with a radius equal to 12 times the diameter of the trunk measured at 1.4m (DBH) above ground level. An incursion of any more than 10% of the area of the TPZ is considered a 'major incursion'.
- The Structural Root Zone (SRZ) which is a circle taken from the centre of the trunk with a radius equal to 3.31 times the diameter of the trunk measured just above the above the root buttress. No works should take place within the SRZ.

Drawing supplied for reference:**Project:**

NEW FOOTPATHS CONSTRUCTION

Sheet Title:

EAST BELT – RANGIORA

INSIDE MAINPOWER OVAL LAYOUT

Drawing:

4400

SHEET 3

REVISION B

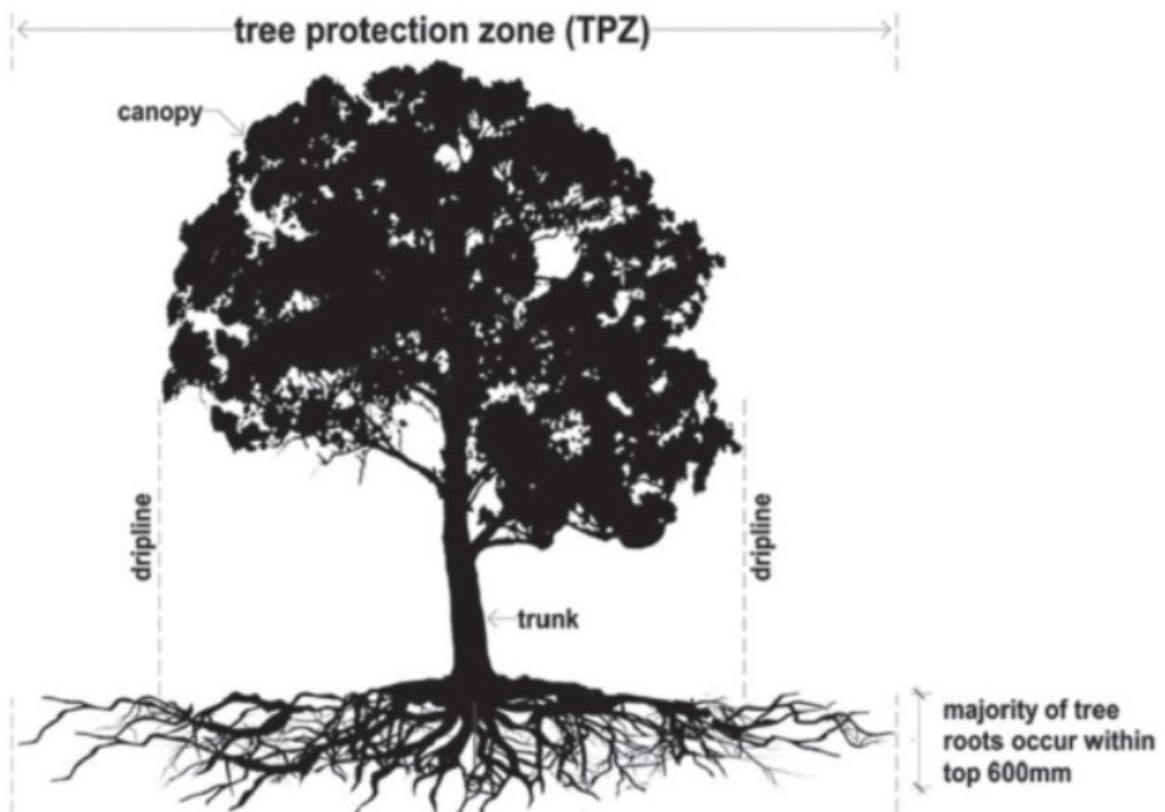
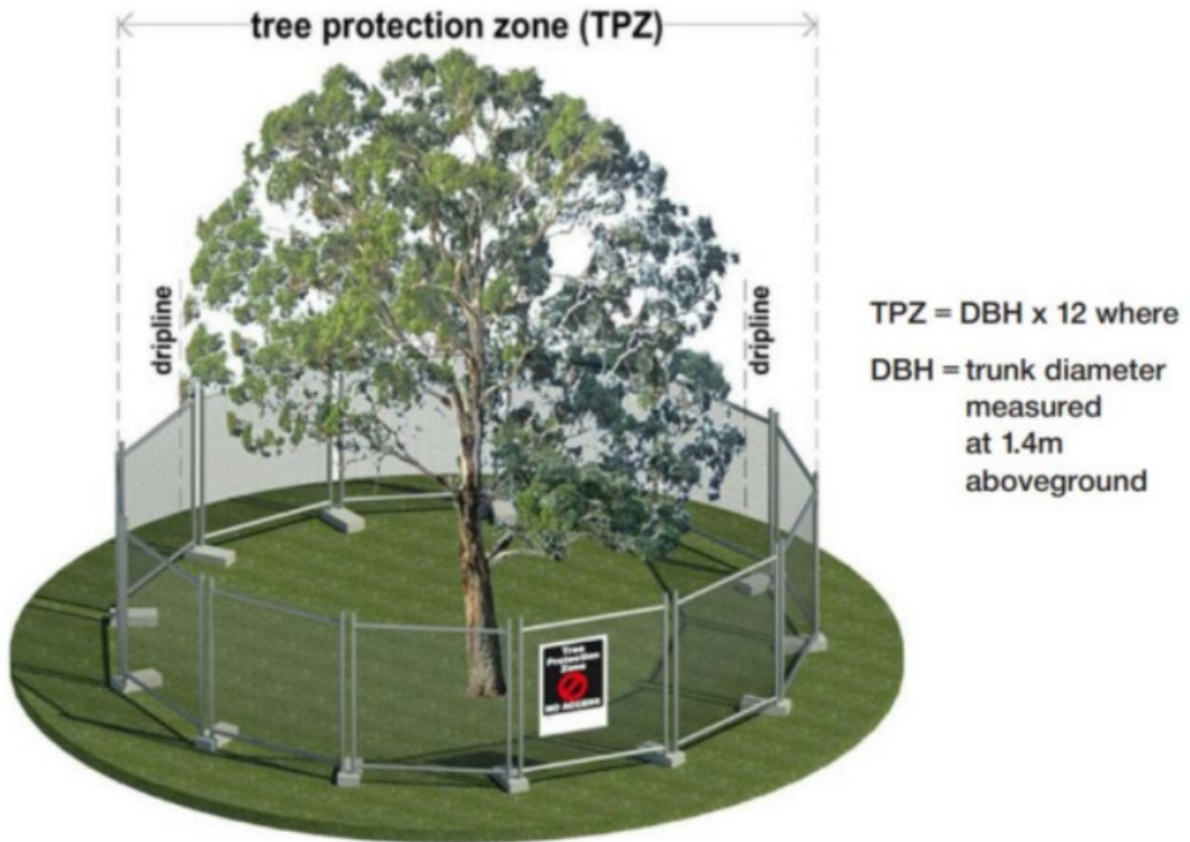
Supporting information:**Illustration of TPZ**

Illustration of accepted tree protection measures:



WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 240930167111

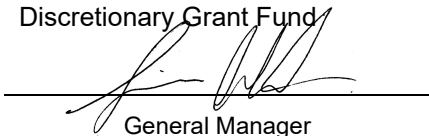
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 13 November 2024

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider the following two funding applications:

| Name of Organisation | Purpose | Amount requested | Does the application comply with the Discretionary Grant Fund Criteria |
|--|---|-------------------------|---|
| North Loburn Home and School Committee | Towards the purchase of seeds, compost and other supplies for the Garden to Table and Paddock to Plate Programmes | \$1,000 | The application complies. |
| North Canterbury BMX Club Incorporated | Towards asphaltting the area along the finish line | \$1,000 | This application complies |
| Total: | | \$2,000 | |

Attachments:

- i. Application from the North Loburn Home and School Committee (Trim Ref: 240927166631).
- ii. Application from the North Canterbury BMX Club Incorporated (Trim Ref: 241024185198).
- iii. The spreadsheet shows the grants for the previous two years.
- iv. Board funding criteria for the 2024/25 financial year (Trim 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240930167111.
- (b) **Approves** a grant of \$..... to the North Loburn Home and School Committee towards the purchase of seeds, compost and other supplies for the Garden to Table and Paddock to Plate programmes.

OR

- (c) **Declines** a grant to the North Loburn Home and School Committee.

- (d) **Approves** a grant of \$..... to the North Canterbury BMX Club Inc. towards asphaltting along the finish line of the BMX track.

OR

- (e) **Declines** a grant to the North Canterbury BMX Club Inc.

3. **BACKGROUND**

- 3.1 The **North Loburn Home and School Committee** seeks funding to purchase seeds, compost and other gardening supplies for its Garden to Table and Paddock to Plate Programmes.
- 3.2 The **North Canterbury BMX Club** is seeking funding towards asphaltting along the finish line of the BMX track next to the Ashley Picnic grounds.
- 3.3 The current balance of the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant fund is \$11,535.

