

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD ON WEDNESDAY 3 JULY 2024 AT 7PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were two members of the public present.

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

2.1. Dorothy Scott and Lauren Scott

D Scott noted that she had spoken to the Board at their 6 July 2022 meeting regarding the level of wastewater and other water that was being poured onto her property. She did not believe that the Council was going to resolve the issue and therefore she would be taking the next step in resolving the matter herself. She noted that A Childs (Property Acquisitions and Disposals Officer) had worked really hard on a right of way that ran between hers and a neighbouring property. She noticed that when the Council engaged her, her neighbour increased the water discharge that spilled onto the property. She had engaged with Environment Canterbury which had not achieved a positive result.

L Scott noted that they had dealt with the Investigations Team at Environment Canterbury (ECan). They were unclear if the investigation had been completed based on the complaints that they made. She had requested, through the Official Information Act, the information on the investigation which she believed was incomplete. The onus had been heavily on D Scott to provide evidence of wrong doing rather than have ECan carryout a fully investigate the issue.

D Scott noted that they had just had a prolonged dry period which made it very obvious where and to the extent that the neighbours were able to discharge water over her property. She had sent the neighbour a letter alluding to the problem, and they had turned the water off however had turned it back on a month later on a drip feed system. She had now dug a moat around her house.

N Mealings noted that she had been to the property and seen what D Scott was dealing with.

T Robson asked if there was any way that the Board could force ECan to being more proactive. G Cleary did not think that Council could force them, however he would speak with K Simpson (3 Waters Manager) regarding his engagement with ECan had been. He was confident that if the Council asked ECan they would respond.

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board meeting – 5 June 2024

Moved: R Harpur Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 5 June 2024, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

4.3. Notes of the Oxford-Ohoka Community Board Workshop – 5 June 2024

Moved: P Merrifield Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the circulated Notes of the Oxford-Ohoka Community Board workshop, held on 5 June 2024.

CARRIED

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Oxford-Ohoka Community Boards 2024/25 Discretionary Grant Fund and 2024/25 General Landscaping Budget – K Rabe (Governance Advisor)

K Rabe requested that the report be withdrawn as Management had requested that the Boards reconsider the criteria for the fund prior to it being presented to the August 2024 meeting.

Moved: S Barkle Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) Lay the report on the table

CARRIED

7.2. **Application to the Oxford-Ohoka Community Boards 2024/25 Discretionary Grant Fund - K Rabe (Governance Advisor)**

K Rabe spoke to the report noting there were a number of applications. The Ohoka Rugby Club had requested a large amount towards attending the New Zealand Junior Rugby Festival. The Oxford Museum Historical Society were requesting funding for a new flag. She noted that the Ohoka School Aims Basketball Team was an application that would need to be carefully assessed as that although the team members belonged to the School it was their coach that had completed the application. View Hill School were requesting funding towards hosting a dark sky event and although this was a school application, the funding would not be used for the school syllabus. This event would be to raise funds to replace pupils' digital equipment.

N Mealings noted that her son had attended the New Zealand Junior Rugby Festival three times, and it was an awesome experience for the kids, assisted with how they played rugby. She believed that fundraising could be carried out by parents to cover more of the costs. She noted that the Club was doing quite a lot of fundraising. She was concerned that \$1,000 was the maximum amount allowable for the entire rugby club for the year. Whilst she supported the application, she did not think that \$1,000 was appropriate. N Mealings would be supportive of a smaller amount being allocated.

T Fulton noted that his sons had been to the tournament. He noted that the event had been running for a number of years. This was quite a programmed event for the Club where they could see three or four years out what teams would get the opportunity to attend the event. He agreed that this was large amount being requested and agreed with N Mealings that a smaller amount should be considered.

Moved: T Robson Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240604089340.
- (b) **Approves** a grant of \$500 to the Ohoka Rugby Club Under 11 towards attending the New Zealand Junior Rugby Festival in August/September 2024.

CARRIED

Moved: S Barkle Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (c) **Approves** a grant of \$398 to the Oxford Museum/Oxford Historical Records Society for a new double-sided teardrop flag.

CARRIED

N Mealings asked if they had done any other fundraising. K Rabe noted they had not made any other applications for community funding; however, the Coach was confident that they would raise the required funds.

M Wilson noted that this funding was for nine students whereas other applications the Board had received had been of benefit to a greater number of people in the Boards area. She believed that this could set a precedent around Aims Games, which was an expensive undertaking.

