

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE WEST EYRETON HALL, 2 EARLYS ROAD, WEST EYRETON, ON THURSDAY, 7 NOVEMBER 2024, AT 7PM.

PRESENT

T Robson (Acting Chairperson), M Brown, R Harpur (arrived 6:59pm), P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roding), K Simpson (3 Waters Manager), J Recker (Stormwater and Waterways Manager), C Roxburgh (Project Delivery Manager), K Howat (Parks and Facilities Team Leader), S Binder (Senior Transportation Engineer), S Murphy (Senior Civil Engineer), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were eight members of the public present.

1. APOLOGIES

Moved: P Merrifield

Seconded: M Brown

THAT apologies for absence be received and sustained from T Fulton, N Mealings and S Barkle.

CARRIED

2. PUBLIC FORUM

2.1. Jonathan Stagg

J Stagg noted that while serving as a relieved New Zealand Police Officer in Oxford for the last eight months, it came to his attention that Oxford did not have a night patrol or a community watch. He, therefore, wishes to host a public meeting to try and recruit volunteers. At that meeting, he also wished to discuss crime prevention with the community and the possibility of additional CCTV cameras. J Stagg commented that many Oxford residents had raised concerns about the speeds on Main Street. He accessed some data, and in the 2021/22 financial year, New Zealand Police issued 25 speeding tickets on Main Street, in the zone from High Street through to the end of the West Hotel; in the 2022/23 financial year, 88 tickets were issued, and in the 2023/24 financial year 72 tickets. He noted that these were not considered high ticket numbers in the scheme of things.

M Brown asked how many volunteers they needed for the night patrol to make it viable. J Stagg thought they would need around 15 to 20 volunteers, so people did not have to be on duty too many weeks in a row.

M Brown further questioned if the night patrol or a community watch would be using private vehicles and, down the track, have its own community vehicle. J Stagg noted that based on their investigation, it would be simpler to use private vehicles and provide a fuel voucher for the night.

T Robson enquired where J Stagg believed additional CCTV cameras should be a priority. J Stagg recommended that CCTV cameras be installed at the Tram and Bennetts Roads corner, the gas station end of Main Street, at the corner of Harewood Road and High Street and along Bay Road. That would cover all the exits from Oxford which gave the New Zealand Police the ability to track suspects if something happened in Oxford.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of the Oxford-Ohoka Community Board meeting – 2 October 2024**

Moved: M Brown

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 2 October, as a true and accurate record.

CARRIED

4.2. **Matters Arising (From Minutes)**

There were no matters arising.

4.3. **Notes of the Oxford-Ohoka Community Board Workshop – 2 October 2024**

Moved: M Wilson

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 2 October 2024.

CARRIED

5. **DEPUTATIONS AND PRESENTATIONS**

5.1. **Environment Canterbury – Environment Canterbury Councillor Claire McKay**

Councillor C McKay advised that Environment Canterbury's (ECan) Regional Public Transport Plan was currently out for public consultation. ECan had been advised that there was interest in public transport to and from Oxford. However, it was not sure whether there was a real need. She noted that the Central Government's National Land Transport Programme did not include funding for public transport. Councillor McKay noted that ECan was currently reviewing its 2025/26 Annual Plan; they were reallocating some year-two funding to facilitate a business case about rural public transport, which may include some changes for the Selwyn and Waimakariri Districts. However, ECan was looking at pushing these proposed changes out to year three because it did not have the funding to implement them.

Councillor McKay reported that the Central Government had recently changed the legislation pertaining to the Canterbury Regional Policy Statement. Freshwater Plans and activities relating to freshwater were not allowed to be notified until the end of December 2025 or until such time as the Central Government had a new policy statement.

T Robson noted that a number of years ago, the Waimakariri Youth Council approached ECan about a bus service to Oxford; however, it never materialised. He thought it may be an initiative that the Oxford Community Trust and Waimakariri Youth Council could undertake together.

P Merrifield noted that it was a concern that ECan was providing a bus service from Lyttleton Harbour to Christchurch City Centre for the cruise ship passengers, who were not ratepayers and therefore did not subsidise public transport. Councillor McKay advised that public transport was available to all, regardless of where they came from.

T Robson questioned the proposed ban on the transport of bicycles on buses. Councillor McKay noted that from 8 November 2024, bicycles on buses' front-mounted bike racks

were restricted until further notice. This was due to safety concerns from the New Zealand Transport Agency, which determined that the way some bike racks were fitted partially obscured the buses' headlights.

