

# Agenda

## Rangiora-Ashley Community Board

Wednesday 9 October 2024

7pm

Council Chamber  
215 High Street  
Rangiora

**Members:**

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 9 OCTOBER 2024 AT 7PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

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**BUSINESS**

PAGES

**1. APOLOGIES**

**2. CONFLICTS OF INTEREST**

**3. CONFIRMATION OF MINUTES**

**3.1. Minutes of the Rangiora-Ashley Community Board – 11 September 2024**

*RECOMMENDATION*

7 – 15

**THAT** the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 11 September 2024.

**3.2. Matters Arising (From Minutes)**

**3.3. Notes of the Rangiora-Ashley Community Board Workshop – 11 September 2024**

*RECOMMENDATION*

16 – 17

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 11 September 2024.

**4. DEPUTATIONS AND PRESENTATIONS**

Nil.

**5. ADJOURNED BUSINESS**

Nil.

## 6. REPORTS

### 6.1. 2025 Rangiora-Ashley Community Board's Meeting Schedule – Thea Kunkel (Governance Team Leader)

*RECOMMENDATION*

18 – 21

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240906152340.
- (b) **Resolves** to hold Community Board meetings in the Council Chambers, Rangiora Service Centre, commencing on Wednesdays at 7.00pm, on the following dates:
  - 12 February 2025
  - 12 March 2025
  - 9 April 2025
  - 14 May 2025
  - 11 June 2025
  - 9 July 2025
  - 13 August 2025
  - 10 September 2025

### 6.2. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Thea Kunkel (Governance Team Leader)

*RECOMMENDATION*

22 – 108

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240826143031.
- (b) **Notes** that of the \$18,726 allocated to the Board for the 2023/24 financial year, \$15,869 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$2,857 was returned to the Council unspent.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

## 7. CORRESPONDENCE

Nil.

## 8. CHAIRPERSON'S REPORT

### 8.1. Chair's Diary for September 2024

*RECOMMENDATION*

109

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241003170395.

## 9. MATTERS FOR INFORMATION

### 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 September 2024.

### 9.2. Woodend-Sefton Community Board Meeting Minutes 9 September 2024.

### 9.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 16 September 2024.



- 9.4. Submission on the Draft Setting of Speed Limits Rule 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.5. Submission on Making it Easier to Build Granny Flats – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.6. Request Approval to Undertake a Special Consultative Procedure for Riverside Road and Inglis Road Deal Extension and Targeted Rate – Report to Council Meeting 3 September 2024 – Circulates to the Rangiora-Ashley Community Board.
- 9.7. Subdivision Contribution Programme for 2024/25 and Approval of Ellis Road Seal Extension – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.8. Environment Canterbury Representation Review – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.9. Review of the Briefing and Workshop Policy – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.10. Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.11. Annual Report on Dog Control 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.12. Annual Report to the Alcohol Regulatory and Licensing Authority 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.13. Libraries Update to 5 September 2024 – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.
- 9.14. Aquatics September 2024 Report – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items.9.1 to 9.14.

**Note:**

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

## **10. MEMBERS' INFORMATION EXCHANGE**

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Any written information submitted by members is included in the agenda.*

## **11. CONSULTATION PROJECTS**

### **11.1. Fencing Moorcroft Reserve**

<https://letstalk.waimakariri.govt.nz/fencing-moorcroft-reserve>

Consultation closes on Sunday 6 October 2024.

### **11.2. Solutions to Waste**

<https://letstalk.waimakariri.govt.nz/waste-matters>

### **11.3. Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

**12. BOARD FUNDING UPDATE**

**12.1. Board Discretionary Grant**

Balance as at 30 September 2024: \$11,535.

**12.2. General Landscaping Fund**

Balance as at 30 September 2024: \$71,626.

**13. MEDIA ITEMS**

**14. QUESTIONS UNDER STANDING ORDERS**

**15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 November 2024.

**Workshop**

- *Rangiora Town Centre Parking Management Plan Project – Heike Downie (Strategy and Centres Team Leader), Don Young (Senior Engineering Advisor) and Shane Binder (Senior Transport Engineer) – 30 minutes*
- *Proposed Animal Control Bylaw – Nadeesha Thenuwara (Policy Analyst) and Billy Charlton (Environmental Services Manager) – 15 minutes*
- *Members Forum*

**MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 11 SEPTEMBER 2024, AT 7 PM.**

**PRESENT**

J Gerard (Chairperson), K Barnett, R Brine, I Campbell, M Clarke, L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

**IN ATTENDANCE**

S Hart (General Manager Strategy, Engagement and Economic Development), G Stephens (Design and Planning Team Leader), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

Four members of the public were present.

**1. APOLOGIES**

Moved: J Gerard

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Received** and sustained apologies for leave of absence from M Fleming and J Goldsworthy.

**CARRIED**

**2. CONFLICTS OF INTEREST**

Item 6.2 - L McClure declared a conflict of interest in the Southbrook School application for Discretionary Grant funding.

**3. CONFIRMATION OF MINUTES**

**3.1. Minutes of the Rangiora-Ashley Community Board – 14 August 2024**

Moved: I Campbell

Seconded: R Brine

**THAT** the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting held on 14 August 2024.

**CARRIED**

**3.2. Matters Arising (From Minutes)**

T Kunkel provided an update on the following matters:

- Environment Canterbury (ECan) Air Quality Monitoring Station—A memo (Trim 240911155564) was tabled as an update. Council staff would continue to work with ECan on a suitable site.
- Following the extreme wind that felled tree branches within the Rangiora Dog Park and arboretum at Millton Memorial Reserve, staff immediately closed the park. The Council's arborist contractor, Asplundh, then assessed the trees and removed the damaged branches, making the area once again safe for use. The area was subsequently reopened for public use.
- The Council had approved funding for professional assistance to the Rangiora-Ashley Community Board's submission opposing the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn.

- The resource consent application of a solar farm at 87 Upper Sefton Road was still on hold.
- The BP Avgas fuel installation at the Rangiora Airfield had been fixed.

3.3. **Notes of the Rangiora-Ashley Community Board Workshop – 14 August 2024**

Moved: P Williams

Seconded: S Wilkinson

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated Notes of the Rangiora-Ashley Community Board workshop held on 14 August 2024.

**CARRIED**

4. **DEPUTATIONS AND PRESENTATIONS**

Nil.

5. **ADJOURNED BUSINESS**

Nil

6. **REPORTS**

6.1. **Appointment to Landmarks Committee – Thea Kunkel (Governance Team Leader)**

T Kunkel spoke briefly about the report, which requested the Board consider appointing a representative to the Waimakariri Landmarks Committee. The Committee believed that elected members had unique knowledge of the district, which would assist it in understanding the history of buildings and sites in the area. The Committee also requested the Oxford-Ohoka Community Board consider appointing a representative. It was noted that the Kaiapoi-Tuahivi Community Board already had a representative on the Waimakariri Landmarks Committee.

P Williams referred to the correspondence received from the Waimakariri Landmarks Committee, which indicated that B McLaren sought to join the Committee. He raised a concern that not all Board members had had a fair opportunity to be considered. T Kunkel explained that B McLaren was the Board's appointed representative to the Rangiora Museum, which worked closely with the Waimakariri Landmarks Committee. However, this was the opportunity for any Board member to be nominated as the Board's representative to the Committee.

I Cambell also asked if all Board members had been given an equal opportunity for the appointment, and J Gerard called for nominations to serve as the Board's representative to the Waimakariri Landmarks Committee.

Moved: P Williams

Seconded: J Ward

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240823142083.

- (b) **Approves** the appointment of Board Member B McLaren as the Board representative and liaison person to the Waimakariri Landmarks Committee for the current term of the Board

**CARRIED**

K Barnett commented it appeared there had been a slight misunderstanding. B McLaren had been mentioned in the report because of his involvement with the Rangiora and Districts Early Records Society.

6.2. **Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

T Kunkel advised that Southbrook School was set to celebrate its 150<sup>th</sup> Jubilee in October 2024. As part of the commemoration, the Committee wished to build a bench seat with a plaque around the school's special oak tree. The application complied with the Board's Discretionary Grant Application Criteria, as it was from a funding committee set up to deliver an event, not the school itself. However, the criteria also indicate that applications should show significant community benefit, the Board would have to consider whether the bench could be considered a 'benefit to the community'. The application did not include audited accounts; however, bank statements and a copy of the budget for the Jubilee event were provided.

Moved: R Brine

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240809132852.
- (b) **Approves** a grant of \$750 to the Southbrook School 150<sup>th</sup> Jubilee Committee towards the purchase of a memorial bench.

**CARRIED**

R Brine commented the application was for a good cause worthy of support, and he therefore supported the motion.

B McLaren agreed the proposed bench would be a reminder of Southbrook School's 150 years legacy.

T Kunkel advised that North Loburn School was applying for funds to acquire bark for its playground to enhance health and safety. The application for \$1,652 did not comply with the Board's Discretionary Grant criteria as schools were not considered non-profit community-based organisations. Also, the amount required exceeded the Board's maximum of \$1,000. However, the Board may consider granting more than \$1,000 in exceptional circumstances, provided that detailed reasons for exceeding the present limit were provided. The school had received \$1,880 in funding from the Board during the last five years.

B McLaren questioned whether the bark should be covered by Ministry of Education (MoE) funding. T Kunkel noted that organisations predominantly funded by central government were required to provide confirmation that the requested grant would not be spent on projects that the central government should fund. However, North Loburn School provided no evidence that the Ministry of Education should address this health and safety issue.



Moved: K Barnett

Seconded: I Campbell

**THAT** the Rangiora-Ashley Community Board:

- (c) **Declines** a grant to the North Loburn School.

**CARRIED**

K Barnett believed that to be eligible for funding, applications needed to be made by committees or groups associated with schools rather than the schools themselves, as schools were not considered non-profit community-based organisations. She requested that North Loburn School be made aware of the Board's Discretionary Grant criteria.

B McLaren agreed with comments made by K Barnett.

T Kunkel commented that it was the second year the North Canterbury Inclusive Sports Festival had been held, and the first event had been a huge success. Although the organisers had requested assistance for the first year, they had not used all the funding and returned \$279 to the Board's Discretionary Grant fund, which could be taken into consideration.

P Williams was concerned that the report noted that the application did not comply with the Board's Discretionary Grant criteria and asked why the Board should consider it. T Kunkel noted that there were several criteria, and the application did not comply as it could be considered repeated expenditures.

J Gerard commented that the guidelines set out best practices; however, the Board had the discretion to approve or decline grants as per the grant guidelines, and this was a case where consideration could be given to the group's return of funds.

Moved: B McLaren

Seconded: L McClure

- (d) **Approves** a grant of \$750 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

B McLaren commented that the North Canterbury Inclusive Sports Festival promoted inclusivity and had strong links to the Youth Council. It was only the second time that it had approached the Board for funding.

L McClure agreed with B McLaren, commenting that it was a great event that could positively impact participants and their families.

Amendment

Moved: K Barnett

Seconded: P Williams

- (a) **Approves** a grant of \$250 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

**CARRIED**

The amendment became the substantive motion.

Moved: K Barnett

Seconded: P Williams

- (b) **Approves** a grant of \$250 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

**CARRIED**

K Barnett was not concerned that it might be considered a repeat expenditure and believed that the Board should show support for the event. However, she noted that only 35% of participants were from the Rangiora-Ashley Ward, and the Board's contribution should reflect that proportion. The group had applied to the other Community Boards for additional funding.

P Williams concurred with the comments made by K Barnett.

## 7. **CORRESPONDENCE**

### 7.1. **Local Government New Zealand Conference 2024 Members Reports**

L McClure thanked the Board for the opportunity to attend the Local Government New Zealand (LGNZ) Conference in August 2024. She commented that although her report did focus on some of the challenges at the Conference, she had learnt from her attendance. Some of her takeaways could be summarised in the phrases of various speakers, such as *'give up control'*, *'pick your battles'*, and *'champion effectively rather than being the champion complainer'*.

J Gerard noted that regardless of politics, he was unhappy with some of the comments and behaviour at the conference and felt that LGNZ was not listening to the community.

I Campbell asked if the members thought it had been worthwhile attending the conference. J Gerard noted that he had attended a number of valuable LGNZ conferences in the past; however, he believed that this conference had been politicised, anti-government, and inappropriate.

I Campbell questioned whether the Board should recommend to the Council that it consider withdrawing from LGNZ, similar to the Auckland and Christchurch City Councils. J Gerard did not believe that the Board could debate the matter, as it was only considering the member's report on the attendance of the LGNZ conference.

In response to questions, S Hart noted that the appropriate process would be for the Councillors on the Board to share the Board's views on the conference with the Council and raise the question about the Council's LGNZ membership at a Council meeting.

T Kunkel suggested that, for a governance point of view, members could discuss the matter further as part of the Members Forum.

Moved: L McClure

Seconded: J Gerard

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Members reports No. 240916157833.

**CARRIED**

J Ward appreciated her colleagues' reports and commented that she believed the previous administration had had a huge influence on the conference agenda. She noted that the Council had paid its annual membership fee to LGNZ, and withdrawing at this time would not be financially beneficial.

P Williams agreed that the Council should be considering its options around LGNZ membership.

## 8. **CHAIRPERSON'S REPORT**

### 8.1. **Chair's Diary for August 2024**

K Barnett asked if the Chair could provide an update on the Woodend Bypass Briefing. J Gerard advised that the Associate Minister of Transport Matt Doocey had publicly discussed everything that had been in the briefing related to the SH1 North Canterbury Corridor Project including the potential underpass or overpass.

Moved: K Barnett

Seconded: J Gerard

**THAT** the Rangiora-Ashley Community Board:

- (b) **Receives** report No. 240904149751.

**CARRIED**

## 9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 7 August 2024.**  
 9.2. **Woodend-Sefton Community Board Meeting Minutes 12 August 2024.**  
 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 August 2024.**  
 9.4. **Health, Safety and Wellbeing Report July 2024 – Report to Council Meeting 6 August 2024 – Circulates to all Boards.**  
 9.5. **Proposed Rooding Capital Works Programme for 2024/25 and Indicative Three-Year Programme – Report to Utilities and Rooding Committee 20 August 2024 – Circulates to all Boards.**  
 9.6. **Avian Botulism Management 2023-24 – Report to Utilities and Rooding Committee 20 August 2024 – Circulates to all Boards.**

Moved: P Williams

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.6.

