

Agenda

Woodend-Sefton Community Board

Monday 9 September 2024

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson

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AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 9 SEPTEMBER 2024 AT 5.30PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>CONFIRMATION MINUTES</u>	
3.1	<u>Minutes of the Woodend-Sefton Community Board Meeting – 12 August 2024</u>	
	<i>RECOMMENDATION</i>	7 – 16
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms the Minutes of the Woodend-Sefton Community Board Meeting held on 12 August 2024.	
3.2	<u>Matters Arising</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
4.1	<u>John Mansfield – Waikuku Beach Camp</u>	
	J Mansfield will provide the Board an update on the development of the Waikuku Beach Camp.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6	<u>REPORTS</u>	
6.1	<u>Application to the Woodend-Sefton Community Board’s 2024/25 Discretionary Grant Fund– Kay Rabe (Governance Advisor)</u>	
	<i>RECOMMENDATION</i>	17 – 45
	THAT the Woodend-Sefton Community Board:	
	(a) Receives report No. 240809132961.	
	(b) Approves a grant of \$.....to the Sefton Netball Club toward purchasing sports equipment.	
	OR	
	(c) Declines the application from the Sefton Netball Club.	
	(d) Approves a grant of \$.....to the Woodend Fire Brigade	

towards phase two of its lights display.

OR

- (e) **Declines** the application from the Woodend Fire Brigade.
- (f) **Approves** a grant of \$.....to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

OR

- (g) **Declines** the application from the North Canterbury Inclusive Sports Festival.

7 CORRESPONDENCE

7.1 Members report back on LGNZ Community Board Conference.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report.

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for August 2024

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

9 MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 7 August 2024.**
- 9.2. **Rangiora-Ashley Community Board Meeting Minutes 14 August 2024.**
- 9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 19 August 2024.**
- 9.4. **Health, Safety and Wellbeing Report July 2024 – Report to Council Meeting 6 August 2024 – Circulates to all Boards.**
- 9.5. **Proposed Project Scope and Timeframes for Oxford Wastewater Treatment Plant Project – Report to Utilities and Roading Committee 20 August 2024 – Circulates to the Oxford-Ohoka Community Board.**
- 9.6. **Proposed Roading Capital Works Programme for 2024/25 and Indicative Three-Year Programme – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.**
- 9.7. **Avian Botulism Management 2023-24 – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.**

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.7.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10 MEMBERS' INFORMATION EXCHANGE

46 – 47

10.1 Rhonda Mather

10.2 Philip Redmond

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 CONSULTATION PROJECTS

11.1 Gladstone Dog park

<https://letstalk.waimakariri.govt.nz/gladstone-dog-park>

Consultation closes on Friday 20 September 2024.

11.2 Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.3 Road Reserve Management

<https://letstalk.waimakariri.govt.nz/road-reserve-management>

Consultation closes Sunday 29 September 2024.

11.4 Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

11.5 Parking Management Plan – Shopper/Visitor Survey

<https://letstalk.waimakariri.govt.nz/parking-management-plan-shopper-visitor-survey>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 August 2024: \$5,425.

12.2 General Landscaping Budget

Balance as at 31 August 2024: \$14,326.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 14 October 2024 at the Woodend Community Centre, School Road, Woodend.

Workshop

- *Members Forum*

Briefing

- *Statutory Review of Alcohol Control Bylaw 2018 – Proposed Alcohol Ban in Pegasus – Billy Charlton (Environmental Services Manager)*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 12 AUGUST 2024 AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were seven members of the public present.

1 APOLOGIES

Moved: S Powell Seconded: P Redmond

THAT an apology for absence be received and sustained from I Fong.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts recorded.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 8 July 2024

Moved: B Cairns Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 8 July 2024.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

4.1 David Fordyce – Proposed Solar Farm

D Fordyce advised that he was a resident of Beattie's Road, Ashley, which borders the proposed solar farm installation at 87 Upper Sefton Road. In 2023, Upper Sefton Road residents were made aware of a resource consent application by Solar Bay Limited to develop along Upper Sefton Road. Many residents had concerns that the consent would be non-notifiable. These concerns led to some of the neighbouring landowners organising a public meeting, which had over 30 attendees. He noted that the company seeking the resource consent was a wholly owned subsidiary of Energy Bay Proprietary Limited based

in Sydney. As part of the consent process, the firm visited the immediate neighbours in an effort to gain signatures on approval documents.

D Fordyce explained that the solar power industry was unregulated worldwide and seemed to have no parameters or rules regarding operations or appropriate sizing. He could not find any regulations other than the Resource Management Act of 1991 relating to solar power. He noted that as LUC2 land, 87 Upper Sefton Road was designated for pastoral farming and, as such, was protected by the National Policy Statement Regulations of October 2022.

D Fordyce reported that MainPower was establishing a solar farm on low-grade land at Eyrewell Forest, away from residential properties, which allowed for a clear buffer zone. However, the proposed solar farm at 87 Upper Sefton Road would have neighbours' residential dwellings within 50 and 100 metres of the proposed installation. Data gathered showed that solar farms should not be developed within 800 metres and, in some cases, up to two kilometres of residential properties. If the proposed development proceeded, the Ashley Village and Ashley School would be within two kilometres from the solar farm. Also, 87 Upper Sefton Road was within 900 metres of the local well which supplied much of Ashley's water.

D Fordyce noted that large solar installations caused heat bubbles as the panels were, at best, only 20% efficient, with 80% of the energy being reflected back into the atmosphere. Heat bubbles could cause a temperature rise of between three and five degrees in the surrounding area. The heat from larger solar farms had shown to cause localised weather alterations. As the Council had embraced the climate change agenda, it must consider the associated effects of its consenting processes. Furthermore, one of his greatest concerns was the effect of this proposal and the unknown effects of solar power generation on mental health.

D Fordyce advised that research on the potential mitigating factors around property valuations ranged from 4.5% to 30%. In terms of managing potential risk, there were no international guidelines for the safe use of solar panels or any mitigating factors. He believed it was incumbent on any council that was going to have a solar farm in its area to be mindful of that. He further noted that residents were informed that the power generated from the proposed solar farm was not for local consumption, as it would be on sold to businesses south of Christchurch.

P Redmond asked if any neighbours had withdrawn their written consent. D Fordyce noted that only one neighbour had signed, and he was seriously considering withdrawing his consent.

S Powell thanked D Fordyce for presenting to the Board and expressing his concerns.

4.2 **Allin Drive Reserve – Aidan Johnston**

A Johnston spoke to the Board noting that he was a Bachelor of Art student majoring in psychology and Māori indigenous studies at the University of Canterbury. He was seeking permission from the Board to establish a food forest at Waikuku Beach. He noted the most recent New Zealand Health survey found that less than half of adults met the physical activity guidelines recommended by the World Health Organisation. Over half of adults did not eat the recommended amount of fruit or vegetables they needed per day. For younger children only 5% ate the recommended number of vegetables. For New Zealand households one in five children lived in households where food often ran out, which increased to one in three for Māori and Pacifica families. A food forest was by no means a magic cure, however it was a start. Food Forests could help build stronger, healthier and more resilient communities. This was achieved through nurturing relationships between people and spaces, promoting resilience, wellness, education and sustainability. Most importantly they were hubs of social development and change.

