

**MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 18 NOVEMBER 2024, AT 4PM.**

**PRESENT**

J Watson (Chairperson), S Stewart (Deputy Chairperson), A Blackie, T Bartle, T Blair and R Keetley.

**IN ATTENDANCE**

B Cairns (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), D Roxborough (Strategic and Special Projects Leader), C Taylor-Claude (Parks Officer), G Stephens (Greenspace Design and Planning Team Leader), J Mason (Landscape Architect) I Clark (Project Manager), S Srinivasan (Project Engineer), T Stableford (Landscape Architect), S Binder (Senior Transportation Engineer), B Dollery (Ecologist – Biodiversity) and A Connor (Governance Support Officer).

There were six members of the public present.

**1 APOLOGIES**

Moved: A Blackie

Seconded: T Bartle

**THAT** apologies for absence be received and sustained from Deputy Mayor N Atkinson and Councillor P Redmond.

**CARRIED**

**2 CONFLICTS OF INTEREST**

Item 6.2 B Cairns declared a conflict of interest as he served as a trustee on the Kaiapoi Food Forest Trust.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 21 October 2024**

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 21 October 2024, as a true and accurate record.

**CARRIED**

**3.2 Matters Arising (From Minutes)**

S Stewart requested an update on the report on the saline incursion in the Kaiapoi River and the data collected by Environment Canterbury (ECan) from the data loggers in the Kaiapoi River.

A Blackie reported that Deputy Mayor Atkinson had met with ECan to discuss the matter. ECan was onboard with the Council's requests for modelling to be led by them to establish the key drivers of saline incursions in the Kaiapoi and Ruataniwha Cam Rivers and to determine and employ methods to monitor water quality and aquatic ecology trends of the tidal section of the Kaiapoi River.

The Board requested to be kept abreast of the work and testing that ECan was doing in the Kaiapoi River, with a report back at the next Board meeting.

### 3.3 **Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 21 October 2024**

Moved: J Watson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the circulated Notes of the Kaiapoi-Tuahiwi Community Board Workshop, held 21 October 2024, as a true and accurate record.

**CARRIED**

## 4 **DEPUTATIONS AND PRESENTATIONS**

### 4.1 **Water Access Issues at Murphy Park – W Blakely, T Keys and F Moore – St Margarets College Rowing**

W Blakely noted that they, as parents of rowers, sought the Board's support to install a pontoon to make safer access to the water at Murphy Park for all users. They would be working closely with the Council and were willing to co-fund the project. W Blakely confirmed that the pontoon would be accessible to the public.

T Keys showed photos of the low tide experienced in February 2023. The rowers were standing in mud and silt while accessing the Kaiapoi River. Parents' main concern was health and safety as the rowers could be injured by objects stuck in mud. She commented that lots of different people now used this facility and the access to the river had not been upgraded, despite requests since 2016.

W Blakely explained that the proposal was to remove the concrete blocks, restore the beach to its natural environment, and install a floating pontoon with two access ramps, one on each end. It was anticipated that rowers and other people could use the floating pontoon for recreational activities. They were currently investigating two possible options: a kit set option from Canada, or potentially designing a boutique-type one. It would depend on what would be most cost-effective and the most sturdy option for handling high flows in the river.

J Watson questioned if the group had been working with the Council. W Blakely confirmed that they had a couple of really good, productive meetings with the staff, with everyone focusing on the end results. The next stage would be applying to ECan for consent.

S Stewart enquired when the floating pontoon would be installed. W Blakely replied that it would depend on the ECan's consent process; however, it was hoped that they could commence work next summer.

### 4.2 **Doll and Bear Show – D Kingi-Patterson**

D Kingi-Patterson advised that she had been developing film productions; however, there was no funding available. She would be hosting some screen production workshops in Christchurch and Kaiapoi to generate interest. D Kingi-Patterson was also investigating the possibility of hosting a doll exhibition in Kaiapoi, where not only her extensive collection would be displayed, but also other local residents' doll collections, and maybe bears as well. She had also written various plays that could be staged as part of the doll exhibition project.