N Mealings noted that the application stated that attending this event would promote Ohoka Senior School and would help retain students. Ohoka School had suffered from students leaving after year six to go to town schools. One of the reasons the School started attending the Aims Games was to have an action packed senior school schedule to encourage that kids and their families to complete their classes at the school.

Moved: P Merrifield Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (d) **Approves** a grant of \$300 to the Ohoka School Aims Games Basketball team towards travel and accommodation costs while attending the Aims Games in Tauranga in September 2024.

LAPSED

P Merrifield believed that \$300 was in proportion to the other applications. He commented that there was a cost of living crisis going on and he felt that there were 'nice to haves' and 'must haves' and he believed sporting events and he wondered how long groups would be able to fundraise to go to tournaments all over the country.

T Fulton thought that based on the number of children, a limited amount seemed fair. The Board needed to ration its funds as this was only the first round of applications for the financial year.

M Brown queried where the funding was being paid to as the financials in the application was the Coach's personal account. K Rabe would encourage the funds to go through the school.

Moved: T Robson

Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (e) **Lays** the application from the Ohoka School Aims Games Basketball team on the table to seek clarification on where the funds would be deposited.

CARRIED

T Fulton noted that the Board had received a few applications for various dark sky projects And queried how many dark sky events the Board would be funding. K Rabe noted that it was not a Dark Sky event per se but rather a fair to raise funds.

M Wilson asked what it would look like for the Board to fund the school to run a fundraising event.

N Mealings asked if the School had a PTA as the application had been completed from the Board of Trustees which went against the Boards funding criteria. However, the Board acknowledged that this was the first time that the School had applied for funding and may have misunderstood the process. She asked that staff contact the School to let them know the correct process for any applications in the future.

M Brown noted that the School were looking to cater for 200 people at \$5 each was \$1,000. The application stated that the estimated costs of running the event was \$1,200. He wondered whether this was a potential loss making venture for them and was unsure if the financials had been thought out. He questioned whether the School would be better off applying to the Board for the devices rather than the event.

P Merrifield asked how many students attended the school. T Fulton believed that the School had a role of approximately 74 pupils.

T Robson asked if the Board granted the School \$700, and the event was achieved on the lower end of their budget if the School would not be able to provide accountability for the full amount granted or would the School need to return the unspent money. K Rabe noted that generally unspent money would be returned.

Moved: S Barkle

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (f) **Approves** a grant of \$500 to View Hill School towards hosting a Dark Sky even, noting that any funds remaining from the hosting of the event be utilised on funding the required digital devices.

CARRIED

P Merrifield against

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for June 2024

- Local Government New Zealand Roundtable – Joined the Zoom meeting on the topic of Sovereign Citizens. Seemed to be a worldwide movement. Historically these groups seemed to pop up and become more prevalent after a significant event such as Covid. There had been a lot of investment by various Government organisations to deal with these groups, to understand what was required of them and how best to deal with them. There had been a huge number of information requests which had cost councils a lot of time and money. Some elected members had been harassed and some had been misrepresented. Also noted that Sovereign Citizens were one group who did not believe they needed to follow the law and would challenge legalities and fees and generally want anonymity. Then there are other groups who have lost trust in officials and have alternative views. All groups have every right to request information and do as they would with that information.
- Mandeville/Ohoka Drainage Board meeting.
 - Budgets had slightly increased for maintenance work based on the amount that had been needed over the past few years.
 - Some areas of the Ohoka Stream that had recently works completed and another two areas that needed looking at.
 - Looking at creating a map that showed the maintenance schedules of the drains/streams and perhaps adding photos of the most recent works.
 - Doug Nicholl, the Chairperson had stood down due to deteriorating health. Doug had been part of the Board for 20 years and had brought a wealth of local knowledge with him. His work on the Board had been commendable. Doug had always had the community's interest at heart and had ensured they received a good level of service in the area of drainage. The new Chairperson Tom McBrearty, another local and who also had a lot to bring to the table, had been elected.
- Chairperson/Deputy Chairperson meeting – General update on how each ward was going. All seem to have specific projects going on such as the Woodend Bypass, solar farm applications and landfill applications.
- All Boards Workshop.
 - Great attendance and a number of interesting presentations.
 - Great to see a passionate and driven group from the home school organisation. Some good information in relation to resource management and district plan process. Now need to find ways to communicate this to our residence. Work in this space of simplifying and making the process easier to follow still needs to happen.
 - Excellent presentation by B Wiremu (Emergency Management Advisor).
- Woodstock Landfill decision released – declined. The Board submitted on behalf of the residence of our ward to the hearing of Woodstock Quarry landfill application. After a very long and drawn out process the commissioners had