**CARRIED**

## 10. **MEMBERS' INFORMATION EXCHANGE**

### **R Brine**

- Advised that the Governance Agreement for Kate Valley was being updated. He had not yet been advised of changes. The agreement would be voted on at the upcoming Transwaste AGM.
- Work to repair the old scrap metal area at the Southbrook Resource Recovery Park was complete.

### **P Williams**

- Attended:
  - Business Parking Strategy session. There was a good rapport with businesses and a good discussion. Some businesses would like to see parking restrictions being monitored on weekends.
- Advised that the old Rangiora Police Station that the Council had recently purchased did not contain asbestos.



**M Clarke**

- Residents raised concerns regarding people illegally parking in the carpark at the back of New World, making it difficult for trucks to manoeuvre. He spoke to a shop owner who seemed to regularly park in the designated loading area and was concerned about the comments made regarding the easy process of getting an exemption from paying parking fines.

**S Wilkinson**

- Attended:
  - Whiterock Community meeting regarding the landfill application and was pleased that the Council had approved funding for assistance with the Board's submission.
  - Commissioner submission meeting regarding Airport Development.
  - Rangiora parking Workshop, where it was noted that a large component of on-street parking was being used by Council staff.
  - Southbrook Sports Club AGM.

**K Barnett**

- Attended:
  - Commissioner submission meeting regarding Airport Development.
- Commented the Whiterock Quarry had been her main focus and noted that members could also make an independent submission.
- Sent a number of Snap Send Solves requests about broken telephone boxes.
- Commented that streetlights in older areas of Rangiora appeared to not be working and for it to be investigated.
- Commented that staff needed to park somewhere, and there were few businesses in town that provided staff parking.

**I Campbell**

- Was concerned that the previous two All Board sessions had been cancelled.
- Advised that work on the Loburn War Memorial had started.
- Attended:
  - Commissioner submission meeting regarding Airport Development
  - Whiterock Quarry Community meeting, which around 250 people attended.

T Kunkel advised that the June 2024 All-Board session was scheduled to specifically discuss the Community Board Discretionary grant criteria. Subsequently, it was agreed that the Boards would consider their criteria individually. The All-Board Session scheduled for September 2024 was cancelled as the majority of the Community Board members had indicated that they could not attend the meeting.

**L McClure**

- Noted that the Waimakariri Health Advisory Group Independent Chair position had closed without any applications being received.

**J Ward**

- Attended:
  - North Canterbury Sport and Recreation Trust meeting.
  - Utilities and Roading meeting.
  - Commissioner submission meeting regarding Airport Development
  - Airfield update meeting.
  - Council workshops on planning for the Annual Plan budget
  - Audit and Risk – The audit process was nearly completed. Audit costs had increased.
- Communications going well with team completing a lot in house.

**B McLaren**

- Attended:
  - Civil Defence/ North Canterbury Neighbourhood Support 'Gets Ready' Community Hubs open day visiting Loburn, Pegasus and Silverstream.
  - Whiterock Community landfill resistance meeting, 200 plus attended and was covered by local media.
  - St John Church monthly fair.
  - Loburn 39 Road Relay with a strong contingent of WDC staff.
- Noted that he had recently had his last day as Regulatory Operations Manager at Taumata Arowai and now no longer had a conflict of interest in this space.

**11. CONSULTATION PROJECTS****11.1. Gladstone Dog Park**

<https://letstalk.waimakariri.govt.nz/gladstone-dog-park>

The consultation would close on Friday, 20 September 2024.

**11.2. Road Reserve Management**

<https://letstalk.waimakariri.govt.nz/road-reserve-management>

The consultation would close on Sunday, 29 September 2024.

**11.3. Parking Management Plan – Shopper/Visitor Survey**

<https://letstalk.waimakariri.govt.nz/parking-management-plan-shopper-visitor-survey>

**11.4. Solutions to Waste**

<https://letstalk.waimakariri.govt.nz/waste-matters>

**11.5. Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

The Board noted the Consultation Projects.

**12. BOARD FUNDING UPDATE****12.1. Board Discretionary Grant**

Balance as at 31 August 2024: \$12,535.

**12.2. General Landscaping Fund**

Balance as at 31 August 2024: \$71,626.

The Board noted the Board Funding updates.

13. **MEDIA ITEMS**

Nil

14. **QUESTIONS UNDER STANDING ORDERS**

Nil

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 9 October 2024.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.54PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 11 SEPTEMBER 2024, AT 7 PM.**

**PRESENT**

J Gerard (Chairperson), K Barnett, R Brine, I Campbell, M Clarke, L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

**IN ATTENDANCE**

S Hart (General Manager Strategy, Engagement and Economic Development), G Stephens (Design and Planning Team Leader), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

Four members of the public were present.

**1. APOLOGIES**

Apologies for absence were received and sustained from M Fleming and J Goldsworthy.

• **General Landscaping Fund 2024/25 – Grant Stephens (Design and Planning Team Leader)**

Presentation 240916157619

Key Points:

- Staff provided an update to the Board on the landscaping grant.
- The Kippenberger entrance planting was complete, Loburn Domain memorial was in progress, the Kippenberger entrance feature and Dudley Park picnic table (Youth Council) were pending.
- The remaining available allocation for the Board was \$28,646. The Board had indicated that they would like to concentrate on town entrances with their funding.
- Provided some examples and requested a steer from the Board on what they would like to see for an entrance feature on Kippenberger. Previously raised was the possibility of a steel silhouette ANZAC feature.
- Staff would come back to the Board with options and costings.

Questions/ Issues/ Observations:

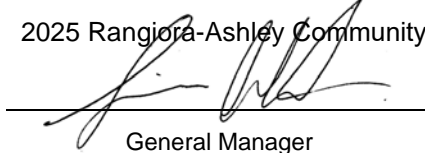
- Rangiora-Woodend Road already had a Lions welcome to Rangiora sign, it was located further to the east due to the corner.
- A local landowner already a steel silhouette ANZAC feature on Lineside Road would there need to be considerations around keeping that feature unique or if another entrance feature should be matching?
- Could a wall mural be considered, there was concern that in the future the wall may be a graffiti magnet, and a mural could deter that.
- Comment that the wall was grey and colourless, and the current plantings were underwhelming. Suggestion that the feature should include colour such as poppies and it should be honouring rather than lamenting.
- Suggestion that the feature could be something like the historic plaques on the BNZ wall.
- Comment that the feature should be positive and celebratory rather than sombre and that there was already one silhouette on the southern entrance, and it was not necessary to repeat that.

- Query whether a mural would eventually be hidden by plantings.  
*Not all plantings were high growth, and a suitable location on the wall could be selected.*
- The wall could be interpreted as a braided river and a suggestion that the wall could be painted blue in parts to highlight that.
- Could there be a memorial at the Golf Links Road end that people could stop and visit?  
*That was a possibility.*
- Who would paint a mural and was it possible to get it painted for free?  
*Staff would work with the Public Arts Trust on the mural and artist. It would not be free as at the least there would be the cost of materials.*
- There was general agreement to the \$28,000 of funding to be spent on the Kippenberger entrance.

Request for Greenspace to look at planting on McPhail Avenue as trees were within 0.5m of the gutter.

*Staff advised that would be looked at.*

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 8.17PM.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-06 / 240906152340**REPORT TO:** Rangiora-Ashley Community Board**DATE OF MEETING:** 9 October 2024**AUTHOR(S)** Thea Kunkel, Governance Team Leader**SUBJECT:** 2025 Rangiora-Ashley Community Board's Meeting Schedule**SIGNED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager


  
Chief Executive
**1 SUMMARY**

- 1.1 The purpose of this report is to adopt a 2025 meeting schedule for the Rangiora-Ashley Community Board (the Board). The schedule is based on the timetabling patterns adopted by the Board over the last year.
- 1.2 Due to the local body elections occurring on Saturday, 11 October 2025, it is recommended that the last Board meeting be held on 10 September 2025. The last day of official duties for elected members will be Friday, 10 October 2024.

**2 RECOMMENDATION****THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240906152340.
- (b) **Resolves** to hold Community Board meetings in the Council Chambers, Rangiora Service Centre, commencing on Wednesdays at 7.00pm, on the following dates:
- 12 February 2025
  - 12 March 2025
  - 9 April 2025
  - 14 May 2025
  - 11 June 2025
  - 9 July 2025
  - 13 August 2025
  - 10 September 2025

**3 BACKGROUND**

- 3.1 During 2024, Board meetings occurred on the second Wednesday of the month following the Council meeting. This scheduling has worked well, and it is recommended that the Board continue with a similar pattern.
- 3.2 It is deemed prudent to set the primary Board's meeting schedule in October 2024 to enable good forward planning, thereby ensuring efficient use of members' time and mitigating conflicts with other governance meetings.



- 3.3 It is recommended that the Board meetings be held in the Council Chambers in the Rangiora Service Centre; however, the Board can also choose to hold meetings elsewhere in the district.
- 3.4 Previously, concerns have been raised regarding the low number of the public attending Board meetings (other than specific deputations). It is hoped that utilising a well-known and easily accessible venue within the Board's geographical area will be conducive to the public and give them the opportunity to observe democracy and transparency.

#### **4 ISSUES AND OPTIONS**

- 4.1 To promote more effective administration, the Local Government Act 2002 provides for the Board to adopt a schedule of meetings that may cover any period that the Board considers appropriate. Notification of the schedule or an amendment will constitute notification to Board members of every meeting on the schedule or the amendment.
- 4.2 It is recommended that Community Boards continue their current meeting pattern for 2025, as it dovetails with the timing of the Council and Committee meetings, ensuring the availability of Councillors and the flow of information between the two levels of governance. However, the meeting schedule does not preclude additional meetings and/or workshops being held during the year.
- 4.3 In the past, the Board has not held meetings in January, and it is recommended that this continue. However, the Board may wish to consider having a workshop in January 2025 to undertake the annual review of its Board Community Plan.
- 4.4 Due to the local body elections occurring on Saturday, 11 October 2025, it is recommended that the last Board meeting be held on 10 September 2025. This will enable sufficient time to process decisions, including any required to be considered by the Council at its last meeting at the end of September 2025 to conclude the electoral term.
- 4.5 In the event of insufficient business for any month, the Board may wish to hold a workshop on topical matters. The Chairperson has the prerogative to cancel a Board meeting after consulting with the Chief Executive or staff representative if there is insufficient business to consider.
- 4.6 Board members' attention is also drawn to the following meetings scheduled in 2025 that may have a bearing on the Board:
- Proposed All Boards Sessions:
    - Wednesday 19 February 2025
    - Thursday 1 May 2025
    - Wednesday 23 July 2025
  - 2025/26 Annual Plan Process:

▪ Annual Plan Budget Meetings	28 January 2025
	29 January 2025
▪ Annual Plan Submissions Hearings	7 May 2025
	8 May 2025
▪ Annual Plan Deliberations	27 May 2025
	28 May 2025
▪ Adoption of the Annual Plan	29 October 2025
- 4.7 **Implications for Community Wellbeing**  
The issues and options discussed in this report have no social and cultural implications for community wellbeing.
- 4.8 The Management Team has reviewed this report and supports the recommendations.

## **5 COMMUNITY VIEWS**

### **5.1 Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

### **5.2 Groups and Organisations**

Community views were not sought for the timetabling as no groups and organisations will likely be affected by or interested in this report's subject matter. However, the established pattern of Community Board meetings has generally worked well for members, considering other community commitments.

### **5.3 Wider Community**

The wider community is not likely to be affected by or to have an interest in the subject matter of this report. However, the Board has been holding the majority of its meetings on the first Wednesday following the Council meeting, and it is known within the community.

Establishing a meeting calendar is the most appropriate way to ensure that the wider community is aware of the Board meetings being held. All Council, Standing Committees, and Community Board meetings are also publicly advertised in compliance with the Local Government Official Information and Meetings Act 1987 (LGOIMA). Meetings are also advertised on the Council's website and on in-house television screens at Service Centres.

## **6 OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **6.1 Financial Implications**

The decisions sought by this report have financial implications, as the servicing of Community Boards is met within the Council's existing Governance Budgets. Meetings are advertised in local newspapers and on the Council's website.

### **6.2 Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### **6.3 Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report. Meeting timetables may be amended from time to time if a need arises and comply with LGOIMA.

### **6.4 Health and Safety**

No health and safety risks are arising from the adoption/implementation of the recommendations in this report.

## **7 CONTEXT**

### **7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **7.2 Authorising Legislation**

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings necessary for the good government of its region or district.

Meetings must be called and conducted in accordance with the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the Standing Orders of the Local Authority.



**7.3 Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from the recommendations in this report, as there are wide-ranging opportunities for people to contribute to the decision-making by local, regional, and national organisations that affect our District.

**7.4 Authorising Delegations**

Each Community Board set individual meeting dates and times.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** GOV-26-11-06 / 240826143031

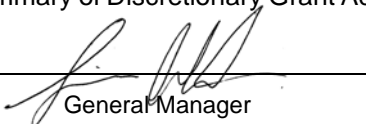
**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD

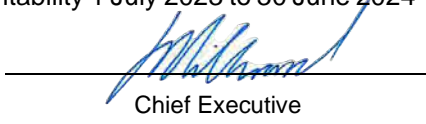
**DATE OF MEETING:** 9 October 2024

**AUTHOR(S):** Thea Kunkel, Governance Team Leader

**SUBJECT:** Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
 General Manager

  
 Chief Executive

**1. SUMMARY**

- 1.1 The purpose of this report is to update the Rangiora-Ashley Community Board (the Board) on the Discretionary Grant applications granted during the 2023/24 financial year, including the Accountability Forms received to date.
- 1.2 As at 30 June 2024, the Board had considered 28 applications, of which 25 were approved and three declined.

Attachments:

- i. All Accountability forms for the 2023/24 financial year (Trim Ref: 240912156195).

**2. RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240826143031.
- (b) **Notes** that of the \$18,726 allocated to the Board for the 2023/24 financial year, \$15,869 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$2,857 was returned to the Council unspent.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

**3. BACKGROUND**

- 3.1. The Council allocates the Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to and benefit the communities of the Rangiora-Ashley Ward.
- 3.2. In keeping with the Council's Sustainability Policy, the attachments (Trim Ref: 240912156195) have been uploaded to the web and can be accessed through the Community Board page.
- 3.3. Staff periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and Chatter. Application Forms are also available on the Council website, from Service Centres, or by contacting the Council.

