

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND, ON MONDAY, 11 NOVEMBER 2024, AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, I Fong, R Mather and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), G McLeod (Greenspace Manager), M Kwant (Senior Ranger, Biodiversity), S Binder (Senior Transportation Engineer), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

Moved: S Powell Seconded: I Fong

THAT an apology for absence be received and sustained from P Redmond.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 14 October 2024

Moved: M Paterson Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 14 October 2024.

CARRIED

3.2 Matters Arising

There were no matters arising from the minutes.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 14 October 2024

Moved: R Mather Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshop held on 14 October 2024.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Gift from Ashley Rakahuri Rivercare Group of proposed Ashley Rakahuri Estuary Viewing Platform – M Kwant (Senior Ranger, Biodiversity)

M Kwant spoke to the report highlighting that the project proposed by the Ashley/Rakahuri River Care Group had been discussed for many years as a possible asset to enhance the Ashley/Rakahuri Estuary. The platform would help spread the main pillars of the Natural Environment Strategy and the aspirations of the Northern Pegasus Bay Bylaw. There would be no cost to the Council to install the platform and it would be similar to the well utilised viewing platform at Waikuku Beach. M Kwant further stated that the platform would be fully accessible with consultation from the Waimakariri Access Group.

S Powell asked if consent would need to be received from Environment Canterbury. M Kwant confirmed no consent would be needed from Environment Canterbury however a District Planning consent would be required from the Council.

B Cairns questioned the feasibility of the \$500 annual maintenance based on experiences with platforms at Waikuku Beach and Pegasus. M Kwant noted that the proposed location would not have the sand buildup issues found at the beach platforms. However, the main concerns for the Ashley/Rakahuri location would be pine tree litter and vandalism, though it was difficult to predict exact situations.

Following a query from S Powell, M Kwant confirmed that any seating provided would have a back support if that was the preferred option from an accessibility perspective.

Moved: R Mather Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

(a) **Receives** Report No. 241031189626.

AND

THAT the Woodend Sefton Community Board recommends:

THAT the Council:

- (b) **Approves** – The construction of an accessible viewing platform as per attached design and proposed location adjacent to the Ashley Rakahuri Estuary car park.
- (c) **Approves** Greenspace, on behalf of the Council, taking ownership of this asset as a gift from the Ashley Rakahuri River Care Group.
- (d) **Notes** that Council staff will support the Ashley Rakahuri Rivercare Group through the design, consenting and construction phases of the project.
- (e) **Notes** that the value of the asset is estimated at \$30,000 to be depreciated over a 50 year period. This will have a minor impact on rates.

CARRIED

R Mather was delighted to see this project progressing and thanked the Ashley/Rakahuri River Care Group for this asset that would complement the platforms at Waikuku Beach and Pegasus.

M Patterson felt the platform was situated at a good location and was excited to see it completed.

B Cairns stated it was wonderful to see a local group take ownership of its area and projects within it.

S Powell was 100% behind this project as it was a great asset for the community.

6.2 **Ratification of the Woodend-Sefton Community Board’s submission on the Draft Canterbury Regional Public Transport Plan – K Rabe (Governance Advisor)**

S Powell thanked the Board for its prompt feedback on the submission and mentioned she would be speaking to it at the Environment Canterbury hearing on 18 November 2024.

There were no questions however R Mather thanked the Chair for her work in developing the submission on behalf of the Board.

Moved: S Powell Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 241024185545.
- (b) **Retrospectively ratifies** its submission to Environment Canterbury (ECan) on the Draft Canterbury Regional Public Transport Plan (Trim Ref: 241024185541).

CARRIED

6.3 **Change to the appointment of the Board Representative to the Pegasus Residents Group – K Rabe (Governance Advisor)**

K Rabe stated a letter was received from the President of the Pegasus Residents’ Group to the Board regarding consideration of a different Board Member being appointed to the Pegasus Residents Group as he had been unable to attend a number of meetings recently. K Rabe also noted that the Group had requested Councillor B Cairns to become its liaison to the Board. She advised that normally councillors were not appointed as Board representatives to local community groups due to their heavy Council workload, however the Board’s discretion and decision would be upheld.

R Mather asked if the Pegasus Residents Group had identified any issues which had occurred as a result of I Fong’s non attendance. I Fong noted he put apologies in for three meetings however had provided a detailed written report for the meetings he was unable to attend. He expressed his willingness to continue as the representative for the rest of the term and suggested having another Board member as a backup in case of future absences.

Moved: R Mather Seconded: S Powell

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 241014177347.
- (b) **Reconfirms** the appointment of Board member I Fong as the Board representative and liaison person to the Pegasus Residents Group (PRGI) until the end of the term in September 2025 with the provision that B Cairns will attend meetings, if his schedule allows it, when I Fong is unable to attend the PRGI meeting.

CARRIED

The Chair believed that this was a good compromise to the Group’s request for consistent attendance at its meetings.

6.4 **Application to the Woodend-Sefton Community Board’s 2024/25 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe noted that the Waiora Links Community Trust were seeking \$750 to run a community event in partnership with other local community groups.