decided to decline the application. Stating that the applicant provided insufficient information which together with the unacceptable risk posed by the proposal to nationally and regionally significant biodiversity and cultural values led them to decline the application. These were both key concerns the Board had throughout the process. The lack of detail and information made the community particularly uncomfortable with how such a complex system would be managed if allowed. The applicant could now either accept the decision and not pursue it any further or appeal the decision to the Environment Court. They had 15 working days to do this – 19th July 2024.

- Swannanoa School Oral Language Festival – Attended the oral language festival where representatives from each hapu presented their poem or speech. Such a lovely night with a talented bunch of kids.
- District Plan submission against Ohoka development. Had been working on submission for this the over this month and had submitted last week. You could see the exerts evidence that formed our submission online on the Council’s web page. She would have been grateful for more time to present their case.

Moved: T Robson Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal update from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 10 June 2024.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 12 June 2024.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 June 2024.
- 10.4. Submission Environment Canterbury Long Term Plan – Report to Council meeting 4 June 2024 – Circulates to all Boards.
- 10.5. Health, Safety and Wellbeing Report May 2024 – Report to Council Meeting 4 June 2024 – Circulates to all Boards.
- 10.6. Enterprise North Canterbury Approved Statement of Intent (SOI) Beginning 1 July 2024, and associated 2024/25 Enterprise North Canterbury Annual Business Plan – Report to Audit and Risk Committee meeting 11 June 2024 – Circulates to all Boards.
- 10.7. Commence Public Consultation on Amended Stormwater Drainage and Watercourse Protection Bylaw 2024 – Report to Utilities and Roading Committee meeting 18 June 2024 – Circulates to all Boards.
- 10.8. Private Well Study – Results from 2023 Study – Report to Utilities and Roading Committee meeting 18 June 2024 – Circulates to all Boards.

Moved: S Barkle Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.8.

CARRIED

11. **MEMBERS’ INFORMATION EXCHANGE**

T Robson

- Pearson Park Advisory Group Meeting – there was a new representative from the Oxford Soccer Club, a discussion around upgrade works that were required and upcoming

maintenance. The residents at the West Oxford Reserve seemed to be lingering and K Howat (Parks and Facilities Team Leader) was currently dealing with the matter.

- Ashley Gorge Reserve Advisory Group were holding a working bee on 6 July 2024 to do the final tidy-up work on the new walking track through the reserve.
- Woodstock Quarries outcome how could the Board ensure that the compliance issues were followed up by the Council.
- District Plan Hearings – thanked S Barkle for presenting. He thought that they used their time well.
- Attended All Boards Briefing.

T Fulton

- Showgate Drive in Oxford was a muddy mess with broken edges and no curb or drain remedy and the Oxford A&P Chair, Jason Skurr, wanted action. It was muddy for sports, school, A&P and community groups.
- Parking Oxford supermarket - recently asked Council staff for this to be considered in public consultation for the Oxford town center parking management plan.
- Wolff's Road Bridge - plan for Community Board workshop at its August 2024 meeting. There had been a verbal offer of support in-kind from a local earthmoving contracting family who had been keen for action on the bridge for some years. More information may be available in August about possible next steps.
- Attended Rolleston Industrial Ltd District Plan submission hearing in Rangiora.
- Requested copy of Council information on hearing process, stream timelines and expected decision timeframe.
- Ohoka Residents Association members had asked for a residents meeting to express their feeling about the proposal plan change 31 and communicate with elected members and staff. One resident felt the Board needed to meet at Ohoka more often.
- Good to see the Gorge Bridge works completed and then publicized, including an explanation of the joins issue.

M Brown

- Oxford Rural Drainage Advisory Group – there was a focus on the works for 2024/25 financial year. The current account was currently in deficit in the equity as most of it had been spent on flood protection and repairs.
- Judged the Oxford Promotions Action Committee Mid-Winter Lights competition in Oxford with the Deputy Mayor and an Oxford resident.
- Washington Place drainage works – work had begun.
- Oxford Promotions Action Committee – both the treasurer and secretary had now resigned.
- Waimakariri Gorge Bridge.
- There was a consent to break up Verkirks Farm on Bradleys Road.