#### 4. **ISSUES AND OPTIONS**

4.1. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
North Canterbury Athletics Club	Information booklet printing costs	\$495	July 2023	Invoice paid: 22 October 2023  Awaiting Accountability
North Canterbury Pony Club	Towards the cost of new jumps for cross country course	\$1,000	July 2023	Invoice paid: 4 October 2023  Accountability received: 11 October 2023
Coastguard North Canterbury	Towards upgrading swift water rescue vessel	\$500	August 2023	Invoice paid: 18 October 2023  Awaiting Accountability
The Hope Community Trust	Towards a two-day cooking course	\$234	August 2023	Invoice paid: 2 October 2023  Accountability received 28 September 2023
The Rangiora and Districts Early Records Society Inc	Towards a replacement computer	\$1,000	August 2023	Invoice paid: 6 September 2023  Accountability received: 11 April 2024
Big Brothers Big Sisters	Towards office printer	\$1,000	August 2023	Invoice paid: 6 September 2023  Accountability received: 31 October 2023
North Canterbury Scouts Group	Cost of attending the Jamboree	\$500	August 2023	Invoice paid: 10 October 2023  Accountability received: 22 July 2024
North Canterbury Classics Leisure Marchers Inc	Towards registration costs for the National Leisure Marching event	\$400	September 2023	Invoice paid: 27 October 2023  Accountability received: 2 November 2023
Southbrook Cricket Club	Towards purchasing three tablets	\$500	September 2023	Invoice paid: 10 October 2023  Accountability received: 5 February 2024
Waimakariri Access Group	Towards Inclusive Sports Event	\$279	September 2023	Invoice paid: 15 May 2024  Accountability received: 15 May 2024

Group	Project	Amount granted	Month funds granted	Comments
Rachel's House Trust	Towards community music event	\$435	September 2023	Invoice paid: 17 October 2023  Accountability received: 22 March 2024
Waimak Touch Incorporated	Towards gear bags, balls and cones	\$1,000	September 2023	Invoice paid: 6 July 2024  Accountability received: 12 April 2024
Cust and Districts Historical Records Society	Purchase of teardrop flag and spike	\$500	October 2023	Invoice paid: 9 November 2023  Accountability received: 7 November 2023
Tihiraki North Loburn School	Towards the purchase of EPro 8 equipment	\$910	October 2023	Invoice paid: 10 November 2023  Accountability received: 22 March 2024
North Canterbury Swim Club	Towards time ribbons	\$795	October 2023	Invoice paid: 28 February 2024  Accountability received: 7 July 2024
Shiva Tara Aroha Sanctuary	Towards the purchase of mealworms	<b>Declined</b>	December 2023	The Board needed more proof of the benefit to the residents of the Rangiora-Ashley Ward, as the sanctuary was not in the Ward.
Sefton School	Towards the cost of replacement of pool cover	<b>Declined</b>	December 2023	The Board needed more proof of the benefit to the residents of the Rangiora-Ashley Ward, as the school was not in the Ward.
North Phoenix Paddling	Towards GoPro cameras for coaching	\$667	December 2023	Invoice paid: 18 February 2024  Accountability received: 29 February 2024
Muscular Dystrophy South Island	Towards hosting support group meetings	\$500	February 2024	Invoice paid: 28 February 2024  Accountability received: 14 June 2024
Okuku Pony Club	Towards St John ambulance services	\$1,000	March 2024	Invoice paid: 20 June 2024  Awaiting Accountability



Group	Project	Amount granted	Month funds granted	Comments
The Hope Community Trust	Purchase handheld two-way radios	\$183	March 2024	Invoice paid: 16 May 2024  Accountability received: 22 July 2024
Waimakariri Public Arts Trust	Towards the cost of installing a sculpture at Main Power Stadium	\$1,000	March 2024	Invoice paid: 17 April 2024  Awaiting Accountability
Rangiora and Districts Early Records Society Inc	Towards the cost of upgrading the lighting in the photographic room	\$1,000	March 2024	Invoice paid: 20 May 2024  Awaiting Accountability
Rachel's House Trust	Towards the cost of the presenter's fee	<b>Declined</b>	April 2024	The Board considered this application and determined that it did not meet the criteria, which stated that funding would not be granted for wages
Rangiora Cricket Club	Towards the purchase of new balls and equipment	\$1,000	May 2024	Invoice paid: 20 May 2024  Accountability received: 1 July 2024
Rangiora Toastmasters Club	Towards hosting fortnightly meetings	\$420	May 2024	Invoice paid: 19 June 2024  Awaiting Accountability
Rangiora Community Patrol	Towards the cost of brake pads for the patrol vehicle	\$515	June 2024	Invoice paid: 3 July 2024  Accountability received: 1 July 2024
North Canterbury Classics Leisure Marchers Inc	Towards registration for the National Leisure Marching event	\$400	June 2024	Invoice paid: 1 July 2024  Awaiting Accountability

- 4.2. As of 31 August 2024, 17 Accountability Forms had been received, and reminder letters were sent to the groups in March 2023 and August 2023. Seven Accountability Forms are outstanding; however, two of these applications were only granted in May 2024 and June 2024, and groups have six months to return their Accountability Forms from the date of the event/purchase occurring.
- 4.3. The North Canterbury Athletics Club applied for funding to print an information booklet. While the invoice was paid, we have received no further contact from the Club despite several requests for the Accountability Form to be completed.
- 4.4. North Canterbury Pony Club requested funding to upgrade its cross-country course in preparation for the Springston Trophy. The new cross-country jumps have been built in preparation for this event in October 2024. Local businesses are being used for any required services.

4.5. Coastguard North Canterbury requested funding to purchase a swift water rescue vessel to be used in Canterbury rivers when required. The boat will also be used during flooding emergencies to rescue stranded residents and ferry supplies if required. This vessel has been purchased and is now operational; however, despite several requests, the Accountability Form is still outstanding.

4.7 The Hope Community Trust requested funding to purchase two induction cookers for its two-day community cooking lessons. The cooking on a budget lesson aimed to give people the skills to create nutritious meals that were cost-effective. Foods cooked included vegetable soup, pizzas using leftovers, coleslaw, and overnight oats. There are plans to hold more lessons in the future, and in the meantime, these cookers have been helpful for community kai dinners, which are held on Wednesday evenings.



4.8 Rangiora and Districts Early Records Society Inc. requested funding to replace a computer. This updated computer replaced old equipment used by the Museum's Archivist, enabling more effective and efficient research for visitors.

4.9 Big Brothers Big Sisters of North Canterbury requested funding to replace their office printer/photocopier. After working with a faulty printer for many months, they were very grateful to have a printer that is both economical to run and can produce the documents required for the smooth and efficient operation of its youth mentoring programme. The photo shows the Big Brothers Big Sisters' Development Coordinator's appreciation for the new addition to their Rangiora office. Big Brothers Big Sisters thanked the Board for its support and generosity.



4.10 North Canterbury Scouts Group requested funding for the troop to attend the 23<sup>rd</sup> New Zealand Jamboree. Thirty-four youth and eight leaders attended the Jamboree, which was hosted at Mystery Creek Events Centre in Hamilton from 30 December 2023 to 7 January 2024. The scouts felt pride in their uniforms and in representing their home turf. Activities included abseiling, kitchen skills, tech skills, boating, obstacle courses, archery, and camping skills. Great fun and learning were had by all who attended.

4.11 North Canterbury Classics Leisure Marchers Inc requested funding to register for the National marching event held in Invercargill ILT Stadium on 22 and 23 March 2023. This enabled 16 members of the group to attend the event.

4.12 Southbrook Cricket Club Inc. requested funds to purchase three tablets for its teams to use to keep score during their games as required by Canterbury Cricket and Metro Cricket Associations. Three tablets and protective cases were purchased to ensure that all games could be scored electronically.

- 4.13 Waimakariri Access Group requested funding for the inaugural Inclusive Sports Event at MainPower Stadium. This was a multi-board application to hold a district-wide event. The event was very successful, with a large turnout. The Board granted the Group \$500; however, as expenses had been kept low the Group only submitted an invoice for \$279.



- 4.14 Rachel's House Trust sought funding to host an engaging music show for young children and their families. The grant covered the cost of the Entertainer's Fee. It also provided the Trust with an opportunity to fundraise and raise awareness of the free services it provides to its target market within the community.

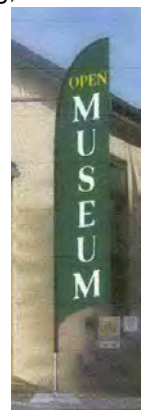
- 4.15 Waimak Touch Rugby Inc. was initiated to promote sports and social interaction for children aged between five and 18. The group requested funding to purchase a gear bag, balls and cones for the team. The gear purchased has helped the group to ensure all of the teams have adequate gear to assist with coaching and player development. The following season the group will focus on ensuring every player gets equal opportunity to play and develop skills and friendships.

- 4.16 Cust and Districts Historical Records Society Inc. requested funding to purchase a teardrop flag and spike to promote the museum and attract more visitors.

- 4.17 Tihiraki North Loburn School requested funding towards the purchase of EPro8 equipment to enable students to participate in EPro8 challenges. This equipment can be used to bolster Science, Technology, Engineering and Mathematics (STEM) education and provides a hands-on experience, fostering a deeper understanding of electrical concepts and practical applications.



The students wished to thank the Board who enabled them to purchase the kit. This means that when they use the construction kit they will be able to have a working motor, light and buzzer. When they enter the EPro8 Challenge, they will have had lots of practice in using the electronic components, and this will not be new to them at the event.



- 4.18 Shiv Tara Aroha Sanctuary requested funding to purchase mealworms, which are essential for young hedgehogs and other rescued wildlife. After considering the application, the Board noted that while it was a wonderful cause, it needed to see more proof of the benefit to the Ward before they could approve a grant to the Sanctuary. Also, the Sanctuary was not in the Rangiora-Ashley Ward, so the Board declined the application.

- 4.19 Sefton School requested funding to replace its pool cover. The pool was used by the whole community and is considered a community facility. The Board considered the application; however, it noted that Sefton School was not in the Rangiora-Ashely ward and, therefore, suggested that the school apply to the Woodend-Sefton Community Board.



- 4.20 North Canterbury Swim Club requested funding to purchase time trial ribbons for the annual Ribbon Meet. There were over 200 entries to the North Canterbury Swim Club swim meet held in 2023. Ribbons were presented to all swimmers who achieved a new best time. Many swimmers had not competed before, and the 'have a go' entries were very high, with many swimmers taking home ribbons in multiple events.
- 4.21 Northern Pheonix Paddling requested funding to purchase GoPro cameras to be used during training for coaching purposes. Using GoPro cameras allows the coaches to film the team while paddling and re-play the team's techniques so that they can provide critical feedback. This, in turn, betters the paddlers, boosts their ability, and thus their confidence.
- 4.22 Muscular Dystrophy South Island requested funding for catering at its support group meetings. These meetings are held at the Rangiora RSA for people affected by neuromuscular conditions, and the Rangiora group is the largest in New Zealand. The meetings improve members' mental well-being and help them gain self-confidence, enabling them to join activities in their wider community and take advantage of public facilities such as libraries.



- 4.23 North Canterbury Pony Club will be hosting the Springston Trophy in October 2024, and as such, all the Pony Clubs in the district are contributing to the cost of hosting the event. This was a multi-board application, and the Okuku Pony Club requested funding toward the cost of St John Ambulance services during the event. This service is a health and safety requirement and will be available to the public and competitors. As this event has yet to happen, no Accountability Form has been received
- 4.24 The Hope Community Trust has requested funding to purchase two hand-held two-way radios to assist in improving communication between staff when out in the community gardens or other projects away from the office. This was to assist with security and safety and even though the radios were only purchased recently, they have proved to be useful and a real benefit to the Trust. The food bank is made up of containers which, when inside, cell phone reception is unreliable, whereas the two-way radios are effective, improving safety.
- 4.25 Waimakariri Public Arts Trust requested assistance with the cost of installing artwork at the MainPower Stadium. Given that this is a long-term project, the Accountability Form is not expected to be received within the year.
- 4.26 Rangiora and Districts Early Records Society Inc requested funding to upgrade the lighting in its Photographic Room from two pendent lights to two LED tracks and six LED spotlights. Improved lighting would assist with photographing early documents for archiving and is a major part of the museum collection. No Accountability Form has yet been received.
- 4.27 Rachels House Trust requested funding towards the fees of Brainwave Trust presenters to present at a community parent information session called 'Thriving Tamariki—why the Early Years Matter'. The Board considered this application and determined that it did not meet the criteria, which stated that funding would not be granted for wages. Therefore, the application was declined.



- 4.28 Rangiora Cricket Club requested funding to purchase new balls and cricket-related equipment. The funding was used to purchase protective gear for the junior hardball teams. Each team was supplied with a gear bag containing pads, gloves, etc., ensuring all kids could play and be safe.
- 4.29 Rangiora Toastmasters Club requested funding to assist it in hosting fortnightly meetings, which it hopes will boost its membership. This grant was allocated in May 2024, and, the Accountability Form has yet to be received.
- 4.30 North Canterbury Classics Leisure Marchers Inc. requested funding to register 16 team members for the National Leisure Marching event, which will be held in Palmerston North on 28 February 2025.
- 4.31 **Implications for Community Wellbeing**  
The issues and options that are the subject matter of this report have social and cultural implications for community well-being, as the funding allocated to community groups and for community events increases the general feeling of well-being within various communities.
- 4.10 The Management Team has reviewed this report and supports the recommendations.

## 5. **COMMUNITY VIEWS**

### 5.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

### 5.2. **Groups and Organisations**

No groups and organisations are likely to be affected by or have an interest in this report's subject matter. However, it should be noted that the Board's Discretionary Grant fund assisted community groups and organisations in achieving community-based programmes.

### 5.3. **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, the funding allocated to community groups and for community events increased the general feeling of wellbeing within the Board's community.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

6.1.1 The Council's 2023/24 Annual Plan included budgetary provision of \$10,160 for the Board to approve grants to community groups in the 2023/24 financial year. An unspent amount of \$8,566 was carried forward from the 2022/23 financial year, bringing the Discretionary Grant Fund to \$18,726 for the 2023/24 financial year.