4. **ISSUES AND OPTIONS**

North Loburn Home and School Committee (the Committee)

4.1 Information provided by the School

- 4.1.1 Loburn School is a rural school of 150 learners. The School's curriculum embraces values and principles that see the child as a whole person in an ever-changing world. It challenges the School to develop learning opportunities that prepare children for the future by enabling them rather than filling them with facts and figures to regurgitate. The school community comprises a mix of families with long historical connections to the area and the School and a growing number of new residents. The School is the hub of the community and enjoys active support from attending families and the wider community.
- 4.1.2 The school is proud to be a Green Gold Enviro School celebrating a decade of this prestigious recognition. The Committee, which is made up of parents, works diligently to ensure the continuation of the school's Garden to Table and Paddock to Plate Programmes, which it views as a fundamental aspect of its environmental ethos. Each year, the Committee raises approximately \$10,000 through various initiatives such as sausage sizzles, North Canterbury Kids Hunt, and traditional pie and cookie sales. The Committee usually also seeks sponsorships and donations from local businesses. However, the Committee faces challenges securing local sponsorship due to the economic downturn.
- 4.1.3 The Garden to Table and Paddock to Plate Programmes offer students valuable insights into the origins of their food and encourage the exploration of a variety of flavours they might not typically encounter. These programmes also educate students about the environment and climate change while providing opportunities to collaborate with community members, enriching their understanding of diverse cultures and backgrounds. Additionally, inclusivity is ensured by adapting tasks so all students and community members can participate, regardless of any physical or learning challenges.
- 4.1.4 The grant will revitalise the gardens, which have suffered due to budget constraints. This funding would allow the students to restore them to a functional and vibrant state. Additionally, it would serve as an educational opportunity for the children, teaching them how to establish and maintain gardens while considering the impacts of climate change. The benefits of revitalising these gardens extend beyond the school, positively impacting the community and the wider district.

4.1.5 The estimated cost of the programmes is \$19,000, and the Committee is requesting \$1,000 towards these initiatives. Currently, there are approximately 100 enrolled students. However, the Committee has indicated that these programmes are open to the whole community and that 90% of the students are from the Rangiora-Ashley ward. If this application is unsuccessful, the programmes will continue; however, on a much smaller scale, as much of this year's fundraising has been earmarked for other projects. Funding has been sought from HealthCarePlus for assistance with the salary component for delivering the programmes.

4.2 Council Evaluation:

4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a funding committee associated with schools set up to deliver an event, not the school itself. The Committee has also shown that the school's Garden to Table and Paddock to Plate Programmes have a significant community impact.

4.2.2 The school received the following funding during the last five years, and all Accountability Forms have been received.

| Date | Project | Amount |
|----------------|--|----------------|
| June 2020 | Towards maintenance of the community swimming pool | \$500 |
| October 2020 | Towards Equipment and compost | \$494 |
| June 2022 | Towards soil and equipment for garden to table | \$486 |
| October 2023 | Towards the purchase of EPro8 equipment | \$910 |
| September 2024 | Towards bark for its play areas | Declined |
| Total | | \$2,390 |

North Canterbury BMX Club Inc (the Club)

4.2 Information provided by the Club

4.2.1 The Club has been operating in Rangiora for over 35 years, providing a competitive and family-friendly sporting atmosphere for many athletes of all ages. After the earthquakes and destruction of the Kaiapoi BMX Club's facilities, the Rangiora and Kaiapoi clubs amalgamated. The North Canterbury BMX Club is now the only club affiliated with the BMXNZ in North Canterbury. This is the only club between Christchurch and Nelson for children and adults wanting to develop their bike skills and compete in BMX racing. The Club is non-profit and run by volunteers, most of whom are parents and business people who give their time and effort selflessly.

4.2.2 The Club is seeking assistance installing asphalt along its BMX track's finish line area. The track is situated on Millton Avenue, Rangiora, next to the Ashley picnic grounds, close to the Ashley River, and is widely used not only by the club members but also by the wider community. The Club has already been working to resurface the track for the warmer months with the assistance of volunteers. The asphaltting of the finish line area has become necessary to ensure the safety of riders, officials and parents supervising their children. Riders cross the finish line at great speed and easily slide out or cannot get sufficient traction on the lime surface to slow down quickly.

4.2.3 To complete this project, the lime surface would need to be removed and replaced with asphalt. Asphalt will provide a skid-resistant surface, making it a much safer stopping point for all riders. This would also improve the facility, keeping it tidy with less maintenance and tolerating all weather conditions. Ninety percent of the club members are from the Rangiora-Ashley ward, with 10% residing in other parts of the district. This does not account for visitors from other districts.

4.2.4 The project is estimated to cost \$14,088, and the Club has received \$10,000 from the Aotearoa Gaming Trust. Although the Club is continuously fundraising, the funding is targeted towards race tops, to assist the Club's riders who travel to race meets, and for coaching clinics.

4.3 Council Evaluation:

4.3.1 The application for \$1,000 complies with the Board's Discretionary Grant criteria as it is from a non-profit organisation. Given the safety concerns, the project will continue if this application is unsuccessful. However, the shortfall may impact the club's fundraising efforts to support its riders. This is the first time that the Club has sought Board funding.

4.4 The Board may approve or decline grants as per the grant guidelines.

4.5 Implications for Community Wellbeing

There are social and cultural implications, as the organisations provide opportunities for social interaction, which builds a sense of community. Participating in social and sports events reduces feelings of isolation and encourages social connection.

4.6 The current balance of the Board's 2024/25 Discretionary Grant Fund is \$11,535. If the applications are granted, the Board will have \$9,535 left for the remainder of the financial year.

4.7 The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

Other groups and organisations are not likely to be affected by or interested in this report's subject matter.

5.3 **Wider Community**

The wider community will likely be interested in the report's subject, as social or sports events encourage social interaction, which improves physical and mental health, contributes to community wellbeing and helps to reduce feelings of isolation.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 **Financial Implications**

6.1.1 The 2024-34 Long Term Plan includes a budget provision of \$14,200 for the Rangiora-Ashely Community Board to approve grants to community groups for the 2024/25 financial year (July 2024 to June 2025).

6.1.2 The current balance of the Rangiora-Ashely Board's 2024/25 Discretionary Grant Fund is \$11,535. If all the applications are granted, the Board will have \$9,535 left for the remaining seven months of the financial year.

6.1.3 The Board may consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided. However, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall cost of project/event: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- | | | |
|---|----------------------------|----------|
| People with disabilities (mental or physical) | Cultural/ethnic minorities | District |
| Preschool | School/youth | Adults |
| | Whole community/ward | |

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

What are the direct benefit(s) to the participants? 47

What is the benefit(s) to your organisation?

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? ⁴⁸ Yes No

If No, what are the consequences to the community/organisation?

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
- Bank Statement (*Bank Statements will remain confidential*)
- Supporting costs, quotes or event budgets
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  _____ Date: _____



‘To nurture well-rounded citizens of the future with a life-long passion for learning’
Tautoko I nga rangatira o apopo kia tu kaha ai te Matauranga

Describe your project or event and what the grant funding will specifically used for:

Tihiraki North Loburn School is proud to be a Green Gold Enviro School, recently celebrating a decade of this prestigious recognition. Our dedicated Home and School Committee works diligently to ensure the continuation of our Garden to Table (GTT) and Paddock to Plate (PTP) Programmes, which we view as a fundamental aspect of our environmental ethos. Each year, the committee raises approximately \$10,000 through various initiatives such as sausage sizzles, the North Canterbury Kids Hunt, and traditional pie and cookie sales. Additionally, we seek support from local businesses for sponsorships and donations of funds or materials.

These programmes are educational initiatives that engage students in practical food production and preparation.

Each week, a class from Year 1 to 8 dedicates a morning to the programme, participating in garden and kitchen activities. Students learn to grow, harvest, and cook with fresh produce from our school garden. This hands-on approach integrates lessons in science (plant biology and ecosystems), mathematics (measuring and proportions), and health education (nutritional value of foods).

The PTP aspect introduces students to local farming practices and the journey of food. This emphasises the importance of local agriculture and helps students understand the environmental impact of food production.

The practical skills gained in gardening and cooking promote a love of the outdoors, problem-solving, and a lifelong appreciation for sustainable practices.

The programmes contribute to better health and wellbeing outcomes by promoting fresh, seasonal eating and encouraging physical activity through gardening. Students gain knowledge about nutrition and learn to prepare healthy meals, which supports improved dietary habits with some students trying foods they have never had before. These students then go home and introduce these foods to their families.

It is also a valuable lesson in working with, and respecting others as children work together alongside members of our school community who volunteer their time to support the delivery of the programme. Building relationships and connections throughout the community and across generations in the process.



‘To nurture well-rounded citizens of the future with a life-long passion for learning’
Tautoko I nga rangatira o apopo kia tu kaha ai te Matauranga

This year, we have introduced a sustainable science component to the programme, focusing on environmental issues such as climate change, water conservation, and sustainable agriculture. Students learn about the impact of these factors on food production and develop a deeper understanding of their role in promoting environmental sustainability. This component aligns with broader efforts to address climate change and supports a sense of responsibility towards protecting our planet.