In response to a question from M Wilson, Councillor McKay commented that the previous bus service from Oxford to Christchurch City was privately operated and run by Christchurch City Council.

5.2. **Water Issues – Marnie Prickett**

M Prickett explained that she was a Public Health Research Fellow at Otago University. She had a background in freshwater ecology and horticultural science. She now focused particularly on drinking water issues such as source water protection. M Prickett observed that the Havelock North enquiry covered all drinking water systems across New Zealand, how drinking water was supplied, and the agencies involved. The report emphasised international best practices, which stated that multiple barriers were needed to protect freshwater. The report found that the protection of source water was the most important barrier. There were several agencies responsible for source water protection; however, the largest responsibility lay with Regional Councils, as they were the only entities which regulated polluting activities and protected that source water from contamination.

M Prickett noted that the second barrier was the adequate treatment of water supplies by councils and individual households. It was unfortunate that although councils do not protect water sources, they were responsible for the financial cost and the health risks associated with unsafe water.

M Prickett advised that the existing nitrate levels standard was 11.3mg, and the drinking water standards were only for human health protection. She was concerned that councils saw this as a ceiling that they could not go above. In terms of Plan Change 7, the Council had a maximum of half the allowable value at 5.65mg/l. However, the latest sample from Oxford Rural 1 was at 5.17mg/l which was close to the maximum allowable. She was, therefore, concerned about whether ECan was doing enough to protect the Waimakariri District's source water.

G Cleary questioned if there were any other Water Quality Parameters that may be of interest. M Prickett noted that the E. coli groundwater survey indicated that there may also be some microbiological contamination at Oxford Rural 1.

M Brown enquired what the current planning was if the nitrate levels continued to rise in the Oxford Water Supply. G Cleary explained that when testing, the Council did receive variable results, though it was normally not that high. Once it reached 50%, the Council would increase its monitoring, but available options included treatment or potentially investigating other sources, both of which would be expensive.

M Wilson noted that if changes were made at the water source, it would take time for nitrate levels to improve because of the lag. M Prickett noted that lag times were quite variable even within a small area.

6. **ADJOURNED BUSINESS**

6.1. **Discretionary Grant Application from the Lees Valley Householders**

K Rabe spoke to the report, noting that the Board previously requested clarity on several issues regarding the application received from the Lees Valley Householders (the Group) for funding to purchase two defibrillators. The Group's reply to the Board's questions had been included in the Agenda. The Group indicated that they were able to secure one defibrillator, however, they wished to install defibrillators on each end of the valley, so they were keen to secure funding.

M Brown questioned if applicants had a time limit for spending Discretionary Grant funding. K Rabe noted that if funds were not spent within six months be required to return the funding must be returned to the Board. However, the Board may agree to an alternate arrangement.

R Harpur asked if the Group had any other available funding. K Rabe commented that the Group seemed to have sufficient funds, though, there was no indication what the funds were earmarked for. She had suggested to the Group that they could approach St John Ambulance, Department of Conservation, or Fire and Emergency for assistance.

Moved: M Brown

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240809132742.
- (b) **Receives** the information supplied by the Lees Valley House Holders (Trim: 241024185769).
- (c) **Approves** a grant of \$500 to the Lees Valley Householders to purchase defibrillators for a twelve-month period. If funds are not spent on the specific project applied for within 12 months, the recipient will be required to return the funding to the Board.

CARRIED

7. REPORTS

7.1. Approval to install No-stopping Restrictions along the Frontage of No. 464 Mandeville Road, Mandeville – D Mansbridge (Project Engineer) and S Binder (Senior Transportation Engineer)

S Binder took the report as read.

T Robson questioned the reason for not establishing no-stopping restrictions along the whole Mandeville Road frontage. S Binder explained that it was discussed; however, the grocery store had applied for further expansion and there was also the potential of the retail space expanding in the future which would result in the need for more carparking.

Responding to questions from P Merrifield, S Binder noted that the Hire Centre supported the proposal as their preference would be to maximise visibility from their access. The current speed limit along Mandeville Road in this location was 80 kilometres per hour. The Hire Centre would cater for larger vehicles which had slower acceleration speeds so increasing the site distances by reducing parking would be beneficial to allow time for vehicles to enter Mandeville Road safely.

Moved: R Harpur

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 240802128102.

