

**MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE  
HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY  
21 MARCH 2023 AT 3:30PM.**

**PRESENT**

Councillors P Redmond (Chairperson), A Blackie, R Brine, B Cairns and N Mealings.

**IN ATTENDANCE**

Councillors N Atkinson T Fulton, J Goldsworthy, J Ward and P Williams.

J Millward (Acting Chief Executive), C Brown (General Manager Community and Recreation), G MacLeod (Community Greenspace Manager), M Greenwood (Aquatics Manager), D Roxborough (Implementation Project Manager – District Regeneration), L Sole (Content and Discovery Team Leader), J Kirkwood (Reader and Reference Services Team Leader) and C Fowler-Jenkins (Governance Support Officer).

**1 APOLOGIES**

Moved: Councillor Redmond

Seconded: Councillor Blackie

**THAT** an apology for absence be received and sustained from Mayor Gordon.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the Community and Recreation Committee held on 21 February 2023**

Moved: Councillor Cairns

Seconded: Councillor Brine

**THAT** the Community and Recreation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Community and Recreation Committee, held on 21 February 2023 as a true and accurate record.

**CARRIED**

**3.2 Matters arising (From Minutes)**

**PUBLIC EXCLUDED MINUTES** (*Refer to public excluded agenda*)

**3.3 Minutes of the public excluded portion of the Community and Recreation Committee Meeting Tuesday 21 February 2023**

**4 DEPUTATIONS**

Nil.

## 5 REPORTS

### 5.1 Regeneration Transfer of Budget Between Projects – D Roxborough (Implementation Project Manager – District Regeneration)

D Roxborough spoke to the report which was an update of some recent forecasts for some of the projects in the regeneration and earthquake programme which had signalled possible increases and decreases. Some of the options had been covered in the report however the recommendation was to cover the forecast shortfall in some of the earthquake recovery recreation projects. One of the overspends was the non-slip treatment to the boardwalk at the Riverview terraces outside the Five Peaks pub. The other project was currently underway which was the decommissioning of the dewatering pumps that were used in the regeneration project. He noted that both projects were managed effectively and both of the activities were funded through the earthquake recovery loan therefore the overspend had no effect on the amount borrowed or rates.

Councillor Williams asked how long the earthquake recovery loan stayed available for staff to keep utilising it for overspends. Councillor Williams believed this budget should be closed off and that staff should be seeking funding for this project through the normal process rather than reassigning it. D Roxborough explained that the recommendation in the report was not to draw down any more money it was utilising budget that was already there and reassigning it from one project to another.

Councillor Williams stated this work was not in the original projects for the earthquake recovery loan. The work was on regeneration land however should be presented to the Councils Long Term Plan for the extra funds while the earthquake loan should be eventually put to bed. D Roxborough agreed however noted that these projects already existed in the works programme and had for a long time. It was just that a some of the projects had been forecast to come in as over budget and a some to come in under budget therefore it was just shifting some budget from one project to another. C Brown noted that the this question had been raised before when the Council had meetings regarding using the earthquake loan for other initiatives. He understood that if the Council were to remove projects from the earthquake loan to the recreation account the impact on rates would be similar. None of the projects identified were new and if staff were to bring a new project to the Council to consider they would not be doing that as part of earthquake loan funding.

Councillor Redmond thought Councillor Williams was referring to the fact that the regeneration seemed to be an ongoing matter that kept giving in one sense. He noted that there had been changes, with the portfolio that Councillor Blackie oversaw being disestablished. At this particular point there was no extra money being requested it was simply a reallocation of funds to achieve the balance required.

Councillor Cairns asked if staff were prematurely giving away money to the Community Hub when it could potentially be required for the Corcoran Reserve viewing platform. D Roxborough noted that at this stage staff were recommending retaining the budget for the viewing platform. J Millward noted that the budget that was in the Councils Long Term Plan had been forecast taking inflation into account.

Moved: Councillor Blackie

Seconded: Councillor Cairns

**THAT** the Community and Recreation Committee:

(a) **Receives** Report No. 230303029954.

- (b) **Approves** the re-assignment up-to \$50,000 of forecast unspent budget from completed Regeneration projects in the 2022/23 year; with up-to \$45,000 transferred to the Earthquake Regeneration (Recreation) activity to cover forecast project shortfalls in the current financial year, and the balance (nominal \$5,000) to transfer to Kaiapoi Community Hub and Croquet project.
- (c) **Approves** the retention of the current Corcoran Reserve Viewing Platform project budget in future year of the Regeneration programme, with this project to be reviewed as part of the 2024/34 Long Term plan as required.
- (d) **Notes** that staff would submit a further report to consider the Kaiapoi Food Forest project budget.
- (e) **Circulates** this report to Kaiapoi-Tuahiwi Community Board for their information.

