



WAIMAKARIRI
DISTRICT COUNCIL

Community and Recreation Committee

Agenda

Tuesday 20 September 2022

3.30pm

***Council Chamber
215 High Street
Rangiora***

Members:

Councillor Niki Mealings (Chairperson)

Councillor Al Blackie

Councillor Robbie Brine

Councillor Wendy Doody

Councillor Philip Redmond

Mayor Dan Gordon (ex officio)

A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY 20 SEPTEMBER 2022 AT 3:30PM.

Recommendations in reports are not to be construed as Council policy until adopted by the Council

BUSINESS

Page No

1 APOLOGIES

2 CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Community and Recreation Committee held on 16 August 2022.

6-16

RECOMMENDATION

THAT the Community and Recreation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Community and Recreation Committee, held on 16 August 2022, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS / PRESENTATIONS

6 REPORTS

6.1 Aquatics September 2022 Update – Matthew Greenwood (Aquatics Manager)

17-29

RECOMMENDATION

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220509072485.
- (a) **Notes** Aquatic Facilities progress against key performance indicators including Financial Results, Water Quality and Customer Satisfaction.
- (b) **Notes** the efforts taken to maintain service levels with the ongoing impacts of Covid isolation and staffing limitations.
- (c) **Notes** the achievement of a Customer Satisfaction result of 94% on a target of $\leq 90\%$.
- (d) **Notes** facility accident numbers are in line with national trends for similar operations.
- (e) **Circulates** this report to the Community Boards for their information.

6.2 Library update to 8 September – Paula Eskett (District Libraries Manager)

30-36

RECOMMENDATION

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220908155984.
- (b) **Notes** the customer service improvements, Te Wiki o Te reo Māori, events including Word Christchurch Festival that have contributed positively to community outcomes by Waimakariri Libraries from 5 August to 8 September 2022.
- (c) **Circulates** the report to the Community Boards for their information.

7 CORRESPONDENCE

Nil.

8 PORTFOLIO UPDATES

8.1 Greenspace (Parks, Reserves and Sports Grounds) – Councillor Robbie Brine.

8.2 Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls, Museums and Community Housing) – Councillor Wendy Doody.

8.3 Community Development and Wellbeing – Councillor Wendy Doody.

8.4 Arts and Culture – Councillor Al Blackie.

9 **QUESTIONS**

10 **URGENT GENERAL BUSINESS**

11 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Report for Information:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
11.1	Minutes of public excluded portion of Community and Recreation Committee meeting of 16 August 2022.	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
11.2	Report for Information	Street, Reserves and Cemetery Tree Maintenance Contract	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
11.1 & 11.2	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i) Section 7 (j)

CLOSED MEETING

See Public Excluded Agenda.

OPEN MEETING

NEXT MEETING

This is the final meeting of the Community and Recreation Committee for the 2019-22 electoral term.

The new Council will be sworn into office late October 2022, with Council and Committee meetings resuming from mid-November 2022. Further information will be advertised and listed on the Council's website

Briefing

- North Canterbury Sport Recreation Trust – Don Robertson (Board Chair), Caroline Whittaker (Community Engagement Manager) and Michael Sharpe (CEO)

WAIMAKARIRI DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE
HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY
16 AUGUST 2022 COMMENCING AT 3:30PM.**

PRESENT

Councillor Mealings (Chairperson), Mayor Gordon, Councillors A Blackie, R Brine, W Doody and P Redmond.

IN ATTENDANCE

Councillor Williams (remotely)
J Millward (Acting Chief Executive), C Brown (General Manager Community and Recreation), T Sturley (Community Team Manager), P Eskett (District Libraries Manager), M Greenwood (Aquatics Manager), A Coker (Community Facilities Team Leader) and A Smith (Governance Coordinator).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

No conflicts of interest were registered.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Community and Recreation Committee held on 19 July 2022.

Moved: Councillor Brine

Seconded: Mayor Gordon

THAT the Community and Recreation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Community and Recreation Committee, held on 19 July 2022, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATIONS

There were no deputations.

6 REPORTS

6.1 West Eyreton Rifle Club – Feasibility Report – A Coker (Community Facilities Team Leader)

A Coker presented this report which provided recommendations on the viability of relocating West Eyreton Rifle Club from the Cust Community Centre to Pearson Park Pavilion in Oxford. This was a result of a submission to the 2021 Long Term Plan from the West Eyreton Rifle Club to find it a new

home. The Club had operated out of the Cust Community Centre since it was first built using the main hall area with fixed targets underneath the stage. Over time there had been a build-up of lead exposure and contamination to the stage area and half of the main hall. With the centre being refurbished, there was to be professional cleaning and sealing to ensure contamination was below permitted levels under the Ministry of Health lead guidelines. The Club had decided that the compliance requirements were too great, both in cost and health and safety requirements, and had gone into recess until a resolution was found.

Staff had reviewed three options, being Cust Community Centre, Pearson Park Pavilion and a purpose built facility. Consultation with the Club and Target Shooting New Zealand had been undertaken as well as investigation of the compliance requirements for the site. The decision had been reached that Pearson Park was a viable option, with its existing rifle range. Consultation had been undertaken with the Oxford-Ohoka Community Board and Pearson Park Advisory Group who were both in support of the decision. There had also been discussions with Oxford Area School regarding the possibility of establishing a School Shooting Club in conjunction with the Club. It was also understood that previous members of the Oxford Rifle Club may take up membership.

Following a question from Councillor Doody, A Coker advised that the facilities would be suitable for the Club. The Club had quite a restrictive way of running the programme, so the majority of users would be outside of the shooting area. The Club was appreciative of having a space that they could operate without too much of a financial impact.

Councillor Williams questioned the Club's finances and asked if they had sufficient funds to cover the upgrade costs for the relocation to Pearson Park. A Coker advised that the Club members would be endeavouring to self-deliver as much of the upgrades as they could. There was allocated council budget for renewing lighting in the Pavilion (to LED lighting) but acknowledged that there was some other work that would be required before the Club could relocate to Pearson Park Pavilion. The Club was confident that they could relocate and that the proposed increase in membership as a result of the new location would be beneficial.

Regarding lead contamination and poisoning, Councillor Redmond asked if the Council had any liability in this regard and what measures would be put in place to mitigate this. A Coker noted that the benefit of the Pearson Park venue was that the Club would be using a separate annex rather than the main hall. The annex was more self-contained and the Council would contribute funds for the required ventilation. It was planned that Club members would be assigned to undertake the clean down of the facility after each session. It was now a requirement of the NZ Shooting Association for all equipment to be cleaned down both before and after each shooting session. Council would oversee the Clubs audit process and also undertake an annual inspection of the facility.

Moved: Councillor Doody

Seconded: Mayor Gordon

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220622106548.
- (b) **Approves** the relocation of West Eyreton Rifle Club to Pearson Park Pavilion from Cust Community Centre.
- (c) **Approves** that staff proceed to draft and execute an agreement between the Council and West Eyreton Rifle Club for the occupation of the Pearson Park Rifle Range.

- (d) **Approves** that staff utilise the remaining balance of \$8,823.74 from the allocated budget for a feasibility study (\$20,000.00) as seed money to facilitate the upgrades required to bring the building up to compliance standards.
- (e) **Approves** that staff allocate a further \$6,176.26 from the General Renewals Budget to repair/replace the existing lighting within the range that was due for renewal and supplement the balance of monies from the feasibility study, as detailed in recommendation (c).
- (f) **Notes** staff would continue to work with West Eyreton Rifle Club to ensure the transition works with both the Club and existing users of Pearson Park Pavilion.
- (g) **Circulates** this report to the Oxford-Ohoka Community Board for information.

CARRIED

Councillor Doody supported the progression of this initiative and was pleased that the Club would be operating again.

Mayor Gordon noted that members of the Club had previously helped with fundraising towards the Cust Community Centre back in the 1970s and this was a good outcome for the Club.

Councillor Redmond also supported the motion, which was a good outcome for the West Eyreton Rifle Club and was reassured that health and safety matters had been given due consideration.

Councillor Mealings extended thanks to the staff for the work undertaken on in achieving this outcome, which was also presented to the Oxford-Ohoka Community Board. She noted that there had been some active promoting of the Club in the Oxford community and encouraging previous members of the Oxford Rifle Club to join. The Club was 73 years old and this was the best option for the Club to use Pearson Park Pavilion. Councillor Mealings believed it was important for the Club to keep operating in the western part of the district.

6.2 **Community Development Strategy Review – T Sturley (Community Team Manager)**

T Sturley presented this report, advising the Committee of the intention to undertake a review of the Waimakariri District Community Development Strategy 2015 – 2025. The Strategy provided a clear framework for the role that the Community Team played in addressing identified local priorities. The review would entail a broad engagement with the community including Mahaanui Kurataiao Ltd (MKT) who would be assisting with the most appropriate way for a bicultural partnership approach to be achieved. This was an important piece of work to maintain a healthy and resilient community going into the future as there had been a lot of changes in the district since the last review in 2015.

