

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY 16 AUGUST 2022 COMMENCING AT 3:30PM.

PRESENT

Councillor Mealings (Chairperson), Mayor Gordon, Councillors A Blackie, R Brine, W Doody and P Redmond.

IN ATTENDANCE

Councillor Williams (remotely)
J Millward (Acting Chief Executive), C Brown (General Manager Community and Recreation), T Sturley (Community Team Manager), P Eskett (District Libraries Manager), M Greenwood (Aquatics Manager), A Coker (Community Facilities Team Leader) and A Smith (Governance Coordinator).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

No conflicts of interest were registered.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Community and Recreation Committee held on 19 July 2022.

Moved: Councillor Brine

Seconded: Mayor Gordon

THAT the Community and Recreation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Community and Recreation Committee, held on 19 July 2022, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATIONS

There were no deputations.

6 REPORTS

6.1 West Eyreton Rifle Club – Feasibility Report – A Coker (Community Facilities Team Leader)

A Coker presented this report which provided recommendations on the viability of relocating West Eyreton Rifle Club from the Cust Community Centre to Pearson Park Pavilion in Oxford. This was a result of a submission to the 2021 Long Term Plan from the West Eyreton Rifle Club to find it a new

home. The Club had operated out of the Cust Community Centre since it was first built using the main hall area with fixed targets underneath the stage. Over time there had been a build-up of lead exposure and contamination to the stage area and half of the main hall. With the centre being refurbished, there was to be professional cleaning and sealing to ensure contamination was below permitted levels under the Ministry of Health lead guidelines. The Club had decided that the compliance requirements were too great, both in cost and health and safety requirements, and had gone into recess until a resolution was found.

Staff had reviewed three options, being Cust Community Centre, Pearson Park Pavilion and a purpose built facility. Consultation with the Club and Target Shooting New Zealand had been undertaken as well as investigation of the compliance requirements for the site. The decision had been reached that Pearson Park was a viable option, with its existing rifle range. Consultation had been undertaken with the Oxford-Ohoka Community Board and Pearson Park Advisory Group who were both in support of the decision. There had also been discussions with Oxford Area School regarding the possibility of establishing a School Shooting Club in conjunction with the Club. It was also understood that previous members of the Oxford Rifle Club may take up membership.

Following a question from Councillor Doody, A Coker advised that the facilities would be suitable for the Club. The Club had quite a restrictive way of running the programme, so the majority of users would be outside of the shooting area. The Club was appreciative of having a space that they could operate without too much of a financial impact.

Councillor Williams questioned the Club's finances and asked if they had sufficient funds to cover the upgrade costs for the relocation to Pearson Park. A Coker advised that the Club members would be endeavouring to self-deliver as much of the upgrades as they could. There was allocated council budget for renewing lighting in the Pavilion (to LED lighting) but acknowledged that there was some other work that would be required before the Club could relocate to Pearson Park Pavilion. The Club was confident that they could relocate and that the proposed increase in membership as a result of the new location would be beneficial.

Regarding lead contamination and poisoning, Councillor Redmond asked if the Council had any liability in this regard and what measures would be put in place to mitigate this. A Coker noted that the benefit of the Pearson Park venue was that the Club would be using a separate annex rather than the main hall. The annex was more self-contained and the Council would contribute funds for the required ventilation. It was planned that Club members would be assigned to undertake the clean down of the facility after each session. It was now a requirement of the NZ Shooting Association for all equipment to be cleaned down both before and after each shooting session. Council would oversee the Clubs audit process and also undertake an annual inspection of the facility.

Moved: Councillor Doody

Seconded: Mayor Gordon

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220622106548.
- (b) **Approves** the relocation of West Eyreton Rifle Club to Pearson Park Pavilion from Cust Community Centre.
- (c) **Approves** that staff proceed to draft and execute an agreement between the Council and West Eyreton Rifle Club for the occupation of the Pearson Park Rifle Range.