**CARRIED**

## 5.2 Library Update to 9 March 2023 – P Eskett (District Libraries Manager)

L Sole took the report as read highlighting the Rangatahi engagement over the summer period. Rangatahi Fridays ran over January and included some wonderful outdoor games and a barbeque. These events coincided with a very busy period for the libraires team over the holidays. On January 4 2023 they had close to 2,000 people visit across the three libraries. It was a positive sign that there was an increase in new memberships over this period including people new to the district and whanau that had previously had very little or no contact with libraries in the past. These events while low key were a very valuable way to connect and reconnect with young people and families encouraging a habit of lifelong learning. It was important that the Library service continued to provide healthy opportunities for young people to connect inside and outside of library spaces. One of the strengths of libraries was that they worked to foster a sense of belonging. Seeing young people lining up to get on the barbeque to serve older members of the community and helping with games may seem like a small gesture but it was quite a special experience. In the past L Sole had seen the way that these small gestures flourished into future connections and paved the way for ongoing connections for youth. The success of these events reiterate the value of partnerships as a proven way for libraires to strengthen relationships with young people.

Councillor Cairns noted in item 4.3 of the report that the libraires content and discovery team were working with 3D printing. He asked if staff were proposing to put these 3D printers in all libraries or only some and did they have the space available to house them. He noted that anecdotally it had been 10,000 people per month going through the libraries. He asked for an updated number of people that utilised the libraires. L Sole noted that 3D printing was just one of a number of digital opportunities that libraries staff were in the process of planning. The plan was to have a high spec 3D printer at Rangiora Library as a hub. These were quite bulky devices however it was possible that they could use one in a mobile setting in the future. C Brown explained that there was the Citizen Advice Bureau area at the Rangiora Library which could be utilised for some of the education and learning around technology and some study space. There was not enough space at the other libraries when considering technology opportunities. In terms of the numbers in the last 12 months, the door count was for 78,823 people and the library website visits recorded 96,826. This did not reflect the number of books that were getting checked out or the amount of digital books that were being read.

Councillor Redmond assumed the library charged for photocopying. He asked if they were proposing to charge for 3D printing and what was the basis of the charge rate. L Sole explained that 3D printers used a filament product, which

was a plant based resin and the standard rate was around thirty cents per gram of material which was a standard rate used by Christchurch City Council, Selwyn District Council and Ashburton District Council.

Councillor Williams noted that in the report there were a lot of Māori names and beside there was a the English translations. In item 4.2 of the report there were Rangatahi Fridays where it noted that these groups of Rangatahi were causing disruptions. He asked what a Rangatahi and hapori meant. He noted that there needed to be an English translation beside it when the words were used. L Sole explained that Rangatahi meant youth and hapori was community. C Brown noted that staff had a conversation around that, there were different levels of understanding in terms of peoples competency in te reo and they needed to reflect that. Staff would ensure that where they were using the word in Māori the first time in the report they would include the English name in brackets next to it however they would also provide a glossary at the back of the document.

Councillor Fulton noted with interest and enthusiasm local history and heritage in Waimakariri and the ReCollect digital archive which he thought was a tremendous project. He asked if there would be a communications plan to make sure that the message got out to all those clubs and organisations in the district. J Kirkwood noted that it would be launched publicly in the next few months and as part of the launch the staff were currently working on a marketing and promotional strategy and they would also be working with groups around the community on how to could use it effectively.

J Kirkwood noted that the ReCollect Heritage platform would have an official launch in the next two months. In the second quarter of 2021 Waimakariri Libraries was able to create a one year role for a local heritage librarian using New Zealand Libraries Partnership Programme (NZLPP) funding. They were fortunate to be able to job share this position between two existing library staff members. One of the many outcomes of their work was the ReCollect platform. ReCollect allowed the community to preserve, share, tell and celebrate their stories and memories of life in the Waimakariri District. The platform would allow anyone to browse the content but people could also create an account and contribute photographs, sound recordings, video, posters, programmes or flyers; the list was endless. Library staff would vet the content and curate it and could work with groups on digitisation projects. They were starting the collection with over 600 items.

Councillor Redmond asked if they were looking at downloading, for example, the Kaiapoi Advocate which had ceased publishing, all their past issues. J Kirkwood noted that would be a big project, there was always copyright issues so they were trying to work with Creative Commons.

