

MINUTES OF THE RANGIORA-ASHLEY COMMUNITY BOARD MEETING HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 13 NOVEMBER 2024, AT 7 PM.

PRESENT

J Gerard (Chairperson), K Barnett, I Campbell, M Fleming, L McClure, B McLaren, S Wilkinson and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), T Kunkel (Governance Team Leader), Kieran Straw (Civil Projects Team Leader), Gina Maxwell (Project Support Coordinator), Srinath Srinivasan (Project Engineer) and E Stubbs (Governance Support Officer).

Two members of the public were present.

1. APOLOGIES

Moved: I Campbell

Seconded: P Willimas

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** and sustains apologies for leave of absence from R Brine, M Clarke, J Goldsworthy and J Ward.

CARRIED

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 October 2024

Moved: L McClure

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting held on 9 October 2024.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising.

3.3. Notes of the Rangiora-Ashley Community Board Workshop – =9 October 2024

Moved: L McClure

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated notes of the Rangiora-Ashley Community Board Workshop, held on 9 October 2024.

CARRIED

4. **DEPUTATIONS AND PRESENTATIONS**

Nil.

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

6.1. **Approval of Design for 309 High Street Car Park – D Mansbridge (Project Engineer) and G Maxwell (Project Support Coordinator)**

K Straw advised that approval was being sought for the scheme design for the 309 High Street Car Park, former Rangiora Police Station, to allow staff to progress to the detailed design phase of the project. The proposed car park design meets all medium-term requirements outlined in the proposed District Plan and would provide an additional 57 parking spaces. Staff have considered the existing vehicle entrances to the Town Hall and 309 High Street. Each property had a vehicle entrance off King Street, while 309 High Street also had two existing vehicle accesses on High Street and an access off Church Street. With the amalgamation of the car parks, the design must consider the best use of vehicle entrances to the combined site.

K Straw noted that where there was insufficient width to create additional car parking spaces, the additional area would be utilised in other ways. For example, the Town Hall waste skip would be moved to a less intrusive space, and extra seating and bike parks would be provided. The design also included an additional on-road mobility parking space and the on-road P5 parking would be retained. The time limit of 180 minutes had been discussed with the Town Hall operators and would allow for longer movie times.

K Barnett commented that it was a busy area and noted plans for four additional mobility parking spaces in the carpark. She inquired if it was a requirement to have six mobility parking spaces. K Straw commented that the number of mobility parking was calculated under the Proposed District Plan rules. However, staff could investigate the possibility of a larger drop-off zone rather than more mobility parking before the report was presented to the Utilities and Roading Committee for approval.

M Fleming questioned whether the bike racks would be an obstacle in the proposed location, particularly for those with a disability. K Strawn noted that according to the Scheme Design, the footpath was 7 meters at the location of the bike racks, which should be ample width to allow for access. However, staff could discuss the matter with the Waimakariri Access Group.

S Wilkinson asked if the proposal was considered a short- or long-term solution to parking challenges in Rangiora, which the Board had been advised was currently at 70% capacity. G Maxwell advised that the provision of parking on the site was considered a short-term measure, and staff were working on a Parking Management Strategy for Rangiora, which addressed parking needs until 2040.

S Wilkinson further questioned the longer-term rationale for purchasing 309 High Street. G Maxwell explained that the area had been identified as an Arts Precinct. However, the development of the precinct was not in the Council's 2024/34 Long Term Plan (LTP). An opportunity was identified, and the property was purchased with the carparking funds. S Hart confirmed that funding had been provided in the Council's 2021/31 LTP to purchase property for parking, which has been used to purchase the property. The Rangiora Town Centre Strategy had identified the western precinct as an essential part of the town centre, and the Council had purchased 309 High Street to cater for growth and protect future interests for that site. In the short term, it would provide more carparking and, as such, meet two community needs.

P Willimas enquired whether the bike racks were necessary. K Straw commented that at only \$150 for a bike rack, staff thought it was an efficient use of an area that could not be used as a carpark.