AND

THAT the Oxford-Ohoka Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the installation of no-stopping restrictions on the northern side of Mandeville Road, for a distance of 11m east of the Mandeville Village entry and 8m west of the entry to no. 464 Mandeville Road.
- (c) **Notes** that although the Hire Centre has not yet been constructed, staff will proceed with the installation of the no-stopping lines upon acceptance of this report, in line with discussions with the adjacent landowner.
- (d) **Notes** that there is a resource consent application under review (RC245278) for further development of the Mandeville Village. The recommendations of this report are separate to this application and will have no bearing on its outcome.

CARRIED

7.2. **Storage Container Oxford Art Gallery – K Howat (Parks and Facilities Team Leader)**

K Howat spoke to the report, noting that the Oxford Art Gallery had a storage container in Pearson Park behind the gallery building, it was requesting that the storage container remain in place.

T Robson sought clarity if the Oxford Art Gallery would be painting the container. K Howat explained that the Gallery had agreed to ensure the container blended in with the two existing buildings and would, therefore, paint the visible parts and perhaps paint a mural on it.

Moved: P Merrifield

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 240826143740.
- (b) **Approves** the installation of a 20 Ft container to be used as a temporary storage area for a period of three years maturing 31 October 2028, via a variation to the current lease held onsite by the Arts in Oxford Trust for the land situated at 68 Main Street, pt Lot 3 DP 14094 and lots 1 and 2 DP 14782 pt containing approximately 4047 square metres. On the condition the container was painted to blend with the current building.
- (c) **Notes** that any security measures for the container are the responsibility of the Arts in Oxford Trust, and the Council takes no responsibility for the container or its contents.
- (d) **Notes** that the Arts in Oxford Trust is responsible for insuring items or any content that is placed or stored within the container, and the Council is not obligated to cover the cost of any damage.
- (e) **Notes** that a longer-term storage solution should be considered by the Arts in Oxford Trust prior to the review date of 31 October 2028, noting that containers are relocatable and not a permanent solution for storage.
- (f) **Notes** that the Pearson Park Advisory Group supports the placement of the container at the location.
- (g) **Notes** that the location of the container is contingent on the Arts in Oxford Trust obtaining written permission from the Lessor (Oxford Ohoka Community Board) and

that this report fulfils that obligation.

- (h) **Notes** that the purchase and relocation costs have been met by the Arts in Oxford Trust who hold the Lease for the parcel of land situated at 68 Main Street, pt Lot 3 DP 14094 and lots 1 and 2 DP 14782 pt containing approximately 4047 square meters more less.
- (i) **Notes** that the Arts in Oxford Trust will provide evidence of current insurance to the Council on an annual basis.

CARRIED

7.3. **Application to the Board's Discretionary Grant Fund 2024/25 – K Rabe (Governance Advisor)**

K Rabe took the report as read.

M Brown asked if 24/7 Youth was part of the Oxford Community Families Trust. T Robson confirmed that it was not part of the Oxford Community Trust.

The Board noted that the archery tag was estimated to cost \$2,300; however, the Group only applied for \$750. It was noted that the Group also applied to the Oxford Benevolent and Improvement League, but it was unknown how much funding they would receive. The Board requested additional information on how the Group would be raising the remainder of the required funding.

THAT the Oxford-Ohoka Community Board:

- (a) **Agreed** that the report be laid on the table to enable Oxford 24-7 Youth Work to provide the Board with additional information on how they would be raising the remainder of the required funding.
- (a)

CARRIED

The meeting adjourned from 7:42pm to 8:43pm for workshops on Parking Issues and the Mandeville Resurgence Channel.

8. CORRESPONDENCE

8.1. **Long Term Plan Response**

Moved: M Wilson

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the Long Term Plan Response (Trim 240216022707).

CARRIED

9. CHAIRPERSON'S REPORT

9.1. **Chairperson's Report for October 2024**

Moved: M Brown

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the report from the Oxford-Ohoka Community Board Chairperson (Trim 241029187750).

