

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 11 SEPTEMBER 2024, AT 7 PM.

PRESENT

J Gerard (Chairperson), K Barnett, R Brine, I Campbell, M Clarke, L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), G Stephens (Design and Planning Team Leader), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

Four members of the public were present.

1. APOLOGIES

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Received** and sustained apologies for leave of absence from M Fleming and J Goldsworthy.

CARRIED

2. CONFLICTS OF INTEREST

Item 6.2 - L McClure declared a conflict of interest in the Southbrook School application for Discretionary Grant funding.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 14 August 2024

Moved: I Campbell

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting held on 14 August 2024.

CARRIED

3.2. Matters Arising (From Minutes)

T Kunkel provided an update on the following matters:

- Environment Canterbury (ECan) Air Quality Monitoring Station—A memo (Trim 240911155564) was tabled as an update. Council staff would continue to work with ECan on a suitable site.
- Following the extreme wind that felled tree branches within the Rangiora Dog Park and arboretum at Millton Memorial Reserve, staff immediately closed the park. The Council's arborist contractor, Asplundh, then assessed the trees and removed the damaged branches, making the area once again safe for use. The area was subsequently reopened for public use.
- The Council had approved funding for professional assistance to the Rangiora-Ashley Community Board's submission opposing the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn.

- The resource consent application of a solar farm at 87 Upper Sefton Road was still on hold.
- The BP Avgas fuel installation at the Rangiora Airfield had been fixed.

3.3. **Notes of the Rangiora-Ashley Community Board Workshop – 14 August 2024**

Moved: P Williams

Seconded: S Wilkinson

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated Notes of the Rangiora-Ashley Community Board workshop held on 14 August 2024.

CARRIED

4. **DEPUTATIONS AND PRESENTATIONS**

Nil.

5. **ADJOURNED BUSINESS**

Nil

6. **REPORTS**

6.1. **Appointment to Landmarks Committee – Thea Kunkel (Governance Team Leader)**

T Kunkel spoke briefly about the report, which requested the Board consider appointing a representative to the Waimakariri Landmarks Committee. The Committee believed that elected members had unique knowledge of the district, which would assist it in understanding the history of buildings and sites in the area. The Committee also requested the Oxford-Ohoka Community Board consider appointing a representative. It was noted that the Kaiapoi-Tuahivi Community Board already had a representative on the Waimakariri Landmarks Committee.

P Williams referred to the correspondence received from the Waimakariri Landmarks Committee, which indicated that B McLaren sought to join the Committee. He raised a concern that not all Board members had had a fair opportunity to be considered. T Kunkel explained that B McLaren was the Board's appointed representative to the Rangiora Museum, which worked closely with the Waimakariri Landmarks Committee. However, this was the opportunity for any Board member to be nominated as the Board's representative to the Committee.

I Cambell also asked if all Board members had been given an equal opportunity for the appointment, and J Gerard called for nominations to serve as the Board's representative to the Waimakariri Landmarks Committee.

Moved: P Williams

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240823142083.

- (b) **Approves** the appointment of Board Member B McLaren as the Board representative and liaison person to the Waimakariri Landmarks Committee for the current term of the Board

CARRIED

K Barnett commented it appeared there had been a slight misunderstanding. B McLaren had been mentioned in the report because of his involvement with the Rangiora and Districts Early Records Society.

6.2. **Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

T Kunkel advised that Southbrook School was set to celebrate its 150th Jubilee in October 2024. As part of the commemoration, the Committee wished to build a bench seat with a plaque around the school's special oak tree. The application complied with the Board's Discretionary Grant Application Criteria, as it was from a funding committee set up to deliver an event, not the school itself. However, the criteria also indicate that applications should show significant community benefit, the Board would have to consider whether the bench could be considered a 'benefit to the community'. The application did not include audited accounts; however, bank statements and a copy of the budget for the Jubilee event were provided.

Moved: R Brine

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240809132852.
- (b) **Approves** a grant of \$750 to the Southbrook School 150th Jubilee Committee towards the purchase of a memorial bench.

CARRIED

R Brine commented the application was for a good cause worthy of support, and he therefore supported the motion.

B McLaren agreed the proposed bench would be a reminder of Southbrook School's 150 years legacy.

T Kunkel advised that North Loburn School was applying for funds to acquire bark for its playground to enhance health and safety. The application for \$1,652 did not comply with the Board's Discretionary Grant criteria as schools were not considered non-profit community-based organisations. Also, the amount required exceeded the Board's maximum of \$1,000. However, the Board may consider granting more than \$1,000 in exceptional circumstances, provided that detailed reasons for exceeding the present limit were provided. The school had received \$1,880 in funding from the Board during the last five years.