However, this year, our committee is facing challenges in securing local sponsorships due to the economic difficulties many in our community are experiencing. We respectfully request a grant of \$1,000 from the Rangiora Ashley Community Board to assist with the purchase of compost, seeds, and other essential supplies for our spring planting. Your support will help us sustain this vital programme for our students and the wider community.

Budget

| | | | |
|--|---------------|-------|---------|
| Woodend Landscapes | | | |
| Supergrow Compost | 6m3 | 96 | 576 |
| Pea Straw | 3 large bales | 70 | 210 |
| Kings Seeds | | | 100 |
| | | | 886 |
| Mitre 10 | | | |
| Bamboo stakes | 2 x 10 packs | 11.98 | 23.96 |
| Bamboo stakes | 2 x 6 packs | 16.99 | 33.98 |
| Twine | 3 | 9.98 | 29.94 |
| Potting Mix | 2 | 17.98 | 35.96 |
| Tape for labels | 2 | 4.78 | 9.56 |
| Markers | 1 | 4.98 | 4.98 |
| | | | 138.38 |
| | | | 1024.38 |
| Request from Rangiora Ashley Community Board | | | 1000 |
| | | | |
| Surplus funded by the Committee | | | 24.38 |



‘To nurture well-rounded citizens of the future with a life-long passion for learning’
Tautoko I nga rangatira o apopo kia tu kaha ai te Matauranga

What are the direct benefits to the participants?

Our Garden to Table (GTT) and Paddock to Plate (PTP) Programmes offer students valuable insights into the origins of their food and encourage them to explore a variety of flavours they might not typically encounter. These programs also educate students about the environment and climate change, while providing opportunities to collaborate with community members, enriching their understanding of diverse cultures and backgrounds. Additionally, we ensure inclusivity by adapting tasks so that all students and community members can participate, regardless of any physical or learning challenges.

What is the benefits(s) to your organisation?

If the community board is able to provide the grant, we will be able to revitalise our gardens, which have suffered due to budget constraints. This funding will allow us to restore them to a functional and vibrant state. Additionally, it will serve as an educational opportunity for the children, teaching them how to establish and maintain gardens while considering the impacts of climate change.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

The benefits of revitalising our Garden to Table Programme extend beyond the school, positively impacting the Rangiora-Ashley community and the wider district in several ways:

- The program fosters a deeper understanding of food sources, sustainability, and environmental stewardship among students, equipping them with knowledge that can influence their future choices and behaviours.
- By involving local community members in the program, we strengthen connections between schools and residents. This collaboration fosters a sense of belonging and encourages shared responsibility for environmental initiatives.
- Working alongside diverse community members enhances cultural understanding and appreciation among students, promoting inclusivity and social cohesion.
- The program can stimulate local businesses by sourcing materials and supplies from them, creating a cycle of support within the community. Additionally, successful gardening can lead to potential sales or donations of produce, further benefiting local economies. Many of our school families are members of various food swap/kai donation groups in the area. Some of our students pick excess fruit and vegetables and donate them to the local aged care facilities.
- Engaging in gardening and learning about nutrition promotes healthy eating habits among students and their families, contributing to overall community health.
- By focusing on sustainable gardening practices, the program helps mitigate the impacts of climate change, promoting biodiversity and enhancing local ecosystems.

1 September 2024

Tihiraki NLS Home & School Association
 451 Loburn Terrace Road
 RD 2
 Rangiora 7472



Non - Profit Organisation

Account name: Tihiraki NLS Home & School Ass

Account number: XXXXXXXXXX
 Statement Opening date: 2 August 2024
 Statement Closing date: 1 September 2024
 Statement number: 173

At a glance

your current balance \$20,253.44

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

| BALANCE | INTEREST RATE |
|------------------|---------------|
| Under \$5,000 | 0.00% |
| \$5,000 and over | 1.75% |

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

| | | | | | | | |
|--------------------------------------|--------------------|-------------------|-------------------------------------|--------------------|--|---------------------------------------|----------------------------|
| Treasurers Report 17 Sep 2024 | | | | | | | |
| Opening Balance 01/01/2024 | \$6,520.12 | | | | | | |
| Transactions to 31/12/2024 | | | | | | | |
| Closing Balance 17/09/2024 | \$16,296.42 | Ex Bank Statement | | | | | |
| | | | | | | | |
| | | | | | | | |
| Fundraising so far this year | | | Expenses so far this year | | | Donations to School | |
| Easter Raffle | \$1,522.75 | | Hunt Exp | -\$5,232.61 | | GTT Donation | \$5,000.00 Target \$10,000 |
| Lunches | \$586.95 | | Treats 4 kids | -\$21.22 | | School Camps | \$870.00 Years 4-6 |
| Uni forms | \$63.00 | | Misc Exp | -\$89.57 | | Total Donated so far this year | \$5,870.00 |
| Hunt Reg & Merch | \$4,889.76 | | Total Spent so far this year | -\$5,343.40 | | | |
| Hunt Sponsors | \$8,050.00 | | | | | | |
| Rally | \$362.93 | | | | | | |
| Camps | \$1,590.00 | | | | | | |
| Naked Baker Sep | \$471.80 | | | | | | |
| Jolly Socks | \$2,633.00 | | | | | | |
| Disco | \$663.22 | | Balance so far this year | \$9,776.30 | (Total Raised - total spent - total donated) | | |
| Misc Fundraising | \$16.00 | | Starting Balance | \$6,520.12 | | | |
| Interest | \$140.29 | | H&S Buffer | -\$3,000.00 | | | |
| Total Raised so far this year | \$20,989.70 | | Fundraising funds available | \$13,296.42 | | | |

| Treasurers Report 31 December 2023 | | | | | |
|------------------------------------|-------------|-----------------|------------------------------------|------------------|-----------------------------------|
| Opening Balance 01/01/2023 | 8,359.58 | | | | |
| Transactions to 31/12/2023 | -\$1,839.46 | | | | |
| Closing Balance | 6,520.12 | Balance in bank | | | |
| Totals for the year | | | | | |
| misc expenses | -141.64 | | Total Fundraising | 12971.43 | |
| uniforms | 253.00 | | Misc | 337.53 | |
| interest | 156.53 | | Total Raised | 13308.96 | |
| lunches | 251.83 | | | | |
| donations to school | -13551.74 | | GTT Donation | -10000.00 | |
| | | | School Camps | -551.74 | |
| | | | Literacy Donation | -3000.00 | |
| Misc Fundraising | 181.00 | | Singlets | -1455.04 | |
| kids treats | 0.00 | | Misc Exp | -141.64 | |
| Easter Raffle | 1301.86 | | Total Spent | -15148.42 | |
| School Camp - year 7 & 8 | 280.37 | | | | |
| School Camp - year 6 | 280.37 | | | | |
| Naked Baker 2023 | 828.40 | | Yearly Balance | -1839.46 | (Total Raised minus total spent) |
| Disco | 305.11 | | Balance from 2022 | 4949.09 | |
| Naked Baker 2022 | 47.50 | | Fundraising funds available | 3109.63 | |
| Sausage Sizzle | 225.96 | | | | |
| Singlets | -1455.04 | | Camps | 551.74 | |
| Hunt | 9197.04 | | GTT | 9676.00 | |
| | -1839.46 | | Literacy | 2687.20 | |
| | | | Singlets | -10.54 | (\$1397 2022 plus \$48 this year) |

Groups applying for Board Discretionary Grants 2023/2024

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall cost of project: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____ Date: _____

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

The North Canterbury BMX Club is seeking assistance to help fund asphalt along the finish line area at the BMX track. North Canterbury BMX Club is located next to Ashley Picnic grounds, close to the Ashley river. The club has already been very working hard to resurface the track for the warmer months while the track is in use from the help of our club volunteers. Our next project as a club is planning on improving the flow & safety of the finish line area through to the points hut at the BMX track. This has become necessary to ensure the safety for riders, officials and parents supervising their children.

Riders cross the finish line at great speed and easily slide out or cannot get traction on the lime surface in order to slow down quickly, which is a serious concern. In order to complete this project the current lime surface would need to be removed and replaced with asphalt. Asphalt would provide a skid resistance surface making it a much safer stopping point for all riders. It would also improve our facility keeping it tidy with less maintenance and would tolerate all weather conditions. By being able to fully finish this last section of the BMX track we will be able to continue to provide an awesome facility for the wider community and be able to provide a safe appropriate BMX track for members to train & race on.

22 September 2024

To Whom it May Concern,

North Canterbury BMX Club Incorporated

On behalf of BMX New Zealand, I confirm that the North Canterbury BMX Club Incorporated is an Affiliated Member of BMX New Zealand Incorporated for the 2024 calendar year.

As an affiliated club, North Canterbury BMX Club Incorporated is deemed to have subscribed to and be bound by the BMX New Zealand Incorporated constitution & rules.

Both North Canterbury BMX Club Incorporated & BMX New Zealand Incorporated are non-profit, volunteer run organisations aimed at providing sporting facilities & events in the BMX code of cycling.