- (f) **Notes** that if the project goes ahead as planned, NZMCA has confirmed to contribute \$25,000 ex GST towards the installation costs, supply the two pre-cast units with fittings for free, and reimburse WDC's costs for all road/on-site signage as per Attachment iii, representing a total estimated value of approximately \$28,000 ex GST.
- (g) **Notes** that this project is to be funded from the Car and Boat Trailer Parking Account (PJ 101542.000.5223), which has a budget of \$125,000, combined with the NZMCA contribution gives a total available budget of \$150,000, which is considered sufficient to deliver this project, based on the Engineers Estimate of the proposed scheme design.

**CARRIED**

A Blackie supported the motion; which he believed was the best location for a caravan dump station, as well as being the most cost-effective option. Thinking ahead, the Council may be able to install water and power to the boat restoration project and the proposed trailer park.

T Bartle concurred with the comments made by A Blackie and supported the motion.

6.2 **Kaiapoi Food Forest Trust – Request to use Capital Funding to Construct Approved Education Shelter – C Taylor-Claude (Parks Officer)**

*Having previously declared a conflict of interest, B Cains sat back from the table and did not partake in the consideration of the report.*

C Taylor-Claude noted that in December 2023, the Board approved the construction of the Food Forest shelter and toilet, which the Council had endorsed in February 2024. The Food Forest Trust currently had a capital grant fund of \$40,000, which they wished to utilise for the construction of the shelter. She reported that the Food Forest Trust was planning on contracting a local travel trust to build the shelter to reduce costs and allow for a collaborative community project. As part of the initial construction of the shelter, a large concrete pad and associated work were planned to be carried out before Christmas 2024, and the Food Forest would like to put \$40,000 towards the initiative.

C Taylor-Claude advised that if the Board was to approve the use of the \$40,000 before the total funds had been acquired, there was a risk that the concrete slab would be on the site without the rest of the shelter until alternative funding was secured. Noting that the total estimated cost of the project was \$240,000 and the Trust needed to acquire approximately \$163,000.

J Watson enquired how the Food Forest Trust would be raising the remaining funds required. C Taylor-Claude advised that the Trust would be applying for grant funding to organisations such as the Lottery Grants Board, which could take a long time.

S Stewart questioned how the Board would protect its investment if it agreed to the \$40,000 being used for the installation of the slab, if it took the Food Forest Trust a long time to raise the remaining funds. C Brown noted that there was no guarantee, as it was a risk that the Board would have to take. On the one hand, if the Board agreed the Trust would be able to secure a good deal currently for the pouring of concrete. However, there was the risk of the Trust not being able to secure the additional funding and, therefore, not finishing the project.

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahivi Community Board:

- (a) **Receives** Report No. 241105192567.
- (b) **Notes** that the Food Forest Trust has a capital grant fund allocated for the development of the Food Forest from the Council. This fund is for the development of infrastructure on the site that contributes to and supports their activities. The Council holds this fund and has a current balance of \$40,000.
- (c) **Notes** that after the \$40,000 has been spent, there is no further funding allocated to the Food Forest Trust through this budget.
- (d) **Approves** the Food Forest Trust to use up to \$40,000 of the capital grant fund for the construction of the approved education shelter and toilet.
- (e) **Notes** that the total estimated cost for the shelter and toilet is \$240,000.
- (f) **Notes** that the Food Forest Trust is applying for funding for the shelter and toilet from Lottery Grants, hence why the recommendation is up to the amount. If the application is unsuccessful, the Trust would need to source alternative funding.
- (g) **Notes** that once funding is secured, it is expected the education shelter and toilet will be built in three to four months. At this time, the Food Forest Trust will update the Community Board on the project's timeline and send communication to the wider community.
- (h) **Notes** that in December 2023, the construction of an education shelter, including a toilet at the Kaiapoi Food Forest, was approved by the Kaiapoi-Tuahivi Community Board (Trim: 231211198296) and by the Council in February 2024 (Trim: 240205016249).

**CARRIED**

J Watson supported the motion as the Board and the Council had previously approved the construction of the Food Forest shelter. She believed the construction of an education shelter, including a toilet, would benefit the Kaiapoi Food Forest. However, she noted that the Trust had extensive work to do to secure the remainder of the funding.

A Blackie supported the motion and noted that the Trust would be able to secure a really good deal at the moment with a local contractor. He believed the risk of the shelter not being constructed was minor, as the Food Forest was dedicated to the project.