B McLaren questioned whether the bark should be covered by Ministry of Education (MoE) funding. T Kunkel noted that organisations predominantly funded by central government were required to provide confirmation that the requested grant would not be spent on projects that the central government should fund. However, North Loburn School provided no evidence that the Ministry of Education should address this health and safety issue.

Moved: K Barnett

Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (c) **Declines** a grant to the North Loburn School.

CARRIED

K Barnett believed that to be eligible for funding, applications needed to be made by committees or groups associated with schools rather than the schools themselves, as schools were not considered non-profit community-based organisations. She requested that North Loburn School be made aware of the Board's Discretionary Grant criteria.

B McLaren agreed with comments made by K Barnett.

T Kunkel commented that it was the second year the North Canterbury Inclusive Sports Festival had been held, and the first event had been a huge success. Although the organisers had requested assistance for the first year, they had not used all the funding and returned \$279 to the Board's Discretionary Grant fund, which could be taken into consideration.

P Williams was concerned that the report noted that the application did not comply with the Board's Discretionary Grant criteria and asked why the Board should consider it. T Kunkel noted that there were several criteria, and the application did not comply as it could be considered repeated expenditures.

J Gerard commented that the guidelines set out best practices; however, the Board had the discretion to approve or decline grants as per the grant guidelines, and this was a case where consideration could be given to the group's return of funds.

Moved: B McLaren

Seconded: L McClure

- (d) **Approves** a grant of \$750 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

B McLaren commented that the North Canterbury Inclusive Sports Festival promoted inclusivity and had strong links to the Youth Council. It was only the second time that it had approached the Board for funding.

L McClure agreed with B McLaren, commenting that it was a great event that could positively impact participants and their families.

Amendment

Moved: K Barnett

Seconded: P Williams

- (a) **Approves** a grant of \$250 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

CARRIED

The amendment became the substantive motion.

Moved: K Barnett

Seconded: P Williams

- (b) **Approves** a grant of \$250 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

CARRIED

K Barnett was not concerned that it might be considered a repeat expenditure and believed that the Board should show support for the event. However, she noted that only 35% of participants were from the Rangiora-Ashley Ward, and the Board's contribution should reflect that proportion. The group had applied to the other Community Boards for additional funding.

P Williams concurred with the comments made by K Barnett.

7. CORRESPONDENCE

7.1. Local Government New Zealand Conference 2024 Members Reports

L McClure thanked the Board for the opportunity to attend the Local Government New Zealand (LGNZ) Conference in August 2024. She commented that although her report did focus on some of the challenges at the Conference, she had learnt from her attendance. Some of her takeaways could be summarised in the phrases of various speakers, such as *'give up control'*, *'pick your battles'*, and *'champion effectively rather than being the champion complainer'*.

J Gerard noted that regardless of politics, he was unhappy with some of the comments and behaviour at the conference and felt that LGNZ was not listening to the community.

I Campbell asked if the members thought it had been worthwhile attending the conference. J Gerard noted that he had attended a number of valuable LGNZ conferences in the past; however, he believed that this conference had been politicised, anti-government, and inappropriate.

I Campbell questioned whether the Board should recommend to the Council that it consider withdrawing from LGNZ, similar to the Auckland and Christchurch City Councils. J Gerard did not believe that the Board could debate the matter, as it was only considering the member's report on the attendance of the LGNZ conference.

In response to questions, S Hart noted that the appropriate process would be for the Councillors on the Board to share the Board's views on the conference with the Council and raise the question about the Council's LGNZ membership at a Council meeting.

T Kunkel suggested that, for a governance point of view, members could discuss the matter further as part of the Members Forum.

Moved: L McClure

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Members reports No. 240916157833.

CARRIED

J Ward appreciated her colleagues' reports and commented that she believed the previous administration had had a huge influence on the conference agenda. She noted that the Council had paid its annual membership fee to LGNZ, and withdrawing at this time would not be financially beneficial.

P Williams agreed that the Council should be considering its options around LGNZ membership.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for August 2024

K Barnett asked if the Chair could provide an update on the Woodend Bypass Briefing. J Gerard advised that the Associate Minister of Transport Matt Doocey had publicly discussed everything that had been in the briefing related to the SH1 North Canterbury Corridor Project including the potential underpass or overpass.

Moved: K Barnett

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

(b) **Receives** report No. 240904149751.

CARRIED

9. MATTERS FOR INFORMATION

9.1. Oxford-Ohoka Community Board Meeting Minutes 7 August 2024.

9.2. Woodend-Sefton Community Board Meeting Minutes 12 August 2024.

9.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 19 August 2024.