We understand that the North Canterbury BMX Club Incorporated may use this letter as evidence of its affiliation to a national body for the purposes of applying to funding organisations in order to assist with their fundraising activities.

If you would like any additional information, please feel free to contact me.

Yours Sincerely

L. Ardern

Lynda Ardern
Board Secretary
BMX New Zealand

Lynda Ardern
Board Secretary
admin@bmxnewzealand.co.nz



FROM

Circuit Services Ltd**T/A Circuit Asphalt**

jobs@circuitasphalt.co.nz

www.circuitasphalt.co.nz/

GST NUMBER

109-994-030

FOR

Mel Smart

QUOTE NUMBER

3617

DATE

6 December 2023

VALID UNTIL

5 March 2024 at 11:00 AM

[Download PDF](#)

Rangiora BMX track

001

supply and lay new asphalt

- Clegg test the base to confirm the required level of compaction has been reached
- Apply emulsion tack coat to the base and spread weed control granules
- Supply and lay asphalt to a depth of 30mm

35.00
x 350
12,250.00

| | |
|--------------------------------|--------------------|
| Subtotal | 12,250.00 |
| GST 15% | 1,837.50 |
| Total NZD including GST | \$14,087.50 |

preparation done by others.

Questions & Answers

North Canterbury BMX Club
Statement of Income and Expenditure

Year ending 31/03/2024 31/03/2023 31/03/2022

INCOME

| | | | |
|--------------------------|--------------------|--------------------|--------------------|
| Grants Received | \$23,107.43 | \$12,515.00 | |
| Club Membership | \$3,235.00 | \$3,010.00 | \$2,720.00 |
| Shop Sales | \$3,077.30 | \$3,920.40 | |
| Club Uniform | | | \$3,500.00 |
| Raffles/Donations | | | \$220.00 |
| Sponsorships/Advertising | | | \$1,000.00 |
| Fundraising | \$9,776.10 | \$8,060.00 | \$1,122.50 |
| Interclub Points Hutt | \$1,266.00 | \$2,053.00 | \$390.10 |
| Gutbuster NQM Entries | \$3,695.10 | \$8,035.10 | \$3,304.58 |
| SI / Other Entries | | | |
| Interest | \$377.44 | \$141.53 | \$6.23 |
| BMXNZ Licencing | | \$3,210.00 | \$3,260.00 |
| | <u>\$44,534.37</u> | <u>\$40,945.03</u> | <u>\$15,523.41</u> |

EXPENSES

| | | | |
|-------------------------------|--------------------|--------------------|--------------------|
| Eftpos | \$566.18 | \$255.30 | |
| Fundraising Exp & Payouts | \$8,875.07 | \$4,935.54 | |
| Power | \$952.36 | \$774.55 | \$692.96 |
| Bank Fees | \$27.29 | \$39.14 | \$1.10 |
| Auditor | \$50.00 | \$50.00 | \$64.00 |
| Shop Expenses | \$1,168.01 | \$802.43 | |
| BMXNZ AGM Exp | \$820.00 | \$550.00 | |
| General Exp | \$183.49 | \$874.31 | \$466.68 |
| Club Uniforms & Raceshirts | \$1,509.38 | \$3,069.35 | \$2,509.88 |
| NC BMX Prizegiving /AGM Exp | \$1,347.63 | \$1,128.51 | \$917.28 |
| Track Exp | \$689.10 | \$14,532.00 | \$4,193.51 |
| Donation Exp. | | \$100.00 | |
| Computer Exp. | \$356.50 | \$138.00 | \$137.46 |
| BMXNZ Licencing | | \$3,210.00 | \$3,280.00 |
| BMXNZ Affiliation Fee | \$350.55 | \$350.55 | \$350.55 |
| NQM Purchases | \$3,960.00 | \$2,105.22 | \$863.68 |
| Other Entries | | | \$590.00 |
| NQM Exp-Dash for Cash Payouts | | \$2,386.00 | |
| South Island Expenses | | | \$338.33 |
| South Island Entries | | | \$655.00 |
| Progate | | | \$519.00 |
| | <u>\$20,855.56</u> | <u>\$35,300.90</u> | <u>\$15,579.43</u> |
| Profit/Deficit | \$23,678.81 | \$5,644.13 | (\$56.02) |



P. Lyons
Auditor
1/5/24

North Canterbury BMX Club

Statement of Financial Position

As of 31st March

| | 2024 | 2023 | 2022 |
|---------------------------|--------------------|--------------------|--------------------|
| Westpac Cheque Account | \$24,262.96 | \$20,601.08 | \$20,161.71 |
| Floats | \$130.00 | \$130.00 | \$130.00 |
| Fixed Assets | \$66,066.14 | \$46,049.21 | \$40,844.45 |
| | <u>\$90,459.10</u> | <u>\$66,780.29</u> | <u>\$61,136.16</u> |
| Opening Accumulated Funds | \$66,780.29 | \$61,136.16 | \$61,192.18 |
| Deficit / Profit | \$23,678.81 | \$5,644.13 | -56.02 |
| Closing Accumulated Funds | <u>\$90,459.10</u> | <u>\$66,780.29</u> | <u>\$61,136.16</u> |



P. Lynn
Auditor
1/5/24

North Canterbury BMX Club

2024 Fixed Assets

| | |
|---|-------------|
| 2001 Electric Starting Mechanism & Gate Release | \$800.00 |
| 2003 Track Lights & Poles | \$2,000.00 |
| 2006 Containers x 2 (2 Containers Combined) | \$2,475.00 |
| Moffatt Pie Warmer | \$200.00 |
| Contractors Wheel Barrow | \$315.00 |
| Wheel Barrows | \$397.24 |
| 2010 Morrison Lawnmower | \$500.00 |
| Brush Cutter | \$500.00 |
| 2013 Multi Tool | \$1,000.00 |
| Pro Gate | \$9,955.43 |
| 2014 Suzuki Jimmy | \$900.00 |
| 2015 Sound System | \$1,500.00 |
| 2016 Padlocks & Keys | \$1,301.78 |
| 2018 40 Foot Container | \$4,000.00 |
| Barrell Gate & Shocks | \$12,000.00 |
| 2020 Commentary Tower | \$3,000.00 |
| 2022 Jeep | \$1,200.00 |
| 2023 Caravan | \$2,300.00 |
| 12 Helmets | \$1,704.76 |
| 2024 My Laps System | \$19,238.43 |
| Compressor | \$778.50 |

\$66,066.14



P. Lynn
auditor
15/24

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/24 Financial Year

| Meeting considered | Group | Project | Accountability Received | Amount Requested | Amount Granted | Running Balance |
|--------------------|--|--|--|------------------|----------------|-----------------|
| | | 2023/24 = \$10,100 + carry forwards \$8066 = Returned funds \$500 = | | | | \$ 18,726.00 |
| 12-Jul | North Canterbury Athletics Club | Information Booklet Printing | | \$495 | \$495 | \$ 18,231.00 |
| 12-Jul | North Canterbury Pony Club | Towards the cost of a new cross country course | 11.10.2023 | \$500 | \$1,000 | \$ 17,231.00 |
| 9-Aug-23 | Coastguard North Canterbury | towards upgrading the swift water rescue vessel | | \$500 | \$500 | \$ 16,731.00 |
| 9-Aug | The Hope Community Trust | towards a two day cooking class | 28-Sep-23 | \$323 | \$234 | \$ 16,497.00 |
| 9-Aug | The Rangiora and Districts Early Records Society Inc | towards a replacement computer | 10-Apr-24 | \$1,800 | \$1,000 | \$ 15,497.00 |
| 9-Aug | Big Brothers Big Sisters | towards office printer | 1.11.2023 | \$1,000 | \$1,000 | \$ 14,497.00 |
| 9-Aug | North Canterbury Scouts Group | Cost of attending the 23rd New Zealand Jamboree | 22-Jul-24 | \$500 | \$500 | \$ 13,997.00 |
| 13-Sep | North Canterbury Classics Leisure Marchers Inc | towards registration for attending the National Leisure Marching event | 2-Nov-23 | \$400 | \$400 | \$ 13,597.00 |
| 13-Sep | Southbrook Cricket Club Inc | Towards purchasing 3 tablets | 5.02.2024 | \$500 | \$500 | \$ 13,097.00 |
| 13-Sep | Waimakariri Access Group | Towards running an Inclusive Sports Event | 9-May-24 | \$750 | \$278.85 | \$ 12,818.15 |
| 13-Sep | Rachel's House Trust | towards community music event | 22-Mar-24 | \$435 | \$435 | \$ 12,383.15 |
| 13-Sep | Waimak Touch Incorporated | Gear bags,ball and cones | 12-Apr-24 | \$1,000 | \$1,000 | \$ 11,383.15 |
| 11-Oct | Cust and Districts Historical Records Society Inc | Flag and Spike base | 7.11.2023 | \$500 | \$500 | \$ 10,883.15 |
| 11-Oct | Tihiraki North Loburn School | towards the purchase of EPro8 equipment | 6-Dec-24 | \$910 | \$910 | \$ 9,973.15 |
| 11-Oct | North Canterbury Swim Club | towards time ribbons | 7-May-24 | \$795 | \$795 | \$ 9,178.15 |
| 13-Dec | Shiva Tara Aroha Sanctuary | towards the purchase of mealworms | Declined | \$745 | \$0 | \$ 9,178.15 |
| 13-Dec | Sefton School | Towards replacment of pool cover | Declined | \$1,000 | \$0 | \$ 9,178.15 |
| 13-Dec | Northern Phoenix paddling club | Go pro cameras for coaching tool | 29/02/2023 | \$ 1,666.75 | \$667 | \$8,511.15 |
| 14-Feb | Muscular Dystrophy South Island | Towards hosting support group | 14-Jun-24 | \$700 | \$500 | \$ 8,011.15 |
| 13-Mar | Okuku Pony Club | Towards the cost of St Johns Ambulance and prize ribbons | | \$1,000 | \$1,000 | \$ 7,011.15 |
| 13-Mar | The Hope Community Trust | To purchase handheld two-way radios | 18-Jul-24 | \$183 | \$183 | \$ 6,828.15 |
| 13-Mar | Waimakariri Public Arts Trust | Towards the cost of installing a public sculpture at | This will only be sent once the sculpture is installed | \$1,000 | \$1,000 | \$ 5,828.15 |
| 10-Apr | Rangiora and Districts Early Records Society Inc | towards the cost of upgrading the lighting in it's Photographic Room | | \$1,200 | \$1,000 | \$ 4,828.15 |
| 10-Apr | Rachels House Trust | Towards the cost of a presenters fee to the Brainwave Trust | Declined | \$685 | \$0 | \$ 4,828.15 |
| 10-May | Rangiora Cricket Club | Towards new balls and equipment | 1-Jul-24 | \$1,000 | \$1,000 | \$ 3,828.15 |
| 10-May | Rangiora Toastmasters Club | Towards hosting fortnightly meetings | | \$420 | \$420 | \$ 3,408.15 |
| 12-Jun | Rangiora Community Patrol | Towards the cost of new Brake pads for the | 1-Jul-24 | \$603 | \$515 | \$ 3,256.95 |
| 12-Jun | North Canterbury Classics Leisure Marchers Inc | towards registration for attending the National Leisure Marching event | | \$400 | \$400 | \$ 2,856.95 |