6.1.2 The Board allocated \$15,869 of this funding to community groups and organisations during the 2023/24 financial year, with the remaining \$2,857 was unspent and the 2024/25 allocation is \$14,200.

6.1.3 Groups must complete and return an Accountability Form to be eligible for future funding.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3. **Risk Management**

There are no risks arising from adopting the recommendations in this report.

#### 6.4. **Health and Safety**

No health and safety risks are arising from the adoption/implementation of the recommendations in this report

### 7. **CONTEXT**

#### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. **Authorising Legislation**

Not applicable.

#### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

#### 7.4. **Authorising Delegations**

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

**RANGIORA-ASHLEY  
COMMUNITY BOARD  
ACCOUNTABILITY FORMS FROM  
THE 2023/24 FINANCIAL YEAR**



Two authorised signatories to complete the details below:

Date: 10/10/23

Date: 10/10/23

First contact name: [Redacted]

Second contact: [Redacted]

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Position: Funding Organiser

Position: Secretary NCPC

Phone: [Redacted]

Phone: [Redacted]

Email: [Redacted]

Email: [Redacted]

Address: [Redacted]

Address: [Redacted]

Return to:

**Governance Team**

Waimakariri District Council

Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



**Hosted by North Canterbury Pony Club  
Springston Trophy Rangiora Pony Club  
Dates 4-6 October 2024**



## What is Springston Trophy

NORTH CANTERBURY SPRINGSTON TROPHY 2024 (HOSTED AT THE RANGIORA SHOW GROUNDS)

In October 2024 Springston Trophy will be holding its annual South Island Pony Club Teams event for the 52<sup>nd</sup> time at the Rangiora Showground, hosted by the North Canterbury Pony Club.

Springston Trophy is the largest pony club level three-day eventing competition in not only the South Island but the Southern Hemisphere which invites pony clubs from Picton to Invercargill to enter teams of 6 riders aging from 25 to as young as 6 to compete in dressage, cross country and show jumping with the intention of crowning the best eventing South Island based pony club each year. It is rich with history, having started in 1972 hosted by Springston Pony Club with only 15 teams entered and the inaugural competition taken out by the Gore Pony Club team. Since then the competition has traversed the South Island being held every year with the exception of 2020 where it was cancelled for the first time ever due to COVID-19 with an average of 30-40 teams entering every year.

Each time a club puts their hand up to host Springston Trophy it is a monumental undertaking which takes a mammoth amount of organisation. The driver for a lot of these pony clubs to take on such a huge task is the ability to not only give back to the pony clubs from around the South Island and continue the tradition of the competition but also to involve their local communities which benefit from the influx of riders to their area with the latest Springston Trophy held in 2022 bringing 31 teams to Mcleans Island to compete for



the coveted eventing title. The other major factor comes in the form of a brand new cross country course which will last the hosting pony club for years to come and encourage many riders from all corners of the south island to come and compete at future competitions as well as train during the season.

The last time Springston Trophy was held at the Rangiora Showgrounds was in 2008 when North Canterbury last hosted and organised the competition. This brought about a fantastic competition which saw 36 teams converge on the showgrounds new Sally Wigley designed cross country course and was a hotly contested event which in the end saw the title taken home by the home team of Rangiora Pony Club. Fast forward 16 years and the competition once again returns to Rangiora to be hosted by North Canterbury Pony Club with one of New Zealand's best young course designers, Cam Robertson, already hard at work designing and constructing a brand new modern and future proof course which will serve the fantastic showgrounds for many years to come.

Cam's vision sees a course not only designed for the titular competition but also to bring New Zealand's highest level of competition to the area by designing and constructing a course which can be used for ESNZ competitions seeing some of the greatest eventing horses and riders come from all over the country to compete. Cam himself having attended two North Canterbury Pony Clubs, Rangiora and Eyreton, understands the meaning and historical value of this competition and hopes to provide a cross country course which will be enjoyed and will test riders from all walks of life for years to come.

The excitement is uncontainable from the committee and they look forward to not only producing a competition that will be remembered for years to come, but also one which will unite the community and give everyone the opportunity to support and invest their interest in the true grassroots of equestrian sports in New Zealand.



#### **Venue 2024:**

Rangiora Pony Club Grounds also known as Rangiora A&P Grounds. The venue has amazing facilities to host this event including:





### Yarding

Purpose Built Sand Dressage Arena

Oval for Show jumping complete with grandstand for spectators

Cross Country Course designed by Cam Robertson.

2 blocks of toilets/showers for campers



These grounds are truly community grounds, used by the A&P Association, Rangiora Pony Club, RDA North Canterbury, Polo and various Equestrian groups for both training and competition. Its attraction is the space and proximity to Rangiora which allows people staying at the venue access to Rangiora township with shops and food outlets minutes away. The addition of a new cross-country course will enhance the facilities available and attract more equestrians to the area, thus providing benefits to the local community.

### **North Canterbury is made up of the following branches :**

Belfast

Eyretton

Kaiapoi

Okuku

Oxford

Rangiora

View Hill

We are very fortunate to have Amberley Pony Club joining forces with the NC Clubs to run this event.

**Spectators:**

Upwards of 800 people - riders, their management and support teams, judges, officials, volunteers and spectators from throughout the South Island will attend this premier event over the 3 days of competition.

**Professional Involvement:**

- Dressage Chief Judge plus 2 other Judges for each class. Dressage Ground Jury, Writers, Announcers, Ambulance Units and Staff.
- Cross Country Technical Delegates, Course Designers and builders, Stewards, Chief XC Judge, Assistant XC Judge, Fences Judges, Ground Jury, Announcers, Ambulance Units and Staff.
- Show Jumping Course Designer and builders, Judges, Writers, Time-Keepers, Announcers, Ambulance Units and Staff.
- Appeal Committee
- On site/on call vet
- On call farrier

**Benefits for Canterbury:**

With the large number of people converging on Rangiora for this event, the region will benefit through:

- Accommodation
- Restaurants
- Retail
- Leisure activities and tourism

**Funding the Event**

The driver for a lot of these pony clubs to take on such a huge task is the ability to not only give back to the pony clubs from around the South Island and continue the tradition of the competition but also to involve their local communities which benefit from the influx of riders to their area. The other major factor comes in the form of a brand-new cross-country course which will last the hosting pony club for years to come and encourage many riders from all corners of the South Island to come and compete at future competitions as well as train during the season.

Running such a large event is costly and we are seeking funding to be able to run the event and keep entry fee costs down for clubs so clubs from all over the South Island will be able to compete.



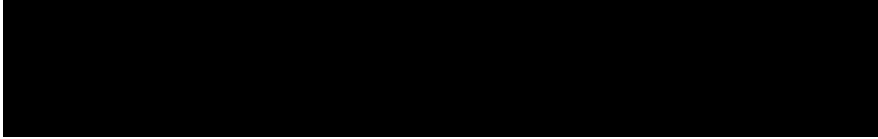




**North Canterbury Pony Club appreciates you taking the time to consider this premier event. We are committed to working to make this event successful for everyone and to helping our young riders pursue their dreams.**

*2024 Organising Committee*

**If you have any questions regarding this proposal please contact:  
Springston Trophy Secretary 2024:**



**THANK YOU!!!**















**From:** [REDACTED]  
**To:** [IM Staff](#)  
**Subject:** Accountability from The Hope Community Trust  
**Date:** Thursday, September 28, 2023 12:09:26 PM  
**Attachments:** [Outlook-hzncp2s4.png](#)  
[0.png](#)  
[Accountability for The Hope Community Trust.pdf](#)  
[Briscoes receipt Papanui.pdf](#)  
[Briscoes receipt Rangiora.pdf](#)

---

**Caution:** [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email address and know the content is safe.

Good afternoon,

Please see attached the accountability for the Rangiora/ Ashley Community board funding and the receipts.

We decided to purchase the items locally. The items were also on sale and have come in under the amount granted.

Thank you.

Regards,  
Amy Pawson  
Marketing and Communications  
The Hope Community Trust

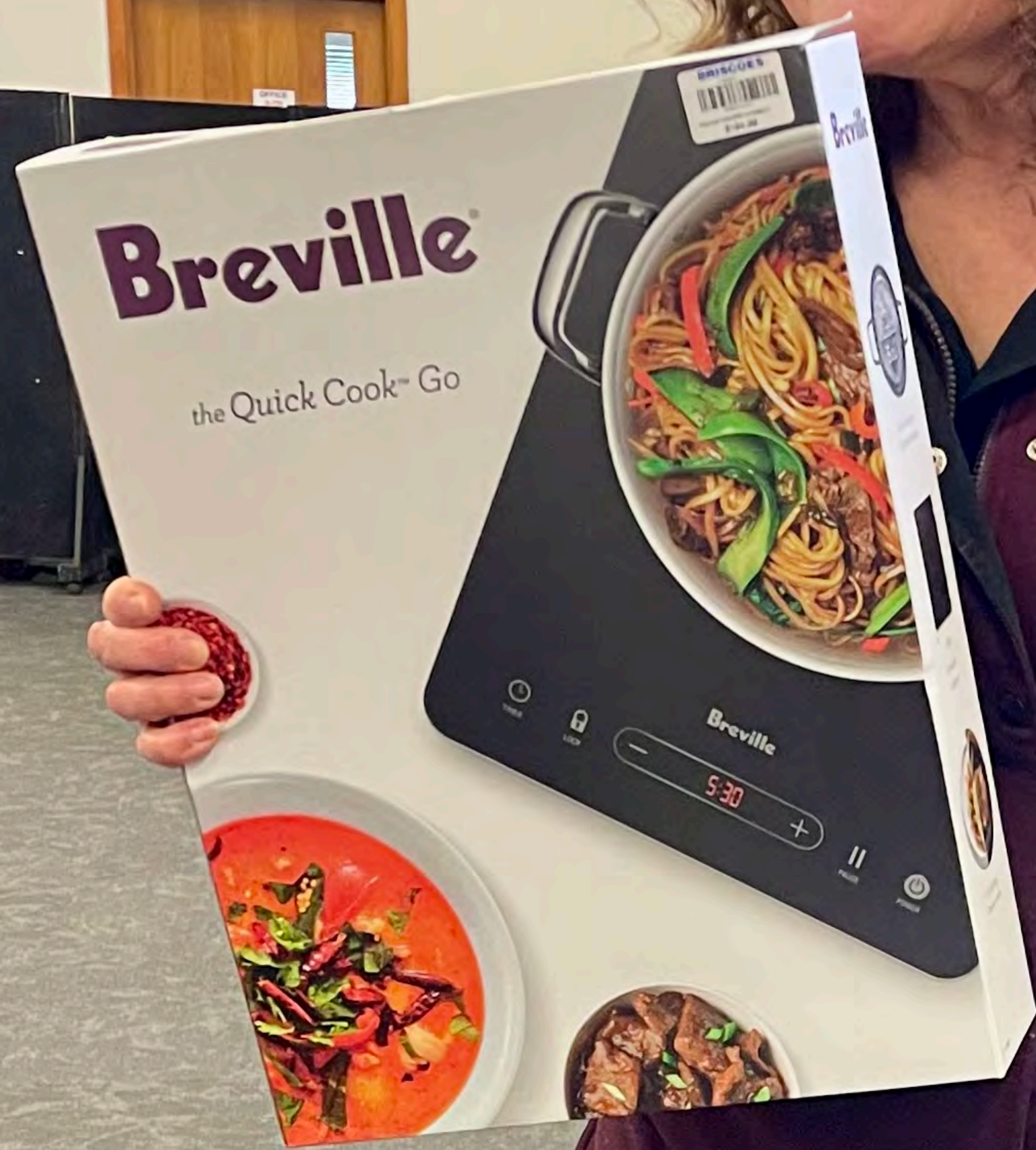






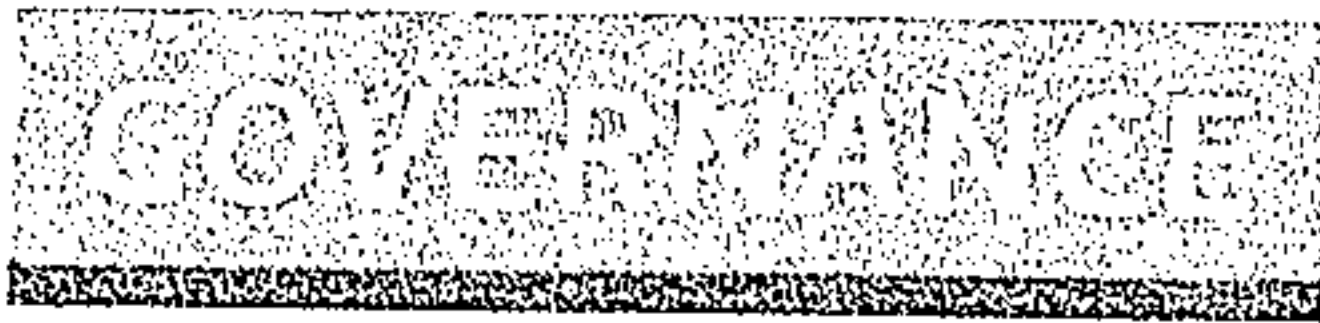
Cleaning rags  
for kitchen  
use only











# Rangiora-Ashley Community Board

## Accountability Form for 2023/2024

### Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Rangiora and Districts Early Records Society Inc

Date: 9 April 2024 Amount allocated: \$ 1,000

Purpose for grant: towards purchase of new computer

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Reality Control Inv 8762</u>	<u>\$ 1475 incl gst</u>
<u> </u>	<u>\$</u>
<u> </u>	<u>\$</u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Funds were used to pay Reality Control for new computer.  
This updated computer replaces old equipment used by the Museum's Archivist enabling more effective and efficient research to be carried out for visitors.