- (d) **Approves** that staff utilise the remaining balance of \$8,823.74 from the allocated budget for a feasibility study (\$20,000.00) as seed money to facilitate the upgrades required to bring the building up to compliance standards.
- (e) **Approves** that staff allocate a further \$6,176.26 from the General Renewals Budget to repair/replace the existing lighting within the range that was due for renewal and supplement the balance of monies from the feasibility study, as detailed in recommendation (c).
- (f) **Notes** staff would continue to work with West Eyreton Rifle Club to ensure the transition works with both the Club and existing users of Pearson Park Pavilion.
- (g) **Circulates** this report to the Oxford-Ohoka Community Board for information.

CARRIED

Councillor Doody supported the progression of this initiative and was pleased that the Club would be operating again.

Mayor Gordon noted that members of the Club had previously helped with fundraising towards the Cust Community Centre back in the 1970s and this was a good outcome for the Club.

Councillor Redmond also supported the motion, which was a good outcome for the West Eyreton Rifle Club and was reassured that health and safety matters had been given due consideration.

Councillor Mealings extended thanks to the staff for the work undertaken on in achieving this outcome, which was also presented to the Oxford-Ohoka Community Board. She noted that there had been some active promoting of the Club in the Oxford community and encouraging previous members of the Oxford Rifle Club to join. The Club was 73 years old and this was the best option for the Club to use Pearson Park Pavilion. Councillor Mealings believed it was important for the Club to keep operating in the western part of the district.

6.2 Community Development Strategy Review – T Sturley (Community Team Manager)

T Sturley presented this report, advising the Committee of the intention to undertake a review of the Waimakariri District Community Development Strategy 2015 – 2025. The Strategy provided a clear framework for the role that the Community Team played in addressing identified local priorities. The review would entail a broad engagement with the community including Mahaanui Kurataiao Ltd (MKT) who would be assisting with the most appropriate way for a bicultural partnership approach to be achieved. This was an important piece of work to maintain a healthy and resilient community going into the future as there had been a lot of changes in the district since the last review in 2015.

Councillor Blackie, referring to recommendation (c), questioned why the Council would not negotiate directly with the Runanga on this matter. T Sturley and C Brown confirmed that as this was a district wide strategy, and staff had received advice that the most appropriate process was to approach Mahaanui Kurataiao Ltd in the first instance. Once contacted MKT would advise if there was any interest in contributing to this strategy. If they were not interested, there would be no cost to the Council. If they did indicate an interest a fee proposal would be provided from them to the Council. After

which, the Council would decide if it wished to continue on this pathway with MKT.

Moved: Mayor Gordon

Seconded: Councillor Brine

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 220804133305.
- (b) **Notes** that a broad engagement plan would be developed to inform this project.
- (c) **Notes** that staff have approached Mahaanui Kurataiao Ltd (MKT) to identify the most appropriate way forward in ensuring a bicultural, partnership approach was applied to the development of the strategy.
- (d) **Supports** a review of the Waimakariri Community Development Strategy, as an overarching framework for all work that ensures ongoing delivery of people-centered Council Community Outcomes.

CARRIED

Mayor Gordon agreed that it was time for a review of this Strategy and the engagement with MKT. The work of the Community team was valued by many people in the community.

6.3 Youth Development Update – E Belton (Youth Development Facilitator)

T Sturley presented this report on behalf of E Belton who was unable to attend. The report provided an overview of progress to date on the Youth Development Strategy. The report was taken as read and T Sturley highlighted the work that E Belton had undertaken during her time in the role and her strategic approach in working with youth in the community. The current focus of Youth Development was to give people a sense of purpose and involve them in projects within the community. T Sturley spoke to a PowerPoint presentation, and referred to the large scale Youth Employment Expos which had been held in recent years, prior to the Covid pandemic and which had been very successful. With the current environment, the decision had been made for this to take an online format, using Facebook and Instagram with regular feeds to help young people to frame what their future direction would be. The North Canterbury Youth Futures Facebook and Instagram pages had a soft launch two weeks ago and a summary of Facebook information was shown to members. There were links to appropriate websites and other information included in the pages providing significant information to young people on tertiary education, training and career opportunities and pathways. There would be a constant showcasing of opportunities shown on these sites.