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant
for the 2024/25 Financial Year

| Meeting considered | Group | Project | Accountability Received | Amount Requested | Amount Granted | Running Balance |
|--------------------|--|---|-------------------------|------------------|----------------|-----------------|
| | | 2024/25 = \$ 14,200 | | | | \$ 14,200.00 |
| 10-Jul | Waimakariri United Football Club | Towards Bibs for in-house teams | | \$920 | \$600 | \$13,600 |
| 10-Jul | North Canterbury Federation of Women's Institute | Towards hosting a craft day | 26-Jul-24 | \$300 | \$110 | \$13,490 |
| 10-Jul | Southbrook Netball Club | towards annual prize giving, storage and new netballs | Declined | \$1,000 | \$0 | \$13,490 |
| 10-Jul | St Joseph's School Rangiora | towards hosting a cultural Festival | Declined | \$1,000 | \$0 | \$13,490 |
| 10-Jul | The Salvation Army Just Brass Band | towards hosting free music lessons | | \$1,000 | \$500 | \$12,990 |
| 14-Aug | Cust/West Eyreton Playcentre | towards maintaining the first aid kit | | \$410 | \$205 | \$12,785 |
| 14-Aug | Oxford Community Trust | towards catering costs for Day Out event | Declined | \$750 | | \$12,785 |
| 14-Aug | Saracens Rugby Club | Towards sending teams to the Global Games Festival | 10-Oct-24 | \$1,000 | \$250 | \$12,535 |
| 11-Sep | North Loburn School | Towards bark for playground | Declined | \$1,652 | \$0 | \$12,535 |
| 11-Sep | Southbrook school 150th Jubilee Committee | Towards the purchase of a bench | | \$750 | \$750 | \$11,785 |
| 11-Sep | North Canterbury Inclusive Sports Festival | Host the festival at Mainpower | | \$500 | \$250 | \$11,535 |
| 13-Nov | North Loburn Home and School Committee | Towards seeds, compost | | \$1,000 | | |
| 13-Nov | North Canterbury BMX Club Inc | Towards aspholding | | \$1,000 | | |

Rangiora-Ashley
Community
Board
10.137.100.2410

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

| Examples (but not limited to) of what the Board cannot fund: | Examples (but not limited to) of what the Board can fund: |
|--|---|
| ✗ Wages | ✓ New equipment/materials |
| ✗ Debt servicing | ✓ Toys/educational aids |
| ✗ Payment for volunteers (including arrangements in kind eg petrol vouchers) | ✓ Sporting equipment |
| ✗ Stock or capital market investment | ✓ Safety equipment |
| ✗ Gambling or prize money | ✓ Costs associated with events |
| ✗ Funding of individuals (only non-profit organisations) | ✓ Community training |
| ✗ Payment of any legal expenditure or associated costs | |
| ✗ Purchase of land and buildings | |
| ✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests | |
| ✗ Payment of fines, court costs or mediation costs, IRD penalties | |

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: GOV-26-11-06 / 241030188187

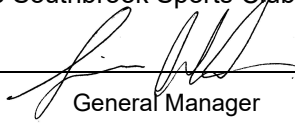
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 November 2024

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Appointment of a Rangiora-Ashley Community Board Representative to the Southbrook Sports Club

SIGNED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

1.1 The purpose of this report is to consider appointing a Rangiora-Ashley Community Board (the Board) representative to the Southbrook Sports Club (SSC). After carrying out this role during the past two years, the Board's representative, Steve Wilkinson, has tendered his resignation.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241030188187.
- (b) **Approves** the appointment of Board Member as the Board representative and liaison person to the Southbrook Sports Club from 14 November 2024 to 10 October 2025 being the end of the term.

3. BACKGROUND

3.1 S Wilkinson has tendered his resignation as the Board representative and liaison person for the SSC.

4. ISSUES AND OPTIONS

4.1 SSC has a long association with the Board and the Council. The Board member appointed as its representative will be expected to act as a liaison between the SSC and the Board. The Board representative will, therefore, be expected to attend SSC meetings and other functions to convey matters that may interest the Club, such as Annual Plan consultations and possible discretionary funding. The Board representative will also be expected to regularly report back to the Board on the activities and concerns of the SSC.

4.2 The Board representative will not be considered an executive member of the SSC and will not have voting rights at their meetings.

4.3 There are 10 months before the end of the term, with the Board's last meeting in September 2025. Given that less than a year remains until the end of the term, the Board may choose not to appoint a representative at this time.

4.4 Implications for Community Wellbeing

The issues and options that are the subject matter of this report have no implications for community well-being; however, having a Board representative will assist with the ongoing relationship between the Board and the SSC.

4.5 The Management Team have reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are no groups and organisations likely to be affected by or to have an interest in the subject matter of this report other than SSC.

5.3. **Wider Community**

The wider community is not likely to be affected by or to have an interest in the subject matter of this report.

6. IMPLICATIONS AND RISKS

6.1 **Financial Implications**

6.1.1 The decisions sought by this report have no financial implications. Representing the Board on outside Committees, Advisory Groups, and organisations is covered through existing Operational Budgets.

6.1.2 No additional remuneration is provided for representing the Board on outside Committees, Advisory Groups, and organisations, as that is considered part of an elected member's regular duty.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Legislation is not applicable but has been delegated from Council Delegation SD-M1041.

7.3 **Consistency with Community Outcomes**

7.3.1. There are wide-ranging opportunities for people to contribute to the decision-making by public organisations that affect our District.

7.3.2. Creating a strong sense of community.

7.4 **Authorising Delegations**

Council Delegation SD-M1041.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06 / 241030188282

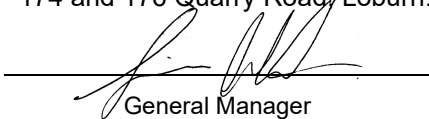
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 13 November 2024

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Ratification of submission to the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn.

SIGNED BY:


 General Manager


 Chief Executive

1 SUMMARY

The purpose of this report is to ratify the Rangiora-Ashley Community Board's (the Board) submission to the Waimakariri District Council and Environment Canterbury on the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn.

Attachments:

- i. Rangiora-Ashley Community Board's Submission to Protranz International Limited Resource Consent Application (Trim 241009175043).

2 RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241030188282.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council and Environment Canterbury on the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn (Trim: 241009175043).

3 BACKGROUND

3.1 The site (150, 154, 174 and 176 Quarry Road, Loburn) in the Whiterock area has operated as a lime quarry since the 1950s. Protranz International Limited has acquired the property and the adjoining property at 176 Quarry Road, which has not been subject to any quarrying activities.