*(Use additional pages if necessary)*

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

Continued over page

Two authorised signatories to complete the details below:

Date: 9 April 2024

First contact name: 

Signature: 

Position: Treasurer

Phone: 

Email: 

Address: 

Date: 9 April 2024

Second contact: 

Signature: 

Position: President

Phone: 

Email: 

Address: 

Return to:

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@wmk.govt.nz





Non Profit Org A/C

**ACCOUNT NAME**  
RANGIORA AND DISTRICTS EARLY  
RECORDS SOCIETY (INCORPORATED)

**ACCOUNT NUMBER**  
[REDACTED]

STATEMENT NO. 453  
FOR THE PERIOD  
31 JULY 2023 TO 31 AUGUST 2023

						OPENING BALANCE		11,519.58
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
01 Aug	MOORE W E	BP	RJ&WEMoore		23-24 Sub		50.00	11,569.58
01 Aug	HASSALL B R	BP	B R Hassall	Annual	Donation		250.00	
01 Aug	SPARK NZ TRADING	DD		022014422420	230716230801	118.85		11,700.73
02 Aug	SMITH R L & E	BP	EBSMITH	PAYMENT	SUBS		30.00	11,730.73
03 Aug	MS M A GAFFNEY	DC	M GAFFNEY	Keir Boyd	photos		20.00	11,750.73
03 Aug	MS M A GAFFNEY	DC	M GAFFNEY	Keir Boyd	donation		40.00	
03 Aug	DEPOSIT	AT	000000001	BNZ RANGIORA	1238031215		111.00	
03 Aug	DEPOSIT	AT	000000001	BNZ RANGIORA	1238031218		283.80	12,185.53
04 Aug	DR C L NEWELL AND	DC	Leith Newell	subscription			20.00	12,205.53
04 Aug	THOMPSON G M	DC	Graham Thomp				20.00	12,225.53
09 Aug	WAREHOUSE STATIONERY	BP	Whouse Stat		July Inv x2	58.00		12,167.53
09 Aug	Raven Contracting	BP	LYNDSEY	Monthly	Inv0112	510.00		11,657.53
10 Aug	NTHN A & P ASSN	BP	Donation				300.00	11,957.53
15 Aug	BIGGS MR J W & MRS L	BP	BIGGS J & L	SUBS			30.00	11,987.53
18 Aug	KERR L H & A R	DC	Lindsay Kerr				20.00	12,007.53
18 Aug	MERCURY NZ LTD	DD			0117726079	402.18		11,605.35
21 Aug	DJ&JPETRIE	BP	David	Door latch		22.98		11,582.37
21 Aug	Reality Control	BP	New computer	Margaret	IV00008762	1,475.00		10,107.37
31 Aug	DEPOSIT	AT	000000001	BNZ RANGIORA	1238311432		317.60	10,424.97
31 Aug	GROSS CR INTEREST		\$140.22	EXEMPT			140.22	
						<b>CARRIED FORWARD</b>		<b>10,565.19</b>

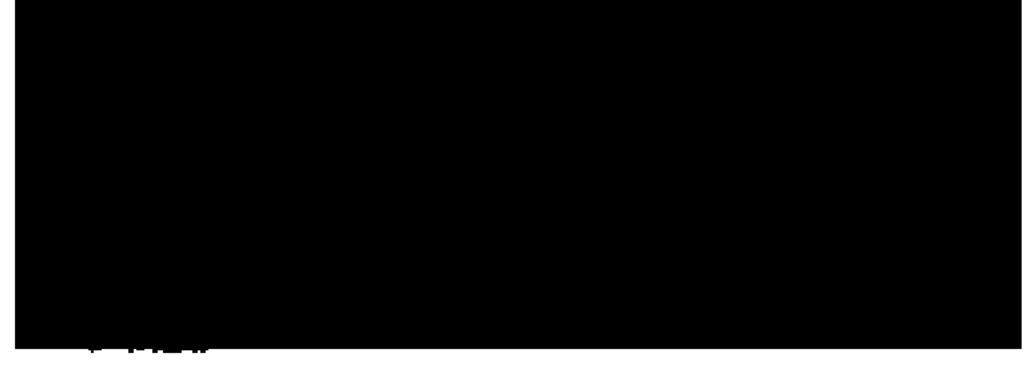
15 Marshall Street  
Rangiora 7400  
New Zealand  
Phone: 021769243  
GST No.: 92-852-539

Invoice: IV00008762

**Tax Invoice**

Invoice date: 17/08/2023

Rangiora Museum & Early Records Society



Due:  
27/08/2023

ITEM	DESCRIPTION	UNITS	UNIT PRICE (inc GST)	TAX TYPE	AMOUNT (inc GST)
PROD	Intel NUC12WSKI5 i5-1240P 12th Gen NUC, 16GB DDR4 RAM, 250GB NVMe SSD, Microsoft Windows 10/11 Pro ESD, Logitech MK270R - Wireless Keyboard and Mouse Combo S/N: LPC-2308003 3 Year Warranty	Qty 1	1,299.00	GST	1,299.00
PROD	AOC 24B1XH2 24" IPS 1920x1080 VGA HDMI 100Hz Frameless Monitor 3 Year Warranty	Qty 1	176.00	GST	176.00

GST: \$192.39  
Total (inc GST): \$1,475.00  
Amount Paid: \$0.00  
**AMOUNT DUE: \$1,475.00**

**Notes**

EFTPOS and Cash payments can be made at our workshop.  
All products remain the property of Reality Control Computer Services Ltd until paid in full.  
We don't send out monthly statements unless requested, Please pay on this invoice.  
Overdue payments may incur penalty and collection costs.  
Having accepted our product and service you are deemed to have accepted our terms and conditions. Refer [www.rccs.co.nz](http://www.rccs.co.nz)  
Reality Control Computer Services Ltd T/A its self and Legend PC.  
Thank you for supporting Reality Control Computer Services Ltd.

**How to pay**



**Bank Deposit**

Bank Name: BNZ  
Account Number: 02-0820-0068000-000  
Account Name: RCCS & Legend PC  
Reference: IV00008762

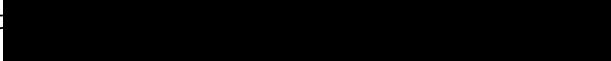


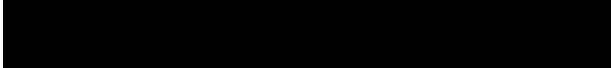


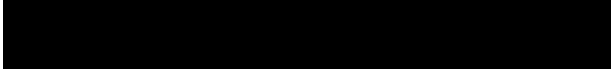
Two authorised signatories to complete the details below<sup>54</sup>

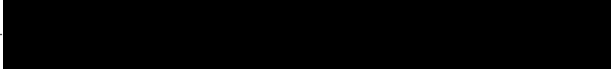
Date: 30/10/2023

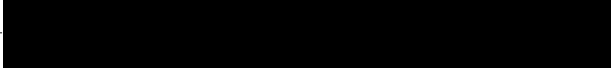
Date: 30/10/2023

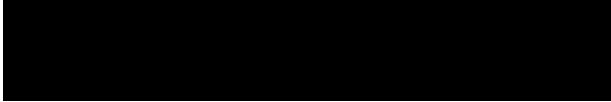
First name: 

Signature: 

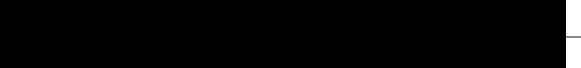
Position: 

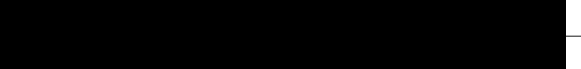
Phone: 

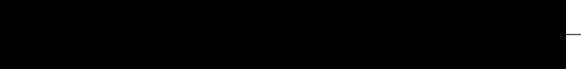
Email: 

Address: 


Second name: 

Signature: 

Position: 

Phone: 

Email: 

Address: 

**Return to:**

**Governance Team**

Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@wmk.govt.nz







Non Profit Org A/C

**ACCOUNT NAME**  
 BIG BROTHERS BIG SISTERS OF NO  
 RTH CANTERBURY TRUST

**ACCOUNT NUMBER**  
 [REDACTED]

STATEMENT NO. 110  
 FOR THE PERIOD  
 11 SEPTEMBER 2023 TO 11 OCTOBER 2023

OPENING BALANCE 8,620.57

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
12 Sep	Xero NZ INV-	DD		TRF ZZODTAS7	Xero NZ INV-	67.85		8,552.72
14 Sep	DEPOSIT	AT	000000001	BNZ RANGIORA	STHBROOK		193.40	8,746.12
19 Sep	DEPOSIT	AT	000000001	BNZ RANGIORA	P BROKERS		179.20	8,925.32
20 Sep	WAIMAKARIRI D/C	DC			148628		7,338.15	16,263.47
20 Sep	INLAND REVENUE	DC	PAYE		31Aug23	2,328.46		13,935.01
25 Sep	PaymentExport_BigBro	DC	Salary/Wages	Pay Ended	24-Sep-2023	3,780.88		10,154.13
26 Sep	DEPOSIT	AT	000000001	BNZ RANGIORA	BINGO		20.00	10,174.13
26 Sep	DEPOSIT	AT	000000001	BNZ RANGIORA	BINGO		967.40	
26 Sep	BNZBUSINESCD	DD	26/09/23	000171439	CORP	99.84		11,041.69
28 Sep	INLAND REVENUE	DC	GST		July Aug23	1,426.93		9,614.76
02 Oct	Services Fee - See		Internet Ban	king message	for details	1.20		9,613.56
05 Oct	SPARK NZ TRADING	DD		022542296666	230920231005	178.83		9,434.73
06 Oct	KAIAPOI HIGH SCHOOL	DC	Kaiapoi HS	Student	Mufti		632.00	10,066.73
09 Oct	PaymentExport_BigBro	DC	Salary/Wages	Pay Ended	08-Oct-2023	3,780.88		6,285.85
11 Oct	Xero NZ INV-	DD		TRF 0WB9GB5O	Xero NZ INV-	72.16		6,213.69
11 Oct	20231011.AFI	DC	Oct11Batch			1,301.96		4,911.73

CLOSING BALANCE 4,911.73

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

# Batch Payment Summary

Big Brothers Big Sisters of North Canterbury Trust Board  
PO Box 780  
Christchurch  
Christchurch 8140  
NEW ZEALAND

**Account Name**  
Current Account

**Bank Account Number**  
[REDACTED]

**Payment Date**  
11 Oct 2023

**Reference**  
Oct11Batch

Payment to	Reference	Due Date	Bank Account	Details	Amount Paid
Down to Earth Payroll and Bookkeeping	INV-0251	20 Aug 2023	[REDACTED]	BBBS NthCanty	287.50
NetVet Ltd	19633	13 Oct 2023	[REDACTED]	BBBS NthCanty	1,014.46
<b>Total 2 item(s)</b>					<b>NZD 1,301.96</b>















## GOVERNANCE

## Rangiora-Ashley Community Board

# Accountability Form for 2022/2023 Discretionary Grant Recipients

For funding provided during the period July 2022 - June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: North Canterbury Astro Scouts

Date: 17/17/24 Amount allocated: \$ 500

Purpose for grant: towards Jamboree uniform costs

Please give details of how money was spent:

Uniform Costs \$ 500

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

34 youth, 8 leaders.  
Self confidence & team work, playing and socialising with scouts from all over the world. The scouts felt pride in their uniform/representing their home turf. Activities included abseiling, kitchen skills, tech skills, boating, obstacle courses, archery, camping skills etc.

(Use additional pages if necessary)

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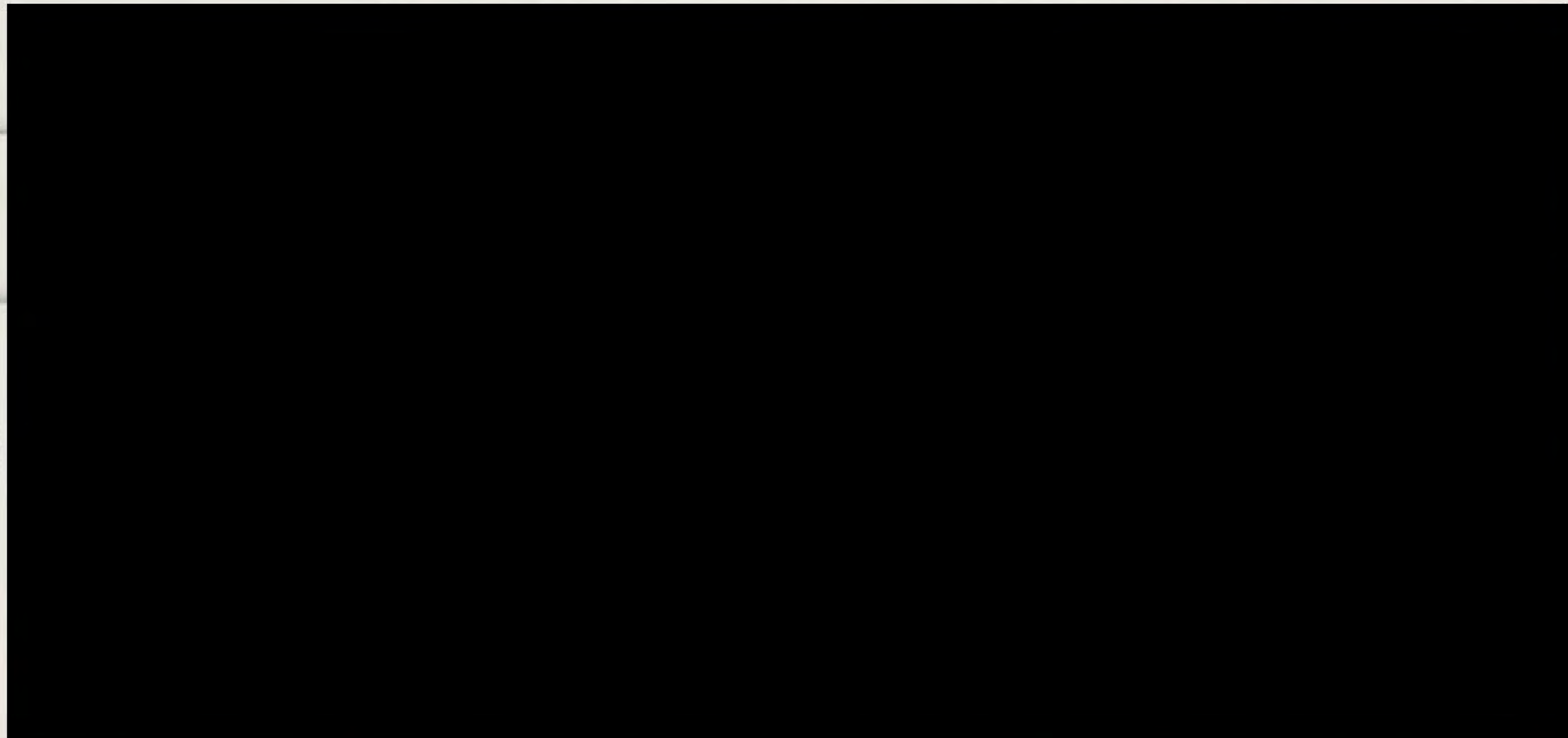
Two authorised signatories to complete the details below:

