

**MINUTES OF A MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY 17 SEPTEMBER 2024 AT 1PM.**

**PRESENT**

Mayor Gordon, Councillors T Fulton (Chairperson) and B Cairns.

**IN ATTENDANCE**

Councillors P Redmond, J Ward and P Williams.

J Millward (Chief Executive), K LaValley (General Manager Planning, Regulation and Environment), B Charlton (Environmental Services Manager), W Harris (Planning Manager), W Taylor (Building Unit Manager) and A Connor (Governance Support Officer).

**1 APOLOGIES**

Moved: Cr Cairns

Seconded: Mayor Gordon

**THAT** apologies for absence be received and sustained from Councillors N Atkinson, A Blackie and J Goldsworthy.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday 20 August 2024**

Moved: Cr Cairns

Seconded: Mayor Gordon

**THAT** the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 20 August 2024, as a true and accurate record.

**CARRIED**

**3.2 Matters arising (From Minutes)**

Councillor Redmond queried if any further legal advice had be obtained regarding tiny homes on trailers and if they required a Warrant of Fitness's (WoFs). K LaValley replied that staff were obtaining legal advice on the entirety of the district court decision made. It was not a straightforward answer on whether they would require a WoF or not. If the trailer was going to travel on the road it would need a WoF however if it was not going to travel on the road it would not.

**4 DEPUTATIONS**

Nil.

## 5 REPORTS

### 5.1 Annual Report on Dog Control 2023/2024 – B Charlton (Environmental Services Manager)

B Charlton took the report as read and welcomed any questions.

Councillor Cairns asked if there were reoccurring areas in which dog attacks and complaints were received for example dog parks or streets. B Charlton noted the reports were not broken down by street however urban areas and dog parks had similar statistics.

Following a query from Councillor Fulton, B Charlton stated the definition of a dog rushing on people was when a dog ran directly at a person. Through investigation enforcement officers would determine the correct classification.

Councillor Fulton then questioned if there were any rules in place for the number of dogs one person could walk at a time. B Charlton informed the Committee the Dog Control Act stated dogs had to be under effective control and there was no number of dogs allowed to be walked at a time specified.

Councillor Redmond sought clarity on if any dog classification hearings had taken place over the last year. B Charlton confirmed there had been no dog classification hearings in the last 12 months.

Councillor Cairns asked if there should be a bylaw limiting the number of dogs walked at once by one person. B Charlton stated they did not receive enough complaints on the topic to require a bylaw. The fairness of such bylaw could be debated as the Dog Control Act 1996 stated dogs must be under effective control and one person walking two dogs may not have as effective control compared to someone walking eight dogs.

Councillor Redmond noted in a past dog classification hearing it was noted dogs could not be placed on a probation period before being classified as menacing or dangerous for life. He sought any information of whether that was going to be reconsidered. B Charlton informed the Committee that although it had previously been petitioned there was nothing in front of Government currently to change the Act.

T Fulton noticed the Oxford Dog Park was not listed as a dog park in the district and he questioned why it had been omitted. B Charlton stated the report was for the 2023/24 financial year and the Oxford Dog Park was approved during the 2024/25 financial year. It would be included in the report for the 2024/25 financial year.

Moved: Mayor Gordon

Seconded: Cr Cairns

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 24072912411.
- (b) **Approves** the attached 2023/2024 Annual Report Letter to the Department of Internal Affairs on Waimakariri District Council Dog Control (Trim No. 240730125202).
- (c) **Notes** that there has been a 4.3% rise in overall complaints while the rise in registered dog numbers was 1.1%.
- (d) **Circulates** a copy of this report to the Community Boards for information.

**CARRIED**

### 5.2 Annual Report to the Alcohol Regulatory and Licensing Authority 2023/24 – B Charlton (Environmental Services Manager)

B Charlton stated the report was an annual report that reflected the work undertaken throughout the 2023/24 financial year relating to alcohol regulation and licensing.

There were no questions.

Moved: Mayor Gordon

Seconded: Cr Cairns

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 240808132433.
- (b) **Approves** the attached 2023/24 Annual Report for the financial year ending 30 June 2024 to the Alcohol Regulatory and Licensing Authority (Trim: 240729124480).
- (c) **Circulates** the attached 2023/24 Annual Report to the Alcohol Regulatory and Licensing to the Community Boards for information, including the Annual Survey 2023/24 (Trim 240729124476) and the full register of licensed premises (On, Off and Club) 2023/24, (Trim 240729124481).

**CARRIED**

## **6 CORRESPONDENCE**

Nil.

## **7 PORTFOLIO UPDATES**

### **7.1 District Planning – Councillor Tim Fulton**

- Appreciated the work done by staff to keep Elected members informed on the District Plan process. Had observed through feedback from the public that the language relating to the District Plan was confusing and hard to understand.

### **7.2 Civil Defence and Regulation – Councillor Jason Goldsworthy**

Councillor Goldsworthy was not in attendance and therefore no portfolio update was received.

### **7.3 Business, Promotion and Town Centres – Councillor Brent Cairns**

- Consultation on the Regional Public Transport Plan would commence on Wednesday 25 September 2024. The draft plan outlined Canterbury's current public network, intentions for the future and the policies operated by.
- ENC received funding applications from Boulder Copper Sounds the music event held at Silverstream Reserve, Christmas at the Races, FLOW an arts event in Oxford, Kaiapoi Promotions Sounds of Summer and the Youth Development and Opportunities Trust Kaiapoi Funday event.
- Rangiora BNZ site owners had started the resource consent process.
- A Parking Management Plan should be in place by the end of 2024.
- Two new beauty business had opened in Kaiapoi.
- Council was partnering with Chorus again on transforming its cabinets around the district.
- Crime had seen a slight increase in Pegasus however the CCTV project was progressing well.
- Oxford Promotions Action Committee were in need of a treasurer. They had a good amount of committee members however felt a few new people would be of benefit. They would be conducting a review of its why and purpose facilitated by Debs Taylor-Hayhurst the Chair of Rangiora Promotions Association.
- The Rangiora-Ashley and Kaiapoi-Tuahivi Community Boards would be receiving workshops on the town amenity budgets.

T Fulton asked for an update on the mapping of locations of interest throughout the district. B Cairns stated he had started from the Kaiapoi Museum and digitalised a booklet they had made in 2020 into google maps. He was hoping to expand it to trees and landmarks as well as buildings. He was also looking to work with the Landmarks Committee.

8 **QUESTIONS UNDER STANDING ORDERS**

Nil.

9 **URGENT GENERAL BUSINESS**

Nil.

**NEXT MEETING**

The next meeting of the District Planning and Regulation Committee will be held on 15 October 2024.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.21PM.

**CONFIRMED**

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Councillor T Fulton

\_\_\_\_\_  
Date

**Workshop (1.21pm to 2.15pm)**

- *Planning Unit Update – Wendy Harris (Planning Manager)*
- *Building Unit Update – Warren Taylor (Building Unit Manager)*
- *Environmental Service Unit Update – Billy Charlton (Environmental Services Manager)*