

# Waimakariri District Council

## Audit and Risk Committee

# Agenda

Tuesday 13 February 2024

9am

Council Chambers  
215 High Street  
Rangiora

**Members:**

Cr Neville Atkinson (Chairperson)

Cr Tim Fulton

Cr Jason Goldsworthy

Cr Joan Ward

Cr Paul Williams

Mayor Dan Gordon (ex officio)

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**A MEETING OF THE AUDIT AND RISK COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 13 FEBRUARY 2024 AT 9AM.**

Recommendations in reports are not to be construed as  
Council policy until adopted by the Council

**BUSINESS**

*Page No*

**1 APOLOGIES**

**2 CONFLICTS OF INTEREST**

*Conflicts of interest (if any) to be reported for minuting.*

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of a meeting of the Audit and Risk Committee held on Tuesday 12 December 2023**

7-14

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of a meeting of the Audit and Risk Committee, held on 12 December 2023.

**3.2 Matters Arising**

**3.3 Workshop Notes of the Audit and Risk Committee held on Tuesday 12 December 2023**

15-16

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives**, the circulated Notes of a workshop of the Audit and Risk Committee, held on 12 December 2023.

**4 PRESENTATION/DEPUTATION**

## 5 REPORTS

### 5.1 Six Month Financial Statement for the Period Ended 31 December 2023 – Te Kōhaka o Tūhaitara Trust– Nicole Robinson (General Manager Finance and Business Support)

17-23

*Chairperson, Joseph Hullen and General Manager, Nick Chapman of Te Kōhaka o Tūhaitara Trust will be in attendance to present the Six Month Financial Statement.*

#### *RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No 240202015087.
- (b) **Receives** the Six Month Report for the Te Kōhaka o Tūhaitara Trust for the period ended 31 December 2023.
- (c) **Notes** the operations for the six months to 31 December 2023 are progressing as planned as presented in the Statement of Intent.

### 5.2 Annual Report for the Waimakariri Art Collection Trust for the Year Ended 30 June 2023 – Paul Christensen (Finance Manager) and Michael Garrod (Accountant)

24-46

#### *RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 240124009917.
- (b) **Receives** the Annual Report of the Waimakariri Art Collection Trust for the year ended 30 June 2023.
- (c) **Acknowledges** the work carried out by the Trust and thanks the Trustees, Brian Hoult and Miranda Hales.
- (d) **Notes** report is late because of waiting for Audit New Zealand to complete the audit of the Trust.
- (e) **Consider** exemption for the Waimakariri Art Collection Trust from the reporting on performance requirements under the Local Government Act 2002.

### 5.3 Six Month Financial Statements for the Period Ended 31 December 2023 - Waimakariri Public Arts Trust – Paul Christensen (Finance Manager) and Michael Garrod (Accountant)

47-52

#### *RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 240123009212.
- (b) **Receives** the six-month report for the Waimakariri Public Arts Trust for the period ended 31 December 2023.



**5.4 Financial Report for the period ended 31 December 2023 – Paul Christensen (Finance Manager)**

53-94

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 240122008523.
- (b) **Notes** the surplus for the period ended 31 December 2023 is \$14.4 million. This is \$1.0 million (6%) under budget.

**5.5 Non-Financial Performance Measures for the quarter ended 31 December 2023 – Helene Street (Corporate Planner)**

95-139

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** report No. 240124009750.
- (b) **Notes** 82 (74%) of performance measures for the second quarter of the 2023/24 financial year were achieved, and 29 were not achieved.
- (c) **Notes** 7 of the 29 (26%) measures that did not meet target were within 5% of being achieved.
- (d) **Notes** all measures were reviewed and incorporated into the 2021-2031 Long Term Plan.
- (e) **Notes** all measures have been reviewed for the 2024-2034 Long Term Plan.

**5.6 2023/24 Capital Works June to December Quarterly Report – Don Young (Senior Engineering Advisor), Gerard Cleary (General Manager Utilities and Roading) and Chris Brown (General Manager Community and Recreation)**

140-180

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No 240125010928.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$89.96 million total capital spend, \$25.5 million (28%) has been completed as at 31 December 2023 and \$74.97 million (83%) is predicted to be completed as at 30 June 2024 (subject to weather and other matters outside our control).
- (d) **Notes** that the current predicted completion of 83% at 30 June 2024 compares to the previous September Quarterly Report predicted completion of 86.5%. However, the predicted spend is similar (\$74.97M vs \$74.4 million), but the budget has increased (\$89.96 million vs \$85.98 million). This is because budget carry-overs have since been loaded against the budget, and the drainage budget has increased as a number of flood projects have been included.
- (e) **Notes** that actual completion of works in 2022/23 for the full year was approximately \$64 million.
- (f) **Notes** that progress towards achieving the 23/24 Capital Works Programme is well advanced across most areas. However, there are a number of projects either delayed or at risk, as reported elsewhere.

**6 PORTFOLIO UPDATES**

**6.1 Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward**

**6.2 Communications and Customer Services – Councillor Joan Ward**

**7 QUESTIONS**

**8 URGENT GENERAL BUSINESS**

**9 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

1. That the public be excluded from the following parts of the proceedings of this meeting:  
Item 9.1 Application for Rates Remission

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Meeting Item No. and subject</b>	<b>Reason for excluding the public</b>	<b>Grounds for excluding the public-</b>
9.1 Application for Rates Remission	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a)).

**CLOSED MEETING**

*See Public Excluded Agenda.*

**OPEN MEETING**

**NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held on Tuesday 12 March 2024 at 9am.

**WAIMAKARIRI DISTRICT COUNCIL**

**MINUTES OF THE MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBERS, CIVIC BUILDINGS, HIGH STREET, RANGIORA ON TUESDAY, 12 DECEMBER 2023, AT 9AM.**

**PRESENT**

Deputy Mayor N Atkinson (Chairperson), Mayor D Gordon, Councillors T Fulton, J Goldsworthy, J Ward, and P Williams.

**IN ATTENDANCE**

Councillors B Cairns and P Redmond.

J Millward (Chief Executive), N Robinson (General Manager Finance and Business Support), A Keiller (Chief Information Officer), O Payne (Cyber Security Analyst), M Harris (Customer Service Manager), S Nichols (Governance Manager), T Kunkel (Governance Team Leader), S Nation (Quality and Risk Coordinator), and A Smith (Governance Coordinator).

**1 APOLOGIES**

There were no apologies.

**2 CONFLICTS OF INTEREST**

There were no conflicts of interest recorded.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of a meeting of the Audit and Risk Committee held on Tuesday 14 November 2023**

Moved: Councillor Fulton

Seconded: Councillor Williams

**THAT** the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of a meeting of the Audit and Risk Committee, held on 14 November 2023.

**CARRIED**

**3.2 Matters Arising**

There were no matters arising.

**4 PRESENTATION/DEPUTATION**

Mayor Gordon presented a long service award to staff member S Nation, who was unable to attend the recent ceremony acknowledging long serving Council staff.

*The meeting was adjourned at 9.02am for a workshop with Bancorp and resumed at 9.57am.*

## 5 REPORTS

### 5.1 Sefton Community Library- Application for a Rates Remission – M Harris (Customer Services Manager)

M Harris spoke to this report which requested a remission of rates for the Sefton Community Library Trustees property for the 2023/24 year. Rates remission had been granted to this group previously and there was progress towards the sale of this property. The most recent update advised that all of the Crown law approvals had been obtained, with signing of the final two documents required before an application to the High Court was made. It was confirmed that the Trustees planned to use the proceeds from the sale of this property for the Sefton Community Hall project.

Councillor Williams expressed concern with the length of time this process had taken and the continued requests for rates remission. M Harris advised that the difficulty with this situation was that the names of Trustees had not been updated on the title, which meant there was no ownership of the property which was the reason for the delay. Crown Law required that the ownership situation needed to be settled first, and it would be unlikely to have got through the High Court process.

M Harris confirmed that Environment Canterbury would also be remitting the rates on this property.

Moved: Councillor Ward

Seconded: Councillor Goldsworthy.

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 231129191760.
- (b) **Approves** a rates remission of \$734.97 to cover the 2023/24 rates on the Sefton Community Library Trustees property at 14 Pembertons Road, Sefton (Rates Assessment 2144019400) under the Policy for Remission of Rates in Miscellaneous Circumstances.

**CARRIED**

Councillor Ward acknowledged that this had been a long process however hoped matter would be resolved in the near future.

Councillor Redmond commented that the delays had been a frustrating situation for all concerned however he was pleased that there had been progress and supported the motion.

### 5.2 Cyber Security – Status Report – A Keiller (Chief Information Officer) and O Payne (Cyber Security Analyst)

Prior to speaking to this report, A Keiller took the opportunity to introduce staff member Owen Payne, Cyber Security Analyst to the Committee. O Payne worked behind the scenes to ensure that the Council IT services were as safe as possible.

The report was taken as read, highlighting that it was planned to focus on education and awareness, noting that only 60% of security modules had been reviewed. It was planned to hold a simulation exercise in 2024, including the management team, so everyone would understand their roles.

Councillor Williams enquired on the cost to the Council of the added cyber security and with a score of over 80% compliance against the New Zealand wide benchmark. It was pointed out that there were some other Councils who were possibly taking bigger risks than this Council was with cyber security.

N Robinson added that there had been other councils subjected to cyber attacks which had impacted them for more than ten days and this council had been subject to some breaches, however these had been addressed immediately by the team through the cyber security that was in place. Attacks were getting more sophisticated, and it was believed to be money well spent to have this level of security in place. A Keiller added that most of the cost involved was staff time and it was business as usual. It was important for the Council to keep on top of security matters, and this was seen as an insurance policy.

Councillor Ward asked if there would be any risk of an increase in cyber-attacks with the change to the new ERP solution. A Keiller suggested that it would not increase the risk of attack and noted that there was an opportunity with the change to the new system to design and incorporate new security systems.

Moved: Councillor Ward

Seconded: Councillor Fulton

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 231122187395
- (b) **Notes** that the Council's overall Framework compliance score sits at 80.99% against a New Zealand Wide benchmark of other councils of 55.65%.

**CARRIED**

Councillor Ward acknowledged the importance of having effective security systems in place on the Councils IT systems.

Councillor Fulton thanked staff for the report and acknowledged the compliance score for the Council in comparison to other Councils.

### **5.3 Risk Management Work Programme and Corporate Risks Update – S Nation (Quality and Risk Coordinator)**

S Nation presented her report which provided the Committee with an update on the Risk Management Work Programme and a summary of the current Corporate Risks Register. The six-monthly full review of the Corporate Risk Register had recently been undertaken and she added that this register was also reviewed monthly by the Management Team.

The report was taken as read and there were no questions from members.

Moved: Councillor Ward

Seconded: Councillor Fulton

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 231102175295.
- (b) **Notes** the progress of the Risk Management Work Programme.
- (c) **Notes** the current 'Corporate Risks' rated 'Critical' and 'High'.

**CARRIED**

#### 5.4 Update on NZ Mutual Liability (Riskpool) – S Nichols (Governance Manager)

S Nichols spoke to this report, which informed the Council of an unbudgeted expense from NZ Mutual Liability (Riskpool), the Council's public liability insurer. This related to a call for \$105,339 resulting from long legal proceedings dating back to 2017 with Napier City Council. The Council was liable for this, having been part of Riskpool at the time of the original claim and would be funded from general ratepayers from the following financial year, as it was unbudgeted.

There were potentially five other defect claims in the system, however there was no indication at this time, of the size of these claims. Riskpool had advised that there would be no more financial calls this financial year and it was still taking some time to work through the legalities for the five outstanding claims and hoped to be informed in the first quarter of 2024. S Nichols suggested that the Napier City Council claim was likely to be the biggest of the claims.

Councillor Williams suggested that with claims against Riskpool by other Councils, could there be a claim made against other Councils. J Millward noted that this insurance fund was set up because of a number of issues with buildings and the fund was spread across New Zealand to reduce exposure. It also put in place legal framework to work on behalf of Councils. It was also noted that this did not come down to negligence but from the standards that were in place in relation to buildings at the time.

S Nichols confirmed that there had been a number of weathertight claims paid by Riskpool between 2010 – 2015 to the Waimakariri District Council.

Mayor Gordon suggested a workshop be held in the new year, to provide an understanding of insurance arrangements to the Council and any exposure that it may be called on.

Moved: Mayor Gordon

Seconded: Councillor Goldsworthy

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 231127190428.
- (b) **Notes** the payment of \$105,339 (GST exclusive) payable 20 December 2023 to NZ Mutual Liability Riskpool would be funded from general rates and post funded for the 2024/25 financial year.
- (c) **Circulates** a copy of this report to the Council for information.

**CARRIED**

Mayor Gordon reiterated his suggestion for a workshop on the insurance arrangements that the Council had in place with Riskpool and LAPP. He declared that he was an LGNZ representative on the LAPP Board. This was a payment that the Council had to make, however it was also noted that over the years the Council had been the beneficiary under various schemes with respect to the exposure that it had.

Councillor Goldsworthy commented that it was always better to have insurance cover than not have it in place.

Councillor Fulton noted that there were some members of the community that disapproved of the Council having any association with mutual groups, or insurance funds related to LGNZ.

In response, Mayor Gordon noted that this was an open transparent Council, and in reference to the previous presentation from Bancorp, for the record, the Chief Executive and himself had not received any backhanders or payments for the Council's involvement with the Local Government Funding Agency despite what had been alleged. In relation to the report under consideration, though the Council may not like to make this payment, it was something that the Council was obligated to do.

**5.5 Reporting on LGOIMA Requests for the period 1 September 2023 - 30 November 2023 – T Kunkel (Governance Team Leader)**

T Kunkel confirmed that 65 LGOIMA requests were received during the time period from 1 September to 30 November 2023.

Mayor Gordon suggested that the community may be interested to know the costs involved in responding to these LGOIMA requests. It was also confirmed that staff were seeking advice from the Ombudsman on meeting the required standards for LGOIMA requests. It appeared that some of the requests were intended to purely disrupt Council staff time, acknowledging the continuous questioning from one individual, on information that was largely available on the Council website.

It was confirmed that the Council information was public property, and information had to be provided, however there was private information that was redacted from some of the documentation provided. Staff names are included in information provided, as they are public servants and Councillor Ward expressed concern for the safety of staff.

Following a question from Councillor Fulton, S Nichols advised that information was provided via the LGOIMA requests in good faith, however what happened to it after that, was out of the Council's control.

Deputy Mayor Atkinson requested that a copy of the LGOIMA regulations be circulated to all members, to provide an understanding of the rules under which LGOIMA requests are responded to.

Moved: Mayor Gordon

Seconded: Councillor Ward

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 231128190794 for information.
- (b) **Notes** that the Council received 65 requests and responded to 73 official requests of information from 1 September 2023 to 30 August 2023, which was 30 more than the 43 official requests responded to in the same period in 2022.
- (c) **Requests** staff bring a report back to the Committee on options for greater clarity on the LGOIMA requests and the costs of staff time in processing these requests and what opportunities were available for cost recovery.

**CARRIED**

Mayor Gordon noted that LGOIMA and OIA requests were a part of Council operations however had concerns that a requester did not need to prove their identity in order to submit a request. Mayor Gordon believed submitters names should be provided, and they should be accountable. The cost to the Council of responding to the current level of LGOIMA requests was starting to reach significant levels and Mayor Gordon believed ratepayers should be made aware of this.

Mayor Gordon acknowledged the professionalism of staff in handling the responses to LGOIMA requests.

Councillor Ward believed there needed to be changes to the Laws under which LGOIMA requests were required to be responded to.

Reiterating the comments from Mayor Gordon, Councillor Williams also suggested that the names of people submitting LGOIMA requests should be provided. Councillor Williams believed there needed to be a cautious approach to recovering costs for processing LGOIMA requests.

Councillor Fulton commended staff for the report. He also expressed his concern that there was no requirement for submitters of LGOIMA requests to provide a name, and to then mis-represent this information for their own purposes. He suggested a submission to the Ombudsman may be in order on this matter.

## **6 PORTFOLIO UPDATES**

### **6.1 Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward**

The Mayor and Councillor Ward had attended a number of LTP Control Group meetings and the project plan was on track.

Management Team had a series of workshops, working with staff over the last few months, to present both an affordable operational budget and a responsible capital works programme which maintained levels of service, as well as meeting future demands. Staff were also modelling numbers to keep inside the thresholds and maintain the Council's AA Standard and Poors credit rating due to be published early in 2024.

Debt remained at \$180m, and had not changed significantly in three years, and most of the debt related to 2010 and 2011 earthquakes Build Back Better programme.

Capital rates had moved around 35% over the last three years and other contractual indexes had moved similarly, which would make the budget to be presented for approval to the Council in January 2024 challenging.

With this being the last Audit and Risk Committee meeting for the year, I've enjoyed another satisfying and successful year with a council that puts its community first and I am proud to be associated with a wonderful and hard-working team.

### **6.2 Communications and Customer Services – Councillor Joan Ward**

Update from the Customer Services team included:

- The second rate instalment penalty date was 27 November 2023 and penalty letters had been emailed.
- Rates Policies had been combined into a single Policy document, which would come to the Council for approval in the new year.
- Customer Services team had been working on the new Datacom project and work was progressing well.
- Customer Services had a full complement of staff now with the final two vacancies having been filled during the week of 11 December 2023. Currently coordinating staff coverage over the Christmas holiday period, and phone messages were being updated to advise of closure details. Staff would be working at both Rangiora and Kaiapoi over this time.



Highlights from the Communications and Engagement team included:

- Ten comms and engagement plans, 30 news stories, 64 media inquiries.
- Ten engagement opportunities and the Council database now had 2,333 signed up participants, which was 186 new users since the last quarter. Data showed engagement opportunities pushed through this have an 80% success rate.
- During this quarter over 5,000 residents visited the Council engagement platform to learn about and get involved in Council projects. The topic of cycleways and the Mandeville resurgence helped increase numbers.
- 152,000 unique website visits and analytics show the design focused on search was working in terms of the pages visited (search pages) and time spent looking for information (under 51seconds.)
- 8000+ online transactions were made through e-services and Online WDC platforms.
- Social media platforms continued to grow and the Facebook audience was now 23,300 which was slightly less than the total number of households in the district.
- There was more content through Google advertising which was seeing the Council's reach expanding vastly. Videos were now getting over 5,000 views and campaigns (such as dog registration) had a reach of over 170,000.

## 7 **QUESTIONS**

There were no questions.

## 8 **URGENT GENERAL BUSINESS**

There was no urgent general business.

## 9 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Deputy Mayor Atkinson

Seconded: Councillor Goldsworthy

1. That the public be excluded from the following parts of the proceedings of this meeting:

Item 9.1 Confirmation of Minutes of the Public Excluded portion of the Audit and Risk Committee meeting on 14 November 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
9.1 Confirmation of Minutes of the Public Excluded portion of the Audit and Risk Committee meeting on 14 November 2023	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations. To prevent the disclosure or use of official information for improper gain or improper advantage (s 7(2)(h)(j)).

**CARRIED**

**CLOSED MEETING**

***Resolution to resume in Open Meeting***

Moved: Councillor Ward                      Seconded: Deputy Mayor Atkinson

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded.

**CARRIED**

**OPEN MEETING**

**NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held on Tuesday 13 February 2024 at 9am.

There being no further business, the meeting concluded at 10.56am

CONFIRMED

\_\_\_\_\_  
Chairperson  
Deputy Mayor Neville Atkinson

\_\_\_\_\_  
Date

**WAIMAKARIRI DISTRICT COUNCIL**

**NOTES OF THE WORKSHOP OF THE AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBERS, CIVIC BUILDINGS, HIGH STREET, RANGIORA ON TUESDAY, 12 DECEMBER 2023, AT 9.02AM.**

**PRESENT**

Deputy Mayor N Atkinson (Chairperson), Mayor D Gordon, Councillors T Fulton, J Goldsworthy, J Ward, and P Williams.

**IN ATTENDANCE**

Councillors B Cairns and P Redmond.

J Millward (Chief Executive), N Robinson (General Manager Finance and Business Support), A Keiller (Chief Information Officer), O Payne (Cyber Security Analyst), M Harris (Customer Service Manager), S Nichols (Governance Manager), T Kunkel (Governance Team Leader), S Nation (Quality and Risk Coordinator), and A Smith (Governance Coordinator).

**APOLOGIES**

There were no apologies.

Mayor Gordon presented a long service award to staff member S Nation, who was unable to attend the recent ceremony acknowledging long serving Council staff.

**Topic:** Bancorp  
**Presenter:** Miles O'Connor (Manager Corporate Services)  
**Trim Ref:** 231211198792

Miles O'Connor was present to provide a Treasury Update, with the aid of a PowerPoint presentation. Bancorp Treasury was established in 1987 with offices in Auckland and Christchurch and was the largest treasury advisor in Australasia. Bancorp provide treasury advisory services to approximately 38 local government entities in New Zealand.

The services provided to Waimakariri District Council were summarised, which included:

- Ongoing funding advice based on the LGFA (Local Government Funding Agency).
- Use of interest rate swaps and fixed rate bonds to achieve interest rate risk management objectives.
- Aimed to achieve acceptable cost of funds and protect against higher rates as well as also taking advantage of lower rates.
- Provided advice on optimal debt maturity profile.
- Reviewed Treasury Policy as required.
- Engaged proactive contact, quarterly meetings and quarterly reports as part of the ongoing services.

An explanation was provided on interest rate swaps for LGFA Debt and the combination of fixed and floating interest rates and the impact of this on the Council's debt. M O'Connor did not believe that elections had a big impact on interest rates, it was more a case of economics that impacted on interest rates.

An summary explanation on the cost of funds was provided, which involved the fixed rate and the floating rate components:

- WDC had 69.2% of its debt fixed by way of LGFA Fixed Rate Bonds and Interest Rate Swaps transacted with the ANZ.
- The weighted average of the fixed portion of the debt was 3.55%, while the all-up weighted average cost of funds was 4.69%.
- The fixed portion of the debt offset the current high floating rate (5.63% plus margin).
- The all-up weighted average cost of funds was derived by taking the fixed cost of funds (fixed rate bonds and interest rate swaps), and the portion of the debt that was floating was based on the three-month bank bill rate (BKBM) plus the applicable margin.

A series of further economic slides were shown, which had an impact on any changes to interest rates, inflation and cost of living. Annual price change percentages for cost of living were a concern, showing a sharp increase in dwelling, contents and vehicle insurance and rates. Mortgage interest rates were also a significant factor in the cost of living. Approximately 18 months ago the average interest rate in New Zealand was 3% and now it was 5.5% and heading towards 6%. This was impacting on the discretionary spend that people had. It was forecast that interest rates would start to decline in 2024, with variations shown in the timing and extent of the decline over the three major trading banks, Reserve Bank, and the market implied 90 day rate.

The Councils debt and cover were profiled, indicating that there would be very little change in the costs, due to the amount of fixed rate debt that the Council had in place. This debt and cover information was available in the dashboard report. It was noted that there was a minor breach of the Council Policy and M O'Connor pointed out that the Council may wish to rectify this breach by taking out a \$20m future swap from June 2026 to June 2030 for a fixed rate of 4.45%. This would provide immediate relief of this minor policy breach but there may be an opportunity to secure lower interest rates in future. There was brief discussion on this option and it was agreed that N Robinson would bring a report back to the Council on this matter for a decision to be made on this matter.

### **Questions**

Following a question from Councillor Fulton, M O'Connor advised that the Council did not currently have any bank funding and that it was all LGFA funding. This funding agency was one of the best examples of special purpose funding agencies in the world set up for funding the local authority sector. It was a very well-run organisation and there had been discussion with similar organisations being set up in Australia and England.

The LGFA was 20% owned by the Government and 80% owned by Councils and had safeguards built in. This was overseen by the Auditor General and audited by Audit New Zealand. The LFGA was also rated AAA by Standard and Poors, which was the highest rating available.

Following a question from Councillor Williams, on the risk associated with being part of LGFA, M O'Connor said there were covenants in place for all councils who were part of the organisation, which provided some reduction in this risk.

The Chair thanked M O'Connor for attending and the informative presentation.

The workshop concluded 9.57am and the committee meeting was resumed.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** FIN-01 / 240202015087

**REPORT TO:** AUDIT AND RISK COMMITTEE

**DATE OF MEETING:** 13 February 2024

**AUTHOR(S):** Nicole Robinson, General Manager Finance and Business Support

**SUBJECT:** Six Month Financial Statements for the Period Ended 31 December 2023 - Te Kōhaka o Tūhaitara Trust

**SIGNED BY:**  
(for Reports to Council, Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to present the Six Month Report for the Period ended 31 December 2023.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating deficit of \$42,537 for the six-month period ending 31 December 2023 compared with a year to date budget deficit of \$61,790. This smaller deficit is primarily driven by higher year to date grant income.
- 1.3. The Trust has current assets of \$555,881, primarily in cash investments compared with \$537,244 of current liabilities.
- 1.4. Nick Champan (General Manager) will attend the meeting to present the report and provide an update of the operations of the business.

**Attachments:**

- i Financial Report for the Te Kōhaka o Tūhaitara Trust for the six month period ended 31 December 2023 (TRIM 240202015092).

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** report No. 240202015087.
- (b) **Receives** the Six Month Report for the Te Kōhaka o Tūhaitara Trust for the period ended 31 December 2023.
- (c) **Notes** the operations for the six months to 31 December 2023 are progressing as planned as presented in the Statement of Intent.

**3. BACKGROUND**

- 3.1 TKTT is a Council Controlled Organisation and is required under the Local Government Act within 2 months after the end of the first half of each financial year, must deliver to the shareholders a report on the organisation's operations during that half year.

#### 4. **ISSUES AND OPTIONS**

- 4.1. The Trust Income Statement shows it has an operating deficit of \$42,537 for the six-month period ending 31 December 2023 compared with a year to date budget deficit of \$61,790. This smaller deficit is primarily driven by higher than expected year to date grant income received and the delay in the timing of project spend.
- 4.2. The Trust has current assets of \$555,881, primarily in cash investments compared with \$537,244 of current liabilities.
- 4.3. The Trust now manages \$11.3 million of assets, consisting primarily in land and improvements and has \$0.57 million total liabilities.
- 4.4. The Trust is making good progress year to date on achieving the objectives and measures as set out in the Statement of Intent agreed with the Council for the year ending 30 June 2024.
- 4.5. Although, the Trust has a healthy cash position of \$399,031 and term deposits of \$120,488, this is primarily driven to the upfront contributions from grants received from Shareholders. As this is the primary source of funding, the Trust may need to consider other submissions for funding to assist in meeting its objectives.
- 4.6. The Management Team have reviewed this report and support the recommendations.

#### 5. **COMMUNITY VIEWS**

##### 5.1. **Mana whenua**

While views have not specifically been sought, a financial report is provided by the Trust to Te Runanga o Ngāi Tahu who is the other settlor.

##### 5.2. **Groups and Organisations**

Te Runanga o Ngāi Tahu and the Council are Shareholder partners in the Trust and appoint three Trustee's each to represent on the Trust.

##### 5.3. **Wider Community**

The objectives and measures are provided for within long term plans that will be consulted on with the community during March and April 2024.

#### 6. **IMPLICATIONS AND RISKS**

##### 6.1. **Financial Implications**

The Council has budget provision in the 2023-2024 Annual Plan for operating expenditure. Note that this does not include reserve funds or additional grants which are addressed through other reports or committees.

Activity	2022/23 Actual	2023/24 Budget
Operating grant including audit fees	\$ 224,392.34	\$ 224,160.00
Directors Insurance	\$ 2,780.00	\$ 6,170.00
Meeting Fees	\$ 1,319.44	\$ 3,030.00
Lease Camp	\$ 18,450.00	\$ 18,450.00
Lease Forestry	\$ 16,203.50	\$ 16,203.50
	<b>\$ 263,145.28</b>	<b>\$ 268,013.50</b>

The Council also provides for the accounting and administrative services for the Trust.

Ngāi Tahu also contributes towards a general operating grant to the Trust.

#### 6.2. **Sustainability and Climate Change Impacts**

There are no sustainability implications identified within the report.

#### 6.3. **Risk Management**

There are no substantial risks that have been identified at this stage to the achievement of the 2023/24 programme, however the trust may need to seek out additional sources of funding to meet it's objectives.

#### 6.4. **Health and Safety**

There are no health and safety issue arising out of the report.

### 7. **CONTEXT**

#### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. **Authorising Legislation**

Section 66(1) of the Local Government Act 2002 states "Within 2 months after the end of the first half of each financial year, the board of a council-controlled organisation must deliver to the shareholders a report on the organisation's operations during that half year".

#### 7.3. **Consistency with Community Outcomes**

The work of Te Kōhaka o Tūhaitara Trust contributes to the following outcomes:

Public spaces and facilities are plentiful, accessible and high quality; There are wide ranging activities for enjoying the outdoors; Effect is given to the principles of the Treaty of Waitangi; The community's cultures, arts and heritage are conserved and celebrated; People have a wide ranging opportunities for learning and being informed; People are friendly and caring, creating a strong sense of community in our district; There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District; There are areas of significant indigenous vegetation and habitats for indigenous fauna.

#### 7.4. **Delegations**

Delegation S-DM 1022 provides that the Audit & Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled organisations on a six monthly basis".

**Profit and Loss**

Te Kōhaka o Tūhaitara Trust

For the 6 months ended 31 December 2023

<b>Account</b>	<b>Actual Jul-Dec 2023</b>	<b>Budget Jul -Dec</b>	<b>Actual YTD Movement</b>	<b>Budget Full Year</b>	<b>Full Year Jun-23</b>
<b>Trading Income</b>					
Donations	3,930	-	3,930	-	33,393
Grants Funding from Other Organisations	129,783	66,668	63,115	144,004	5,000
Lease Rental	21,099	17,328	3,771	34,656	42,167
Rates Revenue	3,182	-	3,182	-	7,658
Settlor Partner Grants for the Delivery of Goods and Services	180,401	229,859	(49,458)	525,965	265,040
Settlor Partners Grants Funding	30,812	22,679	8,133	45,359	55,734
Gain on Sale	-	-	-	-	6,957
Interest Income	6,995	-	6,995	-	5,768
Other Revenue	6,508	-	6,508	-	10,784
Waikuku Beach Holiday Park Revenue	-	-	-	-	309,305
<b>Total Trading Income</b>	<b>382,712</b>	<b>336,534</b>	<b>46,178</b>	<b>749,984</b>	<b>741,806</b>
<b>Gross Profit</b>	<b>382,712</b>	<b>336,534</b>	<b>46,178</b>	<b>749,984</b>	<b>741,806</b>
<b>Operating Expenses</b>					
Advertising	646	-	646	849	600
Audit Fees	12,083	9,996	2,087	19,993	19,120
Bank Fees	160	125	35	230	220
Biota Nodes	-	4,895	(4,895)	8,731	3,130
Boardwalk, Cycle Way and Tutaeapatu Lagoon Expenses	-	17,426	(17,426)	24,374	25,323
Cleaning	67	695	(628)	3,010	255
Communications	-	1,290	(1,290)	2,580	865
Conservation Management Area Maintenance	1,283	63	1,220	63	-
Consulting & Accounting	31,741	23,014	8,727	52,658	453
Cultural Education Programme	-	-	-	-	-
Depreciation	27,259	17,694	9,565	35,388	67,878
ENC Pegasus Trail	64,416	-	64,416	-	-
Functions and Community Events	281	-	281	558	1,673
General Expenses	8,127	2,443	5,684	3,897	4,547
Huria Reserve Expenses	69,042	140,000	(70,958)	340,000	-
Impairment loss	(8)	-	(8)	-	37,772
Insurance	2,724	624	2,100	1,276	5,981
Interest Expense	891	6,682	(5,791)	10,788	2,502
Kaiapoi Pa	-	357	(357)	4,686	-
Kaiapoi Pa Maintenance	935	776	159	2,179	4,022
Kaitiritiri ridge park maintenance (WCMA)	-	3,567	(3,567)	4,194	1,322
KiwiSaver Employer Contributions	3,308	14,976	(11,668)	27,240	6,085
Legal expenses	2,450	-	2,450	-	435
Light, Power, Heating	940	1,890	(950)	3,780	1,528
Loss on Sale	-	57	(57)	-	57
Motor Vehicle Expenses	11,083	17,230	(6,147)	32,230	16,678
Native Forest Regeneration	-	-	-	-	7,412
Office and Ground Maintenance	-	2,216	(2,216)	16,047	15
Office Expenses	494	-	494	82	462
Other Employment Costs	2,639	756	1,883	1,506	25,102
Park Services Maintenance	2,788	1,305	1,483	2,665	11,226
Pegasus Wetlands (ECMA)	750	2,727	(1,977)	16,384	17,726
Pines Beach Wetlands	-	1,487	(1,487)	1,532	7,387
Printing & Stationery	-	-	-	-	11
Ranger/Security Services	49	-	49	-	94
Rates Expenditure	4,774	-	4,774	-	7,658
Repairs and Maintenance	1,379	1,200	179	2,400	5,846
Salaries	141,075	96,000	45,075	192,000	248,394
Software Licence	166	-	166	-	57
Subscriptions	580	-	580	-	1,607
Te Ao Tūroa Expenses	15,696	-	15,696	-	-
Telephone & Internet	798	-	798	-	2,529
Trail Maintenance	16,432	25,500	(9,068)	69,500	29,219
Transect project	-	3,333	(3,333)	9,999	-
Waikuku Beach Holiday Park Expenditure	203	-	203	-	279,047
<b>Total Operating Expenses</b>	<b>425,248</b>	<b>398,324</b>	<b>26,924</b>	<b>890,876</b>	<b>844,183</b>
<b>Net Profit</b>	<b>(42,537)</b>	<b>(61,790)</b>	<b>19,253</b>	<b>(140,892)</b>	<b>(102,377)</b>

Notes Budget based estimate of when costs will occur & income received. In past based on calendar year  
Financial reports accrual of income & expenditure

Commentary to the financial statements:

**Revenue****Grant income Other Organisations**

Relates to ENC Pegasus Trail grant \$79k, Te Ao Tūroa Fund grant \$25k and Mahinga Grant \$24k. All grants have been allocated to expenditure and time relating to projects during the period.

**Settlor Partner Grants funding for the delivery goods services**

Predominantly relates to the funding provided from WDC, which the remainder is sitting in revenue in advance. This is allocated to expenditure below when incurred.

**Expenses**

Boardwalk, Cycle Way and Tutaeapatu Lagoon Expenses lower than budget due to the coding. Costs have been allocated under Te Ao Tūroa Expenses. The work is funded through WDC grants

Consulting fees of \$31k are higher than budget due to the surveying services on land parcels for lease Featherstone Avenue, Kairaki Beach.

ENC Pegasus trail costs were unbudgeted, however these were covered through the ENC Pegasus Trail Grant which was not included in the budgeted revenue.

Huria Reserve Expenses are favourable to budget due to timing, the funds to complete this work have been received through the WDC funding.

Salaries are higher due to the additional resource required, as well as the unbudgeted project hours spent on the ENC Pegasus Trail & Huia Reserve which were covered by additional grant income.

Trail maintenance is favourable to budget due to timing of completion of the work. These costs are funded through WDC funding.



## Movements in Equity

Te Kōhaka o Tūhaitara Trust

For the 6 months ended 31 December 2023

Account	Actual Dec-23	Actual Jun-23
<b>Equity</b>		
Opening Balance	11,376,519	11,478,896
Net Surplus/(Deficit) for the year	(42,537)	(102,377)
Other comprehensive revenue and expense	-	-
Total Comprehensive revenue and expense	(42,537)	(102,377)
<b>Total Equity</b>	<b>11,333,982</b>	<b>11,376,519</b>

## Balance Sheet

Te Kōhaka o Tūhaitara Trust

As at 31 December 2023

Account	Actual 31 Dec 2023	Actual 30-Jun-23
<b>Assets</b>		
<b>Current Assets</b>		
Cheque Account	399,031	49,061
Cash Waikuku camp holiday park	-	14,723
Term Deposit	120,488	118,744
Accounts Receivable	7,428	29,030
Accrued Interest	2,905	1,849
Accrued Revenue	15,908	8,723
Prepayments	10,121	359
<b>Total Current Assets</b>	<b>555,881</b>	<b>222,489</b>
<b>Fixed Assets</b>		
Fixed Assets	11,321,530	11,345,298
Intangible Assets	27,478	27,478
<b>Total Fixed Assets</b>	<b>11,349,008</b>	<b>11,372,776</b>
<b>Total Assets</b>	<b>11,904,889</b>	<b>11,595,265</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	82,937	108,983
Accrued Expenses	6,855	14,120
Credit Card (Nick)	202	601
GST	66,791	17,483
Loan - Current	4,723	9,434
Revenue in Advance	368,494	28,637
Wages Payable - Payroll	7,242	5,826
<b>Total Current Liabilities</b>	<b>537,244</b>	<b>185,083</b>
<b>Non-current Liabilities</b>		
Loan - Non-current	33,663	33,663
<b>Total Non-current Liabilities</b>	<b>33,663</b>	<b>33,663</b>
<b>Total Liabilities</b>	<b>570,907</b>	<b>218,746</b>
<b>Net Assets</b>	<b>11,333,982</b>	<b>11,376,519</b>
<b>Equity</b>		
Current Year Earnings	(42,537)	(102,377)
Retained Earnings	3,479,679	3,582,056
Revaluation Reserve	7,896,840	7,896,840
<b>Total Equity</b>	<b>11,333,982</b>	<b>11,376,519</b>

### Commentary to the financial statements:

Cash is higher due to the WDC Funding received upfront of \$390k as well as additional grant funding and the work has not been completed yet on the projects

Revenue in advance predominantly relates to the WDC funding received

Statement of Cash Flows  
 Te Kōhaka o Tūhaitara Trust  
 For the 6 months ended 31 December 2023

Account	Actual	Full year
	Dec-23	Jun-23
<b>Operating Activities</b>		
Receipts from customers	9,392	364,655
Receipts from sales of goods and services		43,332
Interest Received	4,196	4,445
Donations	3,930	3,200
Receipts from grants	665,848	330,154
Cash receipts from other operating activities	34,703	52,902
Payments to suppliers and employees	(413,345)	(768,579)
Net Goods Service Tax	48,477	(2,008)
<b>Net Cash Flows from Operating Activities</b>	<b>353,200</b>	<b>28,101</b>
<b>Investing Activities</b>		
Proceeds from sale of property, plant and equi	-	6,957
Receipts from sale of investments	89,678	86,850
Payment for property, plant and equipment	(12,283)	(54,473)
Payment for Investments	(91,422)	(89,678)
Other cash items from investing activities	-	-
<b>Net Cash Flows from Investing Activities</b>	<b>(14,027)</b>	<b>(50,344)</b>
<b>Financing Activities</b>		
Repayment of loans	(3,926)	(21,741)
Net Cash Flows from Financing Activities	(3,926)	(21,741)
<b>Net Cash Flows</b>	<b>335,247</b>	<b>(43,984)</b>
<b>Cash and Cash Equivalents</b>		
Cash and cash equivalents at beginning of per	63,784	107,769
Cash and cash equivalents at end of period	399,031	63,784
<b>Net change in cash for period</b>	<b>335,247</b>	<b>(43,985)</b>

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** EXT-03-02 / 240124009917


**REPORT TO:** AUDIT AND RISK COMMITTEE


**DATE OF MEETING:** 13<sup>th</sup> February 2024

**AUTHOR(S):** Paul Christensen, Finance Manager  
Michael Garrod, Accountant

**SUBJECT:** Annual Report for the Waimakariri Art Collection Trust for the Year Ended 30 June 2023

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
 \_\_\_\_\_  
 General Manager

  
 \_\_\_\_\_  
 Chief Executive

**1. SUMMARY**

- 1.1. This report is to present the Waimakariri Art Collection Trust's Annual Report for the year ended 30 June 2023.
- 1.2. Audit New Zealand has issued a qualified opinion on the Trust's financial statements.
- 1.3. The Trust did not have a fair assessment performed on the art collection assets as at 30 June 2023. A new art valuer had not been engaged to replace the previous art valuer.
- 1.4. The qualified opinion was issued by Audit New Zealand as it could not be confirmed that the art collection assets value in the financial statements did not differ materially from its fair value.

**Attachments:**

- i. Waimakariri Art Collection Trust Annual Report for the year ended 30 June 2023 (240131014060)
- ii. Waimakariri Art Collection Trust Management Letter for the year ended 30 June 2023 (240131014073)

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 240124009917.
- (b) **Receives** the Annual Report of the Waimakariri Art Collection Trust for the year ended 30 June 2023.
- (c) **Acknowledges** the work carried out by the Trust and thanks the Trustee's, Brian Hoult and Miranda Hales.
- (d) **Notes** report is late as waited for Audit New Zealand to complete the audit of the Trust.
- (e) **Consider** exemption for the Waimakariri Art Collection Trust from the reporting on performance requirements under the Local Government Act 2002.

### 3. **BACKGROUND**

- 3.1. The Trust is a Council Organisation where the Waimakariri District Council has a 33% interest in the Trust and appoints one of the three Trustees to the Trust.
- 3.2. The purpose of the Trust is to establish and maintain a collection of artworks of merit that have an association with the North Canterbury area for the purposes of education use and public appreciation.
- 3.3. The art is displayed around the district and forms most of the arts displayed at the Council. The Trust also secures and maintains the twenty-three commemorative prints from Passchendale, Belgium.
- 3.4. The financial position of the Trust for the year ended 30 June 2023, shows the Trust has Art Collections valued at \$190,555 and cash and investments of \$16,132. The Art Collections were revalued in June 2022.
- 3.5. Last year the previous art collection valuer informed the Trust that they would no longer be providing their services.

### 4. **ISSUES AND OPTIONS**

- 4.1. The Waimakariri Art Collection Trust had a net surplus for the year ended 30 June 2023 of \$9,005, compared with \$28,719 from the previous year. The majority of the net surplus for 2023 was generated from grants and donations.
- 4.2. The Art Collection represents 92% (\$190,555) of the Trust equity and has cash reserves and investments of \$16,132.
- 4.3. A qualified opinion was issued by Audit New Zealand on the financial statements.
- 4.4. The Trust did not have a fair value assessment performed on the art collection assets as at 30 June 2023. A new valuer had not been engaged to replace the previous art valuer.
- 4.5. The qualified opinion was issued by Audit New Zealand as it could not be confirmed that the art collection assets value in the financial statements did not differ materially from its fair value.
- 4.6. A new arts valuer for the Trust is still yet to be confirmed.
- 4.7. Report is late as waited for Audit New Zealand to complete the audit of the Trust.

#### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.8. The Management Team has reviewed this report and support the recommendations.

### 5. **COMMUNITY VIEWS**

#### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

#### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The Annual Report has been audited by Audit New Zealand and a qualified opinion has been issued.

#### 5.3 **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **6.1. Financial Implications**

There are not financial implications of the decisions sought by this report.

Cost savings through savings on audit fees approximate \$7,000 per year.

### **6.2. Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### **6.3 Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

The Art Collection is insured under the Council Insurance Policies and the majority is held in Council buildings.

### **6.3 Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## **7. CONTEXT**

### **7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **7.2. Authorising Legislation**

Not applicable.

### **7.3. Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

The work of the Waimakariri Art Collection Trust contributes to the community outcome that "People will take part in arts and cultural activities".

### **7.4. Authorising Delegations**

Not applicable.

**Waimakariri  
Art Collection Trust**

**Annual Report  
for the year ended  
30 June 2023**

# Waimakariri Art Collection Trust

The Trustees are pleased to present the annual report including the financial statements of the Waimakariri Arts Collection Trust for the year ended 30 June 2023.

For and on behalf of the Trustees.

SIGNED

*Waimakariri Arts Collection Trustee*



Kathryn Anderson  
Trustee

13 December 2023

Dated

SIGNED

*Waimakariri Arts Collection Trustee*



Alistair Blackie  
Trustee

13 December 2023

Dated

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## Waimakariri Art Collection Trust

### The Trust Directory

**Address:** 215 High Street  
Rangiora 7400

**Bankers:** Westpac Banking Corporation  
Rangiora

**Auditor:** Audit New Zealand on behalf of the Office of the Auditor General  
P O Box 2  
Christchurch

**Solicitors:** Helmore Bowron & Scott  
Rangiora

## Waimakariri Art Collection Trust

### Entity Information for year ended 30 June 2023

<b>Legal Name:</b>	Waimakariri Art Collection Trust
<b>Entity and Legal Basis:</b>	The Trust is incorporated as a not-for-profit charitable trust registered as a charitable entity under the Charities Act 2005 on 12 May 2008. It is domiciled in New Zealand.
<b>Trust's purpose :</b>	The primary object of this Trust is to establish and maintain a collection of artworks of merit that have an association with the North canterbury area for the purposes of education use and public appreciation.
<b>Trustees:</b>	Kathryn Anderson (Three Secondary Schools Appointee) Alistair Blackie (Waimakariri District Council Appointee) Michael Michaels (Waimakariri Community Arts Council Appointee)
<b>Administrator:</b>	Miranda Hales
<b>Cash and Resources:</b>	Grants from Waimakariri District Council is the main source of revenue for the Trust.

## Waimakariri Art Collection Trust

### Statement of Financial Performance for the year ended 30 June 2023

in New Zealand Dollars

	Note	2023 \$	2022 \$
<b>Operating Revenue</b>			
Interest		175	8
Grants	2	9,273	4,896
Donations	2	6,546	28,382
<b>Total Operating Revenue</b>		<b>15,994</b>	<b>33,286</b>
<b>Operating Expenditure</b>			
Audit Fee	5	6,763	2,386
Koha		200	-
Artwork written off	7	-	-
Artwork repairs		-	2,080
Valuation expenses		-	75
Other operating costs		25	25
Impairment of collection	7	-	-
<b>Total Operating Expenditure</b>		<b>6,988</b>	<b>4,566</b>
<b>Net Surplus / (Deficit)</b>		<b>9,005</b>	<b>28,719</b>

The accompanying notes form part of these financial statements.

## Waimakariri Art Collection Trust

### Statement of Financial Position as at 30 June 2023

in New Zealand Dollars

	Note	2023 \$	2022 \$
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	1	16,132	10,686
Trade and other receivables	3	6,763	2,386
Investments	2	-	-
<b>Total current assets</b>		<b>22,895</b>	<b>13,072</b>
<b>Non Current Assets</b>			
Collections	7	190,555	186,995
<b>Total non-current assets</b>		<b>190,555</b>	<b>186,995</b>
<b>Total Assets</b>		<b>213,450</b>	<b>200,067</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other payables	4	6,763	2,386
<b>Total current liabilities</b>		<b>6,763</b>	<b>2,386</b>
<b>Total Liabilities</b>		<b>6,763</b>	<b>2,386</b>
<b>Trust Equity</b>			
Accumulated general funds		206,687	197,681
<b>Total Equity</b>		<b>206,687</b>	<b>197,681</b>
<b>Total Equity and Liabilities</b>		<b>213,450</b>	<b>200,067</b>

The accompanying notes form part of these financial statements.

## Waimakariri Art Collection Trust

### Statement of Cashflow Year ended 30 June 2023

in New Zealand Dollars

	Note	2023 \$	2022 \$
<b>Cash Flows from Operating Activities</b>			
Interest Received		175	8
Donations Received		6,546	10,382
Grant receipts		2,510	2,510
Payment to suppliers and employees		-	(75)
Artwork repairs		-	(2,080)
Koha/Donations Gifted		(200)	-
Interest paid / bank fees		(25)	(25)
<b>Net Cash Flows from Operating Activities</b>		<b>9,006</b>	<b>10,720</b>
<b>Cash Flows from Investing and Financing Activities</b>			
Receipts from sale of property, plant and equipment		-	-
Receipts from sale of investments		-	-
Proceeds from loans		-	-
Proceeds from capital contribution		-	-
Payments to acquire property, plant and equipment		(3,560)	(10,000)
Payments to acquire investments		-	-
Repayments of loans		-	-
<b>Net Cash Flows from Investing and Financing Activities</b>		<b>(3,560)</b>	<b>(10,000)</b>
<b>Net increase (decrease) in cash for the year</b>		<b>5,446</b>	<b>720</b>
<b>Add opening bank account and cash, including bank overdraft</b>		<b>10,686</b>	<b>9,967</b>
<b>Closing bank accounts and cash, including bank overdraft</b>		<b>16,132</b>	<b>10,686</b>

## Waimakariri Art Collection Trust

### Notes to and forming part of the financial statements for the period ending 30 June 2023

The financial statements of the Waimakariri Arts Collection Trust are for the period ended 30 June 2023. The financial statements were authorised for issue by the Board of Trustees on the 13th December 2023.

The financial statement of the trust are general purpose financial statements which have been prepared according to generally accepted accounting practice.

#### **Basis of preparation**

The financial statements of the Waimakariri Art Collection Trust have applied PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) Standards on the basis that the Trust does not have public accountability (as defined) and has total annual expenses of less than \$2 million.

All transactions in the financial statements are reported using the accrual basis of accounting.

The financial statements have been prepared on the going concern basis.

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

The financial statements and information provided are presented in New Zealand Dollars (NZD).

#### **Significant accounting policies**

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied:

##### **Revenue**

Revenue from the sales is recognised when significant risks and rewards of ownership have been transferred to the buyer. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due, associated costs or possible return of goods, or where there is continuing management involvement with the goods.

Interest is accounted for using the effective interest method, that is as it is earned.

Where a physical asset is donated or vested in the Trust for nil or nominal consideration the fair value of the asset received is recorded as revenue. Assets vested in the Trust are recognised as revenue when control over the asset is obtained.

Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

Grants received from the Waimakariri District Council are restricted for the purposes of the trust meeting its objectives as specified in the trust deed.

Council, government and non-government grants and donations are recognised as revenue when funds are received unless there is an obligation to return the funds if conditions of the grant are not met. If there is such an obligation the grants are initially recorded as grants received in advance, and recognised as revenue when conditions of the grants are satisfied.

## Waimakariri Art Collection Trust

### Notes to and forming part of the financial statements for the period ending 30 June 2023

#### Investments

Investments in bank deposits are initially measured at fair value plus transaction costs.

After initial recognition investments in bank deposits are measured at amortised cost using the effective interest rate method. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

At each balance date the Trust assesses whether there is any objective evidence that an investment is impaired. Any impairment losses are recognised in the surplus or deficit.

#### Goods and service Tax (GST)

The Trust is not required to register for GST as the Trust turnover is under the threshold that requires registration for GST . Therefore amounts stated in the financial statements are inclusive of GST (if any).

#### Income Tax

The Trust has been granted Charitable status by the Inland Revenue Department, and is therefore exempt from income tax.

#### Trade and other payables

Trade and other payables are stated at cost.

#### Employee Benefits

There are no employee obligations or benefits. The trustees and administrative support is voluntarily donated. Therefore there are no employment associated costs. Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

#### Bank accounts and cash

Bank accounts and cash includes cash on hand, deposits held at call with banks and bank overdrafts.