6.3 **Kaiapoi North School/Moorcroft Reserve Fencing – G Stephens (Greenspace Design and Planning Team Leader)**

G Stephens was in attendance and took the report as read. However, he explained that the community was consulted on the options of the fencing of Kaiapoi North School and potentially Moorcroft Reserve; however, only 22 responses were received. Of these, nine were in support of Option One and 13 were in support of Option Two. While from a quantitative perspective, there was a small majority expressing a preference for Option 2, the Council typically focuses more on qualitative responses when it comes to engagement. This assisted the Council in understanding the “why” behind public opinions and what mitigation techniques may be required for either option or was crucial for effective engagement. The main public concern seemed to be accessibility to Moorcroft Reserve.

T Bartle sought clarity on why Option 2 was considered inconsistent with the outcomes of the Neighbourhood Reserves Management Plan. G Stephens noted that the plan included a number of levels of service and management objectives relating to neighbourhood reserves. The relevant sections in which Option Two was not consistent with the plan were included in the report and included visual impact, not being inviting to the public, and limiting public accessibility.

In response to a question from T Bartle, C Brown advised that the Board do not have the authority to disregard the Neighbourhood Reserves Management Plan. It would have to go through the public process of amending the plan.

J Watson enquired if there were examples of other schools using public reserves and whether the reserves were fenced off. G Stephens noted that it was common in the Waimakariri District that schools used adjoining public reserves. However, none of the reserves had been fenced in, despite previous requests from schools.

A Blackie questioned how severe the Kaiapoi North School's challenges were with children leaving the school grounds without authority. J Miles, Principal of Kaiapoi North School, noted that the school had several children leaving the school grounds without warning. This year, the school had two such students, and safety was a concern. The number of children running away seemed to be increasing. J Miles explained that the Ministry of Education did not want to keep funding Teacher Aids to monitor children with special needs. Currently, the children had adult supervision funded by the Ministry of Education and the school. The Ministry of Education was funding the installation of the fence so that they did not need to continue funding Teacher Aids and so that the school could be confident that if the child leaves a room, they were not able to leave the school grounds

Moved: T Bartle

Seconded: S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 241106196861.
- (b) **Notes** the request from Kaiapoi North School for 1.8m high fencing to safely contain students prone to running away with little regard for their own safety.
- (c) **Notes** that consultation was carried out with the surrounding community on two options for the location of fencing, with Option 1 being along the northern boundary between the school and Moorcroft Reserve and Option 2 being on the northern and eastern boundaries of Moorcroft Reserve – allowing full access to the reserve by the school.
- (d) **Notes** the results of this consultation within the attached Consultation Report (Trim: 241106196866) and that of the 22 respondents, 9 supported Option 1 and 13 supported Option 2 with qualitative feedback received and discussed within the body of this report.
- (e) **Notes** that the Ministry of Education has committed to covering all costs associated with the construction and ongoing maintenance/replacement of the fence and that ownership of the fence would sit with the Ministry of Education.
- (f) **Approves** the erection of a 1.8-meter-high fence along the northern boundary of the school with gates providing access from the school into Moorcroft Reserve.
- (g) **Approves** staff informing the Kaiapoi North School Board of Trustees of the outcomes of this decision regarding the location of fencing at Kaiapoi North School/Moorcroft Reserve
- (h) **Circulates** report to the other Community Boards for information.

T Bartle noted that the Board could not go against the provisions of the Neighbourhood Reserves Management Plan. Also, the public perception of a fence going up around Moorcroft Reserve was negative.

S Stewart thanked staff for an excellent report, which outlined in detail the issues in front of the Board and the applicable Council policies. She understood the school's predicament, and the school had the privilege of being able to easily use the reserve. However, erecting a fence along the northern and eastern boundaries of Moorcroft Reserve was perceived negatively as far as the privatisation of what is a public reserve. She did not believe the public should be negatively impacted by having to go over and above to access a public space that they paid for. The onus should be on the school to put in place the management to allow the students to use the reserve. S Stewart supported the erection of a fence along the school boundary.

A Blackie reluctantly supported the motion, noting that the Ministry of Education should address the problems being experienced by Kaiapoi North School. However, this seemed to be the best solution for a challenging situation.

B Cains expressed his disappointment that students would be limited from using the whole beautiful open space, which they previously had access to. It was sad that the area was being cut in half by a decision by the Ministry of Education.