3.2 Protranz proposes constructing and operating a Class 3 Managed to Fill Landfill at the site receiving inert and sorted construction and demolition waste and specific inert wastes, including contaminated soil material. The existing quarry pit on site is proposed for landfill use. Protranz will also continue the existing limestone processing activities from the overburden quarrying and limestone extraction that will occur to shape the landfill floor and sides within 150 Quarry Road and part of 174 Quarry Road. The proposed activities include:

- Earthworks and clearing within waterway margins.
- General earthworks for the formation of a landfill.
- Bridge structure within water setbacks.

- Increase rates of mineral extraction.
 - Operate and manage fill landfills.
 - Construction of outfalls within the Sites and Areas of Significance to Māori.
 - Earthworks and stockpiling associated with quarrying /landfill construction.
- 3.3 Protranz has sought Resource Consent from both Waimakariri District Council and Environment Canterbury for their proposal and has requested that the application be publicly notified.

4 ISSUES AND OPTIONS

- 4.1 The Board works collectively with the Council to achieve community goals. The Board has independent rights to submit on matters before a public submission process. The Community Board has a specific delegation to submit on resource consent applications within the Board area where appropriate. The Board is aware of strong community opposition to Resource Consent (RC245076 and CRC243700 and associated) applications. Therefore, at its meeting on 10 July 2024, the Board resolved to object to the Resource Consent applications.
- 4.2 The Board, therefore, delegated authority to the Chairperson, Jim Gerard, and Board members Kirstyn Barnett and Ivan Cambell to formulate a submission on behalf of the Board. Due to the complexity of the proposed submission and the requirement for specialised knowledge, the Board sought technical experts knowledgeable in the RMA process while compiling the submission.
- 4.3 On 3 September 2024, the Council approved \$10,000 (incl GST) to assist the Board in preparing a submission on the proposed quarrying activities and the construction and operation of a Landfill at 150, 154, 174, and 176 Quarry Road, Loburn. To date, the Board has spent around \$3,000 on assistance from a technical expert with the drafting of its submission.
- 4.4 The submission period closed on Wednesday, 9 October 2024. Therefore, the Board has now requested that the attached submission be ratified retrospectively.
- 4.5 **Implications for Community Wellbeing:**
The issues and options in this report have implications for community well-being. A core role of the Community Board is advocating for community interests, which affects community well-being.
- 4.6 The Management Team have reviewed this report.

5 COMMUNITY VIEWS

5.1 Mana Whenua

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

Groups and organisations may be likely to be affected by or interested in this report's subject matter.

5.2 Wider Community

The wider community will likely be affected by or interested in this report's subject matter. The Board received vital feedback in opposition to the proposal and is mandated to advocate on behalf of the community.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

On 3 September 2024, the Council approved an unbudgeted \$10,000 (incl GST) to assist the Board in preparing a submission on the proposed quarrying activities and the construction and operation of a Landfill at 150, 154, 174, and 176 Quarry Road, Loburn. To date, the Board has spent around \$3,000 on assistance from a technical expert with the drafting of its submission.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not impact sustainability and/or climate change. However, the outcome of the resource consent applications, if granted, will affect the environment.

6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report. These risks are primarily related to the reputation of the Board if it were not to listen and advocate on behalf of community interests.

6.4 Health and Safety

No health and safety risks are arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002.
Resource Management Act 1991.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4 Authorising Delegations

Under the legislation, a Community Board has the right to submit independently to public submission processes as a separate entity.

Form 13**Submission concerning a resource consent that is subject to public notification by a consent authority**

To: Canterbury Regional Council (**Ecan**) and Waimakariri District Council (**WDC**)

1. Name of submitter: Rangiora Ashley Community Board (**RACB**)
2. This is a submission on an application from Protranz Limited (**Protranz**) for a resource consent.
3. Protranz has applied to continue operating a limestone quarry and establish and operate a new managed fill landfill at 150, 154, 175, and 176 Quarry Road.
4. The RACB is not a trade competitor for the purposes of [section 308B](#) of the Resource Management Act 1991.
5. The RACB submission relates to the entire application, which the RACB opposes to reflect the local community's opposition that has been conveyed to the RACB.
6. The RACB submission is as follows —

A Introduction***The Rangiora-Ashley Community Board***

- 6.1. This submission represents the views of the Rangiora Ashley Community Board (RACB) and its community. The RACB requests that the application be declined.
- 6.2. The RACB is a publicly elected body that represents and advocates for community board area views to the Waimakariri District Council and other organisations, where appropriate.
- 6.3. For electoral and representational purposes, the RACB is divided into two separate divisions within the Rangiora-Ashley Ward. The largest encompasses the urban area of Rangiora township and surrounds with approximately 30,000 people, which elects six members.

- 6.4. The balance (Ashley Subdivision) encompasses the rural areas of the Ward and elects two members. There are approximately 2500 people in the Loburn area. Four Ward Councillors, elected across the whole ward, constitute the balance of the RACB.

The Application and RACB response

- 6.5. In early 2024, the RACB became aware of Protranz's plans for a landfill at the Whiterock Lime works site in North Loburn. Several Board members attended the first public meeting held in February 2024 at the Loburn Domain, with approximately 100 local residents in attendance. It was clear that the local community was very worried about the proposal and concerned about its detrimental effects on their area.
- 6.6. The RACB further discussed the landfill issue at its meeting held on 10 July 2024. It noted the growing community opposition to the proposal and unanimously agreed to support its community and oppose the application. The RACB appointed the two Ashley Sub-division members, Board Deputy Chair Kirstyn Barnett and Ivan Campbell, along with Chairman Jim Gerard QSO, to prepare a submission in opposition to the proposal.
- 6.7. Jim Gerard has been directly involved in the community for many years. He was a Member of Parliament for 13 years, a District Councillor for 12, including six as Mayor of the Waimakariri District, and a Community Board member for 11 years. Kirstyn Barnett was a Councillor for 11 years and is now the Community Board Deputy Chair. Ivan Campbell has lived in the Loburn area for many years and served the community during his time in the New Zealand Police. Consequently, these members know the area well and have a good understanding of the community's views.

Concerns

- 6.8. The RACB notes, with some concern, a number of Protranz's comments regarding the proposal's environmental impacts and makes the following observations.

- 6.9. Firstly, in relation to the context of the site (see Figure 1 below). The Whiterock area is a unique, quiet, rural, somewhat isolated part of the Waimakariri District, which offers the residents a peaceful rural lifestyle in relatively tranquil surroundings. People move to this area to provide their families with a place where children swim in the beautiful, pristine waters of the Karetu River, listen to the birds in the bush, search for lizards, or simply know they are safe when they ride their ponies or bikes along the quiet country roadsides.



Figure 1: Showing the site and the Karetu River flowing adjacent.

- 6.10. Importantly, the RACB understands, locals use the water from the river for drinking and stock water purposes, as there is no reticulated Council supply.
- 6.11. The lime-work quarry has been located at Whiterock since the late 1940s. However, the benefits it provided for the farming community have made it integral to and integrated into the rural landscape. In other words, it has served a useful purpose, while the scale of its operations has been acceptable and able to be absorbed with the rural activities of the area and wider district.

- 6.12. However, the RACB believes that increasing that scale and the intensity of the use of the site by expanding the quarry and adding a landfill threatens to disrupt the area in a significant way. The RACB are also concerned about the potential and actual adverse effects of the proposal on water quality, amenity and road safety in the area. There are also concerns about the resilience of the site and of the proposed new activities to the climatic conditions of the area, in particular the dangers of flash flooding, especially when the potential for such events appears likely to increase with the advance of climate change.

B Water Quality:

- 6.13. The applicant has indicated that they believe the effects on water quality are less than minor, the effects on aquatic ecology are minor, and the effects on water users are less than minor.
- 6.14. The RACB has issues with these conclusions and concerns as to their basis.
- 6.15. The area has a limestone rock base, which is a soft and porous material. How can they guarantee the effects on water quality would be less than minor when it is not known whether the groundwater monitor sites are useable in the lower wetlands? How can they state the Karetu River will be unaffected by discharge, including stormwater and drainage from the sub-liner water? The RACB considers there to be insufficient evidence provided to support the applicant's assertions.
- 6.16. Local examples also challenge the applicant's claims. For example, in 2021, local residents noted that flooding in the area caused a discharge of water from the quarry to run orange. The discharge was observed to adversely affect the ecology of the river for a considerable distance. With a larger proposed operation, the danger and likelihood of contaminated discharge to water will grow and threaten water safety and quality. The RACB believes that such outcomes would be contrary to the intent of the Land and Water Plan and the new national drinking water standards

C Road Safety

- 6.17. The applicant commented that the effect on transportation will be negligible. The RACB disputes this claim. This is a relatively remote area served by a narrow winding road, with short approaches to (often) one-lane bridges. Traffic is currently light, and consequently, it is a safe environment for children to ride their horses/ponies or bicycles in.



Figure 2: Showing the site access.