Bank overdrafts are shown within borrowings as a current liability in the Statement of Financial Position.

## Waimakariri Art Collection Trust

### Notes to and forming part of the financial statements for the period ending 30 June 2023

#### Trade and other receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest rate method, less any provision for impairment.

A provision for impairment of receivables is established when there is objective evidence that the Trust will not be able to collect all amounts due according to the original terms of the receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted using the effective interest method.

#### Collections

Collections are revalued on a three yearly valuation cycle. The valuations are carried out by an independent art valuer. The last valuation was carried out as at June 2022 by Neil Roberts of Independent Art Valuations Limited. The basis of valuation is market value. The carrying values are reviewed at each balance date to ensure that the values are not materially different to fair value. The net revaluation results are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve in equity. Where this would result in a debit balance in the asset revaluation reserve, this balance is not recognised in other comprehensive revenue and expense but in the surplus or deficit. Any subsequent increase on revaluation that reverses a previous decrease recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed and then recognised in other comprehensive revenue and expense.

Collections are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

#### Provisions

The trust recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a discount rate that reflects current market assessments of the time value of the money and risks specific to the obligation. The increase in the provision due to the passage of time is recognised as a finance cost.

#### Changes in accounting policies

There have been no changes to accounting policies for the year ended 2023.



## Waimakariri Art Collection Trust

### Notes to and forming part of the financial statements for the year ended 30 June 2023

in New Zealand Dollars

	2023	2022
	\$	\$
<b>1. Bank accounts and cash</b>		
Cash at Bank	16,132	10,686
Total Bank accounts and cash	<b>16,132</b>	<b>10,686</b>
<b>2. Grants and Donations</b>		
Waimakariri District Council	9,273	4,896
Waimakariri Arts Council	6,546	28,382
Total grants and donations received	<b>15,819</b>	<b>33,278</b>
<b>3. Trade and Other Receivables</b>		
Interest from investments	-	-
Other Receivables	-	-
Grant- Waimakariri District Council	6,763	2,386
	<b>6,763</b>	<b>2,386</b>
<b>4. Trade and Other Payables</b>		
	<b>6,763</b>	<b>2,386</b>
<b>5. Audit fees</b>		
Audit fees to principal Auditor	<b>6,763</b>	<b>2,282</b>

## Waimakariri Art Collection Trust

### Notes to and forming part of the financial statements for the year ended 30 June 2023

in New Zealand Dollars

	2023	2022
	\$	\$
<b>6. Collections</b>		
Collection - fair value	186,995	159,945
Correction of incorrect asset written off	-	(950)
Collections - Corrected Opening Balance	<b>186,995</b>	<b>158,995</b>
Additions purchased during the year	3,560	10,000
Additions donated during the year	-	18,000
Collection - revaluation	-	-
Revaluation movement current year recognised as loss	-	-
Artwork written off	-	-
Impairment loss	-	-
Collection - fair value	<b>190,555</b>	<b>186,995</b>

The Trust has opted to apply PBE IPSAS 17 Property, Plant and Equipment in order to apply the revaluation model for its Art Collection assets.

The Trust has not had a fair value assessment of the Arts Collection as at 30 June 2023.

### 7. Commitments and Contingencies

The Trust did not have any capital commitments, contingent liabilities or contingent assets at year end (2021: nil).

### 8. Related parties

Amounts paid to the Trust by the Waimakariri District Council	2,510	2,510
Amounts receivable to the Trust from the Waimakariri District Council	6,763	2,386
Amounts paid to the Trust by the Waimakariri Arts Council	6,546	10,382

No related party debts have been written off or forgiven during the year.

Grant's from Waimakariri District Council are the main source of income for the Trust.

The Waimakariri District Council provides funding for the Trust's audit fees.

### 9. Events after the Balance Date

There were no significant events after balance date.

## Waimakariri Art Collection Trust

### Notes to and forming part of the financial statements for the year ended 30 June 2023

in New Zealand Dollars

	2023	2022
	\$	\$
<b>10. Financial Instrument Categories</b>		
<b>FINANCIAL ASSETS</b>		
Loans and Receivables	-	-
Bank accounts and cash	16,132	10,686
Trade and other receivables	6,763	2,386
Investments in term deposits	-	-
	<b>22,895</b>	<b>13,072</b>
<b>FINANCIAL LIABILITIES at amortised cost</b>		
Trade and other payables	6,763	2,386
	<b>6,763</b>	<b>2,386</b>

## Independent Auditor's Report

### To the readers of Waimakariri Arts Collection Trust's financial statements for the year ended 30 June 2023

The Auditor-General is the auditor of Waimakariri Arts Collection Trust (the Trust). The Auditor-General has appointed me, Yvonne Yang, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements of the Trust on his behalf.

We have audited the financial statements of the Trust on pages 5 to 13, that comprise the statement of financial position as at 30 June 2023, the statement of financial performance and statement of cashflow for the year ended on that date and the notes to and forming part of the financial statements that include accounting policies and other explanatory information.

#### Qualified opinion

In our opinion, except for the possible effects of the matter described in the *Basis for our qualified opinion* section of our report, the financial statements of the Trust:

- present fairly, in all material respects:
  - its financial position as at 30 June 2023; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) Standard.

Our audit was completed on 13 December 2023. This is the date at which our qualified opinion is expressed.

The basis for our qualified opinion is explained below. In addition, we outline the responsibilities of the Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our qualified opinion

##### ***Financial statements: our work was limited with respect to the valuation of art collection assets***

As stated in note 7 to the financial statements, the Trust has opted to apply PBE IPSAS 17 *Property, Plant and Equipment* so that it can apply the revaluation model to its art collection. As stated in the significant accounting policies on page 10, the basis of valuation used by the Trust is fair value based on market value.

PBE IPSAS 17 requires entities that measure assets at fair value to carry out revaluations with sufficient regularity to ensure that revalued asset classes are not included in the financial statements at a value that is materially different to fair value.

The Trust did not provide us with sufficient appropriate evidence to support that the carrying amount of art collection as at 30 June 2023 of \$190,555 does not differ materially from its fair value. As a consequence, it was impracticable for us to determine whether any adjustment to the carrying value was necessary as at 30 June 2023.

There are no satisfactory audit procedures that we could adopt to confirm independently the accuracy and valuation of the art collection assets.

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### **Responsibilities of the Trustees for the financial statements**

The Trustees are responsible on behalf of the Trust for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Trustees are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Trustees are also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Trustees intend to wind-up the Trust or to cease operations, or have no realistic alternative but to do so.

The Trustees' responsibilities arise from clause 7.2 of the Trust Deed of the Trust.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

## Other information

The Trustees are responsible for the other information. The other information comprises the information included on pages 3 to 4, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Independence

We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of *Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Trust.

A handwritten signature in blue ink that reads "Yvonne Yang". The signature is written in a cursive, flowing style.

Yvonne Yang  
Audit New Zealand  
On behalf of the Auditor-General  
Christchurch, New Zealand

20 December 2023

Level 3, 335 Lincoln Road  
Addington  
PO Box 2, Christchurch 8140Kathryn Anderson  
Trustee  
Waimakariri Art Collection Trust  
Private Bag 1005  
Rangiora 7440

cc Nicole Robinson, General Manager Finance and Business Support, Waimakariri District Council

Dear Kathryn

**Waimakariri Art Collection Trust - audit of the financial statements for the year ended 30 June 2023****1 Audit opinion**

We issued a modified audit report on 20 December 2023. Our qualification relates to the Trust being not able to adequately demonstrate that the carrying value of its art collections does not differ materially from its fair value. This is discussed in detail in 2.1.

In our opinion, except for the possible effects of this matter, the financial statements presented fairly in all material respects and comply with generally accepted accounting practice.

**2 Issues arising****2.1 Fair Value of the Art Collection**

As stated in the statement of accounting policies to the financial statement, the Trust measure its art collection at fair value, hence, periodically revalue its art collection. PBE IPSAS 17, *Property, Plant and Equipment*, requires that valuations are carried out with sufficient regularity to ensure that the carrying amount does not differ from fair value.

Prior to this year, the carrying value of the arts collection, which comprises the significant portion of about 91%, of the total assets of the Trust, are reviewed each balance date to ensure that the carrying value are not materially different to fair value. However, for the year ended 30 June 2023, art collections reported at \$190,555 (2022: \$186,995) was not duly supported by a fair value assessment, as the Trust elected not to perform a fair value assessment during the year.



We concluded that sufficient appropriate evidence had not been provided to support the conclusion reached by the Trust that the carrying value of the art collection did not materially differ from its fair value. There are no satisfactory audit procedures that we could adopt to confirm independently the accuracy and valuation of the art collection assets.

Accordingly, we issued a qualified opinion 'except for' opinion. We referred this matter to an Audit New Zealand Opinions Review Committee, who agreed with our conclusion.

We encourage the Trustees and finance team to consider whether the fair value model is an appropriate choice of the accounting policy for the entity of this size. The cost model may be preferable.

## **2.2 Management override**

Management is in a unique position to perpetrate fraud because of its ability to manipulate accounting records and prepare fraudulent financial statements by override of controls. Due to the unpredictable way in which such override could occur, it results in a risk of material misstatement due to fraud in all audits.

During the course of the audit, we did not identify any unusual transactions outside the normal course of business, nor find any indications of bias with judgements made in the preparation of the financial statements.

## **3 Auditor responsibilities**

Audit New Zealand has carried out this audit on behalf of the Controller and Auditor-General.

We are responsible to express an independent opinion on the financial statements and report that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001.

Our audit has been carried out in accordance with the Auditor-General's auditing standards. The audit cannot and should not be relied upon to detect every instance of misstatement, fraud, irregularity, or inefficiency that is not material to your financial statements.

The implementation and maintenance of systems of internal control, to detect these matters, remains the responsibility of the Trustees and management.

## **4 Statement of auditor independence**

We confirm that, for the audit of the financial statements of the Trust, for the year ended 30 June 2023, we have maintained our independence in accordance with the requirements of the Auditor-General, which incorporate the independence requirements of the External Reporting.

Other than the audit, we have not provided any engagements for the Trust during the year ended 30 June 2023. In addition, we have no relationships with, or interests in, the Trust.

#### **4.1 Unresolved disagreements**

We have no unresolved disagreements with management on matters that individually or in aggregate could be significant to the financial statements. Management has not sought to influence our views on matters relevant to our audit opinion.

#### **4.2 Other relationships**

We are not aware of any situations where a spouse, or close relative, of a staff member involved in the audit, occupies a position with the Trust that is significant to the audit.

We are not aware of any situations where a staff member of Audit New Zealand has accepted a position of employment, with the Trust, during or since the end of the financial year.

### **5 Thank you**

We thank you for the assistance provided to us in the course of our audit.

Yours sincerely

A handwritten signature in blue ink that reads "Yvonne Yang". The signature is written in a cursive, flowing style.

Yvonne Yang  
Director

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** EXT-03-10 / 240123009212

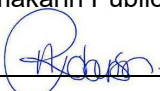
**REPORT TO:** AUDIT AND RISK COMMITTEE


**DATE OF MEETING:** 13<sup>th</sup> February 2024

**AUTHOR(S):** Paul Christensen, Finance Manager  
Michael Garrod, Accountant

**SUBJECT:** Six Month Financial Statements for the Period Ended 31 December 2023 -  
Waimakariri Public Arts Trust

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to present the six-month report for the period ended 31 December 2023 for the Waimakariri Public Arts Trust.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating surplus of \$33,989 for the six-month period ended 31 December 2023.
- 1.3. The current elected member representative on the Trust Board is Alistair Blackie.
- 1.4. The current Chairperson on the Trust Board is Wilson Henderson.
- 1.5. No Trust representative will be present for the Audit and Risk Committee meeting on 13<sup>th</sup> February 2024.

**Attachments:**

- i. Waimakariri Public Arts Trust Half-Year 31 December 2023 Financial Statements

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 240123009212.
- (b) **Receives** the six-month report for the Waimakariri Public Arts Trust for the period ended 31 December 2023.

**3. BACKGROUND**

- 3.1. The purpose of the Waimakariri Public Arts Trust is to promote art and culture in the Waimakariri District, apply for funding to secure art works and the commissioning of these works, and to educate the community about art and artists.
- 3.2. The Waimakariri Public Arts Trust is a Council-Controlled Organisation which currently requires a Statement of Intent prepared before the start of each financial year, half-yearly financial reports within two months after the end of the half of each financial year and an Audited Annual Report within three months of each financial year.

- 3.3. Section 7 of the Local Government Act 2002 provides exemption from the requirements for small Council-Controlled Organisations.
- 3.4. The Waimakariri Public Arts Trust was exempted from Local Government Act 2002 requirements by Council on 14<sup>th</sup> November 2023.

#### **4. ISSUES AND OPTIONS**

- 4.1. The Trust Income Statement shows it has an operating surplus of \$33,989 for the six-month period ended 31 December 2023. The main source of income for the Trust is grants and donations of which the Council has issued \$22,292 in grant funding for the period.
- 4.2. The Trust has current assets of \$58,030 in cash at bank.

##### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.3. The Management Team has reviewed this report and support the recommendations.

#### **5. COMMUNITY VIEWS**

##### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

##### **5.2. Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Council controls the Trust and has the power to appoint and remove all Trustees. The work that the Trust performs is to promote art within the community.

##### **5.3. Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

#### **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

##### **6.1. Financial Implications**

There are not financial implications of the decisions sought by this report.

##### **6.2. Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

##### **6.3. Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report

##### **6.4. Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

#### **7. CONTEXT**

##### **7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Not applicable.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The Waimakariri Public Arts Trust contributes to the outcome:

"There are wide-ranging opportunities to participate in arts and cultural activities."

7.4. **Authorising Delegations**

Delegation S-DM 1022 provides that the Audit & Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled Organisations on a six-monthly basis".

# Waimakariri Public Arts Trust

## Statement of Financial Performance for the six months ended 31 December 2023

in New Zealand Dollars

	2023 \$	2022 \$
<b>Operating Revenue</b>		
Interest	288	67
Grants	22,292	-
Donations	1,000	-
Sales during events	3,422	-
Calendar Sales	190	-
Other Grants	-	15,000
<b>Total Operating Revenue</b>	<b>27,192</b>	<b>15,067</b>
<b>Operating Expenditure</b>		
Audit Fee	(12,485)	3,288
Charities Services Fee	102	-
Artworks	840	-
Subscription	60	57
Advertising	2,260	-
Braided Event	2,400	-
Bank Fees	25	-
<b>Total Operating Expenditure</b>	<b>(6,797)</b>	<b>3,344</b>
<b>Net Surplus / (Deficit)</b>	<b>33,989</b>	<b>11,722</b>

# Waimakariri Public Arts Trust

## Statement of Financial Position as at 31 December 2023

in New Zealand Dollars

	2023	2022
	\$	\$
<b>Assets</b>		
<b>Current Assets</b>		
Bank accounts and cash	58,030	32,489
Trade and other receivables	-	-
Prepayments	-	47
<b>Total current assets</b>	<b>58,030</b>	<b>32,536</b>
<b>Total Assets</b>	<b>58,030</b>	<b>32,536</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	-	9,198
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>
<b>Trust Equity</b>		
Accumulated general funds	58,030	23,338
<b>Total Equity and Liabilities</b>	<b>58,030</b>	<b>32,536</b>

## Waimakariri Public Arts Trust

### Statement of Cashflow Six months ended 31 December 2023







in New Zealand Dollars

	2023	2022
	\$	\$
<b>Cash Flows from Operating Activities</b>		
Interest Received	288	67
Grant receipts	22,292	15,000
Donations	1,000	-
Sales during events	3,422	-
Calendar Sales	190	-
Payment to suppliers and employees	(5,663)	-
Interest paid / bank fees	(25)	-
<b>Net Cash Flows from Operating Activities</b>	<b>21,504</b>	<b>15,067</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Receipts from sale of property, plant and equipment	-	-
Receipts from sale of investments	-	-
Proceeds from loans	-	-
Proceeds from capital contribution	-	-
Payments to acquire property, plant and equipment	-	-
Payments to acquire investments	-	-
Repayments of loans	-	-
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>-</b>	<b>-</b>
<b>Net increase (decrease) in cash for the year</b>	<b>21,504</b>	<b>15,067</b>
<b>Add opening bank account and cash, including bank overdraft</b>	<b>36,526</b>	<b>17,423</b>
<b>Closing bank accounts and cash, including bank overdraft</b>	<b>58,030</b>	<b>32,489</b>



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-01-15 / FIN-06-01 / 240122008523**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 13 February 2024**AUTHOR(S):** Paul Christensen, Finance Manager**SUBJECT:** Financial Report for the period ended 31 December 2023**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
Chief Executive**1. SUMMARY**

1.1 This report to advise the Audit and Risk Committee of the financial result for the period ended 31 December 2023.

FINANCIAL STATEMENT MEASURES	
<b>OPERATING COSTS</b> <i>Costs to deliver existing levels of service</i>  \$'000 <b>\$74,139</b>   \$2,463 (3.4%) unfavourable	<b>OPERATING REVENUE</b> <i>Includes Rates, Fees and charges, development contributions, earthquake recoveries</i>  \$'000 <b>\$88,503</b>   \$1,506 (1.7%) favourable
<b>INTEREST ON DEBT</b> <i>Cost to Service net external debt</i>  \$'000 <b>\$5,159</b>   \$246 (5.0%) unfavourable	<b>OPERATING SURPLUS</b> <i>Net Revenue less operating expenses as a percentage of operating costs</i>   <b>19.4%</b>   Budget 21.4%
<b>EXTERNAL DEBT</b> <i>Total borrowing from external organisations</i>  \$'000 <b>\$180,000</b>   \$32,190 favourable	<b>CAPITAL EXPENDITURE</b> <i>to provide new and replacement assets</i>  \$'000 <b>\$27,548</b>   \$23,640 less than budget

- 1.2 Operating costs were \$2.5 million (6.6%) over budget. This is a result of depreciation over budget by \$0.8 million, water maintenance costs over budget by \$0.4 million, and consent processing costs being over budget by \$0.5 million (offset by increased revenue). Revenue was \$1.5 million over budget, predominantly from fees and charges being over budget by \$1.2 million.

Attachments:

- i. Financial Report for the period ended 31 December 2023 (TRIM 24125010356).

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee

- (a) **Receives** Report No. 240122008523.
- (b) **Notes** the surplus for the period ended 31 December 2023 is \$14.4 million. This is \$1.0 million (6%) under budget.

**3. BACKGROUND**

- 3.1 The Audit and Risk Committee is provided with the delegation from the Council to monitor the implementation of the Annual Plan. A quarterly update on the progress of the Annual Plan and other activities is provided throughout the year.
- 3.2 The Council is required to adopt a Long Term Plan every three years and an Annual Plan every year. The 2023-24 financial year is the third year of the 2021 – 2031 Long Term Plan cycle that the Council is required to report against.
- 3.3 A full external audit of the annual report is undertaken each year. The audited accounts for 2022-23 were adopted by Council in October 2023 with an unmodified opinion.

**4. ISSUES AND OPTIONS**

- 4.1. The operating surplus for the period ended 31 December 2023 for the Council is \$14.4 million against a budget of \$15.3 million.
- 4.2. Revenue received for the period ended 31 December 2023 was \$88.5 million compared with budget \$87.0 million.

Interest revenue was \$0.9m higher than budget due to higher interest rates. This is partially offset by the higher interest rates environment having the adverse impact on the interest expenses over budget (\$0.3 million unfavourable).

Fees and charges were \$1.2 million favourable to budget. Resource consent revenue was greater by \$0.5 million and rates penalties are over budget by \$0.3 million.

- 4.3. Operating Expenditure for the period was \$74.1 million (budget \$71.7 million). The largest variances from budget were as follows:

Over budget

- Water and Stockwater \$0.5 million unfavourable to budget Headworks maintenance was over budget \$0.3 million, which included emergency work in Oxford No 1 to get the backup intake working while re-developing the well. Reticulation maintenance was over budget \$0.1 million.
- Recreation \$1.0 million over budget Depreciation was \$0.2 million more than expected. Parks and reserve maintenance was \$0.4 million, which is partly due to spring work needed to prepare sports grounds.

- Depreciation is \$0.8 million unfavourable to budget overall. For the whole Council, depreciation was \$18.2 million, against a budget of \$17.4 million, or 4.3 % over budget.

4.4. Balance Sheet:

The Council's position remains sound. The Council's measures were all within Policy limits.

4.5. Capital works:

The Capital work programme is reported separately to the Audit & Risk Committee. (240125010928). The capital expenditure to December 2023 was \$27.5 million, which is 29% of the 2023-24 budget of \$96.3 million.

4.6. Debt:

The Council's external debt is \$180.0m as at 31 December 2023 (December 2022: \$170.0m). The 2023-24 Annual Plan forecast \$41.3m of new debt to be raised and \$9.1m external debt to be repaid. This was forecast to result in external debt of \$212m by 30 June 2024.

External debt is 7.2% of the Council's total assets. The Council's Liability management policy requires debt as a percentage of total assets to be less than 15%.

Interest costs were \$5.2 million which is 8.2% (budget 6.0%) of operating revenue (Council Policy requires it must not exceed 12%).

Interest costs were 8.3% of Rates revenue (per Annual Plan 9.3%). Interest as a percentage of Rates income must not exceed 25%.

4.7. Hedging profile:

Based on current projections, the Council will maintain its hedging arrangements in accordance with policy. Staff are continually reviewing both the cash flow projections and hedging levels to ensure they are maintained at an appropriate level.

As at 31 December 2023, currently 69% of external debt was hedged. Under our Treasury policy the percentage is to be within 50% to 100%. Treasury management advice is sought from Bancorp Treasury Management Services.

The loans and hedging profile are provided on pages 13 & 14 of the financial information

4.8. The financial results have been discussed with the relevant managers.

The Council's credit rating has been confirmed in January 2024 by Standard & Poor's to be AA with a stable outlook. Standard & Poor's will review the rating again before the end of 2024.

**Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report and these have been included in the report and draft annual plan.

4.9. The Management Team has reviewed this report and support the recommendations.

**5. COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. We have taken their feedback into account as part of previous engagement opportunities through Annual/Long Term Plan consultations.

## 5.2. **Groups and Organisations**

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

## 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

The Council's surplus of \$14.4 million is \$1.0 million unfavourable to budget. The primary reasons are provided in 4.2 - 4.3. Debt is lower than forecast. The Council has remained within debt policy limits.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts and Council is not currently required to report on any effects.

### 6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is financial risk if the Council does not keep within its budgets and manage debt. This is mitigated through the long term plan and annual plan processes, and with regular monitoring by managers. It is also mitigated through quarterly reporting to the Audit and Risk committee.

The current inflationary pressure and resources available to undertake a number of capital works is likely to be experienced for some time, as forecast by leading economists. These factors will likely have "knock on" effects to the forecasts work and costs being signalled in the Long Term Plan.

### 6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## **7. CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

This report has been prepared and provided with reference to the financial provisions relating to the Local Government Act 2002 Subpart 3 – Financial Management and Financial Reporting Standards.

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report contributes to the outcome:

“There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District

- Public organisations make information about their plans and activities readily available.
- Public organisations make every effort to accommodate the views of people who contribute to consultations.”

### 7.4. **Authorising Delegations**

Delegation S-DM 1022 provides that the Audit and Risk Committee has jurisdiction to “Monitor implementation of the Annual Plan quarterly”.

# WAIMAKARIRI DISTRICT COUNCIL

## FINANCIAL REPORT

### FOR THE PERIOD ENDED

31 December 2023

The financial report includes

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**Waimakariri District Council**  
**Statement of Financial Performance**  
**for the period ended 31 December 2023**

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$'000	\$'000	\$'000	\$'000	%
<b>Revenue</b>					
Rates	88,360	44,163	44,091	(72)	(0.2%)
Interest	383	587	1,485	897	152.8%
Subsidies and Grants	17,437	4,679	4,409	(270)	(5.8%)
Fees and Charges	20,744	11,174	12,378	1,204	10.8%
Petrol Tax	360	180	159	(21)	(11.7%)
Dividends	735	193	176	(16)	(8.3%)
Development and other Contributions	17,320	8,661	8,310	(351)	(4.1%)
Gains	180	90	115	25	28.1%
Vested Assets	17,271	17,271	17,380	109	0.63%
<b>Total Revenue</b>	<b>162,790</b>	<b>86,997</b>	<b>88,503</b>	<b>1,506</b>	<b>1.7%</b>
<b>Operating Expenses by Activity</b>					
Governance	3,442	1,719	1,706	(13)	(0.8%)
District Development	10,868	5,192	5,525	333	6.4%
Roading	25,328	14,350	14,610	260	1.8%
Water and Stockwater	14,277	6,713	7,254	541	8.1%
Sewerage	14,398	7,321	7,424	103	1.4%
Drainage	7,712	4,427	4,469	42	0.9%
Refuse and Recycling	11,916	5,965	5,822	(143)	(2.4%)
Recreation	24,212	12,684	13,711	1,027	8.1%
Libraries and Museums	7,341	4,210	3,850	(360)	(8.6%)
Community Protection	9,568	5,185	5,197	12	0.2%
Community Development	2,991	1,412	1,738	326	23.1%
Property and Forestry	1,434	780	683	(97)	(12.4%)
Earthquake Recovery and regeneration	2,418	1,508	1,415	(93)	(6.2%)
Non Significant Activities	1,026	210	735	525	250.0%
<b>Total Expenses</b>	<b>136,931</b>	<b>71,676</b>	<b>74,139</b>	<b>2,463</b>	<b>3.4%</b>
<b>Operating Surplus before taxation</b>	<b>25,859</b>	<b>15,321</b>	<b>14,364</b>	<b>(957)</b>	<b>(6.2%)</b>
Less Taxation expense	-	-	-	-	
<b>Net Surplus/ (deficit)</b>	<b>25,859</b>	<b>15,321</b>	<b>14,364</b>	<b>(957)</b>	<b>(6.2%)</b>

Variance Explanations (Key items only)		Variance
Revenue		( )= unfavourable
Total Revenue was \$1.5m more than budget at the end of this period.		
<b>Interest</b>	Interest was received from the interest rate swaps due to rising interest rates.	897
<b>Subsidies and Grants</b>	Subsidies from Waka Kotahi were lower than budgeted due to delay of roading capital programme as the roading team had to deal with the July flood event.	(270)
<b>Fees and Charges</b>	Resource consents revenue was over budget due to high work volume.	493
	Rates penalties greater than budgeted.	346
	Fire and Emergency New Zealand Lease of Rural Fire Stations and new Rural Land Lease were not budgeted.	168
<b>Development and other Contributions</b>	Development contributions were less than budget as the major developments wait to get to the next stage of their development.	(351)
<b>Expenditure</b>		
Operating Expenditure was \$2.5m more than budget at the end of this period.		
<b>District Development</b>	Costs incurred on district plan review are less than budgeted, due to a delay in hearings as well as a lower volume of hearings than expected.	353
	Higher expenditure compared to budget driven by an increased workload, covered through an increase in resource consent revenue. Additional costs were incurred due to employment of external consultants.	(516)
<b>Roading</b>	Higher than expected depreciation due to revaluation on roading assets performed on 30 June 2023.	(260)
<b>Water</b>	Headworks expenditure more than budget. In particular, Oxford No 1 Rural which required emergency work to get the backup intake working while the well is redeveloped.	(275)
	Reticulation maintenance expenditure more than budget. Largely due to a main pipe in Rangiora requiring repair.	(129)
	Water Sampling expenditure more than budget due to weather events and increased sampling from Drinking Water Quality Assurance Standards.	(94)
<b>Refuse and Recycling</b>	Refuse and Recycling collections costs less than budgeted.	143
<b>Recreation</b>	Loss on asset disposals (no budgeted) as a result of capital renewal programme.	(172)
	Depreciation higher than budget.	(155)
	Parks and Reserves Contract expenditure more than budget.	(231)
	Parks and Reserves Contract expenditure more than budget.	(83)
	Expenditure incurred from Waikuku Beach Holiday Park operations. Not budgeted.	(257)

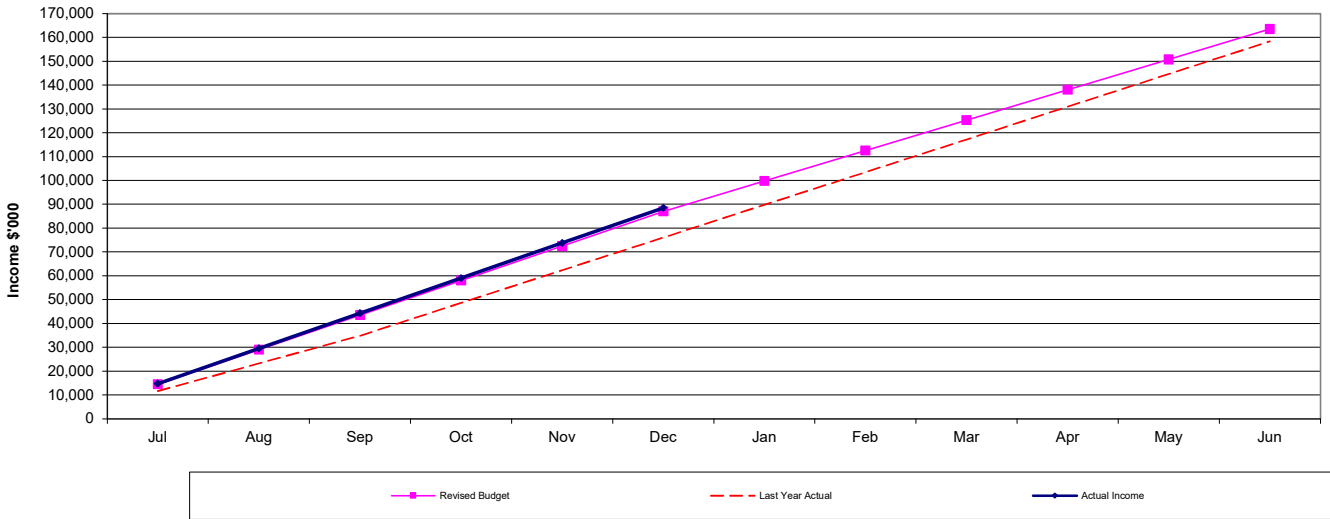
Variance Explanations (Key items only)		
<b>Libraries and Museums</b>	Due to the timing of maintenance works required on library buildings (Rangiora and Kaiapoi), which are yet to be started. Staff costs were under budget due to various staff positions being vacant.	111 174
<b>Community Development</b>	Due to various unused externally funded community projects. Higher than expected depreciation due to revaluation on building assets (Council's pensioner housing units) performed on 30 June 2022 (significant valuation increase due to high inflation in the past 3 years).	89 (457)
<b>Non Significant Activities</b>	The plant recovery rate is being reviewed to recoup the increased vehicle related costs. Consultant expenditure related to resource consent for a new landfill.	(224) (300)

Waimakariri District Council						
Statement of Comprehensive Revenue and Expense						
for the period ended 31 December 2023						
CURRENT YEAR						
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED	
	\$'000	\$'000	\$'000	\$'000	%	
<b>Net Surplus/ (deficit)</b>	<b>25,859</b>	<b>15,321</b>	<b>14,364</b>	<b>(957)</b>	<b>(6.25%)</b>	
<b>Other Comprehensive Revenue and Expense</b>						
Increase in Asset Revaluation Reserves	30,466	-	-	-		
Financial assets at fair value through other comprehensive revenue and expense	-	-	-	-		
<b>Total Other Comprehensive Revenue and Expense</b>	<b>30,466</b>	<b>-</b>	<b>-</b>	<b>0</b>		
<b>Total Comprehensive Revenue and Expense</b>	<b>56,326</b>	<b>15,321</b>	<b>14,364</b>	<b>(957)</b>	<b>(6.25%)</b>	

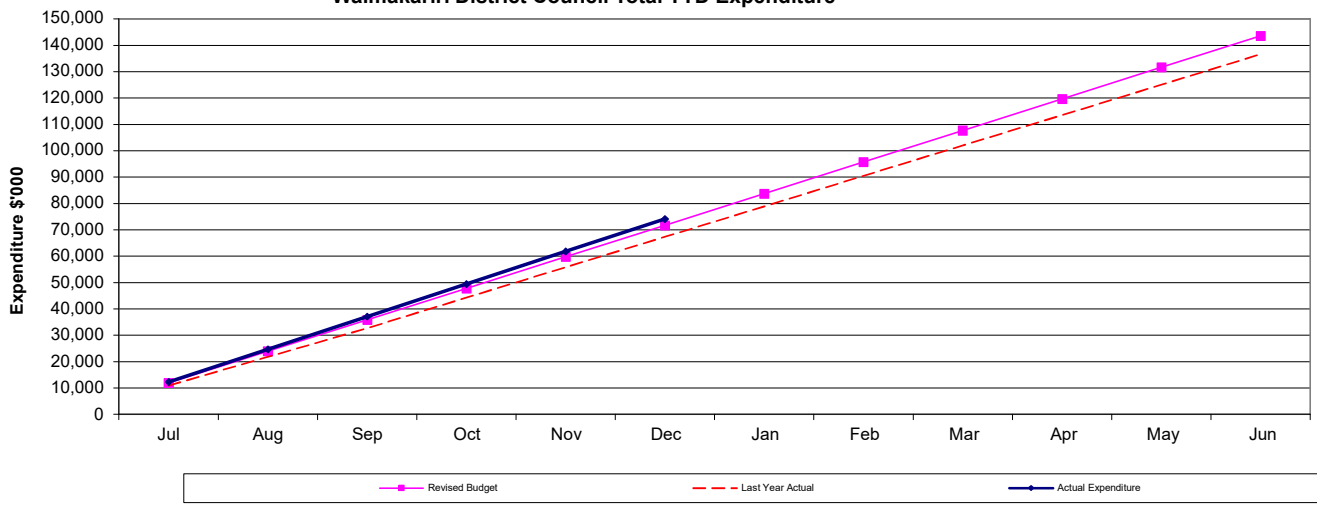
<u>Comments - Other Comprehensive Revenue and Expense</u>		Variance
		( ) = unfavourable
No significant variances identified.		



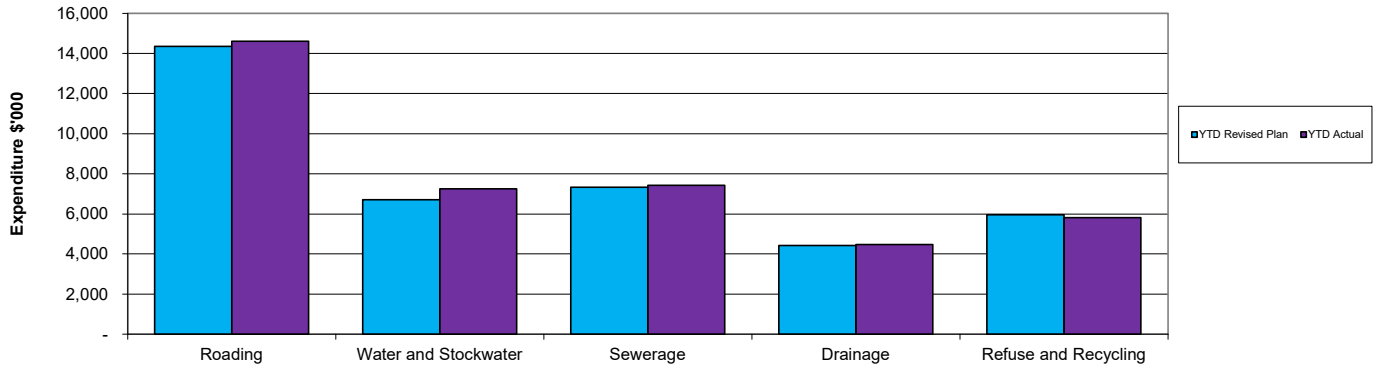
**Waimakariri District Council YTD Revenue**



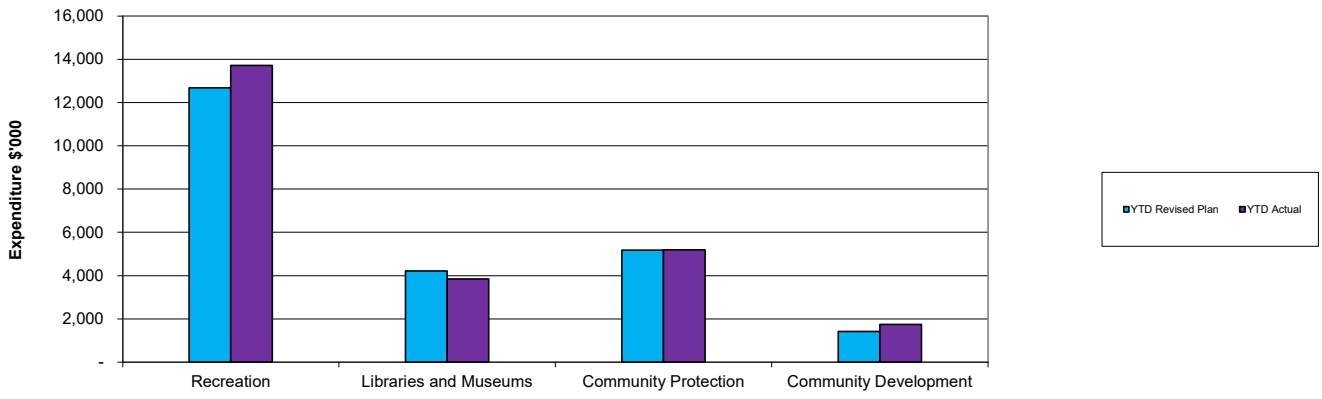
**Waimakariri District Council Total YTD Expenditure**



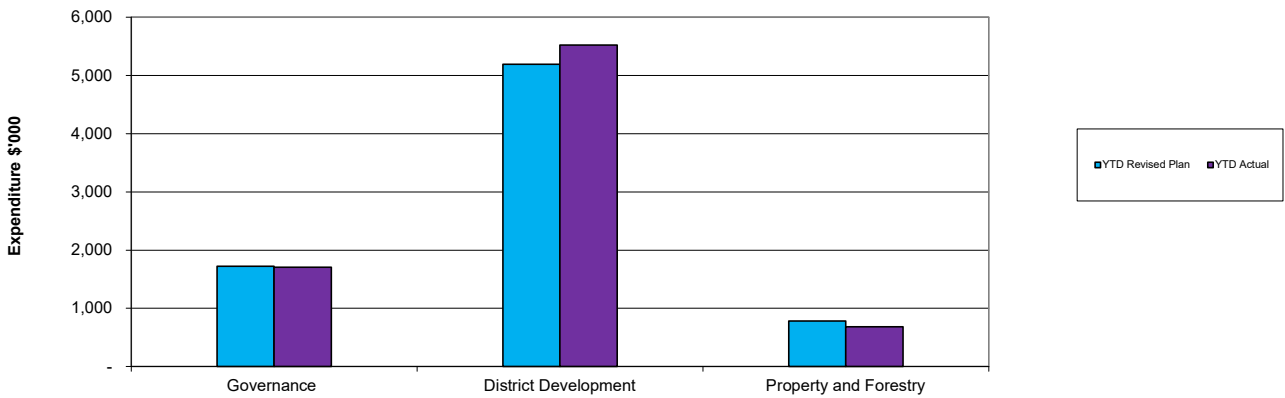
**Roading and Utilities YTD Expenditure against Revised Budget**

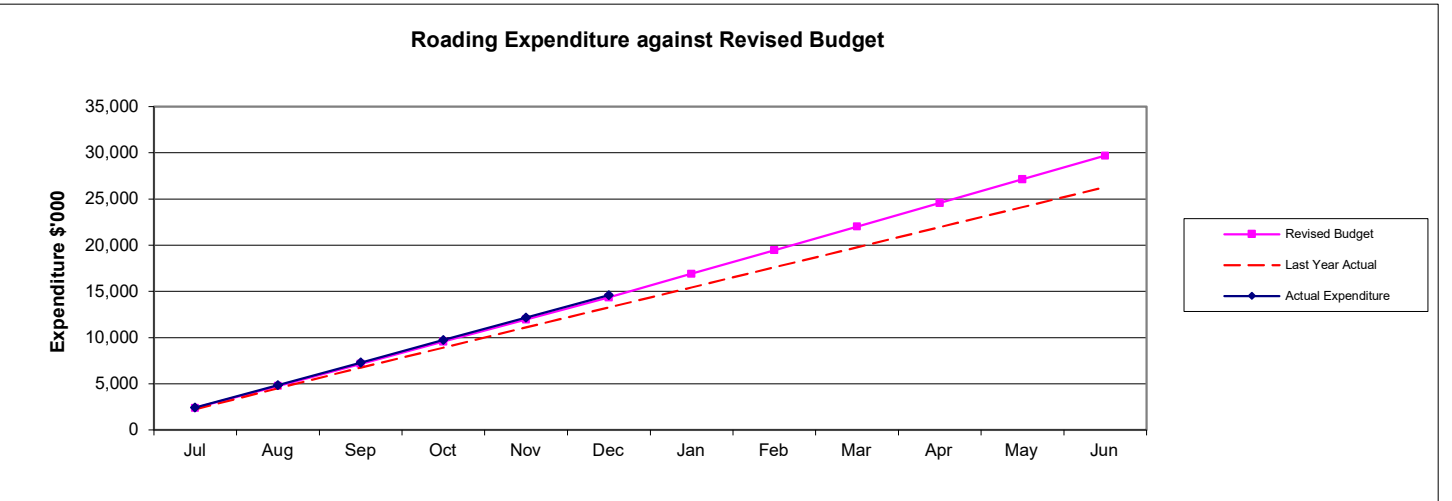
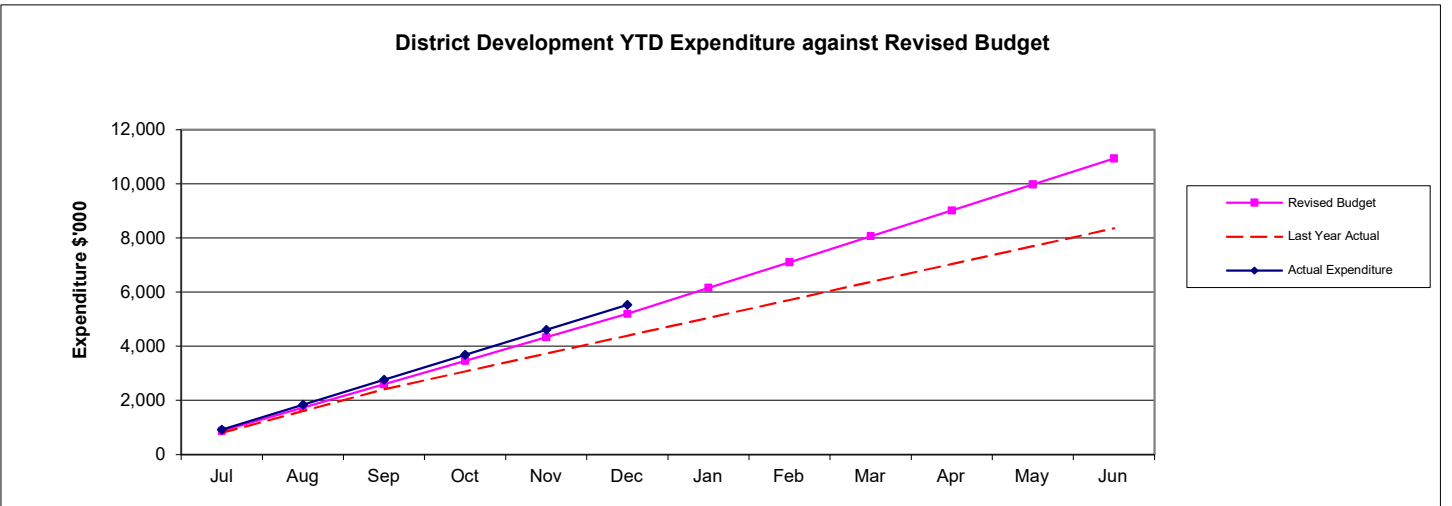
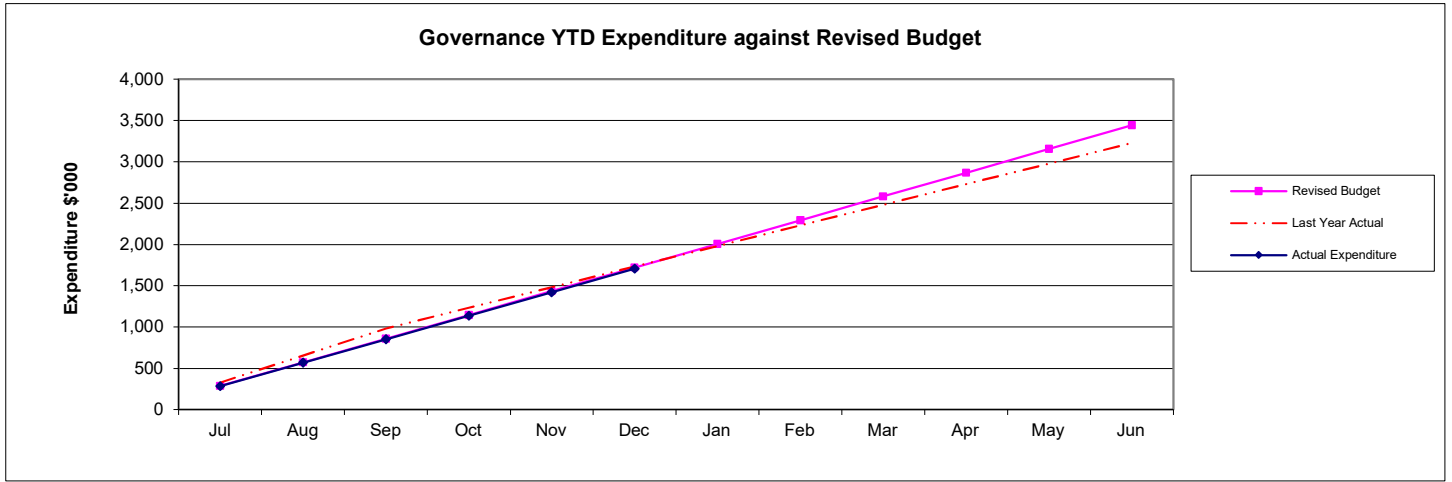


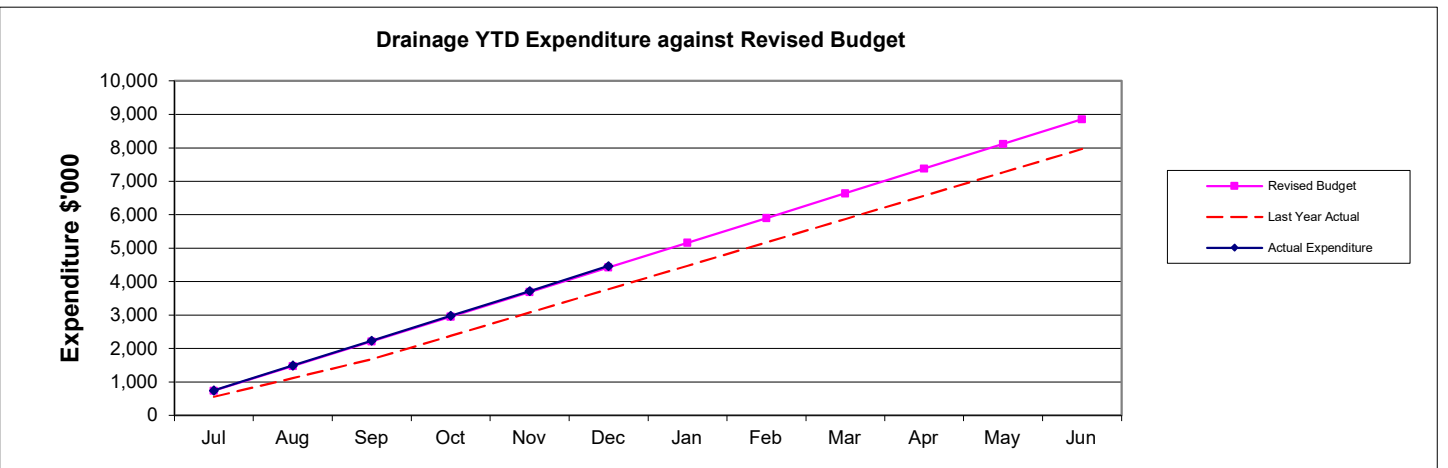
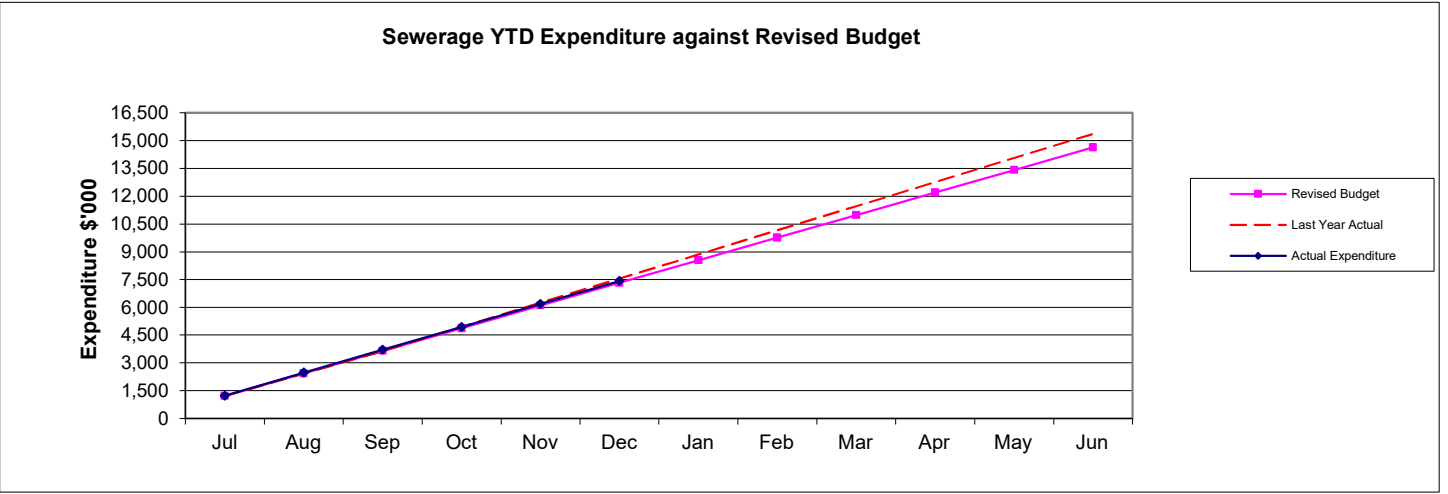
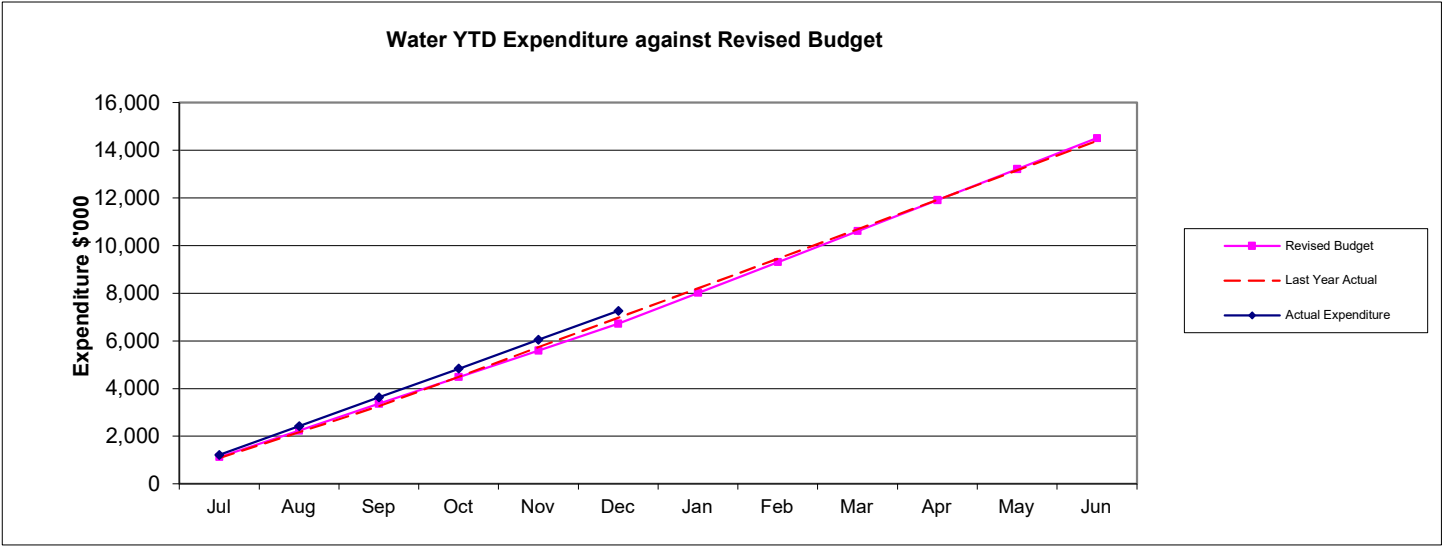
**Recreation & Community Activities YTD Expenditure against Revised Budget**

