

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 19 JULY 2022 COMMENCING AT 3.30PM

PRESENT

Councillor R Brine (Chairperson), Councillors S Stewart, J Ward and P Williams

IN ATTENDANCE

Councillors P Redmond, W Doody
J Millward (Acting Chief Executive), G Cleary (remotely via Zoom), J McBride (Roading and Transport Manager), C Roxburgh (Water Asset Manager), K LaValley (Project Delivery Manager), C Fahey (Water Operations Team Leader), E Klopper (Flood Team Leader), D Lewis (Land Drainage Engineer), G Bennett (Stormwater Engineer) and A Smith (Governance Coordinator)

1 APOLOGIES

Moved Councillor Williams

Seconded Councillor Ward

THAT apologies for absence be received and sustained from Councillor Blackie and Mayor Gordon.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interested noted.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 21 June 2022

Moved Councillor Williams

Seconded Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of a meeting of the Utilities and Roading Committee held on 21 June 2022, as a true and accurate record.

CARRIED

3.2 Matters arising

There were no matters arising.

4 DEPUTATION/PRESENTATIONS

There were no deputations or presentations.

5 REPORTS

5.1 Proposed Roothing Capital Works Programme for 2022/23 – Joanne McBride (Roothing and Transport Manager)

J McBride presented this report seeking the committees approval of the Roothing Capital Works Programme for the 2022/23 year, and the indicative three year programme for the following years. This was mostly for assets that require renewal and includes new footpaths, road safety programme, and public transport infrastructure. Feedback had been sought from the community boards and this had been included in the report. The road safety programme also includes active warning signs outside Sefton School.

Councillor Williams asked if the Capital Works programme could come back to the Community Boards (specifically Rangiora), to allow the Board members to have some input into the prioritisation of projects. J McBride responded that a number of the programme projects are condition driven and need to meet Waka Kotahi funding criteria, but the Community Boards could be given the opportunity to look at the minor works programme. J McBride agreed that time could be given to include discussion with the Board for future capital works programmes.

Councillor Doody referred to the intersection improvements and asked if there had been consideration given to upgrading the Tram Road/Oxford Road intersection, to realign it from its current curved approach. J McBride noted that this had been identified as needing improvements, as a separate project within the Long Term Plan. J McBride agreed to provide the proposed dates in the LTP that this work would be undertaken. Councillor Doody also asked if the School Warning Signs were going to be available for all schools. J McBride advised that as part of the new Setting of Speed Limits Rule, there was to be a speed management plan developed for the area that the authority controls and this was to include information on how it planned to meet the targets for Road to Zero, for school safety and to reduce speeds outside schools. Over coming months staff would be assessing all schools in the district, and what needed to be done to meet the Road to Zero targets. There would be further discussion with Council on this and also with Waka Kotahi on how this would be funded.

Moved Councillor Williams Seconded Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 220705114266.
- (b) **Approves** the attached 2022/23 Roothing Capital Works Programme (TRIM No. 220705114267).
- (c) **Authorises** the Roothing Manager to make minor changes to this programme as a result of consultation or technical issues that may arise during the detailed planning phase, provided the approved budgets and levels of service are met, and the changes are reported to the Utilities & Roothing Committee.
- (d) **Endorses** the indicative Roothing Programme for the three years following 2022/23.
- (e) **Circulates** this report to the Community Boards for information.

CARRIED

Councillor Williams reiterated his earlier comment for community board members to have more input into prioritising of rooothing projects in their areas.

Councillor Doody offered congratulations on the report, which showed a good balance of projects across the district.

5.2 Ocean Outfall Benthic Survey – Caroline Fahey (Water Operations Team Leader) and Kalley Simpson (3 Waters Manager)

C Fahey presented this report which informed the committee of results of the benthic survey undertaken on the Ocean Outfall by NIWA in May 2022. The report showed that there were no significant issues raised by the survey and the Council has met all the requirements of the consent.

Councillor Williams noted that it was pleasing that all the consent requirements had been met, but asked if the Council was working towards providing a better level of service which may be a requirement at the time of renewal of the consent. G Cleary acknowledged Councillor Williams question and also referred to previous investigations that had been undertaken some years ago by the Council, following complaints about sea foam. There were extensive investigations carried out to determine if there was any link between the sea foam and the ocean outfall discharge. Another part of the consent that requires work by the Council was cultural monitoring and staff were endeavouring to get this underway at the moment and would be working with Te Ngai Tuahuriri to establish this. With the new Water Regulator, the Council will also need to be giving effect to Taumata Arowai.