Moved: B McLaren

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 241004171746.
- (b) **Endorses** the Scheme Plan for the proposed car park at 309 High Street (Trim no. 241024185526).
- (c) **Notes** that the design allows for a total of 57 additional off-road parking spaces (including three mobility parks).
- (d) **Notes** that the design retains 16 existing off-road parking spaces (including one mobility park) within 303 High Street (the existing car park behind the Town Hall).
- (e) **Notes** that the design allows for one additional on-road mobility parking space on High Street, outside the Town Hall.
- (f) **Notes** that to utilise the existing right-of-way easement to Church Street would result in a reduction of four parking spaces, and as such, the recommended design does not seek to utilise this easement.
- (g) **Notes** that due to District Plan car park requirements, the additional width available due to existing vehicle access ways did not result in additional parking capacity. These areas are proposed to be developed into functional spaces for gathering, cycle parking, and refuse collection.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (h) **Approves** the Scheme Plan for the proposed car park at 309 High Street (as per Trim no. 241024185526).
- (i) **Approves** the establishment of an additional mobility parking space on High Street, outside the Rangiora Town Hall.
- (j) **Notes** the existing mobility parking and P5 parking spaces on High Street outside the Town Hall will remain as is.
- (k) **Notes** that the existing mobility parking within the existing Town Hall car park (accessed off King Street) will remain following the completion of the car park redevelopment.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

- (l) **Approves** the establishment of a 180-minute time restriction to all car parks within the extent of the “Town Hall Car Park” (Trim no. 241024185526).
- (m) **Notes** that a 180-minute time restriction is considered appropriate to ensure that moviegoers attending movies of a longer duration will not be fined for overstaying.
- (n) **Notes** the existing P5 parking spaces on High Street outside the Town Hall will remain as is.
- (o) **Notes** that the existing mobility parking and the proposed additional mobility parking on High Street outside the Town Hall will remain unrestricted.

CARRIED

B McLaren supported the motion, noting that staff had addressed his concerns regarding the safe access to the area assigned for waste disposal.

K Barnett believed it was an excellent design; however, she thought that providing additional mobility parking spaces limited the area for a drop-off zone, which would assist people who, while not disabled, could not walk far. She agreed that it was essential to provide facilities for cyclists.

J Gerard supported the motion and commented that it was a good report, highlighting all the information the Board needed to make an informed decision.

P Willimas supported the motion and reiterated the importance of carparking in Rangiora to attract shoppers and business.

6.2. **East Belt New Footpath – Approval to Install No-Stopping Restrictions and Approval for Small Portions of Hedge Removal at MainPower Oval – S Srinivasan (Project Engineer) and J McBride (Roading and Transport Manager)**

S Srinivasan introduced the report, noting that it sought endorsement to install no-stopping restrictions outside 164 East Belt and remove portions of the hedge along the boundary of MainPower Oval. A new footpath was to be installed on the eastern side of East Belt, between No 160 and Coldstream Road. However, the road corridor (alongside MainPower Oval Stadium) was too narrow to accommodate a footpath and maintain separation from the road and adjacent drainage swale. Therefore, the path at this location was to be constructed within the property of the MainPower Oval, and portions of the existing hedge were to be removed and replaced with bollards. S Srinivasan advised that Canterbury Country Cricket (CCC) had approved the alignment, and Greenspace and Asplundh had advised on methodology to ensure there would be no harm to the trees. Impacted residents had been advised of the work through a Program Information Notice, and a door knock had also occurred. However, there has been no response from residents.

I Campell referred to the maps and asked about options using other available land to develop the footpath. K Straw commented that staff had considered various options, including reclaiming road reserves; however, these were cost-prohibitive under the current budget.

B McLaren questioned the consultation with the owners of No164 East Belt, and S Srinivasan advised that although the owners were notified, no response had been received.

J Gerard asked if CCC had raised any concerns regarding security at matches if the hedge was removed. K Straw confirmed that security had been discussed explicitly with CCC, that they understood the project well, and that they had not raised concerns. However, staff could raise the matter with CCC again before the Utilities and Roading Committee meeting.

K Barnett enquired why more effort had not been made to engage the owners of 164 East Belt. K Straw noted that the owners were provided information about the project and contact details for Council staff. S Hart commented that this was a good question and that it could be considered further by the Council's Communications and Engagement Team.

P Williams questioned how it was possible that there were no financial implications to the project. K Straw advised that the report only sought approval of the no-stopping, as the scheme design had already received approval. The cost of installing no-stopping lines and hedge removal was included in the project costs and associated budget.

B McLaren asked what consideration had been given to the tree management. S Srinivasan advised that the Council arborist Asplundh had provided a Tree Management Plan that would be included in the contract.

I Campbell asked if the path would only be for pedestrians, and S Srinivasan confirmed that the path would only be 1.8 meters wide and would only be for pedestrian use.