Councillor Blackie, referring to recommendation (c), questioned why the Council would not negotiate directly with the Runanga on this matter. T Sturley and C Brown confirmed that as this was a district wide strategy, and staff had received advice that the most appropriate process was to approach Mahaanui Kurataiao Ltd in the first instance. Once contacted MKT would advise if there was any interest in contributing to this strategy. If they were not interested, there would be no cost to the Council. If they did indicate an interest a fee proposal would be provided from them to the Council. After

which, the Council would decide if it wished to continue on this pathway with MKT.

Moved: Mayor Gordon

Seconded: Councillor Brine

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 220804133305.
- (b) **Notes** that a broad engagement plan would be developed to inform this project.
- (c) **Notes** that staff have approached Mahaanui Kurataiao Ltd (MKT) to identify the most appropriate way forward in ensuring a bicultural, partnership approach was applied to the development of the strategy.
- (d) **Supports** a review of the Waimakariri Community Development Strategy, as an overarching framework for all work that ensures ongoing delivery of people-centered Council Community Outcomes.

CARRIED

Mayor Gordon agreed that it was time for a review of this Strategy and the engagement with MKT. The work of the Community team was valued by many people in the community.

6.3 Youth Development Update – E Belton (Youth Development Facilitator)

T Sturley presented this report on behalf of E Belton who was unable to attend. The report provided an overview of progress to date on the Youth Development Strategy. The report was taken as read and T Sturley highlighted the work that E Belton had undertaken during her time in the role and her strategic approach in working with youth in the community. The current focus of Youth Development was to give people a sense of purpose and involve them in projects within the community. T Sturley spoke to a PowerPoint presentation, and referred to the large scale Youth Employment Expos which had been held in recent years, prior to the Covid pandemic and which had been very successful. With the current environment, the decision had been made for this to take an online format, using Facebook and Instagram with regular feeds to help young people to frame what their future direction would be. The North Canterbury Youth Futures Facebook and Instagram pages had a soft launch two weeks ago and a summary of Facebook information was shown to members. There were links to appropriate websites and other information included in the pages providing significant information to young people on tertiary education, training and career opportunities and pathways. There would be a constant showcasing of opportunities shown on these sites.

The Mayor's Task Force for Jobs initiative was set up for smaller communities and those that were isolated geographically. There was consideration being given to adjusting the criteria slightly and there may be opportunity for this to be introduced into the district.

Following a question from Councillor Doody, it was advised that there were links on the Youth Futures Facebook and Instagram pages for local Careers Advisors.

Councillor Mealings enquired about the work of Mayor's Taskforce for Jobs. It was noted that there were enough providers in this district already doing similar work however there may be an opportunity for these groups to collaborate.

Moved: Councillor Mealings

Seconded: Councillor Blackie

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220804133781.
- (b) **Notes** that staff would present the Community and Recreation Committee with an overview of plans around a more youth-friendly District.

CARRIED

Mayor Gordon commended the work that E Belton was undertaking. Her work with the Youth Council, broader collaboration and the leadership that she was providing was acknowledged. Mayor Gordon commented that a remit had been presented at the recent Local Government Conference supporting the reach of Mayors Task Force for Jobs to be extended to bigger districts, which he would encourage.

Councillor Mealings added that the Council was fortunate to have a Youth Coordinator to encourage young people in their pursuits.

6.4 Library update to 4 August 2022 – P Eskett (District Libraries Manager)

P Eskett presented this report which provided an update on key activities and customer service improvements and innovations undertaken by Waimakariri Libraries from 7 May to 4 August 2022.

New services being offered in Waimakariri library were highlighted, which included a new library collection supporting people with dyslexia. There was approximately one in ten people in the community who suffer with dyslexia and a new book collection had been launched, which was initially a small collection, but it was planned for the collection to grow. There had been training provided to staff and were being mentored by Christchurch City Libraries, through one of their Learning Diversity Librarians. The focus was on the library team to be aware of the power of this collection and how to connect people with the collection in a respectful and dignified way. The more support offered to these people and their families, the better it would be.

Another new service being developed was Recollect which was a platform supporting local history and heritage. The set up cost was approximately \$15,000 and was funded fully by NZLPP (New Zealand Libraries Partnership Programme). This was a New Zealand owned platform, backed up with New Zealand data. Staff had started training, and a Social Media team, Web team and Reference team were all involved. Collaboration with local heritage groups, Oxford museum, Cust museum, Rangiora museum and Kaiapoi Museum had all been involved and the library had been gifted many resources and intellectual property rights by these organisations. It was hoped that this would be a great resource for schools, who would also be offered the opportunity to add their content to the platform in 2023.

The New Zealand Libraries Partnership Programme was almost concluded, however the result for Waimakariri libraries had been close to \$700,000 in funding, ten staff with significant professional development opportunities, a 12 month mentorship for all library staff and a very modernised suite of technology. The challenge now was to keep up with what was offered to the community and libraries leadership team were working on how this could be achieved.

Councillor Blackie mentioned the installation of the "There's a Tui in our Teapot" story walk in the Honda forest which had been presented to the Kaiapoi-Tuahiwi Community Board meeting the previous evening. This would

include the placement of panels which showed enlarged pages of children's picture books and was intended to celebrate Te Wiki o Te Reo Maori 2022 (Maori Language week).

Councillor Redmond asked about the dyslexia collection and was advised that it was currently housed at Rangiora library, however the plan for the future was for collections to be included at all libraries in the district. Once the collection had more depth, there would be the opportunity for resources to be booked on line and book bags made up for users. To promote the collection, there would be advertising on social media, and it was planned to invite the appropriate teachers and teacher aides from schools to the library, to share what the collection had available. There was already consideration being given to extending the loan period for these books, particularly for youth and children, possibly up to six weeks. Staff were taking guidance from the Christchurch City Libraries on this initiative.

Councillor Williams questioned the resources available in the libraries to support these new services and how this would impact on the ability for library staff to provide the current services, noting that Covid had impacted on staff resources. P Eskett noted that the libraries had only needed to close between two to four hours, four times outside of lockdown periods and the new services had already been included in work streams of current staff.

Following a question from Councillor Blackie, P Eskett said, through personal experience with young people challenged by dyslexia, each child is unique and in this day and age, more people were aware that they had dyslexia and more comfortable in admitting that they may have issues. Rather than there being an increase in the number of cases, there was now more awareness of correct identification of dyslexia.

Regarding the Recollect platform, P Eskett advised that it would be live by early December 2022.

Moved: Councillor Doody

Seconded: Councillor Blackie

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. GOV-01-04/220804133482.
- (b) **Notes** the customer service improvements, community feedback, events, and use of New Zealand Libraries Partnership Programme funding to contribute positively to community outcomes by Waimakariri Libraries from 7 May – 4 August 2022.
- (c) **Notes** COVID-19 impact on the Libraries staffing had now generated four two to four hour disruptions to opening hours, outside of the mandated lockdowns.
- (d) **Circulates** the report to the Community Boards for their information.

CARRIED

6.5 Aquatics July 2022 Update – M Greenwood (Aquatics Manager)

M Greenwood spoke to this report which provided the Community and Recreation Committee with a summary of the Aquatic Facilities year to date progress as measured against Key Performance Indicators. This included attendance figures, water treatment results and a budget update for the year to 30 June 2022.

Attendance figures were highlighted, noting the seasonal and cyclical nature of the operation with numbers increasing during the warmer weather. The effect of Covid lockdowns, red light restrictions and the Covid sickness had impacted on attendance figures. In the last six months of 2022 the attendance numbers had been slowly improving, in part due to a number of internal promotions and initiatives, focusing on physical activity, mental wellbeing and involvement with the community. Aligned with the reduced attendance figures was the deficit in income, which was currently \$500,000 less than the Long Term Plan Budget. The reduction in attendance had allowed for a degree of savings.

Councillor Redmond mentioned the recent upgrade of technology for chlorine manufacturing onsite, rather than buying it in. M Greenwood confirmed this amounted to a direct saving to the Council of approximately \$20,000 over all the sites.

Moved: Councillor Blackie Seconded: Councillor Brine

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220727127656.
- (b) **Notes** Aquatic Facilities progress against key performance indicators including Financial results, Customer Attendance and Satisfaction.
- (c) **Notes** that lockdowns, head count restrictions and community spread has had a significant impact on customer attendance over the past three years.
- (d) **Notes** that the impacts on service from Covid, after savings in costs, saw a final result of \$302,000 behind budget which will be balanced against the Covid loan.
- (e) **Notes** the development of a number of initiatives and collaboration within the recreation sector with an aim to engage the wider community in wellbeing and healthy habits which will drive attendance within our facilities going forward.