R Mather asked if A Johnson had spoken with the reserve neighbours and if so, were they supportive of his initiative. A Johnston replied that they were 99% supportive. He had spoken with all the key stakeholders and had received a preliminary ok for the initiative.

A Thompson suggested the Taranaki Reserve as a location.

B Cairns asked if A Johnston was a representative of a group. A Johnston replied that he had contacts through his time working at Rangiora Landscapes. He also worked for the Council as a park ranger who could assist with planting days. The backing of Food Secure North Canterbury and with B Cairns' assistance, he had the ability to draw on community organisations to ask for financial and human backing.

B Cairns asked if he had received any donations of trees. A Johnston noted that had three trees to start with.

S Powell asked if he had any thoughts about the Reserve and its wider use. A Johnston believed the pocket food forest included on the proposed plan would be a good start. The general consensus with the neighbours he had spoken to was recognising that Waikuku was the 'north shore' of Christchurch. It was finding the balance where they were not attracting all of Christchurch and making sure it was for the most appropriate use of land.

P Redmond asked if he was proposing any structure for the group to operate and set up the food forest. A Johnston noted that they were looking to potentially come under Food Secure North Canterbury.

S Powell asked what contact they had with the Council's Greenspace Team. B Cairns noted that he had spoken with Council staff. S Powell introduced A Johnston to Grant Stephens, the acting Greenspace Manger.

A Thompson asked if the park was used frequently. A Johnston noted that it was not overly used.

The Board requested that staff investigate this proposal and bring back a report for consideration.

S Powell thanked A Johnson for his energy and enthusiasm and for bringing this idea to the Board.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Woodend Beach Domain Playground Relocation – G Stephens (Greenspace Design and Planning Team Leader)**

G Stephens took the report as read. He noted since the previous report had come to the Board the budget had been increased. Council staff suggested that the playground project be included with the renewal of the carpark and toilet to gain efficiencies. All three projects would be able to be completed in the 2025/26 financial year. The next step was to approve a location for the playground. Council staff did not believe that the current site was tenable, the amount of work needed to make it accessible was impracticable. Option two was located across from the Te Kohaka Trust building. Council staff believed that was a perfectly suitable site and would meet the needs of the community. However, the challenge was that it was a bit disconnected from the beach and the current toilet location. The third option was to put the playground in the dunes. Council staff thought creating a dune coastal play space using a lot of elements for natural play would be different and offer a different experience to other play areas in the district. However, further investigation would be required to ensure that this option was viable.

P Redmond asked if there was any relationship between the playground and the location of the toilet. G Stephens classed the location as complementary. The two groups that would use the toilets were the beach users and the playground users.

P Redmond noted there had been a suggestion of locating the toilets next to the Trust building because of the sewerage connection. G Stephens noted that was part of the due diligence that Council staff would need to investigate further. He understood that the Trust building was on a septic tank.

P Redmond asked where Council staff thought the best location was. G Stephens replied, based on the main use of the areas being the picnic area, the playground and the beach, his recommendation would be for the toilet to be as close to those areas as possible. If the playground shifted opposite the Trust building, staff would consider shifting the toilets was an option.

P Redmond asked if it was possible to retain the existing fort. G Stephens replied that Councils playground inspector had inspected the fort and retaining it was not an option as it had received a lot of damage due to being regularly submerged.

R Mather noted that she had visited the option three site and found that it was cold and shady. She asked if that would be an issue during winter. G Stephens did not believe it would be an issue, however staff would need to do a tree survey looking at the health and safety requirements when looking at the feasibility of the site.

R Mather noted that the location seemed like a passing through area and asked if the play area would include seating and a picnic table for child minders. G Stephens noted as part of this renewal staff would be looking at all those needs to be included in the area.

R Mather asked about accessibility. G Stephens replied that the plan would go to the Waimakariri Access Group for assessment. There would be elements that would not be accessible for everyone. The focus was on inclusivity so that there would be challenge and fun for everyone. Part of the needs would be pedestrian network especially up to the toilet.

R Mather hoped that in the future there would be an accessible viewing platform considered for the beach. G Stephens noted if the Board was interested in including a viewing platform, it should indicate that now so it could be included in the master plan for the area, acknowledging that this would be a project for the future.

R Mather requested that Board members have the opportunity of a site meeting with staff at whatever stage of the design process staff think is most appropriate.

A Thompson noted that it was great to see the proposed timelines in the report, and urged staff to adhere as close as possible to them.

S Powell asked how the toilets and playground worked with the car park renewal which was scheduled for the current financial year. G Stephens replied that the Council had approved the budget for the toilet being brought forward, so it was in the same financial year as the playground.

Moved: R Mather Seconded: S Powell

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number. 240429067092
- (b) **Notes** that there is budget within the approved Greenspace Capital Works Programme for the renewal of the carpark in year 2024/25 with a budget of \$200,000 and the renewal of the play space in year 2025/26 with a budget of \$400,000
- (c) **Notes** that a report supported by the Community and Recreation Committee is before the August Council meeting to bring the toilet budget of \$375,000 forward to be within the 2025/26 financial year.
- (d) **Notes** the complexities of the current site and the flood prone nature which makes it untenable as a future location for a play space/toilet renewal.

- (e) **Approves** Staff carrying out investigations into Option 3 -Coastal Dune Play Space and if practicable, proceed with this option into the design stage noting that a design would be brought back to the Board for consideration and approval for consultation with the community.
- (f) **Approves** that if staff identify that Option 3 – Coastal Dune Play Space is not practicable, staff proceed with design for a play space at Option 2 with the design being brought back to the Board for consideration and approval for consultation with the community.
- (g) **Notes** that as part of the design process, the location and design of the toilet replacement and also the wider car park refurbishment would also be included so that the board can consider how the site works as a whole.
- (h) **Requests** that provision for a viewing platform be investigated by staff for future reference to be included in the masterplan, whilst recognising there is no budget for a viewing platform.

CARRIED

R Mather commented that it was a good report and she believed that option three was a good opportunity to do something different. She hoped staff could make it happen.

S Powell echoed R Mathers comments. She commented that it was an exciting opportunity to try something a bit different. She noted from the Waimakariri Access Group point of view staff had been proactive in talking to them in the early stages of projects.

P Redmond commented that the Board did not want this project to become unaffordable otherwise the toilets and the playground could be deferred further. The viewing platform was just something to be included for future consideration and would not hold up the current timing of the playground or toilets.

6.2 Waikuku Beach Pond – B Dollery (Ecologist – Biodiversity)

G Stephens took the report as read, noting it was for information. The \$5,000 had been allocated from the ZIPA fund for use at the Waikuku Beach Pond. The budget came with a stipulation that it would be spent on ecological enhancement work for additional planting and some environmental interpretive signage.

S Powell noted that the initial feeling was to focus on the southern side of the pond. She asked if that was where the money would be targeted. G Stephens noted that it would. Now that the restoration plan was there any funds that came in would go towards achieving that plan.

Moved: M Paterson

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. RES-35-02 / 240726123485.
- (b) **Notes** that there is \$5,000 budget available to the Woodend Sefton Community Board to use for further planting and environmental interpretation signage from ZIPA.
- (c) **Notes** that the design of the panels will be undertaken by the Greenspace team with designs approved by the Board prior to installation.