Moved: P Williams

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 240912156263.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the installation of 64.50m no-stopping restrictions outside 164 East Belt, Rangiora, with consultation with the residents of 164 East Belt.
- (c) **Approves** the partial removal of the hedge along the boundary of MainPower Oval, at the locations shown in Trim No. 240913156962.
- (d) **Notes** that the partial removal of the hedge is required to allow for the installation of the proposed footpath behind the buildings at MainPower Oval.
- (e) **Notes** that where the hedge is to be removed, bollards will be installed to prevent vehicle access into MainPower Oval.
- (f) **Notes** that the installation of the parking restrictions outside No. 164 East Belt is the result of the narrow road width in this portion of East Belt, where there is insufficient width to accommodate on-road parking.
- (g) **Notes** that the Greenspaces Team have been involved in the development of the alignment through MainPower Oval and is supportive of the partial removal of the hedge as required.

CARRIED

P Williams supported the motion but commented on the importance of consulting with the owners of 164 East Belt.

B McLaren believed it was a good report and supported the above-ground installation technique to protect the trees. He noted that the path was critical to the sports area.

J Gerard congratulated the staff and commented that the facility had been needed for some time.

S Wilkinson also supported the motion; however, he agreed that feedback on the project should be obtained from the owners of 164 East Belt and CCC.

As a parent of Rangiora High School students, K Barnett thanked staff for moving ahead with the project that had been requested for some time.

6.3. **Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – T Kunkel (Governance Team Leader)**

T Kunkel noted that the North Loburn Home and School Committee were asking for funds to purchase seeds, compost and other gardening supplies for its Garden to Table and Paddock to Plate Programs, which the Board had previously supported. The Garden to Table and Paddock to Plate Programmes offer students valuable insights into the origins of their food and encourage the exploration of a variety of flavours they might not typically encounter.

Moved: K Barnett

Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240930167111.
- (b) **Approves** a grant of \$1000 to the North Loburn Home and School Committee towards the purchase of seeds, compost and other supplies for the Garden to Table and Paddock to Plate Programmes.

K Barnett commented that the school was the major community group in the North Loburn area; it was good to see funding for projects in the rural area of the Rangiora-Ashely ward. She believed that it was a generational project that was important to continue. High decile schools were totally reliant on fundraising for these types of activities. North Loburn School was also used as an example school where others came to learn about the Garden to Table and Paddock to Plate Programmes.

B McLaren noted that the Board had a guiding principle of providing one-off support for projects and pointed out that the Board had provided funding to North Loburn School's Garden to Table Programme in 2020, 2022 and now 2024. He noted that the reason provided for the grant was to 'revitalise' the gardens and expressed concern that they had been allowed to decline.

Amendment

Moved: M Fleming

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240930167111.
- (b) **Approves** a grant of \$750 to the North Loburn Home and School Committee towards the purchase of seeds, compost and other supplies for the Garden to Table and Paddock to Plate programmes.

CARRIED

M Fleming believed that, as North Loburn School was not a large school and a smaller number of people would, therefore, benefit from the grant, the Board should consider grating a lesser amount.

The Amendment became the Substantive Motion

Moved: M Fleming

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240930167111.
- (b) **Approves** a grant of \$750 to the North Loburn Home and School Committee towards the purchase of seeds, compost and other supplies for the Garden to Table and Paddock to Plate Programmes.

CARRIED

K Barnett supported the motion, noting that local sponsorship was becoming more difficult to find in the current economic conditions. She would hate to see the Garden to Table and Paddock to Plate Programmes fold due to a lack of funding.

T Kunkel advised that the North Canterbury BMX Club was applying for \$1,000 for asphalt to be laid at the end of the track for safety purposes. The total project cost was estimated at \$14,000, and the club received \$10,000 from the Gaming Trust.

B McLaren noted that the quote received by the Club was valid until March 2024, noted the significant increases in construction costs, and asked if consideration had been given to an accurate quote. T Kunkel commented that increased construction costs would increase the need for funding.

Moved B McLaren

Seconded: P Willimas

- (c) **Approves** a grant of \$1,000 to the North Canterbury BMX Club Inc. towards asphaltting along the finish line of the BMX track.

CARRIED

B McLaren believed the BMX track and club were a superb asset to the community and was delighted to support the application as it would improve the safety of the riders.

P Williams agreed and commented that as a neighbour of the facility, he could attest that it was well utilised, and he was happy to support physical activity.

K Barnett questioned whether 90% of those benefiting were from the Rangiora area, as riders from all over Canterbury competed in BMX Championships. However, she was happy to support the project as the BMX track brought significant events to the district.