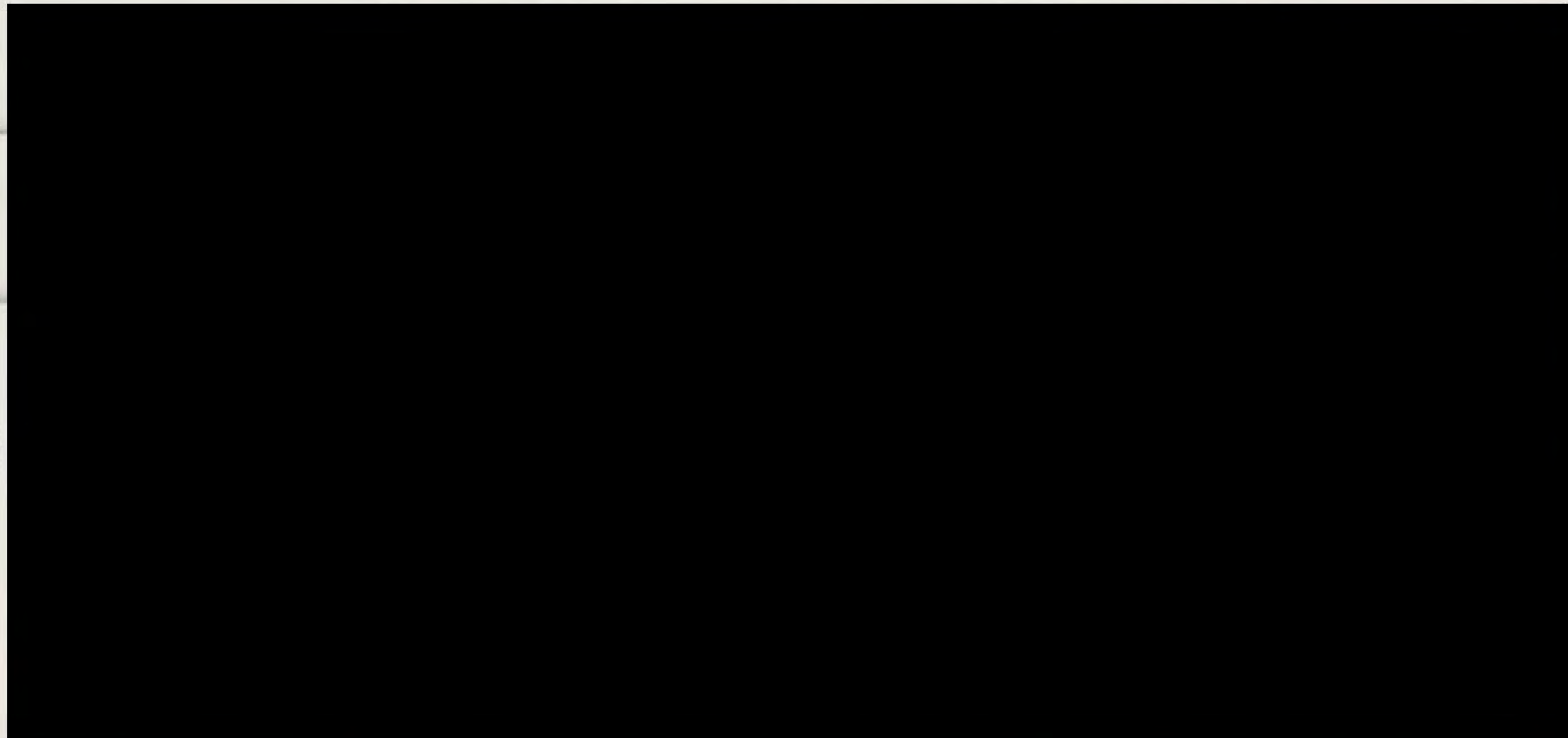
Date: 17/7/24

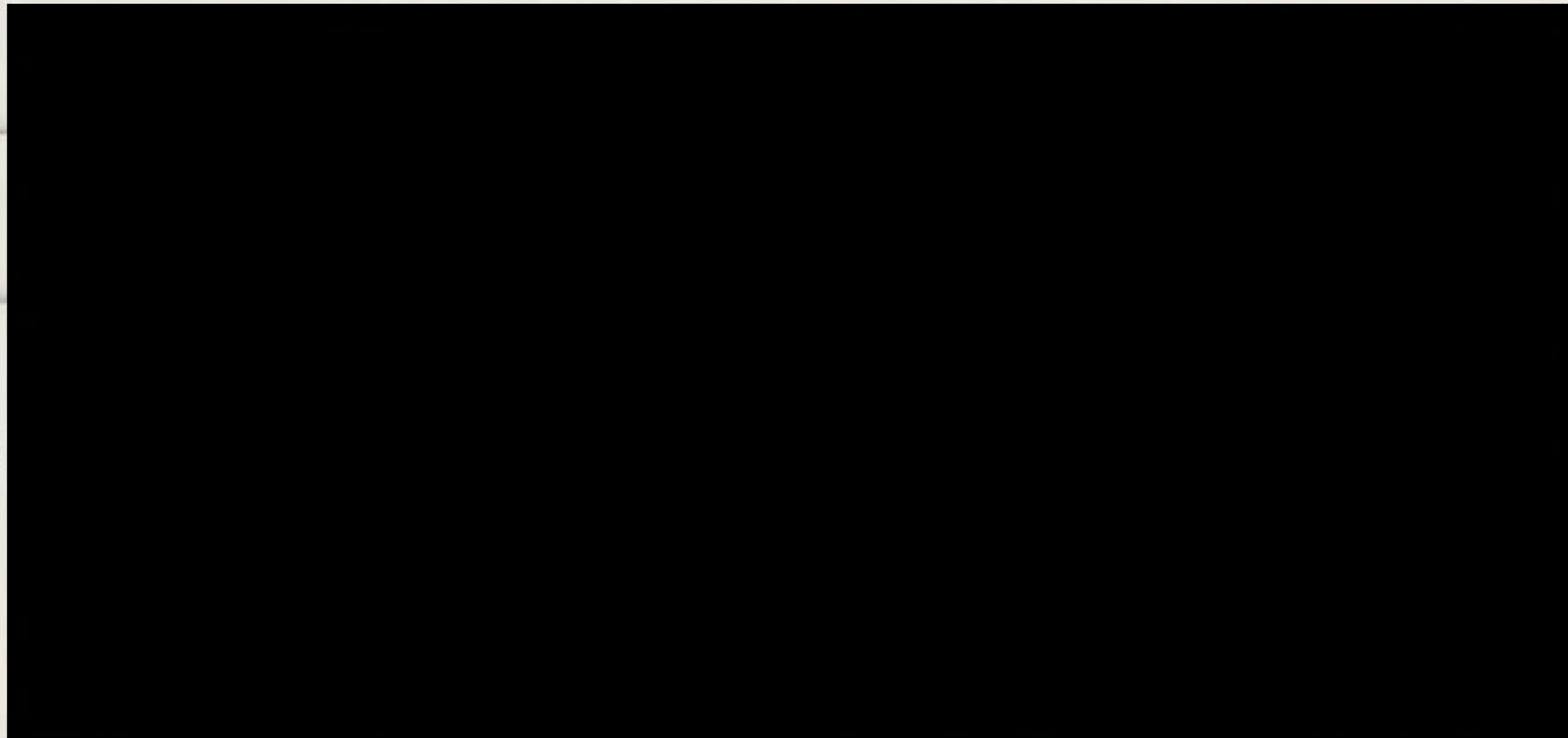
First contact name: 

Signature: 

Position: Assistant Troop Leader

Phone: 

Email: 

Address: 


Date: 17/7/24


Second contact: 

Signature: 

Position: Cub section leader/secretary

Phone: 

Email: 

Address: 

**Return to:**

**Governance Team**  
Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



**GOVERNANCE**

# Rangiora-Ashley Community Board

## Accountability Form for 2023/2024

### Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: North Canterbury Classics Leisure Marchers Incorporated

Date: 2 November 2023 Amount allocated: \$ 400.00

Purpose for grant: Registration fees for attending the National Leisure Marching event

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>16/9/23 Payment to Foveaux Pearls Leisure Marching Team - Hosts</u>	\$ <u>400.00</u>
<u>_____</u>	\$ _____
<u>_____</u>	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Enables 16 members of our leisure marching team to be registered for the National leisure marching event to be held in Invercargill ILT Stadium on 22nd & 23rd March 2024.

*(Use additional pages if necessary)*

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

*Continued over page*

Two authorised signatories to complete the details below:

Date: 2 November 2023

Date: 2 November 2023

First contact name: [Redacted]

Second contact: [Redacted]

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Position: Funding Manager

Position: Secretary/Treasurer

Phone: [Redacted]

Phone: [Redacted]

Email: [Redacted]

Email: [Redacted]

Address: [Redacted]

Address: [Redacted]

Return to:

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@v/mk.govt.nz



**National Leisure Marching Event 2024**

ILT Stadium  
 Stadium Street  
 Invercargill

**FRIDAY & SATURDAY 22<sup>ND</sup> & 23<sup>RD</sup> March 2024**

**REGISTRATION FORM (registrations are Non-Refundable)**

Team Name North Canterbury Classics Leisure Marchers Incorporated.

Leader ASST. Coach: 

Coach 

Team Colours white / black City/Town Rangiora

Number in  
 Team 16

Team Contact 

Address  Post Code 7400


Phone  Email 

**PREFERRED** Email or Post email

**PREFERRED DAY TO MARCH-** Friday or Saturday \_\_\_\_\_

Registration Fee- \$25.00 per person TOTAL \$ 400.

**REGISTRATIONS CLOSE 28 October 2023**


**Payment to be made by direct credit to:** ASB 

Foveaux Pearls Leisure Marching Team

**PLEASE USE TEAM NAME AS REFERENCE**

**Registrations forms to be emailed to:** [foveaux.pearls@gmail.com](mailto:foveaux.pearls@gmail.com)

**OR** Posted to: Foveaux Pearl Leisure Marching Team, Dianne Blair, 6 Gretna Street, Heidelberg, Invercargill 9812

Dianne's Cellphone for enquires: 

There will be availability to practice once through per team at the stadium

Thursday 21<sup>st</sup> afternoon 12-5pm **OR** Friday 22<sup>nd</sup> 9am-10.30am

**Preferred day:** \_\_\_\_\_

Remember it's once only per team. **Please register for this practice. Thanks.**



## Transaction List

### Non Profit Organisation - 03-0674-0145134-000

Default view for selected accounts shows transactions processed in last 7 days. Change view by selecting different account or entering new data range.

View Account: Non Profit Organisation - XXXXXXXXXX

View Transactions : From: 01/11/2023 to: 01/11/2023

Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Current Balance as at 02/11/2023:		
						Debit	Credit	
01/11/2023	DIRECT CREDIT	WAIMAKARIRI D/C			149846		\$400.00	
							<b>Closing Balance:</b>	<b>\$12,556.98 CR</b>
							<b>Opening Balance:</b>	<b>\$12,156.98 CR</b>



Looking for a specific transaction? Click column headings to re-sort list or use [Transaction Search](#) function.

Business Online Helpdesk 0800 337 522



## Transaction List

### Non Profit Organisation - 03-0674-0145134-000

Default view for selected accounts shows transactions processed in last 7 days. Change view by selecting different account or entering new data range.

View Account: Non Profit Organisation - [REDACTED] View Transactions : From: 16/09/2023 to: 16/09/2023

Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Current Balance as at 31/010/2023:	
						Debit	Credit
<u>16/09/2023</u>	Payment	New World	New World	Funeral expe	49110042	\$19.08	
<u>16/09/2023</u>	Payment	Foveaux Pearls	Nationals	Invercargill	49110057	\$400.00	
						<b>Closing Balance:</b>	<b>\$18,076.80 CR</b>
						<b>Opening Balance:</b>	<b>\$18,495.88 CR</b>



Looking for a specific transaction? Click column headings to re-sort list or use [Transaction Search](#) function.

Business Online Helpdesk 0800 337 522



**GOVERNANCE**

**Rangiora-Ashley Community Board**

**Accountability Form for 2023/2024  
Discretionary Grant Recipients**

**For funding provided during the period July 2023 – June 2024**

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Southbrook Cricket Club.

Date: 28/1/24 Amount allocated: \$ 500-00

Purpose for grant: To purchase Tablets for digital scoring of games.

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Harvey Norman</u>	<u>3x Tablets</u>	<u>\$ 441-00</u>
<u>The Warehouse</u>	<u>3x Tablet Cases.</u>	<u>\$ 54-00</u>
		<u>\$</u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funds were used to purchase 3x Tablets + Protective Cases for our cricket teams to use to score their games. This has brought us into line with the Canterbury Country + Metro Cricket associations as they move towards all games being scored electronically.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

Continued over page









LENOVO TAB M7 GEN3 7IN 2GB 32GB GR  
Quantity: 1

Price: \$147.00  
Dept.Code: 062  
Product Code: \* 84533

71

Warranty Information

Manufacturer Warranty of 12 Months  
See Manufacturers documentation for Warranty Details.