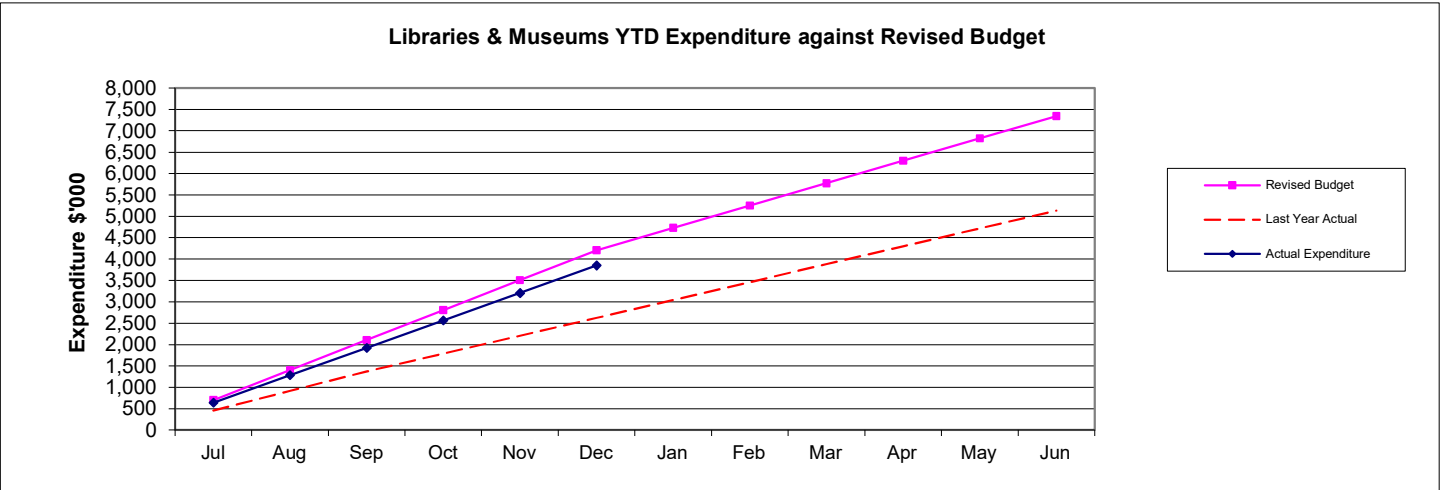
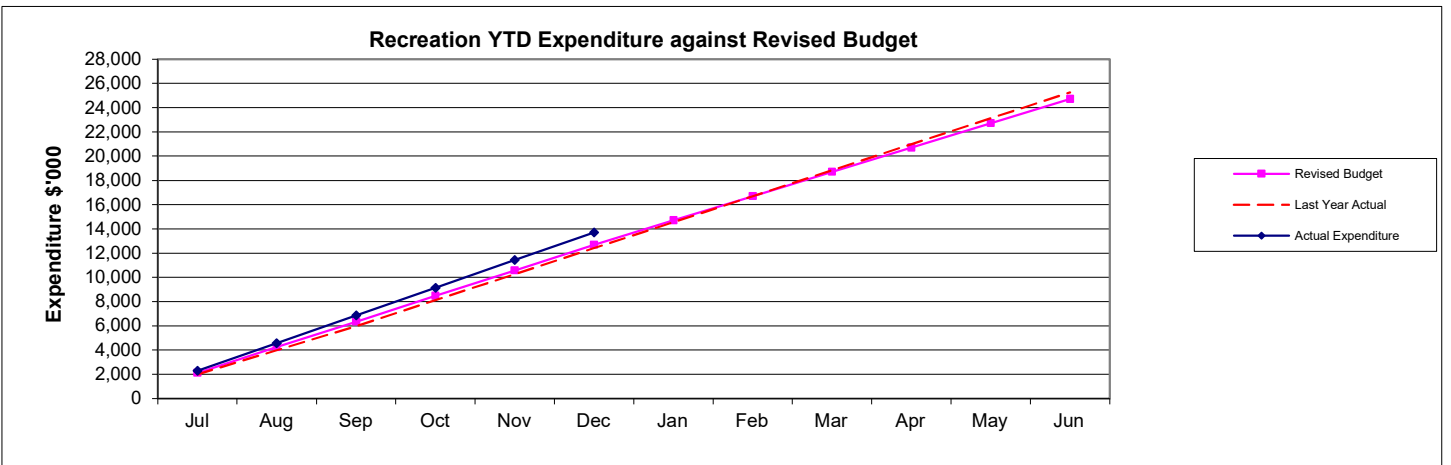
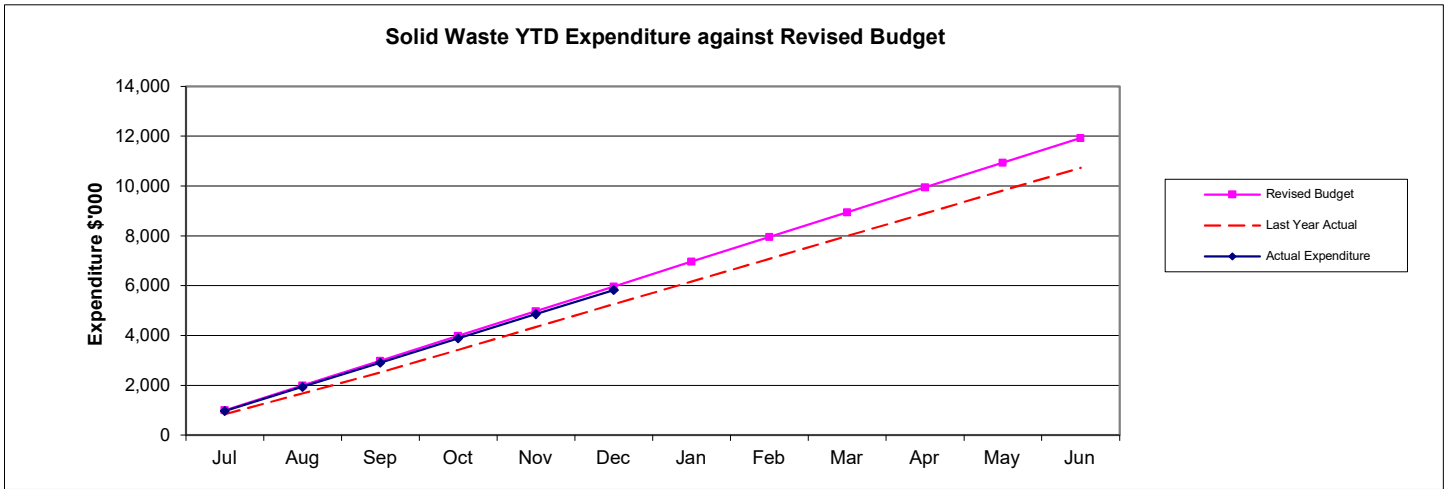


**All other Significant Activities YTD Expenditure against Revised Budget**

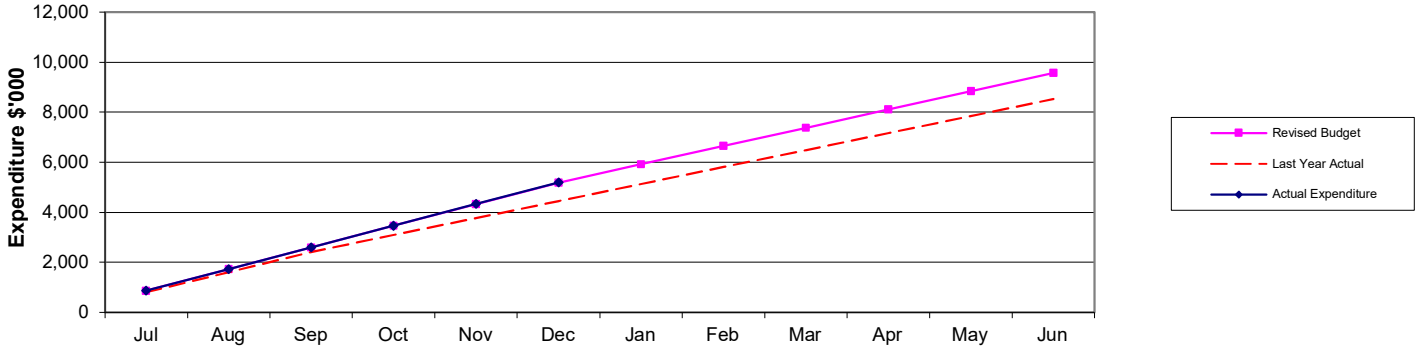




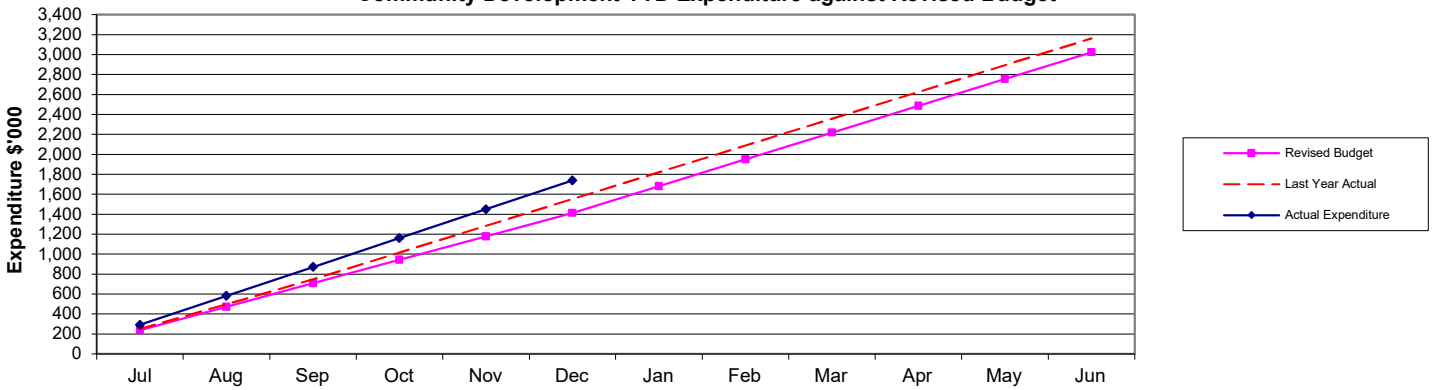




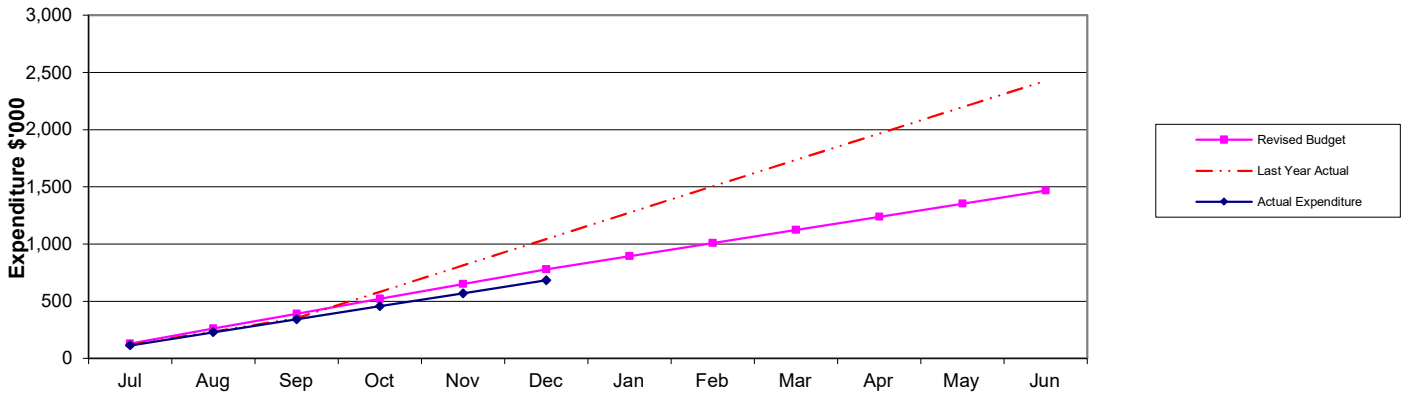
**Community Protection YTD Expenditure against Revised Budget**



**Community Development YTD Expenditure against Revised Budget**



**Property and Investments YTD Expenditure against Revised Budget**



<b>Waimakariri District Council</b>			
<b>Balance Sheet</b>			
<b>Balance Sheet</b>	<b>ACTUAL as at 31 December 23 \$'000</b>	<b>BUDGET as at 30 June 2024 \$'000</b>	<b>ACTUAL as at 30 June 2023 \$'000</b>
<b>Current Assets</b>			
Cash and cash equivalents	17,160	22,439	20,348
Short term deposits	-	-	439
Inventories	447	447	425
Trade and other receivables	12,621	8,995	11,323
Prepayments	4,418	1,065	1,152
Non-current Assets Held for Sale	1,692	-	3,203
<b>Total Current Assets</b>	<b>36,338</b>	<b>32,946</b>	<b>36,890</b>
<b>Non Current Assets</b>			
Other financial assets	5,488	6,033	5,398
Derivative financial instruments	5,561	2,063	5,561
Long term deposits	-	-	47
Forestry assets	2,645	2,459	2,552
Investment property	6,880	7,407	6,880
Property, plant and equipment including intangible	84,353	85,976	83,379
Infrastructural assets	2,371,489	2,416,428	2,353,864
<b>Total Non Current Assets</b>	<b>2,476,416</b>	<b>2,520,366</b>	<b>2,457,681</b>
<b>Total Assets</b>	<b>2,512,754</b>	<b>2,553,312</b>	<b>2,494,571</b>
<b>Current Liabilities</b>			
Trade and other payables	7,274	11,048	12,162
Deposits and Bonds	3,737	3,602	3,659
Employee Benefit liabilities	4,372	4,586	4,383
Revenue Received in advance	8,264	3,407	3,596
Development contributions	5,367	2,160	1,619
Current Portion of borrowings	20,000	30,000	20,000
Accrued Interest on borrowings	2,002	1,300	1,948
<b>Total Current Liabilities</b>	<b>51,016</b>	<b>56,103</b>	<b>47,367</b>
<b>Non Current Liabilities</b>			
Borrowings	160,000	182,190	160,000
Derivative financial instruments	-	-	-
<b>Total Non Current Liabilities</b>	<b>160,000</b>	<b>182,190</b>	<b>160,000</b>
<b>Total Liabilities</b>	<b>211,016</b>	<b>238,293</b>	<b>207,367</b>
<b>Net Assets</b>	<b>2,301,738</b>	<b>2,315,019</b>	<b>2,287,204</b>
<b>Ratepayers Equity</b>			
Accumulated general equity	983,365	991,411	969,001
Special funds	4,367	5,474	4,367
Revaluation reserve	1,313,836	1,318,134	1,313,836
<b>Total Ratepayers Equity</b>	<b>2,301,568</b>	<b>2,315,019</b>	<b>2,287,204</b>

<b>Variance to full year budget</b>		<b>Variance ( )= unfavourable \$'000</b>
<b>Prepayments</b>	Council's prepayments relates to grants and insurance which will be recognised as expenditure in the subsequent months. Prepayments as at 31 December 2023 also include GST paid on rates prepayments.	3,353
<b>Derivative financial instruments</b>	The fair value of Council's interest rate swaps has improved in comparison to budget as current market rates have increased significantly.	3,498
<b>Non-current Assets Held for Sale</b>	Identified land and building assets to be sold in 2023/24.	1,692
<b>Revenue Received in Advance</b>	Revenue received in advance greater than budget due to rates prepaid.	(4,857)
<b>Development Contributions</b>	Large developments invoiced, awaiting 224c to recognise to revenue.	(3,207)
<b>Borrowings</b>	Borrowings less than budget due to delay in capital programme of prior year.	32,190

**Waimakariri District Council**  
**Cash Flow Statement**  
for the period ended 31 December 2023

	Actual 31 December 23	Actual 31 December 22	Budget 30 June 24
<b>Cash Flow Statement</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<i>Cash was provided from:</i>			
Receipts from Ratepayers	47,969	43,465	88,360
Receipts from subsidies (excluding earthquake subsidies)	4,605	8,931	16,437
Earthquake related receipts	-	-	-
Receipts from Fees and Charges	10,493	11,228	21,503
Development Contributions	11,566	4,429	17,320
Interest Received	1,465	386	383
Dividends Received	176	687	735
Receipt of Canterbury Regional Council Rates	9,076	8,577	13,984
GST Refund	183	296	-
	<b>85,533</b>	<b>77,999</b>	<b>158,722</b>
<i>Cash was disbursed to:</i>			
Payments to Suppliers	(33,914)	(31,378)	(58,008)
Payments to Employees	(18,229)	(15,720)	(34,958)
Payments to Canterbury Regional Council	(8,726)	(8,210)	(13,984)
Income tax Paid	-	-	-
Interest paid	(5,103)	(3,137)	(8,187)
GST Payment	-	-	-
	<b>(65,972)</b>	<b>(58,445)</b>	<b>(115,137)</b>
<b>Net Cash Flows from Operating Activities</b>	<b>19,561</b>	<b>19,554</b>	<b>43,584</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<i>Cash was provided from:</i>			
Proceeds from Sale of Fixed Assets	1,339	-	457
Proceeds from Community loans repaid & Investments	165	167	-
	<b>1,504</b>	<b>167</b>	<b>457</b>
<i>Cash was disbursed to:</i>			
Purchase of Fixed Assets and Infrastructural Assets	(24,003)	(26,121)	(76,171)
Community Loans & Investments	(250)	(250)	(515)
	<b>(24,253)</b>	<b>(26,371)</b>	<b>(76,685)</b>
<b>Net Cash Flows from Investing Activities</b>	<b>(22,749)</b>	<b>(26,204)</b>	<b>(76,228)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<i>Cash was provided from:</i>			
Proceeds from Borrowings	10,000	10,000	41,268
	<b>10,000</b>	<b>10,000</b>	<b>41,268</b>
<i>Cash was applied to:</i>			
Settlement of Borrowings	(10,000)	(10,000)	(9,097)
	<b>(10,000)</b>	<b>(10,000)</b>	<b>(9,097)</b>
<b>Net Cash Flows from Financing Activities</b>	<b>-</b>	<b>-</b>	<b>32,171</b>
Net Increase (Decrease) in Cash Held	(3,188)	(6,650)	(473)
Add Opening Bank Brought Forward	20,348	28,380	22,911
<b>Ending Cash</b>	<b>17,160</b>	<b>21,730</b>	<b>22,439</b>



**Waimakariri District Council**  
**Internal Loan Repayment**  
**For the period ended 31 December 2023**

Loan Repayments	Annual Plan Budget \$'000	Year to Date Revised Budget \$'000	Actual \$'000
<b>Loan Repayments</b>			
District Development	310	155	281
Community Development	135	68	68
Community Protection	35	17	20
Stormwater Drainage	1,373	687	717
Earthquake Recovery and regeneration	2,888	1,444	942
Libraries and Museums	25	12	12
Non Significant Activities	585	293	400
Property Management	90	45	64
Recreation	1,321	660	963
Roads and Footpaths	1,012	506	543
Sewerage and the Treatment and Disposal of Sewage	503	251	5,655
Refuse and Recycling	52	26	30
Water Supply	770	385	489
	<b>9,099</b>	<b>4,549</b>	<b>10,184</b>

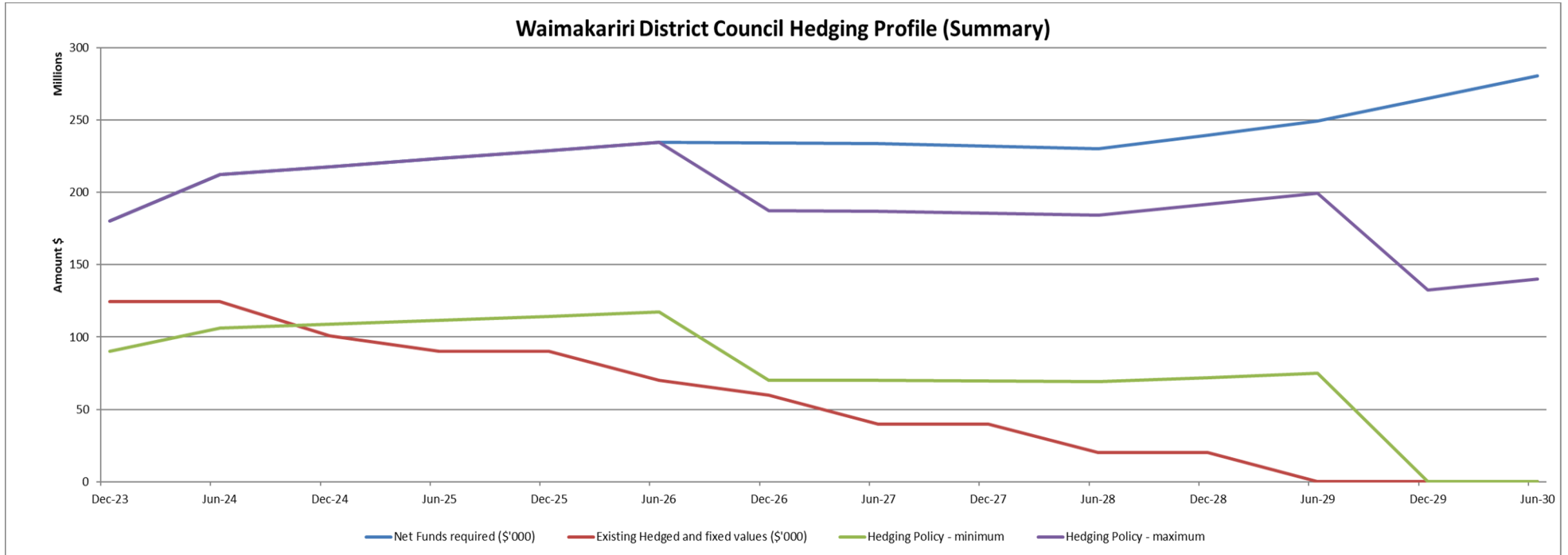
**Variance explanations - Loan Repayments**

		Variance \$'000 ( )= unfavourable
<b>Earthquake Recovery and regeneration</b>	EQ rates were set to increase progressively over years thus less cash is available to repay the loan. Loan repayment will increase in later years.	502
<b>Recreation</b>	Loans required for Greenspaces and Aquatic Centres were more than budgeted as at 30 June 2023. Thus loan repayments are more than budgeted.	(303)
<b>Sewerage and the Treatment and Disposal of Sewage</b>	Additional loan repayments than budgeted are subject to the timing of development contribution payments. Council has received less development contributions than budgeted as the development activities have slowed down in the district due to the current economic condition. Thus the additional loan repayments were not made in 2022/2023 and therefore loans are loan repayments are greater than budgeted.	(5,404)

## Liability Management Policy

Key Measures	Actual 31 December 2023		Year End Estimated Level	Per Policy
External term debt to total assets	7.2%	✓	8.3%	15% maximum
Interest expense to gross operating revenue	8.2%	✓	6.4%	15% maximum
Interest expense to rates Revenue	8.3%	✓	9.3%	25% maximum
Net cash inflow from operating activities exceeds gross annual interest expense by two times	5.3	✓	5.3	2.0 minimum
Liquidity ratio of not less than 1.1:1	1.2	✓	1.3	1.1 minimum

SUMMARY OF LOANS HELD - as at		31 December 2023	
Bonds	Classification	Maturity Date	Value (\$)
BOND ISSUED \$10M 15/08/22 FOR FOUR AND HALF YEARS	Non Current	15-Apr-27	10,000,000
BOND ISSUED \$10M 17/05/21 FOR EIGHT YEARS	Non Current	20-Apr-29	10,000,000
BOND ISSUED \$10M 15/05/17 FOR NINE YEARS	Non Current	15-May-26	10,000,000
BOND ISSUED \$10M 28/08/17 FOR 7 YEARS	Current	15-Aug-24	10,000,000
BOND ISSUED \$10M 17/05/21 FOR SEVEN YEARS	Non Current	20-Apr-29	15,000,000
BOND ISSUED \$10M 14/04/22 FOR FOUR YEARS	Non Current	15-May-26	10,000,000
BOND ISSUED \$10M 27/08/18 FOR SIX AND HALF YEARS	Non Current	15-Apr-25	10,000,000
BOND ISSUED \$5M 16/03/2015 FOR TWELVE YEARS	Non Current	15-Apr-27	5,000,000
BOND ISSUED \$10M 03/06/2015 FOR TWELVE YEARS	Non Current	15-Apr-27	10,000,000
BOND ISSUED \$10M 24/08/2015 FOR TEN YEARS	Non Current	15-Aug-25	10,000,000
BOND ISSUED \$10M 14/04/22 FOR SIX YEARS	Non Current	15-May-28	10,000,000
BOND ISSUED \$10M 10/06/2020 FOR SEVEN AND HALF YEARS	Non Current	10-Oct-27	10,000,000
BOND ISSUED \$5M 10/02/2020 FOR FOUR YEARS	Current	15-Apr-24	5,000,000
BOND ISSUED \$5M 15/04/2020 FOR FOUR YEARS	Current	15-Apr-24	5,000,000
BOND ISSUED \$10M 17/05/2021 FOR EIGHT YEARS	Non Current	20-Apr-29	10,000,000
BOND ISSUED \$10M 17/4/2023 FOR SIX YEARS	Non Current	20-Apr-29	10,000,000
BOND ISSUED \$10M 17/4/2023 FOR TWO YEARS	Non Current	15-Apr-25	10,000,000
BOND ISSUED \$10M 17/4/2023 FOR THREE YEARS	Non Current	15-Apr-26	10,000,000
BOND ISSUED \$10M 15/10/2023 FOR ONE YEAR	Current	15-Oct-24	10,000,000
<b>Total External Borrowing</b>			<b>180,000,000</b> ✓
<b>Year End Budget - External Borrowing</b>			<b>212,190,000</b>



Period end	Dec-23	Jun-24	Dec-24	Jun-25	Dec-25	Jun-26	Dec-26	Jun-27	Dec-27	Jun-28	Dec-28	Jun-29	Dec-29	Jun-30
Net Funds required (\$'000)	180,000	212,190	217,705	223,219	228,818	234,417	234,108	233,798	231,902	230,005	239,638	249,270	264,875	280,479
Hedged and fixed values (\$'000)	124,500	124,500	101,000	90,000	90,000	70,000	60,000	40,000	40,000	20,000	20,000	0	0	0
Hedging Policy - minimum	50%	50%	50%	50%	50%	50%	30%	30%	30%	30%	30%	30%	0%	0%
Hedging Policy - maximum	100%	100%	100%	100%	100%	100%	80%	80%	80%	80%	80%	80%	50%	50%
Actual	69%	59%	46%	40%	39%	30%	26%	17%	17%	9%	8%	0%	0%	0%

The Hedging and fixed interest loans are those currently in place.

The Council will adjust its hedging levels over time as necessary depending on external debt levels.

**Governance**

for the period ended 31 December 2023

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$'000	\$'000	\$'000	\$'000	%
<b>REVENUE</b>					
General Rates	2,745	1,161	1,162	1	0%
Targeted Rates	681	341	340	(1)	(0%)
Subsidies and grants	-	-	1	1	
Fees and Charges	14	7	33	26	371%
<b>TOTAL REVENUE</b>	<b>3,440</b>	<b>1,509</b>	<b>1,536</b>	<b>27</b>	<b>2%</b>
<b>OPERATING EXPENDITURE</b>					
Council	2,759	1,378	1,372	(6)	(0%)
Community Boards, Ward Advisory Board	683	341	334	(7)	(2%)
Internal Interest Elimination					
<b>TOTAL OPERATING EXPENDITURE</b>	<b>3,442</b>	<b>1,719</b>	<b>1,706</b>	<b>(13)</b>	<b>(1%)</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>(1)</b>	<b>(210)</b>	<b>(170)</b>	<b>40</b>	<b>(19%)</b>

**Significant Variances - Operating**

Variance  
\$'000  
( ) = unfavourable

Revenue

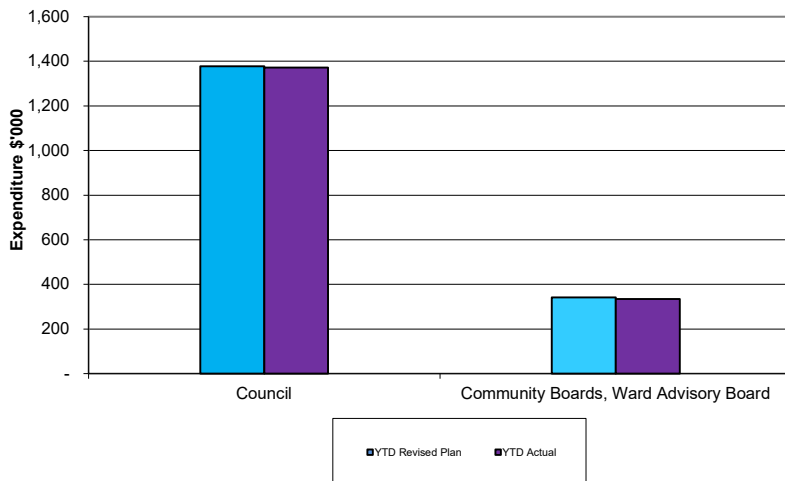
No significant variances identified.

NOTE: Revised Rates figure reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to table A below.

Expenditure

No significant variances identified.

Please be aware the deficit incurred is covered by the rates transfer as shown in table A.

**Governance - YTD Expenditure against Budget****Table A****General Rate Transfers**

Activity	Revised Rates Levied	Revised Transfer from Reserves	Total Including transfer 2022/23	Budget General Rates 2023/24
	\$	\$	\$	\$
Governance	2,321	424	2,745	2,745
District Development	4,440	810	5,250	5,250
Water	26	5	31	31
Drainage	959	175	1,134	1,134
Recreation	964	176	1,140	1,140
Community Protection	2,030	371	2,401	2,401
Community Development	864	158	1,022	1,022
Covid 19 loan (Non significant activity)	232	-	232	232
Solid Waste	912	167	1,079	1,079
	<b>12,748</b>	<b>2,286</b>	<b>15,034</b>	<b>15,034</b>

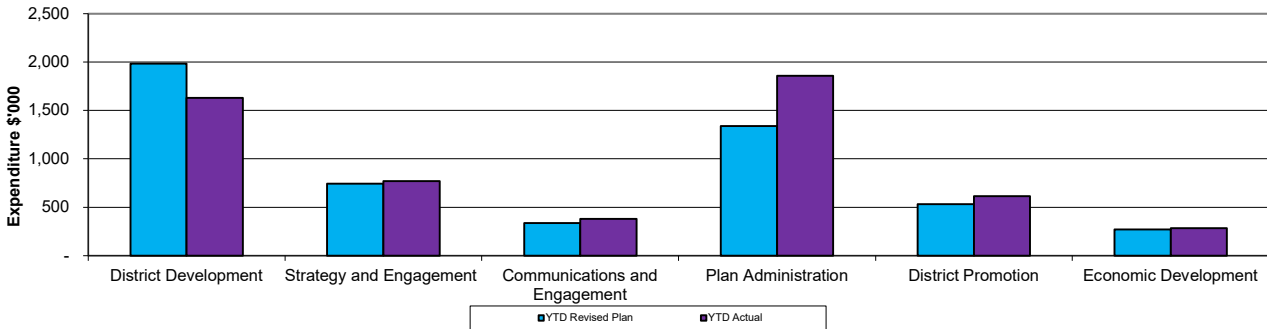
**District Development**  
for the period ended 31 December 2023

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$'000	\$'000	\$'000	\$'000	%
<b>REVENUE</b>					
General Rates	5,250	2,220	2,228	8	0%
Targeted Rates	180	90	96	6	7%
Subsidies	1,190	-	-	-	-
Fees and Charges	1,381	691	1,207	516	75%
<b>TOTAL REVENUE</b>	<b>8,001</b>	<b>3,001</b>	<b>3,531</b>	<b>530</b>	<b>18%</b>
<b>OPERATING EXPENDITURE</b>					
District Development	3,965	1,982	1,629	(353)	(18%)
Strategy and Engagement	2,680	745	770	25	3%
Communications and Engagement	673	336	379	43	13%
Plan Administration	2,681	1,341	1,857	516	38%
District Promotion	644	532	615	83	16%
Economic Development	318	271	286	15	6%
	<b>10,961</b>	<b>5,207</b>	<b>5,536</b>	<b>329</b>	<b>6%</b>
Internal Interest Elimination	93	15	11	(4)	(27%)
<b>TOTAL OPERATING EXPENDITURE</b>	<b>10,868</b>	<b>5,192</b>	<b>5,525</b>	<b>333</b>	<b>6%</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>(2,867)</b>	<b>(2,191)</b>	<b>(1,994)</b>	<b>197</b>	<b>(9%)</b>

**Significant Variances - Operating**

		Variance \$'000 ( ) = unfavourable
<b>Revenue</b>		
Fees and charges	Resource consents revenue was greater than budget due to high work volume.	516
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.		
<b>Expenditure</b>		
District Development	Costs incurred on district plan review are less than budgeted, due to a delay in hearings as well as a lower volume of hearings than expected.	353
Plan Administration	Higher expenditure compared to budget driven by an increased workload, covered through an increase in resource consent revenue. Additional costs were incurred due to employment of external consultants.	(516)

District Development YTD Expenditure against Budget



	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL
	\$'000	\$'000	\$'000
<b>CAPITAL EXPENDITURE</b>			
<b>Loan Repayments</b>			
Policy and Strategy	19	10	3
Development Planning Unit	262	131	257
Plan Administration	29	14	21
	<b>310</b>	<b>155</b>	<b>281</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>310</b>	<b>155</b>	<b>281</b>

**Significant Variances - Capital**

		Variance \$'000 ( ) = unfavourable
<b>Variances against full year revised budget:</b>		
<b>Loan Repayments</b>		
Development Planning Unit	Loan profile is to be repaid in a shorter timeframe thus requiring more loan repayments.	(126)

**Roading**

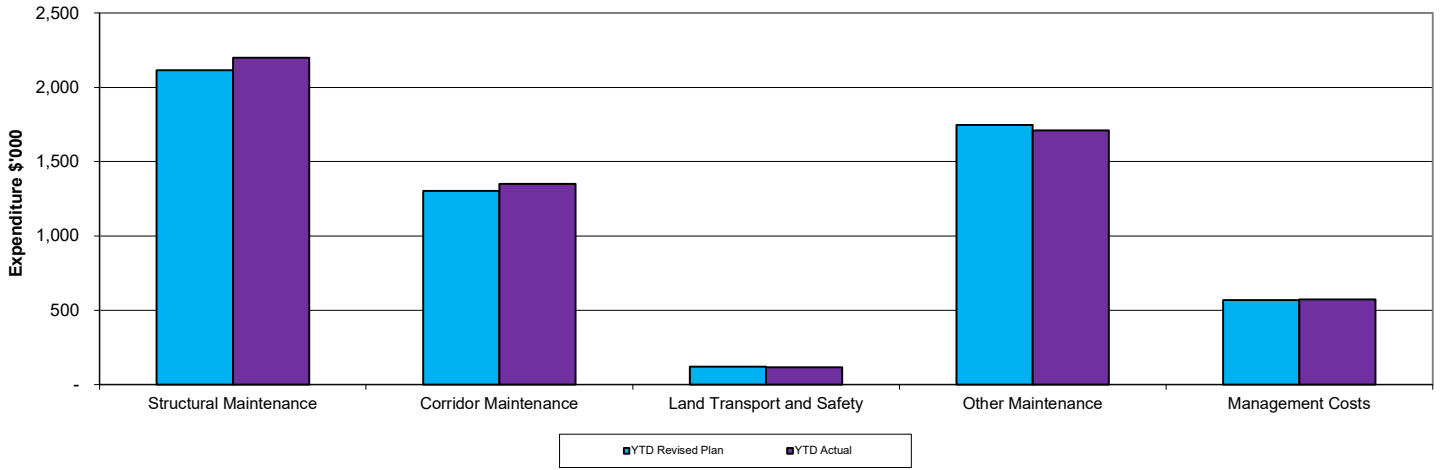
for the period ended 31 December 2023

	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
<b>REVENUE</b>					
Roading Rates	14,959	7,470	7,535	65	1%
Fees and Charges	652	326	377	51	16%
Petrol Tax	360	180	159	(21)	(12%)
Subsidies	14,077	4,404	4,097	(307)	(7%)
Interest	22	11	29	18	164%
Gain on sale	-	-	-	-	0%
Development Contributions	7,328	3,664	2,618	(1,046)	(29%)
<b>TOTAL REVENUE</b>	<b>37,398</b>	<b>16,055</b>	<b>14,815</b>	<b>(1,240)</b>	<b>(8%)</b>
<b>OPERATING EXPENDITURE</b>					
<b>Subsidised Maintenance</b>					
Structural Maintenance	2,616	2,115	2,198	83	4%
Corridor Maintenance	2,029	1,303	1,351	48	4%
Land Transport and Safety	239	120	116	(4)	(3%)
Other Maintenance	1,562	1,746	1,710	(36)	(2%)
<b>Unsubsidised Expenditure</b>					
General Maintenance	2,155	593	631	38	6%
Management Costs	1,137	568	574	6	1%
Interest	1,126	563	601	38	7%
Depreciation	12,673	6,336	6,446	110	2%
Capital expended	-	-	-	-	0%
Indirect Expenditure	2,122	1,061	1,042	(19)	(2%)
	<b>25,659</b>	<b>14,405</b>	<b>14,669</b>	<b>264</b>	<b>0</b>
Internal Interest Elimination	331	55	59	4	7%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>25,328</b>	<b>14,350</b>	<b>14,610</b>	<b>260</b>	<b>2%</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>12,070</b>	<b>1,705</b>	<b>205</b>	<b>(1,500)</b>	<b>(88%)</b>

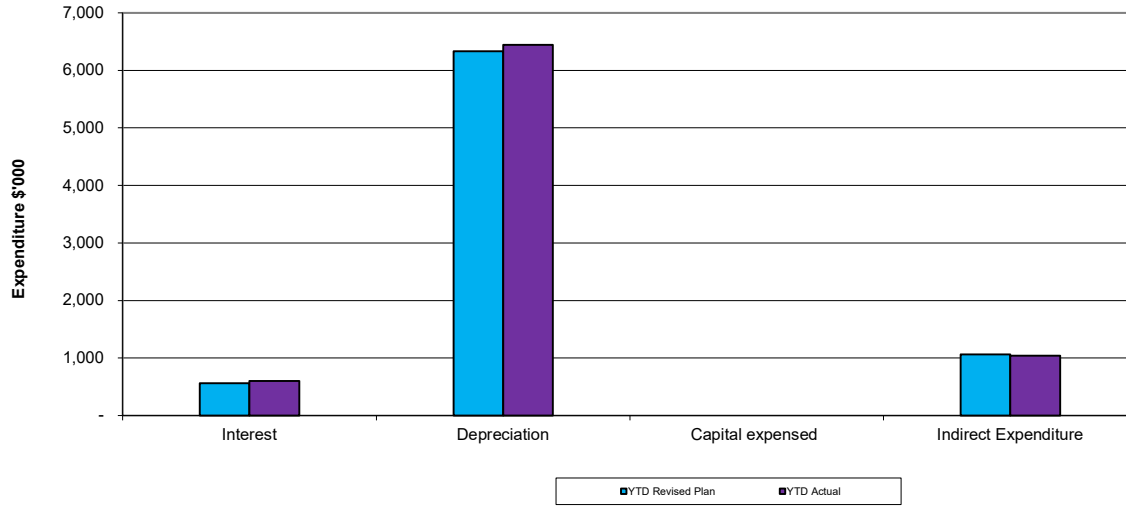
**Significant Variances - Operating**

		Variance \$'000 ( )= unfavourable
<u>Revenue</u>		
Subsidies	Subsidies from Waka Kotahi were lower than budgeted due to delay of roading capital programme as the roading team had to deal with the July flood event.	(307)
Development Contributions	Development contributions were less than budget as the major developments wait to get to the next stage of their development.	(1,046)
<u>Expenditure</u>		
Depreciation	Higher than expected depreciation due to revaluation on roading assets performed on 30 June 2023.	(110)

Roading YTD Direct Expenditure against Budget



Roding YTD Interest, Depreciation and Indirect Expenditure against Budget



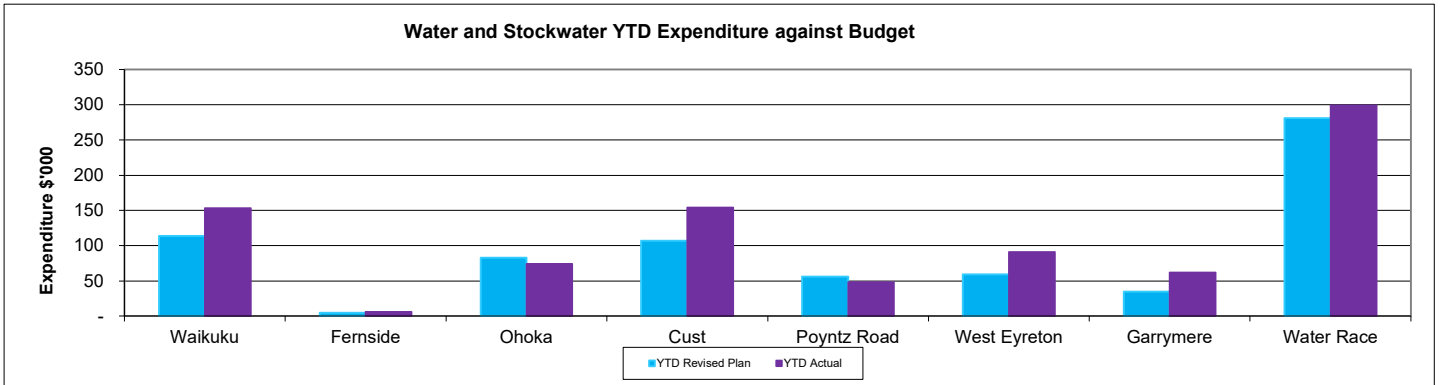
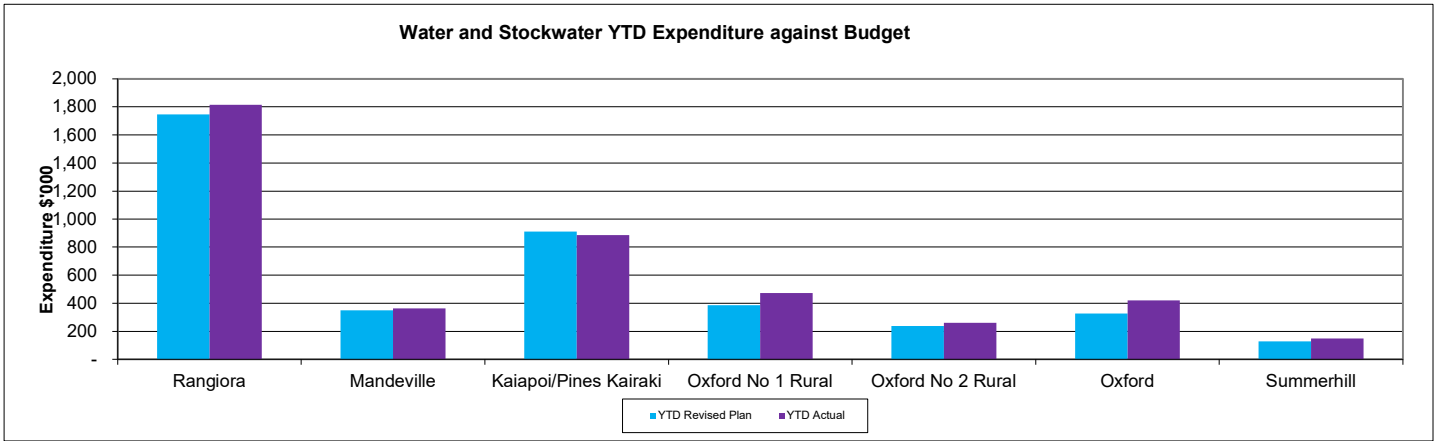
**Water and Stockwater  
for the period ended 31 December 2023**

			CURRENT YEAR		
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
<b>REVENUE</b>					
General Rates	31	13	13	-	0%
Targeted Rates	11,791	5,896	5,840	(56)	(1%)
Fees and Charges	153	76	235	159	209%
Interest	68	34	157	123	362%
Subsidies	900	-	-	-	0%
Development Contributions	2,595	1,297	1,429	132	10%
<b>TOTAL REVENUE</b>	<b>15,538</b>	<b>7,316</b>	<b>7,674</b>	<b>358</b>	<b>5%</b>
<b>OPERATING EXPENDITURE</b>					
Rangiora	3,492	1,746	1,814	68	4%
3 Waters Reform Water Investigation	909	4	5	1	25%
Woodend/Pegasus	1,802	901	1,003	102	11%
Waikuku	229	114	153	39	34%
Fernside	11	5	6	1	20%
Ohoka	166	83	74	(9)	(11%)
Mandeville	695	348	362	14	4%
Kaiapoi/Pines Kairaki	1,824	912	886	(26)	(3%)
West Kaiapoi Structure Plan Area	27	13	16	3	23%
Oxford No 1 Rural	773	386	471	85	22%
Oxford No 2 Rural	473	237	260	23	10%
Oxford	652	326	421	95	29%
Summerhill	254	127	148	21	17%
Cust	214	107	154	47	44%
Poyntz Road	111	56	48	(8)	(14%)
West Eyreton	119	59	91	32	54%
Garrymere	70	35	62	27	77%
District Water	763	292	300	8	3%
Ashley Rural Water	1,476	738	737	(1)	(0%)
Water Race	562	281	299	18	6%
	<b>14,622</b>	<b>6,770</b>	<b>7,310</b>	<b>540</b>	<b>8%</b>
Internal Interest Elimination	345	57	56	(1)	(3%)
<b>TOTAL OPERATING EXPENDITURE</b>	<b>14,277</b>	<b>6,713</b>	<b>7,254</b>	<b>541</b>	<b>8%</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>1,261</b>	<b>603</b>	<b>420</b>	<b>(183)</b>	<b>(30%)</b>

**Significant Variances - Operating**

		Variance \$'000 ( )= unfavourable
<b>Revenue</b>		
Fees and Charges	Fees and charges are more than budgeted as connection fees received (to connect to Council's infrastructural services) were more than budget.	159
Interest	Interest received was greater than budget due to higher interest rates.	123
<b>Expenditure</b>		
Woodend/Pegasus	Unplanned ground maintenance work and reactive generator repairs.	(102)
Oxford No 1 Rural	Emergency work required to get the backup intake working while the well is redeveloped.	(85)





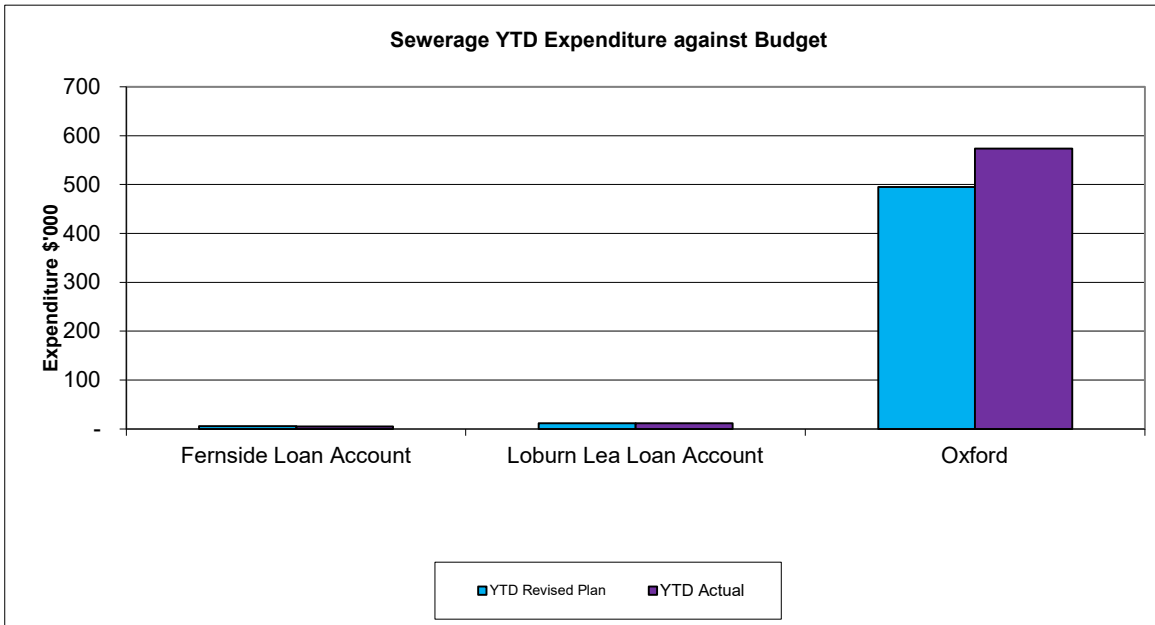
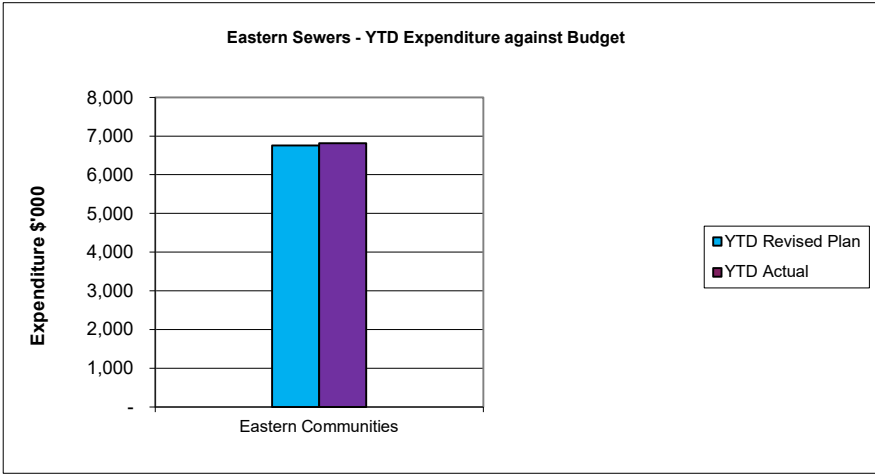
**Sewerage**

for the period ended 31 December 2023

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$' 000	\$' 000	\$' 000	\$'000	%
<b>REVENUE</b>					
Targeted Rates	10,974	5,485	5,541	56	1%
Government Subsidies	270	-	-	-	0%
Fees and Charges	495	250	150	(100)	(40%)
Interest	39	19	519	500	2632%
Development contributions	3,847	1,924	2,344	420	22%
<b>TOTAL REVENUE</b>	<b>15,625</b>	<b>7,678</b>	<b>8,554</b>	<b>876</b>	<b>11%</b>
<b>OPERATING EXPENDITURE</b>					
Stimulus Funding	-	-	1	1	0%
Eastern Communities	13,426	6,756	6,819	63	1%
Southbrook	7	3	2	(1)	(33%)
East Rangiora	44	22	13	(9)	(41%)
Ohoka Utilities	4	2	1	(1)	(50%)
East Woodend	-	-	-	-	0%
West Rangiora Structure Plan Area	122	61	39	(22)	(36%)
West Kaiapoi Structure Plan Area	4	2	2	-	0%
North Kaiapoi Area A	2	1	1	-	0%
Fernside Loan Account	11	6	5	(1)	(17%)
Loburn Lea Loan Account	24	12	12	-	0%
Oxford	991	495	574	79	16%
	<b>14,635</b>	<b>7,360</b>	<b>7,469</b>	<b>109</b>	<b>1%</b>
Internal Interest Elimination	237	39	45	5	13%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>14,398</b>	<b>7,321</b>	<b>7,424</b>	<b>103</b>	<b>1%</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>1,227</b>	<b>357</b>	<b>1,130</b>	<b>773</b>	<b>217%</b>

**Significant Variances - Operating**

		Variance \$'000 ( ) = unfavourable
<u>Revenue</u>		
Fees and Charges	Septage Facility has not yet been built.	(100)
Interest	Interest received was greater than budget due to higher interest rates.	500
Development contributions	Development contributions were greater than budget largely due to development Ravenswood.	420
<u>Expenditure</u>		
No significant variances identified.		