CARRIED

6.3 **Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting the Oxford Community Trust was inviting all practitioners involved in social/community work to a day out. A similar event was held in 2021 post-covid which had gone very well. The Trust had decided to hold the event again and applications had been sent to all the community boards. The funds would be used for catering purposes.

P Redmond provided background information noting that Creative Communities was funded by a grant from Government given to Council's Creative Communities Committee to distribute to artistic groups in the district.

R Mather asked if the application fit the criteria as this seemed to be gifting. K Rabe did not see an issue as it was not a donation or paying for a speaker. It was allowing the practitioners to network and liaise.

P Redmond asked if the Council funded the Trust. K Rabe noted that they had received a grant of \$27,490 for the 2024/25 financial year.

S Powell noted that the Oxford-Ohoka Community Board had granted the Trust \$500 instead of the \$750 requested and questioned if the Community Networking Forum was in place for networking.

R Mather noted that the benefit for the Board's area was minimal.

A Thompson stated that he did not mind the Board granting money towards catering if he thought it was going to do some general good for the district. He noted that the party receiving the funds for food and beverage was someone that had gone bankrupt and was well reported as not paying staff's KiwiSaver and the local rubbish collector. He found it uncomfortable to grant funding towards someone like that.

Moved: R Mather

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240726123407.
- (b) **Declines** the application from the Oxford Community Trust.

CARRIED

R Mather commented that she saw only minimal benefit to the Board's area at best. She believed that this was a great initiative and that the people that would be involved were hard working however most of them would be paid for what they did.

M Paterson noted that the event would not benefit the Board's area and the money could be better spent in other areas.

S Powell commented that when the Board approved the grant in 2021 it was post-covid and was good for morale for the sector who had worked so hard to assist the district to bounce back and therefore had supported the application.

P Redmond did not think it was an appropriate use of ratepayer money. The organisation already received a Council grant and funding from Creative Communities. He did not see much benefit to the Boards area.

B Cairns commented that through his involvement with the Oxford Community Trust he was aware of the superb work done by the Trust. However, he did not believe the application would support the Boards local community.

6.4 **Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund and 2024/25 General Landscaping Budget – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting it was the yearly report the Board received informing them of their discretionary grant fund and general landscaping budget. The criteria had been amended to accommodate the points that were raised during the review.

P Redmond asked what population data was used to calculate the allocation. K Rabe acknowledged that the population figures had not been taken into account and that the increase was due to an increase to 0.51 cents per person.

R Mather asked if the word 'simple' could be removed from the application form in relation to "completing a simple Accountability Report", as it suggested that the details in the Accountability Report weren't important.

Moved: R Mather

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240515077947.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2024/25 is \$14,326. There were no carry forwards from the 2023/24 financial year.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2024/25 is \$6,830.
- (d) **Approves** the Board's Draft Discretionary Grant Fund Application Criteria and Application Form, subject to the changes identified.
- (e) **Approves** the Board's Draft Discretionary Grant Accountability Form.
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2024/25 financial year (July 2024 to June 2025).

CARRIED

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for July 2024**

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim. 240805129192).

CARRIED

9 **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 3 July 2024.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 10 July 2024.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 July 2024.
- 9.4. Submission Environment Canterbury Long Term Plan – Report to Council meeting 4 June 2024 – Circulates to all Boards.
- 9.5. Submission Fast Track Approvals Bill – Report to Council Meeting 2 July 2024 – Circulates all Boards.

- 9.6. Submission Local Government Water Services Preliminary Arrangements Bill – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.7. Programme for District Wide Parking Management Plans – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.8. Elected Member Remuneration 2024/25 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.9. Representation Review Proposal – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.10. Health, Safety and Wellbeing Report June 2024 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.11. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.12. Adoption of Final 3 Waters, Solid Waste and Transport Activity Management Plans 2024 – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.13. Approval of Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.
- 9.14. Aquatics July Report – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.

Moved: B Cairns

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.14.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

B Cairns

- Attended Abbeyfield's Annual General Meeting – Council would soon make a decision regarding land for them to build homes on.
- Pegasus Residents Group Annual General Meeting – update on lake etc.
- Kaiapoi Promotions meeting and Annual General Meeting – it was to hold its Christmas event at Kaiapoi rugby, included would be an evening music event and they were proposing to not have a street parade, however a parade within the rugby club grounds would take place.
- Ronels Cuppa, talked with resident regarding issues with rubbish collection, which Council staff were able to resolve very quickly.
- Kaiapoi Art expo and Fire and Ice – events brought people into the township and district.
- Inquiry by design reviewing Rangiora township – this was a really good exercise.
- Waimakariri Access Meeting and Annual General Meeting – would have Ecan staff visit to discuss bus routes. Shona was again elected as Chair; she was doing a great job advocating for the group. Accessibility Games at Mainpower Stadium would be held again later in the year.
- Attended Enterprise North Canterbury networking meeting – lots of presenters with lots of good ideas.
- Attended Dudley pool for a demo of the new mobility chair, reviewed the changing areas and other access issues at the same time.
- Attended monthly meeting at Kaiapoi Museum – developing a heritage and arts walking trail.
- North Canterbury Neighbourhood Support meeting – Getsready website which was the database name – was being updated to make it more user friendly.

- Civil Defence Saturday 17 August were holding Community Hub get togethers in Cust, Loburn, Pegasus and Kaiapoi.
- Youth Futures expo on Tuesday 13 August at Mainpower Stadium.
- Attended Oxford meeting regarding Woodstock Quarry.
- Had been appointed to Enterprise North Canterbury's funding committee.
- Cycleway signage had been purchased by Enterprise North Canterbury, waiting for the go ahead to install.
- Big Brothers Big Sisters Big Variety show on 18 September, calling for acts.
- National Poetry Day 23 August at Rangiora library 5.30pm to 7.30pm.
- Attended Biodiversity "six legged ghosts" was a delightful talk.

R Mather

- Woodend School Mural.
- Acknowledged Pegasus resident, Bidy Gardner who recently passed away. She and her husband James were the first residents in Pegasus.

P Redmond

- Attended Ronels Cuppa.
- Pegasus Residents Association Annual General Meeting. Lake of interest.
- There was an article in the North Canterbury News about Water Done Better – it almost read as it was a done deal however that was not the case.
- New Zealand Transport Agency Workshop 13 August on Woodend Bypass.

11 CONSULTATION PROJECTS

11.1 A Lease for the Historical Scow Success

<https://letstalk.waimakariri.govt.nz/a-lease-for-the-historical-scow-success>

Consultation closes Friday 30 August 2024.

The Board noted the consultation project.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 July 2024: \$5,425.

12.2 General Landscaping Budget

Balance as at 31 July 2024: \$14,326.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 9 September 2024 at the Woodend Community Centre, School Road, Woodend.

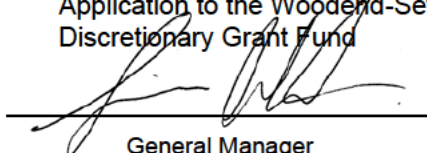
THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7:37PM.