- 6.18. The RACB believes that adding additional heavy truck movements (the total allowance across the two activities included in the proposal is not entirely clear, though it could be up to 50 per day or just over six an hour) will significantly impact the area and create serious safety implications.
- 6.19. An important aspect of the application appears to be the erection of a bridge to the site over the current Ford through the Karetu River. While such a structure may be considered an improvement, in that it might remove some risk that the current activities pose to the water quality, that may equally be of limited benefit over time. That is especially so if the bridge is impacted by the not infrequent flash flooding that occurs in the area (see Figures 3 and 4 below)



Figure 3: Karetu River in flood – May 2021



Figure 4: Karetu River around 2.5km downstream from the site

- 6.20. The RACB's concerns include that such events may increase in extent and regularity as a result of climate change.

D Community Views

- 6.21. In Protranz's application, in the section "*Assessment on the effects on the environment*" Table 11, the question "*the effects on wider community*" is answered "Positive". The RACB is interested in how this conclusion was reached as it is contrary to the community views expressed to the RACB, leading to the opinion that the claim, at best, is misleading, if not totally inaccurate.

- 6.22. In these circumstances, the RACB would like to see further evidence from the applicant that supports its conclusion. In the absence of such evidence, the RACB doubts the credibility of the applicant's position. At this point, the RACB has not spoken to any local resident who favours the application or sees a benefit for their area, let alone the whole community.
- 6.23. In fact, the applicant's position suggests that the applicant has taken little note of what the local community thinks nor taken steps to understand the strong opposition to the proposal.
- 6.24. To further illustrate the point, on 27 August 2024, RACB members attended a second public meeting in Loburn with more than 200 aggrieved local residents. A show of hands clearly indicated that everyone in attendance strongly opposed the resource consent being granted and saw no positives for their area.
- 6.25. In addition, signs opposing the landfill are located throughout the district, a petition has been circulated, and a resident's group has been set up in opposition with a website, mailing list, and membership.
- 6.26. It should be quite evident to the applicant that the community strongly opposes the application and does not believe it will have any positive effects on the local community, as the applicant claims.

E Long-Term Management

- 6.27. The RACB is sceptical of the proposal's absolute environmental statements about the future, safety of design, potential leakage, harm, or otherwise to the environment. It recognises that these outcomes are likely to rely on multiple conditions and the applicant's management skills.
- 6.28. This application requests a duration of at least 20 years. Over that timeframe, the RACB understands that climate change will see temperatures rise and rainfall in the East Coast areas of Canterbury diminish, with more Nor'West rain in the foothills and Southern Alps. This has been evidenced by more flooding events in recent times. This also suggests the Loburn/Whiterock application site is likely to experience more challenging climatic conditions, including the increased likelihood of flooding and water inundation. The effects this could have on the proposed landfill with its porous limestone base have not been sufficiently explained. The RACB believes the applicant

is taking insufficient account of the changes in the local climate. Adding a landfill in this location is of high risk to the local environment.

- 6.29. Seismic conditions are another issue of concern for any proposed landfill, especially in a geographic situation such as Loburn and the foothills of the Southern Alps. The most significant threat is the Alpine Fault. However, numerous other lesser fault lines also impact the foothills. Earthquakes could play havoc with the liners and water tables, making it impossible to guarantee adverse environmental effects will not occur.
- 6.30. Furthermore, as a private facility, there is a risk that appropriate management and monitoring will not take place in times of economic stress, and unlike a public facility, there is no guarantee that the current owners will ensure safe management of the environmental risks during and after the expiry of the consent.

F The need for this Facility

- 6.31. The RACB understands that landfill facilities are not popular and that any application may face local opposition that may be termed “NIMBY” (not in my backyard) opposition. However, opposition to irreversible changes to the local environment should not be dismissed out of hand. It is important, in the RACB’s view, to balance the actual need for such a facility with the effects on the local community.
- 6.32. About 25 years ago, when Jim Gerard served as the District’s Mayor, the Canterbury Councils of Hurunui, Waimakariri, the then Banks Peninsula Council, Christchurch City, Selwyn, and Ashburton Councils had come together to attempt and resolve their landfill issues and provide a workable, environmentally safe environment for the future of their districts.
- 6.33. This resulted in the Kate Valley regional landfill being established in the Hurunui District with management shared in a co-operative model. This landfill has set a high benchmark worldwide, being shown to be professionally operated and environmentally safe. Kate Valley also produces methane gas, which is turned into electricity, supplying 4MW to the national grid. Visitors to the site find it hard to believe that it is a working landfill, as it is extremely well laid out and tidy with no sign of rubbish, waste, seagulls, etc. A visitor, unless told prior, would have little idea it was a landfill.

6.34. The RACB understands that the Kate Valley landfill has sufficient land available to be consented for another 100 years. It, therefore, seems to the RACB that small landfills, which carry risk, should no longer be consented to when a regional landfill such as Kate Valley is available. That was certainly the vision of the councils who originally established the Kate Valley landfill. It is believed that private operators would be unlikely to meet these high standards of operation, and their core purpose is one of profit, which is at odds with being environmentally safe and protecting the local waterways, flora and fauna, not to mention community wellbeing.

G Conclusion

6.35. In Summary, the RACB supports the Loburn community in their opposition to the granting of the Protranz application. It does not believe the applicant has met the high bar to guarantee water safety as provided for in the national legislation, and the location of this site is contrary to both the zoning and amenity of this rural area. There are road safety implications, long term management concerns and climate factors which must be taken into consideration.

6.36. There is no demonstrated need for this operation, with Kate Valley landfill having the capacity and being able to manage landfill waste in an appropriate manner,

6.37. Finally, there is no doubt that climatic events are becoming more frequent in New Zealand and worldwide, and severe flooding is becoming the norm rather than the exception. The possibility of the Karetu River flooding again should not be underestimated. Flooding similar to that in 2021 would have a devastating effect on the proposed bridge. Also, the predicted increase in Nor'West rain in the foothills area, where the site is located, will increase the possibility of potential landslips from the surrounding hills. Furthermore, the ever-present risk of earthquakes. What absolute guarantee can Protranz provide that the lining to be used in the landfill would not be damaged by earth movement, resulting in leakage from the site?

7. The RACB seek the following decision from the consent authority:

7.1. It asks the panel to prioritize community welfare and environmental safety over profit and risk and decline this application in full.

8. The RACB wish to be heard in support of its submission.
9. If others make a similar submission, the RACB will consider presenting a joint case with them at the hearing.

Signature:

A handwritten signature in blue ink, appearing to read 'Jim Gerard', written in a cursive style.

Jim Gerard QSO

Chairperson of the Rangiora-Ashley Community Board

Date: 9/10/2024

Telephone:

Cel: 027 254 3940

Postal address:

215 High Street

Rangiora

7400

Contact person:

Thea Kunkel

Governance Team Leader

Waimakariri District Council

Thea.kunkel@wmk.govt.nz

Our Ref: LTC-03-20-04/240216022707

5 November 2024

Mr J Gerard
Chairperson
Rangiora-Ashley Community Board
Waimakariri District Council
Private Bag 1005
Rangiora 7440
via email: com.board@wmk.govt.nz

Dear Jim

LONG TERM PLAN 2024-2034

Thank you for taking the time to submit on the Council's Long Term Plan.

Council adopted the Long Term Plan on 25 June. Over 330 residents submitted on the draft plan and Council considered submissions during deliberations in May.

The first cut of the Draft LTP proposed an initial increase of 19%. Like many businesses and households, the Council has been experiencing significant inflationary movements - specifically in construction costs, labour market increases, and revaluation of community assets, with some costs moving as much as 150% over the last few years.

The Council revised its non-essential works by going through budget items line-by-line. As a result, we have deferred \$120m of non-essential works to outer years such as the extension of the Library and the Eastern Link Road to bring the rates increase down further.

Where we have landed is with an increase of 9.39% which is just 0.45% higher than planned due to a big unforeseen increase in insurance costs.

At 9.39%, Waimakariri's rates increase is one of the lowest in the country and the lowest in the greater Christchurch area. The Local Government average rate increase this coming year is 16%.

The LTP balances affordability for residents while delivering on the services and infrastructure that makes Waimakariri a great place to live – for residents now and in the future.

This letter is a follow up to the one you received from us earlier and aims to specifically address your points of submission. For ease of reference, your order of topic has been retained.

Key issues for Consultation

a) How we'll prioritise the natural environment - The Board does not support the development of the land at Lineside Road.

The Council intends to undertake public engagement regarding development options for the Lineside Road property once concepts are developed. In the meantime, Council has identified funding for the development of the property and is receiving \$70,000 of income per annum to offset the majority of holding costs, before any decisions are made on the future of the land.

b) *Building the right facilities at the right time.*

- ***Upgrade of the Southbrook Sports Club and second cricket oval***

Council provides social and cultural benefit to the community by supplying community facilities and other assets that allow for people to engage and interact with one another and not be socially isolated. These assets provide great wellbeing to those who use and enjoy them.

For these reasons, Council has supported Southbrook Sports Club with a provisional sum in year four of the Long Term Plan. Equally the Council has supported Canterbury Country Cricket with a provisional sum of \$500,000 to help them develop a second wicket at 154 East Belt.