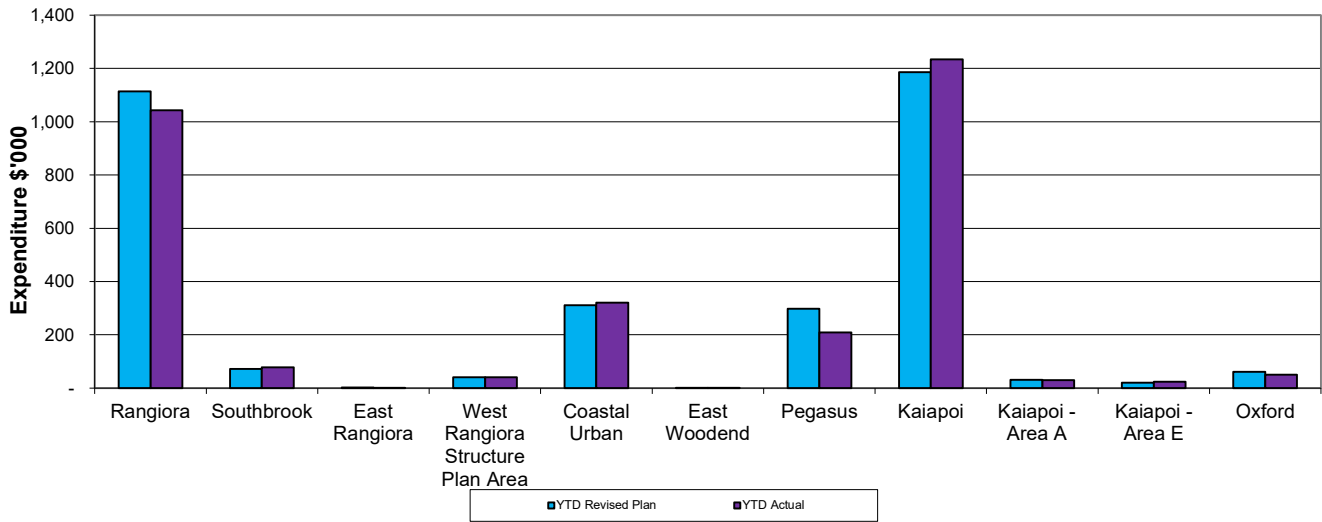
**Drainage****for the period ended 31 December 2023**

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$ 000	\$ 000	\$ 000	\$ 000	%
<b>REVENUE</b>					
General Rates	1,134	479	481	2	0%
Targeted Rates	5,717	2,857	2,879	22	1%
Government Subsidies	350	0	-	(0)	(100%)
Fees and Charges	22	12	36	24	202%
Interest	65	33	202	169	518%
Development Contributions	997	498	1,055	556	112%
<b>TOTAL REVENUE</b>	<b>8,285</b>	<b>3,879</b>	<b>4,652</b>	<b>773</b>	<b>20%</b>
<b>OPERATING EXPENDITURE</b>					
Shovel Ready Funding	-	-	219	219	0%
District Drainage	907	804	741	(63)	(8%)
Water Zone	266	133	96	(37)	(28%)
Rangiora	2,218	1,114	1,043	(71)	(6%)
Southbrook	143	71	78	7	9%
East Rangiora	4	2	1	(1)	(36%)
West Rangiora Structure Plan Area	81	41	41	0	1%
Coastal Urban	581	310	321	10	3%
East Woodend	-	0	1	1	3233%
Pegasus	596	298	209	(89)	(30%)
Kaiapoi	2,314	1,187	1,235	48	4%
Kaiapoi - Area A	63	32	30	(2)	(5%)
Kaiapoi - Area E	39	20	24	4	22%
Oxford	121	60	50	(11)	(18%)
Ohoka Rural	374	187	145	(42)	(23%)
Mill Rd ODP	24	12	11	(1)	(8%)
Loburn Lea	32	16	15	(1)	(5%)
Oxford Rural	64	32	59	27	84%
Clarkville	52	26	23	(3)	(11%)
Coastal Rural	165	83	63	(20)	(24%)
Central Rural	156	78	148	70	90%
Cust	11	6	4	(2)	(35%)
	<b>8,211</b>	<b>4,510</b>	<b>4,556</b>	<b>45</b>	<b>1%</b>
Internal Interest Elimination	499	83	87	3	4%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>7,712</b>	<b>4,427</b>	<b>4,469</b>	<b>42</b>	<b>1%</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>573</b>	<b>(548)</b>	<b>183</b>	<b>731</b>	<b>(133%)</b>

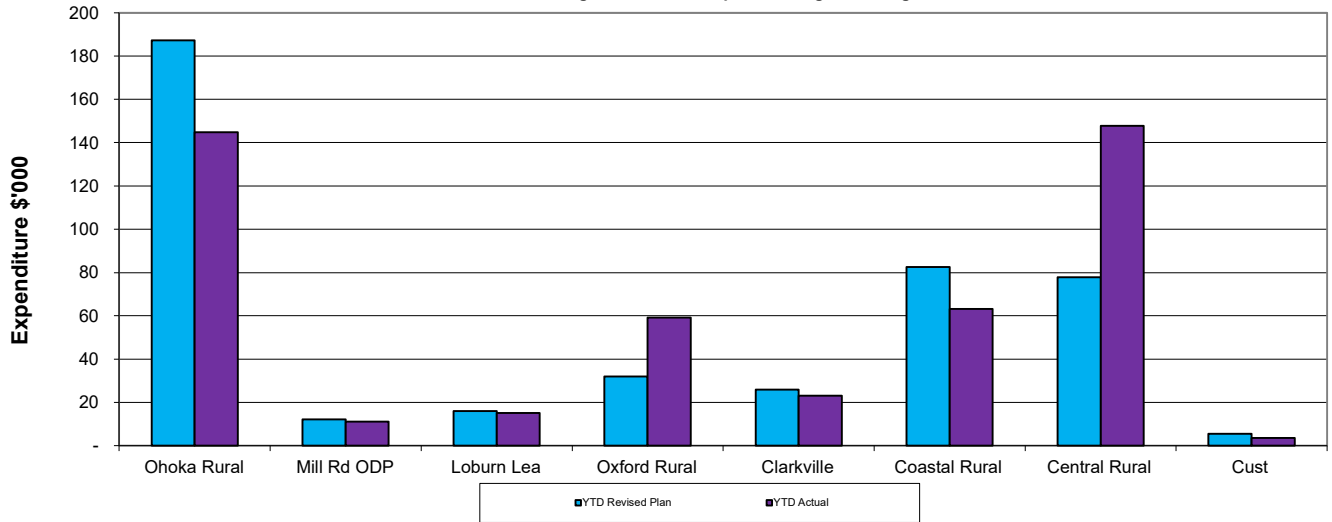
**Significant Variances - Operating**

		Variance \$'000 ( ) = unfavourable
<b>Revenue</b>		
Interest	Interest received was greater than budget due to higher interest rates.	169
Development Contributions	Development contributions were more than budget largely due to development in Southbrook, Rangiora.	556
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.		
<b>Expenditure</b>		
Shovel Ready Funding	Not budgeted. Loss on disposal of 67 & 94 Otaki Street, Kaiapoi.	(219)

Drainage - Urban YTD Expenditure against Budget



Drainage - Rural YTD Expenditure against Budget

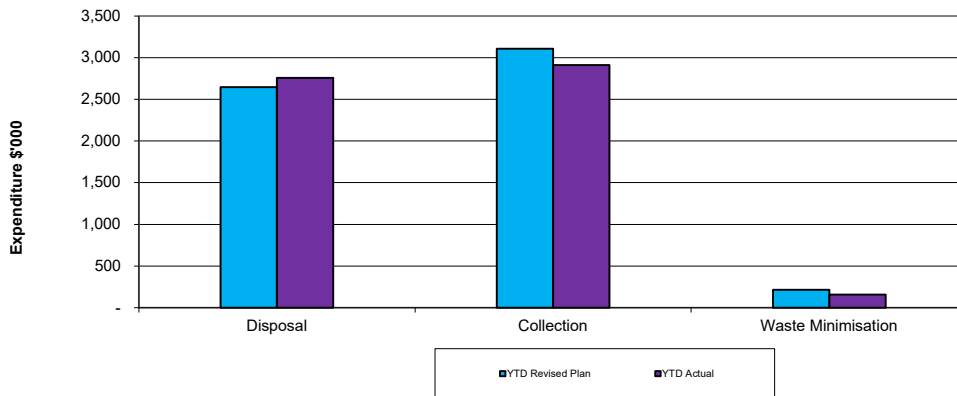


**Refuse and Recycling**  
**for the period ended 31 December 2023**

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$'000	\$'000	\$'000	\$'000	%
<b>REVENUE</b>					
General Rates	1,079	456	458	2	0%
Targeted Rates	5,383	2,691	2,688	(3)	(0%)
Fees and Charges	4,811	2,406	2,340	(66)	(3%)
Interest	6	3	106	103	3392%
Waste Minimisation Charges	965	483	472	(11)	(2%)
<b>TOTAL REVENUE</b>	<b>12,244</b>	<b>6,038</b>	<b>6,063</b>	<b>25</b>	<b>0%</b>
<b>OPERATING EXPENDITURE</b>					
Disposal	5,292	2,646	2,757	111	4%
Collection	6,213	3,107	2,913	(193)	(6%)
Waste Minimisation	430	215	154	(61)	(28%)
	<b>11,935</b>	<b>5,968</b>	<b>5,824</b>	<b>(144)</b>	<b>(2%)</b>
Internal Interest Elimination	19	3	2	(1)	(23%)
<b>TOTAL OPERATING EXPENDITURE</b>	<b>11,916</b>	<b>5,965</b>	<b>5,822</b>	<b>(143)</b>	<b>(2%)</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>328</b>	<b>73</b>	<b>241</b>	<b>168</b>	<b>230%</b>

**Significant Variances - Operating**

		Variance \$'000 ()= unfavourable
<b>Revenue</b>		
Interest	Interest received was greater than budget due to higher interest rates.	103
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.		
<b>Expenditure</b>		
Disposal	Transfer Stations maintenance more than budgetd due to road and pit building repairs.	(111)
Collection	Refuse and Recycling collections costs less than budgeted.	193

**Refuse and Recycling YTD Expenditure against Budget**


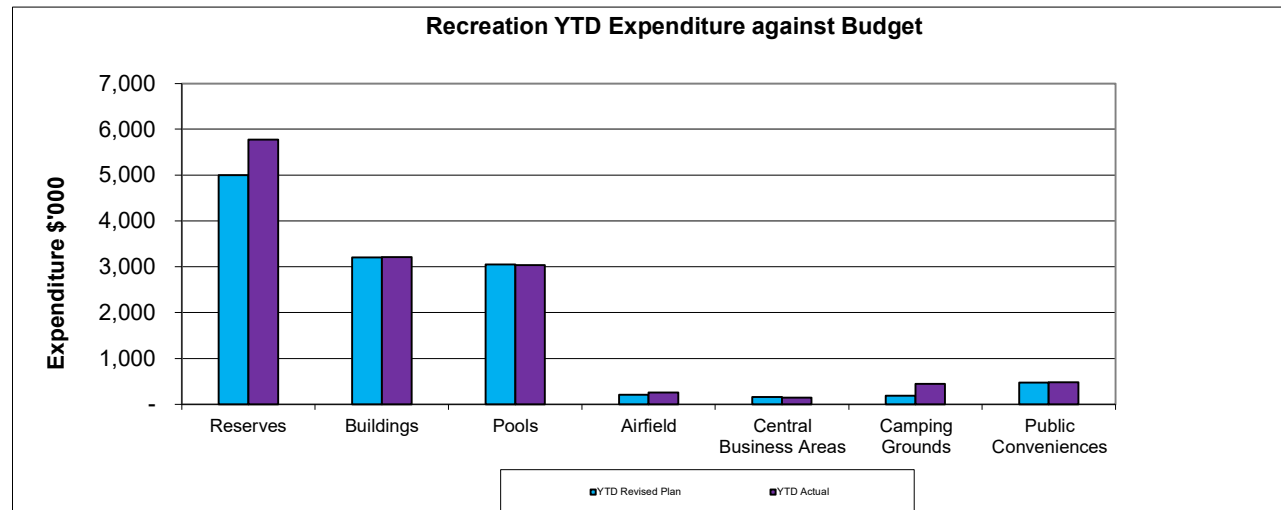
## Recreation

for the period ended 31 December 2023

	ANNUAL PLAN BUDGET		CURRENT YEAR			
	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED		
	\$' 000	\$' 000	\$' 000	\$'000		%
<b>REVENUE</b>						
General Rates	1,140	482	484	2	0%	
Targeted Community Services Rates	17,144	8,568	8,448	(121)	(1%)	
Targeted Rates	63	32	32	-	1%	
Fees and Charges	2,716	1,383	1,499	117	8%	
Subsidies and Grants	-	-	92	92		
Development Contributions	2,553	1,277	864	(412)	(32%)	
<b>TOTAL REVENUE</b>	<b>23,616</b>	<b>11,741</b>	<b>11,419</b>	<b>(322)</b>	<b>(3%)</b>	
<b>OPERATING EXPENDITURE</b>						
Reserves	9,781	4,997	5,776	779	16%	
Airfield	415	207	261	54	26%	
Buildings	6,410	3,205	3,209	4	0%	
Pools	6,119	3,050	3,041	(9)	(0%)	
Central Business Areas	317	158	146	(12)	(8%)	
Camping Grounds	376	188	445	257	137%	
Community Grants	558	524	472	(52)	(10%)	
Public Conveniences	942	471	482	11	2%	
	<b>24,918</b>	<b>12,802</b>	<b>13,833</b>	<b>1,031</b>	<b>8%</b>	
Internal Interest Elimination	706	118	122	4	4%	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>24,212</b>	<b>12,684</b>	<b>13,711</b>	<b>1,027</b>	<b>8%</b>	
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>(596)</b>	<b>(943)</b>	<b>(2,292)</b>	<b>(1,349)</b>	<b>143%</b>	

## Significant Variances - Operating

	Variance \$'000
<b>Revenue</b>	
( ) = unfavourable	
Fees and Charges	117
Subsidies and Grants	92
Development Contributions	(412)
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.	
<b>Expenditure</b>	
Reserves	(172)
	(130)
	(231)
	(83)
Camping Grounds	(257)



## Libraries and Museums

for the period ended 31 December 2023

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$' 000	\$' 000	\$' 000	\$'000	%
<b>REVENUE</b>					
Targeted Community Services Rates	4,601	2,298	2,267	(31)	(1%)
Targeted Rates	905	453	447	(6)	(1%)
Fees and Charges	94	47	69	22	46%
Subsidies and Grants	200	50	-	(50)	(100%)
Interest	9	5	30	25	534%
<b>TOTAL REVENUE</b>	<b>5,809</b>	<b>2,853</b>	<b>2,813</b>	<b>(40)</b>	<b>(1%)</b>
<b>OPERATING EXPENDITURE</b>					
Library	5,565	2,683	2,334	(349)	(13%)
Canterbury Museum Operational Levy	726	479	462	(17)	(3%)
Canterbury Museum Redevelopment Levy	1,045	1,045	1,048	3	0%
Local Museums	9	5	7	2	43%
	<b>7,345</b>	<b>4,211</b>	<b>3,851</b>	<b>(360)</b>	<b>(9%)</b>
Internal Interest Elimination	4	1	1	-	13%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>7,341</b>	<b>4,210</b>	<b>3,850</b>	<b>(360)</b>	<b>(9%)</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>(1,532)</b>	<b>(1,357)</b>	<b>(1,037)</b>	<b>320</b>	<b>(24%)</b>

## Significant Variances

Variance  
\$'000  
( ) = unfavourable

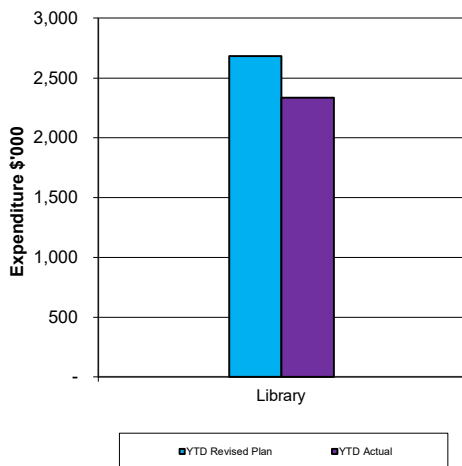
## Revenue

No significant variances identified.

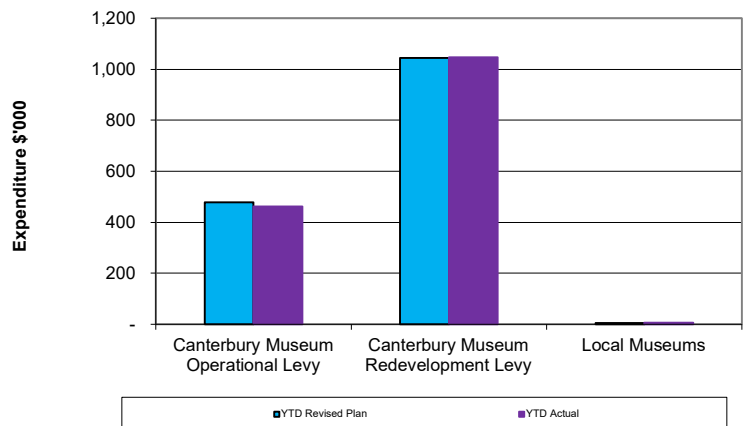
## Expenditure

Library Due to the timing of maintenance works required on library buildings (Rangiora and Kaiapoi), which are yet to be started. 111  
Staff costs were under budget due to various staff positions being vacant. 174

Library YTD Expenditure against Budget



Museum YTD Expenditure against Budget





CAPITAL EXPENDITURE	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL
	\$'000	\$'000	\$'000
<b>Capital Projects</b>			
Resource Purchases	926	463	155
Lost Book Purchases	32	16	-
Rangiora Library Fan Installation	20	10	-
Libraries Kiosk Renewals	105	53	99
Citizens Advice Bureau Fitout	-	-	3
Kaipoi Library Furniture & Fittings Renewals	24	12	5
Rangiora Library Furniture & Fittings Renewals	104	52	7
	<b>1,211</b>	<b>606</b>	<b>269</b>
<b>Loan repayments</b>			
Library	25	12	12
	<b>25</b>	<b>12</b>	<b>12</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>1,236</b>	<b>618</b>	<b>281</b>

Significant Variances - Capital	Variance
	\$'000
Variances against full year revised budget:	( ) = unfavourable
Resource Purchases	308

**Community Protection**  
for the period ended 31 December 2023

	CURRENT YEAR					PERCENT ACTUAL/ REVISED
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE		
	\$'000	\$'000	\$'000	\$'000	\$'000	%
<b>REVENUE</b>						
General Rates	2,401	1,015	1,019	4	0%	
Targeted Rates	57	29	31	2	7%	
Fees and Charges	7,368	4,455	4,735	280	6%	
<b>TOTAL REVENUE</b>	<b>9,826</b>	<b>5,499</b>	<b>5,785</b>	<b>286</b>	<b>5%</b>	
<b>OPERATING EXPENDITURE</b>						
Civil Defence	700	350	277	(74)	(21%)	
Environmental Health	1,521	840	898	57	7%	
Building Services	6,270	3,535	3,549	14	0%	
Stock Control	58	29	30	1	4%	
Dog Control	715	277	287	9	3%	
Rural Fire	5	3	18	16	619%	
Cemeteries	302	151	140	(11)	(8%)	
	<b>9,571</b>	<b>5,186</b>	<b>5,198</b>	<b>12</b>	<b>0%</b>	
Internal Interest Elimination	3	1	1	-	(7%)	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>9,568</b>	<b>5,185</b>	<b>5,197</b>	<b>12</b>	<b>0%</b>	
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>258</b>	<b>314</b>	<b>588</b>	<b>274</b>	<b>87%</b>	

**Significant Variances - Operating**

Variance

\$'000

( ) = unfavourable

Revenue

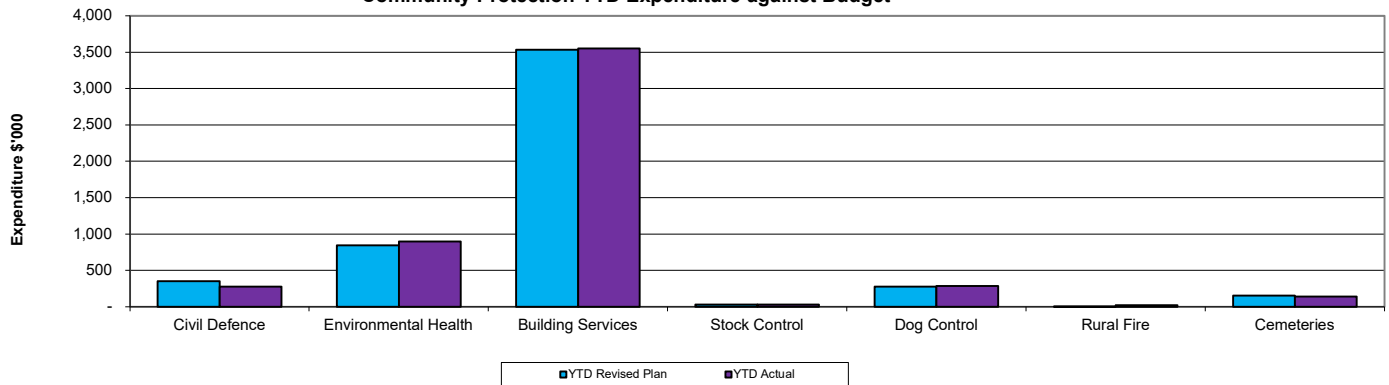
Fees and charges Rural Fire Leases to Fire and Emergency New Zealand. Not budgeted. 280

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

No significant variances identified.

**Community Protection YTD Expenditure against Budget**



CAPITAL EXPENDITURE	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL
	\$'000	\$'000	\$'000
<b>Capital Projects (Cemeteries capital projects showed on Recreation Capital Report)</b>			
<b>Civil Defence</b>			
Replace Civil Defence centre signage	11	6	-
Generator Wiring of C/D Centres	8	4	-
Warning Sirens	216	108	-
Digital Radio Upgrade	61	31	19
Repair Mt Grey Radio	7	1	-
Replacement Flood Sandbags	12	9	1
CDEM Garage	-	1	-
Flood barrier Upgrade	28	14	-
Flood Barrier Pump Replacement	11	6	-
	<b>354</b>	<b>180</b>	<b>20</b>
<b>Building Services</b>			
Tablets - Inspections	-	-	4
	-	-	4
<b>Environmental Services</b>			
Cellphones	-	-	14
	-	-	14
<b>Dog Control</b>			
Dog Pound Alterations	-	-	6
	-	-	6
	<b>354</b>	<b>180</b>	<b>44</b>
<b>Loan Repayments</b>			
Rural Fire	3	1	15
Civil Defence	32	16	5
	<b>35</b>	<b>17</b>	<b>20</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>389</b>	<b>197</b>	<b>64</b>

Significant Variances - Capital	Variance
	\$'000
<u>Variances against full year revised budget:</u>	( ) = unfavourable
Warning Sirens	Project on hold pending Council decision. 108

**Community Development  
for the period ended 31 December 2023**

	CURRENT YEAR					PERCENT ACTUAL/ REVISED
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE		
	\$'000	\$'000	\$'000	\$'000	%	
<b>REVENUE</b>						
General Rates	1,022	432	434	2	0%	
Interest	5	2	3	1	50%	
Fees and Charges	1,218	609	587	(22)	(4%)	
Subsidies	350	175	162	(13)	(7%)	
<b>TOTAL REVENUE</b>	<b>2,595</b>	<b>1,218</b>	<b>1,186</b>	<b>(32)</b>	<b>(3%)</b>	
<b>OPERATING EXPENDITURE</b>						
Community Development	989	495	405	(89)	(18%)	
Safe Communities	308	154	103	(51)	(33%)	
Youth Development	269	135	144	9	7%	
Housing for the Elderly	1,473	636	1,094	457	72%	
	<b>3,039</b>	<b>1,420</b>	<b>1,746</b>	<b>326</b>	<b>23%</b>	
Internal Interest Elimination	48	8	8	0	0%	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>2,991</b>	<b>1,412</b>	<b>1,738</b>	<b>326</b>	<b>23%</b>	
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>(396)</b>	<b>(194)</b>	<b>(552)</b>	<b>(358)</b>	<b>185%</b>	

**Significant Variances - Operating**

Variance  
\$'000  
( ) = unfavourable

Revenue

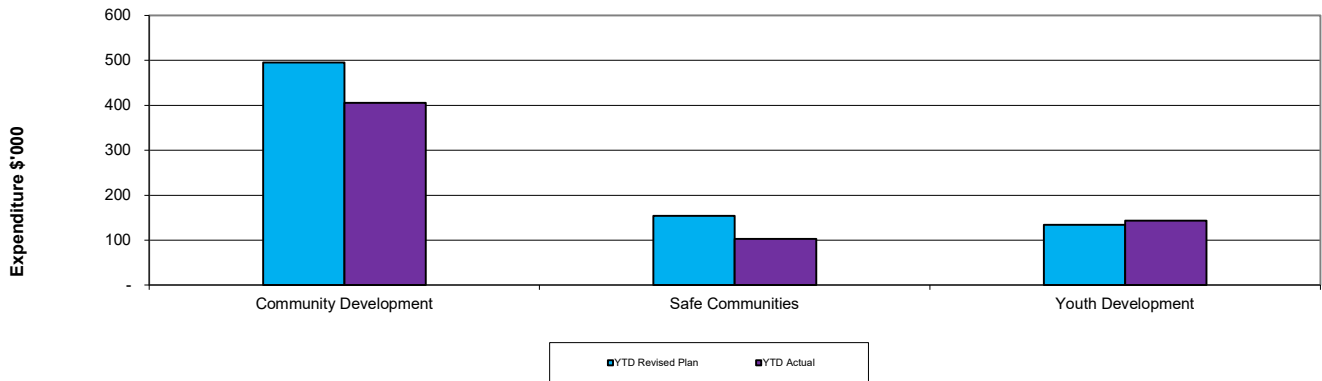
No significant variances identified.

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Community Development/Safe Communities/Youth Development      Due to various unused externally funded community projects.      89

Housing for the Elderly      Higher than expected depreciation due to revaluation on building assets (Council's pensioner housing units) performed on 30 June 2022 (significant valuation increase due to high inflation in the past 3 years).      (457)

**Community Development YTD Expenditure against Budget**


	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL
CAPITAL EXPENDITURE	\$'000	\$'000	\$'000
<b>Capital Projects</b>			
<b>Community Development</b>			
Cellphones	-	-	4
Community Van Response Vehicle	-	-	21
	-	-	25
<b>Housing for the Elderly Units Improvement</b>			
Unit Refurbishment Programme	286	143	473
Capital - Asset Management Plan	286	141	34
Land Purchase 54 Durham St	-	-	1
	572	284	508
<b>Loan Repayments</b>			
Housing For the Elderly	135	68	68
	135	68	68
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>707</b>	<b>352</b>	<b>601</b>

Significant Variances - Capital		Variance \$'000
<u>Variances against full year revised budget:</u>		( ) = unfavourable
Housing for the Elderly Units Improvement	Project nearly completed, only few units left to refurbish for the year.	(437)

**Property, Forestry and Investments  
for the period ended 31 December 2023**

	ANNUAL PLAN BUDGET		CURRENT YEAR		
	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED	%
	\$' 000	\$' 000	\$' 000	\$'000	
<b>REVENUE</b>					
Forestry revenue	25	12	2	(11)	(88%)
Investment property revenue	30	15	11	(4)	(27%)
Other revenue	65	32	173	140	432%
Interest	104	52	302	250	483%
Subsidies	-	-	6	6	0%
Dividends	735	193	176	(16)	(8%)
Gain on sale/Revaluation	143	72	1	(71)	(99%)
<b>TOTAL REVENUE</b>	<b>1,102</b>	<b>376</b>	<b>670</b>	<b>295</b>	<b>78%</b>
<b>OPERATING EXPENDITURE</b>					
General Management	602	348	406	58	17%
Service Centres including overhead recovery	1	0	(21)	(22)	(5124%)
Investment property	235	117	101	(16)	(14%)
Other Property	473	237	265	29	12%
Forestry	198	99	94	(5)	(5%)
Investments	(26)	(13)	(154)	(141)	1103%
	<b>1,483</b>	<b>788</b>	<b>691</b>	<b>(97)</b>	<b>(12%)</b>
Internal Interest Elimination	49	8	8	0	0%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>1,434</b>	<b>780</b>	<b>683</b>	<b>(97)</b>	<b>(12%)</b>
Less Taxation expense	-	-	-	-	0%
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>(332)</b>	<b>(404)</b>	<b>(13)</b>	<b>392</b>	<b>(97%)</b>

**Significant Variances - Operating**

		Variance \$'000 ( )= unfavourable
<u>Revenue</u>		
Other Revenue	New lease commenced 8th October 2023 was not budgeted. Fees received by Project Delivery Unit on water model builds and finished floor level.	72 47
Interest	Interest received on surplus funds was greater than budget due to higher interest rates.	250
<u>Expenditure</u>		
Investments	Due to a surplus in the Water Unit. This is expected to decrease over following months as more annual leave is taken.	141

**Property and Investment YTD Expenditure against Budget**


<b>CAPITAL EXPENDITURE</b>	<b>ANNUAL PLAN BUDGET</b>	<b>YEAR TO DATE REVISED BUDGET</b>	<b>ACTUAL</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Capital Projects</b>			
<b>Service Centres</b>			
Rga Service Centre Furniture	-	-	11
Rga Service Centre Refurbishment	-	-	13
Durham Street Fitout	-	-	43
Council Enterprise Software Project Fitout	-	-	15
Rangiora Service Centre Renewals	76	38	31
	<b>76</b>	<b>38</b>	<b>113</b>
<b>Commercial Properties</b>			
Subway - Seismic Strengthening	200	-	-
	<b>200</b>	<b>-</b>	<b>-</b>
<b>General Management</b>			
Cellphones - General Management	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>
<b>Water Unit</b>			
Water Unit Buildings	-	-	14
	<b>-</b>	<b>-</b>	<b>14</b>
<b>Forestry capital establishment costs</b>			
Native Forest Planting	-	-	57
Forestry capital establishment costs	24	-	36
	<b>24</b>	<b>-</b>	<b>93</b>
<b>Project Delivery Unit</b>			
GPS total station	44	-	-
	<b>44</b>	<b>-</b>	<b>-</b>
	<b>344</b>	<b>38</b>	<b>220</b>
<b>Loan Repayments</b>			
Service Centres	76	38	49
Civic Buildings (Commercial Properties)	14	7	15
	<b>90</b>	<b>45</b>	<b>64</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>434</b>	<b>83</b>	<b>284</b>

<b>Significant Variances - Capital</b>	<b>Variance</b>
	<b>\$'000</b>
<u>Variances against full year revised budget:</u>	<b>( )= unfavourable</b>
No significant variances identified.	

**Earthquake Recovery and regeneration  
for the period ended 31 December 2023**

	CURRENT YEAR				
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
<b>REVENUE</b>					
Rates	3,390	1,695	1,668	(27)	(2%)
Grants/Subsidies	100	50	45	(5)	(10%)
<b>TOTAL REVENUE</b>	<b>3,490</b>	<b>1,745</b>	<b>1,713</b>	<b>(32)</b>	<b>(2%)</b>
<b>OPERATING EXPENDITURE</b>					
General response and recovery	19	10	4	(6)	(58%)
District Regeneration	244	122	105	(17)	(14%)
Interest	3,051	1,525	1,448	(77)	(5%)
	<b>3,314</b>	<b>1,657</b>	<b>1,557</b>	<b>(100)</b>	<b>(6%)</b>
Internal Interest Elimination	896	149	142	(8)	(5%)
<b>TOTAL OPERATING EXPENDITURE</b>	<b>2,418</b>	<b>1,508</b>	<b>1,415</b>	<b>(92)</b>	<b>(6%)</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>1,072</b>	<b>237</b>	<b>298</b>	<b>61</b>	<b>26%</b>

**Significant Variances - Operating**

	Variance \$'000 ()= unfavourable
<u>Revenue</u>	
No significant variances identified.	
<u>Expenditure</u>	
Interest	Earthquake Recovery and Regeneration loan is less than budgeted. 77



**Non Significant Activities  
for the period ended 31 December 2023**

	CURRENT YEAR					PERCENT ACTUAL/ REVISED
	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE		
	\$' 000	\$' 000	\$' 000	\$'000		
<b>REVENUE</b>						
Rates - Covid 19 Loan	232	-	-	-	0%	
Fees and Charges	735	368	453	85	23%	
Subsidies/Donations	42	21	7	(14)	(69%)	
Interest (external interest revenue)	62	425	1,490	1,065	250%	
Internal interest allocation	4	4	(1,352)	(1,356)	(32608%)	
Gains	36	18	114	96	526%	
Vested Assets	17,271	17,271	17,380	109	1%	
<b>TOTAL REVENUE</b>	<b>18,382</b>	<b>18,107</b>	<b>18,092</b>	<b>(16)</b>	<b>(0%)</b>	
<b>OPERATING EXPENDITURE</b>						
Special Funds	-	-	54	54	0%	
Separate Accounts	-	(47)	(49)	(2)	4%	
Interest expense	(2,901)	(584)	(375)	209	(36%)	
Oncost account	(84)	(42)	(511)	(470)	1125%	
Indirect recoveries	-	-	(0)	(0)	0%	
General account	24	12	27	15	124%	
Plant operating	-	-	224	224	0%	
Utilities Management	-	-	8	8	0%	
Community and Recreation Management	42	21	121	100	0%	
Planning Manager	-	-	(70)	(70)	0%	
District Management/HR	7	4	304	300	0%	
Information & Technology Services (excluding interest)	(8)	(4)	77	81	(2152%)	
Finance and Administrative Services	30	15	10	(5)	(33%)	
Service Centres	685	298	376	78	26%	
	<b>(2,205)</b>	<b>(327)</b>	<b>195</b>	<b>522</b>	<b>(160%)</b>	
<b>Add back</b> Internal Interest Elimination from Activities	3,229	537	540	3	1%	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>1,025</b>	<b>210</b>	<b>735</b>	<b>525</b>	<b>250%</b>	
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>17,357</b>	<b>17,897</b>	<b>17,357</b>	<b>(541)</b>	<b>(3%)</b>	

**Significant Variances - Operating**

		Variance
		\$'000
		()=unfavourable
<b>Revenue</b>		
Interest revenue	Below is the interest received on interest rate swaps and this interest has been allocated to the various Council significant activities.	
		\$'000
	<b>External interest income</b>	<b>1,490</b>
	Interest allocated to:	
	Roading	29
	Water	157
	Sewer	519
	Drainage	202
	Solid Waste	106
	Library	30
	Community Development	3
	Property	302
		<b>1,346</b>
	Interest remained at non significant activity due to surplus funds	144
Gains	Gain on vehicles sales is greater than budget.	96
<b>Expenditure</b>		
Interest expense & interest elimination		\$'000
	Interest expense	(375)
	Internal interest elimination	540
	<b>Net</b>	<b>165</b> largely interest on Information & Technology Services loans
Oncost	The surplus will diminish over time when staff take leave after Christmas/New Year period as no staff recoveries will be generated.	470
Plant operating	The plant recovery rate is being reviewed to recoup the increased vehicle related costs.	(224)
Community and Recreation Management	Recruitment, Legal and Consultant expenditure not budgeted.	(100)
District Management/HR	Consultant expenditure related to resource consent for a new landfill.	(300)

CAPITAL EXPENDITURE	ANNUAL PLAN BUDGET	YEAR TO DATE REVISED	ACTUAL
	\$'000	BUDGET	\$'000
<b>Capital Projects</b>			
<b>Oncost Account</b>			
Office furniture	85	42	42
	<b>85</b>	<b>42</b>	<b>42</b>
<b>Plant Renewal &amp; Replacement</b>			
Vehicles	219	109	104
	<b>219</b>	<b>109</b>	<b>104</b>
<b>Human Resources</b>			
Cellphones	-	-	3
Site Security	160	80	-
	<b>160</b>	<b>80</b>	<b>-</b>
<b>Various IT projects</b>			
Annual Infrst and Desktop Renewals	69	34	32
Additional PCs	27	13	11
Monitor Renewals	16	8	7
Projects	193	50	-
High Speed Scanners	51	38	-
Business Intelligence	56	28	-
Asset Management System	141	70	-
eServices	175	87	-
GIS Projects	397	199	45
Cellphones	-	-	1
Extend IoT	42	21	4
Meeting Room Fitout RSC	30	15	55
Office 365	27	13	8
CCTV	40	20	8
EDRMS (TRIM) Review	146	73	-
Defender ATP Cyber Security	34	17	5
Automated On-boarding	30	15	-
Digital Signing	15	8	-
Quarterly Reporting System Review	4	2	-
Council Chambers AV	50	25	6
Council Enterprise Software Project	2,958	1,479	963
EOC Tablets & PCs	23	11	-
Health & Safety Project	50	25	-
Council Staff Cellphones	20	10	34
Digital Signage	30	15	-
	<b>4,624</b>	<b>2,276</b>	<b>1,179</b>
<b>Total capital projects</b>	<b>5,088</b>	<b>2,507</b>	<b>1,325</b>
<b>Loan Repayments</b>	<b>585</b>	<b>293</b>	<b>400</b>
	<b>585</b>	<b>293</b>	<b>400</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>5,673</b>	<b>2,800</b>	<b>1,725</b>

Significant Variances - Capital		Variance \$'000
Variances against full year revised budget:		( )= unfavourable
Various IT projects	IT projects are being reprioritized due to the Council Enterprise Software project.	1,097

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** EXC-08-03/TRIM No. 240124009750

**REPORT TO:** AUDIT AND RISK COMMITTEE

**DATE OF MEETING:** 13 February 2024

**AUTHOR(S):** Helene Street, Corporate Planner

**SUBJECT:** Non-Financial Performance Measures for the quarter ended 31 December 2023

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

  
 \_\_\_\_\_  
 General Manager

  
 \_\_\_\_\_  
 Chief Executive

**1. SUMMARY**

- 1.1. This report provides Audit and Risk Committee with the results of the Long Term Plan 2021-2031 non-financial performance measures, for the second quarter of the 2023/24 financial year.
- 1.2. These non-financial performance measures provide an overview of Council's performance against key indicators across the various functions of Council including community leadership, community services, council-controlled organisations, earthquake recovery and regeneration, infrastructure services and property management.
- 1.3. Overall, there has been an improvement in the target met results compared to the same period in the previous year. The targets not being met this quarter are primarily due to:
- Ongoing renegotiation of levels of engagement with Runanga
  - Continued increase in the number of LGOIMA requests and the amount of work required to complete them
  - New staff members replacing retiring staff in the RMA Compliance Team, COVID and unfilled positions in ESU, new staff in the Building Unit Code Team
  - Number of service requests remaining high in Roding and Stormwater Drainage
  - Drinking water standards compliance
  - Extreme wind event causing extended power outages lead to water not being available

**Year on Year Comparison**

Performance Rating	2022/23 2 <sup>nd</sup> Quarter	%	2023/24 2 <sup>nd</sup> Quarter	%
Target Met	71	64%	82	74%
Target Not Met	38	34%	29	26%
Too early	2	2%	0	0%
<b>Total Performance Measures</b>	<b>111</b>	<b>100%</b>	<b>111</b>	<b>100%</b>

**Note:** Council Units collectively report against 111 non-financial performance indicators as shown in the above table. The attached and associated Quarterly Summary Report includes two

measures (one related to wastewater, and one related to water supply) that collectively have ten sub measures that do not automatically appear in the summary report. However, the table above does reflect the assessment of all 111 measures and sub measures.

Attachments:

- i. Quarterly Activities Report – Q2FY24 – 31 December 2023 TRIM No. 240124009738

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** report No. 240124009750.
- (b) **Notes** 82 (74%) of performance measures for the second quarter of the 2023/24 financial year were achieved, and 29 were not achieved.
- (c) **Notes** seven of the 29 (26%) measures that did not meet target were within 5% of being achieved.
- (d) **Notes** all measures were reviewed and incorporated into the 2021-2031 Long Term Plan.
- (e) **Notes** all measures have been reviewed for the 2024-2034 Long Term Plan.

**3. BACKGROUND**

- 3.1. The *Local Government Act 2002* (LGA) requires that Council reports on progress of its measures, which are provided to the Committee quarterly and will be audited in the 2023/24 Annual Report.
- 3.2. The 2023/24 financial year is the third year of the 2021-2031 Long Term Plan (LTP), adopted by Council in June 2021. The attached report includes details of each measure, and provides commentary related to the corresponding results.
- 3.3. The commentary within the attached report also identifies reasons for those measures that were not achieved, and the actions required to ensure the target is achieved going forward.
- 3.4. In 2022 changes to the Public Benefit Entity Financial Reporting Standard 48 (PBE FRS 48) were made. The PBE FRS 48 establishes principles and requirements for an entity to present service performance information that is useful for accountability and decision-making purposes in a general-purpose financial report.
- 3.5. The changes to the standard, along with Audit NZ advice relating to strengthening of our existing performance measures, led to a high-level review of all 111 Council performance measures to ensure they were meaningful and being measured reliably. Audit NZ advice also highlighted that measures could not be changed, only have further context provided to highlight how they are measured and where the evidence comes from.
- 3.6. Through the review, each measure was assessed using the following criteria questions:
  - a. Could it be accurately measured.
  - b. What evidence was used to demonstrate/establish the result.
  - c. Was any further narrative was required to clarify or explain the results.

3.7. The review resulted in four measures having further narrative added to provide more context. The review was carried out by Strategy and Business Unit staff and was supported by staff from the Finance Team. The four measures were:

3.7.1. Facilitation and support for collaborative networks that address issues related to health and wellbeing.

Additional narrative - Includes facilitation, leadership, and/or participation in networks and working groups related to health, suicide and mental health, Family Violence, Alcohol and Drug Harm, social service provision, Civil Defence Welfare and Older Persons Issues.

3.7.2. Facilitation of and support for community information opportunities.

Additional narrative - Community Information could be related to education, professional development, safety and wellbeing, events, services, recreational opportunities, and anything else relevant to the health, wellbeing, connection, education and empowerment of Waimakariri residents.

3.7.3. Support groups that connect and empower local residents.

Additional narrative - Includes facilitation, leadership, and/or participation in groups that connect and empower youth, older people, disability, migrants and newcomers, service providers and community groups; and residents across the Waimakariri District and its various geographic and 'of interest' communities.

3.7.4. Active involvement in networks that address community safety.

Additional narrative - Includes facilitation, leadership, and/or participation in networks and working groups related to health, suicide and mental health, Family Violence, Alcohol and Drug Harm, social service provision, Civil Defence Welfare and Older Persons Issues.

#### **4. ISSUES AND OPTIONS**

4.1. Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. The non-financial performance indicators highlight performance of Council services across a range of the four well-beings, and enable staff and elected members to track and refine programmes of work that impact on community well-being.

4.2. The Management Team has reviewed this report and support the recommendations.

#### **5. COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report. Council service provision and programme delivery will have an impact on all of the community, and members of Te Ngāi Tūāhuriri hapū, like others, will be interested in the delivery of significant Council activities.

5.2. **Groups and Organisations**

There are a variety of groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. As above, the delivery of Council services and programmes often has an impact on groups and organisations within the District, and the level of specific interest and/or effect of any Council service will be related to the specific nature of that group/organisation.

### 5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. As noted with groups and organisations, the delivery of Council services and programmes often has an impact on the wider community, and the level of that specific interest and/or effect will differ across the community.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report. Work that is monitored and reported on through the non-financial performance indicators is funded through the individual workstreams within each department and reported against through the normal programme and project reporting mechanisms.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have direct sustainability and/or climate change impacts. However, a number of climate change and sustainability programmes of work currently underway will result in potential changes to the way services and work programmes are delivered in the future, to ensure climate change objectives and responsibilities of Council are met.

### 6.3. **Risk Management**

While the points below are not specific performance measures, they do impact the ability to meet a number of the service performance measures and are therefore considered relevant to the report.

#### 6.3.1 **Human Resources**

While improving, Council continues to face staff resourcing constraints that impact our ability to achieve results. Unemployment remains relatively low, but is showing early signs of increasing, which will improve the ability to recruit new staff. Recent increases in immigration are also likely to ease resourcing constraints over time. Conversely, increases in the cost of living and housing affordability continue to drive migration of NZ citizens overseas, particularly to Australia, where an emerging mining boom will drive demand for skilled labour. The challenges faced by Council are shared by other stakeholders, such as contractors and consultants. Council's staff attrition rate has increased slightly from 13.27% last quarter to 13.68% this quarter, however still below the 17% from a year ago. Overall, we anticipate staff resourcing pressures to continue to ease in the months ahead.

#### 6.3.2 **Central Government Reform**

The previous Labour Government instigated a significant number of policy reviews and reforms that impacted on Council's work and service delivery. The change in Government will likely result in many reforms being reviewed, reversed and/or amended, potentially resulting in continued additional work by staff.

#### 6.3.3 **Economic Environment**

The on-going elevated levels of inflation and interest rates are having a significant impact on project pricing and other expenses, which impacts Council budgets. Increases in expenses may impact negatively on service delivery if budgets are exceeded due to increased costs with a resulting increase in revenue.

#### 6.3.4 **Weather Events**

The increase in both frequency and intensity of adverse weather events poses risks on service delivery and the ability to meet targets. Significant staff resources are often required to be diverted from 'business as usual' functions to respond to adverse events. It is anticipated the on-going increase in adverse events will continue to impact the ability to meet future targets.

#### 6.4 **Health and Safety**

There are no health and safety risks arising from the adoption of the recommendations in this report.

### 7. **CONTEXT**

#### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. **Authorising Legislation**

Local Government Act 2002 (LGA).

#### 7.3. **Consistency with Community Outcomes**

As this report relates to non-financial performance measures across the significant activities Council delivers, all of the Council's Community Outcomes are relevant to the actions arising from recommendations in this report.

#### 7.4. **Authorising Delegations**

The Audit and Risk Committee, holds delegation to approve quarterly monitoring of the non-financial components of the Annual Plan and Annual Report.





OCTOBER TO DECEMBER 2023  
(QUARTER TWO OF THE 2023-2024 FINANCIAL YEAR)  
QUARTERLY NON FINANCIAL KPI REPORT



WAIMAKARIRI  
DISTRICT COUNCIL



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## Significant Activities – Executive Summary

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There are a total of 111 Non-Financial Key Performance Measures in the 2021 – 2031 Long Term Plan. Results for all Activities appear in this report under the major headings in the Service Delivery section of the Long Term Plan.