Councillor Williams would also like to be informed at a future briefing the cost of any future upgrades required for the Ocean Outfall to maintain compliance with the consent.

Councillor Stewart asked if there was any clam dredging undertaken in Pegasus Bay and had there been any consultation with this industry. G Cleary said there ocean outfall was not having any adverse effect on commercial fishing operations in the area. It was agreed that it would be of benefit for the Council to engage with those in the fishing industry and be pro-active. Councillor Stewart saw benefit in this report being circulating wide in the community.

Moved Councillor Williams

Seconded Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Receives** report No. 220707115265.
- (b) **Notes** that the survey of physical, chemical, and bacteriological parameters of surface waters, sediment physicochemical properties and seabed fauna assemblages undertaken by NIWA in May 2022 found no significant effects from the Ocean Outfall, based on sampling and analysis undertaken.
- (c) **Notes** that no significant effects attributable to discharge from the Ocean Outfall were evident from the analysis of the spatial and temporal distribution of benthic biota living in and around the seabed when comparing the results of this survey with previous post-construction surveys.
- (d) **Notes** that this report will be submitted to Environment Canterbury and circulated to the Community Boards, Mahi Tahī Committee and the Waimakariri Water Zone Committee as part of the Ocean Outfall Annual Compliance Report 2021/22.

CARRIED

Councillors Williams and Ward both commented that it was pleasing to know that the ocean outfall was operating within the consent conditions and there were no adverse effects on the environment.

Councillor Stewart suggested that there should be a media release go out to all media advising what this survey reveals. Over recent years, a significant amount of money was spent investigating various criticisms of the outfall, and the samples have shown that this is quite contrary to the criticisms and it is important for this information be circulated to the community. With the surveys that have been undertaken, there was 15 years of sampling showing no deterioration in the water quality or the sediments in Pegasus Bay over that time.

5.3 Wastewater Treatment Plant Compliance Reporting – Caroline Fahey (Water Operations Team Leader) and Kalley Simpson (3 Waters Manager)

C Fahey presented this report which informed the Utilities and Roading committee of recent compliance monitoring reports received from Environment Canterbury for the Council wastewater treatment plants and to set out the proposed approach to respond to the non-compliances received.

Of 13 compliance monitoring reports recently received from Environment Canterbury for various consents held for the Woodend, Rangiora, Oxford, Waikuku Beach and Kaiapoi wastewater treatment plants, six of these reports were graded as non-compliant with further action required. These non-compliances were grouped into three classifications, being Administrative non-compliance (four conditions), Technical non-compliances (four conditions) and process non-compliance. This was due to the Oxford Wastewater Treatment Plant irrigator being damaged in the 2021 wind event and staff were in the process of replacing this.

Councillor Williams expressed concern regarding the Oxford Wastewater Treatment Plant irrigator and the time it had taken to hire a temporary irrigator to rectify the situation. C Fahey responded that the order for the replacement irrigation unit had been impacted by supply chain issues and the non-compliant order was put in prior to the temporary irrigation unit being in place.

Councillor Stewart queried two of the comments in the compliance report from Environment Canterbury – one regarding properties adjacent to the Rangiora Wastewater Treatment Plant, which G Cleary provided a response to.

The second point raised by Councillor Stewart regarding comments in the Ecan compliance report referred to the Oxford Wastewater Treatment Plant, the population in Oxford and future growth. The scheme was designed for a population level which was already exceeded and it was also now accepting trade waste, which the scheme was not initially designed for. The volume of effluent was exceeded when stormwater gets into it and Councillor Stewart also queried how much growth could this plant accommodate when it is already potentially at peak. G Cleary noted that there had been significant funds spent on upgrading the Oxford WWTP and there was still some funding in the Long Term Plan in outer years. There were limitations on this plant and it was an issue to find a long term solution for Oxford. G Cleary advised there would be a briefing scheduled in the near future with the Councillors, to discuss getting this work included in the work programme.

Councillor Doody noted that funding had previously been set aside for investigating where the stormwater was leaking into the wastewater. Though acknowledging there were issues with staff resourcing, she stressed the importance of this investigative work being undertaken. Councillor Doody also expressed concern at the continued cost of this scheme.

THAT the Utilities and Roothing Committee:

- (a) **Receives** report No. 220707115263.
- (b) **Notes** that based on the current compliance grading we expect to achieve 96.2% compliance with our wastewater consents conditions for the 2021/22 financial year.
- (c) **Notes** that of the 13 compliance monitoring reports recently received from Environment Canterbury for various consents held for the Woodend, Rangiora, Oxford, Waikuku Beach and Kaiapoi wastewater treatment plants, six of these reports were graded as non-compliant with further action required against 9 consent conditions.
- (d) **Notes** that Council staff have formally responded to Environment Canterbury requesting that they regrade the administrative and technical non-compliances, and also to provide an update on measures we are implementing to address the process non-compliances.
- (e) **Circulates** this report to the Community Boards, Mahi Tahī Committee and the Waimakariri Water Zone Committee for their information.