CONFIRMED

Chairperson

Date

- Workshop (7:28pm to 7:37pm)**
- *Members Forum*
 - *Members query spreadsheet*

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 240809132961**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 9 September 2024**AUTHOR(S):** Kay Rabe, Governance Advisor**SUBJECT:** Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)


General Manager



Chief Executive
1 SUMMARY

1.1 The purpose of this report is to consider three applications for funding received from:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Sefton Netball Club	Towards the purchase of sports equipment	\$500	This is an application for repeated expenditures. It, therefore, does not comply.
Woodend Fire Brigade	Towards stage two of the light display	\$500	This is an application for repeated expenditures. It, therefore, does not comply.
North Canterbury Inclusive Sports Festival	Towards hosting the Inclusive Sports Festival	\$500	This is an application for repeated expenditures. It, therefore, does not comply.
Total:		\$1,500	

Attachments:

- i. Application from the Sefton Netball Club (Trim Ref: 240726123307).
- ii. Application from the Woodend Fire Brigade (Trim Ref: 240813134882).
- iii. Application from North Canterbury Inclusive Sports Festival (Trim Ref: 240823142193).
- iv. Spreadsheet showing previous two years' grants.
- v. Draft Board Discretionary Grant Funding Criteria for the 2024/25 financial year.

2 RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240809132961.
 - (b) **Approves** a grant of \$.....to the Sefton Netball Club toward purchasing sports equipment.
- OR**
- (c) **Declines** the application from the Sefton Netball Club.

- (d) **Approves** a grant of \$.....to the Woodend Fire Brigade towards phase two of its lights display.

OR

- (e) **Declines** the application from the Woodend Fire Brigade.

- (f) **Approves** a grant of \$.....to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

OR

- (g) **Declines** the application from the North Canterbury Inclusive Sports Festival.

3 **BACKGROUND**

- 3.1 The **Sefton Netball Club** is seeking funding to purchase new netballs, bibs, and uniforms to accommodate growing player numbers.
- 3.2 The **Woodend Fire Brigade** is seeking funding to purchase lights for stage two of its Christmas light display.
- 3.3 The **North Canterbury Inclusive Sports Festival** is seeking funding assistance to host the event in October 2024 at the MainPower Stadium in Rangiora.
- 3.4 The current balance of the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund is \$5,425.

4 **ISSUES AND OPTIONS**

Sefton Netball Club (the Club)

4.1 Information provided by the Club:

- 4.1.1 The Club allows netball players within the local area to play for a locally-based team, which allows people to build connections with other families within the rural community. The Club caters to all sectors of the community by playing for the Club or by family members supporting the Club. Most people involved with the Club are from the Woodend-Sefton area, with approximately 30% coming from the Rangiora-Ashley ward area.
- 4.1.2 Approximately 90% of the Club's registration fees go to the North Canterbury Netball Centre to cover team registration costs. Therefore, the Club is left with little additional cash to cover the ongoing costs of replacing essential equipment such as balls and bib sets, maintaining uniforms, and purchasing additional uniforms to accommodate the growing player numbers.
- 4.1.3 Well-fitting uniforms and bibs in reasonable condition give players a feeling of identity and confidence, which impacts their play. Having sufficient uniforms for all the teams means that players do not have to share uniforms on the day. New balls for practice and games are essential for better grip.
- 4.1.4 The estimated cost of the new netballs, bibs, and uniforms is \$4,438, and the Club will have to purchase new equipment and uniforms to ensure there are enough for the current players. Therefore, the purchases will be made even if the application is unsuccessful. However, this would require further fundraising and place additional strain on families already stretched due to the economic downturn.

4.2 Council Evaluation:

- 4.2.1 The application for \$500 complies with the Board's Discretionary Grant criteria as it is from a local sports club. If the Board chooses to grant the Club \$500, it will equate to \$7 funding per player, though this would be a collective team grant and not to individual members. According to the application, only 70% of the Club members reside in the Woodend-Sefton area.
- 4.2.2 The Club received Board funding of \$500 in June 2023 for purchasing balls, bibs, and uniforms, and the Accountability Form has been received. It should be noted that the Board has indicated that repeated expenditures will not be funded.

Woodend Fire Brigade (the Brigade)

4.3 Information provided by the Brigade

- 4.3.1 To engage with the community, the Brigade has started hosting annual family events for the enjoyment of the community while highlighting the fundamental role the Brigade has in the community. In 2022, the Brigade hosted its first Community Halloween Party at the Woodend Fire Station, which was well supported by the local families, with approximately 400 people attending. A second community event was also hosted in 2022, including decorating the station with a Christmas light display. The Brigade intended to add to its light display annually, providing something a little different each year.
- 4.3.2 The Brigade wishes to make its station a magical feature for all the community to enjoy. The aim is to bring some life into the station and encourage those who drive past to come in and visit those who serve with the Brigade and other community members. The station's benefit is that it brings attention to the Brigade's work and role in the community.
- 4.3.4 Stage two of the Brigade Christmas Light Display is estimated to cost approximately \$500, and the expansion may not be possible if the application is unsuccessful, as Fire and Emergency New Zealand only cover operational costs.

4.4 Council Evaluation:

- 4.4.1 The application for \$500 complies with the Board's Discretionary Grant criteria as the Brigade is a non-profit organisation. These community-based events bring people together at a time of year when many are lonely and isolated, providing a sense of belonging and aiding mental well-being.
- 4.4.2 The Brigade received the following funding during the last five years, and all Accountability Forms have been received.

Date	Project	Amount
August 2022	Towards safety signage for support vehicle	\$715
September 2023	Christmas Lights	\$500
Total		\$1,215

- 4.4.3 Although the Board has indicated that repeated expenditures will not be funded, the Brigade did indicate in its 2023 application that it would be adding to the light display in the years to come. The 2024 application indicates that these lights would complete the display. Below is a picture of the lights in 2023 bought with the Board's funds, which was included with the Accountability Form.



North Canterbury Inclusive Sports Festival (the Committee)

4.5 Information provided by the Committee

- 4.5.1 The Waimakariri Access Group (WAG) was approached in 2023 by one of its members, Zack Lappin, who is also the co-chair of the Youth Council to assist in planning and running an Inclusive Sports Day at MainPower Stadium aimed primarily at disabled youth. The aim was to allow youth with disabilities to try out and participate in several parasports free of charge. Sports would include wheelchair basketball, boccia, wheelchair rugby, adaptive football, adaptive PRAMA and adaptive REVL GT. The day also allowed other people without disabilities to get involved. The inaugural event was a huge success and, as a result, is being rolled out as an annual event.
- 4.5.2 This event is scheduled for Friday, 4 October 2024, at the MainPower Stadium. The overall cost is estimated at \$2,250, and it would directly benefit approximately 70 young people across all sectors of the community. This is a district-wide event, with people from all wards attending. At least 15% of attendees are estimated to be from the Woodend-Sefton area. IHC North Canterbury has a house on Rangiora Woodend Road that supports local people with intellectual disabilities.
- 4.5.3 Young people with disabilities often find it challenging to be part of sports for various reasons, including cost and lack of opportunities nearby. Therefore, the impact of this opportunity could be life-changing for both the participants and their families. This event aims to overcome barriers and give the participants a chance to try a variety of sports. It is hoped that local teams could be established for ongoing opportunities for participants to enjoy the physical and mental challenges that sports can provide and teach them skills that are not readily available by other means. Currently, people with disabilities who wish to be involved in sports mostly travel to Christchurch, where more opportunities are available.
- 4.5.4 Eleven percent of young people in New Zealand have a disability, and the aim is to offer sporting opportunities closer to home for those in North Canterbury. It is estimated that the cost of hosting the event would be \$2,250, and the aim is not to charge participants other than transport to and from the event. The event will proceed if this application is unsuccessful; however, some extras may have to be reconsidered.
- 4.5.5 The Committee has received donations of equipment such as a wheelchair trailer, sports chair hire, and room hire fees; however, there are still expenses to be met. Funding from the Board would be used to remove the cost barrier for the participants and their families.