10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 14 October 2024.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 9 October 2024.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 October 2024.
- 10.4. Council Meeting Schedule from January to October 2025 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.
- 10.5. Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 1 October 2024 – Circulates to all Boards.
- 10.6. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Rangiora-Ashley Community Board 9 October 2024 – Circulates to Woodend-Sefton, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards
- 10.7. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Woodend-Sefton Community Board 14 October 2024 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards
- 10.8. Amendment to Standing Orders – Report to Council Meeting 15 October 2024 – Circulates to all Boards.
- 10.9. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 15 October 2024 – Circulates to all Boards
- 10.10. Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Report to Kaiapoi-Tuahiwi Community Board 21 October 2024 – Circulates to Woodend-Sefton, Rangiora-Ashley and Oxford-Ohoka Community Boards

Public Excluded

- 10.11. West Eyreton UV Treatments Upgrades Additional Budget – Report to Council Meeting 1 October 2024 – Circulates to Oxford-Ohoka and Rangiora-Ashley Community Board
- 10.12. Partial Acquisition of 3 Wards Road, Mandeville – Report to Council Meeting 1 October 2024 – Circulates to Oxford-Ohoka Community Board

Moved: M Brown

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.10.
- (b) **Receives** the separately circulated public excluded information in items 10.11 to 10.12.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE**T Robson**

- Oxford Promotions Action Committee Mix 'n' Mingle was cancelled due to low numbers.
- Oxford Community Trust Annual General Meeting – Ken Terry attended from the New Zealand Police and talked about the work the Trust did in the domestic violence area.
- Pearson Park Advisory Group Meeting – They discussed the storage for the tennis club as well as some upgrade ideas for those paths, tidying up the stage and playground equipment.
- The Lions Big Day Out was on 16 November at the Oxford A&P Grounds.
- Ashley Gorge Advisory Group Meeting – discussed the Gala Day, which was planned for Waitangi Day, and the opening of the track.

P Merrifield

- Attended the Springston Trophy event.
- Oxford Museum helped with the container.
- A local farmer from Two Chain Road beyond South Eyre Road complained about the tidiness of the area.
- Attended the Ashley Gorge Track opening.

M Wilson

- Inclusive Sports Festival – Zak Lappin organised this great event, and it was well attended.
- Waimakariri Health Advisory Group Meeting – Two applications for the Chair role. Pharmacy project so people could drop unused medications in. Need to promote Ka Ora – Telehealth Option. Budgeting Services missed out on funding. However, they would keep going and try to source funding elsewhere. Seeing the impact of the Covid lockdown on 4-5-year-olds regarding behavior, anxiety and toilet training. Work in hospitality industry space due to cluster of suicides.
- Community Service Awards – Inspiring to hear stories of those who were giving to our community. Good to see youth recognized as well.
- North Canterbury Wearable Arts – A fun, family event fundraising for Oxford Area School. Some wonderful creative entries from both students and adults.
- Kaiapoi Fun Day – Ran by YDOT. The turnout was low. It may have been due to a number of other events at the same time.
- Ohoka Residents Meeting – Working on updating their constitution.
- Vape Free New Zealand Workshop – This was an excellent workshop with some concerning statistics and stories. 7,000 vape stores (yet only 6,500 takeaway outlets, 900 pharmacies) in New Zealand. Only two regulators for vaping, tobacco and smoking for all of Canterbury. No support to help teens with addictive behaviors as a result of vaping. New products are coming – heated tobacco products and pouches can stick inside of the mouth. 'Big Tobacco needs Little Addicts'. Have practical ideas to do something about this issue, which the Alcohol and Drug Harm Prevention Steering Group would pick up.

M Brown

- Commented on the Oxford West Domain long-term resident.
- No update on the west Eyreton Railway Sign.

T Robson noted that the sign was at Horton's waiting to be installed.

R Harpur

- Community Service Awards.
- Waimakariri Access Group Meeting.
 - Ease of use of the Waimakariri District Council Website discussed.
 - More space on buses was requested for wheelchairs; currently, only one per bus.
 - Bus route to be circular. This will be discussed with Environment Canterbury.
 - Pegasus deaf not getting emergency preparedness messages.
 - Aspire Shop on Langdon's Road.
- Mandeville Sports Club's new Bar and Bistro opened.

N Mealings

- Property Portfolio Working Group Meeting.
- Ohoka Domain Bird Count set up – Met with R Chambers of Pest Free Waimakariri to set up bird counting stations for biennial surveys to be carried out in October and February each year to assess the health of the ecosystem.