While the Board was supportive of this application, concern was raised on the lack of detailed information on what the Trust intended to spend the funds on and believed that there should have been some indication on what the catering and / or entertainment would cost. K Rabe replied that

as this was the first time that entertainment was being provided at the event they may not have a clear idea what the costs would entail.

Moved: R Mather Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 241002169201.
- (b) **Approves** a grant of \$500 to the Waiora Links Community Trust towards entertainment at a community family event to be held in January 2025.

CARRIED

R Mather believed this was a worthwhile event however did not agree that the Trust would be unable to run the event without the Boards funding, as stated in the application. She also noted that she was reluctant to support any application which did not provide information regarding the costs relating to the proposed event or project.

B Cairns expressed support for this application, noting the absence of a Promotions Association in the Woodend-Sefton area, which meant no Council funding was available for community events. He hoped this lack would be addressed in the current review of promotion associations.

S Powell agreed with R Mather regarding the need for detailed costing information. She requested that the Trust be informed that future applications would need to include the expected costs.

The meeting adjourned at 5.54pm for workshops and reconvened at 6.40pm.

7 CORRESPONDENCE

7.1 General Landscaping Budget – Project Considerations memo

Trim No. 241031189747.

7.2 Long Term Plan Response Letter

Trim No. 240216022707.

Moved: I Fong Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the correspondence in items 7.1 and 7.2.

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for October 2024

Attended the Environment Canterbury drop-in session regarding the Regional Public Transport Plan. It was a good opportunity to speak with local Environment Canterbury Councillors who seemed receptive to ideas put forward by the community.

Moved: S Powell Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 241104191049).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 2 October 2024.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 9 October 2024.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 October 2024.
- 9.4. Council Meeting Schedule from January to October 2025 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.
- 9.5. Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.
- 9.6. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Oxford-Ohoka Community Board 2 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards
- 9.7. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Rangiora-Ashley Community Board 9 October 2024 – Circulates to Woodend-Sefton, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards
- 9.8. Amendment to Standing Orders – Report to Council Meeting 15 October 2024 – Circulates to all Boards.
- 9.9. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 15 October 2024 – Circulates to all Boards
- 9.10. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Kaiapoi-Tuahiwi Community Board 21 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Oxford-Ohoka Community Boards

Moved: A Thompson Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.10.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

M Paterson

- It was amazing to see the community support a family through a devastating time.

R Mather

- Received a letter back from the Council regarding her Long Term Plan submission. It stated the Council was supportive of up to two seats along Pegasus Boulevard as it made sense from an accessibility point of view and would be funded through existing greenspace budgets.
- Attended the Project Steering Group meeting for the new Pegasus Community Centre. Was exciting to see the project begin to take shape. A public consultation was upcoming in December/January once the concept design was complete.
- Attended the Older Person's Expo. Was excellent and well attended with a wide range of relevant organisations present with information.
- Attended the Community Service Awards. Was a pleasure to attend the event and watch all the deserving recipients receive their awards. It was particularly pleasing to see two Pegasus residents receive awards.
- Attended an open day for the Pegasus Community Centre Community Emergency Hub. It was good to see the new Coastguard boat there as well as the fire service.
- Attended the Woodend Community Association Annual General Meeting. A new Secretary/Treasurer was appointed however they were still looking for a new President.
- Reported overgrowth in the swale which encroached on the footpath creating a trip hazard on Infinity Drive. This was part of the route for the Canterbury half Marathon in December and was used on a

regular basis by walkers, joggers and cyclists. The area was under the responsibility of Te Kohaka o Tuhaitara Trust however they had not responded to previous Snap, Send, Sloves. It had since been mowed.

- Received a call from the General manager of Te Kohaka o Tuhaitara Trust saying they would be tidying up along the western ridge. Had since seen work being done at the northern end however not the southern.
- Notified the Council's Facilities Team regarding signs at the Woodend Community Centre on the floor under the alarm. The issue had now been rectified.
- Contacted Greenspace on behalf of the Woodend Community Association regarding a noticeboard located on the edge of Veges Direct carpark. They were hoping it could be a Council asset with the Community Association updating the notices on a regular basis. Has since been told it was a Council asset and information had been passed on to the Community Association.

B Cairns

- Attended Armistice Day service in Kaiapoi.
- Attended vaping workshop. There was 8,000 vape shops in New Zealand compared to 900 Pharmacies.
- Attended Ronel's Community Cuppa was a smaller turn out than normal.
- Attended the Older Person's Expo. Was not a large enough space for the number who attended.
- Met with a resident regarding the Woodend Bypass.
- Attended Ravenswood residents catch up.
- Attended community networking meeting.
- Attended the Community Service Awards.
- Attended the Road Safety Working Group Meeting.
- Chaired the Road Sealing Hearing.
- Attended Repurpose Pals workshop – reduction of waste initiative converting unused soft toys in weighted toys.
- Attended Environment Canterbury drop-in session at Rangiora Library. Would have liked similar in Pegasus and Kaiapoi and the residents paid significant rates for buses.
- Attended Kaiapoi Promotions association mingle. A local business was celebrating 20 years in business.
- Was asked to attend residents' meal out.
- Was a member of a Dog Abatement Notice Hearing.
- Attended 400th Pegasus Park Run, was lovely to see so many people.
- Attended Rangiora Museum monthly talk.
- Attended and exceed the YDOT Fund Day and Adventure race.
- Attended Pegasus Emergency Hub Open Day.
- Attended a meeting with a resident regarding an international group coming to Kaiapoi.
- Attended Spooktacular event, was well run and lots attended.
- Attended Food Secure North Canterbury workshop on Food Security in a time of disruption – was fascinating, as a district would look to map all local food producers and manufacturers.
- Attended a Diwali event.
- Attended multiple events at the Sterling.
- Attended Kaiapoi Community Garden Open Day.
- Attended USA car event in Woodend.