CARRIED

Councillor Brine complimented and extended thanks to M Greenwood for his work in managing the aquatic facilities in the current challenging environment.

7 CORRESPONDENCE

There was no correspondence.

8 **PORTFOLIO UPDATES**

8.1 **Greenspace (Parks, Reserves and Sports Grounds) – Councillor Robbie Brine.**

- District wide in fill planting of street gardens, Reserves was continuing during August 2022.
- New burial/ash berms were under construction at Rangiora Cemetery.
- Hinemoa Park – flooding issues in the Park were being investigated by Utilities Team as resourcing allowed.
- Gladstone Park and Kendal Park had been subject to surface ponding, which was impacting on sports usage therefore staff had a turf specialist looking at options for how fields could be improved.
- Staff were reviewing the playground capital list after recent flooding events. Flooding was becoming more frequent in the Pines Oval, Woodend Domain and Waikuku. It would have an impact on what was renewed when and how.
- District Contract Maintenance pre-tender discussions (internal only) had started with new contract starting March 2024. Scope would be identified in the near future with a timeline for winter next year to bring to the Council for the contract sign off.
- Selected playground sites were having bark safe fall refreshed with the bi-annual independent playground inspections now being completed
- The White bait season commences on the 1st September. Councillor Brine expressed concern that some members of the fishing community had started fishing now and he believed that the same rules should apply to everyone. The Government had introduced a shorter season with the aim of conservation. With a reduced window following the Governments nationwide engagement, WDC's role, as per previous years, was providing keys to the access gates on the rivers. DOC administer/enforce rules regarding this activity and any concerns should go through to the local office.
- Spring is a busy time for operational staff and contractors, with all the rain and good sunshine over the next month, would result in a bumper growing season.

8.2 **Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls, Museums and Community Housing) – Councillor Wendy Doody.**

Councillor Doody acknowledged the recent retirement of WDC staff member Madeleine Burton who was a valued member of the staff. Councillor Doody thanked her for all the work she had done for the community.

Councillor Doody expressed regret that Covid recently had impacted on her ability to participate in various events pertaining to her Portfolio.

The Age Friendly Advisory Group were looking at updating their work programme with a theme “Being Informed and Involved” – for older people in the district to be respected and included as part of the community.

Gambling Policy – Councillor Doody had recently Chaired the Hearing Panel which reviewed the Gambling Policy and noted the impact it could have on communities – negative being the loss of money for families to have for essentials and a positive impact was it being a source of funding for local groups or sports clubs to apply for funding.

Councillor Doody recommended members take time to visit the Oxford Museum, which had impressive displays on the history of Oxford. Currently there was a display of significant items from the Tawera Masonic Lodge which had recently closed.

There would be a further round of Creative Communities funding coming up in September for the Committee to consider applications for worthwhile initiatives. Councillor Doody asked if there could be petrol vouchers provided to members of the Committee who travelled distances to sit on this committee.

Councillor Doody requested that there be a flagpole erected at the archway at the West Eyreton Hall and asked if staff could follow up with this request. C Brown noted that staff would come back to the Oxford-Ohoka Community Board regarding this request.

8.3 Community Development and Wellbeing – Councillor Wendy Doody.

See update above.

8.4 Arts and Culture – Councillor Al Blackie.

The next meeting of the Public Arts Trust was scheduled for Thursday this week. This would include discussion on the artwork for the Kaiapoi Bridge, in conjunction with the Runanga. With the donation from the Kaiapoi Art Expo, a decision on the installation and location of this artwork would be made soon. There had also recently been an approach to the Trust, regarding a bequest from a Rangiora resident for some artwork to be installed at Mainpower Stadium.

9 QUESTIONS

There were no questions.

10 URGENT GENERAL BUSINESS

There was no urgent general business.

11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Report for Information:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
11.1	Report of C Brown (General manager Community and Recreation)	Mainpower Stadium	Good reason to withhold exists under Section 7	Section 48(1)(a)
11.2	Report of C Brown (General Manager Community and Recreation)	Mainpower – Coldstream Hockey Turf	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
11.1 & 11.2	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

The public excluded meeting commenced at 5.00pm and concluded at 5.49pm.

Resolution to resume in open meeting

Moved: Councillor Blackie

Seconded: Councillor Doody

(a) **North Canterbury Sport and Recreation Trust Mainpower Stadium Lease Fee Waiver Request – C Brown (General Manager Community and Recreation)**

Resolves that the resolutions be relayed to the Trust and the resolutions and report be made public with the financial information withheld, due to the commercially sensitive nature of the subject matter of the report.

(b) **North Canterbury Sport and Recreation Trust Mainpower Hockey Turf Lease Waiver Request – C Brown (General Manager Community and Recreation)**

Resolves that the resolutions and report remain public excluded until such time as all necessary contractual and legislative requirements are complete. Noting that any financials will remain public excluded due to the commercially sensitive nature of the subject matter of the report.

CARRIED

OPEN MEETING

There being no further business, the meeting closed at 5.50pm.

CONFIRMED

Councillor Niki Mealings
Chairperson
Community and Recreation Committee

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-01-04 / AQU-02-09 / 220830149141

REPORT TO: COMMUNITY AND RECREATION COMMITTEE

DATE OF MEETING: Tuesday 20 September 2022

AUTHOR(S): Matthew Greenwood, Aquatics Manager

SUBJECT: Aquatics September Update

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

- 1.1. This report is to provide the Community and Recreation Committee with a summary of the Aquatic Facilities Unit's year to date progress, as measured against the unit's most significant Key Performance Indicators. It includes a summary of Attendance, Water Treatment results and a budget update for the year to 30 July 2022.
- 1.2. This report details result of Aquatics general customer satisfaction survey, an update on recruitment and details of PoolSafe's national report and its comparison with our facilities.

Attachments:

- i. Nil

2. RECOMMENDATION

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 220509072485.
- (b) **Notes** Aquatic Facilities progress against key performance indicators including Financial results, Water Quality and Customer Satisfaction.
- (c) **Notes** the efforts taken to maintain service levels with the ongoing impacts of Covid isolation and staffing limitations.
- (d) **Notes** the achievement of a Customer Satisfaction result of 94% on a target of ≤ 90%
- (e) **Notes** facility accident numbers are in line with national trends for similar operations.
- (f) **Circulates** this report to the community boards for their information.

3. BACKGROUND

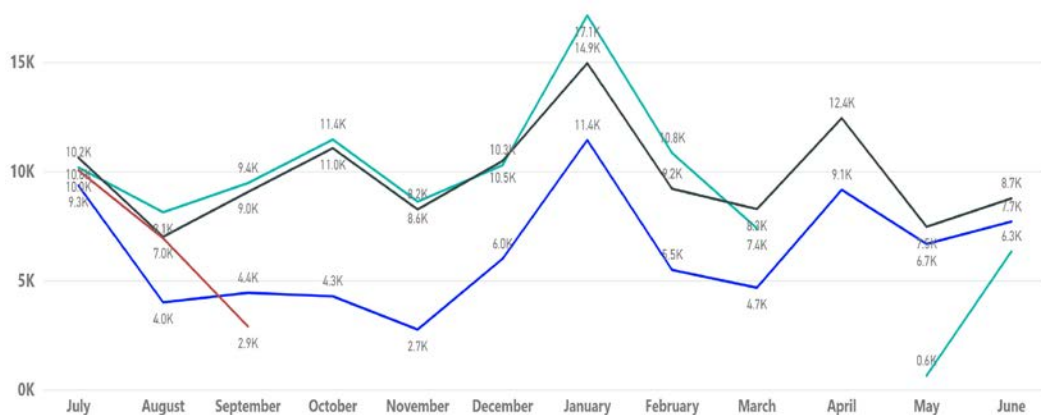
- 3.1. The Waimakariri District Council's Aquatic Facilities team deliver strong aquatic programmes and enjoyable recreation opportunities for the ongoing wellbeing of our community and visitors. We do so from four sites: two indoor, year-round facilities and two seasonal summer pools, which operate over the summer period from October to April.
- 3.2. The Aquatic Facilities team work closely with partner organisations, clubs, trusts and interest groups to support water safety programmes, grow and develop swimming and Aquatic exercise initiatives, and works with the Council to ensure our facilities are inclusive places, accessible to all members of the community.