The Mayor's Task Force for Jobs initiative was set up for smaller communities and those that were isolated geographically. There was consideration being given to adjusting the criteria slightly and there may be opportunity for this to be introduced into the district.

Following a question from Councillor Doody, it was advised that there were links on the Youth Futures Facebook and Instagram pages for local Careers Advisors.

Councillor Mealings enquired about the work of Mayor's Taskforce for Jobs. It was noted that there were enough providers in this district already doing similar work however there may be an opportunity for these groups to collaborate.

Moved: Councillor Mealings

Seconded: Councillor Blackie

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220804133781.
- (b) **Notes** that staff would present the Community and Recreation Committee with an overview of plans around a more youth-friendly District.

CARRIED

Mayor Gordon commended the work that E Belton was undertaking. Her work with the Youth Council, broader collaboration and the leadership that she was providing was acknowledged. Mayor Gordon commented that a remit had been presented at the recent Local Government Conference supporting the reach of Mayors Task Force for Jobs to be extended to bigger districts, which he would encourage.

Councillor Mealings added that the Council was fortunate to have a Youth Coordinator to encourage young people in their pursuits.

6.4 **Library update to 4 August 2022 – P Eskett (District Libraries Manager)**

P Eskett presented this report which provided an update on key activities and customer service improvements and innovations undertaken by Waimakariri Libraries from 7 May to 4 August 2022.

New services being offered in Waimakariri library were highlighted, which included a new library collection supporting people with dyslexia. There was approximately one in ten people in the community who suffer with dyslexia and a new book collection had been launched, which was initially a small collection, but it was planned for the collection to grow. There had been training provided to staff and were being mentored by Christchurch City Libraries, through one of their Learning Diversity Librarians. The focus was on the library team to be aware of the power of this collection and how to connect people with the collection in a respectful and dignified way. The more support offered to these people and their families, the better it would be.

Another new service being developed was Recollect which was a platform supporting local history and heritage. The set up cost was approximately \$15,000 and was funded fully by NZLPP (New Zealand Libraries Partnership Programme). This was a New Zealand owned platform, backed up with New Zealand data. Staff had started training, and a Social Media team, Web team and Reference team were all involved. Collaboration with local heritage groups, Oxford museum, Cust museum, Rangiora museum and Kaiapoi Museum had all been involved and the library had been gifted many resources and intellectual property rights by these organisations. It was hoped that this would be a great resource for schools, who would also be offered the opportunity to add their content to the platform in 2023.

The New Zealand Libraries Partnership Programme was almost concluded, however the result for Waimakariri libraries had been close to \$700,000 in funding, ten staff with significant professional development opportunities, a 12 month mentorship for all library staff and a very modernised suite of technology. The challenge now was to keep up with what was offered to the community and libraries leadership team were working on how this could be achieved.

Councillor Blackie mentioned the installation of the “There’s a Tui in our Teapot” story walk in the Honda forest which had been presented to the Kaiapoi-Tuahiwi Community Board meeting the previous evening. This would

include the placement of panels which showed enlarged pages of children's picture books and was intended to celebrate Te Wiki o Te Reo Maori 2022 (Maori Language week).

Councillor Redmond asked about the dyslexia collection and was advised that it was currently housed at Rangiora library, however the plan for the future was for collections to be included at all libraries in the district. Once the collection had more depth, there would be the opportunity for resources to be booked on line and book bags made up for users. To promote the collection, there would be advertising on social media, and it was planned to invite the appropriate teachers and teacher aides from schools to the library, to share what the collection had available. There was already consideration being given to extending the loan period for these books, particularly for youth and children, possibly up to six weeks. Staff were taking guidance from the Christchurch City Libraries on this initiative.