J Watson concurred with previous speakers, noting that she was disappointed that the school needed to be fenced, as it was a sad indictment on society. However, she believed that public access to Moorcroft Reserve was important, and the students could still access the reserve during the school day under supervision. J Watson, therefore, supported the motion.

6.4 **Approval to consult on Play Space Concept Plan for the Kaiapoi Community Hub – J Mason (Landscape Architect)**

J Mason presented a report which sought the Board's approval to consult on the Community Hub Play Space Concept Plan (Trim ref: 241025186176). She had been in discussion with the Waimakariri Access Group regarding making the space accessible for the whole community. There was a budget of \$400,000 in the Long Term Plan and staff expected to complete the project well within the budget.

S Stewart questioned if the consultation area could be expanded and if staff would be welcome to responses from outside the proposed consultation area. J Mason replied staff would definitely welcome feedback from the wider community however they did need to meet a level of service for the area the play space was replacing.

B Cairns asked if any consideration had been given to advice from Urban95 when designing the play space. J Mason noted she had not had the opportunity to speak to staff who attended the Urban95 workshop however principles for play did not fit into one small box.

In response to a further question from B Cairns, J Mason explained an accessible carousel was a merry-go-round level to the ground which a wheelchair could roll onto and spin around. She noted there was currently one installed at Owen Stalker Park in Woodend. It would be marketed as an accessible playground and the Waimakariri Access Group was very excited to have more options throughout the district.

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahwi Community Board:

- (a) **Receives** Report No. 240913157321
- (b) **Notes** there is budget set within the current Long-Term Plan of \$400,000 for the renewal of the NCF playground and to provide a play space within the hub to meet the levels of service to the surrounding community. This funding is made up of \$165,000 allocated from the non-specified reserve enhancement budget and \$235,000 from Play Safety Surface/Equipment budgets.
- (c) **Notes** the playground at NCF relocation has already been approved by the Kaiapoi-Tuahwi Community Board. Staff have assessed possible locations and believe the hub is the best location due to its proximity to residents, being more visible along with accessible.
- (d) **Notes** the current NCF playground equipment at the end of its useful life and needs to be decommissioned.
- (e) **Notes** the location within the Community Hub has been identified as the preferred location for a play space.
- (f) **Notes** a cost estimate has been undertaken on the Play Space Concept Plan which comes in within budget at \$386,595.00 and includes a 15% contingency fee.
- (g) **Approves** consultation with the Community Hub stakeholders and surrounding community within a 500m radius on the Community Hub Play Space Concept Plan (Appendix iii)
- (h) **Notes** that, following consultation a revised Community Hub Play Space Plan will be brought to the Board in early 2025 for consideration and seek approval for construction.
- (i) **Notes** the budget is set for the 2024/2025 financial year within the Long-Term Plan (LTP). The estimated project timeframe is for the Kaiapoi-Tuahwi Community Board to approve staff to undertake consultation with the local community on the current concept plan in December 2024 with the intention of taking a revised concept plan meeting the community's consultation feedback in February 2025. Following this the tender process will be initiated and it is anticipated construction will start late May to early June, noting equipment specified is largely manufactured in the North Island. It is expected that 30% of the budget will be used within 2024/2025 financial year with the remaining 70% to be carried forward and completed within 2025/2026 financial year.

**CARRIED**

J Watson stated the project sounded fantastic and had no hesitation in supporting the motion.

A Blackie praised the staff for their excellent work and felt the new play space would significantly improve upon the current NFC playground. He supported the project, noting that it would replace a playground that was not fit for purpose and unusable during and after rain.

## **7 CORRESPONDENCE**

Nil.

## **8 CHAIRPERSON'S REPORT**



## 8.1 Chairperson's Report for September 2024

Attended the Youth Development Grant meeting where the fund was given to a wonderful project run by Ruby Wilson which provided workshops for youth leaders within the district. She had previously received the fund however was the only applicant to apply this year and the Committee felt it was a worthwhile project to fund again.

Attended the Kaiapoi Community Garden Open Day.

Attended North Canterbury Neighbourhood Support Annual General Meeting. they were feeling the restrictions of belonging to a national body rather than operating independently.

Attended the Marine Reserve meeting. It was a worthwhile meeting and was exciting to see more happening along the Kaiapoi River.

Attended the Fairy Forest opening.