The report lists all the measures along with the Target, Result, Status and Comments. Depending on the result, the measures are assigned a status as follows:

-  Target Met (met or exceeded target)
-  Almost Met Target (within 5% of target)
-  Target Not Met (greater than 5% of target)
-  To Early (measure is still to be calculated across the district for end of year or the work has not yet commenced)

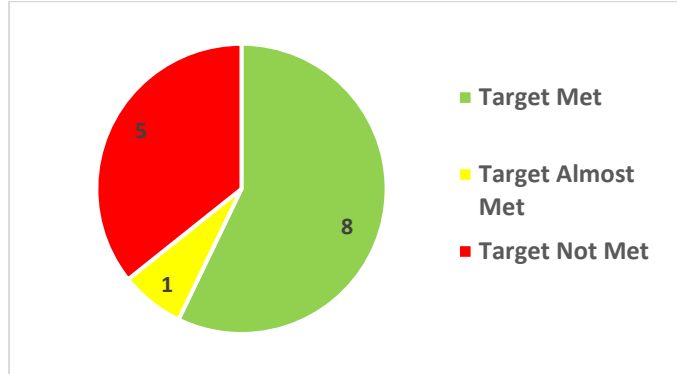
Results for this quarter show:

- 82 measures met target (74%)
- 29 measures did not meet target (26%), of these, 7 were within 5% of the target (6% of the total measures)

Each major group shows a pie chart and legend highlighting the results for that group. The measures that appear with a result of no-status are the measures that are still to be started (to early).






## Community Leadership



### Key Performance Indicators - Summary





### Activity - GOVERNANCE




KPI	Period	Period Result	YTD Result	Status	Comments
Rūnanga Executive meetings with Council held each quarter.	Annual Target: 4				
	Q2 FY24	1	3.00	●	A meeting was held with the Runanga on 2 November 2023.
Rūnanga/Council Annual Hui held.	Annual Target: 1				
	Q2 FY24	0	0.00	●	It is hoped that a Hui will be held in 2024.

KPI	Period	Period Result	YTD Result	Status	Comments
Mahi Tahī Joint Development Committee meetings.	Annual Target: 6				
	Q2 FY24	0	0.00		No meetings of the Mahi Tahī Joint Development Committee were held this quarter due to the ongoing renegotiation of levels of engagement with the Runanga.
The percentage of Official Information Requests (OIR) applications completed within 20 working days.	Annual Target: 100%				
	Q2 FY24	93.85%	93.80%		The Governance Team received 60 Official Information Requests (OIRs) and responded to 65 OIRs applications. 93.9% were processed within 20 days, at an average response time of 17 days. Four LGOIMA requests were not processed within 20 days, mostly due to the substantial amount of work required to collate the requested information.
The percentage of Land Information Memoranda (LIM) applications issued within 10 working days.	Annual Target: 100%				
	Q2 FY24	100.00%	100.00%		519 LIMS for the quarter (avg 4 days). Oct - 192 (avg 4 days) Nov 191 (avg 4 days) Dec 136 (avg 3 days)
The percentage of Council agenda items of business that are open to the public.	Annual Target: 90%				
	Q2 FY24	83.92%	84.57%		83.92% of Council and Committee agenda items were open to the public this quarter. Due to the sensitive nature, some reports (16.08%) were considered as public excluded.
The Long Term Plan (LTP) and Annual Plan (AP) is adopted by Council within the legislative timeframe.	Annual Target: Achieved				
	FY23	Achieved	Achieved		The Annual Plan was adopted by Council on 20 June 2023.

KPI	Period	Period Result	YTD Result	Status	Comments
The Annual Report and Summary is adopted by Council within the legislative timeframe.	Annual Target: Achieved				
	FY23	Achieved	Achieved		The Annual Report and Summary were adopted by Council on 17 October 2023.  The Government extended the legislative time frame to 31 December from 31 October, due to Covid 19 restrictions. This approval remained in place until 31 December 2023. However, this extension was not required.
The Annual Report and Summary is adopted by Council with an unmodified audit opinion.	Annual Target: Achieved				
	FY23	Achieved	Achieved		The Annual Report and Summary was adopted by Council on 17 October 2023 with an unmodified audit opinion.

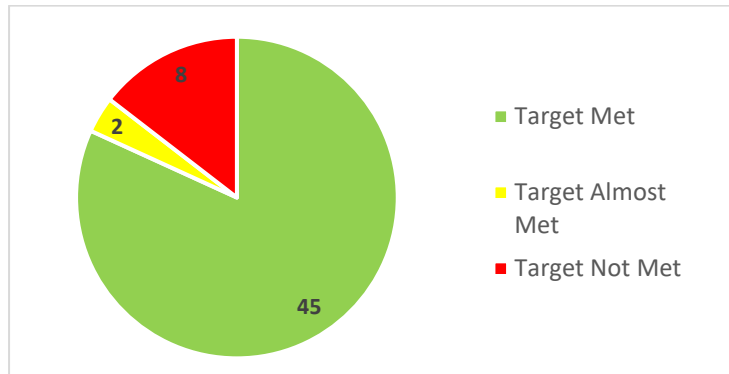
#### Activity – DISTRICT DEVELOPMENT

KPI	Period	Period Result	YTD Result	Status	Comments
The supply of land identified for urban residential use in relevant plans and policies. (250ha or 3,000 lots based on a net density 12 households per hectare)	Annual Target: 250ha or 3,000 lots				
	Q2 FY24	3,000	3,000		Amendments to the proposed District Plan that give effect to the RMA Housing and Other Matters Amendment Act mean that the district has plan enabled capacity in excess of 3,000 lots, based on the increased net density enabled by the Act. The enabled net density exceeds 20 households per hectare.
The supply of land identified for urban business use in relevant plans and policies. (50ha)	Annual Target: 50ha				
	Q2 FY24	98	98		There is 98.87 ha of vacant business land. Total now includes 12.1Ha of business land at Ravenswood

KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of plan changes responded to in accordance with the Resource Management Act (RMA) requirements.	Annual Target: 100%				
	Q2 FY24	100.00%	100.00%		The decision on PC31 was issued in November 2023. The application was publicly notified in July 2022. The decision was issued within 2 years of public notification and complied with the RMA timeframe.
The percentage of resource consents issued in accordance with the Resource Management Act (RMA) requirements.	Annual Target: 100%				
	Q2 FY24	100.00%	98.82%		In this quarter, 100% of RC's were issued within RMA timeframes. The cumulative percentage is below target due to lower figures in previous quarters.
The percentage of Land Use Consents (LUCs) that are reviewed for monitoring requirements.	Annual Target: 100%				
	Q2 FY24	89.40%	92.60%		42 out of 47 LUC's were monitored. During this quarter, our experienced Compliance Team Leader retired, the RMA Compliance Team moved from PIU to ESU, and new compliance staff were being trained. This resulted in the target not being met.

## Infrastructure Services






### Key Performance Indicators - Summary





### Activity – ROADS AND FOOTPATHS




KPI	Period	Period Result	YTD Result	Status	Comments
A reduction in the number of fatalities and serious injury crashes on the local road network, from the previous financial year. (There were seven fatalities and 27 serious injury crashes last year) Note: This does not include crashes at intersections with a State Highway where the SH road user at fault. * Mandatory measure	Annual Target: A reduction in the number of fatalities and serious injury crashes on the local road network, from the previous financial year.				
	Q2 FY24	3	11	●	There were 3 serious injury crashes in this quarter, compared with 2 fatalities and 6 serious injury crashes for the same period last year. There has been a total of 11 fatalities and serious injury crashes for the current year to date, compared with 14 for the same period last financial year.



KPI	Period	Period Result	YTD Result	Status	Comments
The average quality of ride on a rural sealed road network, measured by smooth travel exposure. * Mandatory measure	Annual Target: 95%				
	Q2 FY24	98%	98%		The roughness survey carried out in March 2023 shows that the average roughness of the rural network meets the target. This survey is carried out every two years.
The average quality of ride on an urban sealed road network, measured by smooth travel exposure. * Mandatory measure	Annual Target: 75%				
	Q2 FY24	85%	85%		The roughness survey carried out in March 2023 shows that the average roughness of the urban network meets the target. This survey is carried out every three years.
The percentage of the sealed local road network that is resurfaced. * Mandatory measure	Annual Target: 5%				
	Q2 FY24	1.00%	0.61%		The majority of the resealing programme is completed over the summer months, with a large portion of work programmed for January / February 2024. This reflects in the results as only a small portion of the programme has been completed pre-Xmas.
The percentage of footpath that falls within the level of service or service standard for the condition of footpaths. * Mandatory measure	Annual Target: 95%				
	Q2 FY24	98%	98%		The footpath condition across the network continues to be held above the target due to the ongoing renewals programme. Footpath condition ratings are carried out every three years, with the last condition rating survey being undertaken in October 2022.
The percentage of customer service requests relating to roads and footpaths responded to within service delivery standards. * Mandatory measure	Annual Target: 95%				
	Q2 FY24	81.86%	86.77%		Service request numbers have remained high across this quarter. Additional resource is to be put in place to help meet high ongoing demand in this area, and there will be an increased focus on catching up with backlog. 844 of the 1031 customer service requests were responded to within service delivery targets.



## Activity – WATER SUPPLY

KPI	Period	Period Result	YTD Result	Status	Comments
The extent to which drinking water complies with the drinking water standards for: a) Bacterial compliance. * Mandatory measure	Annual Target: 100%				
	Q2 FY24	19%	19%		Rangiora, Oxford Rural 2 and Oxford rural recently chlorinated (not for the whole period). West Eyreton, Oxford 1, Oxford 2 Oxford Urban, Ohoka and Kaiapoi are unable to meet contact time with undersized reservoirs. Mandeville had a sample mishandled at testing lab and not resampled in time to achieve compliance. Ashley Gorge E.coli/total coliform sample missed Oct as unable to safely visit WTP following extreme wind event. Non-compliant overall. This site has been decommissioned and will not be included in compliance reports for the next quarter
The extent to which drinking water complies with the drinking water standards for: b) Protozoal compliance. * Mandatory measure	Annual Target: 100%				
	Q2 FY24	8%	8%		No protozoa removal treatment in place until UV upgrade completed for: Rangiora Kaiapoi Ohoka Oxford No 1 Oxford No 2 Woodend Pegasus West Eyreton Summerhill Ashley Gorge



KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of real water loss from the networked reticulation system based on 240 litres per connection per day. (Not more than 22%) * Mandatory measure	Annual Target: 22%				
	FY23	22%	22%		This figure was re-calculated in Jan 2023 for the 2022 year. A peer review was undertaken in March 2023, the recommendations of the review are yet to be assessed. The reported figure may be updated depending on the outcome.
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: a) Attendance for urgent call-outs: from the time that the local authority receives notification to the time that the service personnel reach the site. (Less than 60 minutes) * Mandatory measure	Annual Target: 59				
	Q2 FY24	27.00	41.45		The median response time to attend a call-out in response to a fault or unplanned interruption to the network reticulation system was 27 minutes.
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: b) Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption. (Less than 480 minutes) * Mandatory measure	Annual Target: 479				
	Q2 FY24	30.00	87.50		The median resolution time of urgent call-outs was 30 minutes





KPI	Period	Period Result	YTD Result	Status	Comments
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: c) Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that the service personnel reach the site. (Less than 36 hours (2,160 minutes)) * Mandatory measure	Annual Target: 35.99				
	Q2 FY24	4.10	3.90	●	The median attendance time of non urgent call-outs was 4.1 hours
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: d) Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption. (Less than 48 hours (2,880 minutes)) * Mandatory measure	Annual Target: 47.99				
	Q2 FY24	6.00	5.35	●	The median resolution time non urgent call-outs was 6.0 hours



KPI	Period	Period Result	YTD Result	Status	Comments
The number of events that cause water not to be available to any connection for more than 8 hours.	Annual Target: 0				
	Q2 FY24	1	1		Power outage lasting more than eight hours occurred in the western part of the district, affecting the Garrymere, Summerhill, and Oxford 1 water schemes. The extreme wind event on the 14th-15th of October 2023 caused this power outage. While generators were in place for most sites, the extent and duration of this event meant that backup power was not available for all sites. The power outage affected these restricted schemes which have at least 24 hours of private storage, even though there was a supply outage greater than 8 hours the customers might not have experienced it.
The total number of complaints received by the local authority about any of the following: a) Drinking water clarity b) Drinking water taste c) Drinking water odour d) Drinking water pressure or flow e) Continuity of Supply, and f) Council's response to any of these issues. (Expressed per 1,000 connections to the networked reticulation system, currently 20509) * Mandatory measure	Annual Target: 4				
	Q2 FY24	1.95‰	3.22‰		There is no one measure or scheme contributing to the overall level of complaints tracking to be greater than the target of 5. The recent chlorination in Waikuku, Oxford Urban, Rangiora, Woodend-Pegasus, and Kaiapoi have some impact on taste and odour; also blockages in service connections impacted the number of low flow/pressure and continuity of supply complaints.
The average consumption of drinking water per day per person within the District. (Less than 450 litres) * Mandatory measure	Annual Target: 450				
	Q2 FY24	376	367		Result is the average of October, November and December 2023. Result is well below target with a significant drop in consumption for October and November.

KPI	Period	Period Result	YTD Result	Status	Comments
Stockwater. The number of water outages exceeding 24 hours in duration.	Annual Target: 0				
	Q2 FY24	4	11		There were four outages exceeding 24 hours this quarter. The outages were related to Wild Northwest storm brought down a lot of trees and resulted in power outages across the scheme, blocked culverts etc. The over 48 hr was mostly in relation to flooding property at 88 Eyredale Road, water race needs attention, owner not willing.
Stockwater. The percentage of service requests responded to within 48 hours.	Annual Target: 95.00%				
	Q2 FY24	99.27%	98.91%		136 of the 137 service requests received in the first quarter were responded to within 48 hours.


#### Activity – WASTEWATER

KPI	Period	Period Result	YTD Result	Status	Comments
The number of dry weather sewerage overflows from the sewerage system. (Less than 1 per 1,000 connections) * Mandatory measure	Annual Target: 0.99				
	Q2 FY24	1	1		There were no dry weather overflows in the second quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: a) Abatement notices. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No abatement notices were received from Environment Canterbury during the second quarter.



KPI	Period	Period Result	YTD Result	Status	Comments
Compliance with resource consents for discharge from the sewerage system measured by the number of: b) Infringement notices. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No infringement notices were received from Environment Canterbury during the second quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: c) Enforcement orders. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No enforcement orders were received from Environment Canterbury during the second quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: d) Convictions. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No convictions were received from Environment Canterbury during the second quarter.
The percentage of the total number of wastewater consent conditions that have breaches that result in an Environment Canterbury report identifying compliance issues that require action.	Annual Target: 0.00%				
	Q2 FY24	0.00%	0.00%		There were no breaches of consent in the second quarter leading to significant adverse effects, as noted in Environment Canterbury compliance reports.

KPI	Period	Period Result	YTD Result	Status	Comments
The median response times for attendance and/or resolution of sewerage overflows resulting from a blockage or other fault in the sewerage system: a) Attendance time from receipt of notification to the time that service personnel reach the site. (Less than 120 minutes) * Mandatory measure	Annual Target: 119				
	Q2 FY24	94	67		The median response time from receipt of notification to time that service personnel reach site was 94 minutes for the second quarter
The median response times for attendance and/or resolution of sewerage overflows resulting from a blockage or other fault in the sewerage system: b) Resolution time: from receipt of notification to the time that service personnel confirm resolution of the blockage or other fault. (Less than 480 minutes) * Mandatory measure	Annual Target: 479				
	Q2 FY24	212	164		The median response time from receipt of notification to resolution of the problem was 212 minutes for the second quarter.










KPI	Period	Period Result	YTD Result	Status	Comments
The total number of complaints received about any of the following: a) Sewerage odour b) Sewerage system faults c) Sewerage system blockages, and d) The Council's response to issues with sewerage system.  Expressed per 1,000 connections to the sewerage system (1 July 2023 rating strike 18,765)	Annual Target: 4				
	Q2 FY24	1.10‰	1.81‰		There were 20 complaints this quarter and 33 YTD.  Sewerage odour = 0/0 Sewerage system faults = 5/10 Sewerage system blockages = 15/13 The Council's response to issues with sewerage system = 0/0

#### Activity – STORMWATER DRAINAGE




KPI	Period	Period Result	YTD Result	Status	Comments
Urban Stormwater: a) The number of flooding events that occur as a result of the overflow from the Council's stormwater system that enters a habitable floor. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		There were no flooding events of habitable floor levels reported during this quarter.
Urban Stormwater: b) For each flooding event, the number of habitable floors affected. (Expressed per 1,000 properties connected to the stormwater connection) * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		There were no flooding events of habitable floor levels reported during this quarter.



KPI	Period	Period Result	YTD Result	Status	Comments
Rural Drainage Areas: The percentage of service requests for drain cleaning that are responded to within 5 days.	Annual Target: 95%				
	Q2 FY24	55.56%	85.93%		A total of 273 drainage related service requests were lodged this quarter, of which were 9 related to rural drainage maintenance. 5 of the 9 service requests relating to rural drainage maintenance were responded to within 5 working days.  There is currently a backlog of service requests that the Drainage Team and Flood Team have been working through following the July 2023 flood events.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: a) Abatement notices. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No abatement notices were received from Environment Canterbury during this quarter.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: b) Infringement notices. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No infringement notices were received from Environment Canterbury during this quarter.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: c) Enforcement orders. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No enforcement were received from Environment Canterbury during this quarter.

KPI	Period	Period Result	YTD Result	Status	Comments
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: d) Convictions. * Mandatory measure	Annual Target: 0				
	Q2 FY24	0	0		No convictions were received from Environment Canterbury during this quarter.
The percentage of the total number of drainage consent conditions that result in an Environment Canterbury report that identifies compliance issues that require action.	Annual Target: 0.00%				
	Q2 FY24	0.00%	0.00%		There were no compliance reports received from Environment Canterbury regarding a breach of consent condition during the second quarter.
The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site. * Mandatory measure	Annual Target: 180				
	Q2 FY24	0.00%	0.00%		There were no flooding events of habitable floor levels during the second quarter.
The number of complaints received by a territorial authority about the performance of its stormwater system. (Expressed per 1,000 properties connected to the stormwater system - 19042 connections) * Mandatory measure	Annual Target: 10				
	Q2 FY24	0.3	0.80		There were 6 complaints this quarter related to the performance of the stormwater system.

KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of service requests relating to any drainage enquiries that are responded to within 5 working days.	Annual Target: 95%				
	Q2 FY24	68.18%	86.23%		<p>A total of 273 drainage related service requests were lodged this quarter, of which were 22 related to the stormwater system. 15 of the 22 service requests relating to the drainage system received in the first quarter were responded to within 5 working days.</p> <p>There is currently a backlog of service requests that the Drainage Team and Flood Team have been working through following the July 2023 flood events.</p>
Maintain dialogue and consultation with Te Ngāi Tūāhuriri Rūnanga.	Annual Target: Achieved				
	Q2 FY24	Achieved	Achieved		The Drainage Team have attended the Runanga meetings held this quarter.
Facilitate and engage with all drainage and water race advisory groups.	Annual Target: Achieved				
	Q2 FY24	Achieved	Achieved		The first round of 6/6 advisory group meetings were held.

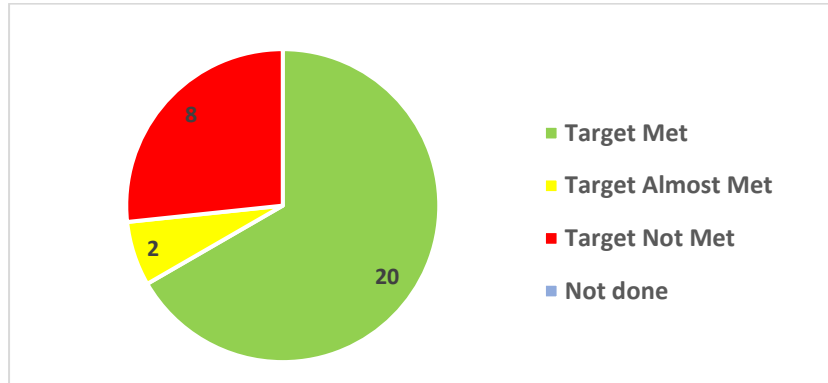
## Activity – SOLID WASTE

KPI	Period	Period Result	YTD Result	Status	Comments
The Southbrook Resource Recovery Park is open at least 360 days for the financial year.	Annual Target: 360				
	Q2 FY24	89	181.00		There were no unplanned closures at Southbrook resource recovery park over this quarter, the site was closed for Christmas and Boxing Day as usual and open for 89 days. In the year to date, there have been no unplanned closures.
The Oxford Transfer Station is open at least 98 days per year.	Annual Target: 26				
	Q2 FY24	27	53.00		Oxford transfer station was open on all 27 days in Q2: there were no unscheduled or planned closure at the site in Q1 and Q2.
Kerbside collection service provided as scheduled.	Annual Target: 99%				
	Q2 FY24	97.22%	98.72%		A total of 195 Kerbside Collection 'general' service requests were received in this quarter, 180 of which were in relation to missed collection services. Of these 180: 77 were not collected owing to non-compliance (incorrect placement, wrong week, late, etc.) and 98 were compliant bins or bags which the contractor returned to collect. There were five (5) unresolved missed collection requests this quarter. In the Year to Date A total of 416 Kerbside Collection 'general' service requests were received in this quarter, 392 of which were in relation to missed collection services. Of these 392: 168 were not collected owing to non-compliance (incorrect placement, wrong week, late, etc.) and 219 were compliant bins or bags which the contractor returned to collect. There were five (5) unresolved missed collection requests for compliant bins and bags in the year to date.

KPI	Period	Period Result	YTD Result	Status	Comments
Reduction in annual per capita quantity of waste to landfill. (64.3kg/per capita/per quarter)	Annual Target: 64.3kg/per capita/per quarter				
	Q2 FY24	112.32%	83.58%		The Landfill Reduction targets were achieved in this quarter. It should be noted that these figures are based only on the handled by waste Council through its two solid waste transfer facilities and excludes any landfilled waste from other privately owned facilities in the District. The per-capita values are based on the June 2023 population estimates of 69,000. The total Landfill Reduction Target in 23/24 is 257.1kg/capita (c.f. the 294.0kg/capita baseline in the WMMP), with a target of 64.3kg/capita/quarter. In this quarter 63.0kg/capita was landfilled. The Q2 result is 2.6kg/capita, 4% below the target. The YTD target of 131.2kg/capita has been met: 126.1kg/capita has been landfilled in the YTD, which is 5.1kg/capita below the target.
Increase in annual per capita quantity of materials diverted from landfill. (51.7kg/per capita/per quarter)	Annual Target: 51.7kg/per capita/per quarter				
	Q2 FY24	107.32%	77.34%		The target for increased diversion from landfill has been met in Quarter 2. The Diversion Increase Target in 23/24 206.9kg/capita (c.f. 170.0kg/capita in the WMMP baseline), and the quarterly target is 51.7kg/capita/quarter. It should be noted that these figures are based only on the handled by waste Council through its two solid waste transfer facilities and excludes any diverted waste from other privately owned facilities in the District. In Q2 of 23/24 62.6kg/capita was diverted. The quarter result is 12.2kg/capita (24.8%) above the quarterly target. The per-capita values are based on the June 2023 population estimates of 69,000. The YTD target for increased diversion from landfill has been met: 106.5kg/capita has been diverted, which is 5.7kg/capita (5.7%) above the target of 100.8kg/capita.





## Community Services

### Key Performance Indicators - Summary





### Activity – RECREATION




KPI	Period	Period Result	YTD Result	Status	Comments
Customer satisfaction with meeting and performance spaces, as measured by an annual survey of facility users.	Annual Target: 90%				
	FY23	93.67%	93.67%	●	Results for this survey has a total of 93.67% either satisfied or very satisfied with the Community Facilities. This is an increase from last year of 89.33%, resulting in the 2023 survey results of 93.67% to be over the target of 90% satisfaction.
Facilities are available for at least 90% of the days during the year outside of scheduled maintenance.	Annual Target: 90%				
	Q2 FY24	100%	100%	●	Our Community Facilities were not closed during the October to December 2023 period giving 100% availability of the facilities during this period.

KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of urban residential properties within 1,000m of public open space.	Annual Target: 90%				
	Q2 FY24	100%	100%		This is the second quarter reporting for FY24 on the provision of open spaces within urban areas across the district. Within this period 100% of urban residential properties are within 1000 metres of recreational open spaces. There are currently 18,700 urban residential households as of 5 January 2024. This is up from 18,686 as at quarter one FY24.
Customer satisfaction with sports grounds, as measured by an annual survey of users.	Annual Target: 90%				
	FY23	100%	100%		This survey was completed in June 2023. Results of this survey was 100% satisfaction with sports grounds from the respondents. However, there were only 1 response to this survey even with it being sent to all users, providers and certain staff of sports facilities. Staff will look at ways to improve the response rate as part of the next survey. Satisfaction around accessibility and parking at the sports ground was responded as very satisfied.
The number of hectares of parkland per 1,000 residents.	Annual Target: 8				
	Q2 FY24	13.08	13.08		This is a decrease since last quarter due to population increase. There have been additional reserves vested in Council since last quarter increasing the total reserve space from 900.87 ha to 902.27 ha. The population figure used for this is 69,000 an increase from 67,900. This gives a provision of 13.08 hectares per 1,000 residents above the target of 8 hectares of parkland per 1,000 residents.
The number of hectares of neighbourhood reserve land per 1,000 residents.	Annual Target: 1				
	Q2 FY24	1.29	1.29		There have been no new neighbourhood reserves vested since the last quarter. The population figure used for this calculation is 69,000 and increase from 67,900 with the total reserve size being 89.2 hectares. This gives total provision of 1.29 hectares per 1000 residents. 1.29 ha is a decrease from the previous quarter of 1.31 ha per 1000 residents. This measure remains above the target of 1 hectare per 1,000 residents.










KPI	Period	Period Result	YTD Result	Status	Comments
Meeting quality management criteria and standards set by the NZ Recreation Association under the Pool Safe Accreditation Scheme.	Annual Target: 100%				
	Q3 FY23	Achieved	Achieved		Accreditation achieved; Current accreditation is valid until April 2024.
Customer satisfaction with the Aquatic Facilities, as measured by a biannual survey of facility users.	Annual Target: 90%				
	Q2 FY24	95%	95%		Consistent result, which is promising, over a high-volume high-pressure time of the year




### Activity – LIBRARIES




KPI	Period	Period Result	YTD Result	Status	Comments
The number of visits per person per annum to the Kaiapoi and Rangiora Libraries based on the District's population.	Annual Target: 7.5				
	Q2 FY24	5.55	5.34		There have been 95,735 visitors to the Rangiora and Kaiapoi Libraries this quarter, which equates to a forecast average of 5.55 visits per person per annum (against an adjusted population of 69,000).
The number of visits per person per annum to the Libraries website based on the District's population.	Annual Target: 1				
	Q2 FY24	1.11	1.32		There were 19,107 visits to the Libraries' website in the first quarter and this figure equates to a forecast average of 1.11 visits per person per annum (against an adjusted population of 69,000 ).
Customer satisfaction with library services as measured by an annual survey of library users.	Annual Target: 90%				
	FY23	90%	90%		The survey was carried out in October 2023.



## Activity – COMMUNITY PROTECTION

KPI	Period	Period Result	YTD Result	Status	Comments
Our Emergency Operations Centre is trained and resourced to industry standards. Our civil defence volunteers are trained and equipped to industry standards.	Annual Target:				
	Q2 FY24	Achieved	Achieved		<p>EOC and volunteer training occurred in accordance with the respective training calendars. Region Public Information training was delivered for comms staff 9 Oct. Our EOC participated in Exercise Pandora 19 Oct. Monthly regional recovery development occurred 20 Oct and 1 Dec. Two Controllers participated in a regional Workshop 24 - 25 Oct and our monthly Controller development opportunities occurred 30 Oct. Two staff participated in the annual Regional Welfare Forum 7 Nov. Three of our Controllers and one Recovery Manager participated in the annual Regional Controller Forum 21 Nov and two Controllers participated in the Response &amp; Recovery Leadership Program this year. EOC Intelligence training occurred 5 Dec and joint training was delivered for our EOC Operations and Planning Teams 12 Dec. An introduction session to new EOC staff was held 13 Dec. We currently have 89 EOC staff and a field crew of 8.</p> <p>Monthly volunteers training occurred 9 and 16 Oct; and a field exercise on 11 Nov provided the final activity for all of our volunteers for 2023. We currently have 83 trained volunteers.</p> <p>We have adequate equipment scales for our EOC and volunteer rescue team. Further investment is required to provide adequate equipment and vehicle scales for our volunteer Emergency Support Team, and this is reflected in LTP budget submission for 2024 - 2034.</p>
Engage the community on civil defence risks.	Annual Target:				
	Q2 FY24	Not Achieved	Not Achieved		No engagement on these subjects occurred in this reporting period due to lack of funding and staff resource. The last public engagement was the AF8 Roadshow delivered in Kaiapoi on 8 May.



KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of licensed food premises inspected per annum.	Annual Target: 100%				
	Q2 FY24	67.35%	76.81%		This KPI is a difficult one to work with. The number of businesses changed constantly, and the frequency of verifications can change to over a year based on the Act requirements. Also, we do not inspect all registered businesses, some are inspected by 3rd parties, which we do not control; some are on National programs and are only inspected every 2 years. Due to this the percentage does not reflect the holistic environment under the Food Act.
The percentage of all licensed alcohol premises inspected at least once per annum.	Annual Target: 95%				
	Q2 FY24	28.18%	77.37%		The team is well on target to have all Alcohol licensed businesses inspected at least once in this financial year. (106/137)
The percentage of excessive noise complaints responded to within 2 hours.	Annual Target: 90%				
	Q2 FY24	96.28%	96.19%		KPI met for 2nd Quarter
The percentage of all other unreasonable noise complaints responded to within 48 hours.	Annual Target: 90%				
	Q2 FY24	66.67%	68.00%		The final 3 months of 2023 were extremely busy for ESU and this workstream became a lower priority. All responses outside of the KPI were between 48 and 72 hours. Also we were down in staff numbers due to COVID and one final position to fill.
The percentage of serious nuisance complaints responded to within 48 hours.	Annual Target: 100%				
	Q2 FY24	100.00%	100.00%		Operations are working well for this KPI



KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of calls for wandering stock on roads responded to within 1 hour.	Annual Target: 90%				
	Q2 FY24	85.29%	86.36%		This KPI can be difficult to meet at times, especially when there are 2 or more SRs received close together for stock issues on roads. The 5 SR jobs not responded to within 1 hour were responded to within 2 hours and all coincided with similar jobs in different areas of the district.
The percentage of complaints for serious dog attacks responded to within 1 hour.	Annual Target: 100%				
	Q2 FY24	100.00%	88.24%		The current 3 months reported on has a result of 100%. The cumulative percentage is 88.24%. The KPI for Oct to Dec 2023 was met.
The percentage of building consent applications processed within the statutory 20 days.	Annual Target: 100%				
	Q2 FY24	97.64%	91.48%		During the quarter the Code team granted 304 Code Compliance Certificates, at an average of 10 days. 75% of Codes were issued within 15 days, with 1% granted outside 20 working days. During the same period in 2022 314 codes were granted at an average of 17 days, with 38% being granted within 15 days and 31% granted outside 20 working days. In the last quarter the Building Unit secured a replacement for the Code staff member who resigned in August 2023. A Consent Officer also agreed to assist the Code team over the next quarter so training can be provided to the new staff member. In March 2024 the incumbent who has been on a career break returns to work and once the auditor has secured their technical competency the team will be at full strength again.

KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of code of compliance certificates issued within the statutory 20 days.	Annual Target: 100%				
	Q2 FY24	98.68%	94.85%		During the quarter we received 432 applications, of which 187 were for new dwellings. We granted 466 Consents at an average of 11 days, with 2% of all jobs granted outside 20 working days. The accumulated KPI is primarily caused by a very large number of applications being submitted in the last week of May 2023 to beat a change to the Building Code. With that body of work behind us delivery of Consents improved, with 2% of jobs being granted outside 20 days in October, 1% in November and 3% in December.
Maintain Building Consent Authority accreditation.	Annual Target: Achieved				
	Q2 FY24	Achieved	Achieved		We sought and were granted an extension of time though to 8th December 2023 to deal with the outstanding GNC's. Our accreditation remains valid. Each of the outstanding GNC's require modification of the enterprise IT platform. We continue to work with the BATS team to close out the GNC's and we continue to report to IANZ weekly providing a full report on progress. On 20/12/23 IANZ issued a further extension of clearance time until 2nd February to address outstanding general non-compliance. (GNC).
The percentage of Project Information Memoranda (PIM) applications issued in 20 working days.	Annual Target: 100%				
	Q2 FY24	99.22%	99.03%		Over the second quarter of the 2023-2024 financial year the PIM team processed 255 jobs (179 Compliance checks & 79 PIMs) at an average of 8 days. Over this period 92% of jobs were granted within 15 days, with just 2 jobs granted outside 20 working days.

KPI	Period	Period Result	YTD Result	Status	Comments
Audit 25% of premises for building warrants of fitness annually. This equates to 100 buildings this financial year.	Annual Target: 25				
	Q2 FY24	34.00	69.00		Over the 2023-2024 financial year the Building Compliance team need to audit 120 building warrant of fitnesses (BWOFs) to achieve the MBIE recommendation of 25% of BWOFs being audited annually. Over the second quarter the senior compliance officer completed 34 audits, of which 15% failed their audits. With 50% of the financial year complete, we have completed 58% of the audits.
Audit pool barriers every 3 years.	Annual Target: 100				
	Q2 FY24	15	15.00		The team do not typically carry out swimming pool inspections during the first half of the financial year. Over the remainder of the financial year the team will need to complete around 280 inspections of pool barriers and these inspections are slated to commence in earnest in January 2024. The Building Unit Compliance team are responsible for delivering this aspect of work and to this end a compliance officer has now been appointed to the role and will manage this aspect of work. Training is currently underway for the new Compliance Officer. It's important to note the Compliance Officer was previously employed as an Auditor of Codes (CCC) and the transition from Code to pools won't be complete until around June 2024.

## Activity – COMMUNITY DEVELOPMENT

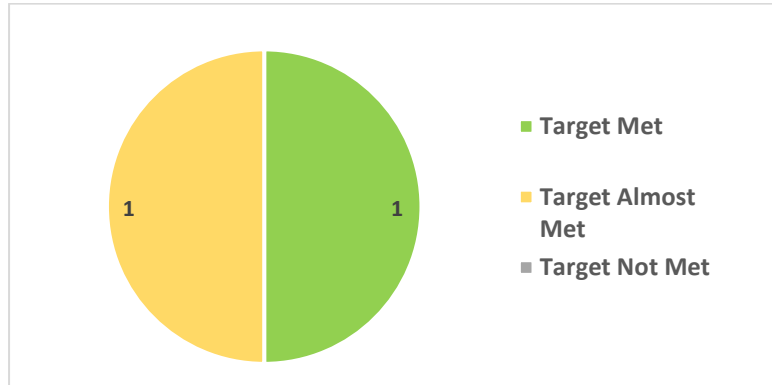
KPI	Period	Period Result	YTD Result	Status	Comments
<p>Facilitation and support for collaborative networks that address issues related to health and wellbeing.</p> <p>This includes facilitation, leadership, and/or participation in networks and working groups related to health, suicide and mental health, Family Violence, Alcohol and Drug Harm, social service provision, Civil Defence Welfare and Older Persons Issues.</p>	Annual Target: 4 per quarter				
	Q2 FY24	6	N/A		- Led 2 x LOCAL COMMUNITY NETWORKING FORUMS, held in Pegasus and Rangiora. Attendance the community, social, education and faith sectors - typically 20 - 30 at each. - Bimonthly SOCIAL SERVICES WAIMAKARIRI (SSW) meeting, held in October and December. Community Team Manager is also on management committee for this network. - Facilitated bimonthly WAIMAKARIRI HEALTH ADVISORY GROUP (WHAG) meeting in October and December. Facilitated WAIMAKARIRI ACCESS GROUP meetings in October, November and December. - Facilitated October (held on 7 November) and November YOUTH COUNCIL meetings. - Facilitated November Age friendly steering group.
<p>Facilitation of and support for community information opportunities.</p> <p>Community Information could be related to education, professional development, safety and wellbeing, events, services, recreational opportunities and anything else relevant to the health, wellbeing, connection, education and empowerment of Waimakariri residents.</p>	Annual Target: 4 per quarter				
	Q2 FY24	6	N/A		- Led 2 x LOCAL COMMUNITY NETWORKING FORUMS, held in Pegasus and Rangiora. Attendance the community, social, education and faith sectors - typically 20 - 30 at each. - Bimonthly SOCIAL SERVICES WAIMAKARIRI (SSW) meeting, held in October and December. Community Team Manager is also on management committee for this network. - Facilitated bimonthly WAIMAKARIRI HEALTH ADVISORY GROUP (WHAG) meeting in October and December. Facilitated WAIMAKARIRI ACCESS GROUP meetings in October, November and December. - Facilitated October (held on 7 November) and November YOUTH COUNCIL meetings. - Facilitated November Age friendly steering group.

KPI	Period	Period Result	YTD Result	Status	Comments
<p>Support groups that connect and empower local residents.</p> <p>This includes facilitation, leadership, and/or participation in groups that connect and empower youth, older people, disability, migrants and newcomers, service providers and community groups; and residents across the Waimakariri District and its various geographic and 'of interest' communities.</p>	Annual Target: 6 per quarter				
	Q2 FY24	7	N/A		<p>- Supported and promoted the GLOBAL LOCALS of WAIMAKARIRI social group get-togethers: Evidence via the GLOW Facebook page <a href="https://www.facebook.com/search/top?q=global%20locals%20of%20waimakariri%20-%20glow">https://www.facebook.com/search/top?q=global%20locals%20of%20waimakariri%20-%20glow</a> - Facilitated the quarterly MIGRANTS STEERING GROUP meeting in November. - Sustained active involvement in NEXT STEPS website development project, resulting in the launch and extensive promotion of the Next Steps Website Evidence at <a href="https://www.nextsteps.org.nz/">https://www.nextsteps.org.nz/</a>. - Continued support for the "BIKE PROJECT" Evidenced on the Facebook page <a href="https://www.facebook.com/search/top?q=waimakariri%20bike%20project">https://www.facebook.com/search/top?q=waimakariri%20bike%20project</a> - Supported the KAIAPOI COMMUNITY HUB TRUST toward the establishment of a Community Hub to engage educate and empower local residents. - Facilitated the Waimakariri AGE-FRIENDLY ADVISORY GROUP April, May and June meetings. - The Community Team manager plays and active role in Council's HOUSING WORKING GROUP and co-facilitating the community-led Social and Transitional Housing steering group.</p>
<p>Active involvement in networks that address community safety.</p> <p>This includes facilitation, leadership, and/or participation in networks and working groups related to health, suicide and mental health, Family Violence, Alcohol and Drug Harm, social service provision, Civil Defence Welfare and Older Persons issues.</p>	Annual Target: 4 per quarter				
	Q2 FY24	4	N/A		<p>As part of business as usual, continued to facilitate: - VIOLENCE FREE NORTH CANTERBURY STEERING GROUP (November meeting) - WAILIFE SUICIDE PREVENTION STEERING GROUP (October and December meetings) - WAIMAKARIRI ALCOHOL AND DRUG HARM STEERING GROUP (2 meetings in November) - SAFE COMMUNITY FOUNDATION NATIONAL NETWORK - Community Team Manager is involved in a Steering Group looking to progress more community-based governance for the NZ model.(Fortnightly steering group meetings and National Hui in December).</p>




## Property Management

### Key Performance Indicators - Summary



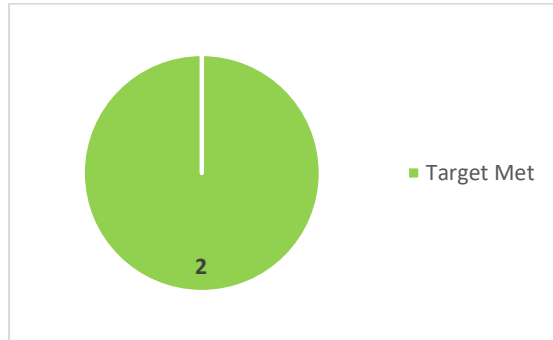
### Activity – PROPERTY MANAGEMENT

KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of occupancy per annum.	Annual Target: 97%				
	Q2 FY24	93.21%	93.08%	●	Overall the refurbishments in the portfolio have experienced some delays in project delivery (4 at Meyer Place 1 each at Tyler Courts & Martyn Place Kaiapoi) total of 6 completed in the first two quarters with another 2 WIP at Meyer Place Oxford. Due to current compliance regulations, heating solutions, and procurement processes we have some setbacks which we hope to resolve this following quarter for the 5 vacant units at Tyler Courts. The other 2 vacancies we hope to tenant on the proviso of transferring to a refurbished unit when one comes available.

KPI	Period	Period Result	YTD Result	Status	Comments
The percentage of Health and Safety, and urgent maintenance service requests responded to within 24 hours.	Annual Target: 100%				
	Q2 FY24	100%	100%		48 Requests Received this quarter, 4 of these requests were H & S related. All 4 H & S requests were responded to within KPI time frame.

## Earthquake Recovery and Regeneration

### Key Performance Indicators - Summary

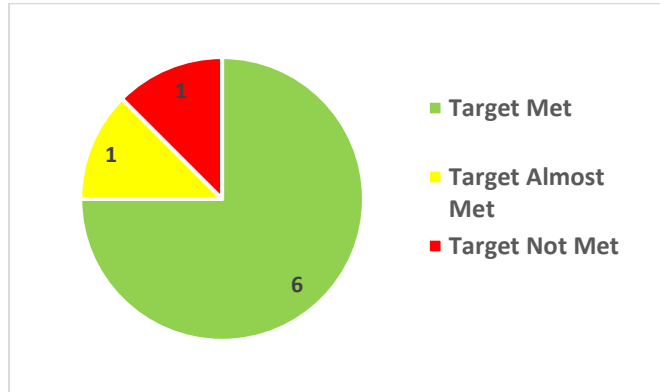


### Activity – EARTHQUAKE RECOVERY AND REGENERATION

KPI	Period	Period Result	YTD Result	Status	Comments
Implementation of the Red Zone Regeneration Plan: Recreation and Ecological Linkages.	Annual Target:				
	Q2 FY24	Achieved	Achieved	●	Design completed on The Oaks linkage, and Courtenay linkage - procurement and build 2024
Implementation of the Red Zone Regeneration Plan: Heritage and Mahinga Kai.	Annual Target:				
	Q2 FY24	Achieved	Achieved	●	Stage III design works complete - now led by Te Kohaka O Tuatara Trust. Procurement January 2024


## Council Controlled Organisations

### Key Performance Indicators - Summary






### Activity – TE KŌHAKA O TŪHAITARA TRUST

KPI	Period	Period Result	YTD Result	Status	Comments
Establishment of new biota nodes to assist in the restoration of the indigenous coastal ecosystem.	Annual Target: 5				
	Q2 FY24	2	4	●	We had AUIP and NOAIA as well as several schools in maintaining their respective Biota Nodes.
Maintaining functional trails per year to provide walking, cycling and horse-riding recreational experiences.	Annual Target: 25				
	Q2 FY24	30	30	●	The trail network is ever improving and lengthening with the latest addition being a 5km long horse trail. We also completed upgrades to the Pegasus trail bringing it up to a grade 2 accessible level.



KPI	Period	Period Result	YTD Result	Status	Comments
Develop and implement environmental education modules through engaging learning institutions.	Annual Target: 5				
	Q2 FY24	8	13		The environmental education programme is going from strength to strength with 8 individual education institutions engaged in programmes during this quarter. 3 of which were international universities showcasing the cultural significance as well as environmental education.

#### Activity – ENTERPRISE NORTH CANTERBURY

KPI	Period	Period Result	YTD Result	Status	Comments
Number of businesses assessed for training and coaching needs.	Annual Target: 62				
	Q2 FY24	5	29		Over the last 3 months, 4 capability assessments were performed for businesses registered with the Regional Business Partners Network taking the YTD total to 26. 1 capability assessment was done for a business not registered with the Regional Business Partners Network taking the YTD total for those both registered and unregistered to 29. Business confidence has improved, but profitability is still very low in some sectors – particularly retail and hospitality. The professional services sector is starting to improve. Manufacturing is doing well. Low payouts and compliance issues are causing stress for agricultural business owners.

KPI	Period	Period Result	YTD Result	Status	Comments
Assessment by New Zealand Trade and Enterprise of ENC services through annual customer survey.	Annual Target: 60%				
	FY23	64%	64%		Target met at 64%.  The RBP provider no longer provide a Net Promoter score broken down to sub-contractor so we can only take the score for Canterbury overall. This is considered a very good result, but not quite 70% which is considered an excellent result.
Business seminars and workshops delivered.	Annual Target: 20				
	Q2 FY24	4	4		4 sessions of our popular 'Supervising and Managing Others' course were provided in this period. None had been provided in the previous quarter, so our total is 4 half days.  There is still very little appetite for small courses as most of the need for those courses is now covered by online options. We are unlikely to recreate any of our small courses in the near future.

#### Activity – TRANSWASTE CANTERBURY

KPI	Period	Period Result	YTD Result	Status	Comments
Breaches of consent conditions that result in an Environment Canterbury report identifying compliance issues.	Annual Target: 0				
	Q2 FY24	0	1		100% - No non compliances this quarter.
The percentage of landfill available to waste transporters during normal annual transport access hours.	Annual Target: 99%				
	Q2 FY24	99.50%	99.75%		99.5% - 1 x ½ day closure due to extreme wind event in October when the access road became unsafe. This is better than the target of 99%, target achieved



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION****FILE NO and TRIM NO:** FIN-06-02/ 240125010928**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 13<sup>th</sup> February 2024**AUTHOR(S):**  
Don Young, Senior Engineering Advisor  
Gerard Cleary, General Manager Utilities and Roading  
Chris Brown, General Manager Community and Recreation**SUBJECT:** 2023/24 Capital Works June to December Quarterly Report**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
Chief Executive**1. SUMMARY**

- 1.1. This report is to advise the Committee about progress of the delivery of the 23/24 Capital Works programme, for the period of 1 July 2023 to 31 December 2023.
- 1.2. The programme is well advanced with most of the projects agreed, allocated to a resource and actively progressing. This is in marked contrast to the same time last year and gives some confidence that a good proportion of projects will be delivered.
- 1.3. There are a number of exceptions, which are shown in the detailed sections below and the attached spreadsheets. Project Managers and Asset Managers have been encouraged to be more realistic in their predictions this year, which means that the at-risk percentage is higher than in other years.

Department	Full Year Revised Budget	Actual Spend as at 31 Dec 2023	% Complete At 31 Dec 2023	Predicted Spend as at 31 June 2024	Predicted % Completed as at 30 June 2024
Drainage	\$10.29 M	\$3.28 M	31.9%	\$9.62 M	93.5%
Earthquake Recovery	\$5.11 M	\$1.52 M	29.8%	\$1.98 M	38.7%
Recreation	\$18.61 M	\$7.33 M	39.4%	\$19.07 M	102.5%
Roading	\$25.27 M	\$4.47 M	17.7%	\$19.53 M	77.3%
Shovel Ready	\$6.44 M	\$2.20 M	34.1%	\$2.20 M	34.2%
Solid Waste	\$1.28 M	\$0.21 M	16.4%	\$0.49 M	38.4%
Wastewater	\$6.75 M	\$1.86 M	27.6%	\$6.40 M	94.9%
Water Supply	\$16.21 M	\$4.62 M	28.5%	\$15.67 M	96.7%
<b>Grand Total</b>	<b>\$89.96 M</b>	<b>\$25.50 M</b>	<b>28.3%</b>	<b>\$74.97 M</b>	<b>83.3%</b>

*Note this table does not include all capital works carried out by the Council, but only the capital projects on the above units.*

- 1.4. In total, the Council has 416 projects in the tracking spreadsheets worth a total budget of \$89.96mill. Of these 94 are complete, 209 are on track, 57 are at risk, 56 are delayed.



Attachments:

- i. Attachment 1 Roding project summary December quarter 22/23 - 240125010929
- ii. Attachment 2 Roding project overview December quarter 22/23 - 240125010930
- iii. Attachment 3 Drainage project summary December quarter 22/23 - 240125010931
- iv. Attachment 4 Drainage project overview December quarter 22/23 - 240125010932
- v. Attachment 5 Water project summary December quarter 22/23 - 240125010933
- vi. Attachment 6 Water project overview December quarter 22/23 - 240125010934
- vii. Attachment 7 Wastewater project December quarter 22/23 - 240125010935
- viii. Attachment 8 Wastewater project overview December quarter 22/23 - 240125010936
- ix. Attachment 9 Solid Waste project summary December quarter 22/23 - 240125010937
- x. Attachment 10 Solid Waste project overview December quarter 22/23 - 240125010938
- xi. Attachment 11 Recreation project summary December quarter 22/23 - 240125010939
- xii. Attachment 12 Recreation project overview December quarter 22/23 - 240125010940
- xiii. Attachment 13 EQ Recovery project summary December quarter 22/23 - 240125010941
- xiv. Attachment 14 EQ Recovery project overview December quarter 22/23 - 240125010942
- xv. Attachment 15 Shovel ready project summary December quarter 22/23 - 240125010943
- xvi. Attachment 16 Shovel ready project overview December quarter 22/23 - 240125010945

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No 240125010928.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$89.96mill total capital spend, \$25.5 million (28%) has been completed as at 31 December 2023 and \$74.97 million (83%) is predicted to be completed as at 30 June 2024 (subject to weather and other matters outside our control).
- (d) **Notes** that the current predicted completion of 83% at 30 June 2024 compares to the previous September Quarterly Report predicted completion of 86.5%. However, the predicted spend is similar (\$74.97 million vs \$74.4 million), but the budget has increased (\$89.96 million vs \$85.98 million). This is because budget carry-overs have since been loaded against the budget, and the drainage budget has increased as a number of flood projects have been included.
- (e) **Notes** that actual completion of works in 2022/23 for the full year was approximately \$64 million.
- (f) **Notes** that progress towards achieving the 23/24 capital works programme is well advanced across most areas. However, there are a number of projects either delayed or at risk, as reported elsewhere.

**3. ROADS AND FOOTPATHS**

## 3.1. Budget

- 3.1.1. The total budget for this year is \$25.27 million. For the year \$4.47 mill has been spent (18%). The final forecast expenditure is \$19.53mill (77%).

## 3.2. Carry-overs

- 3.2.1. The planned carryover of both budget and expenditure was \$0.22mill. The predicted carryover of budget is now \$8.56mill budget (with a further \$0mill at risk) and expenditure is \$1.94mill.