Other Details

Pickup Scheduled 07/10/23  
STOCK B/O from Store/Store

Item Total: \$147.00

**EXCLUDING PRODUCT CARE**

84533 LENOVO TAB M7 GEN3 7IN 2GB 32GB GR  
Quantity: 1  
Price: \$0.00  
Dept.Code: 062  
Product Code: \* EXCLUDEPRODCARE

Item Total: \$0.00

Invoice Notes

\*\*\*\*  
customer collecting from northwood  
\*\*\*\*

**TOTAL GST INC \$147.00**  
**INV PENDING \$294.00**  
**INV DEPOSIT \$294.00**  
**MONEYS DUE NOW \$441.00**  
**E.F.T.Pos \$441.00**  
**483348xxxxxx7010-/-**  
**BALANCE OWING \$0.00**  
**GST No. 68.036.003**

ANZ  
HARVEY NORMAN HORNBY  
CHRISTCHURCH 8025

COMPUTERS  
New Zealand  
MID 33422500  
TSP 334225000003  
TIME 07OCT23 13:58  
TRAN 093952 CREDIT

Visa Credit  
VISA C  
CARD.....7010  
RID A000000003  
PIX 1010  
TVR 0000000000  
TSI 0000  
ARP DCB5E3AD00820000  
AUTH 594667  
PURCHASE NZD441.00  
TOTAL NZD441.00

(000) APPROVED  
\*CUSTOMER COPY\*

GST No. 68.036.003

Customer Signature: \_\_\_\_\_  
No of Pieces: \_\_\_\_\_

Retain this docket as Proof of Purchase

880E

4328 04

# Harvey Norman

Harvey Norman AVIT  
Harvey Norman AVIT Hornby  
10-14 Chapple Place  
HORNBY CHRISTCHURCH  
Ph: 03 3448100

Assistant: 6598/18 Andy Date: 07/10/23  
Operator: 6842/12 Wednesday Time: 13:58:21  
Customer: 0272607822 Location: 59  
Sales Type: CASH SALE Transaction: 3046506

**TAX INVOICE**

**INVOICE 59/1223326**

SOUTHBROOK CRICKET CLUB

**LENOVO TAB M7 GEN3 7IN 2GB 32GB GR**

Quantity: 1  
Price: \$147.00  
Dept.Code: 062  
Product Code: 84533  
Batch Number: 13232442

Warranty Information

Manufacturer Warranty of 12 Months  
See Manufacturers documentation for Warranty Details.

Item Total: \$147.00

**EXCLUDING PRODUCT CARE**

84533 LENOVO TAB M7 GEN3 7IN 2GB 32GB GR  
Quantity: 1  
Price: \$0.00  
Dept.Code: 062  
Product Code: EXCLUDEPRODCARE

Item Total: \$0.00

**LENOVO TAB M7 GEN3 7IN 2GB 32GB GR**

Quantity: 1  
Price: \$147.00  
Dept.Code: 062  
Product Code: \* 84533

Warranty Information

Manufacturer Warranty of 12 Months  
See Manufacturers documentation for Warranty Details.

Other Details

Pickup Scheduled 07/10/23  
STOCK B/O from Store/Store

Item Total: \$147.00

**EXCLUDING PRODUCT CARE**

84533 LENOVO TAB M7 GEN3 7IN 2GB 32GB GR  
Quantity: 1  
Price: \$0.00  
Dept.Code: 062  
Product Code: \* EXCLUDEPRODCARE

Item Total: \$0.00







## GOVERNANCE

### Rangiora-Ashley Community Board

# Accountability Form for 2023/2024 Discretionary Grant Recipients

#### For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Waimakariri Access Group

Date: 28/4/24 Amount allocated: \$ 500 but only spent \$278.85

Purpose for grant: To hold the North Canterbury Inclusive Sports Festival on 29 September 2023

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Photography	\$ 166.67
Catering	\$ 112.18
Total	\$ 278.85

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Thank you for the grant which enabled us to run the event. Photos are attached which highlight the benefits more than words can. Plans are underway for another event in October this year because of the success of 2023 event. Around 40 people attended with additional family and support people present. A direct outcome has been the significant level of interest shown in Boccia and we are aiming to get permanently marked courts and equipment in the District. Participants and supporters took part in a range of different sports that otherwise they may never have been able to.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

Continued over page

Two authorised signatories to complete the details below<sup>75</sup>

Date: 3/5/24

Date: 7/5/24

First contact name: [REDACTED]

Second contact: [REDACTED]

Signature: [REDACTED]

Signature: [REDACTED]

Position: Chairperson

Position: Deputy Chairperson

Phone: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Email: [REDACTED]

Address: [REDACTED]

Address: [REDACTED]

**Return to:**

**Governance Team**

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz









## Budget for North Canterbury<sup>78</sup> Inclusive Sports Festival 2023

Friday 29 September 10am - 2.30 pm Mainpower stadium, Rangiora

	Grant	% of total grant	Amount Claimed from Community Boards	
<b>Income</b>				
Grants:				
<b>Woodend-Sefton Community Board</b>	500	22.22%		<b>278.84</b>
Photography			166.67	
Catering			112.18	
<b>Oxford-Ohoka Community Board</b>	500	22.22%		<b>278.84</b>
Photography			166.67	
Catering			112.18	
<b>Rangiora-Ashley Community Board</b>	500	22.22%		<b>278.84</b>
Photography			166.67	
Catering			112.18	
<b>Kaiapoi- Tuahiwi Community Board</b>	750	33.33%		<b>418.27</b>
Photography			250.00	
Catering			168.27	
	\$2,250	100.00%	\$1,254.80	<b>\$1,254.80</b>

	Forecast	Actual	Paid	Date paid
<b>Expenses</b>				
Adaptive Trainer - cancelled	300			
Food - Mainpower Stadium	550	504.80	504.80	10/10/23
Snacks and drinks	200			
Photographer Deposit - Podium Photography	325	325.00		22/08/23
Photographer Final - Podium Photography	325	425.00	750.00	2/10/23
Certificates	150			
Miscellaeneous e.g. spot prizes	400			
	\$2,250	1,254.80	1,254.80	



**Business Premium Current Account**

WAIMAKARIRI ACCESS GROUP



**\$1,983.85** **\$1,983.85**  
Account Balance Available Funds

Transactions between 01 Aug 2023 and 10 Oct 2023

Date	Type	Details	Deposits	Withdrawals	Balance
10 Oct 2023	Payment	Nc Sport + Rec Trst Nc Inclusive Sportsevent 11400		\$504.80	\$2,030.54
02 Oct 2023	Payment	Podium Photography Nciscf Event Podium Photo Inv 116		\$425.00	\$2,535.34
29 Sep 2023	Credit Interest Paid	Credit Interest Paid	\$5.76		\$2,960.34
29 Sep 2023	Withholding Tax	Withholding Tax		\$2.59	\$2,954.58
31 Aug 2023	Credit Interest Paid	Credit Interest Paid	\$6.60		\$2,957.17
31 Aug 2023	Withholding Tax	Withholding Tax		\$2.97	\$2,950.57
22 Aug 2023	Payment	Podium Photography Nciscf Event Podium Photo Inv 115		\$325.00	\$2,953.54



## GOVERNANCE

# Rangiora-Ashley Community Board Accountability Form for 2023/2024 Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Rachel's House Trust

Date: 21 March 2024

Amount allocated: \$ 434.78

Purpose for grant: Children's Music Event - Music with Michal

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Entertainer's Fee

\$ 434.78

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The grant covered the cost of our Entertainer's Fee. The event provided an engaging music show for young children and their families to attend locally. It also gave our Trust (Rachel's House) a great opportunity to fundraise and raise awareness of our Trust and the free services we provide to our target market within our community.

Unfortunately we weren't able to get any photos of this type of event

*(Use additional pages if necessary)*


Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No


*Continued over page*



Two authorised signatories to complete the details below

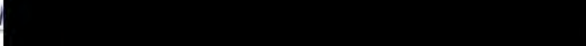
Date: 21/3/24


First contact name: 

Signature: 

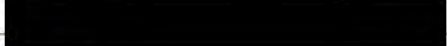
Position: Board Chairperson

Phone: 

Email: 

Address: 

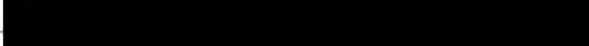
Date: 22/3/24


Second contact: 

Signature: 

Position: Trustee

Phone: 

Email: 

Address: 

Return to:

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@wmk.govt.nz



## GOVERNANCE

# Rangiora-Ashley Community Board Accountability Form for 2022/2023 Discretionary Grant Recipients

For funding provided during the period July 2022 – June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Naimah Touch

Date: 10/4/24 Amount allocated: \$ 1000

Purpose for grant: Purchase sports

Please give details of how money was spent:

<u>Purchase Sports Bags - R80</u>	\$ <u>608.50</u>
<u>Purchase New team balls (Size 3)</u>	\$ <u>373.55</u>
	\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

*The gear purchased has helped us as an organisation ensure all of the teams have adequate gear to assist with coaching and player development.*

*Our club this season has grown from 12 teams to 17 teams.*

*This year we are focused on ensuring every player gets equal opportunity to play and develop skills and friendships.*

*The excess funds (\$17.95) will go towards purchasing new size 4 touch balls.*

(Use additional pages if necessary)

Continued over page



Two authorised signatories to complete the details below:

Date: 10/4/24

Date: \_\_\_\_\_

First contact name: \_\_\_\_\_

Second contact: \_\_\_\_\_

Signature: [Handwritten Signature]

Signature: \_\_\_\_\_

Position: President

Position: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Return to:**

**Governance Team**  
Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



Two authorised signatories to complete the details below:

Date: 10/4/24

Date: 10/4/24

First contact name: [Redacted]

Second contact: [Redacted]

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Position: President

Position: Treasurer

Phone: [Redacted]

Phone: [Redacted]

Email: [Redacted]

Email: [Redacted]

Address: [Redacted]

Address: [Redacted]

Return to:

Governance Team  
Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



GOVERNANCE

Rangiora-Ashley Community Board  
Accountability Form for 2023/2024  
Discretionary Grant Recipients

Waimakariri District Council  
215 High Street  
Private Bag 1005  
Rangiora 7440, New Zealand  
Phone 0800 953 469

For funding provided during the period July 2023 - June 2024  
This form is to tell the Board what you spent the money on.  
The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: CUST + DISTRICTS HISTORICAL RECORDS SOC. INC.

Date: 1. 11. 2023 Amount allocated: \$ 575.00 (GST incl)

Purpose for grant: To purchase a "Museum open" flag + spike base.

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Brand New Design Ltd. Rangiora</u>	<u>\$ 511.75</u>
	\$
	\$

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

To purchase a "Museum open" flag to put outside the Museum on open days for the public to see more clearly than the sandwich board we were using.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

Continued over page



waimakariri.govt.nz

Two authorised signatories to complete the details below:

Date: 19th November 2023

First contact name: Bernard Kingsbury

Signature: [Signature]

Position: President / Chairman

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Date: 1/11/2023

Second contact: [Redacted]

Signature: [Signature]

Position: Treasurer

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Return to:  
Governance Team  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440  
OR  
IM@wmk.govt.nz

WAIMAKARIRI  
DISTRICT COUNCIL  
RECEIVED: 7 NOV 2023  
To:



TAX INVOICE/  
STATEMENT

Date 1 / 11 / 2023 <sup>86</sup> 337517

To Wainakari District Council  
Rangiora  
From Cust & Districts Historical Records Soc Inc  
Box 110 Cust

Qty	Description	\$	c
	To Discretionary Grant	500	00
	Payable to the above		
	Westpac Rangiora		
	03067401049.57.00		
	<b>CUST &amp; DISTRICTS</b>		
	<b>HISTORICAL RECORDS</b>		
GST Reg No.	EXCLUSIVE GST \$	500	00
	PLUS % GST \$	75	00
<b>*COLLINS 45DL</b>	<b>GST No. 55-303-312</b>	AL INCLUSIVE GST \$	575 00



**Brand New Design Ltd**  
 53B Ashley St  
 Rangiora 7400  
 North Canterbury



**Your designs. On time. On Budget.**

**Contact:** Pete Solvander  
 Mobile 027-264-8979  
 www.brandnewdesign.co.nz  
 Email: pete@brandnewdesign.co.nz

**Tax Invoice**  
**GST No. 87-899-993**

**Invoice No.** 9800  
**Date** 7/09/23

**Bill to:**  
 Cust Museum  
 1725 Just Rd  
 Cust 7471  
 North Canterbury

**Ship to:**

Item #	Description	Qty	Price	Extended Amount
	Flag			
Graphics	Brief, concepts, proofs, prepress @ \$84/hr	0.5	\$90.00	\$45.00
Signs	Flag B, Med; 2 sides w. poles & Bag	1	\$331.00	\$331.00
Signs	Ground Spike	1	\$69.00	\$69.00

Order Date	Aug
Order Number	Bernard
Ship Date	7-9-23
Terms	See Below

Subtotal	\$445.00
	\$0.00
15.00% GST	\$66.75
<b>Total</b>	<b>\$511.75</b>

**No statement will be sent - please pay on this invoice.**

**Direct Credits:**  
**Westpac - 03 0674 0200156 00 - Brand New Design Ltd**

**Terms & Conditions of Trade in brief**

- Brand New Design owns the intellectual property and/or goods until they are paid for in full.
- **Payment is due 7 days from invoice date**
- Interest will be charged on overdue accounts.
- Any costs incurred in connection with debt recovery action will be added to the original debt.
- Any instruction from you for the supply of goods and/or services shall constitute acceptance of our terms

FOR FULL TERMS OF TRADE - <https://www.dropbox.com/s/ogolql8ep57zeqo/Terms%26Conditions.pdf?dl=0>

*Paid  
 showing in bank  
 statement 17-Sep  
 [Signature]*











**GOVERNANCE**

# Rangiora-Ashley Community Board

## Accountability Form for 2023/2024

### Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council’s website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: TIHIRAKI NORTH LOBURN SCHOOL

Date: 30/11/23 Amount allocated: \$ 910.00

Purpose for grant: Purchase of EPRo8 Electronics Kit and fuses

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>EPRo8 Electronics Kit and spare fuses</u>	\$ <u>910.00</u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Please see the attached letters and photos.

*(Use additional pages if necessary)*

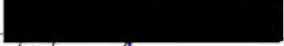
Permission to use photos on the Board’s Facebook page, the Council’s website and other social media:  Yes  No

*Continued over page*




Two authorised signatories to complete the details below;


Date: 6/12/23


First contact name: 

Signature: *K Shepherd*

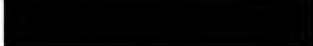
Position: Principal

Phone: 

Email: 

Address: 


Date: 6/12/23.