Moved: J Watson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

**CARRIED**

## 9 MATTERS REFERRED FOR INFORMATION

9.1 Oxford-Ohoka Community Board Meeting Minutes 2 October 2024.

9.2 Woodend-Sefton Community Board Meeting Minutes 14 October 2024.

9.3 Rangiora-Ashley Community Board Meeting Minutes 9 October 2024.

9.4 Council Meeting Schedule from January to October 2025 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.

9.5 Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.

9.6 Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Oxford-Ohoka Community Board 2 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards

9.7 Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Rangiora-Ashley Community Board 9 October 2024 – Circulates to Woodend-Sefton, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards

9.8 Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Woodend-Sefton Community Board 14 October 2024 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards

9.9 Amendment to Standing Orders – Report to Council Meeting 15 October 2024 – Circulates to all Boards.

9.10 July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 15 October 2024 – Circulates to all Boards

Moved: J Watson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.10.

**CARRIED**

## 10 MEMBERS' INFORMATION EXCHANGE

### A Blackie

- Had been busy standing in as Deputy Mayor while Mayor Gordon was overseas and Deputy Mayor Atkinson had stepped up into the Mayoral role.
- Attended the Pines Beach Fairy Forest opening.

### T Bartle

- Attended North Canterbury Neighbourhood Support Annual General Meeting. It was quieter than previous years.
- Attended Kaiapoi Promotions Association meeting.

### T Blair

- The Darnley Club garage had been installed.

### Brent Cairns

- Attended the Woodend School Fair, was well organised and well attended.
- Parking enquiry by Design – reviewed Kaiapoi and Rangiora parking. The need for change was in Rangiora at this stage.
- Attended Youth Council meeting. were a wonderful group of young people who spoke about what they had achieved with their river clean ups.
- Attended Food Secure North Canterbury meeting – lower volume of food coming from supermarkets, however supplies would be supplemented by the likes of Oxford Lions and Woodend Lions would also be helping.
- North Canterbury Neighbourhood Support – database provider was doing a large upgrade which would be of benefit to users.
- Darnley Club Annual General Meeting – wonderful group dedicated to caring for the elderly daily.
- Attended the Kaiapoi Garden Club – had recently planted Ash Trees in front of Kaiapoi Fire Brigade.
- Attended Waimakariri Access group meeting – would be making a submission to Environment Canterbury on their Public Transport Plan. Were hoping to have Aspire attend an upcoming meeting with gadgets to make daily life easier for those with disabilities.
- Attended and donated a number of trees for the residents of Silverstream to plant along the river.
- Attended Down by the Rivers latest event which combined art and music at Eyreton Hall.
- Attended Rangiora Museum meeting – Council was to employ a consultant that would help with storage.
- Attended Waiora Links event where Liz from Death Café spoke.
- Attended Big Brother Big Sister fundraising event – was wonderfully run and made certain the everyone who attended donated.
- Attended an Enterprise North Canterbury and Ministry of Social Development (MSD) event regarding employment. MSD was promoted as a valuable resource when it came to assisting employers and employees to connect and provide funding.

- Attended Springston Trophy – huge event with riders and supports from all over the South Island. Was a great event for the district.
- Attended Community Networking meeting – Woodend looked like it would get a satellite doctors surgery. There ere still some emerging issues with people accessing health care and a lack of doctors. Higher levels of training for some burses would fill the gaps.
- Budgeting services were under pressure with people coming to them with rent arrears, mortgage arrears and a number suffering under pressure from secondary loan providers.
- Citizens Advice Bureau had provided advice about legal and government 119 times, Consumer related 666 times and family related 41 times in the last month.
- Orange Tamariki had national lost 600 staff, locally they housed children from seven to 18 years. They were always looking for carers.
- Attended Repurpose Pals workshop. They were a new business wanting to reduce waste to landfill.
- Attended North Canterbury Inclusive Sports Festival helping to take photos.
- Attended Battered Women’s Trust fundraising event with his wife – the police in Canterbury received on average 37 calls per day from women needing t leave their homes.

### **S Stewart**

- GreyPower were still struggling with the lack of health services.
- Kaiapoi Promotions Association were tracking on with their ticket sales for their concert.
- Attended the Waimakariri Water Zone Committee meeting. It would be continuing until June 2025 when a decision would be made on the future of the Committees.