4.6 Council Evaluation:

- 4.6.1 WAG supports this initiative as it promotes inclusivity and participation for young people with disabilities. Thus, it agreed to apply for funding on behalf of the Committee. The application for \$500, therefore, complies with the Board's Discretionary Grant criteria as WAG is a non-profit organisation. While Zack Lappin is a Youth Council member and a member of WAG, and both groups support the initiative, he is acting independently in organising this event. No other Council funding has, therefore, been allocated to the event.

- 4.6.2 As this is considered a district-wide event, the Committee intends to apply to all the Community Boards, i.e. Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards, for \$750 and \$500 from the Oxford-Ohoka Community Board.
- 4.6.3 In 2023, WAG applied for a grant of \$500 to host the first Inclusive Sports Festival; however, due to the event's success and an unexpected reduction in expenses, only \$221 was accessed. It should be noted that due to the success of the event it is expected to have more interest and participation in the 2024 event.
- 4.7 The Board may approve or decline grants as per the grant guidelines.
- 4.8 **Implications for Community Wellbeing:**
There are social and cultural implications, as Christmas is a social holiday, and the lighting of the Woodend Fire Station provides an opportunity for people who would not normally meet to get to know each other. Sports events and belonging to a club encourage social interaction, reduce isolation, and improve well-being.
- 4.9 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

Other groups and organisations are likely to be affected by or have an interest in the subject matter of this report, given that groups such as the Lighthouse Programme, the Chris Ruth Centre in Kaiapoi and the IHC North Canterbury will be involved with the Inclusive Games Festival.

5.3 **Wider Community**

The wider community will likely be interested in the report's subject, as social or sports events encourage social interaction, which improves mental health, contributes to community wellbeing and reduces isolation in the disability community.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

- 6.1.1 The 2024-34 Long Term Plan includes a budget provision of \$6,830 for the Woodend-Sefton Community Board to approve grants to community groups for the 2024/25 financial year (July 2024 to June 2025).
- 6.1.2 The current balance of the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund is \$5,425. If all the applications are granted, the Board will have \$3,925 left for the remaining ten months of the financial year.
- 6.1.3 The application criteria specify that grants are customarily limited to \$750 per application with a maximum of \$1,000 in any financial year. However, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

All health and safety-related issues will be the responsibility of the groups or organizations that have applied for funding.

7. CONTEXT**7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants²³ 2023/2024

Name of group: Sefton Netball Club

Address: [Redacted]

Contact person within organisation: [Redacted]

Position within organisation: President

Contact phone number: [Redacted] Email: [Redacted]

Describe what the project is and what the grant funding will be used for? (Use additional pages if needed)

Please see attached letter.

What is the timeframe of the project/event date? August 2024

Overall cost of project: \$4438.00 Amount requested: \$500

How many people will directly benefit from this project? 70

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 30% Woodend-Sefton 70% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

[Redacted]

What are the direct benefit(s) to the participants?

Due to continued growth in the number of players to the club we need more uniforms and to replace old, worn uniforms as well. All players benefit from having tidy & properly fitted uniforms to play in.

What is the benefit(s) to your organisation?

players wearing tidy and matching uniforms encourage & foster a sense of community and teamwork. Uniforms also enhance the profile of our club, and community, while also giving our players confidence to play to their potential.

What are the benefit(s) to the Woodend-Sefton community or wider district?

Families and players form and strengthen relationships with others in our community, therefore fostering stronger relationships with our rural neighbours

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

We have run a pie fundraiser recently and raised \$1500. We are very conscious of the fact that money is tight for a lot of families at the moment.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We applied for a similar grant in 2023 in order to assist our club with the ongoing costs associated with uniform and equipment maintenance.

- Enclosed Relevant financial information such as a balance sheet or income and expenditure statement (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____ Date: 17/7/24



Sefton Netball Club provides the opportunity for Netball players within the local area to play for a locally based team. This is a great opportunity for people to build connections with other families within our rural community and approximately 70% of female students from Sefton School chose to play for our club which is fantastic.

With continuous growth to our club numbers and because 90% of club registration fees go back to North Canterbury Netball Centre to cover team registration costs, Sefton Netball is left with little additional cashflow to cover the ongoing costs of replacing essential equipment such as balls, bibs, maintaining uniforms, purchasing additional uniforms to allow for our growing player numbers, court hire for team practices and Umpire fees.

As a club we are committed to keeping player fees as low as possible in the future so that Netball continues to be an affordable sport that anyone and everyone can participate in.



Sefton Netball Club History

The Sefton Netball club has been established for over 80 years. The first games played were 9 aside and each local club would take turns at hosting the game with afternoon tea afterwards. This was a way for the local farming community to meet.

Over the years as the smaller clubs around (Balcairn and Waikuku) dissolved due to upkeep of courts and dwindling numbers the players came to Sefton. The North Canterbury competition then became held at Dudley Courts and Sefton was known as a strong club with great community support. Competition was strong for getting into the top teams and Sefton held grading days for team selection.

The committee was strong and fundraisers well supported.

However, 15 years ago the club went in a downward spiral as younger members were going to other clubs, mostly school based, due to convenience for parents.

Slowly with lots of advertising and encouragement the club started to grow again with the main focus being on our youth. We had a solid grade team but getting the primary children was a priority which with the help from the school we were able to start up again. Which brings us to today!

We have seen a resurgence in grade players as the game has moved under cover on a Saturday thanks to the wonderful Mainpower stadium and the primary has grown due to the amazing support from the parents.