Second contact: 

Signature: *[Signature]*

Position: Office Manager/Grants Administrator

Phone: 

Email: 

Address: 

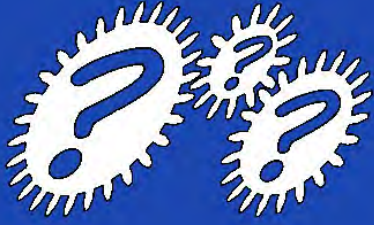
**Return to:**

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@wmk.govt.nz





# EPro8 Challenge

*Engineer Problem Solve Innovate*

## Tax Invoice

**Invoice Number** 15952  
**Date** 24/10/2023

North Loburn School  
 817 Loburn Whiterock Rd

Loburn North 7472

EPro8 Challenge  
 16 Plantation Road  
 Wanaka 9305  
 027 717 5536  
 accounts@epro8challenge.co.nz

GST Number: 114-878-235

## Event Entered

## Other Items

Item	Qty	Unit Price	Total
EPro8 Electronics Starter Kit	1	\$773.91	\$773.91
Item	Qty	Unit Price	Total
Fuses (Box of 100, 1.25A slow blow)	1	\$17.39	\$17.39

Please make payment to account:  
 Kiwibank

Use the invoice number as the reference

Total	\$791.30
GST	\$118.70
Amount Paid	\$0.00
Amount Due	\$910.00

## Payment Due 20th Following Month





# Your transactions

OPENING BALANCE 114,652.59

TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$
BP	L J Mercier	Mercier		15.00	16 Nov	
DC	Whitaker Ms &DJ	HWhitaker Camp		102.00	16 Nov	
BP	Kate	1213 Townsend term fees		206.25	16 Nov	
BP	Kiwi Sparky Limited	Kim Birchler Birchler T1		271.65	16 Nov	
DC	North Loburn Home an	H&S Camps home&school		551.74	16 Nov	115,799.23
DC	Burgess J	Burgess C Leavers Hoody 24		78.95	17 Nov	
DD	Rangiora Produce	Produce	6.98		17 Nov	115,871.20
BP	M A Compton, A M Stu	Compton Jess YR 8 Hoodie		78.95	18 Nov	115,950.15
BP	Egan.Sally Ja	3863 Isaac Ward		12.50	19 Nov	115,962.65
DC	Mainpower New Zealan	Mainpower MainPower sp		100.00	20 Nov	
DC	Waimakariri D/C	150105		910.00	20 Nov	
DD	Big Blue Limited	C016520 Big Blue Ltd	43.57		20 Nov	
DD	Flexigroup NZ Ma	Flexicommerc Lease TRL112590	108.05		20 Nov	
DD	Cyclone Computer Com	Cyclone Tela Lease	372.32		20 Nov	
DE	Coombes Acquatics	North Loburn School 50109040	460.55		20 Nov	
DD	Westpac	Business CRD 3069361180 Direct Debit	477.75		20 Nov	
DD	ToshibaHP	BDL ToshibaHP 3128852	640.09		20 Nov	
DD	Waimakariri D/C	Rates 769 122514472	772.10		20 Nov	
DD	CrestClean	Cleaning Crest Clean	2,108.96		20 Nov	
DE	20 Novbillsdue	Internet Payment 49989661	5,570.91		20 Nov	
AP	Manukonga F A	Manukonga		10.00	21 Nov	106,418.35
DD	Rentokil Initial Ltd	Rentokil Ini Autopay Rentokil Ini	79.56		21 Nov	106,348.79
BP	Aileone L C	F, N, M Aileone		250.00	22 Nov	
AP	Transfer to cyclical	transfer transfer	245.00		22 Nov	106,353.79

continued on next page

CR Credit  
DD Direct debit

OD Overdrawn  
DE Direct entry

AP Automatic payment

BP Bill Payment

DC Direct credit





## Dashboard

# North Loburn School - Reconciled transaction details

## Westpac Trust Account



This statement line...

Has been reconciled with the following payments...

[View Statement](#)

[Reconciliation Report](#)

debit 20 Nov 2023

20 NOVBILLSDUE

Internet Payment

49989661

000000000000

5,570.91

Date	Contact	Spent	Received
20 Nov 2023	Payment: Rangiora New World Ltd.	8.18	
20 Nov 2023	Payment: Rangiora New World Ltd.	8.18	
20 Nov 2023	Payment: Rangiora New World Ltd.	30.45	
20 Nov 2023	Payment: Rangiora New World Ltd.	39.84	
20 Nov 2023	Payment: Allied Press Ltd	14.95	
20 Nov 2023	Payment: Bioguard Poolside Chch	79.95	
20 Nov 2023	Payment: North Canterbury Sport & Recreation Trust	168.00	
20 Nov 2023	Payment: North Canterbury Sport & Recreation Trust	42.00	
20 Nov 2023	Payment: OfficeMax	78.27	
20 Nov 2023	Payment: Rangiora New World Ltd.	28.20	
20 Nov 2023	Payment: OfficeMax	502.56	
20 Nov	Payment: North Canterbury Sport & Recreation Trust	376.74	



<b>Date</b>	<b>Contact</b>	<b>Spent</b>	<b>Received</b>
2023			
20 Nov 2023	Payment: Fay Alford	180.00	
20 Nov 2023	Payment: Triton Security Services	57.33	
20 Nov 2023	Payment: OfficeMax	162.44	
20 Nov 2023	Payment: Katrina Shepherd	50.00	
20 Nov 2023	Payment: OfficeMax	232.23	
20 Nov 2023	Payment: EPro8 Challenge	910.00	
20 Nov 2023	Payment: Number Navigators	133.33	
20 Nov 2023	Payment: Coombes Aquatics	593.40	
20 Nov 2023	Payment: Linc-Technologies Ltd	0.37	
20 Nov 2023	Payment: FHS Roofing	1,851.50	
20 Nov 2023	Payment: Rangiora Rubbish Removal Ltd	15.00	
20 Nov 2023	Payment: OfficeMax	7.99	



817 Loburn Whiterock Road  
RD 2 Rangiora 7472

Dear Waimakariri Council

On behalf of the students of Tihiraki North Loburn I wish to thank you for the Grant from the Rangiora-Ashley Community Grant fund which enabled us to purchase the EPro8 Electronics Kit. This means that when we use the construction kit we will be able to have a working motor, light and buzzer. When we enter the EPro8 Challenge we will have had lots of practice in using the electronic components and this will not be new to us at the event. Thank you again for the Grant, we feel very lucky to be able to purchase the kit.

Yours Sincerely

Students at Tihiraki North Loburn School







‘To nurture well-rounded citizens of the future with a life-long passion for learning’  
Tautoko I nga rangatira o apopo kia tu kaha ai te Matauranga

30 November 2023

Aislin Connor  
Governance Support Officer  
Waimakariri District Council  
Via email: [com.board@wmk.gov.nz](mailto:com.board@wmk.gov.nz)

Dear Aislin

We are writing to express our heartfelt gratitude for the incredibly generous grant that Tihiraki North Loburn School has received to purchase an EPro8 Electronics kit. This grant will undoubtedly have a profound impact on our students' learning experiences, providing them with a unique opportunity to explore the fascinating world of electronics and engineering.

The EPro8 Electronics kit is not just a set of components; it's a gateway to hands-on, interactive learning that will empower our students to delve into the realms of science, technology, engineering, and mathematics (STEM). Your support has allowed us to acquire the necessary resources to construct a working motor, light, and buzzer, enabling our students to engage in practical applications of theoretical knowledge.

This grant holds particular significance for us as it increased the opportunities for participation in the EPro8 Challenge, an exciting event we have participated in before, but not with the ability to create robotic movement. The prospect of showcasing our students' skills and ingenuity at this competition is both thrilling and rewarding. Thanks to your generosity, our students will not only have the opportunity to learn but also to apply their knowledge in a real-world, competitive setting.

STEM education is a cornerstone of preparing our students for the challenges of the future, and your support aligns seamlessly with our commitment to fostering curiosity, critical thinking, and innovation. The EPro8 Electronics kit will serve as a valuable tool for our educators to inspire and guide students in exploring the wonders of technology.

Tihiraki North Loburn School  
813 Loburn Whiterock Road, RD2, Rangiora 7400 Phone: 03 312 8852  
[www.northloburn.school.nz](http://www.northloburn.school.nz)





‘To nurture well-rounded citizens of the future with a life-long passion for learning’  
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Beyond the acquisition of technical skills, this grant will contribute to the development of teamwork, problem-solving, and creativity among our students. As they work together to assemble and operate the EPro8 Construction kit, they will be honing essential skills that extend far beyond the realm of electronics.

Once again, thank you, Waimakariri District Council, for recognizing the importance of STEM education and investing in the future of our students. Your support is a testament to the council's commitment to the growth and development of our community.

With sincere gratitude,

A handwritten signature in blue ink, consisting of a large, stylized 'A' followed by a long horizontal line.

Office Manager / Grants Administrator



817 Whiterack Rd  
RD 2  
Rangiora

Wednesday 15<sup>th</sup> November

Dear Waimakariri District Council  
Thank you for your donation for an  
EPro Eight kit. We are very  
grateful for this kit.

I've really enjoyed using this EPro Eight  
kit. I've been part of groups  
that have made a Swing, a Moving  
Crane and lastly a Plinko Board.

Many thanks from Conrad and North  
Loburn school.

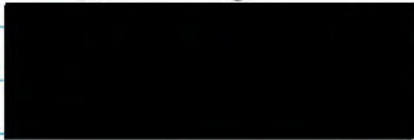


817 Loburn Whiterock Rd  
RD2  
Rangiora

Wednesday 15th November 2023

Dear Waimakariri District Council

Thank you very much for the EPro 8 Technic kit that you have very kindly gifted to our school. We very much appreciate your generosity and we enjoy using the kit. I enjoy using the kit and challenging my mind. Once again thank you for your generosity.

Kind Regards 




817 Loburn Whiterock Rd  
RD2  
Rangiora

Wednesday 15th November 2023

Dear Waimakariri District Council,  
Thankyou for gifting the money to North Loburn school to  
purchase the EPRO8 Techic kit. I look forward to using this new  
item before the end of the year.

Kind Regards North Loburn School





817 Loburn Whiterock Rd  
RD2  
Rangiora

Wednesday 15 November 2023

Dear Waimakariri District Council

Thank you for giving us a grant to get an Epro 8 kit. Our class has really enjoyed using it, I especially enjoy making the swing, it's my favourite thing to make. We all really appreciate the grant and we enjoy it a lot

Kind Regards





**GOVERNANCE**

**Rangiora-Ashley Community Board**  
**Accountability Form for 2022/2023**  
**Discretionary Grant Recipients**

For funding provided during the period July 2022 - June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: North Canterbury Swim Club

Date: 05 Oct 2022 Amount allocated: \$ 795

Purpose for grant: Best time Ribbons for North Canterbury Swim Club meet.

Please give details of how money was spent:

<u>Ribbons.</u>	\$ <u>795</u>
_____	\$ _____
_____	\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

Over 200 entries were made to the North Canterbury Swim Club home swim meet in 2022. The funds supplied went to purchasing ribbons for all swimmers who achieved a new best time in any event. Many swimmers had not competed before, and our "have a go" entries were very high. With lots of swimmers taking home ribbons in multiple events.

(Use additional pages if necessary)  
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210603089961 / OD GOV Form 01 2 - Version 2 - June 2022



Two authorised signatories to complete the details below:

Date: 16/11/24

Date: 7/5/2024

First contact name: [Redacted]

Second contact: [Redacted]

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Position: treasurer

Position: Committee member

Phone: [Redacted]

Phone: [Redacted]

Email: [Redacted]

Email: [Redacted]

Address: [Redacted]

Address: [Redacted]

**Return to:**  
**Governance Team**  
Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



## GOVERNANCE

### Rangiora-Ashley Community Board

# Accountability Form for 2022/2023 Discretionary Grant Recipients

#### For funding provided during the period July 2022 – June 2023

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Name of group: The South Island (Te Waipounamu) Branch to the Muscular Dystrophy Assn of NZ In

Date: 10.06.24 Amount allocated: \$ 500.00

Purpose for grant: Support Group Expenses

Please give details of how money was spent:

<u>Monthly support group expenses - held at Rangiora RSA</u>	\$ <u>82.50</u>
<u>Rangiora RSA</u>	<u>\$164.50</u>
<u>Rangiora RSA</u>	<u>\$193.10</u>

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

We hold a monthly support group at the Rangiora RSA for people affected by neuromuscular conditions. The Rangiora group is our biggest in NZ. This shows a real need for peer support among our members. We are hearing feedback that these groups improve members mental wellbeing and helps them gain self confidence enabling members to join activities in their wider communities and take advantage of public facilities such as libraries. Simple tasks such as grocery shopping is a physical and psychological challenge for many disabled people, breaking these barriers makes a big impact for these people and their whanau.

(Use additional pages if necessary)

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Two authorised signatories to complete the details below<sup>106</sup>

Date: 14.06.24

First contact name: [REDACTED]

Signature: [Signature]

Position: South Island Manager

Phone: [REDACTED]

Email: [REDACTED]

Address: [REDACTED]

Date: 14.06.24

Second contact: [REDACTED]

Signature: [Signature]

Position: National Executive Chairperson

Phone: [REDACTED]

Email: [REDACTED]

Address: [REDACTED]

**Return to:**

**Governance Team**

Waimakariri District Council  
Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz











## CHAIRPERSON'S REPORT

*From 2 September to 1 October 2024*

<b>CHAIRPERSON'S DIARY</b>	
<i>Date</i>	<i>Events attended</i>
<b>Monday 2 September</b>	Waimakariri District Licensing Committee meeting.
<b>Monday 9 September</b>	RACB pre-Board meeting with staff to discuss agenda.
<b>Wednesday 11 September</b>	Rangiora-Ashley Community Board meeting.
<b>Wednesday 18 September</b>	Inquiry by Design Parking Management Plans Session.
<b>Thursday 19 September</b>	Meeting Management.
<b>Monday 23 September</b>	Waimakariri District Licensing Committee hearing.
<b>Tuesday 24 September</b>	Meeting the Waimakariri Youth Council.
<b>Thursday 26 September</b>	Attended the Council's morning tea for Bernie Power.
	Meeting with the Mayor, Chairpersons and Deputy Chairperson.
	Attended Adrienne Smith's Farewell.
<b>Friday 27 September</b>	Meeting with Kirstyn Barnett, Ivan Campbell and Andrew Schulte regarding the Board's submission to the Protranz Quarry Application in North Loburn.
<b>Monday 1 October</b>	Waimakariri District Licensing Committee meeting.

Jim Gerard  
 Chairperson  
**Rangiora-Ashley Community Board**