### **R Keetley**

- Attended meeting hosted by the Veterans Affairs Minister.
- Attended North Canterbury Neighbourhood Support Annual General Meeting. They were 14 members strong and were maintaining a full roster.
- Attended Armistice Day Service.
- Attended first Waimakariri Biodiversity Trust meeting as a newly appointed member.

### **Philip Redmond**

- Attended Central Rural Drainage Advisory Group. Reported Ashley River mouth changes in sandbar and river gravel levels.
- Rangiora Art Society Spring Exhibition Opening Night. Had over 70 local artists work on display.
- Silverstream Boulevard residents had concerns about judder bars. Options were being considered.
- Woodend Flower Show had the usual high standard of entries and outdoor stalls.
- Attended Waimakariri Health Advisory Group meeting. Two applications for an independent Chair were interviewed both with excellent backgrounds.
- Attended Ronel’s Community Cuppa.
- Attended the Older Person’s Expo.
- Attended Central Rural Drainage Advisory Group meeting.

- Attended the Community Service Awards. There was a wide range of recipients acknowledged.
- Attended Passchendaele Memorial Service arranged by the Kaiapoi RSA.
- Aided at the Rotary Club book sale.
- Attended Road Safety Committee Meeting. NZTA representative was unable to attend due to staffing cutbacks.
- WSP Future of Canterbury. Was an interesting panel discussion including Mayor Sam Broughton, John O'Hagan from Crown Infrastructure and Lynette Ellis from Transport and Waste Management at Christchurch City Council.
- Attended Clarkville Rural Drainage Advisory Group meeting. Budget and drain maintenance delivered, members were happy with both.
- Attended YDOT Fun Day. Were excellent activities and vendors but was a small crowd.
- Attended Pegasus Community Emergency Hub Opening.
- Had District Licencing Committee Training.
- Road Reserve Hearing, grazing berms were to be regulated.
- Zone 5 and 6 Conference in Dunedin. Excellent topics including Taumata Arowai, NZMCA, Waitaha Health – rural network, the Dunedin Study on CDEM Community Hubs and natural hazards.
- Road reserve management Policy Hearing. Agreed on the final draft to go to Council in December. Recommended exemption process for roadside grazing.
- Otautahi Community Housing Trust Annual Review. The trust was receptive to assisting the Council with housing models. The Trust had been operating for eight years and looked after Christchurch City Council rentals.
- North Canterbury Sport and Recreation Trust Bi-annual sport awards. Was well attended and some awesome awards were given to coaches and sportsmen and administrators.

## **11 CONSULTATION PROJECTS**

### **11.1 Solutions to Waste**

<https://letstalk.waimakariri.govt.nz/waste-matters>

## **12 BOARD FUNDING UPDATE**

### **12.1 Board Discretionary Grant**

Balance as at 31 October 2024: \$4,201.

### **12.2 General Landscaping Budget**

Balance as at 31 October 2024: \$45,650.

## **13 MEDIA ITEMS**

Nil.

## **14 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987.*

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: A Blackie

Seconded: J Watson

**That** the Kaiapoi-Tuahiwi Community Board:

(a) **Agrees** that the public be excluded from the following parts of the proceedings of this meeting:

14.1 Confirmation of Public Excluded Minutes of 21 October 2024.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
14.1	Confirmation of Public Excluded Minutes 21 October 2024	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) (s 7(2)(a, g and i)).

**CARRIED**

#### **CLOSED MEETING**

*The public excluded portion of the meeting commenced at 5.09pm and concluded at 5.10pm.*

#### **Resolution to resume in Open Meeting**

Moved: J Watson

Seconded: T Bartle

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

**CARRIED**

#### **OPEN MEETING**

#### **15 QUESTIONS UNDER STANDING ORDERS**

Nil.

#### **16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

#### **NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 9 December 2024 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 5.10PM

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**Workshop**  
**(5.10pm to 6.14pm)**  
(see Trim Ref: )

- *Landscaping Budget – Tori Stableford (Landscape Architect) – 15 Minutes*
- *Charles Street Curb and Channel – Shane Binder (Senior Transportation Engineer), Kieran Straw (Civil Projects Team Leader) and Srinath Srinivasan (Graduate Engineer) – 20 Minutes*
- *Murphy Park – River Access – Isibea Clark (Project Manager) and Ducan Roxborough (Strategic and Special Projects Manager)*
- *Members Forum*