CARRIED

Councillor Williams noted that even though Waimakariri was well placed in comparison with other Councils throughout New Zealand with regard to compliance, he suggested that the Council should be aiming for at least 100% compliance with the consent requirements

Councillor Stewart expressed disappointment that the Council was not stringently carrying out the requirements of the consents, though did acknowledge that some of the breaches were technical and still being negotiated. The Council needed to be proactive with these matters rather than responding to ECan report. Councillor Stewart's main concern was with the Oxford treatment plant and also welcomed the variation in the consents so that what the Council was required to do, was what it was actually doing.

Councillor Ward acknowledged that the staff are working on improvements to processes to ensure that there is 100% compliance.

5.4 May 2021, December 2021 & February 2022 Flood Events – Service Requests Update – Emile Klopper (Flood Team Leader), Caroline Fahey (Water Operations Team Leader) and Kalley Simpson (3 Waters Manager)

This report provided an update to the committee on the status of the drainage service requests received related to the significant rainfall events that occurred in May 2021, December 2021 and February 2022. The report focused on the 61 areas identified for further assessment and progress made on staff investigation since the June meeting of the Utilities and Roothing committee. C Fahey spoke to the report advising that of the 61 focus areas, all of these had been allocated and commenced, 17 had been completed or as now considered as Business as Usual. Staff were progressing through the investigations on the remaining 41 focus areas..

Councillor Williams noted that there had been concerns raised by some members of the Drainage Advisory Groups and asked when a meeting could be arranged to provide an update to the Group members. D Lewis advised this was planned for September, at the next combined meeting of all the Rural Drainage Advisory Groups, with a date still to be confirmed.

THAT the Utilities and Roading Committee:

- (a) **Receives** report No. 220609098129.
- (b) **Notes** that 598 drainage service requests were received related to the significant rainfall events in May 2021, December 2021 and February 2022, which have all been responded to although approximately 138 requests require further maintenance or investigation work.
- (c) **Notes** that there are currently 61 drainage assessments identified and this is likely to increase as the service requests are worked through. Progress made since the previous Utilities & Roading Committee meeting is set out in Section 4 and is supported by the weekly update memos.
- (d) **Notes** that 17 of these investigations are either complete, and the issue resolved, or incorporated into the Business as Usual (BAU) work, and is being tracked as part of a maintenance or capital works programme.
- (e) **Notes** that background information in regards to the recent flooding event can be viewed in report No. 220310034384 entitled: "*February 2022 Flood Event - Update on Service Requests*".
- (f) **Notes** that a webpage has been set up on the Council's website to provide updates on the status of drainage works underway and targeted information will be sent out to the Waikuku Beach and Kaiapoi communities.

URL: <https://www.waimakariri.govt.nz/services/water-services/stormwater/drainage-works>

- (g) **Notes** that additional budgets for the Swindells Road Drainage Upgrade and Broadway Ave Drainage Upgrade projects in Waikuku Beach and High Street Drainage Upgrade project in Oxford have been approved for inclusion in the 2022/23 Annual Plan.
- (h) **Circulates** this report to the Council and community boards for information.

CARRIED

6 PORTFOLIO UPDATES

6.1 Roading – Councillor Paul Williams

Councillor Williams noted there had been significant concerns raised by the public on the condition of some gravel roads, especially with the further recent heavy rainfall. It was suggested that the Council contractors may be letting the Council down and any requests for pot holes to be fixed are not being undertaken. Councillor Williams does not believe that the contractors are progressing these requests, which then become much bigger jobs.

6.2 Drainage and Stockwater – Councillor Sandra Stewart

Councillor Stewart advised that the Stockwater Race Bylaw information booklet has now gone out to Waimakariri Irrigation for their comments, and will come back to the panel. Once reviewed, this will go out to 1670 properties, which all have drains on their properties.

Councillor Stewart commented that land drainage is under stress. There were long standing issues that the Rural Drainage Advisory Groups bring up that

were sometimes not acted on. Councillor Stewart would like to see these issues addressed and suggested that these would need some change to levels of service and rating.