- 3.3. The Waimakariri District Council has been part of Recreation Aotearoa's Poolsafe programme since early in its inception as, in lieu of other legislation, the programme offers an independent assessment against key operating criteria, ensuring robust health and safety practices. Recreation Aotearoa enable sharing of best practice examples within the industry while engaging, lobbying and seeking clarification from Government departments on behalf of the industry.
- 3.4. In addition to Councils surveys, the Aquatics team run a number of satisfaction surveys in house to both measure customer satisfaction with facilities, spaces, staffing and the general operation. In addition we are able to gather feedback on changing trends, highlighting opportunities to better serve our customers.

4. **ISSUES AND OPTIONS**

4.1. **Aquatics Attendance**

The following graph provides a summary of ticket sales across the two indoor, year-round facilities including the current figures for the part month of September.



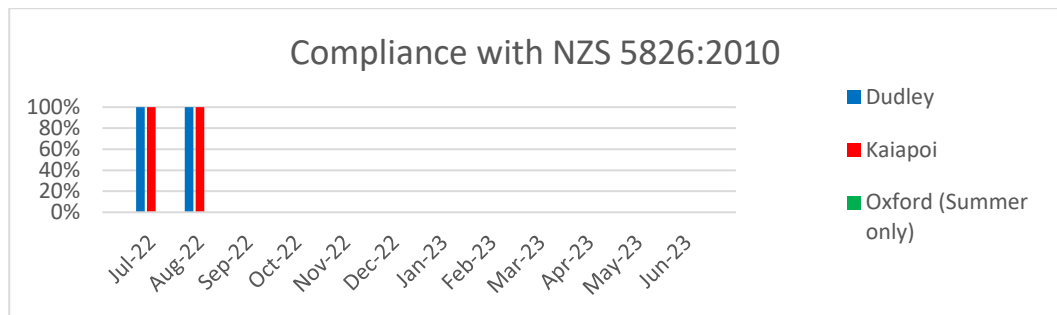
Key Teal – 2019/2020, Black – 2020/2021, Blue – 2021/2022, Red – 2022/2023. Note the missing data in 2019/2020 coincides with the first national lockdown in April 2020 with the facilities closed and no programmes operating.

In the graph above you can see the effects of the school holiday period (July) with high rates of recreation swimming boosting numbers heading back into the school term (August) with the main focus going back to programme delivery.

With the community transitioning to live with covid19 and fewer Government restrictions in place, it is promising to see the current years data, represented by the red line, following similar trends to 2020/2021 so far. While the figures appear to be a significant improvement on last years, represented by the blue line, this was due to ongoing government restrictions and intermittent lockdowns with a two-week covid19 closure occurring in August 2021.

4.2. **Water Quality update**

Water quality at the Aquatic Facilities is measured both internally throughout the day by staff and externally through monthly microbiological tests conducted by an independent lab. The table below indicates the achievement of the required PoolSafe and New Zealand water quality standards as measured by facility and month.



4.3. Staffing and recruitment

Effective staffing of the facilities and programmes continues to take up a lot of energy and focus. Occasional individual covid isolation periods and the tail end of sickness from colds and flus continue to put intermittent pressure on the rosters. However, the team have remained flexible and adapted to ensure that there is minimal impact to our customers if any at all.

Further, in line with other organisations and businesses locally, a buoyant employment market continues to add its own form of pressure with a number of staff choosing to move on to other opportunities. In a positive turn, this has freed up a number of opportunities for staff development and internal advancement but still adds pressure with the need to backfill vacant positions. We are continuing to work closely with the Councils Human Resource team to highlight their total rewards package along with opportunities for development and engagement throughout Council and its many business areas.

At the time of writing, we have just completed recruitment for a Lifeguard Supervisor at Dudley and a Team Leader at Kaiapoi and are about to start recruitment for a number of operational roles, Lifeguards, Learn to Swim Instructors, Schools tutors and Summer Lifeguards in preparation for the summer. This additional capacity across the network will help to carry us through the busy summer season with capacity for any additional sickness events.

While these roles will be advertised via Seek, TradeMe Jobs and the Council website, we will also make a push via our own social media channels and passing the information on to local high schools, surf clubs and interest groups. We are confident that this recruitment will see us in good stead moving forward.

One of the key activities for summer is also identifying local staff to work at local facilities, especially in Oxford. Creating a talent pool or pipeline of local talent who may be keen to return in future years and potentially pick up further work out of season at the other sites will be the key to this sites continued success.

In conjunction with Councils Human Resource team, the Aquatics management team are looking at our recruitment process with the potential to move to an assessment centre process. Unlike a formal and structured interview, an assessment centre allows candidates to role-play simulated activities to show actual performance and interaction within the group, leading to better informed employment decisions.

A recent workforce survey carried out by Recreation Aotearoa addressed the issue of workforce shortages in the aquatics industry and corroborated a lot of what we are seeing within our own facilities. The majority of shortages were in lifeguard roles, but also included swim teachers, team leaders, and supervisors. There was an average of roles being empty for four months, while some had been vacant for 12 months. Respondents indicated that there was an average vacancy of 2-4 staff at any one time, but some facilities reported having up to eight.

Social media, recruitment websites and agencies, have been flooded with job listings and opportunities for the aquatics sector. However, this is not unique to the industry – industries across the board are facing workforce shortages which has created a competitive employment market. Lifeguarding and swim teaching is often seen as a stopgap.

In addition, the quality of applicants was generally poor particularly in swimming competency. Staff shortages were impacting daily operations with full or part facility closures, reduced hours, and a reduction in programmes delivered to customers. There was also a reduction in the ability to conduct regular staff trainings, new staff trainings, and regular admin and HR operations. Staff were working longer hours and senior staff, such as facility managers and team leaders, were having to work poolside to cover gaps. This extra pressure has taken its toll on the physical and mental health of staff and has had impacts on team culture.

Aquatics management are conscious of all of these pressures and the wider employment and economic context that we are operating in so continue to work hard to identify and develop talent to ensure the efficient and effective resourcing of our facilities. While it is difficult times to be operating in, smart processes and ongoing graft will ensure we remain in a strong position moving forward.

4.4. Results of our General Customer Satisfaction survey

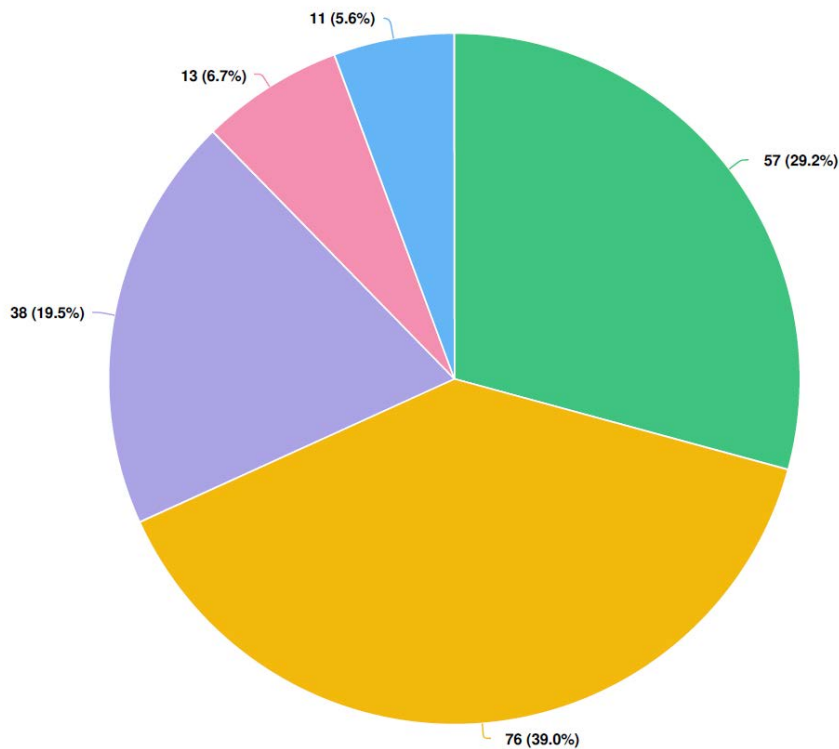
With the help of Councils Communications and Engagement team, we recently ran our biannual General Customer Satisfaction survey, via the lets talk engagement portal.

The survey was initially emailed to all customers then shared via Councils social media channels and promoted by Compass FM. All up we received 197 responses, which is in line with previous years and current customer attendance numbers.

The facilities scored an overall satisfaction rating of 94%, which is a great result ahead of our targeted 90% and up from the last result six months ago, of 91%.