- Attended the opening of the Rusty Acre – amazing artwork on show.
- Chaired the North Canterbury Neighbourhood Support Annual General Meeting.
- Conducted growing workshops in Oxford and Kaiapoi libraries.
- Attended Fairy Forest opening in Pines Beach.
- Biodiversity event at Trousellot Park – was small but effective.
- Kaiapoi Food Forest meeting, education building was to start progressing.

A Thompson

- Attended Pegasus Park Run, amazing turn out.

I Fong

- Attended Sefton Hall Committee Annual General Meeting. There was a number of resignations from the committee which was sad to see and if new members were not found the hall build would be difficult.
- Pegasus Residents Group Civil Defence Open Day.
- Sefton School Board of Trustees meeting. Attended to ask for the school to advertise and help look for new committee members for the hall.
- Pegasus Residents Group monthly meeting. Presented a report of relevant Long Term Plan outcomes for the Pegasus Area. Requested the Board for assistance regarding an update on the status of the lake and funding grant to Council's promotional fund. Were wanting a welcome/event sign for Pegasus.

P Redmond

- Attended Central Rural Drainage Advisory Group. Reported Ashley River mouth changes in sandbar and river gravel levels.
- Rangiora Art Society Spring Exhibition Opening Night. Had over 70 local artists work on display.
- Silverstream Boulevard residents had concerns about judder bars. Options were being considered.
- Woodend Flower Show had the usual high standard of entries and outdoor stalls.
- Attended Waimakariri Health Advisory Group meeting. Two applications for an independent Chair were interviewed both with excellent backgrounds.
- Attended Ronel's Community Cuppa.
- Attended the Older Person's Expo.
- Attended Central Rural Drainage Advisory Group meeting.
- Attended the Community Service Awards. There was a wide range of recipients acknowledged.
- Attended Passchendaele Memorial Service arranged by the Kaiapoi RSA.
- Aided at the Rotary Club book sale.
- Attended Road Safety Committee Meeting. NZTA representative was unable to attend due to staffing cutbacks.
- WSP Future of Canterbury. Was an interesting panel discussion including Mayor Sam Broughton, John O'Hagan from Crown Infrastructure and Lynette Ellis from Transport and Waste Management at Christchurch City Council.
- Attended Clarkville Rural Drainage Advisory Group meeting. Budget and drain maintenance delivered, members were happy with both.
- Attended YDOT Fun Day. Were excellent activities and vendors but was a small crowd.
- Attended Pegasus Community Emergency Hub Opening.
- Had District Licencing Committee Training.
- Road Reserve Hearing, grazing berms were to be regulated.

- Zone 5 and 6 Conference in Dunedin. Excellent topics including Taumata Arowai, NZMCA, Waitaha Health – rural network, the Dunedin Study on CDEM Community Hubs and natural hazards.
- Road reserve management Policy Hearing. Agreed on the final draft to go to Council in December. Recommended exemption process for roadside grazing.
- Otautahi Community Housing Trust Annual Review. The trust was receptive to assisting the Council with housing models. The Trust had been operating for eight years and looked after Christchurch City Council rentals.
- North Canterbury Sport and Recreation Trust Bi-annual sport awards. Was well attended and some awesome awards were given to coaches and sportsmen and administrators.

K LaValley

- Council ran Operation Pandora as a Civil Defence exercise simulating day three after the Alpine Fault earthquake.
- Had a session with Environment Canterbury about the Hikurangi Subduction Zone and the impacts of a Tsunami following.

11 CONSULTATION PROJECTS

11.1 Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.2 Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 October 2024: \$3,925.

12.2 General Landscaping Budget

Balance as at 31 October 2024: \$14,326.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Tuesday 3 December 2024 at the Waikuku Beach Hall, Park Terrace, Waikuku Beach.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.06PM.

CONFIRMED



Chairperson

3 December 2024

Date

Workshop (5.54pm to 6.40pm)

- *Future Woodend Bypass impact on Woodend Pegasus Area Strategy – Shane Binder (Senior Transportation Engineer), Diana Caird (Senior Policy Analyst) and Heike Downie (Strategy and Centres Team Leader) – 30 minutes.*
- *Parking Discussion – Shane Binder (Senior Transportation Engineer) – 15 minutes*
- *Members Forum*