Councillor Williams questioned the resources available in the libraries to support these new services and how this would impact on the ability for library staff to provide the current services, noting that Covid had impacted on staff resources. P Eskett noted that the libraries had only needed to close between two to four hours, four times outside of lockdown periods and the new services had already been included in work streams of current staff.

Following a question from Councillor Blackie, P Eskett said, through personal experience with young people challenged by dyslexia, each child is unique and in this day and age, more people were aware that they had dyslexia and more comfortable in admitting that they may have issues. Rather than there being an increase in the number of cases, there was now more awareness of correct identification of dyslexia.

Regarding the Recollect platform, P Eskett advised that it would be live by early December 2022.

Moved: Councillor Doody

Seconded: Councillor Blackie

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. GOV-01-04/220804133482.
- (b) **Notes** the customer service improvements, community feedback, events, and use of New Zealand Libraries Partnership Programme funding to contribute positively to community outcomes by Waimakariri Libraries from 7 May – 4 August 2022.
- (c) **Notes** COVID-19 impact on the Libraries staffing had now generated four two to four hour disruptions to opening hours, outside of the mandated lockdowns.
- (d) **Circulates** the report to the Community Boards for their information.

CARRIED

6.5 Aquatics July 2022 Update – M Greenwood (Aquatics Manager)

M Greenwood spoke to this report which provided the Community and Recreation Committee with a summary of the Aquatic Facilities year to date progress as measured against Key Performance Indicators. This included attendance figures, water treatment results and a budget update for the year to 30 June 2022.

Attendance figures were highlighted, noting the seasonal and cyclical nature of the operation with numbers increasing during the warmer weather. The effect of Covid lockdowns, red light restrictions and the Covid sickness had impacted on attendance figures. In the last six months of 2022 the attendance numbers had been slowly improving, in part due to a number of internal promotions and initiatives, focusing on physical activity, mental wellbeing and involvement with the community. Aligned with the reduced attendance figures was the deficit in income, which was currently \$500,000 less than the Long Term Plan Budget. The reduction in attendance had allowed for a degree of savings.

Councillor Redmond mentioned the recent upgrade of technology for chlorine manufacturing onsite, rather than buying it in. M Greenwood confirmed this amounted to a direct saving to the Council of approximately \$20,000 over all the sites.

Moved: Councillor Blackie

Seconded: Councillor Brine

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220727127656.
- (b) **Notes** Aquatic Facilities progress against key performance indicators including Financial results, Customer Attendance and Satisfaction.
- (c) **Notes** that lockdowns, head count restrictions and community spread has had a significant impact on customer attendance over the past three years.
- (d) **Notes** that the impacts on service from Covid, after savings in costs, saw a final result of \$302,000 behind budget which will be balanced against the Covid loan.
- (e) **Notes** the development of a number of initiatives and collaboration within the recreation sector with an aim to engage the wider community in wellbeing and healthy habits which will drive attendance within our facilities going forward.

CARRIED

Councillor Brine complimented and extended thanks to M Greenwood for his work in managing the aquatic facilities in the current challenging environment.

7 CORRESPONDENCE

There was no correspondence.

8 **PORTFOLIO UPDATES**

8.1 **Greenspace (Parks, Reserves and Sports Grounds) – Councillor Robbie Brine.**

- District wide in fill planting of street gardens, Reserves was continuing during August 2022.
- New burial/ash berms were under construction at Rangiora Cemetery.
- Hinemoa Park – flooding issues in the Park were being investigated by Utilities Team as resourcing allowed.
- Gladstone Park and Kendal Park had been subject to surface ponding, which was impacting on sports usage therefore staff had a turf specialist looking at options for how fields could be improved.
- Staff were reviewing the playground capital list after recent flooding events. Flooding was becoming more frequent in the Pines Oval, Woodend Domain and Waikuku. It would have an impact on what was renewed when and how.
- District Contract Maintenance pre-tender discussions (internal only) had started with new contract starting March 2024. Scope would be identified in the near future with a timeline for winter next year to bring to the Council for the contract sign off.
- Selected playground sites were having bark safe fall refreshed with the bi-annual independent playground inspections now being completed
- The White bait season commences on the 1st September. Councillor Brine expressed concern that some members of the fishing community had started fishing now and he believed that the same rules should apply to everyone. The Government had introduced a shorter season with the aim of conservation. With a reduced window following the Governments nationwide engagement, WDC's role, as per previous years, was providing keys to the access gates on the rivers. DOC administer/enforce rules regarding this activity and any concerns should go through to the local office.
- Spring is a busy time for operational staff and contractors, with all the rain and good sunshine over the next month, would result in a bumper growing season.