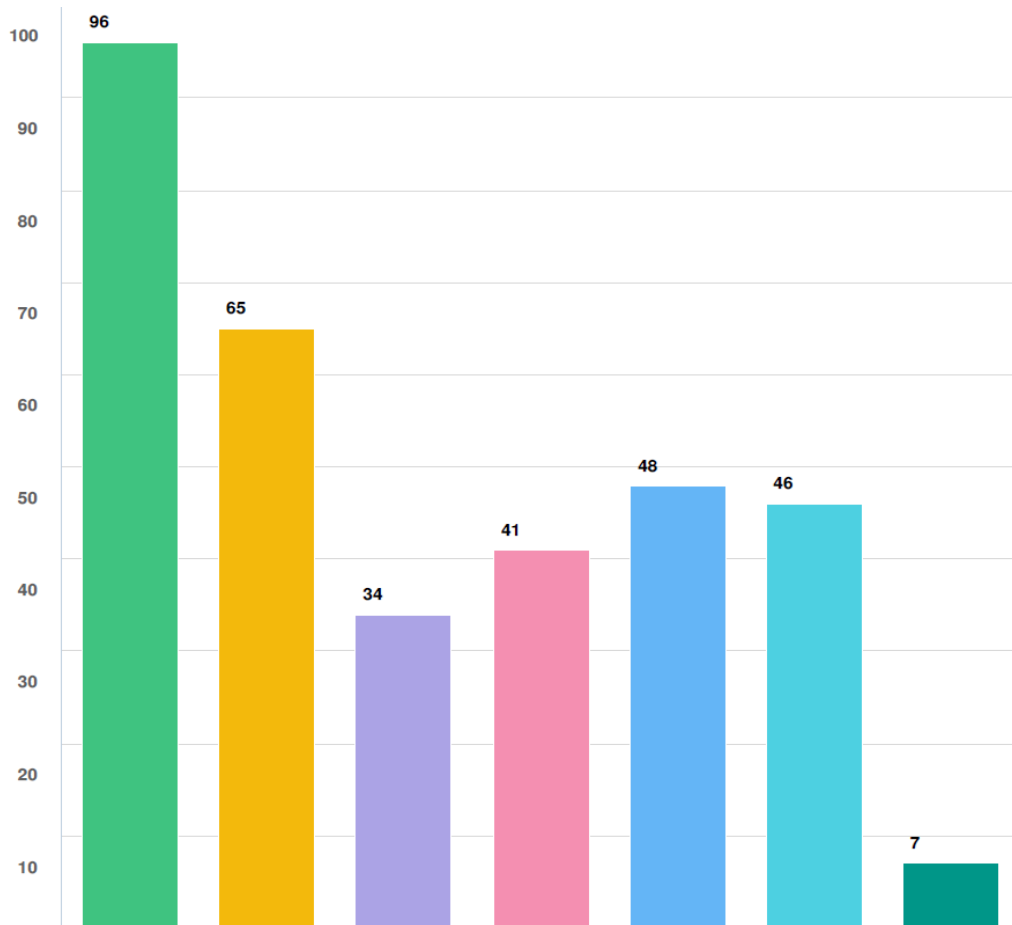
The survey has provided some valuable insights into our customers behaviours and activities;

Visits per week



Key Green – 3+ times per week (57 or 29.2%), Yellow – 1-2 times per week (76 or 39%), Lilac – Weekly (38 or 19.5%), Pink – Monthly (13 or 6.7%), Blue – less than monthly (11 or 5.6%)

Activities participated in



Key Green – Lane Swimming (96), Yellow – Aquarobics (65), Lilac – Aqua Jogging (34), Pink – Learn to Swim (41), Blue – Spa (48), Teal - Recreation/play (46), Emerald – Coaching/masters (7)

The feedback section of the survey also provides us with valuable insight into areas where the community want to see change or opportunities for future development.

Cleanliness of the facilities is always something we work hard to maintain but unfortunately may not always get right, with the volume of customers coming through. Interestingly the feedback that mentioned the changing rooms was an almost even split of compliments on its cleanliness and concern for its state. We will continue to monitor the changing rooms throughout the day and action any cleaning as required but also appreciate customers coming forward to let us know if they discover a mess or an area needs freshening up.

Temperatures featured in a number of responses with the changing room air and women's underfloor heating at Dudley coming through as areas for improvement. While we are at the tail end of winter with the occasional brisk morning, we currently have our heating contractor looking at these systems to see what actions we can take to address this.

Suggestions for facility upgrades were by far the main area of community concern. A Hydroslide, Leisure at Kaiapoi and Hydrotherapy options including Sauna and Steam featured in 31 responses. This was by far the most consistently raised issue and aligns with the findings of the District Aquatics Strategy, which highlighted the need for further development of our centres in line with demographic growth and community need. A further 20 responses noted the need for development and expansion of changing spaces which would need to occur during facility upgrades. Currently these activities have been pushed out beyond year 10 however, staff will be coming back as part of the next Long Term Plan to review these timeframes.

Improvements to our online information and bookings processes was another key takeaway. While it is early days, we are currently investigating a software upgrade, which will provide staff and customers with greater control over our online offering, with abilities to make bookings and monitor available spaces more easily.

Finally, the last, consistent trend was customers being thankful that we have been able to keep operating in tough times, the effort and warm welcome they receive from staff. We really are lucky to have a great crew who enjoy what they

4.5. **Poolsafe's Annual Incident report**

Recreation Aotearoa's operates its Poolsafe programme as a form of national benchmarking and in lieu of any other overarching national legislation.

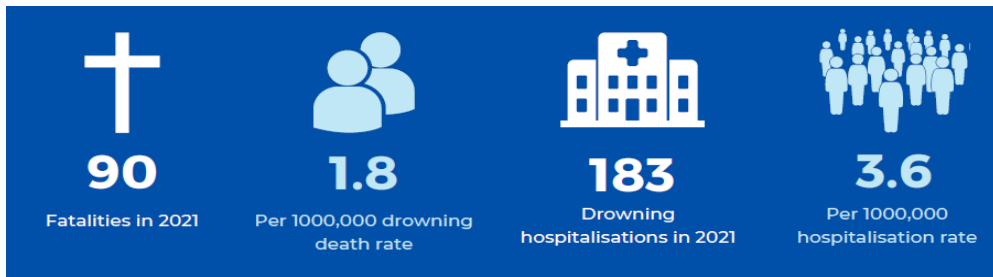
Poolsafe accreditation requires robust practices and policies covering supervision, staff training, water treatment, health & safety practices and reporting. Our obligations to Poolsafe are on top of those already required by Councils Health and Safety team. Accident and attendance statistics are submitted annually with trends and learnings circulated within the industry.

The national incident rate was slightly higher than when compared to last year, with one incident occurring for every 2524 visits, compared to the year previous with one incident for every 2433 visits. For the types of incidents detailed here, this is largely in line with the numbers we are seeing in our facilities. It is however important to note that due to differing Council requirements, there can be a varied approach to the reporting of accidents nationally. The Waimakariri Aquatic Facilities prefer to take a conservative approach reporting all interactions and incidents to ensure that we have documented evidence of situations occurring. This includes minor interactions such as random nosebleeds and handing out plasters. While this approach may seem excessive, it ensures robust information for trending and analysis but also ensures reporting accidents becomes second nature so that non-reporting does not become an issue.

The following information on incidents is based on those that have been reported to Recreation Aotearoa from Poolsafe facilities. In the July 20 – Jun 21 year we had 1 fatal drowning and 21 non-fatal drownings of children under the age of 10. Parental or guardian supervision was a contributing factor in these incidents occurring. Other fatalities were linked to medical events, although facilities don't always receive the cause of death at the time of reporting.

Type of Incident	Numbers
Fatality Drowning	1
Fatality Medical	5
Non Fatal Drowning	21
Non Fatal Medical	1

Incidents reported across the Poolsafe Facility network nationally



Wider water related incidents nationally

Back at our facilities, for the same period we saw 131 incidents. This includes;

- 18 random bleeding noses,
- 2 ambulance callouts,
- 5 Wet rescues,
- 10 dry rescue/near miss,
- 46 injuries being either “hit by object” or “body hit object”.