Income and Expenses Statement

Sefton Netball Club

As @ 26 May 2024

Opening Bank Balances

Cheque Account	6,439.09
Savings Account	20.65
Total	6,459.74

Income

Subs	12,480.00
Pie Fundraiser	1,722.20
Interest	49.32
Deposit - Sefton Black Time Request	150.00
Donations	3.50
Total Income	14,405.02

Expenses

NCNC Subs	8,350.00
Equipment Balls/Bibs	793.50
Uniform	1,830.00
Umpire Renumeration	220.00
Court Hire	90.00
Hoodie printing x 24 Units	355.50
Tournament Entry Fee	50.00
Sefton Black Time Request Fee	450.00
Total Expenses	12,139.00

PROFIT/LOSS

2,266.02

Closing Bank Balances

Cheque Account	8,705.11
Savings Account	20.71
Total	8,725.82

Upcoming Expenses

Umpire Renumeration	560.00
Prizegiving	650.00
Tournament Entry Fee - Rainbow	80.00
Team Photos	300.00
Total	1,590.00



Income and Expenses Statement

**Sefton Netball Club
EOY 31st Januaray 2024**

Opening Bank Balances

Cheque Account	2,498.77
Savings Account	20.44
Total	2,519.21

Income

Subs (\$2775.00)	9,905.00
Pie Fundraiser	1,848.80
Photo Fundraiser	320.00
Interest	142.05
Refund NCNC Yr3/4 Fees	284.00
Grant/Funding WDC	500.00
Donations	19.55
Total Income	13,019.40

Expenses

NCNC Subs	7,130.00
Equiptment Balls/Bibs	714.78
Uniform	371.00
Umpire exam	15.00
Umpire Renumeration	160.00
NCNC Fines	35.00
Tornamnet Entry Fee	90.00
Prize giving Expenses	503.30
Sponsor Gift	60.00
Total Expenses	9,079.08

PROFIT/LOSS

3,940.53

Closing Bank Balances

Cheque Account	6,439.09
Savings Account	20.65
Total	6,459.74



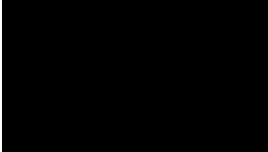
28 Byron Street Christchurch 8023
PO Box 182 Christchurch 8140

New Zealand
Telephone (03) 366 9172
Facsimilie (03) 366 8862
admin@canterburysports.co.nz
www.canterburysports.co.nz

7 May 2024

Quote number: 30344

Sefton Netball Club



Dear [REDACTED]

Please find our quote as requested

31	Csw Sport Sublimated Netball Dress K4-14 (12985) K12/25 K14/6	79.00 each	\$2,449.00
16	Csw Sport Sublimated Netball Dress 8-26 (12984) W10/4 W12/12	79.00 each	\$1,264.00
20	Sf Netball Falcon Yellow 5 (13442)	24.00 each	\$480.00
10	Sf Netball Tui Size 4 (12950)	22.00 each	\$220.00
1	Packaging, Handling & Freight Nationwide (5001)	25.00 each	\$25.00
			\$4,438.00

ERRORS AND OMISSIONS EXCLUDED.

THE ABOVE PRICES INCLUDE GST

This quote is valid for 90 days from issue date.

Yours sincerely

CANTERBURY SPORTS WHOLESALE



Groups applying for Board Discretionary Grants 2023/2024

Name of group: WOODEND FIRE BRIGADE

Address: EDERS ROAD, WOODEND

Contact person within organisation: [REDACTED]

Position within organisation: MEMBER / COMMUNITY EVENTS

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? (Use additional pages if needed)

COMMUNITY XMAS LIGHT DISPLAY. - STAGE 2
FUNDS USED TO PURCHASE & COMPLETE OUR LIGHT
DISPLAY ON FIRE STATION (1ST DEC - LATE JAN)

What is the timeframe of the project/event date? COMPLETED BY DEC 1 2024

Overall cost of project: \$500 Amount requested: \$500 (ON WHATEVER IS AVAILABLE)

How many people will directly benefit from this project? ALL WITHIN OUR AREA.

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 10% Woodend-Sefton 70% Kaiapoi-Tuahiwi 20%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

A LITTLE LESS CHRISTMAS MAGIC 😊

What are the direct benefit(s) to the participants?

AS POSITIVE COMMUNITY EXPERIENCE
MAKES WOODEND VISABLY APPEALING. & CREATES A
FAMILY / COMMUNITY FEEL.

What is the benefit(s) to your organisation?

HELPS PROMOTE OUR LOCAL FIRE BRIGADE & OUR ROLE WITHIN OUR COMMUNITY

What are the benefit(s) to the Woodend-Sefton community or wider district?

NICE FOR EVERYONE DRIVING THROUGH.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: FENZ

What is the relationship between your group and the parent group?

FENZ ONLY COVERS OPERATIONAL COSTS

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

N/A.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

STAGE I - LIGHTING (SAME TIME LAST YEAR)

Enclosed Relevant financial information such as a balance sheet or income and expenditure statement (compulsory - your application cannot be processed without financial statements)

Supporting costs/quotes

Other supporting information

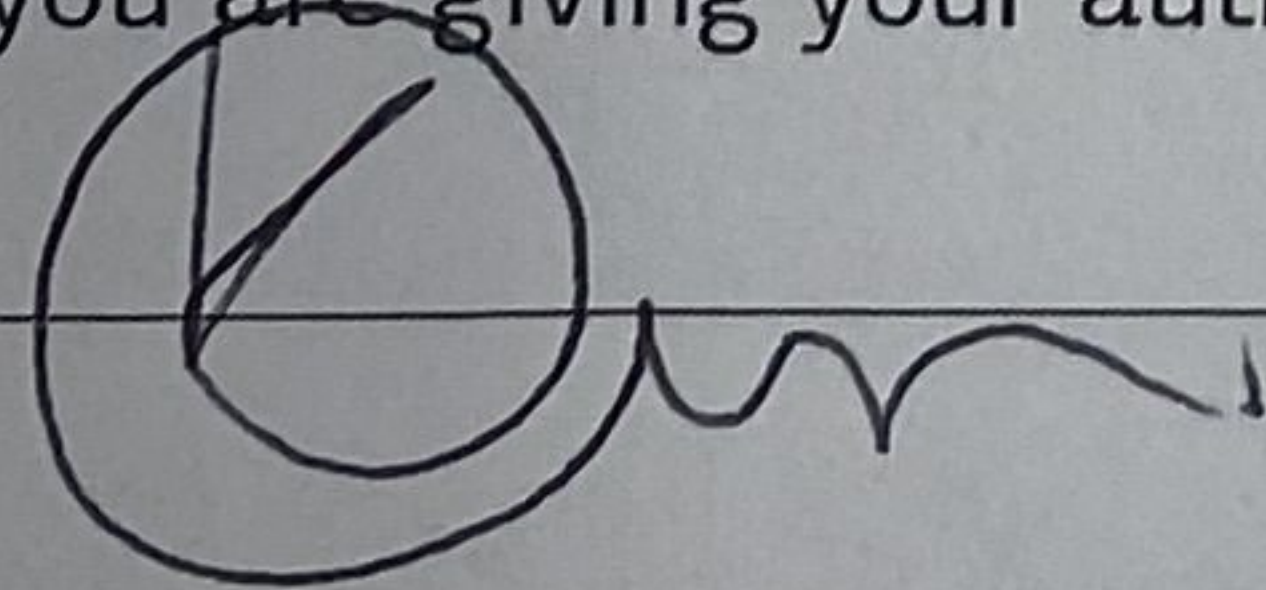
I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 13/8/24

Balance Sheet

UFBA: Woodend Volunteer Fire Brigade
As at 31 March 2024

31 MAR 2024

Assets

Bank

Grant Account	4,317.90
Project Account	14,800.40
Bar Account	6,872.53
Debit Mastercard Account	1,000.00
Term Deposit (VEHICLE REPLACEMENT)	50,000.00
Total Bank	76,990.83

Current Assets

Cash on Hand	250.00
Stock on Hand	154.02
Total Current Assets	404.02

Total Assets 77,394.85

Net Assets

77,394.85

Equity

Current Year Earnings	4,581.41
Retained Earnings	72,813.44
Total Equity	77,394.85

Groups applying for Board Discretionary Grants ³³ 2023/2024

Name of group: North Canterbury Inclusive Sports Festival

Address: C/- Waimakariri Access Group, WDC, High Street, Rangiora

Contact person within organisation: Zack Lappin or Shona Powell - Chairperson (WAG)

Position within organisation: Chair organising committee, North Canterbury Inclusive Sports Festival

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

This is the second time we have hosted this event. The focus is to provide opportunities for youth with disabilities and other persons with disabilities to participate in a number of para and adaptive sports, free of charge, in their own community.