### 3.3. Projects

- 3.3.1. There are 96 projects being tracked.
- 3.3.2. Of these, 1% by value are complete and 51% on track, 14% at risk and 33% delayed.
- 3.3.3. The at-risk projects include Land purchases LOS (dependant on others), Support for MUBA (dependant on others), Old Waimakariri Bridge (dependant on others), Woodend east ODP (dependant on others), Ravenswood P&R (land purchase), Waimakariri Gorge Bridge (dependant on others), North South Collector Road (dependant on others), Southbrook Rd futures (resourcing), Wayfinding signage (resourcing).
- 3.3.4. The delayed projects are Cenotaph corner (reconsideration), several transport choices projects (removal of funding), Drainage and footpath renewal Alfred (Deferred), Townsend culvert (complexity).

### 3.4. Summary

- 3.4.1. The Roads and Footpaths budget is significantly affected by the removal of funding for the transport choices, which together were a programme worth \$7.7million. In addition to that there is another \$43.1million of the At-Risk projects that are dependent on 3<sup>rd</sup> parties to deliver.
- 3.4.2. Outside of these two areas, the roading programme is well on track for delivery.

## 4. **STORMWATER DRAINAGE**

### 4.1. Budget

- 4.1.1. The total budget for this year is \$10.29 million. For the year \$3.28 mill has been spent (32%). The final forecast expenditure is \$9.62mill (93%).

### 4.2. Carry-overs

- 4.2.1. The planned carryover of both budget and expenditure was \$1.03mill. The predicted carryover of budget is now \$0.63mill budget (with a further \$0mill at risk) and expenditure is \$0mill.

### 4.3. Projects

- 4.3.1. There are 72 projects being tracked.
- 4.3.2. Of these, 11% by value are complete and 49% on track, 27% at risk and 12% delayed.
- 4.3.3. The at risk projects are Land Purchase Pond 5 (dependent on others), Lineside Rd (removal of Mainpower clashes), Southbrook pipeline (dependent on others), Swindells (property negotiations), Beswick and Feldwick pumpstations (resourcing), Pearsons Drain (utilities clashes), Mandeville resurgence (complexity), Cones Rd (resourcing), Wolffs Rd (resourcing), Ashley gorge (resourcing).
- 4.3.4. The projects that are now delayed are, School Rd (costs), box drain (complexity), and Mill Rd SMA (ECan consenting issues).

### 4.4. Summary

- 4.4.1. The Drainage budget is looking to be largely delivered, but has several At Risk projects, but the staff will be working to ensure that these projects are also achieved.

## 5. WATER SUPPLY

### 5.1. Budget

5.1.1. The total budget for this year is \$16.21 million. For the year \$4.62 mill has been spent (28%). The final forecast expenditure is \$15.67mill (97%).

### 5.2. Carry-overs

5.2.1. The planned carryover of both budget and expenditure was \$0.14mill. The predicted carryover of budget is now \$1.09mill budget (with a further \$0mill at risk) and expenditure is \$0.2mill.

### 5.3. Projects

5.3.1. There are 73 projects being tracked.

5.3.2. Of these, 9% by value are complete and 33% on track, 11% at risk and 47% delayed.

5.3.3. The at-risk projects are Mertons/Priors upgrade (due to uncertainty in funding), Pegasus WTP Upgrades (timing).

5.3.4. The delayed projects are several UV projects, East Belt booster main (dependent on others).

### 5.4. Summary

5.4.1. The Water budget is largely predicted to be completed. While the significant UV projects with a budget of \$7.7million are signalled as "delayed", nevertheless , approx. \$6.7million of those budgets is predicted to be spent by year end.

## 6. WASTEWATER

### 6.1. Budget

6.1.1. The total budget for this year is \$6.75 million. For the year \$1.86 mill has been spent (28%). The final forecast expenditure is \$6.4mill (95%).

### 6.2. Carry-overs

6.2.1. The planned carryover of both budget and expenditure was \$0.09mill. The predicted carryover of budget is now \$0.32mill budget (with a further \$0.32mill at risk) and expenditure is \$0mill.

### 6.3. Projects

6.3.1. There are 41 projects being tracked.

6.3.2. Of these, 14% by value are complete and 46% on track, 25% at risk and 15% delayed.

6.3.3. The at-risk projects are Church St (resourcing), Mertons Rd (uncertainty in funding), Townsend Fields Extra Over (dependant on others), Woodend replacement headworks (resourcing), Kaiapoi WWTP plabnting and screens (resourcing).

6.3.4. The delayed projects are the Septage facility.

### 6.4. Summary

6.4.1. The Wastewater budget is signalled to be largely delivered (except for the septage facility) in terms of the amount of expenditure, however there are a reasonable

amount of expenditure that is at risk, and staff will be considering ways to ensure delivery.

## 7. **REFUSE AND RECYCLING**

### 7.1. Budget

7.1.1. The total budget for this year is \$1.28 million. For the year \$0.21 mill has been spent (16%). The final forecast expenditure is \$0.49mill (38%).

### 7.2. Carry-overs

7.2.1. The planned carryover of both budget and expenditure was \$0.05mill. The predicted carryover of budget is now \$0.99mill budget (with a further \$0mill at risk) and expenditure is \$0.13mill.

### 7.3. Projects

7.3.1. There are 17 projects being tracked.

7.3.2. Of these, 4% by value are complete and 10% on track, 9% at risk and 77% delayed.

7.3.3. The delayed projects have all been put on hold while the optioneering, and concept design at Southbrook RRC are progressing.

### 7.4. Summary

7.4.1. The Solid Waste budget is relatively small but is largely signalled as delayed. Most of the budget is linked to upgrades at Southbrook RRP, and while investigation and design process is progressing, the works are on hold.

## 8. **RECREATION**

### 8.1. Budget

8.1.1. The total budget for this year is \$18.61 million. For the year \$7.33 mill has been spent (39%). The final forecast expenditure is \$19.07mill (102%).

### 8.2. Carry-overs

8.2.1. The planned carryover of both budget and expenditure was \$2.1mill. The predicted carryover of budget is now \$4.08mill budget (with a further \$0.15mill at risk) and expenditure is \$1.92mill.

### 8.3. Projects

8.3.1. There are 87 projects being tracked.

8.3.2. Of these, 4% by value are complete and 27% on track, 48% at risk and 21% delayed.

8.3.3. The projects identified as being at risk for this report are 3 Waikuku camp projects (complexity), Kaiapoi aquatic renewals (complexity), Land purchase Pegasus and Ravenswood (land negotiations), Multi use facility (timing), Waimakariri stadium (resourcing), Pearson park, (complexity), Kaiapoi community hub (complexity), Kowhai St (complexity), security cameras (complexity), Milton Park (complexity), Rangiora airfield connection to services (uncertainty on funding), Ohoka/Oxford general landscape (complexity).

8.3.4. The delayed projects include Kairaki Camp, Cobb cottage, roads and carparks, Play equipment, Future sports grounds, Arohatia Te Awa, Askeaton reserve,

skate board, dog park, Kippenberger Elm, Kaiapoi Lakes, Kaiapoi stopbanks accessibility, Aeronautical study, several general landscape budgets, These delays are a result of a number of factors; a number of projects are affected by higher prices causing a rethink, high level decisions yet to be made, consenting issues, and third-party decisions.

#### 8.4. Summary

8.4.1. The Recreation area is looking to be about 102% delivered. However, an overspend of \$1.6million on land purchase neighbourhood distorts the figures, and otherwise the percentage complete would be around 94%. There are a reasonable number of delayed and at risk projects, but the majority of these budgets will be spent even if the projects are not quite completed. Staff will continue work to progress each one.

### 9. **EARTHQUAKE RECOVERY AND REGENERATION**

#### 9.1. Budget

9.1.1. The total budget for this year is \$5.11 million. For the year \$1.52 mill has been spent (30%). The final forecast expenditure is \$1.98mill (39%).

#### 9.2. Carry-overs

9.2.1. The planned carryover of both budget and expenditure was \$-0.07mill. The predicted carryover of budget is now \$2.06mill budget (with a further \$0mill at risk) and expenditure is \$0.22mill.

#### 9.3. Projects

9.3.1. There are 21 projects being tracked.

9.3.2. Of these, 25% by value are complete and 31% on track, 4% at risk and 40% delayed.

9.3.3. The at-risk projects are the, Kaiapoi wharf pontoon, Courtenay River Accessway, Courtenay Esplanade, Pines Beach entrance and Kaiapoi South rural..

9.3.4. The delayed projects are Williams St bridge, Kaiapoi town centre amenities, Rangiora Carpark, Kaiapoi River Banks, Murphy Park, Food Forest, Car and Boat trailer parking.

9.3.5. There are a multitude of reasons for these delays, including complexity third party involvement and resourcing.

#### 9.4. Summary

9.4.1. The Earthquake Recovery and Regeneration is predicted to be significantly under-delivered. This is the case every year, and it is suggested that the council needs to consider how it is best delivering this programme of works.

### 10. **STIMULUS**

#### 10.1. Summary

10.1.1. The Stimulus budget is now delivered and will not be reported on any further.

## 11. **SHOVEL READY**

### 11.1. Budget

11.1.1. The total budget for this year is \$6.44 million. For the year \$2.2 mill has been spent (34%). The final forecast expenditure is \$2.2mill (34%).

### 11.2. Carry-overs

11.2.1. The planned carryover of both budget and expenditure was \$0mill. The predicted carryover of budget is now \$0mill budget (with a further \$0mill at risk) and expenditure is \$0mill.

### 11.3. Projects

11.3.1. There are 9 projects being tracked.

11.3.2. Of these, 71% by value are complete and 29% on track, 0% at risk and 0% delayed.

### 11.4. Summary

11.4.1. The Shovel Ready budget is on track to be completed.

#### **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Most of the delayed works are intended to directly benefit the community.

11.5. The Management Team has reviewed this report and support the recommendations.

## 12. **COMMUNITY VIEWS**

### 12.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report. They have a wide ranging interest in much of the Council's work. Any delays that specifically affect them will need to be discussed at the appropriate forum.

### 12.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Each of the delayed projects is likely to influence a particular community or group, and so any changes in timeframe will require good consultation and careful management.

### 12.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Each of the delayed projects is likely to influence a particular community or group, and so any changes in timeframe will require good consultation and careful management.

## 13. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 13.1. **Financial Implications**

There are financial implications of the decisions signaled in by this report.

However where there are financial impacts that differ from the Annual Plan, these will be presented and discussed in the Annual Plan documentation.

### 13.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. The projects being reported on have a range of effects on both sustainability and climate change, and any delays will impact on the Council's ability to achieve its intended outcomes in the agreed timeframes.

### 13.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

Risk is associated with the delay of projects with the main consequences being:

- Necessary work not being completed could result in not achieving levels of service.
- Price fluctuations due to the current economic environment.
- Earthquake recovery – availability and amount of government funding and insurance recoveries for some assets.
- Further costs which may be incurred in future earthquakes e.g. Council self-insures bridges in conjunction with NZTA funding.
- Risk of delays of work that is intended to mitigate the effects of an event, where the event occurs in the meantime.
- Risk of delays of work to deal with growth that undue effects are created if the growth still occurs.
- Risk of a negative effect on reputation and perception.

### 13.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Contracts and work undertaken have been subject to the Councils Procurement and Contract Management Policy and contain minimum requirements, expectations and controls to ensure the Health and Safety Act is being met.

## 14. **CONTEXT**

### 14.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 14.2. **Authorising Legislation**

The Local Government Act applies.

### 14.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

In particular that

*Transport is accessible, convenient, reliable and sustainable*

*Core Utilities are provided in a timely and sustainable manner*

*Public spaces and facilities are plentiful, accessible and high quality,*

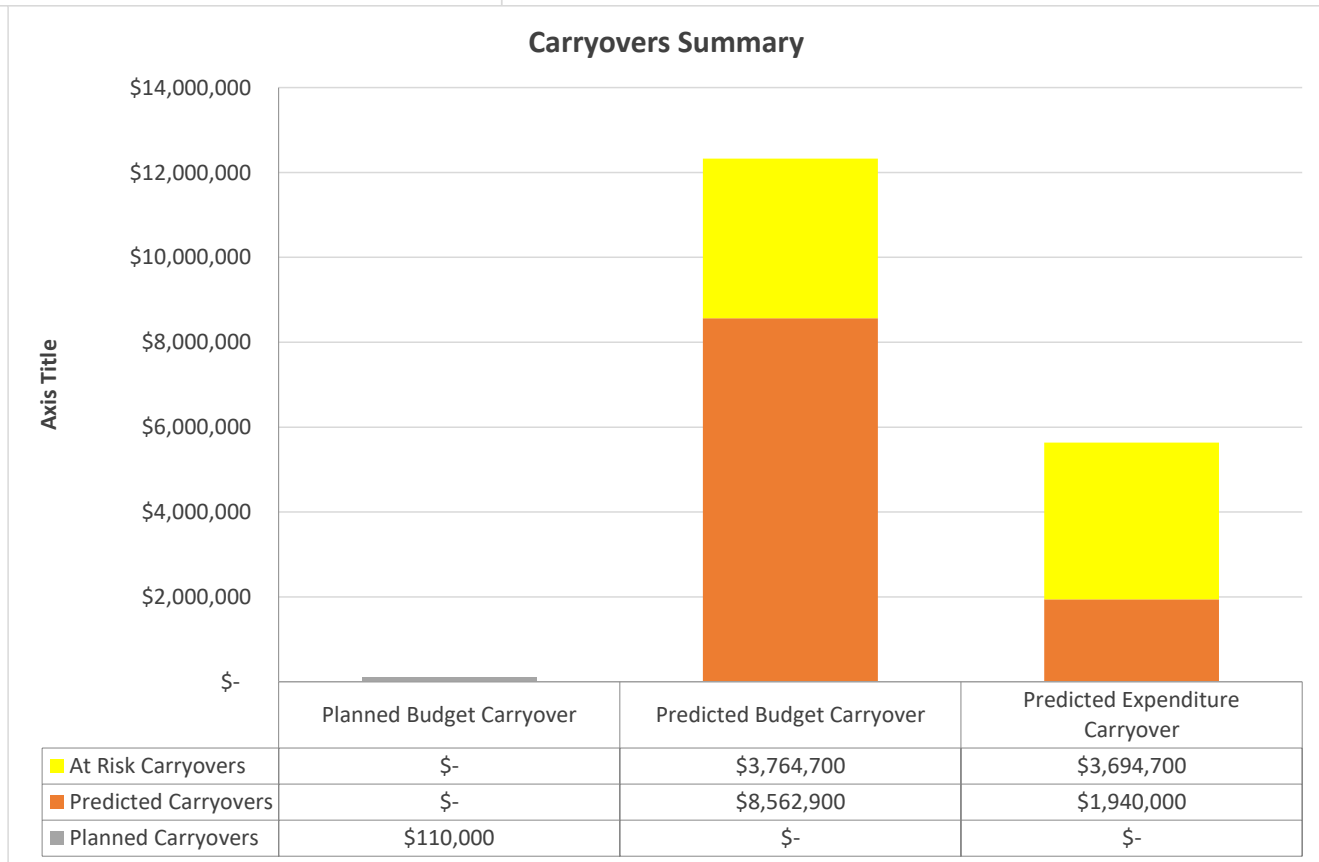
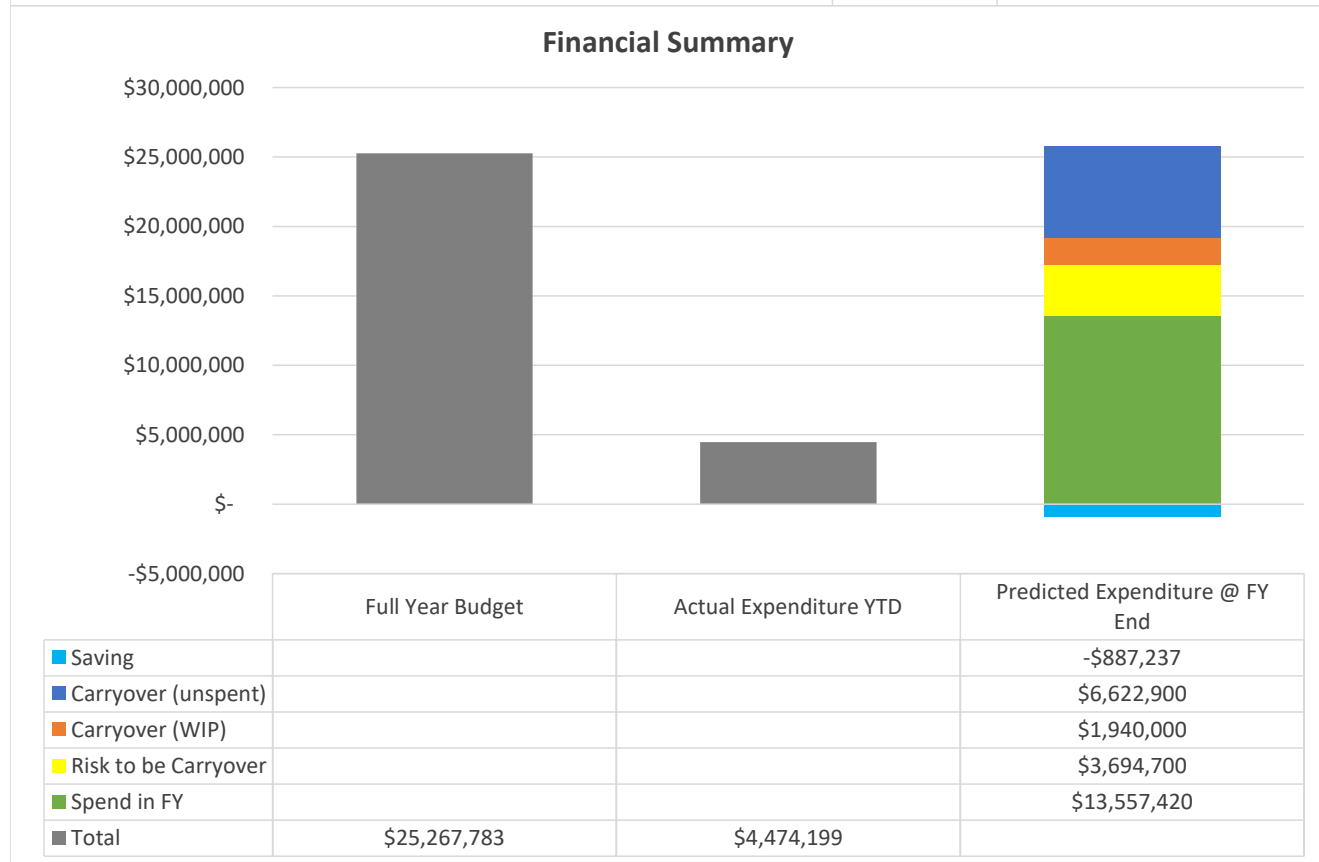
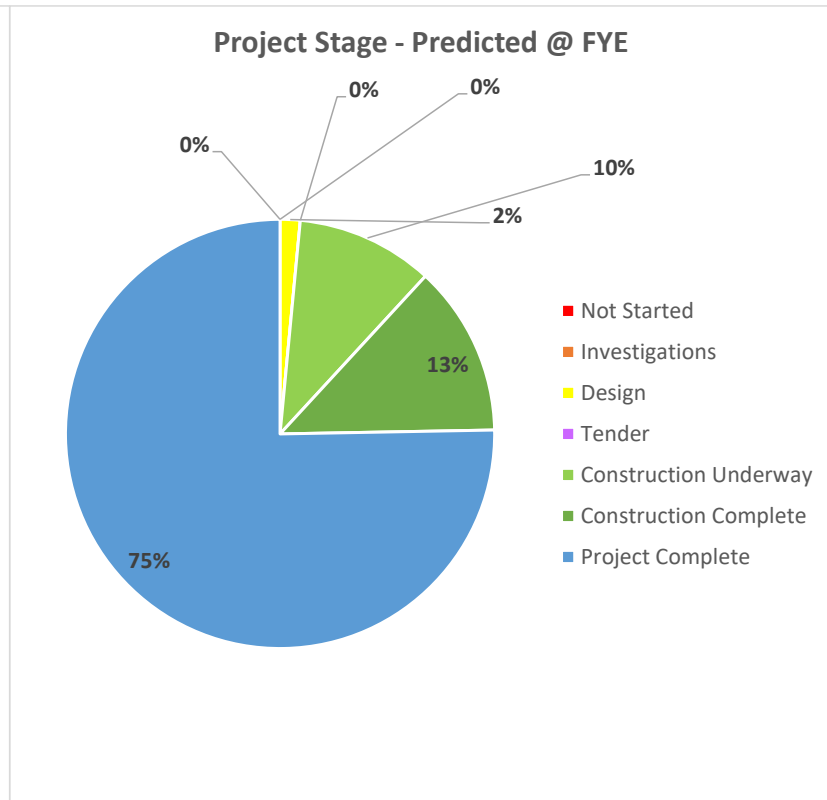
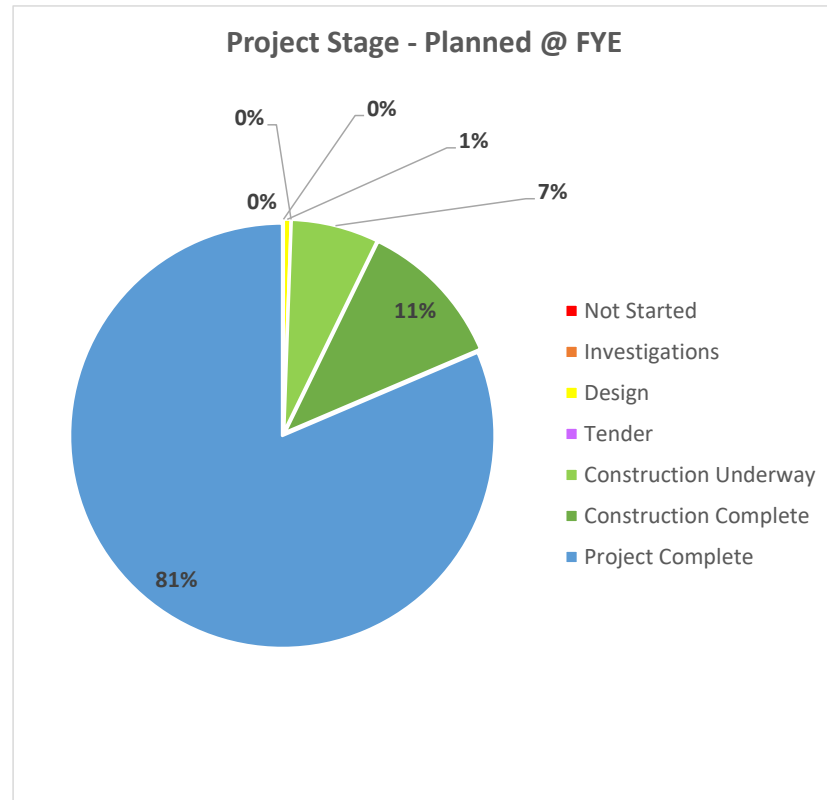
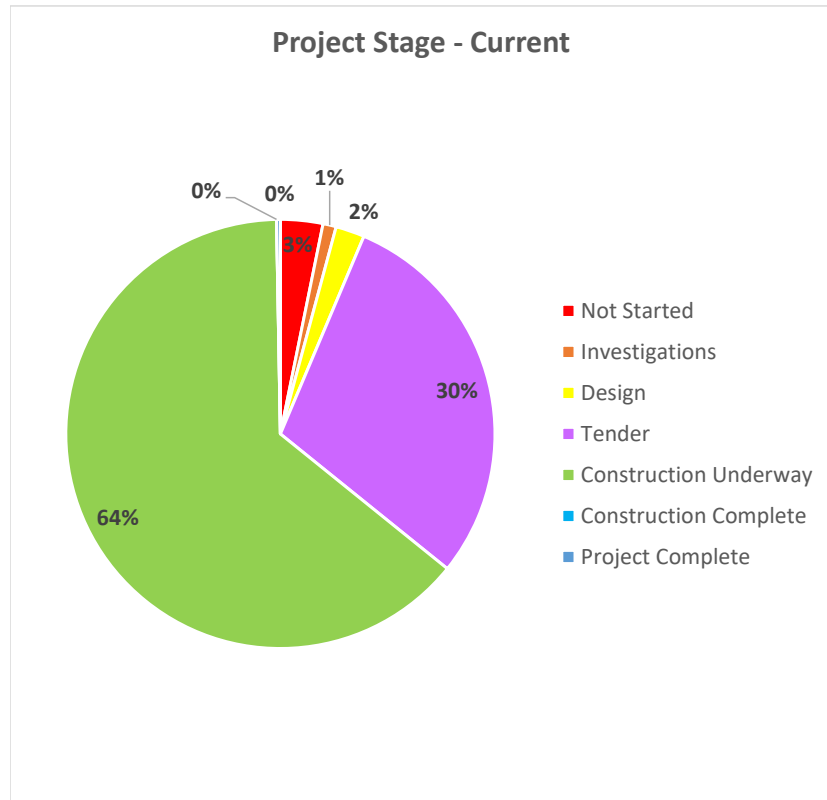
**14.4. Authorising Delegations**

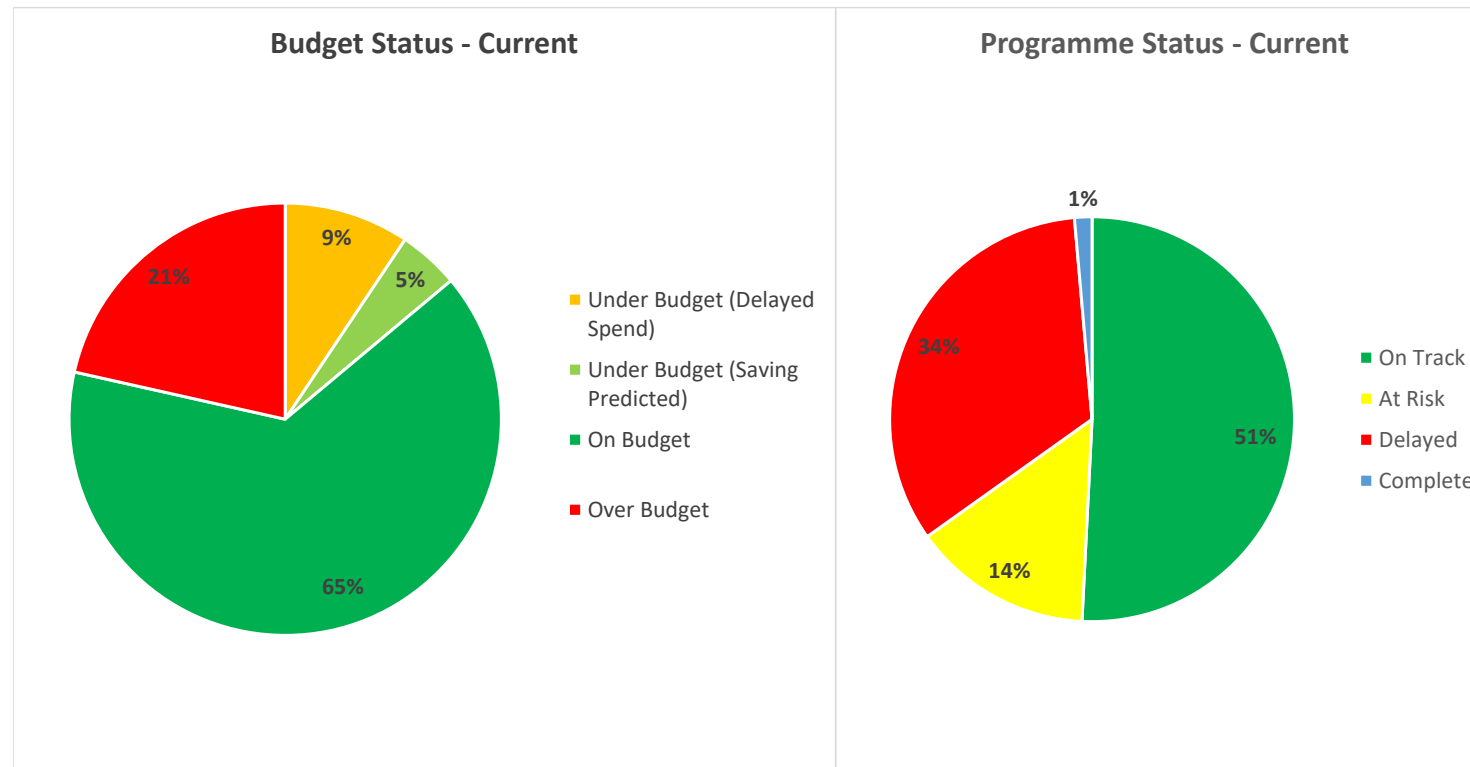
The Audit and Risk Committee have delegation to monitor the performance of the Council in delivering its programme, and take steps as it sees appropriate.



**Roading Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter**

**SUMMARY**





## DEFINITIONS

<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g. due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Account Number	Who Controls the timing	Project Parent	Project Child	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Predicted Budget Status at FYE - Current	Comments
100180	Council	Drainage Renewals - K & C	Drainage Renewals (All Sites)	Tender	Project Complete	Project Complete	On Track	\$ 0	\$ 29,178	\$ 29,178	Over Budget	Project split into child accounts. Expenditure against code to date is roading professional fees, and is to be journalled to PJ100751
100181	Council	Routine Resealing and Resurfacing	Routine Resealing and Resurfacing	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,972,775	\$ 174,519	\$ 1,650,000	On Budget	Completed by Corde through the district maintenance contract. Underspend to balance over spend on asphalt surfacing
100182	Council	Resurfacing - Thin Asphaltic	Routine Resealing and Resurfacing	Construction Underway	Project Complete	Project Complete	On Track	\$ 273,795	\$ 523,283	\$ 650,000	Over Budget	Completed by Corde through the district maintenance contract. Overspend to be balanced by under spend on chip sealing
100183	Council	Signs Renewal	Signs Renewals	Construction Underway	Project Complete	Project Complete	On Track	\$ 378,674	\$ 220,056	\$ 378,674	On Budget	Completed by Corde through the district maintenance contract
100184	Council	Lighting replacement	Lighting Replacement	Construction Underway	Project Complete	Project Complete	On Track	\$ 199,331	\$ 114,236	\$ 204,341	On Budget	Included within the Street Light Maintenance Contract, Power Joining Ltd.
100185	Council	Minor Improvements	Minor Improvements (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 755,075	\$ 29,286	\$ 740,194	On Budget	Completed by various contractors. Excludes fees. Some projects split out further with child PJ codes.
100337	Council	LED replacement	LED replacement	Tender	Project Complete	Project Complete	On Track	\$ 40,349	\$ -	\$ 40,350	On Budget	Included within the Street Light Maintenance Contract, Power Joining Ltd.
100362	Council	Drainage Renewals - Culverts	Drainage Renewals (All Sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 175,809	\$ 65,136	\$ 175,000	On Budget	Completed by Corde through the district maintenance contract. Refer trim 230822128921 for programme of works, now confirmed by Roading team. Roading team to defer one culvert to bring expenditure within budget
100751	Council	Professional fees	Professional Fees	Construction Underway	Project Complete	Project Complete	On Track	\$ 87,936	\$ 51,857	\$ 90,000	On Budget	PDU fees associated with Kerb & Channel Renewal Programme. Roading fees to journal into this code
101232	Council	Footpath Reconstruction	Footpath Reconstruction (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 481,481	\$ 14,730	\$ 268,000	Under Budget (Saving Predicted)	Completed by Corde through the district maintenance contract.
101771	Council	Bridge Component Replacement	Bridge Component Replacement (all sites)	Construction Underway	Project Complete	Project Complete	Complete	\$ 118,763	\$ 23,263	\$ 23,138	Under Budget (Saving Predicted)	budget figure is inaccurate. No further works planned at this stage
101772	Council	Bridges & Structures Renewals	Bridge Component Replacement (all sites)	Construction Underway	Project Complete	Project Complete	Complete	\$ 79,900	\$ -	\$ 0	Under Budget (Saving Predicted)	budget figure is inaccurate. No budget available. No further works planned
100359	Others	Town area developments	Town Area Developments	Construction Underway	Project Complete	Project Complete	On Track	\$ 20,000	\$ 206	\$ 20,000	On Budget	Progressing well. Report to go to Council in feb for design approval.
100747	Others	Land Purchases - Improved LoS	Land Purchase - Improved LoS	Construction Underway	Project Complete	Project Complete	At Risk	\$ 149,700	\$ 20,396	\$ 149,700	On Budget	to be spent as land purchases for designations progress. 15 Townsend Rd, and Barwells Rd
101783	Community	Support for MUBA	Support for MUBA	Construction Underway	Project Complete	Project Complete	At Risk	\$ 12,500	\$ -	\$ 10,000	On Budget	MOU agreement signed off. Revised design South MUBA with Council staff, and briefing to council mid february.
101875	Others	Old Waimakariri Bridge Handrail Replacement	Old Waimakariri Bridge Handrail Replacement	Construction Underway	Project Complete	Project Complete	At Risk	\$ 92,500	\$ -	\$ 50,000	Under Budget (Saving Predicted)	Managed by CCC. Timeframe unknown
101876	Council	Cenotaph Corner	Cenotaph Corner	Construction Underway	Project Complete	Construction Complete	Delayed	\$ 262,500	\$ 31,976	\$ 50,000	Under Budget (Delayed Spend)	Project currently on hold following RACB meeting to decline proposed works. Budget to be pushed to next year when project will be reassessed
100187	Council	Gravel Pit Development	Gravel Pit Development	Construction Underway	Project Complete	Project Complete	On Track	\$ 12,340	\$ 10,507	\$ 12,340	On Budget	Bank stablisation and fence repairs.
100361	Others	Council Performed Work	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 360,469	\$ 232,956	\$ 360,469	On Budget	Ref Trim 190809111660 for full list of sites
100364	Others	Direct Payments to Developers	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,158,608	\$ 772,130	\$ 1,158,608	On Budget	Ref Trim 190809111660 for full list of sites
100770	Council	Woodend East ODP	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	At Risk	\$ 200,000	\$ -	\$ 200,000	On Budget	Allowance dependant on developers. Low likelihood of proceeding this year
101781	Others	Support for MUBA	Support for MUBA	Construction Underway	Project Complete	Project Complete	At Risk	\$ 37,500	\$ 1,985	\$ 10,000	Under Budget (Saving Predicted)	MOU agreement signed off. Revised design South MUBA with Council staff, and briefing to council mid february.
101883	Others	Kippenberger/MacPhail Roundabout	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 456,875	\$ 26,789	\$ 365,233	Under Budget (Saving Predicted)	Construction complete, awaiting final invoice
100192	Council	New Passenger Transport Infrs	New Passenger Transport Infrs	Construction Underway	Project Complete	Project Complete	On Track	\$ 125,000	\$ 50,567	\$ 116,000	On Budget	Real-time dispays ordered. Concrete slabs for future shelters in place. Tender for new shelters closing end of January
101101	Council	West Rangiora Route Improvement	West Rangiora Route Improvement (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 85,000	\$ -	\$ 35,000	Under Budget (Saving Predicted)	To be completed in conjunction with reseal & landscaping costs
101229	Council	Walking and Cycling Strategy Implementation	(blank)	Construction Underway	Project Complete	Project Complete	Complete	\$ -	\$ 2,282	\$ 2,282	Over Budget	no budget - no t a project this year
101773	Others	Ravenswood Park and Ride	Ravenswood Park and Ride	Construction Underway	Project Complete	Project Complete	At Risk	\$ 400,000	\$ 1,785	\$ 400,000	On Budget	Have commenced investigation of possible sites - risk that wont get full agreement on site and spend funds..
101877	Council	River Rd - Ashley to Enverton	River Road Urbanisation	Tender	Project Complete	Construction Complete	On Track	\$ 700,000	\$ 76,400	\$ 665,000	On Budget	Detailed design complete. Currently out to tender
101882	Others	Kippenberger/MacPhail Roundabout	Development Contributions (all sites)	Not Started	Project Complete	Project Complete	On Track	\$ 559,750	\$ 74,660	\$ 463,565	On Budget	Construction complete, awaiting final invoice
101556	Others	Land Purchases - Growth	Land Purchases	Construction Underway	Project Complete	Project Complete	On Track	\$ 100,000	\$ 20,937	\$ 100,000	On Budget	to be spent as land purchases for designations progress. Parsonage Rd and Johns / Lehmans Rd
102047	Council	Integrated Transport Strategy	ITS	Construction Underway	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 19,450	Under Budget (Saving Predicted)	Consultation closed 1st October. Workshops to Council required for LTP bid, and Council to adopt in Febuary. In conjunction with PJ102058. Budget to be updated to \$19,450
102058	Council	Integrated Transport Strategy	ITS	Construction Underway	Project Complete	Project Complete	Complete	\$ 150,000	\$ 25,453	\$ 58,350	Under Budget (Saving Predicted)	No further works expected this year.

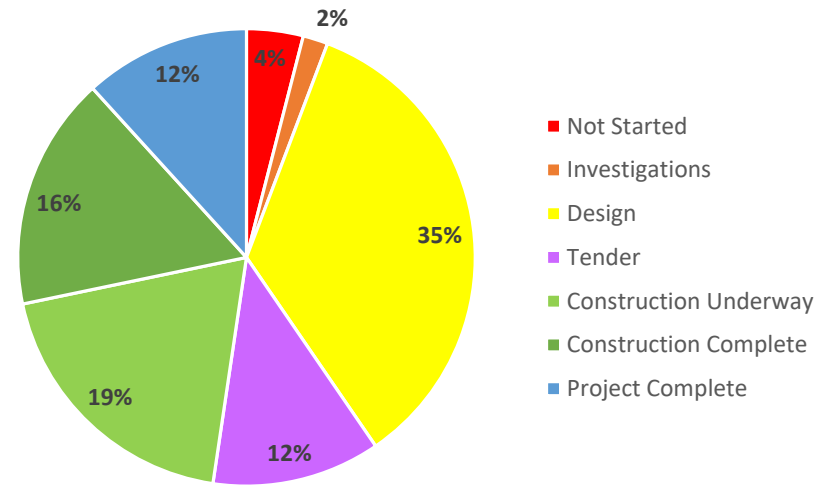
Account Number	Who Controls the timing	Project Parent	Project Child	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Predicted Budget Status at FYE - Current	Comments
100180	Council	Drainage Renewals - K & C	Drainage Renewals (All Sites)	Tender	Project Complete	Project Complete	On Track	\$ 0	\$ 29,178	\$ 29,178	Over Budget	Project split into child accounts. Expenditure against code to date is roading professional fees, and is to be journalled to PJ100751
102165	Council	Acceleration of the new footpath programme	Transport Choices (All sites)	Tender	Project Complete	Construction Underway	Delayed	\$ -	\$ 8,712	\$ 200,000	Over Budget	Budget to be reallocated to PJ102165, expenditure to be journalled. Waka Kotahi share was not approved, council report coming to determine expenditure of council share.
102157	Council	Railway Rd / Torlesse St / Coronation St / Ellis Rd	Transport Choices (All sites)	Tender	Project Complete	Construction Underway	Delayed	\$ -	\$ 119,634	\$ 140,000	Over Budget	Workshop to be held with Council in regards to expenditure of Council share following Waka Kotahi withdrawing their funding support
102159	Council	Ashley St / Ivory St / Percival St - On-road Cycle Lane Gaps	Transport Choices (All sites)	Not Started	Project Complete	Project Complete	Complete	\$ -	\$ 6,810	\$ 352	Over Budget	Project cancelled
102138	Council	Kaipoi to Woodend Cycle Connection	Transport Choices (All sites)	Tender	Construction Complete	Construction Underway	Delayed	\$ 3,000,000	\$ -	\$ 1,660,000	Under Budget (Delayed Spend)	Workshop to be held with Council in regards to expenditure of Council share and better-off share of funding following Waka Kotahi withdrawing their share of the funding. Showing delay of expenditure and \$ amount based on \$1m of better-off funding and \$660,000 of council share
102125	Council	School Safety Improvements	(blank)	Construction Underway	Project Complete	Project Complete	Delayed	\$ 690,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Consultation completed, but hearing is currently up in the air. Unlikely to proceed this year.
102126	Council	Southbrook Schools Travel Plan Implementation	Transport Choices (All sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ 150,000	\$ 1,000	\$ 150,000	On Budget	Budget to be reallocated to PJ102164, any expenditure to be journalled also.
102127	Council	New Footpaths - Major Towns	Transport Choices (All sites)	Tender	Project Complete	Construction Underway	Delayed	\$ 600,000	\$ 15,167	\$ 0	Under Budget (Delayed Spend)	Budget to be reallocated to PJ102165, expenditure to be journalled. Waka Kotahi share was not approved, council report coming to determine expenditure of council share.
102130	Others	Waimakariri Gorge Bridge	(blank)	Tender	Project Complete	Project Complete	At Risk	\$ 735,000	\$ -	\$ 735,000	On Budget	Managed by Selwyn DC, currently out for tender closing 24th January. Expecting delays with tender award from SDC
102131	Council	Resurfacing	Resurfacing - unsub	Construction Underway	Project Complete	Project Complete	On Track	\$ 306,140	\$ -	\$ 306,140	On Budget	Completed by Corde through the district maintenance contract
102132	Council	Traffic Services Renewal	Traffic Services - unsub	Not Started	Project Complete	Project Complete	On Track	\$ 87,302	\$ -	\$ 87,302	On Budget	Completed by Corde through the district maintenance contract
102230	Council	Remetalling	Remetalling - unsub	Not Started	Project Complete	Project Complete	On Track	\$ 72,121	\$ -	\$ 72,121	On Budget	Completed by Corde through the district maintenance contract
102231	Council	Pavement Rehabilitation	Pavement Rehabilitation - unsub	Construction Underway	Project Complete	Project Complete	On Track	\$ 152,897	\$ -	\$ 152,897	On Budget	Completed by Corde through the district maintenance contract
102133	Others	North/South Collector Road	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	At Risk	\$ 1,500,000	\$ -	\$ 1,500,000	On Budget	Construction underway. Invoicing expected upon completion April 2024
102137	Others	North/South Collector Road	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	At Risk	\$ 500,000	\$ -	\$ 500,000	On Budget	Construction underway. Invoicing expected upon completion expected April 2024
102229	Council	Marsh Rd / Railway Rd Intersection	In conjunction with TC	Tender	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 50,000	On Budget	Previously to be completed in conjunction with Transport Choices cycleway project 2, which is now unlikely to proceed. Will seek price from Corde to complete separately
102164	Council	Southbrook Schools Traffic Caliming & Pedestrian Facilities	Transport Choices (All sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 14,596	\$ 113,500	Over Budget	Budget to be reallocated from 102126. Report seeking approval of design to go to RACB and U&R in October
101944	Council	Todds Rd Industrial Area - Daniel Smith Development	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 11,057	\$ 11,057	Over Budget	Development almost complete, applying for 224
101969	Council	Feb 2022 Flood Event	Emergency culvert / bridge replacement	Construction Underway	Project Complete	Project Complete	Complete	\$ -	\$ 2,402	\$ 2,402	Over Budget	Late PDU fees for Butchers Rd. PD number now closed off
102073	Council	Main St Oxford Pedestrian Crossing	Minor Improvements (all sites)	Construction Underway	Project Complete	Project Complete	Complete	\$ -	\$ 5,443	\$ 5,443	Over Budget	Greenspace costs from previous year
100191	Others	Silverstream Collector Rd (Adderley-Island)	Development Contributions (all sites)	Construction Underway	Project Complete	Project Complete	Complete	\$ -	\$ 64,581	\$ 64,581	Over Budget	Carried over expenditure for 3 waters / greenspace assets
102128	Council	Town Centre to North East	(blank)	Investigations	Project Complete	Design	On Track	\$ 112,500	\$ -	\$ 60,000	Under Budget (Saving Predicted)	In conjunction with Keir St connection
102129	Council	Keir St Rd Connection - Rangiora Town Centre Improvements	(blank)	Investigations	Project Complete	Design	On Track	\$ 25,000	\$ 9,478	\$ 25,000	On Budget	Work well advanced - survey undertaken, draft plan recieved and estimate coming. Internal meeting to come, then Council workshop.
101774	Council	Ohoka / Island Rd Implementation	Ohoka / Island Rd Implementation	Tender	Construction Underway	Construction Complete	On Track	\$ 1,200,000	\$ 83,807	\$ 1,300,000	Over Budget	Tender closed, seeking award at February Council meeting
101983	Council	Southbrook Rd Future Improvements	Southbrook Rd Corridor Options	Construction Underway	Project Complete	Project Complete	At Risk	\$ -	\$ 1,262	\$ 5,000	Over Budget	No reference group meetings have been held for several months due to insufficient resource to carry out resulting investigation works
102135	Council	Fernside/Todds Intersection	West Rangiora Route Improvement (all sites)	Investigations	Design	Design	On Track	\$ 50,000	\$ 22,362	\$ 50,000	On Budget	Design only. Initial step to confirm property purchase requirements. Report to Council 7th November seeking approval to commence property purchase negotiations
102156	Council	Woodend to Kaipoi Cycleway (Williams St to Woodend Beach)	Transport Choices (All sites)	Tender	Construction Complete	Construction Complete	Complete	\$ -	\$ 137,566	\$ 137,566	Over Budget	Budget to be allocated from 102153. Workshop to be held with Council in regards to expenditure of Council share following Waka Kotahi withdrawing their funding support
102158	Council	Woodend to Pegasus (SH1)	Transport Choices (All sites)	Tender	Construction Complete	Construction Complete	Complete	\$ -	\$ 33,658	\$ 33,658	Over Budget	Budget to be allocated from 102153. Workshop to be held with Council in regards to expenditure of Council share following Waka Kotahi withdrawing their funding support
102160	Council	Wayfinding Signage	Transport Choices (All sites)	Construction Underway	Project Complete	Project Complete	At Risk	\$ -	\$ 176	\$ 50,000	Over Budget	Budget to be allocated from 102153. NOTE FUNDING ON HOLD
102162	Council	Tram Rd (Mandeville to Swannanoa School Path) Swannanoa	Transport Choices (All sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 19,756	\$ 150,000	Over Budget	Contract awarded to Pidgeon Contracting. Works underway. Budget to be allocated from 102153
102163	Council	Mandeville Rd (McHughs Rd to Mandeville Sports Ground) Ohoka	Transport Choices (All sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 6,962	\$ 50,000	Over Budget	Contract awarded to Pidgeon Contracting. Works underway. Budget to be allocated from 102153
101506	Council	Land purchase 19 Cones Road	Land Purchase	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 119,988	\$ 119,988	Over Budget	Carried over from last year. Property purchase yet to finalise.
101993	(blank)	Footpath Recon - Geddis St (Elizabeth St to No. 28)	Footpath Reconstruction (all sites)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 3,896	\$ 3,896	Over Budget	
101281	(blank)	Rangiora Park & Ride	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 5,000	\$ 5,000	Over Budget	Journal requested - incorrectly charged. No expenditure on this project

Account Number	Who Controls the timing	Project Parent	Project Child	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Predicted Budget Status at FYE - Current	Comments
100180	Council	Drainage Renewals - K & C	Drainage Renewals (All Sites)	Tender	Project Complete	Project Complete	On Track	\$ 0	\$ 29,178	\$ 29,178	Over Budget	Project split into child accounts. Expenditure against code to date is roading professional fees, and is to be journalled to PJ100751
102256	Council	Drainage Renewal - Ashley Street	Drainage Renewals (All Sites)	Tender	Project Complete	Project Complete	On Track	\$ 65,000	\$ -	\$ 59,163	On Budget	In conjunction with watermain renewal
102257	Council	Drainage Renewal - Palmer Street	Drainage Renewals (All Sites)	Tender	Project Complete	Project Complete	On Track	\$ 160,000	\$ -	\$ 137,002	On Budget	In conjunction with stormwater and water main renewal
102258	Council	Drainage Renewal - Edward Street	Drainage Renewals (All Sites)	Tender	Project Complete	Project Complete	On Track	\$ 30,000	\$ -	\$ 34,901	Over Budget	Awarded to Pidgeon Contracting
102259	Council	Drainage Renewal - Alfred Street	Drainage Renewals (All Sites)	Tender	Project Complete	Tender	Delayed	\$ 40,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Deferred
102260	Council	Footpath Renewal - Geddis Street	Footpath Reconstruction (all sites)	Tender	Project Complete	Project Complete	On Track	\$ 100,000	\$ -	\$ 150,468	Over Budget	Awarded to Pidgeon Contracting
102261	Council	Footpath Renewal- Ashley Street	Footpath Reconstruction (all sites)	Tender	Project Complete	Project Complete	On Track	\$ 25,000	\$ -	\$ 57,847	Over Budget	In conjunction with water main renewal
102262	Council	Footpath Renewal -Palmer Street	Footpath Reconstruction (all sites)	Tender	Project Complete	Project Complete	On Track	\$ 42,000	\$ -	\$ 89,421	Over Budget	In conjunction with stormwater and water main renewal
102263	Council	Footpath Renewal - Edward Street	Footpath Reconstruction (all sites)	Tender	Project Complete	Project Complete	On Track	\$ 8,000	\$ -	\$ 8,000	On Budget	Awarded to Pidgeon Contracting
102264	Council	Footpath Renewal - Alfred Street	Footpath Reconstruction (all sites)	Tender	Project Complete	Tender	Delayed	\$ 24,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Deferred
101725	(blank)	Williams St Cycleway (Main North Rd to Vickery)	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 14	\$ 14	Over Budget	PDU fees incorrectly coded. PDU number now closed off
101651	(blank)	Footpath Recon - Otaki St (No. 94 - Adderley Tce)	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	On Budget	Incorrectly coded. Journal completed
102012	(blank)	Mulcocks Rd Right Turn Bay	(blank)	Project Complete	Construction Complete	Project Complete	Complete	\$ -	\$ 42,474	\$ 43,000	Over Budget	Carry-over budget to come. No further costs expected
102265	Council	Footpath Renewal - Professional Fees	Footpath Reconstruction (all sites)	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 2,780	\$ 14,000	Over Budget	PDU fees associated with footpath renewals in conjunction with K&C renewals
	(blank)	Footpath Renewal - Professional Fees	Footpath Reconstruction (all sites)					\$ -	\$ -	\$ -		
102255	Council	Drainage Renewal - Geddis Street	Drainage Renewals (All Sites)	Tender	Project Complete	Project Complete	On Track	\$ 187,907	\$ 1,320	\$ 203,002	Over Budget	Awarded to Pidgeon Contracting
102242	Council	July 2023 Flood Event Capex	(blank)	Design	Construction Complete	Construction Complete	On Track	\$ 350,000	\$ -	\$ 325,000	On Budget	Mounseys Stream Bridge, Island Rd, ViewHill Rd. AND Lees Valley Slip No. 2 (new retaining wall)
100178	Council	Remetalling	Remetalling	Construction Underway	Project Complete	Project Complete	On Track	\$ 515,101	\$ 529,143	\$ 530,000	On Budget	Completed by Corde through the district maintenance contract
100179	Council	Pavement Rehabilitation	Pavement Rehabilitation	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,092,785	\$ 74,889	\$ 929,500	On Budget	Completed by Corde through the district maintenance contract
102013	Council	Townsend Rd Culvert	West Rangiora Route Improvement (all sites)	Design	Project Complete	Design	Delayed	\$ 400,000	\$ 19,314	\$ 100,000	Under Budget (Delayed Spend)	WSP completing WaterMain Design, and testing of existing structure. Price is for design and enabling works only
102136	Council	28 Roundabout Installation at Bradleys/McHughes/Tram Rd Inte	Tram Road Improvements	Investigations	Design	Design	On Track	\$ 60,000	\$ 14,533	\$ 60,000	On Budget	Report to Council in Feb seeking approval of scheme design, and approval to commence proprty purchase negotiations
101776	Council	Southbrook Rd/Torlesse St/Coronation St Intersection Imps	Southbrook Rd/Torlesse St/Coronation St	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 26,387	\$ 66,885	Over Budget	Remaining costs associated with traffic signal installaiton & RSA works. Carry over budget to come.
102079	Council	Gated Speed Signs	West Rangiora Route Improvement (all sites)	Construction Underway	Project Complete	Project Complete	Complete	\$ -	\$ 4,298	\$ 4,298	Over Budget	PDU Fees.
102153	Council	Delivering Strategic Cycling Networks	Transport Choices (All sites)	Tender	Construction Complete	Construction Underway	Delayed	\$ 3,436,400	\$ 8,541	\$ 20,000	Under Budget (Delayed Spend)	Workshop to be held with Council in regards to expenditure of Council share following Waka Kotahi withdrawing their funding support
101778	Council	Main North Rd/Wrights Rd Intersection - safety concerns	Main North Rd / Wrights	Construction Underway	Project Complete	Project Complete	Complete	\$ -	\$ 5,040	\$ 5,040	Over Budget	No budget - late costs from Corde for RSA works
								\$ 25,263,783	\$ 4,016,616	\$ 19,073,317		