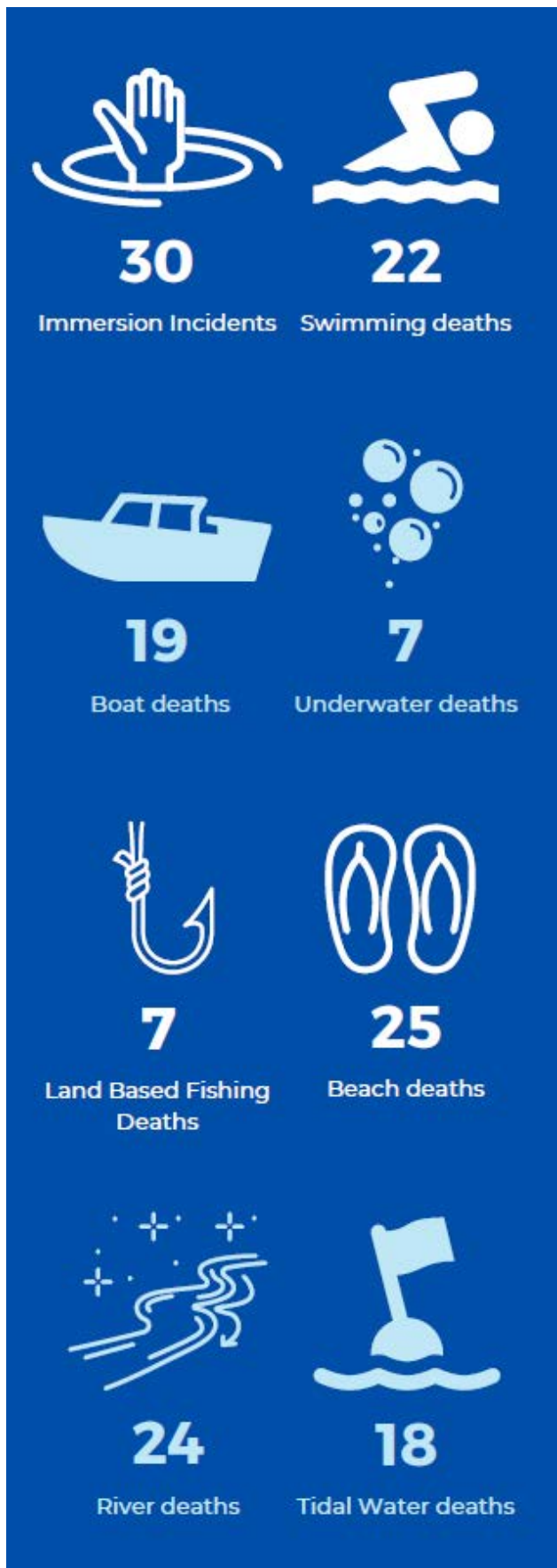
Hit by object or body hit object is by far the most common cause of injury at the facilities often when young children swim into a wall or each other. These situations are most often minor in nature with bumps or scrapes the usual outcome.

Fifteen rescues does seem high although the varied nature of these particular events show no underlying theme with the patients age ranging from 4 to 86. The near miss/ dry rescues are positive to see as these show the staff performing their role proactively, addressing a situation before it can develop further.

That is not to say the lifeguards involved in the wet rescues were any less attentive. For example, one of the wet rescues noted above involved an 86yr old who got into difficulty while aquajogging. The individual lost their balance and clung to the lane rope in distress, with a wet rescue being the most effective way to assist this customer to exit the water. Another was a lifeguard who only had to wade in to ankle deep water to assist a younger customer who had moved out of reach of their parent who at the time was unaware she had fallen.

During this period, the staff responded to 8 high risk situations although thankfully only 2 required assistance from emergency services, both caused by underlying health situations. Anything that requires an ambulance is also reported through to Poolsafe and they have the option to require us to provide details of a full investigation or if the situation warrants, will perform an independent investigation themselves.

The following infographics come from the National Report and further reinforce the work we do around water safety and teaching swimming skills to the children and individuals within our District.



Swimming deaths were often aged 15 - 24 or over 64



Over half the swimming deaths were of Asian or Māori ethnicity

70% of underwater deaths were of Māori ethnicity

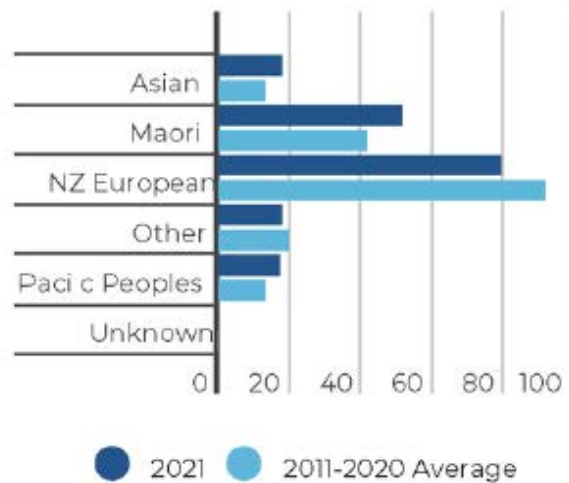
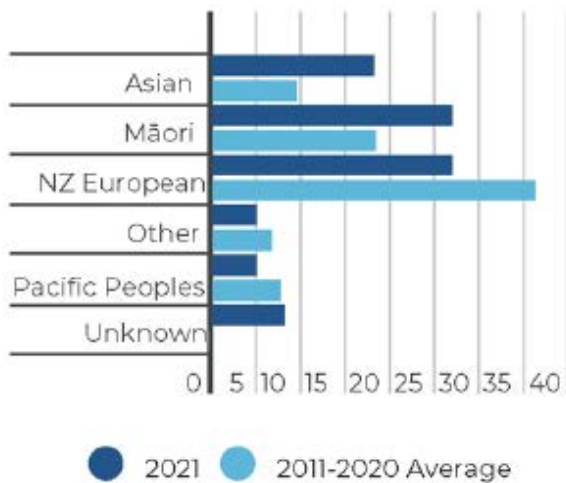
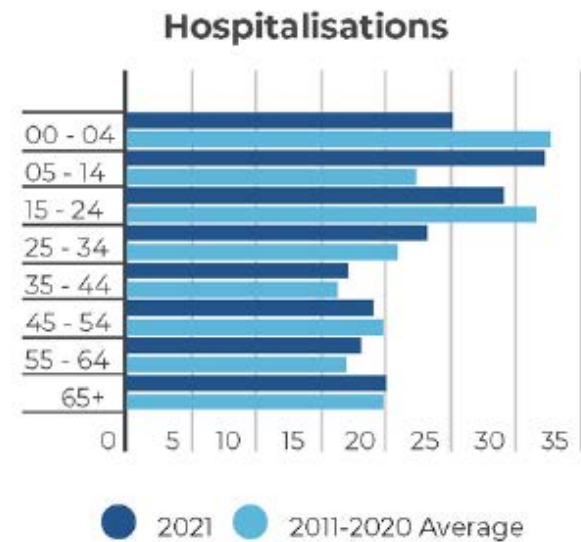
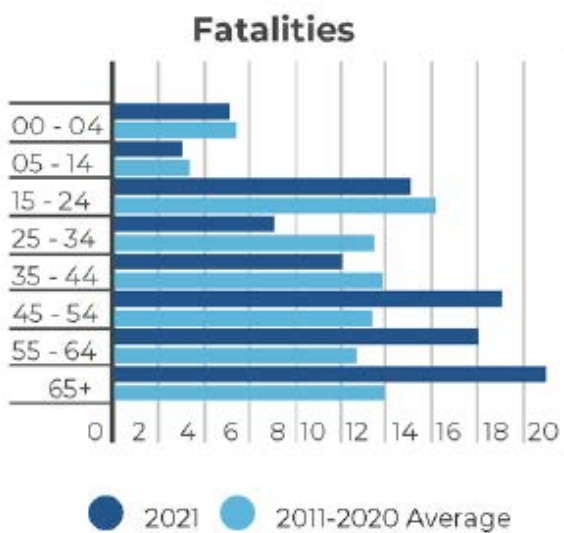


Swimming deaths were up 28% on the previous ten year average

There were 62 Swimming hospitalisations. This is down from the previous 10 year average of 70. There was a 1 : 1.8 ratio female to male. Over 50% were under 15 years. Two thirds were under 25 years. 39% were of Maori ethnicity. Asian and Pacific Peoples were up slightly on their population proportion.

There were 46 hospitalisations in Artificial Waters. This is down on the previous ten year average of 51. These were mostly swimming, with nearly a quarter being falls/slips. Two thirds of these were aged under 15.

2021 Drowning Demographics



4.6. The Management Team has reviewed this report and support the recommendations.

Implications for Community Wellbeing

While there are no specific implications contained in the issues raised above, Community Wellbeing continues to be a key driver for all activities within the district's Aquatic Centres. From the sharing of knowledge, developing key life skills, fellowship and the opportunity for recreation, rehabilitation and recovery, the wellbeing of our community is central to our ongoing relationship with our customers.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Aquatics staff continue to work closely with our key community partners and wider industry organisations, including North Canterbury Swim Club, Water Skills for Life, Waimakariri Access Group, Recreation Aotearoa and the North Canterbury Sports and Recreation Trust, to name a few.

5.3. Wider Community

More about satisfaction survey

As detailed in 4.4 the Aquatic Facilities achieved an overall customer satisfaction rating of 94% in our most recent customer satisfaction survey. This is up from our previous result of 91% and ahead of our targeted ≤90%.

Aquatics staff continue to engage with our community, through platforms such as SwimDesk, the website, Facebook pages and emails to members. Further, we invite feedback through our in-house surveys, customer feedback boxes, staff engagement and social media channels.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The following table summarises the Aquatic Facilities operational financial position in the 2022/23 year as at July 2022.