R Harpur

- Mandeville Bowling Club Annual General Meeting.
- Mandeville Sports Club looking for a new caterer.

- Unable to attend Ohoka Drainage Meeting as it was difficult to get to the meeting at 3pm.
- District Plan Hearing – thanked S Barkle for representing the Board.

M Wilson

- Rangiora Fire Brigade 150th Static Display – Good community turnout to celebrate 150 years of our local Fire Service. Demonstrations included putting out a fire, cutting someone out of a vehicle. Great family event. Thank you to the workers and volunteers who sacrifice their time to look after us in an emergency situation.
- Waimakariri Health Advisory Group Meeting – Interesting data set shared by Kathy O’Neill from Health New Zealand/Te Whatu Ora regarding alcohol related admissions. Discussion around how we collect data and share stories across the District to get an accurate picture of what was happening with Drug and Alcohol harm.
- Local Government New Zealand Roundtable – Discussion regarding Sovereign Citizens. Sharing of processes to follow, what to be aware of and experiences from across New Zealand. This was having a significant impact on individuals and the time, and resources needed to deal with situations as they arise.
- Alcohol and Drug Harm Prevention Steering Group – Discussion with Nikki Rogers from Hospitality New Zealand around where the harm was occurring. They provided training in host responsibilities. Sales were climbing in low/no alcohol drinks. Look at using locals to share stories. Venues don’t tend to be a problem. Highlighted issues with preloading, drinking in carparks, drinking at home. Would connect with local hospitality owners.
- Food Security Forum – Speakers: Kelly - Made North Canterbury, Sonia - Urban Self-Sufficiency, Gordyn - Kaiapoi Food Forest. Kelly shared information regarding the special nature of what Waimakariri has to offer in terms of Food. So much could be done that enabled people to provide for their own food needs and save money by either planting vegetables themselves or having Food Forests available.
- All Boards Meeting – Presentation from Home Schooling group Mahi Mātātoa hearing about ways to help children and families connect. Heard from B Wiremu (Emergency Management Advisor) and his team shared about the hub idea for local communities and ways Community Boards can help.
- Council Meeting – Adoption of Long Term Plan.
- Women’s Institute Meeting – 93rd birthday of Ohoka Women’s Institute would be on August 8th, 2024. Concern about lack of people willing to take on leadership roles and some Women’s Institute groups closing. Women’s Institute was an important part of the community helping connect women, providing care and friendship, that we don’t want to lose.
- Rangiora Promotions Relaunch – helpful to see where they were heading was much more community centric.
- District Plan Hearings – discussion around the Board being visible.

P Merrifield

- All Boards Briefing.
- Oxford Museum Meeting – visited the old railway embankment.
- Posted about the Waimakariri Gorge Bridge on the Boards Facebook page.
- District Plan Hearings – Thanked S Barkle and A Schulte for their work.

N Mealings

- Council met with MP Andy Foster, Chair of Transport and Infrastructure – Discussed water reforms, roading challenges, health, housing and growth challenges.
- Planting at Honda Forest, Kaiapoi – A fantastic morning, good turnout and great weather, The Honda Forest project in Kaiapoi on Regeneration Zoned land was looking great. Thanked Honda for their contribution over several years.
- Proposed District Plan Hearings – Hearing Stream 12B.
- Council Briefing/Workshop.
- Local Government New Zealand Webinar – Sovereign citizens and vexatious requests.
- Ohoka Rural Drainage Advisory Group Meeting – Mandeville groundwater level currently at -12m, (-10m or less usually indicates undercurrent/groundwater resurgence.) Update on Mandeville Resurgence Channel Upgrade project given two stages to design, consult, consent and construct. Communication with the community would be key. Longstanding chair Doug Nichol had stood down and the mantle had been passed to Tom McBrearty as new chair. Thank you, Doug, for your many years of dedicated service and best wishes to Tom as he takes up the role.
- Christchurch City Council Coastal Hazards Working Group – Observer/non-voting member of this group through the Greater Christchurch Partnership to learn about their Coastal Hazards Adaption Planning Program and methodology.
- Social Services Waimakariri meeting (bi-monthly forum bringing together service providers in the district to share information and synergies with other providers) – Youth and fifty plus housing work was ongoing; PHO Health – focused on sustainability within practices – remote services, online and phone used to fill gaps with staff shortages. Still difficult for people to enroll in practices; Police – trend for thieves to target copper in new builds. Boy racers active on Tram Road, probably not locals. Mental health distress rising. Rural lookout app had been a success and was planned to be rolled out nationwide. Ministry of Social Development reported that construction and small businesses were seeing the highest volatility in job losses, with people having to travel to stay in the industry or exit. Rural Assistance payments administered through Rural Support Trust (in conjunction with the Ministry of Social Development and Ministry for primary Industries) were now available until November 2024 for farmers and growers affected by drought in the district. Youth Employment Expo to be held at Mainpower Stadium in August 2024; Citizens Advice Bureau Youth Kete website www.youth.cab.org.nz.
- Utilities and Roding Committee Meeting – Public consultation approved for Amended Stormwater Drainage and Watercourse Protection Bylaw 2024. Hearings in September 2024. Hearing panel appointed: Councillors Williams, Redmond, and Fulton.
- Council Briefing.
- Mandeville Sports Club Board Meeting – Working on constitution update as required by Incorporated Societies Act changes. Main gate now locked at night and unlocked in the mornings as a result of recent thefts to preclude easy vehicle access. Changing room