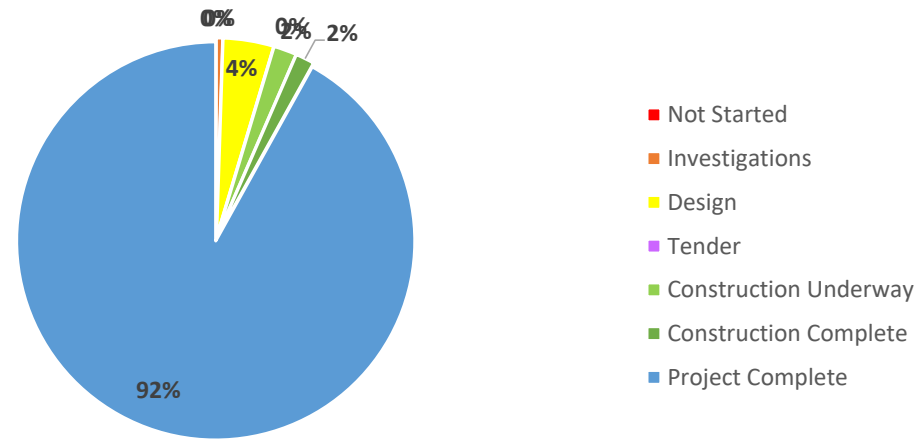
## Drainage Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

### SUMMARY

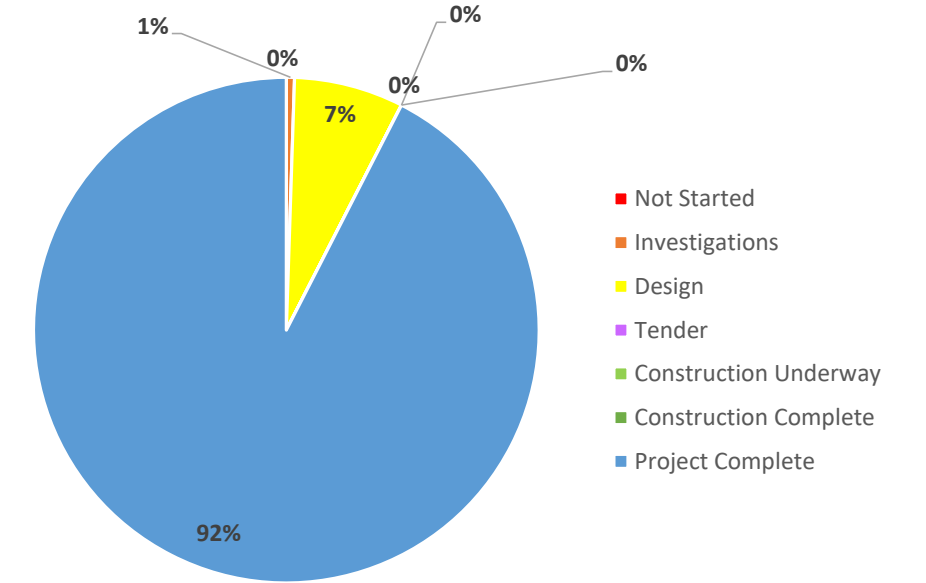
Project Stage - Current



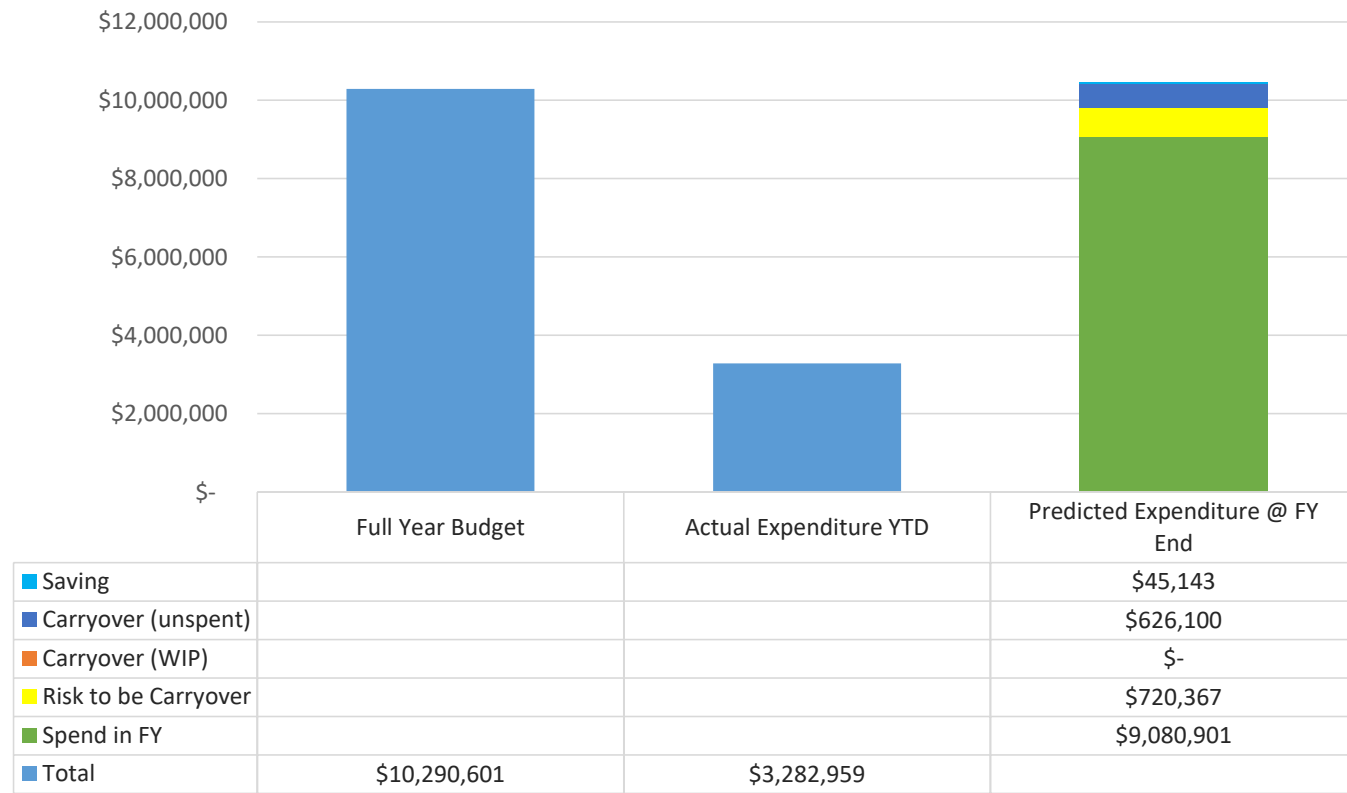
Project Stage - Planned @ FYE



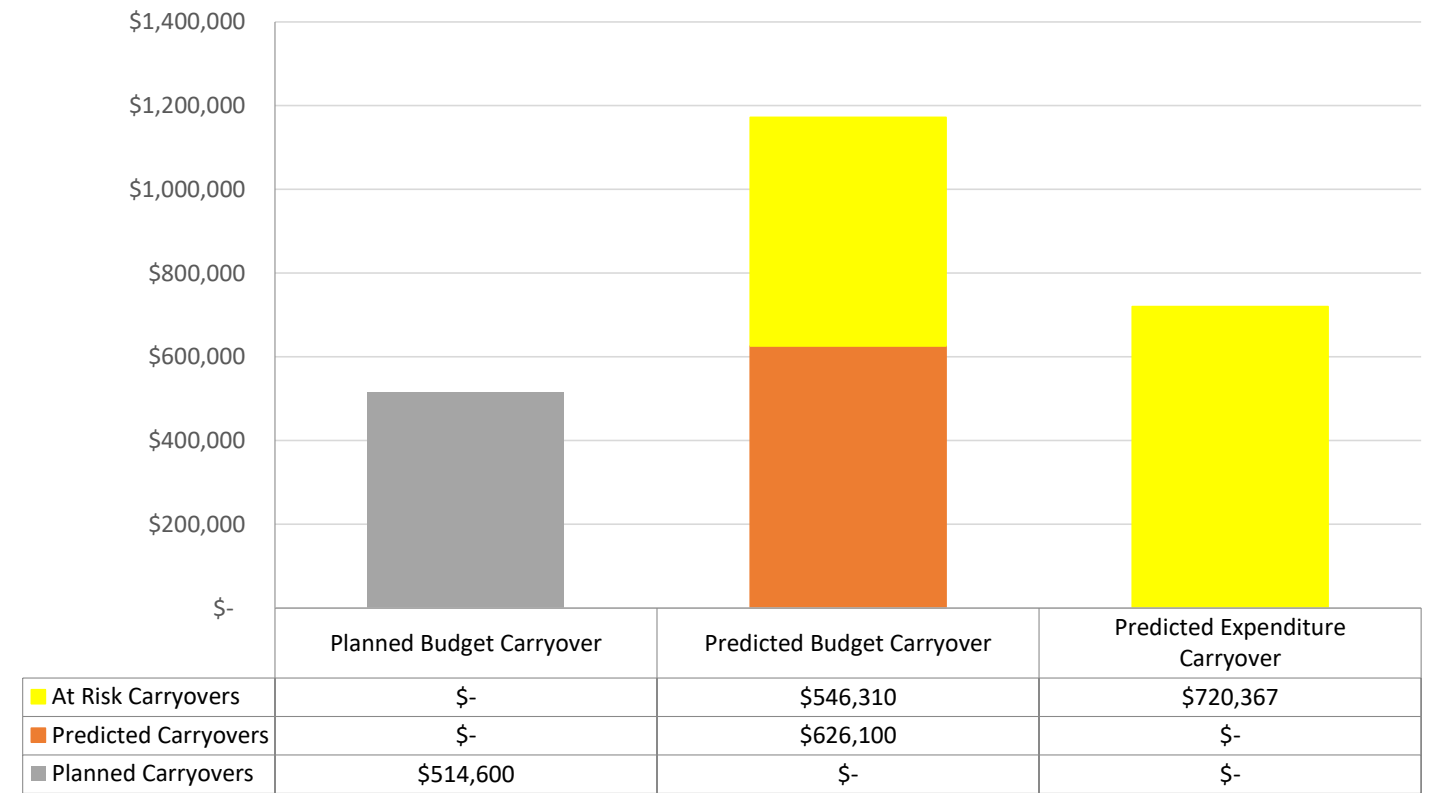
Project Stage - Predicted @ FYE



Financial Summary

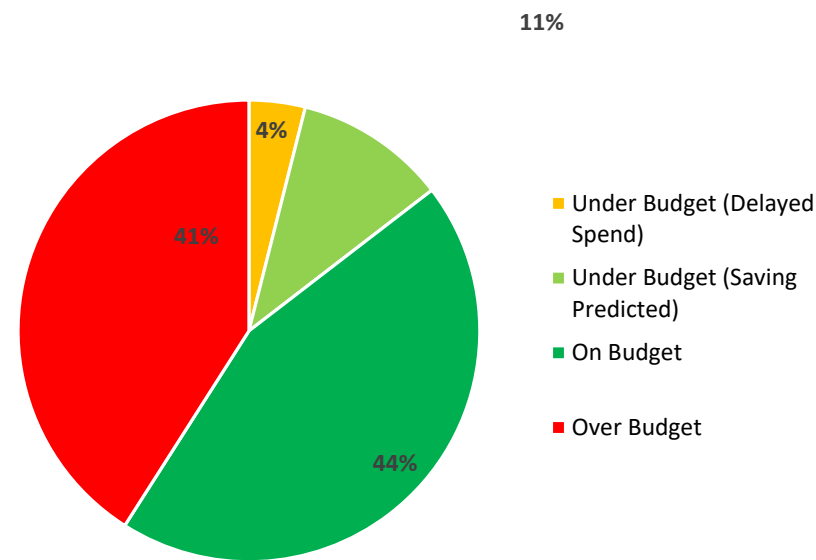


Carryovers Summary

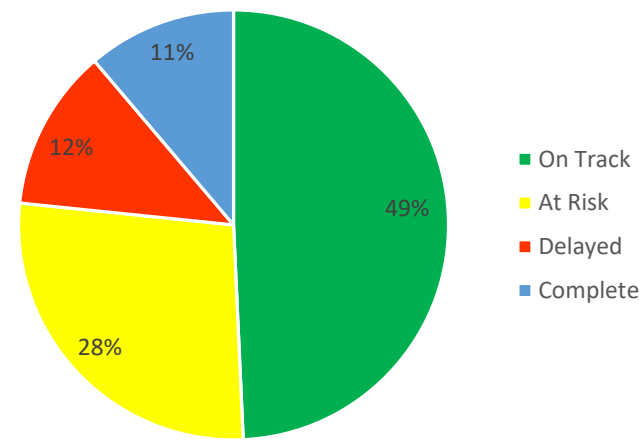




**Budget Status - Current**



**Programme Status - Current**



**DEFINITIONS**

<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Drainage Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

Scheme	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Calc % Spent (Actual Expenditure / Full Year Revised Budget)2	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
	Kaiapoi Urupa July 22 Flood	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 75,958	#DIV/0!	\$ 75,958	\$ -	\$ -	\$ -	\$ -	Over Budget	Complete except as-built.
<b>(blank) Total</b>							\$ -	\$ 195,011	#DIV/0!	\$ 195,011	\$ -	\$ -	\$ -	\$ -		
Rangiora	Under Channel Piping	Council	Tender	Project Complete	Project Complete	On Track	\$ 120,000	\$ -	0%	\$ 120,000	\$ -	\$ -	\$ -	\$ -	On Budget	Under channel piping in Geddis Street, and a short section in Edward Street as part of the kerb and channel contract 23/46.
	Land Purchase Pond 5, Culverts, Swales	Others	Not Started	Project Complete	Project Complete	At Risk	\$ 182,650	\$ -	0%	\$ 290,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Budget reserved for cost share agreement with developer. Cost share agreement and timing currently being determined with the developer but expected to be completed this FY.
	Minor improvements	Council	Design	Project Complete	Project Complete	On Track	\$ 30,000	\$ 14,695	49%	\$ 38,000	\$ -	\$ -	\$ -	\$ -	Over Budget	FlexMSE bag wall to manage erosion at an eroding corner of Geddis Street Drain.
	Wiltshire Green Pipework Upgrade	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,133,250	\$ 537,025	47%	\$ 1,200,000	\$ 138,250	\$ (66,750)	\$ 138,250	\$ -	Over Budget	Vehicle crossing at Townsend Road upgrade completed. Second phase from Wiltshire to Parkhouse will start in November, completing early in financial year.
	Ashley St Pipe Upgrades	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 245,000	\$ 147,804	60%	\$ 147,804	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed
	Eastbelt Rain Gardens & Soakpits	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 300,000	\$ 222,850	74%	\$ 300,000	\$ -	\$ -	\$ -	\$ -	On Budget	New raingardens to reduce runoff from upper catchment to reduce flooding at the intersection of East Belt and Keir Street. Project practically completed and awaiting final invoice. Costs have increased due to unexpected ground conditions requiring deeper excavations.
	Lineside Rd Drainage Upgrade Stage 2	Council	Design	Project Complete	Project Complete	At Risk	\$ 400,000	\$ 83,744	21%	\$ 393,557	\$ -	\$ -	\$ -	\$ -	On Budget	New pipework to improve drainage on Lineside Road. Construction has been delayed to co-ordinate with Mainpower to relocate electricity cables in the area to avoid a submerged system which is not preferable. Forecast over budget due to material cost increases and service relocation costs. Contract has been split into sepearable portions with sepearable portion B affected by the Mainpower relocations to be constructed in 24/25. Forecast is for sepearable portion A only, sepearable portion B forecast is \$135k.
	North Brook/Geddis Street - Three Brooks Enhanc	Council	Design	Design	Design	On Track	\$ 50,000	\$ 31,724	63%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design of high priority remediation work to repair damage to the Three Brooks Drain.
	Palmer / Church Pipework Upgrade	Council	Tender	Project Complete	Project Complete	On Track	\$ 151,000	\$ 23,813	16%	\$ 159,851	\$ -	\$ -	\$ -	\$ -	Over Budget	New pipework to alleviate flooding on Palmer and Church Street. Project forecast slightly over budget due to increase in material costs for 450mm dia pipe.
	Southbrook Pipeline - Southern Cross to Flaxton	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 178,650	\$ -	0%	\$ 178,650	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led growth project -at risk due to relying on external delivery in tight window.
	Railway Drain Treatment	Council	Design	Design	Design	On Track	\$ 30,000	\$ 11,109	37%	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design of stormwater treatment devices to reduce sediment and other gross pollutants being discharged to and from Railway Drain.
	Three Brooks Enhancement Work - Kowhai Ave	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 10,815	#DIV/0!	\$ 10,815	\$ -	\$ -	\$ -	\$ -	Over Budget	Carryover of design costs from 22/23
	CCTV Inspection flood response Rga	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,000	\$ 8,060	81%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	On Budget	Tracked as capital but budget is from maintenance
	Kingsford Smith s/water pipe	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 78,770	\$ 79,011	100%	\$ 79,011	\$ -	\$ -	\$ -	\$ -	On Budget	Loan repayment to developer - invoice recieved and being processed
<b>Rangiora Total</b>							\$ 2,909,320	\$ 1,170,651	40%	\$ 3,007,688	\$ 138,250	\$ (66,750)	\$ 138,250	\$ -		
Coastal Urban	East Woodend Detention Pond 2.5Ha	Council	Tender	Project Complete	Project Complete	On Track	\$ 150,000	\$ 40,244	27%	\$ 216,800	\$ -	\$ -	\$ -	\$ -	Over Budget	Design and construction of improvements to wetland in order to ensure the pond is operating in accordance with the design. Contract works have been tendered. Forecast includes \$105k of provisional items which can be used to manage costs/budget.
	Stormwater Minor Improvements	Council	Design	Project Complete	Project Complete	On Track	\$ 15,000	\$ 4,817	32%	\$ 40,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Work to regrade Allin Drive swale, upgrade Kings Ave culvert, and construction of new bund from flood investigation reports. Scope of work exceeds budget but is high priority.
	School Road Drainage Upgrade	Council	Design	Project Complete	Design	Delayed	\$ 415,000	\$ 78,432	19%	\$ 98,500	\$ -	\$ 316,500	\$ -	\$ -	Under Budget (Delayed Spend)	New pipework to improve drainage on School Road. Material cost increases have pushed forecast higher than budget to \$541k. Construction has been deferred to 24/25 subject to LTP budget approval due to increased costs.
	Norton Place Drainage Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 375,000	\$ 230,331	61%	\$ 230,331	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project to provide a secondary flow system to reduce flooding of habitable floor levels. Project work has been completed and awaiting as built.
	Box Drain Improvements	Others	Design	Design	Design	Delayed	\$ 281,910	\$ 53,450	19%	\$ 100,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Concept design of treatment upgrades for Box Drain, co design and enagagment process underway and regular concept design meetings scheduled. Although design work has recommenced we will not complete the design this year. Construction has been pushed out in the LTP and additional design budget next year so no carryover required.
	Swindells Road Drainage Upgrade	Council	Design	Project Complete	Project Complete	At Risk	\$ 450,000	\$ 37,055	8%	\$ 452,450	\$ -	\$ -	\$ -	\$ -	On Budget	Upgrade project to reduce flooding in the Swindells Road area. At risk due to issues with bylaw needing to be resolved and property purchase/easements. Asset Manager has concerns with current design that may also delay project. Total scope of project will exceed budget (\$610k forecast), however the tender will contain sepearable portions to manage scope/budget and remaining uncompleted works will be completed in 24/25.
	Stormwater Quality Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	Budget no longer required
	39 Kings Ave Drainage Improvements	Council	Tender	Project Complete	Project Complete	On Track	\$ 50,000	\$ 2,083	4%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Combined WW, PW and SW project to reduce impact of flooding at Kings Ave pumping station.
	Temp pumps flood response Coastal Urban	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 30,000	\$ -	0%	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	Tracked as capital but budget is from maintenance
	CCTV Inspection flood response Woodend	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,000	\$ -	0%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	On Budget	Tracked as capital but budget is from maintenance
	Broadway Ave Waikuku Beach flood	Council	Tender	Project Complete	Project Complete	On Track	\$ 15,000	\$ -	0%	\$ 18,497	\$ -	\$ -	\$ -	\$ -	Over Budget	\$18,497 from 101963 to be journalled to this code.
	10 Beach Crescent Waikuku Beach flood	Council	Tender	Project Complete	Project Complete	On Track	\$ 80,000	\$ -	0%	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Install sumps and pipework to connect existing low points to a new pump chamber in the campground and install a discharge main through to the sand dunes for the discharge from a portable pump
	Rottern Rd Waikuku Beach flood	Council	Tender	Project Complete	Project Complete	On Track	\$ 25,000	\$ -	0%	\$ 25,000	\$ -	\$ -	\$ -	\$ -	On Budget	Undertake localised improvements, bunding and ROW reshaping, to reduce the likelihood of water entering garages
<b>Coastal Urban Total</b>							\$ 1,896,910	\$ 464,909	25%	\$ 1,351,578	\$ -	\$ 316,500	\$ -	\$ -		
Pegasus	Stormwater Minor Improvements	Council	Not Started	Project Complete	Project Complete	On Track	\$ 10,000	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Unplanned minor works budget. No work identified to date.
<b>Pegasus Total</b>							\$ 10,000	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Kaiapoi	Underchannel piping	Council	Project Complete	INPUT DATE	Project Complete	Complete	\$ 20,000	\$ 16,493	82%	\$ 16,493	\$ -	\$ -	\$ -	\$ -	On Budget	Drainage improvements in Kaiapoi completed
	Stormwater Minor Improvements	Council	Design	Project Complete	Project Complete	On Track	\$ 112,000	\$ 117,832	105%	\$ 117,832	\$ -	\$ -	\$ -	\$ -	Over Budget	New sump and pipework for distillery connection
	Beswick SW Pump Station Modification	Council	Design	Project Complete	Project Complete	At Risk	\$ 200,000	\$ 23,945	12%	\$ 132,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project to renew existing stormwater pumping station at Beswick Street to extend the life of the asset for another 10 years until scheduled replacement. The repairs will replace the earthquake damaged building and add additional pipework for secondary emergency pump.



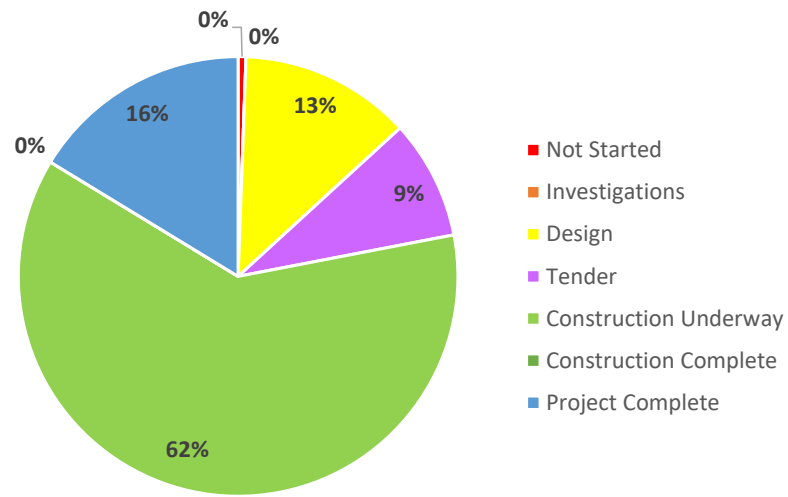
Drainage Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

Scheme	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Calc % Spent (Actual Expenditure / Full Year Revised Budget)2	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Kaiapoi	Feldwick Pump Station Upgrade	Council	Design	Project Complete	Project Complete	At Risk	\$ 410,000	\$ 18,340	4%	\$ 410,000	\$ -	\$ -	\$ -	\$ -	On Budget	Upgrades to Feldwick Pumpstation that include screen modifications, planting, access, non-return valve, safety gates and outlet improvements.
	Ranfurly Street Pipe Upgrade	Council	Design	Design	Design	On Track	\$ 20,000	\$ 12,198	61%	\$ 25,800	\$ -	\$ -	\$ -	\$ -	Over Budget	Design of replacement of stormwater pipe from Ranfurly Street to the outlet at the Kaiapoi River.
	Beach Grove Inlet	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 332,111	\$ 394,540	119%	\$ 394,540	\$ -	\$ -	\$ -	\$ -	Over Budget	Project completed in 23/23 but invoiced and capitalised in 23/24.
	Temp pumps Flood Response Kai	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 30,000	\$ -	0%	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	Tracked as capital but budget is from maintenance
	CCTV inspections flood response Kai	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 30,000	\$ -	0%	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	Tracked as capital but budget is from maintenance
<b>Kaiapoi Total</b>						<b>\$ 1,154,111</b>	<b>\$ 583,347</b>	<b>51%</b>	<b>\$ 1,156,665</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
Oxford	Stormwater Minor Improvements	Council	Tender	Project Complete	Project Complete	On Track	\$ 10,000	\$ 7,030	70%	\$ 30,895	\$ -	\$ -	\$ -	\$ -	Over Budget	Construction of a new sump and soakhole on the corner of Park Ave and Weka Street. Budget was an unplanned minor works budget, forecast costs exceed budget.
	High St Drainage Upgrade	Council	Tender	Project Complete	Project Complete	On Track	\$ 200,000	\$ 38,335	19%	\$ 168,000	\$ -	\$ -	\$ -	\$ -	On Budget	Stage one of a project to alleviate flooding outside 189 High Street and in Burnett Street.
	Matal Place Stage 2	Council	Not Started	Design	Design	On Track	\$ 20,000	\$ -	0%	\$ 20,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design a secondary flowpath via Erickson's Lane to alleviate regular surface flooding experienced in Matal Place when the existing soakpit is at capacity.
	Pearsons Drain Capacity Improvements	Council	Design	Project Complete	Project Complete	At Risk	\$ 330,000	\$ 1,720	1%	\$ 245,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Capacity improvements along Pearsons Drain in Oxford. Project delayed due to co-ordination with external utilities.
	Oxford Rd Drainage Modifications	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 50,226	100%	\$ 50,226	\$ -	\$ -	\$ -	\$ -	On Budget	Project completed in 23/23 but invoiced and capitalised in 23/24.
	York Street Diversion	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 12,960	\$ 16,392	126%	\$ 16,392	\$ -	\$ -	\$ -	\$ -	Over Budget	Project completed in 23/23 but invoiced and capitalised in 23/24.
<b>Oxford Total</b>						<b>\$ 622,960</b>	<b>\$ 113,704</b>	<b>18%</b>	<b>\$ 530,513</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
District Drain	Mandeville Resurgence Channel Diversion/Upgr	Council	Investigations	Design	Design	At Risk	\$ 170,000	\$ 117,016	69%	\$ 170,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design and consenting to upgrade existing channel through Mandeville and new overflow diversion channel on No 10 Road. Design has been delayed by public consultation and cultural engagement process. Stage 1 construction expected to commence next year subject to outcome of Council meeting in February.
	Cones Road Drain Upgrade	Council	Design	Project Complete	Project Complete	At Risk	\$ 362,300	\$ 75,605	21%	\$ 516,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Construction of roadside swale along Cones Road to take the overflow from Max Wallace Drive catchment. Design delayed due to modifications with design from modelling assessment. Overspend will be funded from better off funding.
	Wolffs Rd July 22 Flood	Council	Design	Project Complete	Project Complete	At Risk	\$ 80,000	\$ 2,850	4%	\$ 150,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Culvert upgrade under road and irrigation race in Wolffs Road to reduce flooding. Property owner has agreed, but issues with adjacent property owner. Over budget but will use better off funding to manage overspend.
	Ashley Gorge Rd July 22 Flood	Council	Design	Project Complete	Project Complete	At Risk	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Flood investigation from July 22 floods, at risk due to stakeholder engagement delays. Work is to install roof tank and minor drainage works.
	Stalkers Road Drainage Improvements	Council	Tender	Project Complete	Project Complete	On Track	\$ 240,000	\$ 9,603	4%	\$ 276,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Formalise roadside swales including construction of vehicle entrance culverts to provide SW storage in the flood prone area of Stalkers Road. Higher material and construction costs than budgeted.
	Waikuku Village SH1 Drainage Improvements	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 220,000	\$ 82,210	37%	\$ 82,210	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Formalise a roadside swale including reshaping a vehicle entrance and constructing a soakpit. Contract works have been awarded.
	Wilson Drive Pipe Upgrade	Council	Design	Project Complete	Project Complete	On Track	\$ 200,000	\$ 4,020	2%	\$ 150,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Upgrade of existing pipe from Wilson Drive to Ohoka Stream. Project identified as part of the Flood Team work. Design is complete.
	Helmore St Bund	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 75,000	\$ 13,141	18%	\$ 20,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Construction of a bund and swale improvements to reduce flooding at 62 Helmore Street. Investigation resulted in smaller scope than planned. Work on site has been completed and awaiting as built to close project out.
	Northside Drive Bund	Council	Design	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	0%	\$ 15,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Construct bund and minor improvements to reduce flooding resulting from service request and flood investigations. Bund has been constructed by property owners, project will include installing a non return valve on a culvert.
	1030 Loburn Whiterock Rd	Council	Not Started	Investigations	Investigations	On Track	\$ 50,000	\$ 30,639	61%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Proposed remediation to prevent future erosion damage at 1030 Loburn Whiterock Road. Property purchase being recommended in report to Council (procurement in 24/25)
	Flood Event Recovery July 2022	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 28,409	#DIV/0!	\$ 28,409	\$ -	\$ -	\$ -	\$ -	Over Budget	Tracked as capital but budget is from maintenance, carryover consultant costs from 22/23
	Main North Road, Waikuku July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 5,019	#DIV/0!	\$ 5,019	\$ -	\$ -	\$ -	\$ -	Over Budget	Carryover expenditure from floor recovery work in 22/23
	Upper Cam River WDC contribution	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Survey complete. Design in progress.
	Tram Rd Clarkville flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 100,000	\$ -	0%	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Contractor waiting to start. Pending property owner approval.
	Edmunds Rd Clarkville flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Survey in progress.
	Revels Rd Tuahiwi	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Flood investigation in progress
	Greens Rd Tuahiwi	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 200,000	\$ -	0%	\$ 200,000	\$ -	\$ -	\$ -	\$ -	On Budget	Flood investigation in progress
	Woodfields Rd Cust	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 150,000	\$ 5,070	3%	\$ 150,000	\$ -	\$ -	\$ -	\$ -	On Budget	Survey complete. Design in progress.
	South Eyre Rd Eyrewell flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 20,000	\$ -	0%	\$ 20,000	\$ -	\$ -	\$ -	\$ -	On Budget	Flood investigation in progress
	Washington place West Eyreton flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Survey complete. Design in progress.
	Lower Sefton Rd Ashley flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 100,000	\$ -	0%	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Flood investigation in progress
	Upper Sefton Road Ashley flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 80,000	\$ -	0%	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Survey complete. Design in progress.
	Flood response investigations general	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 600,000	\$ 22,544	4%	\$ 600,000	\$ -	\$ -	\$ -	\$ -	On Budget	Tracked as capital but budget is from maintenance, expenditure to date should be \$350k and appears to have been coded to the incorrect code, this will be journalled over.
<b>District Drainage Total</b>						<b>\$ 3,115,950</b>	<b>\$ 585,725</b>	<b>19%</b>	<b>\$ 3,172,903</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
Stockwater R	Culvert Replacement	Council	Not Started	Project Complete	Project Complete	On Track	\$ 25,000	\$ 4,270	17%	\$ 25,000	\$ -	\$ -	\$ -	\$ -	On Budget	Unplanned minor works budget. Investigations are underway to identify work required.
<b>Stockwater Race Total</b>						<b>\$ 25,000</b>	<b>\$ 4,270</b>	<b>17%</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
Ohoka	Mill Road SMAs	Council	Design	Construction Underway	Design	Delayed	\$ 556,350	\$ 165,343	30%	\$ 180,000	\$ 376,350	\$ 376,350	\$ 376,350	\$ 376,350	Under Budget (Delayed Spend)	Project has been delayed while stormwater management plan is finalised and agreed with Ecan and other stakeholders. Report to Council in February for Council decision on next steps and direction.
<b>Ohoka Total</b>						<b>\$ 556,350</b>	<b>\$ 165,343</b>	<b>30%</b>	<b>\$ 180,000</b>	<b>\$ 376,350</b>	<b>\$ 376,350</b>	<b>\$ 376,350</b>	<b>\$ 376,350</b>			
<b>Grand Total</b>						<b>\$ 10,290,601</b>	<b>\$ 3,282,959</b>	<b>32%</b>	<b>\$ 9,619,358</b>	<b>\$ 514,600</b>	<b>\$ 626,100</b>	<b>\$ 514,600</b>	<b>\$ -</b>			

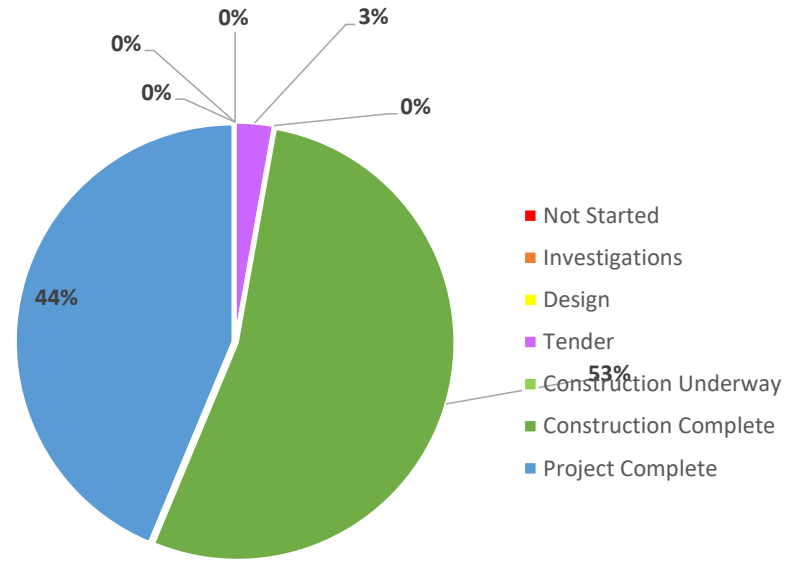
**Water Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter**

**SUMMARY**

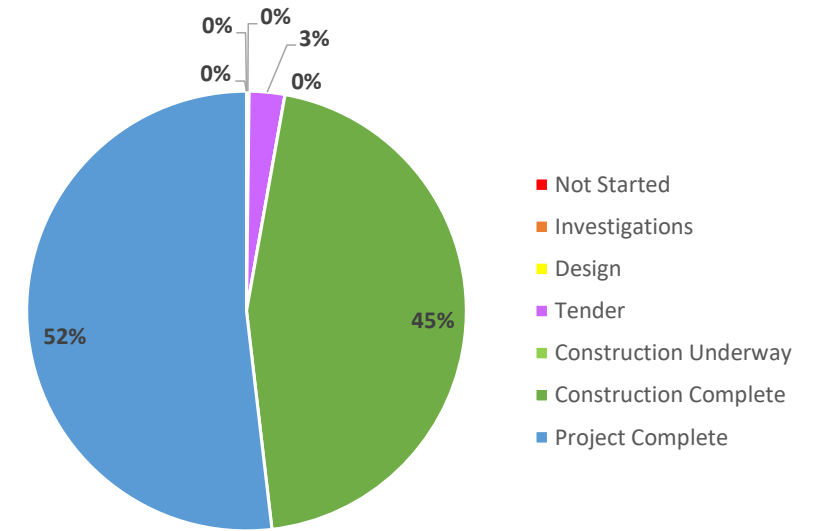
**Project Stage - Current**



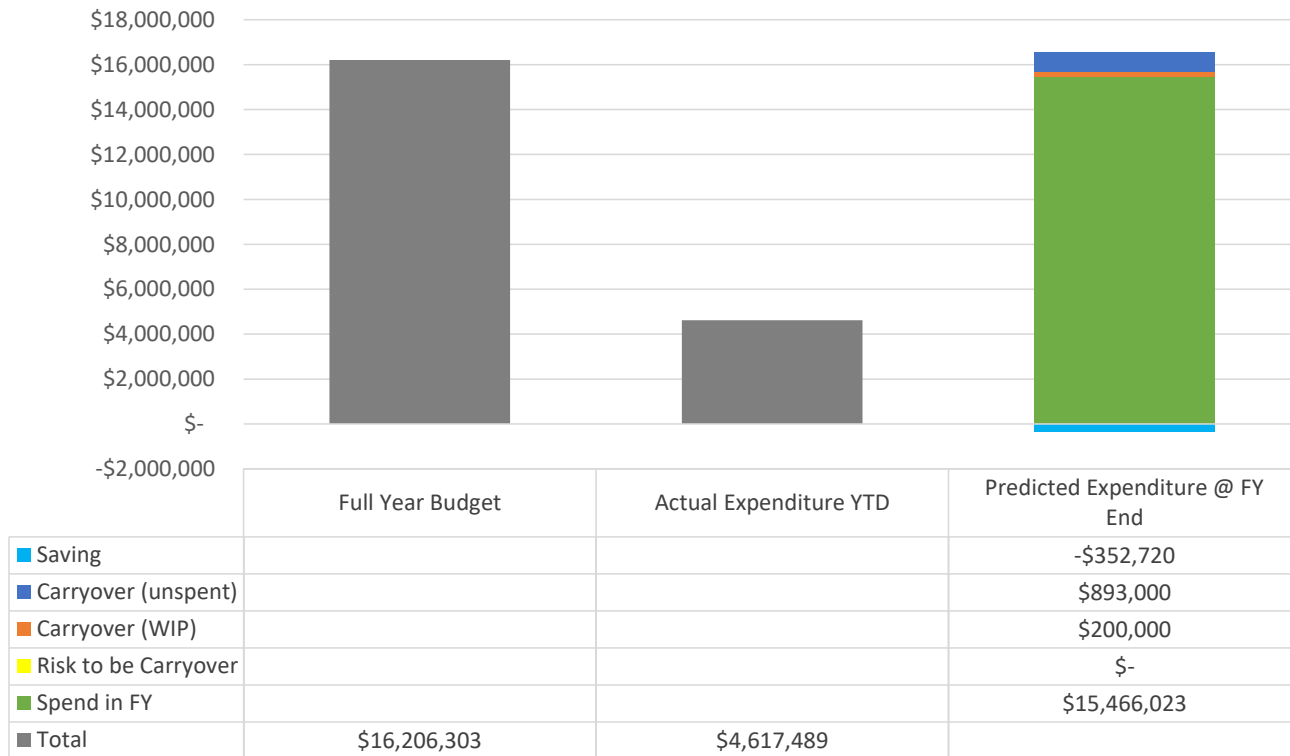
**Project Stage - Planned @ FYE**



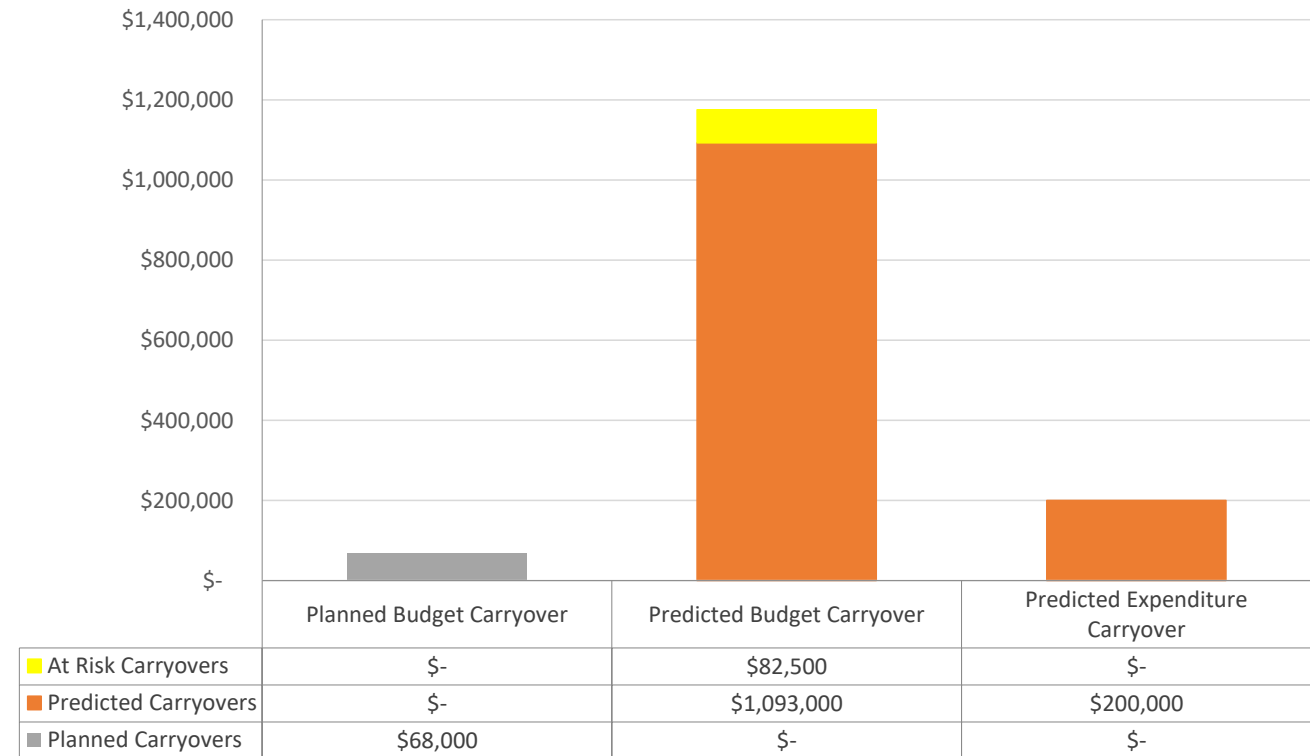
**Project Stage - Predicted @ FYE**



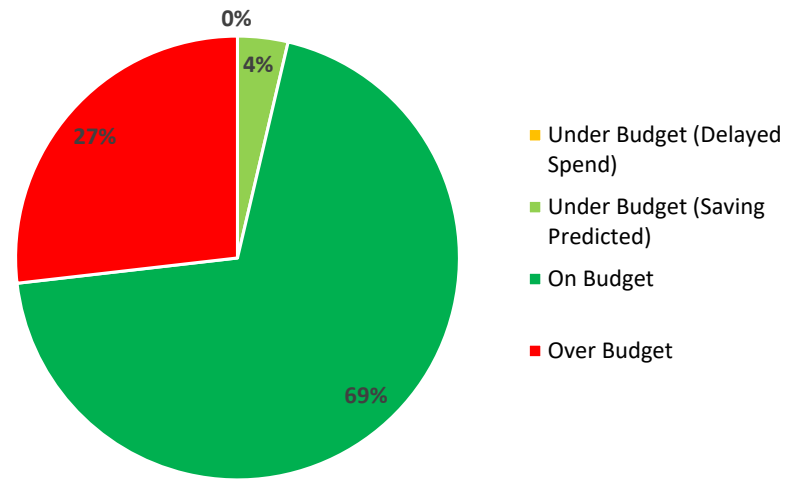
**Financial Summary**



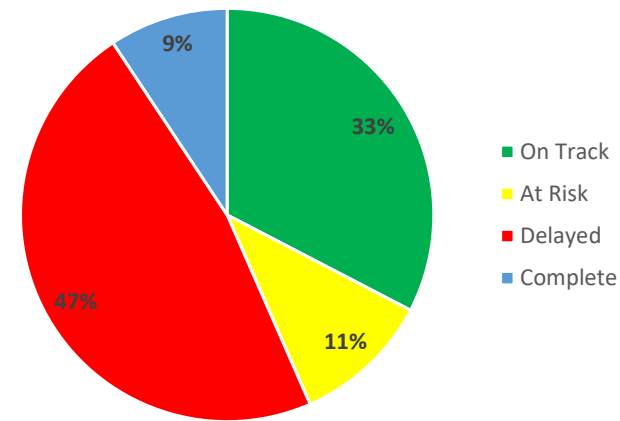
**Carryovers Summary**



**Budget Status - Current**



**Programme Status - Current**



**DEFINITIONS**

<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Water Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Rangiora	100002	Pipeline replacements	Council	Design	Project Complete	Project Complete	On Track	\$ 538,903	\$ 32,856	\$ 517,000	\$ -	\$ -	\$ -	\$ -	On Budget	Rangiora water renewals.
	101739	Ayers St Headworks Generator Installation	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 312,000	\$ 163,072	\$ 330,641	\$ -	\$ -	\$ -	\$ -	Over Budget	Construction underway for installing new generator at Ayers Street headworks. Budget overspend due to increased generator costs has been approved by project sponsor.
	101894	Rangiora Source Upgrade 1	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 450,000	\$ 44,383	\$ 450,000	\$ -	\$ -	\$ -	\$ -	On Budget	Contracted awarded for well drilling to be completed this FY. Wellheads will be constructed in 24/25.
	101895	Merton Road and Priors Road Water Service	Council	Design	Project Complete	Project Complete	At Risk	\$ 600,000	\$ 18,185	\$ 400,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New wastewater and water supply to service the Eco Holiday Park and airport. Report to be submitted to Council on 7th February 2024 regards cost share agreement. If agreed, will proceed with tendering.
	101897	Ayers Street Reservoir Sealing	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 142,400	\$ 254,121	\$ 255,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Sealing of Ayers Street and South Belt Reservoir to achieve demonstrably safe status. Work completed but over budget due to extra work identified when reservoir was drained
	100010	Headworks Renewal	Council	Not Started	Project Complete	Project Complete	On Track	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	On Budget	Unplanned renewals currently being scoped by 3W Operations team
	101381	Rangiora UV Treatment Installation	Council	Construction Underway	Construction Complete	Construction Complete	Delayed	\$ 2,155,000	\$ 389,674	\$ 1,900,000	\$ -	\$ 255,000	\$ -	\$ -	On Budget	Budget increase approved by Council. Work is expected to be completed in August 24 so some carryover of work may occur. PM is working with contractor to compress schedule
	102106	Northeast Rangiora Supply Main	Council	Design	Tender	Tender	On Track	\$ 50,000	\$ 110,870	\$ 297,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Design of new supply main for development in North-East Rangiora, construction 24/25. Cost increases for design, services investigation, and agreements with Kiwirail for railway deed of grant
	102107	East Belt Booster Main Stage 1	Others	Not Started	Tender	Not Started	Delayed	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	Under Budget (Delayed Spend)	Developer led project. Money allocated for design contribution this FY. Latest developer schedule has design completed in 24/25 so money for design may need to be carried over.
	102108	East Belt Booster Main Stage 2	Others	Not Started	Tender	Not Started	Delayed	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	Under Budget (Delayed Spend)	Developer led project. Money allocated for design contribution this FY. Latest developer schedule has design completed in 24/25 so money for design may need to be carried over.
	102109	Rangiora Reservoir Sealing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 49,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Carryover budget not required. Budget to be allocated to 101897
	102110	Townsend Road Pipeline Realignment	Council	Design	Project Complete	Project Complete	On Track	\$ 300,000	\$ 9,086	\$ 282,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design of watermain replacement is with WSP who are completing the road culvert replacement. Design has slipped due to structural investigations relating to the road culvert, but watermain will need to be constructed first and it is planned to have this completed this year.
	102111	Western Wells Flowmeter Installation	Council	Tender	Project Complete	Project Complete	On Track	\$ 80,000	\$ 660	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Flowmeter installation. Installation planned through single source contractor in Feb/Mar
	102112	Rangiora New Sample Point	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	On Budget	New water sampling points
	102102	Chinnerys Road Backup Well Flowmeter Installation	Council	Tender	Project Complete	Project Complete	On Track	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	On Budget	Flowmeter installation. Installation planned through single source contractor in Feb/Mar
<b>Rangiora Total</b>							<b>\$ 4,815,303</b>	<b>\$ 1,022,906</b>	<b>\$ 4,581,641</b>	<b>\$ 68,000</b>	<b>\$ 323,000</b>	<b>\$ 68,000</b>	<b>\$ -</b>			
Woodend	101105	Woodend Headworks Renewals	Council	Not Started	Project Complete	Project Complete	On Track	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	On Budget	Unplanned renewals currently being scoped by 3W Operations team
	101958	Pegasus Reservoir Sealing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 323,000	\$ 314,525	\$ 315,000	\$ -	\$ -	\$ -	\$ -	On Budget	Sealing of Pegasus Reservoir to achieve demonstrably safe status. Work completed
	102103	Woodend Pegasus Sample Points	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	On Budget	New water sampling points
	102208	Rangiora Woodend Road Booster Main Stage	Council	Design	Tender	Tender	On Track	\$ 50,000	\$ 2,403	\$ 33,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Design of new booster main for Rangiora-Woodend
<b>Woodend Total</b>							<b>\$ 403,000</b>	<b>\$ 316,927</b>	<b>\$ 378,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
Waikuku Beach	102211	Kings Avenue Water Headworks Building Improvement	Council	Tender	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Part of project to upgrade Kings Ave WWPS lid & roading drainage.
<b>Waikuku Beach Total</b>							<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
Ohoka	102093	Ohoka new sample point	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	On Budget	New water sampling points
	<b>Ohoka Total</b>						<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
Mandeville	102095	Two Chain Rd 3rd Well	Council	Design	Tender	Design	On Track	\$ 30,000	\$ 325	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design of new well at Two Chain Road
	102096	Mandeville New Sampling Points	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	On Budget	New water sampling points
			Council												On Budget	Carryover budget from 23/24. Project completed
	102089	Garrymere Backup Well	Council	Project Complete	INPUT DATE	Project Complete	Complete	\$ 5,000	\$ 5,102	\$ 5,102	\$ -	\$ -	\$ -	\$ -	On Budget	
<b>Mandeville Total</b>							<b>\$ 45,000</b>	<b>\$ 5,427</b>	<b>\$ 45,102</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
Kaiapoi	100032	Pipe Replacement	Council	Design	Construction Complete	Construction Complete	On Track	\$ 75,000	\$ 31,064	\$ 338,225	\$ -	\$ -	\$ -	\$ -	Over Budget	Engineers estimate for Kynnersley is higher than budget. In addition the water renewal for Ravens Quay has been brought forward to coincide with the wastewater renewal. Increased budget will be requested in separate report to Council.
	101901	Kaiapoi Reservoir Sealing	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 138,000	\$ 155,458	\$ 156,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Sealing of Kaiapoi Reservoir to achieve demonstrably safe status. Work completed