Sports will include wheelchair basketball, bocce, wheelchair rugby, adaptive goal ball and other activities adaptable to different levels of disability.

The grant will be used to remove the barrier of costs for the participants and their families.

What is the timeframe of the project/event date? Friday 4th October

Overall cost of project: 2250

Amount requested: 500

How many people will directly benefit from this project? 70

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15 % Rangiora-Ashley 35 % Woodend-Sefton 15 % Kaiapoi-Tuahiwi 15 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

People with disabilities have comparatively little options and opportunities for recreation in our district. Many families travel into Christchurch where there are more options. For some people with disabilities, they have not had the opportunity to try these sports and activities. They and their families will be able to participate in activities that are adapted in a friendly environment.

The aim of all groups involved is to support inclusivity and promotion of the event. We have organising committee representatives from the Access Group, Waimakariri Youth Council, WDC Community Team, Disabled Community Members, Basketball NZ, North Canterbury Sport and Recreation Trust and Special Olympics North Canterbury.

What are the benefit(s) to the Woodend-Sefton community or wider district?

To give young disabled people the opportunity close to home to try adapted sports. 11% of young people in New Zealand have a disability. IHC North Canterbury has a house on Rangiora Woodend road, which supports local people with intellectual disabilities. We have members on the WAG group from Woodend, who have disabilities.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: Waimakariri Access Group

What is the relationship between your group and the parent group?

WAG is not a Trust or registered charity. The organiser, Zack Lappin is a member of the Waimakariri Access Group and the Group is supporting this initiative as it promotes inclusivity and participation for young people with disabilities.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Parafed Canterbury are lending their wheelchair trailer and sports chairs. North Canterbury Sport and Recreation Trust have donated the use of general equipment. The court hire has also been donated. Will be applying to all community boards - Woodend-Sefton \$500, Oxford-Ohoka \$500, Kaiapoi-Tuahiwi \$750.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We applied to the board last year, for funding to run the first iteration of this event. The event was very successful, had over 70 people present and we had very positive feedback from a grateful community of our disabled residents and their families.

Enclosed Relevant financial information such as a balance sheet or income and expenditure statement
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 22nd August 2024



WAIMAKARIRI ACCESS GROUP

0877

Today's statements

Account type	Account number	Balance
Business Premium Current Account	[REDACTED]	1,999.28

Business Premium Current Account

Account name	WAIMAKARIRI ACCESS GROUP
Account number	[REDACTED]
Statement number	00253
Statement period	01 Jun 2024 - 27 Jun 2024

Date	Transaction type and details	Withdrawals	Deposits	Balance
01 Jun	Opening balance			1,997.29
27 Jun	GROSS CREDIT INTEREST PAID		3.62	2,000.91
27 Jun	WITHHOLDING TAX PAID	1.63		1,999.28
Totals at end of page		\$1.63	\$3.62	\$1,999.28
Totals at end of period		\$1.63	\$3.62	\$1,999.28

Your available credit is \$1,999.28 as at the closing date of this statement.

AP Automatic Payment **BP** Bill Payment **DC** Direct Credit **ED** Electronic Dishonour **FX** Foreign Exchange **IP** International EFTPOS Transaction **IF** International Payment
AT Automatic Teller Machine **CQ** Cheque/Withdrawal **DD** Direct Debit **EP** EFTPOS Transaction **IA** International Money Machine **VT** Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.

FINANCIAL REPORT WAIMAKARIRI ACCESS GROUP**1ST JULY 2023- 30TH JUNE 2024****Funds In**

Interest \$ 30.75

Total Funds In \$30.75**Funds Out**

AGM 2023 Advertising \$28.75

Catering \$51.44

North Canterbury Inclusive Sports Event

Podium Photography \$750.00

NC Sports and Recreation Trust \$504.80

Total Funds Out \$1334.99**Cash Movements**

Opening Bank Balance \$ 3,303.52

Cash Movement during period -\$1303.61

Closing Bank Balance \$ 1,999.28

NB: Awaiting Community Grants to cover NCIS event \$1254.80

Budget for North Canterbury³⁷ Inclusive Sports Festival 2023

Friday 29 September 10am - 2.30 pm Mainpower stadium, Rangiora

Donations

North Canterbury Sports Trust - Revl GT Room Hire
 Court hire
 Parafed Canterbury - loan of trailer and wheelchairs
 Snacks and drinks

	Grant	% of total grant	claimed from CB's	
Income				
Grants:				
Woodend-Sefton Community Board	500	20.00%		250.96
Photography			150.00	
Catering			100.96	
Oxford-Ohoka Community Board	500	20.00%		250.96
Photography			150.00	
Catering			100.96	
Rangiora-Ashley Community Board	750	30.00%		376.44
Photography			225.00	
Catering			151.44	
Kaiapoi- Tuahiwi Community Board	750	30.00%		376.44
Photography			225.00	
Catering			151.44	
	\$2,500	100.00%	\$1,254.80	\$1,254.80

	Forecast	Actual	Paid	Date paid
Expenses				
Food - Mainpower Stadium	650	504.80	504.80	10/10/23
Photographer Deposit - Podium Photography	325	325.00		22/08/23
Photographer Final - Podium Photography	325	425.00	750.00	2/10/23
Certificates and medals	350			
Miscellaeneous e.g. spot prizes	600			
	\$2,250	1,254.80	1,254.80	

Woodend-Sefton Community Board 10.138.100.2410			(2022/23) \$ 4,300 + Carry forward \$2,325 = \$6,625				\$6,625
	1-Jul	North Canterbury Federation of Women's Institute	Hire of hall and craft supplies	3.11.22	\$200.00	\$200.00	\$6,425
	11-Jul	Woodend School	Glentui Camp		\$500	Declined	\$ 6,425.00
	8-Aug	Woodend Fire Brigade	Towards safety signage for support vehicle	18.01.2023	As much as possible	715	5,710
	12-Dec	Sefton School	Towards replacing the pool heating system	21.03.23		\$500	\$5,210
	March	Relay for Life event	Costs of hosting	31/07/2023	\$250	\$500	\$ 4,710.00
	8-May	Woodend Netball Club	Uniforms	16/08/2023	\$500	\$500	\$4,210
	8-May	North Canterbury Adventure Club	Sporting Equipment		\$855	Declined	\$4,210
	8-May	Menzshed Pegasus Woodend Community Trust	tools and equipment	26.07.23	\$500	\$500	\$3,710
	8-May	Pegasus Residents Group Incorporated	towards hosting a Matariki Community Event	15-Apr-24	\$500	\$500	3,210.00
	12-Jun	Sefton Netball Club	Towards new uniforms		\$500	\$500	2,710.00