Aquatic Facilities Budget Summary	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000
Operational Income	77	118	(41)
Rates Funding	276	282	(6)
Total Income	353	400	(47)
Operation Expenses	280	298	18
Maintenance	23	22	(1)
Overheads	62	61	(1)
Internal Interest	23	23	0
Depreciation	44	44	0

Total Expenditure	433	449	16
Total Surplus (deficit)	(80)	(49)	(31)

Decreased attendance trends continue to impact on Operational Income with attendance numbers up but still recovering against pre covid expectation. As noted in previous reports, the final income deficit, currently 47k is anticipated to continue to not align with the activity as anticipated for the Long Term Plan budget, which will require a future adjustment against the covid loan.

The income result was balanced in part by savings in Operational Expenses through careful management and decreased resource usage. Direct staffing costs remained on budget due to the need to continue to meet contractual obligations and safe operating requirements.

There are no financial implications of the decisions sought by this report.

This budget is included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

While the recommendations in this report do not have a direct sustainability or climate change impact, the impact our operation has on the community and environment are key drivers for the delivery of services and our planning processes.

As explored in the District Aquatic Strategy, ensuring the efficiency of our operation is key to managing the sustainability of current and future offerings. This ensures that facilities will be well utilised and continue to be good value for money for future generations.

Aquatic staff continue to investigate more sustainable and climate conscious alternatives with examples including switching to LED lighting, closely monitoring our water quality to reduce the need for additional chemical balancing and switching products to prioritise less impactful chemicals for cleaning and filtration.

To further minimise its environmental impact, our pool plant utilises systems to recirculate water and recover heat, which decrease the overall energy required to operate.

6.3 Risk Management

Staff continue to monitor and comply with all guidance coming from the Government and Ministry of Health. Ongoing planning has ensured staff are able to put appropriate measures in place, often at short notice. Staff continue to meet with neighbouring Councils and the wider Aquatics industry to discuss, plan and share industry best practice solutions.

While Covid and flu numbers are decreasing, these events continue to impact our ability to fully staff the facilities. To different degrees staff have had to employ our Business Continuity Plan (BCP) a number of times to manage our Levels of Service. This ensures we will be able to maximise the available space and activity, and ensure safe staffing levels with potentially limited staff resource.

These impacts continue to put pressure on both Aquatics leadership and the operational staff. This requires a heightened awareness by the leadership team of the individual team member's wellbeing.

Impacts on the global supply chain continue to create issues for the supply of key products and chemicals. While there are often alternatives and a number of other potential suppliers, this is a growing concern which is beginning to impact upon our industry.

While we have completed a number of recent recruitment activities the market continues to be fluid and ongoing movement threatens to further impact services. We are currently working with staff to ensure the optimisation of our current resource before we once again seek externally for new candidates.

Fluctuating attendance affects the revenue split between ticket sales and rates revenue. Staff will continue to monitor revenue and expenses closely, reporting regularly, working to refine the business model to identify efficiencies and meet the community demand for low cost, safe and enjoyable recreation opportunities.

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

As identified in 4.5 the facilities saw 24 accidents or incidents in the 3 month period of June to August, which is in line with numbers recorded nationally.

Customer and staff safety is key to the ongoing success of the facilities with leadership staff working closely with Council's Health and Safety team, SportNZ, and other key groups to ensure our ongoing operation continues to comply with Ministry of Health instructions and guidance.

Ongoing community spread impacts our availability to safely staff programmes and services. Our Aquatics BCP outlines how we will manage staffing pressures to ensure we continue to operate a safe and secure environment for our customers.

Poolsafe accreditation requires robust practices around reporting, investigation, trending and management of both staff and public accidents. This is on top of the Council's Health and Safety requirements, and ensures a comprehensive overview.

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Poolsafe - Though not currently a legislative requirement, Poolsafe accreditation is recognised as industry best practice, representing a base safe standard for operating a public aquatic facility following a coronial enquiry delivered in October 2006.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- Public spaces and facilities are plentiful, accessible and high quality, reflecting our cultural identity.
- There is a strong sense of community within our District.
- There is a healthy and sustainable environment for all.
- There is a safe environment for all.
- People needs for mental and physical health and social services are met.

- Businesses in the District are diverse, adaptable and growing.
- People have wide ranging opportunities for learning and being informed.

7.4. **Authorising Delegations**

This committee has delegated authority for the governance of the Aquatic Facilities.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV- 01-04 / 220908155984


REPORT TO: COMMUNITY AND RECREATION COMMITTEE

DATE OF MEETING: 20 September, 2022

AUTHOR(S): Paula Eskett – District Libraries Manager

SUBJECT: Library update to 8 September, 2022220908155984

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report provides an update on key activities, including Te Wiki o Te reo Māori celebrations and Waimakariri Libraries involvement in the Word Christchurch Festival, from August 5th – September 8th, 2022.

2. RECOMMENDATION

THAT the Community & Recreation Committee:

- (a) **Receives** Report No. 220908155984.
- (b) **Notes** the customer service improvements, Te Wiki o Te reo Māori, events including Word Christchurch Festival that have contributed positively to community outcomes by Waimakariri Libraries from August 5th – September 8th, 2022.
- (c) **Circulates** the report to the Boards for their information.

3. BACKGROUND

- 3.1 The Waimakariri Libraries aim to promote reading, literacy, and learning; support a stronger, healthier and more resilient community; promote a culture of exploration and creativity; contribute to the economic wellbeing of individuals and the community, and deliver excellence in public service.

See the: Waimakariri Libraries' Strategic Framework 2018-2020 for details (TRIM: 180314027362 and 180924110635).

4. ISSUES AND OPTIONS**4.1. Te Wiki o Te Reo Māori**

Māori Language Week was celebrated across all Waimakariri Libraries with events of significant community impact from 12 to 18 September. These included the launch of a new collection, a bilingual StoryWalk® in collaboration with the Greenspace Team, and activities to encourage members of the community as well as Waimakairi District Council staff to explore, learn, and engage with te reo Māori.

4.1.1. Background

Māori Language Week celebrates the presentation of the Māori Language Petition to parliament on 14 September 1972, and has been celebrated nationally every year since 1975.

The following whakataukī (proverb) expresses the significance of language:

Tōku reo, tōku ohooho, tōku reo, tōku māpihi maurea, tōku reo, tōku whakakai marihi!

Language is the key to understanding, or more literally: My language is my precious gift, my object of my affection, and my prized ornament (translations sourced from the [National Library of New Zealand](#) and [Te Aka](#))

The driving force behind these celebrations was the goal of meeting the following Community Outcomes: to give effect to Te Tiriti o Waitangi; to celebrate and develop the community's arts, cultures, and heritage; to offer people wide ranging opportunities for learning and being informed; and to building a strong sense of community within our district.

As a means to achieve these outcomes, the team worked to create a celebration that promoted Waimakariri Libraries' te reo Māori learning resources and fostered understanding that our district's libraries are places where anyone is welcome to kōrero (speak) and ako (learn) te reo Māori

4.1.2. Launch of the Ako Collection

To facilitate easy access to learning resources, the Libraries Team timed the launch of a special new collection with Te Wiki o Te Reo Māori: the Ako Collection.

In te reo Māori the verb ako means to learn, study, instruct, teach, or advise.

This new collection brings together language learning materials and bilingual pukapuka (books) for all ages. The flagship component of the collection is our new language learning packs, designed for either adults or whānau to explore learning te reo Māori.

These packs are loanable at all libraries and feature books, games, and resources and are designed to be fun and informative. Ten whānau and ten adult packs were created for the launch.



4.1.3. Bilingual StoryWalk® launch

In partnership with Greenspace, Libraries invited whānau to celebrate the launch of a bilingual StoryWalk® in Te Korotuaheka (The Honda Forest), Kaiapoi, on Saturday 17 September.

The story on display is There's a Tui in my Teapot, *He Tūi kei rō Tipata*, by Dawn McMillan and illustrated by Nikki Slade Robinson. Each panel features text in English and te reo Māori.

The community (hapori) were able to enjoy a free sausage sizzle and contribute to planting in the reserve on the day.

4.1.4. Other celebrations across libraries

Throughout the week staff were encouraged to greet library visitors and those phoning libraries using “Kia ora”, or any greeting in te reo Māori that they felt comfortable using.

Whakataukī were written on the windows of library branches to inspire the community, and visitors to the all libraries were encouraged to give the Kupu o te Rā (Word of the Day) a go.

A crossword activity led participants around the library to hunt for the kupu to complete their te reo crossword and learn some new words.

Preschool sessions celebrated te reo Māori through story and song throughout the week, and some included special guests from the Community Team keen to share their love of the language.