These funds are provisional until such a time that each club can fund-raise the remaining amounts that would see their projects through to completion.

- ***Sports Facilities Network Plan***

Council agrees that the Community Boards should be presented with the Sports Facilities renewals program. Staff will provide this information to the Boards to show how and what the program can fund and what projects are already identified within this program.

- ***Ravenswood Aquatic Facility and Library***

It is important for Council to identify areas of growth within our communities and act early to ensure it is well positioned to support those communities now and years into the future.

While investigations have begun to identify appropriate land parcels which could be developed to meet any number of future for Aquatic and Library facilities in Woodend/Pegasus/Ravenswood, detail is yet to be determined. Funding for the development of these facilities has been pushed out of this Long Term Plan and will be subject to further review by Council due to affordability considerations.

c) *Extension of the Trevor Inch Memorial Rangiora Library - Rangiora Museum*

Council staff are working with The Early Records Society to establish their vision and needs and explore various options for incorporation of all or part of the museum needs within the expanded library. Some display space may be able to be incorporated within current preferred option, depending on scope, and final design and cost estimating. This will also need to consider archival storage and working space.

d) *Funding flood resilience and improvements*

Over the past 10 years Council has spent \$30 million responding reactively to recovering from significant rain and flooding events. Often we have had to engage external consultants to support our recovery from these events.

The funding allows us to establish a permanent Infrastructure Resilience Team, with an associated fund to deliver flood resilience projects. This will reduce our costs overall and provide in-advance mitigation from increased adverse weather events and climate change.

e) *Rangiora Eastern Link Road (REL)*

The REL is an important part of planning for the future transport needs of the district. The Council is pleased to have received funding for the business case from NZ Transport Agency

as part of the National Land Transport Plan.

Waimakariri District is a high growth district, and it is anticipated that Rangiora will continue to grow. The REL is proposed to help address current safety, congestion, and access issues in Southbrook, as well as to cater for future growth.

Without the REL it is likely there will be increasing safety and access issues, as well as increasing travel time and congestion through the Southbrook area.

Other key issues for Discussion

f) *Food Security and Sustainability*

Thank you for your submission, highlighting the value of Food Forests and Community Gardens. We agree that these provide tremendous community value, in terms of empowering people out of dependence. The Food Forest Network is currently working with Council on locations for new forests and to find communities interested in having one. This has been a successful addition to our open space, with food forests at Kaiapoi and in Gladstone park both flourishing.

As part of their involvement on the Food Secure North Canterbury Steering Group, community development staff continue to work with the Kaiapoi Food Forest, Food Secure North Canterbury partners, Timebank Waimakariri and other community garden and food forest partners (including Kaiapoi and Hope Community Gardens) to promote, encourage and facilitate increased local provision of food forest and community garden initiatives. .

It is expected that some degree of central government and philanthropic funding is likely to continue. Therefore staff do not anticipate the need for a significant injection of Council funding for these endeavours.

g) *Rubbish and Recycling*

In the coming year the Council will be updating our Waste Management and Minimisation Plan (WMMP). A range of topics, including Council investment for improvements to recycling infrastructure and current education programmes, and Council support for community and business-led recycling and re-use initiatives, will be considered during this process.

h) *Safer communities*

We are aware of the community desire for a new Police station in Rangiora.

A priority for the Council is that there continues to be a permanent presence in Rangiora town – the very least Council will push for would be a kiosk – that compliments the private and other security companies operating in town.

Local business centre and general community security is a mix of private arrangements and the regular and reliable surveillance provided by Community Watch Patrols in Rangiora, Kaiapoi, Oxford and Pegasus. Council works closely with Community Patrols to monitor and review the need and location of cameras in and around our Town Centres.

Staff have shared these concerns with police and private security companies, which we are sure will be noted and addressed.

If you would like to read a full copy of the Long Term Plan you can find these at the Rangiora, Kaiapoi and Oxford service centres and libraries and on the Waimakariri District Council website.

Once again, thank you for your interest and contribution to the development of our District. If you have any further questions or comments, please feel free to get in touch.

Yours sincerely



Dan Gordon
MAYOR

CHAIRPERSON'S REPORT

From 3 to 24 October 2024

| CHAIRPERSON'S DIARY | |
|---------------------------------|--|
| <i>Date</i> | <i>Events attended</i> |
| Thursday 3 October | Springston Trophy |
| Monday 7 October | RACB pre-Board meeting with staff to discuss agenda. |
| Tuesday 8 October | Meeting with Mayor |
| Wednesday 9 October | Rangiora-Ashley Community Board meeting |
| Thursday 10 October | Rotary Book Fair |
| | Waimakariri Community Service Awards |
| Friday 11/Sat 12 October | Rotary Book Fair |
| Monday 14 October | Ashley River site meeting with Mayor/Ecan/River protection group/4 WD groups |
| Tuesday 15 October | Ecan Public Transport Plan meeting |
| Saturday 19 October | Southbrook School 150 years celebrations |
| Monday 21 October | Waimakariri District Licensing Committee meeting. |
| Wednesday 23 October | Meeting with Council's Roading staff |
| Thursday 24 October | Meeting regarding Oxford Football Club using the Cust Domain |
| | Meals on Wheels |

Jim Gerard
 Chairperson
Rangiora-Ashley Community Board

RANGIORA-ASHLEY COMMUNITY BOARD MEMBERS INFORMATION EXCHANGE

For the period September-November 2024

Member Name: Bruce McLaren

| MEMBER'S DIARY | | DISCUSSION POINTS |
|----------------|---|--|
| <i>Date</i> | <i>Events members have attended</i> | <i>Community Feedback/Issues Raised</i> |
| 11 September | RACB monthly meeting | Council Chambers |
| 18 September | Parking Management Plans Workshop | MainPower Stadium |
| 21 September | Rakahuri Ashley River Clean Up 1 | On World Clean Up Day. Organised by Waimakariri Youth Council, collected more than 600kg of rubbish from behind the Rangiora Airfield. |
| 22 September | Woodend School Fair | Well attended family event |
| 22 September | RSA Car Boot Sale | Vibrant atmosphere |
| 24 September | Landmarks Committee meeting | RACB appointee to the Landmarks Committee |
| 24 September | LGNZ Round Table webinar | Presentation on NZ's Security Threat Environment from the NZ Security Intelligence Service. |
| 24 September | Waimakariri Youth Council meeting | Council Chambers |
| 26 September | Rangiora Museum Public Speaker | WDC library staff introduced the superb new Waimakariri Heritage website |
| 27 September | Kaiapoi Book Fair | St Bartholomew's Hall. Another great place for Devonshire tea! |
| 3 October | North Canterbury Neighbourhood Support | Monthly meeting at Kaiapoi Library |
| 4 October | Inclusive Sports Festival | MainPower Stadium. Wonderful event |
| 4 October | Rangiora Arts Expo | Rangiora Borough School hall. Amazing local talent |
| 6 October | Market in the Park – Victoria Park | Also supported Rangiora Community Patrol volunteers on the gates |
| 9 October | RACB monthly meeting | Unable to attend unfortunately, due to attending a workshop in Auckland |
| 12 October | Rotary Book Fair | Rangiora A&P Showgrounds |
| 12 October | Extravaganza Fair | Woodend Reserve. Fun day out |
| 19 October | Southbrook School 150 th Anniversary | Very interesting. Well organised by RACB member Liz McClure |
| 19 October | Rakahuri Ashley River Clean Up 2 | Organised by Waimakariri Youth Council, collected rubbish near Waikuku. |

| | | |
|-------------|--|---|
| 23 October | Wellbeing North Canterbury AGM | Council Chambers. Community Wellbeing North Canterbury Trust |
| 24 October | Shake Out drill | National Civil Defence activity |
| 24 October | Rangiora Museum Public Speaker | Excellent and informative presentation on the history of rail to Rangiora. This attracted the second highest attendance of any public speakers. |
| 26 October | Rangiora A&P Show with NCNS | Unfortunately cancelled due to heavy rain |
| 27 October | RCP Market in the Park debrief | Sponsored by Coffee Worx (thank you) |
| 28 October | Rangiora Community Patrol meeting | At RSA. RCP is seeking a definitive statement on the status of public security cameras in the district. Meeting set up with WDC staff for 12/11 |
| 29 October | Waimakariri Youth Council meeting | Council Chambers |
| 2 November | St Johns Church Fair | Monthly event that draws big crowds. All funds raised go to charity. |
| 3 November | Vintage Fair | Rangiora Racecourse |
| 12 November | Meeting with Greenspace team – cameras | Discussed the current and future status of security cameras in the district. Some of these are monitored by Rangiora Community Patrol under the direction of Police. |
| 13 November | RACB monthly meeting | |
| Other: | <ul style="list-style-type: none"> • Visits around the district admiring the improvements and progress made, often with support from RACB. • Busy month as a Justice of the Peace. | <ul style="list-style-type: none"> • Norman Kirk Park, Kaiapoi, on the 50th Anniversary of his sudden death in 1974 • Hunnibell Lane and Blake Street carpark completed works – Nicely done • Milton Park • Townsend Road Reserve |