9.4. Health, Safety and Wellbeing Report July 2024 – Report to Council Meeting 6 August 2024 – Circulates to all Boards.

9.5. Proposed Rooding Capital Works Programme for 2024/25 and Indicative Three-Year Programme – Report to Utilities and Rooding Committee 20 August 2024 – Circulates to all Boards.

9.6. Avian Botulism Management 2023-24 – Report to Utilities and Rooding Committee 20 August 2024 – Circulates to all Boards.

Moved: P Williams

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

(a) Receives the information in Items.9.1 to 9.6.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

R Brine

- Advised that the Governance Agreement for Kate Valley was being updated. He had not yet been advised of changes. The agreement would be voted on at the upcoming Transwaste AGM.
- Work to repair the old scrap metal area at the Southbrook Resource Recovery Park was complete.

P Williams

- Attended:
 - Business Parking Strategy session. There was a good rapport with businesses and a good discussion. Some businesses would like to see parking restrictions being monitored on weekends.
- Advised that the old Rangiora Police Station that the Council had recently purchased did not contain asbestos.

M Clarke

- Residents raised concerns regarding people illegally parking in the carpark at the back of New World, making it difficult for trucks to manoeuvre. He spoke to a shop owner who seemed to regularly park in the designated loading area and was concerned about the comments made regarding the easy process of getting an exemption from paying parking fines.

S Wilkinson

- Attended:
 - Whiterock Community meeting regarding the landfill application and was pleased that the Council had approved funding for assistance with the Board's submission.
 - Commissioner submission meeting regarding Airport Development.
 - Rangiora parking Workshop, where it was noted that a large component of on-street parking was being used by Council staff.
 - Southbrook Sports Club AGM.

K Barnett

- Attended:
 - Commissioner submission meeting regarding Airport Development.
- Commented the Whiterock Quarry had been her main focus and noted that members could also make an independent submission.
- Sent a number of Snap Send Solves requests about broken telephone boxes.
- Commented that streetlights in older areas of Rangiora appeared to not be working and for it to be investigated.
- Commented that staff needed to park somewhere, and there were few businesses in town that provided staff parking.

I Campbell

- Was concerned that the previous two All Board sessions had been cancelled.
- Advised that work on the Loburn War Memorial had started.
- Attended:
 - Commissioner submission meeting regarding Airport Development
 - Whiterock Quarry Community meeting, which around 250 people attended.

T Kunkel advised that the June 2024 All-Board session was scheduled to specifically discuss the Community Board Discretionary grant criteria. Subsequently, it was agreed that the Boards would consider their criteria individually. The All-Board Session scheduled for September 2024 was cancelled as the majority of the Community Board members had indicated that they could not attend the meeting.

L McClure

- Noted that the Waimakariri Health Advisory Group Independent Chair position had closed without any applications being received.

J Ward

- Attended:
 - North Canterbury Sport and Recreation Trust meeting.
 - Utilities and Roading meeting.
 - Commissioner submission meeting regarding Airport Development
 - Airfield update meeting.
 - Council workshops on planning for the Annual Plan budget
 - Audit and Risk – The audit process was nearly completed. Audit costs had increased.
- Communications going well with team completing a lot in house.

B McLaren

- Attended:
 - Civil Defence/ North Canterbury Neighbourhood Support 'Gets Ready' Community Hubs open day visiting Loburn, Pegasus and Silverstream.
 - Whiterock Community landfill resistance meeting, 200 plus attended and was covered by local media.
 - St John Church monthly fair.
 - Loburn 39 Road Relay with a strong contingent of WDC staff.
- Noted that he had recently had his last day as Regulatory Operations Manager at Taumata Arowai and now no longer had a conflict of interest in this space.

11. CONSULTATION PROJECTS

11.1. Gladstone Dog Park

<https://letstalk.waimakariri.govt.nz/gladstone-dog-park>

The consultation would close on Friday, 20 September 2024.

11.2. Road Reserve Management

<https://letstalk.waimakariri.govt.nz/road-reserve-management>

The consultation would close on Sunday, 29 September 2024.

11.3. Parking Management Plan – Shopper/Visitor Survey

<https://letstalk.waimakariri.govt.nz/parking-management-plan-shopper-visitor-survey>

11.4. Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.5. Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

The Board noted the Consultation Projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 August 2024: \$12,535.

12.2. General Landscaping Fund

Balance as at 31 August 2024: \$71,626.

The Board noted the Board Funding updates.

13. **MEDIA ITEMS**

Nil

14. **QUESTIONS UNDER STANDING ORDERS**

Nil

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 9 October 2024.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.54PM.

CONFIRMED



Chairperson

9 October 2024