6.4. **Appointment of Rangiora-Ashley Community Board Representative to the Southbrook Sports Club – T Kunkel (Governance Team Leader)**

T Kunkel advised that S Wilkinson had resigned as the Board's representative to the Southbrook Sports Club. It was therefore necessary to appoint a new representative for the next 10 months. The Board's representative would not be considered an executive member or have voting rights.

L McClure asked the frequency of the meetings and was advised that they met once a month.

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241030188187.
- (b) **Approves** the appointment of Board Member L McClure as the Board representative and liaison person to the Southbrook Sports Club from 14 November 2024 to 10 October 2025, being the end of the term.

CARRIED

6.5. **Ratification of submission to the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn – T Kunkel (Governance Team Leader)**

T Kunkel took the report as read.

B McLaren asked if expert advice had been sought. J Gerard noted that the Council approved only \$10,000 (incl GST) to assist the Board in preparing a submission. Therefore, the Board's submission was drafted by the Committee and reviewed by a technical expert. However, as the presentation of the Board's submission at the hearing was considered critical, it would be done by a technical expert.

Moved: B McLaren

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241030188282.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council and Environment Canterbury on the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn (Trim: 241009175043).

CARRIED

7. CORRESPONDENCE

7.1. **2024/34 Long Term Plan Response Letter**

Moved: J Gerard

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the Long Term Plan Response Letter (Trim No. 240216022707).

CARRIED

8. CHAIRPERSON'S REPORT

8.1. **Chair's Diary for October 2024**

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 241104191096.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 2 October 2024.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 14 October 2024.
- 9.3. Kaiapoi-Tuahwi Community Board Meeting Minutes 21 October 2024.
- 9.4. Council Meeting Schedule from January to October 2025 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.
- 9.5. Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.
- 9.6. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Oxford-Ohoka Community Board 2 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahwi Community Boards
- 9.7. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Woodend-Sefton Community Board 14 October 2024 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahwi Community Boards
- 9.8. Amendment to Standing Orders – Report to Council Meeting 15 October 2024 – Circulates to all Boards.
- 9.9. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 15 October 2024 – Circulates to all Boards
- 9.10. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Kaiapoi-Tuahwi Community Board 21 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Oxford-Ohoka Community Boards

Public Excluded

- 9.11. West Eyreton UV Treatments Upgrades Additional Budget – Report to Council Meeting 1 October 2024 – Circulates to Oxford-Ohoka and Rangiora-Ashley Community Board

Moved: K Barnett

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.10.
- (b) **Receives** the separately circulated public excluded information in Item 9.11.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

M Fleming

- Assisted with the Keep Rangiora Beautiful planting.

P Williams

- Attended:
 - Southbrook School 150 Year celebration, there had been a good turnout.
 - Clarkville School 150 Year celebration.
 - Armistice Day Memorial.
 - Several Drainage Working Group meetings.

I Campbell

- Attended:
 - Clarkville School 150 Year celebration.
 - Loburn Domain Shrub planting with Loburn School.
 - Vintage Fair at the racecourse.
- Armistice Day wreath laying.

K Barnett

- Attended:
 - Woodend School reunion.
 - Civil Defence in-house exercise.
- Noted upcoming Rangiora Borough School Civil Defence Hub event.

B McLaren

- Attended:
 - Ashley River Cleanup organised by the Youth Council.
 - Noted a lot was happening around the district and referred to his member's diary in the agenda for the events he had attended.
- Advised the security camera meeting would be held the following week. A 3-way conversation between the Council, the New Zealand Police and the Community Patrol was required.
- Commented on the Crown Apology for the Abuse in Care and the work of Ken Clearwater, a district resident. He had been nominated for New Zealander of the Year.

L McClure

- Organised and celebrated 150 years of Southbrook School with over 400 people attending across the weekend. Thanks to Neville, Jim, Paul and Bruce for supporting.
- Attended:
 - National Shake Out Drill.
 - RHS Community Work Day.
 - Sparks Museum Open Day.
 - Woodend School 150th Jubilee.
 - Armistice Day 100-year anniversary of Bridge of Remembrance.

There was agreement that the Board should send a letter to the Youth Council in appreciation of their work in the Rangiora-Ashley Ward.

11. CONSULTATION PROJECTS

11.1. Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.2. Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

The Board noted the Consultation Projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 October 2024: \$11,535.

12.2. General Landscaping Fund

Balance as at 31 October 2024: \$28,646 not allocated.

The Board noted the Board Funding updates.

13. MEDIA ITEMS

Nil

14. QUESTIONS UNDER STANDING ORDERS

Nil

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday, 11 December 2024.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8.13PM.

CONFIRMED



Chairperson

11 December 2024

Date