6.3 Utilities (Water Supplies and Sewer) – Councillor Paul Williams

There had been some spraying undertaken at the Oxford Wastewater Treatment Plant, which should ease the issues. The short term rented centre pivot irrigation system is currently in transit from overseas and hoping to arrive in August.

There were no new or major issues with the Council's wastewater system during the recent heavy rainfall event and there are a number of minor issues being worked through.

Three Waters staff were kept busy by the recent flood event in Oxford. The wind event last night caused some power outages in the Oxford area, making it difficult for repairs to be carried out in the field due to safety issues. With no power, a temporary generator had been deployed to refill the reservoirs in Oxford No. 1 water supply.

6.4 Solid Waste– Councillor Robbie Brine

Councillor Brine advised that the wind caused safety issues for kerbside collection in Oxford yesterday and this would need to be covered by a catch up collection.

A Member of the public was injured at the Southbrook RRP yesterday, which was understood to be wind related and both Council staff and Waste Management were undertaking investigations as to why this happened. Councillor Brine was not aware of the exact injuries that were caused.

6.5 Transport – Mayor Dan Gordon

Mayor Gordon was not present.

7 QUESTIONS UNDER STANDING ORDERS

There were no questions.

8 URGENT GENERAL BUSINESS

There was no urgent general business.

9 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Brine Seconded Councillor Williams

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
9.1	Report of C Roxburgh (Water Asset Manager) and H Proffit (Water Safety and Compliance Specialist)	Submission of Water Safety	Good reason to withhold exists under Section 7	Section 48(1)(a)
9.2	Report from Management Team meeting	Report for information	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
9.1 and 9.2	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

Resolution to Resume in Open Meeting

Moved Councillor Brine Seconded Councillor Ward

THAT for Item 9.1, recommendations (a) to (i) be made public, and recommendation (j), the report, complete attachments and discussion to remain public excluded. For Item 9.2 the recommendation be made public and the report remain public excluded.

CARRIED

The public excluded portion of the meeting commenced at 4.27pm and concluded at 4.39pm.

OPEN MEETING

9.1 Submission of Water Safety Plans for Cust, Garrymere and Ohoka, and Residual Disinfection Application for Cust – Colin Roxburgh (Water Asset Manager) and Hayley Proffit (Water Safety and Compliance Specialist).

Moved Councillor Ward

Seconded Councillor Williams

THAT the Utilities and Roothing Committee

- (a) **Receives** Report No. 220701112062.
- (b) **Approves** the Garrymere Drinking Water Safety Plan for submission to Taumata Arowai.
- (c) **Approves** the Cust Drinking Water Safety Plan for submission to Taumata Arowai.
- (d) **Approves** the Ohoka Drinking Water Safety Plan for submission to Taumata Arowai.
- (e) **Approves** the Cust Residual Disinfection Exemption Application for submission to Taumata Arowai.
- (f) **Authorises** that the General Manager Utilities and Roothing to approve any minor amendments to the documentation covered by this report, following final internal staff review and/or, review by Taumata Arowai, but notes that if significant changes to the plan are required (new risks identified, or significant new improvement projects required to be proposed that cannot be delivered within existing budgets), then staff will report back to the Utilities and Roothing Committee for further approval.
- (g) **Notes** that a communication and engagement plan is being developed to make the community aware of the potential chlorination of our public water supplies.
- (h) **Notes** that a public summary of our DWSPs will be prepared and made available on the Council's website.
- (i) **Notes** that Council staff are currently seeking input from Mahaanui Kurataiao Limited on how Te Mana o te Wai is given effect to within our Source Water Risk Management Plans (SWRMPs) and DWSPs.

CARRIED

REPORT FOR INFORMATION

9.2 Contract 22/14 Williams Street Upgrade Tender Evaluation and Contract Award Report – Report to Management Team Meeting 20 June 2022 – to be circulated to Utilities and Roothing Committee.

Moved Councillor Ward

Seconded Councillor Brine

THAT the Utilities and Roothing Committee

- (a) **Receives** the information in Item 9.2.

CARRIED

NEXT MEETING

The next meeting of the Utilities and Roothing Committee is scheduled for 4pm, on Tuesday 23 August 2022.

There being no further business, the meeting concluded at 4.40pm.

CONFIRMED



Chairperson
Councillor Robbie Brine

23 August 2022
Date

BRIEFING

Following the meeting, a briefing was held to provide an update on the following matters:

- *Woodend-Pegasus Water Supply Source Water Quality – Colin Roxburgh (Water Asset Manager) and Gerard Cleary (General Manager Utilities and Roothing, CPEng, CMEngNZ)*
- *Flooding Debrief – Don Young (Senior Engineering Advisor)*