			(2023/24) \$ 4,400 + Carry forward \$2,710 = Returned funds \$500 =				\$7,610
10-Jul	North Canterbury Federation of Womens Institute	Hall hire, advertising and tutor costs	9.01.2024	\$200.00	\$200.00		\$7,410
10-Jul	Waikuku Beach Surf Life Saving Club	New Garage Door	Awaiting Building consent	\$4,500.00	\$750.00		\$6,660.00
10-Jul	Waikuku Beach Indoor Market	shelving and display cases	returning funds	\$500	\$ 500.00		\$ 6,160.00
14-Aug	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$ 500.00		\$ 5,660.00
14-Aug	Pegasus Bay Art Show	Towards printing costs	11-Oct-23	\$500	\$ 500.00		\$ 5,160.00
14-Aug	Waimakariri Access Group	Towards running an Inclusive Sports Event	9-May-24	\$500	\$ 278.84		\$4,881.16
11-Sep	Woodend Volunteer Fire Brigade	Christmas Lights	10-Apr-24	\$500	\$ 500.00		\$4,381.16
11-Sep	Woodend Playcentre	Fencing	Only be sent once all funding has been raised.	\$5,000	\$ 500.00		\$3,881.16
4-Dec	Sefton Cricket Club Junior Section	towards equipment for junior cricket teams	16-May-24	\$750	\$ 750.00		\$3,131.16
4-Dec	Sefton School	Towards replacment of pool cover	23-Feb-24	\$750	\$ 750.00		\$2,381.16
13-Feb	Pegasus Dragons	towards attending the National Dragon Boating Compition	2-Apr-24	\$750	\$ 500.00		\$1,881.16
8-Apr	Woodend Community Association	Community Cultural and Hangi Day	21-May-24	\$1,000	\$1,000		\$881.16
13-May	Pegasus Residents Group Inc	towards hosting Matariki Event	23-Jul-24	\$ 500.00	\$ 500.00		\$381

Woodend-Sefton
Community Board
10.138.100.2410

Woodend- Sefton Community Board 10.138.100.2410			(2024/25) \$6,830				\$6,830
	8-Jul	Woodend Spring Flower Show	Towards hall hire and insurance costs		\$1,000	\$500	\$6,330
	8-Jul	North Canterbury Pony Club	Towards cost of St John's services		\$500	\$200	\$6,130
	8-Jul	Hope Trust	Towards a projector and screen		\$705	\$705	\$5,425
	12-Aug	Oxford Community Trust	towards catering costs for Day Out event		\$750	Declined	\$5,425
	9-Sep	Sefton Netball Club	towards purchase of equipment		\$500		
	9-Sep	Woodend Fire Brigade	Christmas Light Display		\$500		
	9-Sep	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower		\$500		

GOVERNANCE

Woodend-Sefton Community Board Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board can fund:	Examples (but not limited to) of what the Board cannot fund:
✓ New equipment/materials	* Wages
✓ Toys/educational aids	* Debt servicing
✓ Sporting equipment	* Payment for volunteers (including arrangements in kind eg petrol vouchers)
✓ Safety equipment	* Stock or capital market investment
✓ Costs associated with events	* Gambling or prize money
✓ Community training	* Funding of individuals (only non-profit organisations)
	* Payment of any legal expenditure or associated costs
	* Purchase of land and buildings
	* Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
	* Payment of fines, court costs or mediation costs, IRD penalties

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that repeated expenditures will not be funded, i.e. these are one-off grants, and the Board will not fund the same expenditure in following years.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall cost of project/event: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

What are the direct benefit(s) to the participants?

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What is the benefit(s) to your organisation?

What are the benefits, economic or otherwise, to the Woodend-Sefton community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)

Bank Statement (*Bank Statements will remain confidential*)

Supporting costs, quotes or event budgets

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: *A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.*

Signed: _____

Date: _____

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE**

Member Name: Rhonda Mather

August 2024

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
6 Aug	GreyPower	Was unwell, so just dropped off the Chatter and Woodpecker magazines to the meeting and didn't stay.
8 Aug	Waimakariri Access Group AGM	A very interesting meeting from this proactive group. The guest speaker was Nick Stoneman from the Disability Advisory Trust. Some good discussions around public transport challenges with further discussions to come.
12 Aug	WSCB meeting	Regular Board meeting held at Woodend Community Centre.
13 Aug	NZTA Update	An update from NZTA regarding the planned Belfast to Pegasus including the Woodend Bypass project. This meeting was PX and presented an opportunity to speak directly with NZTA staff.
13 Aug	ECan	Regional Public Transport update. This was a good opportunity to do some lobbying for an orbiter type bus service covering Kaiapoi, Rangiora and Woodend/Pegasus.
29 Aug	Hope Community Woodend	A great chance to check out the new hub at Woodend being run by the Hope Community Trust.

WOODEND-SEFTON COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of August 2024

Member' Name: Philip Redmond

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
5.08.2024	District Licensing Committee	Hearing for Manager's Certificate
6.08.2024	Waimakariri Health Advisory Group	Health Hub update. Independent Chair vacancy and TOR gaps. New dental surgery in Ravenswood.
7.08.2024	Kaiapoi Promotion Association	AGM – John Rule new Chair. Christmas parade discussed.
8.08.2024	LGNZ Zoom	Security concerns. Nothing new.
8.08.2024	Kaiapoi Library	Author book launch on NZ insects from a cultural perspective.
12.08.2024	Roading Portfolio Update	
13.08.2024	NZTA Briefing	Progress with by-pass, no cycleway.
14.08.2024	Mandeville Resurgence Channel bus trip	Visit drainage upgrade areas. Two stages proposed.
15.08.2024	Lighting and Decorations Working Party	2024 Christmas decorations from operational budget. Re-establish sub-committee for 2025.
15.08.2024	North Canterbury Sport and Recreation Trust	Oxford gym extensions. Plans and budgets progressing. All gyms performing well with membership increasing. Prama room to be repurposed.
16.08.2024	Royal Commonwealth Society	2024 New Year recipient's presentations. Each recipient spoke – inspiring.
21.08.2024	Roading Safety Working Group	Co-ordinators report highlighted crash facts. 23/24 – two fatal crashes, three killed, 25 serious injury crashes. Alcohol (29%) top factor, speed lowest (18%). Drink driving 1:110 fails, higher than national average. NLPT funding decision awaited.
21.08.2024	Parking in Rangiora Drop-in	Good attendance, issues raised – seven day enforcement Survey - seven day and not Monday to Friday, P120/60. Lack of safe parking for retail staff.
23.08.2024	Social Club Quiz at RSA Rangiora	Won by Governance Team. My Doggy Dignitaries led at halfway but faded. Gary Saunders was the Quiz Master.
26.08.2024	Roading Portfolio Update	
27.08.2024	Chief Executive Review	CEO Annual performance review chaired by Stuart Mitchell (PX).
27.08.2024	Whiterock Public Meeting at Loburn	240 attended
29.08.2024	Hope Community Trust official Opening in Woodend	348 Rangiora-Woodend Road
29.08.2024	Contractors Briefing	
31.08.2024	Norman Kirk Remembrance, Kaiapoi	Fifty years since death. Prime Minister 1972 to 1974. Farmer Mayor of Kaiapoi Bourgh Council.