project design ongoing. Bike track around domain progressing. Current clubrooms caterer was moving on, so the Club were looking for a new catering company for the contract.

- Alcohol and Drug Harm Prevention Steering Group Meeting – Nicky Rogers from Hospitality New Zealand spoke to the group regarding alcohol and other drug harm prevention projects.
- All Boards Meeting – Guests Mahi Matatoa presented. Civil Defence spoke about community emergency hubs.
- Community Wellbeing North Canterbury Board Meeting – New Trustees Alison Hood and Louisa Sullivan, and new Manager of Finance and Business Administration, Mark Beswick had been appointed.
- Council Briefing.
- Council Meeting – Long Term Plan adopted. Consultation sent to 5,000 people, 3,000 visited the website, 336 chose to make submissions. Difficult year but started at 19.2% and reduced to 9.39% average rise. Waimakariri District Council was one of the lowest in the country and lowest in Canterbury.
- Waimakariri Youth Council Meeting – Aimee Claasens spoke to the group about Welcoming Communities initiative. Waimakariri Youth Council projects ongoing.
- Alcohol and Other Drugs 101 Workshop – Workshop organised for those working in the social service sector. Covered common substances in New Zealand and risk, general approaches to problematic use to reduce harm and referral pathways.
- Arohatia te Awa Working Group Meeting.
- Portfolio Catchup.
- Monthly Mandeville Sports Club Catchup with Board and Council staff.
- Teams meeting with Waimakariri District Council, Hurunui District Council and Kaikoura District Council to discuss issues of mutual interest.
- Canterbury Biodiversity Champions Meeting – Group was convened under the Canterbury Mayoral Forum, with Councillors from each of the 10 Canterbury Councils. Talked about the various funding approaches and initiatives of the different Councils for biodiversity in their Long Term Plans. A big piece of work at present was to work with Environment Canterbury on the revitalisation of the Canterbury Biodiversity Strategy which would then inform part of the review of the Canterbury Regional Policy Statement. The group was asked to nominate contacts for ongoing participation in the Canterbury Biodiversity Strategy revitalisation.
- Council Meeting – Council to begin looking into strategic parking management plans due to the National Policy Statement-Urban Development's (Policy 11) forced removal of Council's ability to require developers to provide parking, thus putting pressure on Council-provided parking and on-street management strategies. Strategy was starting with Rangiora and Kaiapoi but would also address issues about concerns expressed by Ravenswood/Pegasus and Oxford communities. Not strictly about charging, but overall management strategy. Staff also committed to undertaking a review of the original Oxford Town Centre Strategy adopted in 2014 in the second half of 2024. This work would consider and provide strategic direction on a wide range of matters, including the business and built environment, facilities and open space, and access and parking matters, and will involve elected member, stakeholder, and community engagement.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 1 July 2024: \$6,330.

13.2. General Landscaping Fund

Balance as at 1 July 2024: \$13,990. Plus carryover to be confirmed.

The Board noted the funding update.

14. MEDIA ITEMS

Nil.

15. QUESTIONS UNDER STANDING ORDERS

Nil.

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 7 August 2024 at the Ohoka Community Hall.

Workshop (9:07pm to 9:46pm)

- *Discretionary Grant Fund – Kay Rabe (Governance Advisor)*
- *Members Forum*
 - *Members Query Spreadsheet*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9:46PM.

CONFIRMED



Chairperson

7 August 2024

Date