- Council Workshop and Briefing Session.
- Alcohol and Drug Harm Prevention Steering Group Meeting – General discussion about getting new members around the table from stakeholder groups, talked about the group’s purpose being to build practitioner networking opportunities, policy and advocacy. “A Deeper Dive Into Parenting - Vape Free Kids” workshop held on 29 October 2024 at MainPower Stadium and building on the success of the last workshops, another “AOD 101” workshop for social work practitioners would be held on 14 November 2024 in partnership with Odyssey House, this time at Kaiapoi Ruataniwha Library.
- Passive House Site Visit – Invited by a resident and builder to visit their certified “Passive House’ in Waikuku along with the Mayor, K LaValley and Planning Manager. Amazing home, super energy efficient, built with recycled materials, SaveBoard, triple glazing and very little construction waste. Quite inspirational.
- Community Service Awards – Always a wonderful occasion when we get to celebrate the heroes in our community. She had the honor of reading Doug Nichol’s citation.
- Utilities and Roading Committee Meeting – Of interest regarding Flood Progress Report: All 88 investigations from last year’s flood events had now been triaged, scoped and investigated; all 126 maintenance actions were complete; of the 24 immediate works projects, 15 were complete, two were under construction, and seven were in the design phase. The roles for the new Resilience Team were now filled, and the team was in place and would take over the remaining works and implement future works proposed. Great to have this up and running now.
- Council Meeting to adopt Annual Report.
- Mandeville Sports Club Board Meeting.
- Ashley River Cleanup – Took part in Waimakariri Youth Council’s second river cleanup this year. Great turnout of diverse groups. Thankfully, there was not a lot of rubbish about it, which was a nice surprise. However, they still collected just under 300kgs of rubbish due in part to a mattress found dumped in the river, which took three of us, a 4WD, a winch and a trailer to extricate from the water.
- Bird Counts – Carried out her first bird counts at the Ohoka Domain and Whites Road Reserve. Very interesting to quantify and compare the diversity of bird species present in both reserves.
- Social Services Waimakariri Hui – They farewelled their community constable, Don Munro. No replacement had been named as yet. Karanga Mai Young Parents’ College at Kaiapoi High School had seen a welcome trend of more students staying on to year 13. Foodbanks were under extreme pressure even before we came into Christmas, so please support food drives/ Toot For Tucker/ donate if possible. It’s tough out there.
- Ohoka Residents Meeting.
- Community Wellbeing North Canterbury (CWNC) Board Meeting and Annual General Meeting – Board meeting held prior to the Annual General Meeting held. CWNC was on the hunt for new trustees next year as some current board members’ terms ended. If you know of any experienced trustees who would be interested, please get in touch with CWNC to keep this amazing community organisation going strong.
- Waimakariri Youth Council Meeting – Leslie Ottey was a guest speaker talking about the new ‘Repurpose Pals’ venture that repurposes old stuffed toys into weighted toys and gifts them to RLTB teachers for students. Youth Councillors took part in Waimakariri Access Group’s Accessibility Training, which they found very interesting and helpful in understanding those with accessibility issues. Currently reviewing the Council’s Youth Strategy and Action Plan.
- Bird Counts – Undertook a second round of bird counts at Ohoka Domain and Whites Road Reserve, this time with the aid of Cornell University’s ‘Merlin Bird ID’ app, which recognized bird species by sound recordings. She was relieved to see the results were consistent with her previous effort, but this (free)app was very helpful and informative. Check it out! <https://merlin.allaboutbirds.org/>.

- Oxford Area School Senior Prizegiving – Had the honor of attending and giving out awards to senior students at their annual school prizegiving at the Oxford Town Hall. It's always a great night and a privilege to celebrate the students' efforts, and she wishes them all well for the future.
- Mandeville Sports Club Operations Meeting – Monthly meeting with grounds manager and Council staff.
- Council Meeting.
- Library Sustainability Workshop – Attended a 'Let's Get Growing' workshop at Oxford Library featuring a hands-on demonstration of how to grow fruit and veggies by seed and make seed-saving envelopes and containers from recycled paper, and attendees could also make and plant their own. There was also a seed and plant swap. This awesome annual series is run by our brilliant Library Learning Connections Coordinator, Jason.

12. **CONSULTATION PROJECTS**

12.1. **Solutions to Waste**

<https://letstalk.waimakariri.govt.nz/waste-matters>

The consultation closed on Friday, 29 November 2024.

12.2. **Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

The Board noted the Consultation Projects.

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 31 October 2024: \$4,032.

13.2. **General Landscaping Fund**

Balance as at 31 October 2024: \$28,010.

The Board noted the Funding Update.

14. **MEDIA ITEMS**

Nil

15. **QUESTIONS UNDER STANDING ORDERS**

Nil

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for 6:30pm, Wednesday, 4 December 2024, at the Oxford Town Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9:04PM.

CONFIRMED



Chairperson
Thomas Robson

4 December 2024

Date