Councillor Redmond asked if people were able to download information themselves. J Kirkwood replied that people could add their own content if they had photos at home they could put that onto the platform, staff would then vet the content before putting it live on the site.

Moved: Councillor Mealings

Seconded: Councillor Brine

**THAT** the Community and Recreation Committee:

- (a) **Receives** Report No. 230309033019.
- (b) **Notes** the customer service improvements, including Rangatahi (young people) Fridays, ReCollect Heritage Platform and experiential technology service developments that have contributed positively to community outcomes by Waimakariri Libraries from – 18 November 2022 – 9 March 2023.
- (c) **Circulates** the report to the Boards for their information.

**CARRIED**

Councillor Mealings commented that she loved the work the libraries were doing and that the library report was always her favourite. It never ceased to surprise or amaze her the things that the libraries got up to. She was looking forward to the ReCollect site to be launched. Councillor Mealings believed that the work libraries staff did across all of our Rangatahi was marvellous and gave people a safe space that everybody belonged and everybody was included whether they were young or old.

## **6 CORRESPONDENCE**

Nil.

## **7 PORTFOLIO UPDATES**

### **7.1 Greenspace (Parks, Reserves and Sports Grounds) – Councillor Al Blackie.**

- The Motorhome Park in Kaiapoi was up and running, it had been open for a month and was already full. The park was bringing vitality and money into the town.
- Te Kohaka o Tuhaitara Trust – Greg Byrnes had resigned. The Trust was now running under two people. The Trust upgraded the head ranger to acting manager and was running the park side of things. They had also employed someone to run the Waikuku Beach Camp. They had gone out to a professional recruitment agency to replace the General Manager. Once a new General Manager had been appointed they would reassess the situation.
- Silverstream Reserve had its first outdoor function planned for Sunday 19 March 2023 but it was rained out and moved to the Eyreton Hall and had been a big success.
- Silverstream Reserve – the Student Volunteer Army carted shingle for the paths.
- Sail GP – teams linked up with a yacht club and the Canadian Yacht Club linked up with Kairaki Yacht Club and did a clean up of the beach and river mouth. They also did some planting at the Te Kohaka Park.

### **7.2 Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls and Museums) – Councillor Robbie Brine.**

- The Tactix Netball team would be playing at the MainPower Stadium for two games.
- 11,000 plus covid cases last week – this was still impacting on Councils ability to serve our community.

### **7.3 Community Development and Wellbeing – Councillor Brent Cairns.**

- Volunteer Expo - 28 organisations - on average 15 groups at each venue, Kaiapoi was held on Saturday 18 March 2023, the one at Pegasus Community Centre would be held on Friday 24 March at 5pm and Rangiora Library at 10am on Saturday 25 March 2023.
- Next Steps website launch, invitations had been sent out and was scheduled for 29 March 2023 5pm at Woodend Community Centre. This is perfect timing as Loneliness survey results had been provided - national data, had asked for Waimakariri data.
- Food Banks were still performing at higher than normal levels when compared to last year, but steady. Fruit and Vegetable stands were seeing large volumes of surplus being shared and this was good when produce from people's back yards was plentiful, however there may be an issue as we head into winter.

- Pegasus Woodend food forest had another volunteer day, the local MenzShed had generously donated seating and tables and the community were supporting this project with more and more donations of trees and plants.
- Currently there were 29 food forests at various stages of development/growth.

**7.4 Waimakariri Arts and Culture – Councillor Al Blackie.**

- T Sturley (Community Team Manager) was finalising the Arts Strategy which was in its final stages.
- Sculpture installation at MainPower Stadium was no longer happening as the donators had not liked any of the artwork presented by the artists and had withdrawn the funding at the last minute.

**8 QUESTIONS**

Nil.

**9 URGENT GENERAL BUSINESS**

Nil.

**10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Redmond

Seconded: Councillor Blackie

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
10.1 Minutes of public excluded portion of Community and Recreation Committee meeting of 21 February 2023	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a)).

**CARRIED**

**CLOSED MEETING**

***Resolution to resume in Open Meeting***

Moved: Councillor Redmond

Seconded: Councillor Brine

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded.

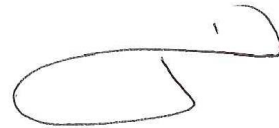
**CARRIED**

**NEXT MEETING**

The next meeting of the Community and Recreation Committee will be held on Tuesday 23 May 2023 at 3.30pm.

There being no further business the meeting closed at 4.27pm.

CONFIRMED



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Chairperson  
Councillor Philip Redmond

23 May 2023

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Date