For the nationwide Māori Language Moment at midday on Wednesday 14 September, Libraries staff led a fun haukori reorua (bilingual aerobics) session for council staff in Victoria Park. The Māori Language Moment.

4.2. Word Christchurch Festival – Celebrating Culture and Sister Cities



Five New Zealand poets joined forces with five Chinese musicians from the New Zealand Hubei Economic Trade Cultural Association, Rangiora library after closing on Friday 2 September, in celebration of the sister city relationship between Waimakariri and Enshi, China,

The evening also celebrated 50 years of diplomatic relations between China and New Zealand,

The event was fully booked a week before, largely due to the big name draw cards of well-known New Zealand poets including; Ben Brown, Erik Kennedy, Annabel Wilson and Ciaran Fox who also MC'ed the event with humour, style and grace.



Waimakariri Libraries' own Jason Clements, known as Doc Drumheller, read from his newly launched haiku collection *Drinking with Li Bai* while it was simultaneously translated into Chinese,

Close to 100 people enjoyed a vibrant evening of poetry, music, calligraphy and dance, complete with harp playing, tea ceremonies a beautiful waiata from Waimakariri Waiata Group and Mayor Gordon and MP Doocey delivering poetry readings too.



Waimakariri Libraries were gifted a generous donation of 30 books by Consul General of the People's Republic of China in Christchurch, Madame He Ying.

4.3. Waimakariri Libraries Book sale

Ruataniwha Kaiapoi Library hosted Waimakariri Libraries second annual book sale over the first weekend in September. The book sale aimed to provide the community with an opportunity to purchase items withdrawn from the libraries' physical collections, seeking a small return on these end-of-life items, and to enable storage space in Woodend to be cleared for further use by the Greenspace Team.

Managing the lifecycle of the physical collections in all libraries requires disposal of items that no longer fit within our collection guidelines and available space. These might be in poor condition, outdated or obsolete, or simply evidenced not to be of interest to our community. Skilled and experienced staff carry out assessment of all items before they are withdrawn.



This year's book sale was open to the public from Friday 2 September to Sunday 4 September. A preview night, with an entry fee of \$10, was trialed on the evening of Thursday 1 September coinciding with Ruataniwha Kaiapoi Library's late night opening hours. The entry fee was primarily designed to attract second-hand booksellers and dealers. Free entry to this evening was offered to our team of library volunteers as a thank you.

This evening was by far the most successful period of the book sale in terms of items sold, accounting for close to half the sale's total takings of just more than \$2,500.

Attendance numbers for the remainder of the book sale period were lower than anticipated from last year's sale, and we received some comments that indicated people thought they needed to pay to access the book sale's entire period, rather than only the Thursday evening.

Unsold items were donated to local schools and charities, including Kaiapoi and Rangiora High Schools, the SPCA, Rotary, and Salvation Army.

4.4. Public Libraries New Zealand - National Forum

Public Libraries New Zealand (PLNZ) is a professional membership association focused on supporting New Zealand's public library managers.

The 2022 annual national forum themed *Libraries in Transition, Innovations & Insights* was held at Tūranga August 17th & 18th, 2022 with most city and district councils represented. Waimakariri Libraries Leadership team (LLT) were also in attendance. The forum's two day agenda was creative and at times bold and provocative.

The standout presentation from the two day hui was:

4.4.1. Tina Porou, founder of [Poipoia Ltd](#) opened the forum with the Te hīkoi tahi | Waking Together. Poipoia provide a wide range of resource management services including cultural impact assessments, local and central government planning support and advocacy and can enable the integration of kaitiakitanga into organisations.

Describing public libraries as "the Switzerland's of your towns" Tina posed six patai (questions) to the audience for discussions at our tables

- *How are you being an exemplary Te Tiriti partner?*
- *How is the Council that you operate through being an exemplary Te Tiriti partner?*
- *How is mātauranga advanced through your whare pukapuka (library)?*
- *Do you have a Te Tiriti o Waitangi framework that guides your library?*
- *Do you have a specific pathway to get more Māori staff?*
- *Do you know who the iwi and hapū are in your district, and how do you engage?*

4.4.2. Takeaways from the round table discussions were insightful and supportive with some key conclusions including;

- *There's a difference between having books and mātauranga.*
- *Libraries are the gateway to being an exemplary Te Tiriti partner.*
- *The marginalised are being asked to help the marginalisers to reduce the marginalisation.*
- *Libraries were a tool for colonisation, now we can provide the messages of the nation written by Māori not about Māori.*

4.4.3. Delegates had a presentation from Kate Mcnaught, General Manager Sector Projects at Taituarā. Kate has been leading a two year NZLPP funded project between Taituarā and PLNZ, working together to drive a coordinated approach to national data collection and linking data to well-being outcomes to demonstrate the vital role that public libraries have in supporting and promoting community well-being.

The work draws on data intelligence in the Taituarā Community Well-being Service data warehouse, and within PLNZ's LibPAS data from 300+ libraries nationwide. As part of the joint programme of work, a TeamSite was established - *Public Libraries CoCre8 Well-being* to share information and profile case studies that showcase public library services and their councils' commitment to community well-being now and in the future.

Early data is already showing the significant impact made by NZLPP funding to increase levels of service in Public Libraries across Aotearoa.

- 88% increase in libraries support of community digital inclusion
- 76% more support for community digital literacy upskilling
- 64% more library based events
- 33% increase in library based te reo programmes
- 40% increase in multi-agency partnerships.

4.4.4. Waimakariri Libraries LLT felt proud listening to the data, knowing that our team's commitment and contributions had contributed to this data.

At the same time, the PLNZ forum was a timely reminder that we cannot afford to sit in the knowledge of what we have done being enough.

It is frequently said that "times are a-changing, and libraries need to change to stay relevant".

The recent growth in the number of new and planned library builds within the Aotearoa, and in particular locally in; Blenheim, Picton, Rolleston, Hornby Ashburton and Motueka demonstrates the vital place *space* plays in the delivery of library services and community opportunities.

Placemaking is a key role for libraries whether they work in small neighbourhood libraries or large central libraries, rural libraries or suburban libraries, all are intentionally developing their spaces as vital civic places.

The ongoing challenges presented by the current inadequate space provision at Rangiora Library were highlighted when listening to what colleagues in other NZ districts are achieving for their communities.

4.4.5. The PLNZ forum shared highlights from the August World Library and Information Congress held this year in Dublin.

This year's [Library of the Year award](#) went to Missoula Public Library in Montana, USA, with population just under 75,000.

The newly built library boasts everything from camera equipment and production studios to genealogical research facilities, family workshops and, of course, loads of books. Missoula Public Library offers its citizens a unique place to meet for play, learning and experimentation. The building stands out for its beautiful architecture that pays homage to the surrounding landscape, while functioning as a library with a wealth of offers and possibilities that also serves as a meeting place for the local community – IFLA judging panel.

It is a remarkable achievement for a library servicing a population of 75,000 to win this prestigious global award, and bought home the increasingly valuable role of the public library serving and supporting smaller rural communities.

Waimakariri Libraries have a flagship building in the Ruataniwha Kaiapoi Civic Centre which facilitates the local community meeting, connecting, learning, working and reading, with plans in place to build on these services and continually increasing community connections.

The challenges faced at Rangiora Library by delays to the planned extension inhibit the ability to provide relevant services for an increasingly diverse community, and underserved youth population, when compared with similar sized district library services across Aotearoa.

A small project to enhance the space available at Rangiora Library is underway and will be reported on in the next Community & Recreation Committee report. While this will refresh the look of the library in conjunction with new library shelving, it will not address the impact the lack of space has on Rangiora Library delivering services, providing space for community lead learning and achieving what is possible to inspire our hapori.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.5. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by the recommendations in this report, however it will be of interest that this report identifies significant mahi by the Waimakariri Libraries Team to normalise te reo Māori and promote language learning resources.

5.1 Groups and Organisations

There are groups and organisations are likely to have an interest in the content and library activities described in this report.

5.2 Wider Community

The wider community is likely to have an interest in the content and library activities described in this report.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are not financial implications of the decisions sought by this report.

Library			
Summary Report July 2022			
	<i>Actual</i>	<i>Budget</i>	
Revenue			
Revenue	8,722	9,046	⇒
Rates	346,848	354,400	⇒
	355,569	363,446	
Operating Expenses			
Maintenance	152,541	197,266	↑
Overheads	28,442	51,053	↑
Internal Interest	83,564	82,422	⇒
Depreciation	1,136	1,000	↓
	61,921	61,921	
	327,604	393,662	↑
Surplus/ (Deficit)	27,965	(30,216)	↑

This budget is included in the Annual Plan/Long Term Plan.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4 Authorising Delegations