8.2 **Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls, Museums and Community Housing) – Councillor Wendy Doody.**

Councillor Doody acknowledged the recent retirement of WDC staff member Madeleine Burton who was a valued member of the staff. Councillor Doody thanked her for all the work she had done for the community.

Councillor Doody expressed regret that Covid recently had impacted on her ability to participate in various events pertaining to her Portfolio.

The Age Friendly Advisory Group were looking at updating their work programme with a theme “Being Informed and Involved” – for older people in the district to be respected and included as part of the community.

Gambling Policy – Councillor Doody had recently Chaired the Hearing Panel which reviewed the Gambling Policy and noted the impact it could have on communities – negative being the loss of money for families to have for essentials and a positive impact was it being a source of funding for local groups or sports clubs to apply for funding.

Councillor Doody recommended members take time to visit the Oxford Museum, which had impressive displays on the history of Oxford. Currently there was a display of significant items from the Tawera Masonic Lodge which had recently closed.

There would be a further round of Creative Communities funding coming up in September for the Committee to consider applications for worthwhile initiatives. Councillor Doody asked if there could be petrol vouchers provided to members of the Committee who travelled distances to sit on this committee.

Councillor Doody requested that there be a flagpole erected at the archway at the West Eyreton Hall and asked if staff could follow up with this request. C Brown noted that staff would come back to the Oxford-Ohoka Community Board regarding this request.

8.3 **Community Development and Wellbeing – Councillor Wendy Doody.**

See update above.

8.4 **Arts and Culture – Councillor Al Blackie.**

The next meeting of the Public Arts Trust was scheduled for Thursday this week. This would include discussion on the artwork for the Kaiapoi Bridge, in conjunction with the Runanga. With the donation from the Kaiapoi Art Expo, a decision on the installation and location of this artwork would be made soon. There had also recently been an approach to the Trust, regarding a bequest from a Rangiora resident for some artwork to be installed at Mainpower Stadium.

9 **QUESTIONS**

There were no questions.

10 **URGENT GENERAL BUSINESS**

There was no urgent general business.

11 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Report for Information:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
11.1	Report of C Brown (General manager Community and Recreation)	Mainpower Stadium	Good reason to withhold exists under Section 7	Section 48(1)(a)
11.2	Report of C Brown (General Manager Community and Recreation)	Mainpower – Coldstream Hockey Turf	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
11.1 & 11.2	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

The public excluded meeting commenced at 5.00pm and concluded at 5.49pm.

Resolution to resume in open meeting

Moved: Councillor Blackie

Seconded: Councillor Doody

(a) **North Canterbury Sport and Recreation Trust Mainpower Stadium Lease Fee Waiver Request – C Brown (General Manager Community and Recreation)**

Resolves that the resolutions be relayed to the Trust and the resolutions and report be made public with the financial information withheld, due to the commercially sensitive nature of the subject matter of the report.

(b) **North Canterbury Sport and Recreation Trust Mainpower Hockey Turf Lease Waiver Request – C Brown (General Manager Community and Recreation)**

Resolves that the resolutions and report remain public excluded until such time as all necessary contractual and legislative requirements are complete. Noting that any financials will remain public excluded due to the commercially sensitive nature of the subject matter of the report.

CARRIED

OPEN MEETING

There being no further business, the meeting closed at 5.50pm.

CONFIRMED

Councillor Niki Mealings
Chairperson
Community and Recreation Committee

Date