Water Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Rangiora	100002	Pipeline replacements	Council	Design	Project Complete	Project Complete	On Track	\$ 538,903	\$ 32,856	\$ 517,000	\$ -	\$ -	\$ -	\$ -	On Budget	Rangiora water renewals.
Kaipoi	101902	Darnley Sqare Supply Main Upgrade	Council	Tender	Project Complete	Project Complete	On Track	\$ 530,000	\$ 40,378	\$ 436,000	\$ -	\$ -	\$ -	\$ -	On Budget	Upgrading of supply main from Darnley Square headworks to Smith Street
	101903	Darnley Square - Source	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 480,000	\$ 27,239	\$ 455,000	\$ -	\$ -	\$ -	\$ -	On Budget	Contracted awarded for well drilling to be completed this FY. Wellheads will be constructed in 24/25.
	101382	Kaipio UV Treatment Implementation	Council	Construction Underway	Construction Complete	Construction Complete	Delayed	\$ 3,980,000	\$ 594,672	\$ 3,500,000	\$ -	\$ 680,000	\$ -	\$ 200,000	On Budget	Budget increase approved by Council. Work is expected to be completed in August 24 so some carryover of work may occur. PM is working with contractor to compress schedule
	102094	Kaipoi Reticulation Sample Points	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 30,000	\$ 10,157	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	New water sampling points
	102209	Peraki Street Roof Replacement	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 80,000	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Treatment plant roof replaced, awaiting as built
	102181	Peraki St WTP Building Roof	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 38,206	\$ 38,206	\$ -	\$ -	\$ -	\$ -	Over Budget	0
<b>Kaipoi Total</b>								<b>\$ 5,313,000</b>	<b>\$ 897,174</b>	<b>\$ 4,998,431</b>	<b>\$ -</b>	<b>\$ 680,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>		
Oxford Rural No.1	100044	Pipeline Replacement	Council	Tender	Project Complete	Project Complete	On Track	\$ 320,000	\$ 10,748	\$ 314,000	\$ -	\$ -	\$ -	\$ -	On Budget	Oxford No 1 renewals. Scope of work being managed via seperable portions to manage scope within budget. Water Unit starting in Jan, but may be delays due to relying on private property owner need to complete his works.
	102097	Oxford Rural 1 Sample Point	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 5,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	Over Budget	New water sampling points
	102098	Oxford Rural No.1 Generator Installation	Council	Tender	Project Complete	Project Complete	On Track	\$ 200,000	\$ 11,517	\$ 201,000	\$ -	\$ -	\$ -	\$ -	On Budget	New generator at McPhedrons and Rockford Rd Water Treatment sites
	102210	View Hill Reservoir Repairs	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 120,000	\$ -	\$ 139,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Sealing of View Hill Reservoir to achieve demonstrably safe status. Work completed
	102092	McPhedrons Road UV Intsallation	Council	Tender	Project Complete	Project Complete	On Track	\$ 250,000	\$ 16,246	\$ 269,000	\$ -	\$ -	\$ -	\$ -	Over Budget	New UV treatment for McPhedrons Road. Overspend reported to MTO in tender award report.
	102207	New pumps and analysers at the backup rive	Council	Project Complete	Project Complete	Project Complete	On Track	\$ -	\$ 162,074	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Costs need to be journalled over to 102245
	102238	Oxford Rural No.1 Back-up Well	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 300,000	\$ 95,472	\$ 255,000	\$ -	\$ -	\$ -	\$ -	On Budget	Contracted awarded for well drilling to be completed this FY. Wellheads will be constructed in 24/25.
	102245	Rockford Rd River Intake&Deep Well sites	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Emergency works to get River Intake and Deep Well up and running so that McPhederons well can be taken offline for re-development. New well pumps, analyser equipment. Installed in August 2023.
	102175	View Hill Reservoir Improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 138,899	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Costs need to be journalled over to 102210
<b>Oxford Rural No.1 Total</b>								<b>\$ 1,315,000</b>	<b>\$ 434,956</b>	<b>\$ 1,188,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Oxford Rural No.2	100719	Ashley Gorge Trunk Main	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 324,000	\$ 421,428	\$ 599,000	\$ -	\$ -	\$ -	\$ -	Over Budget	New trunk main on Oxford Rural No 2 to service new developments. Work completed. Additional budget has been requested due to overspend.
	101904	Oxford Urban and Oxford No 2 Source Upgrade 1						\$ 150,000	\$ 4,499	\$ 150,000	\$ -	\$ -	\$ -	\$ -	On Budget	Contracted awarded for well drilling to be completed this FY. Wellheads will be constructed in 24/25.
	100052	Pipeline replacements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 150,000	\$ 17,059	\$ 130,000	\$ -	\$ -	\$ -	\$ -	On Budget	Water pipeline renewals Oxford No2
	101959	Oxford Reservoir Sealing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 60,000	\$ 114,186	\$ 191,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Sealing of Oxford Reservoir to achieve demonstrably safe status. Work completed
	101383	Domain Rd UV Treatment Implementation	Council	Construction Underway	Construction Complete	Construction Complete	Delayed	\$ 1,455,000	\$ 262,339	\$ 1,365,000	\$ -	\$ 90,000	\$ -	\$ -	On Budget	Budget increase approved by Council. Work is expected to be completed in August 24 so some carryover of work may occur. PM is working with contractor to compress schedule
	102099	Oxford No 2 Headworks Renewals	Council	Not Started	Project Complete	Project Complete	On Track	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	On Budget	Unplanned renewals currently being scoped by 3W Operations team
	102100	Oxford Rural No.2 Sample Point	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	On Budget	New water sampling points
<b>Oxford Rural No.2 Total</b>								<b>\$ 2,154,000</b>	<b>\$ 819,512</b>	<b>\$ 2,450,000</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ -</b>	<b>\$ -</b>		
Oxford Urban	100057	Pipeline replacements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 280,000	\$ 109,962	\$ 270,000	\$ -	\$ -	\$ -	\$ -	On Budget	Water renewals in Park Avenue. Construction complete, awaiting final invoice
	101905	Domain Road New Well	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 21,000	\$ 130,265	\$ 16,636	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Duplicate with 101904
	101470	Oxford Urban Headworks Renewal	Council	Not Started	Project Complete	Project Complete	On Track	\$ 20,000	\$ 7,310	\$ 20,000	\$ -	\$ -	\$ -	\$ -	On Budget	Unplanned renewals currently being scoped by 3W Operations team
	102101	Oxford Urban and Oxford No 2 Source Upgrade 1						\$ 179,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Duplicate with 101904
	100939	Gammans Back-up Source	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 6,273	\$ 13,000	\$ -	\$ -	\$ -	\$ -	Over Budget	This project was completed in 22/23. Additional expenditure relates to professional fees to manage supply and commissioning of dosing line and pump.
<b>Oxford Urban Total</b>								<b>\$ 500,000</b>	<b>\$ 253,810</b>	<b>\$ 319,636</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Summerhill	101908	Mairaki Downs Eastern Pipeline Renewal	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 201,000	\$ 22,726	\$ 232,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Watermain renewal Mairaki Downs Eastern Pipeline. Tender from Water Unit received end of September.
<b>Summerhill Total</b>								<b>\$ 201,000</b>	<b>\$ 22,726</b>	<b>\$ 232,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Cust	102088	Cust water sampling point	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	On Budget	New water sampling points
<b>Cust Total</b>								<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Woodend-Pegasus	101387	Pegasus WTP Upgrades	Council	Construction Underway	Construction Complete	Project Complete	At Risk	\$ 1,150,000	\$ 29,615	\$ 1,267,500	\$ -	\$ -	\$ -	\$ -	Over Budget	Budget increase approved by Council. Contracted awarded and work underway. Expected to be completed in April 2024
<b>Woodend-Pegasus Total</b>								<b>\$ 1,150,000</b>	<b>\$ 29,615</b>	<b>\$ 1,267,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

Water Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

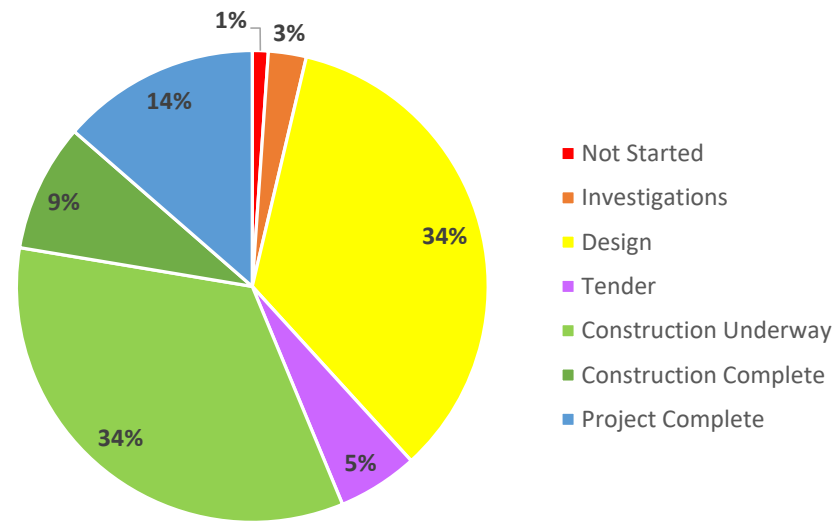
Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Rangiora	100002	Pipeline replacements	Council	Design	Project Complete	Project Complete	On Track	\$ 538,903	\$ 32,856	\$ 517,000	\$ -	\$ -	\$ -	\$ -	On Budget	Rangiora water renewals.
West Eyreton	102090	Ohoka UV upgrade	Council	Design	Tender	Tender	On Track	\$ 100,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Design of UV upgrades progressing. Construction to be completed in 24/25. Increased costs for construction have been budgeted.
	102091	West Eyreton UV Installation	Council	Design	Tender	Tender	On Track	\$ 150,000	\$ 13,698	\$ 45,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Design of UV upgrades progressing. Construction to be completed in 24/25. Increased costs for construction have been budgeted.
<b>West Eyreton Total</b>								\$ 250,000	\$ 13,698	\$ 80,000	\$ -	\$ -	\$ -	\$ -		
District Water	102149	UV Design & PM	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 735,026	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Carryover expenditure from 22/23 related to UV projects above. This will be journalled over to the correct budgets.
<b>District Water Total</b>								\$ -	\$ 735,026	\$ -	\$ -	\$ -	\$ -	\$ -		
Garrymere	101909	Garrymere Water Capacity Upgrade	(blank)	Project Complete	INPUT DATE	Project Complete	Complete	\$ -	\$ 5,867	\$ 5,867	\$ -	\$ -	\$ -	\$ -	Over Budget	
<b>Garrymere Total</b>								\$ -	\$ 5,867	\$ 5,867	\$ -	\$ -	\$ -	\$ -		
(blank)	102329	Charles Upham Dr and Huntingdon Dr Linkag	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 10,805	\$ 10,805	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
(blank)	(blank)	(blank)	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
(blank)	(blank)	(blank)	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
(blank)	(blank)	(blank)	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
101576	Rangiora Reticulation Water Quality Montio	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 1,995	\$ 1,995	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
100912	Main North Rd Main Upgrade	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 1,945	\$ 1,945	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
100922	Pipeline Renewals	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 73	\$ 73	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
101592	Mandeville Storage Upgrade	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 1,526	\$ 1,526	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
101580	Kaipoi Water Reticulation Quality Monitori	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 18,083	\$ 18,083	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
102336	Kaipoi Replacement Well Pump	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	
102344	Kaipoi Water Reactive Capital Work	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 15,550	\$ 15,550	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
102348	Oxford No 1 Rural Water Reactive Capital W	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	
101384	Cust UV Treatment Implemenation	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 4,482	\$ 4,482	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
102335	New Chlorine Pump	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 4,617	\$ 4,617	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
101588	Cust Reticulation Water Quality Monitoring	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 770	\$ 770	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted carryover expenditure
102340	Woodend Pegasus Water Reactive Capital W	(blank)	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	
<b>(blank) Total</b>								\$ -	\$ 59,846	\$ 59,846	\$ -	\$ -	\$ -	\$ -		Unbudgeted carryover expenditure
<b>Grand Total</b>								\$ 16,206,303	\$ 4,617,489	\$ 15,666,023	\$ 68,000	\$ 1,093,000	\$ 68,000	\$ 200,000		



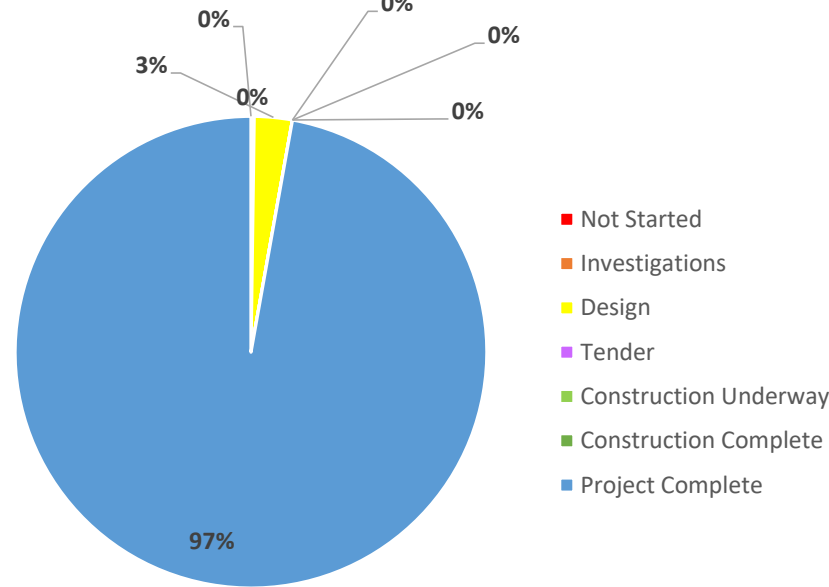
# Wastewater Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

## SUMMARY

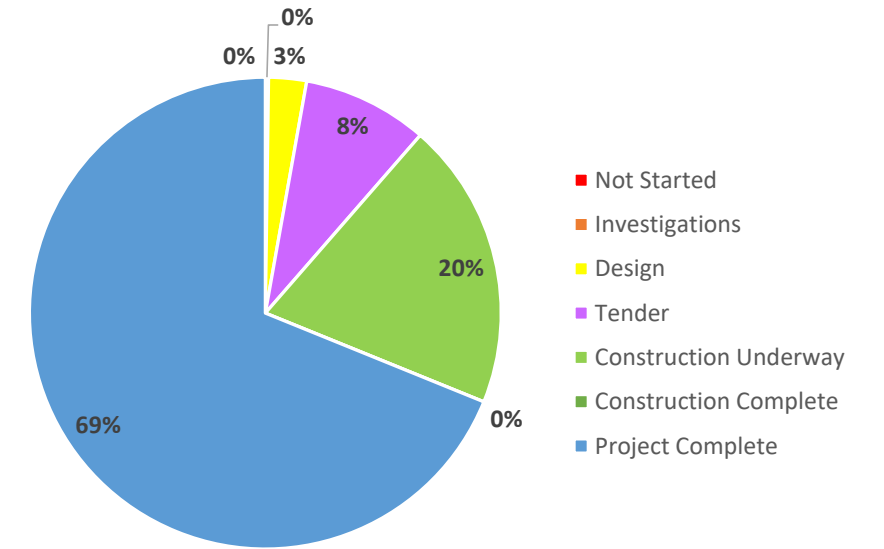
Project Stage - Current



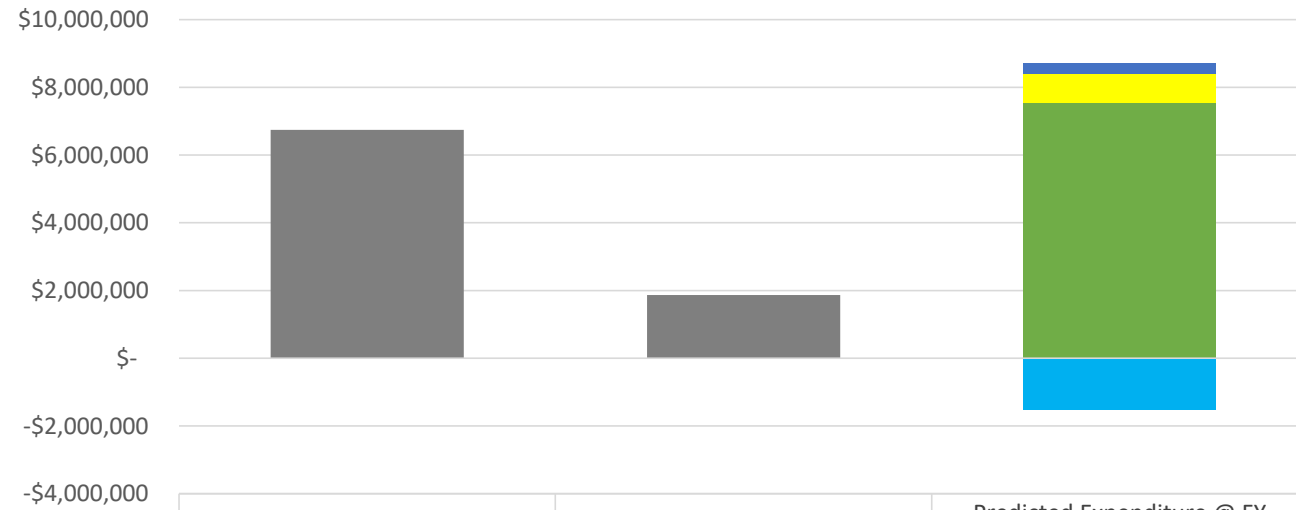
Project Stage - Planned @ FYE



Project Stage - Predicted @ FYE

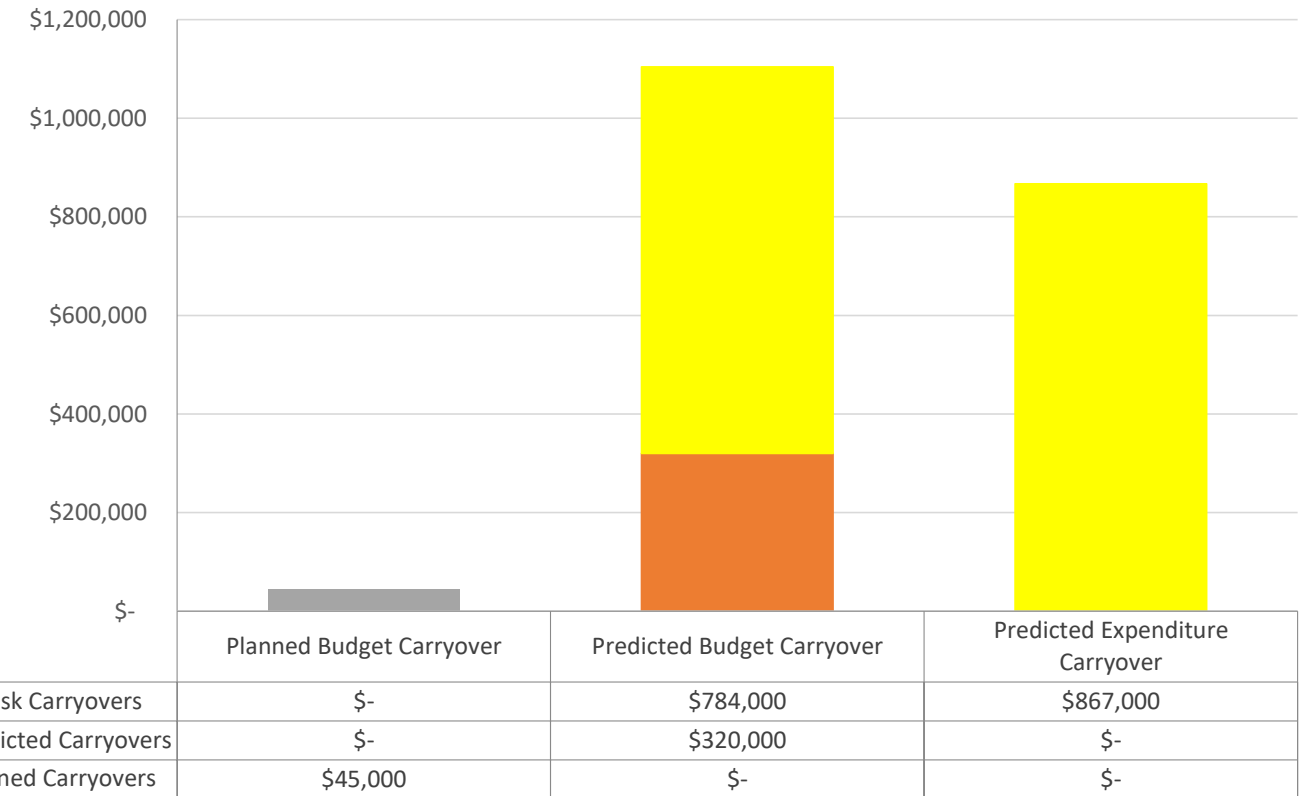


Financial Summary

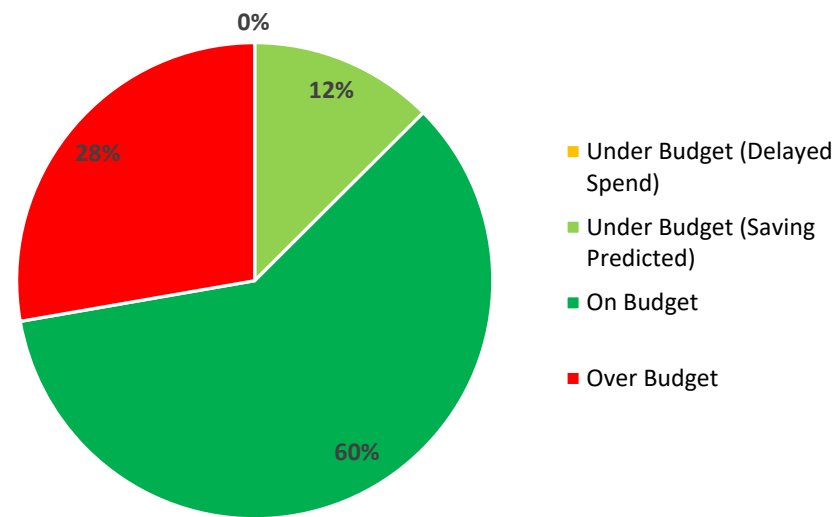


	Full Year Budget	Actual Expenditure YTD	Predicted Expenditure @ FY End
■ Saving			-\$1,520,838
■ Carryover (unspent)			\$320,000
■ Carryover (WIP)			\$-
■ Risk to be Carryover			\$867,000
■ Spend in FY			\$7,535,960
■ Total	\$6,747,136	\$1,863,030	

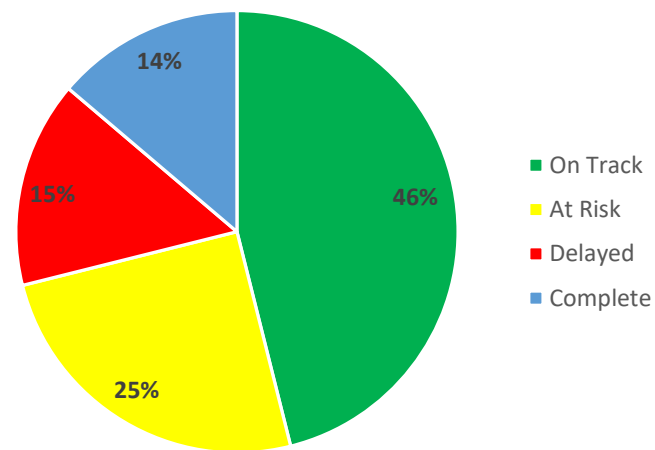
Carryovers Summary



Budget Status - Current



Programme Status - Current



## DEFINITIONS

<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.



Wastewater Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

Scheme	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Sum of Calc % Spent (Actual Expenditure / Full Year Revised Budget)	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank)	Kaiapoi WWTP Screens Replacements	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ 300,000	\$ 10,378	3%	\$ 300,000	\$ -	\$ -	\$ -	\$ -	On Budget	Duplicate budget
	Flow meter replacement	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 32,719	#DIV/0!	\$ 14,982	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted urgent reactive work.
	Woodend - Electrical Renewals	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 18,721	#DIV/0!	\$ 18,721	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted urgent reactive work.
	Pipeline Replacement	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 12,336	#DIV/0!	\$ 12,336	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted urgent reactive work.
	Grit pump for Rga WWTP lift PS	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 18,928	#DIV/0!	\$ 18,928	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted investigation work.
	Kaiapoi Capacity Upgrade - LoS	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 78,945	#DIV/0!	\$ 58,793	\$ -	\$ -	\$ -	\$ -	Over Budget	
	Hayson St New Flow Meter	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 6,986	#DIV/0!	\$ 6,986	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted urgent reactive work.
	Charles Upham Dr and Huntingdon Dr Linkage	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 19,450	#DIV/0!	\$ 19,450	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted urgent reactive work.
	Woodend Sewer Reactive Capital Work	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	0
	Woodend Beach Sewer Reactive Capital Work	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	0
	Kaiapoi- Pump Replacement	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	0
	Pines/Kairaki Sewer Reactive Capital Work	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ 39,345	#DIV/0!	\$ 39,345	\$ -	\$ -	\$ -	\$ -	Over Budget	To be journalled over to 102002
<b>(blank) Total</b>							<b>\$ 300,000</b>	<b>\$ 237,808</b>	<b>79%</b>	<b>\$ 489,541</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Rangiora	Septage Facility - Design	Council	Design	Project Complete	Construction Underway	Delayed	\$ 1,020,000	\$ 489,285	48%	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -	On Budget	New septage receiveal facility in Rangiora.Total forecast \$1.46M due to increases in project complexity rather than scope. Dewatering consent and design complexity have delayed design. Additional budget has been requested in 24/25 given project is expected to run over FY end.
	Central Rangiora Capacity Upgrade Stage 8	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,059,000	\$ 267,552	25%	\$ 1,197,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Contract has been awarded and construction has started. Additional scope added to project to co-ordinate required renewals within the same area of work, this has increased forecast costs. Project manager has requested extra budget from Asset Manager.
	Church Street Sewer Extension	Council	Design	Project Complete	Project Complete	At Risk	\$ 65,000	\$ 1,355	2%	\$ 65,000	\$ -	\$ -	\$ -	\$ -	On Budget	Have had initial discussions with new owner - however still need to determine the right solution, and implement.
	Central Rangiora Capacity Upgrade Stage 6	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 794,000	\$ 310,463	39%	\$ 647,000	\$ -	\$ -	\$ -	\$ -	On Budget	Contract awarded and underway on Rangiora capacity upgrade Stage 6.
	Merton Road and Priors Road Wastewater Servicing	Council	Design	Project Complete	Project Complete	At Risk	\$ 630,000	\$ 26,185	4%	\$ 310,000	\$ 45,000	\$ 320,000	\$ 45,000	\$ -	Under Budget (Saving Predicted)	New wastewater and water supply to service the Eco Holiday Park and airport. Report submitted to Council on 7th February 2024 regarding cost share agreement. If agreed, will proceed with tendering.
	Townsend's Fields E/O	Others	Not Started	Project Complete	Project Complete	At Risk	\$ 42,000	\$ -	0%	\$ 42,000	\$ -	\$ -	\$ -	\$ -	On Budget	Budget reserved for funding contribution for E/O pipework with developer. Timing of work is currently being determined with developer.
	Northbrook Road South Pumpstation and Rising Main	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 760,236	\$ -	0%	\$ 760,236	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led new pumping station and rising main to service new development. Pumping station practically completed, expect final completion end of November with payment to be scheduled following this.
	Rangiora WWTP Pump Station - 3rd Pump Installation	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 150,000	\$ 85,027	57%	\$ 105,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	3rd pump for Rangiora pumping station. Pump and pipework completed, electrical work schedule for completion in February.
	Rangiora WWTP Future Upgrade - Scoping Document	Council	Not Started	Investigations	Investigations	On Track	\$ 14,900	\$ 9,127	61%	\$ 14,000	\$ -	\$ -	\$ -	\$ -	On Budget	Scoping study to determine scope and costs for future upgrade requirements for Rangiora WWTP
	Improvements to Rangiora WWTP Inlet Screens	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 24,000	\$ 12,993	54%	\$ 15,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Addition of VSD and gear boxes to inlet screens.
	Ocean Outfall Sewer Headworks Renewal	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 45,996	92%	\$ 45,996	\$ -	\$ -	\$ -	\$ -	On Budget	Pump refurbishment at Rangiora
<b>Rangiora Total</b>							<b>\$ 4,609,136</b>	<b>\$ 1,247,984</b>	<b>27%</b>	<b>\$ 4,221,232</b>	<b>\$ 45,000</b>	<b>\$ 320,000</b>	<b>\$ 45,000</b>	<b>\$ -</b>		
Woodend	Gladstone Rd Rising Main	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 2,440	#DIV/0!	\$ 2,440	\$ -	\$ -	\$ -	\$ -	Over Budget	Project completed.
	Woodend WWTP Landscape Planting	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 100,000	\$ 49,591	50%	\$ 49,951	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New landscape planting to screen facility and control midges. Required landscape planting has been completed although Asset Manager is looking at options to increase planting with savings if there will be benefits in doing so.
	Clearance of Pine Trees	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 20,000	\$ 11,835	59%	\$ 11,835	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Pine trees have been cleared to allow for replanting. 3W manager discussing donations to local schools with proceeds from sale of trees.
	Replacement Headworks	Council	Design	Project Complete	Tender	At Risk	\$ 250,000	\$ -	0%	\$ 200,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Replacement inlet screen for Woodend WWTP. Like for like replacement of step screen has been selected. Procurement of screens planned for 23/24, installation to be completed 24/25. Possible delay if LTP budgets are not approved for 24/25 installation.
	Replacement Generator at Woodend WWTP	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ -	\$ -	#DIV/0!	\$ 6,704	\$ -	\$ -	\$ -	\$ -	On Budget	Unbudgeted urgent reactive work.
<b>Woodend Total</b>							<b>\$ 370,000</b>	<b>\$ 63,866</b>	<b>17%</b>	<b>\$ 270,930</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Pegasus	Pegasus - Electrical Renewals	Council	Not Started	Project Complete	Project Complete	On Track	\$ 14,000	\$ -	0%	\$ 14,000	\$ -	\$ -	\$ -	\$ -	On Budget	Unplanned electrical renewals at Pegasus. No work currently identified.
<b>Pegasus Total</b>							<b>\$ 14,000</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 14,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Waikuku Beach	Kings Ave Wastewater Pump Station Mods July 22 Flood	Council	Tender	Project Complete	Project Complete	On Track	\$ 100,000	\$ 21,122	21%	\$ 110,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Modifications to pumping station following July 22 flood.
	Wastewater Headworks Renewals	Council	Design	Project Complete	Tender	At Risk	\$ 100,000	\$ -	0%	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Replacement inlet screen for Kaiapoi WWTP. Like for like replacement of step screen has been selected. Procurement of screens planned for 23/24, installation to be completed 24/25. Possible delay if LTP budgets are not approved for 24/25 installation.
<b>Waikuku Beach Total</b>							<b>\$ 200,000</b>	<b>\$ 21,122</b>	<b>11%</b>	<b>\$ 210,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Kaiapoi	Kaiapoi WWTP Planting	Council	Tender	Project Complete	Construction Underway	At Risk	\$ 300,000	\$ 7,757	3%	\$ 243,000	\$ -	\$ -	\$ -	\$ -	On Budget	Clear pine trees and replace with natives to control midges. Council report scheduled for March to approve clearance of pine trees. Scope reduced to clearance of pine trees this year due to delays, with planting planned for 24/25.
	Rising Main Pipeline Replacement	Council	Design	Project Complete	Project Complete	On Track	\$ 266,000	\$ 46,755	18%	\$ 266,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design 95% complete, awaiting services investigation to complete design and planned procurement through Water Unit. Construction planned in Mar/April.
	Kaiapoi WWTP Screens Replacements	Council	Design	Project Complete	Tender	At Risk	\$ 300,000	\$ 10,378	3%	\$ 250,000	\$ -	\$ -	\$ -	\$ -	On Budget	Replacement inlet screen for Kaiapoi WWTP. Report has been received from consultant. Like for like replacement of step screen has been selected. Procurement of screens planned for 23/24, installation to be completed 24/25. Possible delay if LTP budgets are not approved for 24/25 installation.
<b>Kaiapoi Total</b>							<b>\$ 866,000</b>	<b>\$ 64,889</b>	<b>7%</b>	<b>\$ 759,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Pines Kairaki	Kairaki Sewer July 22 Flood	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 90,000	\$ 120,104	133%	\$ 170,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Manhole and lateral repairs to reduce I&I. Work underway and expected to be completed in February. Costs to be journalled over from 102364
<b>Pines Kairaki Total</b>							<b>\$ 90,000</b>	<b>\$ 120,104</b>	<b>133%</b>	<b>\$ 170,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

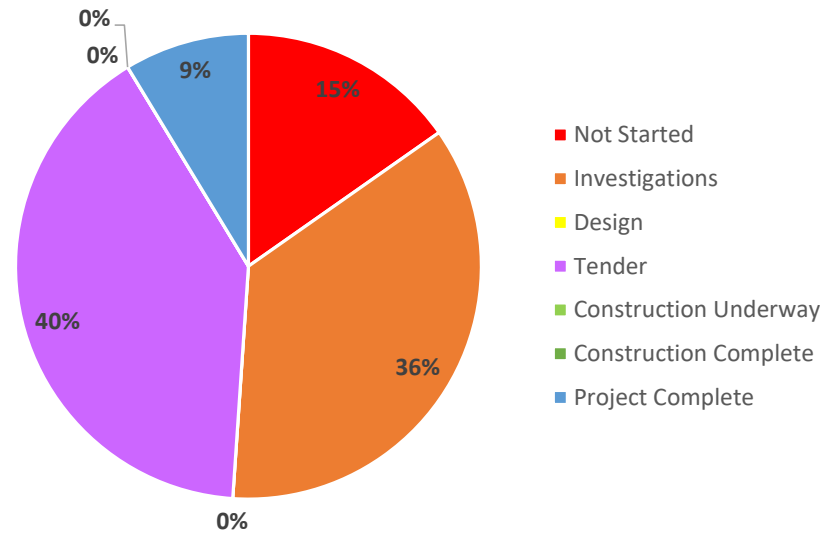
Wastewater Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

Scheme	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Sum of Calc % Spent (Actual Expenditure / Full Year Revised Budget)	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank)	Kaiapoi WWTP Screens Replacements	(blank)	Construction Complete	Project Complete	Project Complete	On Track	\$ 300,000	\$ 10,378	3%	\$ 300,000	\$ -	\$ -	\$ -	\$ -	On Budget	Duplicate budget
Oxford	Oxford Wastewater Headworks Renewals	Council	Investigations	Design	Design	On Track	\$ 30,000	\$ 56,258	188%	\$ 56,258	\$ -	\$ -	\$ -	\$ -	Over Budget	Design of replacement inlet screen at Oxford WWTP. Replacement to be timed with plant upgrade.
	Oxford - Step Screen Replacement	Council	Investigations	Design	Design	On Track	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	On Budget	
	Oxford WWTP Upgrade Stage 1	Council	Investigations	Design	Design	On Track	\$ 200,000	\$ 2,606	1%	\$ 110,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Functional design for Oxford WWTP to be commenced and completed in 24/25.
<b>Oxford Total</b>						<b>\$ 230,000</b>	<b>\$ 58,864</b>	<b>26%</b>	<b>\$ 166,258</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Over Budget</b>	Minor repairs to Tuahiwi and Fernside PPS following July 22 Flood. Physical works completed
Fernside	Tuahiwi and Fernside PPS modifications July 22 Flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 18,000	\$ 48,394	269%	\$ 50,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Minor repairs to Tuahiwi and Fernside PPS following July 22 Flood. Physical works completed
<b>Fernside Total</b>						<b>\$ 18,000</b>	<b>\$ 48,394</b>	<b>269%</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Mandeville	Mandeville Sewer July 22 Flood	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 20,000	\$ -	0%	\$ 20,000	\$ -	\$ -	\$ -	\$ -	On Budget	Mandeville sewer repairs following July 22 Flood
	Mandeville septic tanks modifications	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 30,000	\$ -	0%	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	septic tanks repairs following July 22 floods
<b>Mandeville Total</b>						<b>\$ 50,000</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Grand Total</b>						<b>\$ 6,747,136</b>	<b>\$ 1,863,030</b>	<b>28%</b>	<b>\$ 6,400,960</b>	<b>\$ 45,000</b>	<b>\$ 320,000</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>		

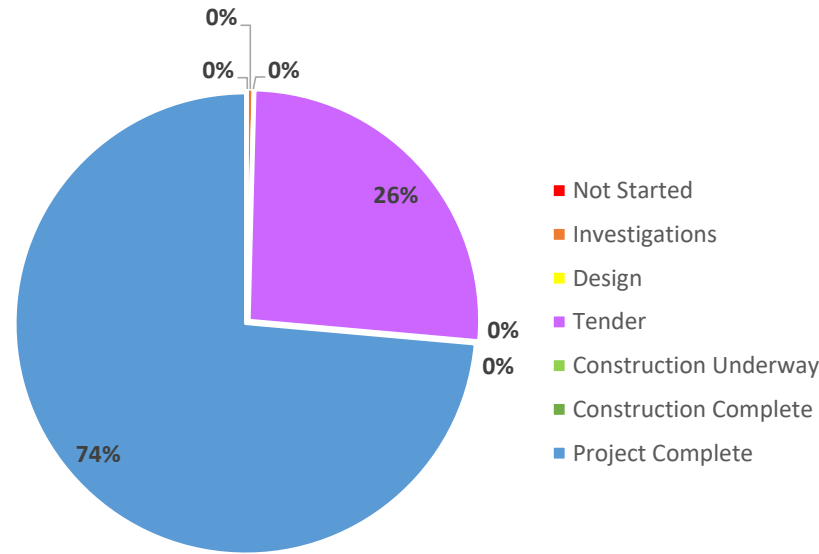
**Solid Waste Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter**

**SUMMARY**

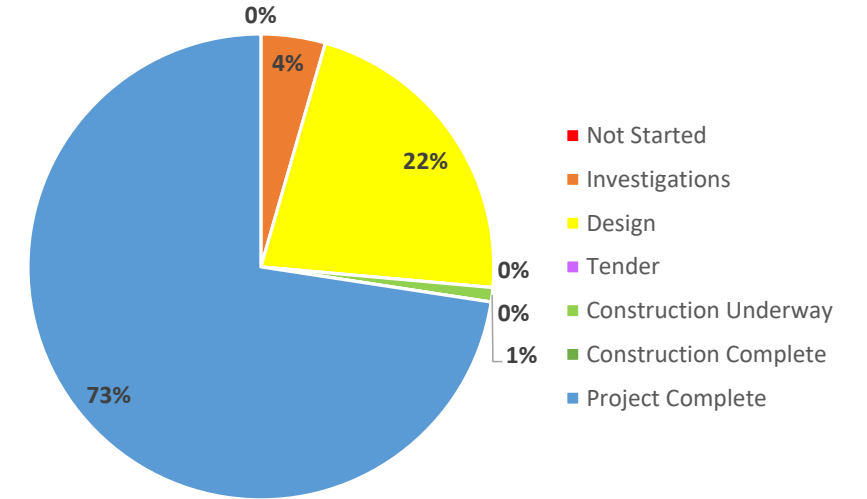
Project Stage - Current



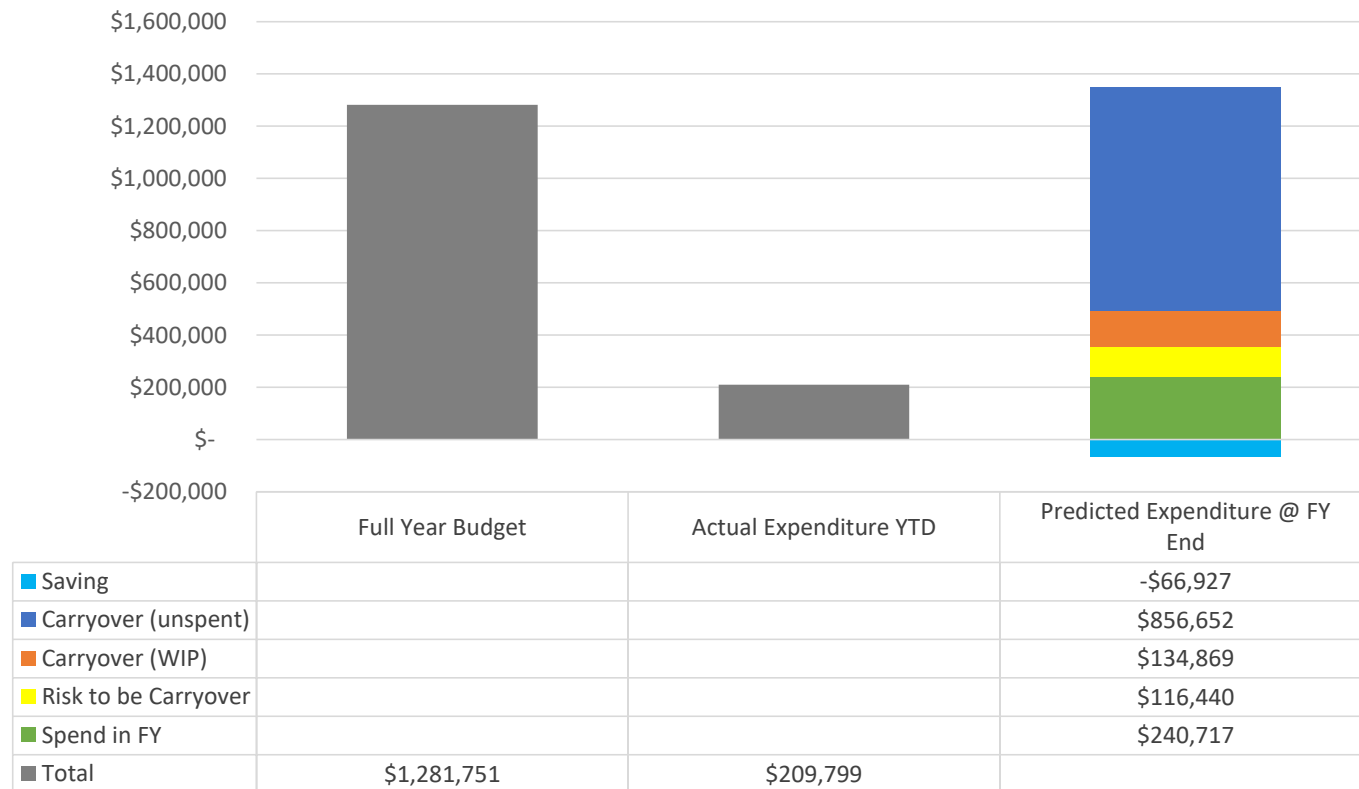
Project Stage - Planned @ FYE



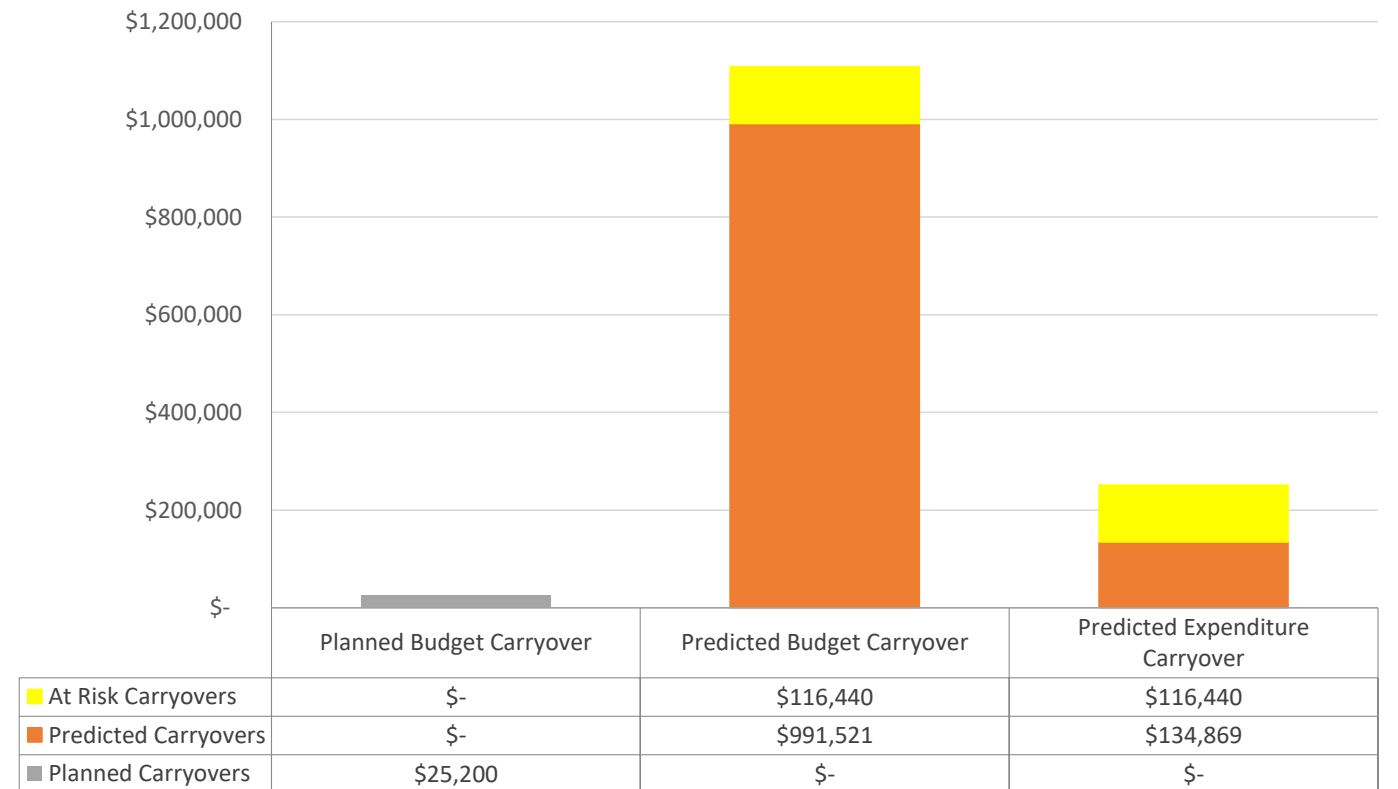
Project Stage - Predicted @ FYE



Financial Summary

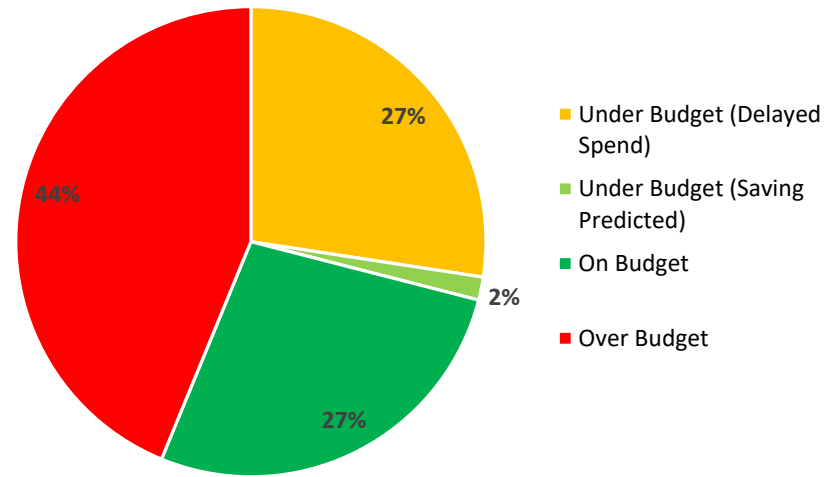


Carryovers Summary



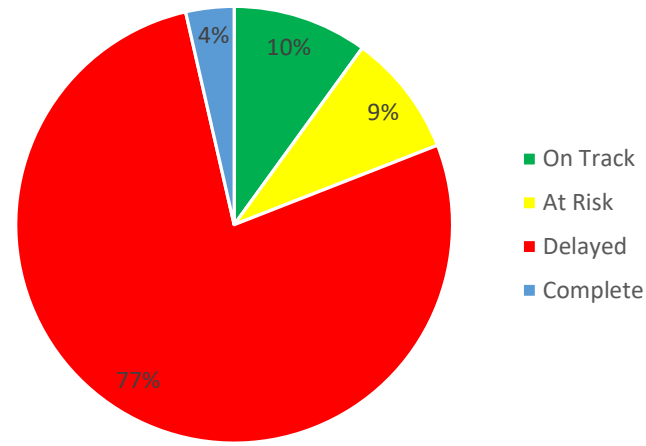
Programme Status (at end of FY) - Current

Budget Status - Current



Programme Status (at end of FY) - Current

Programme Status - Current



DEFINITIONS

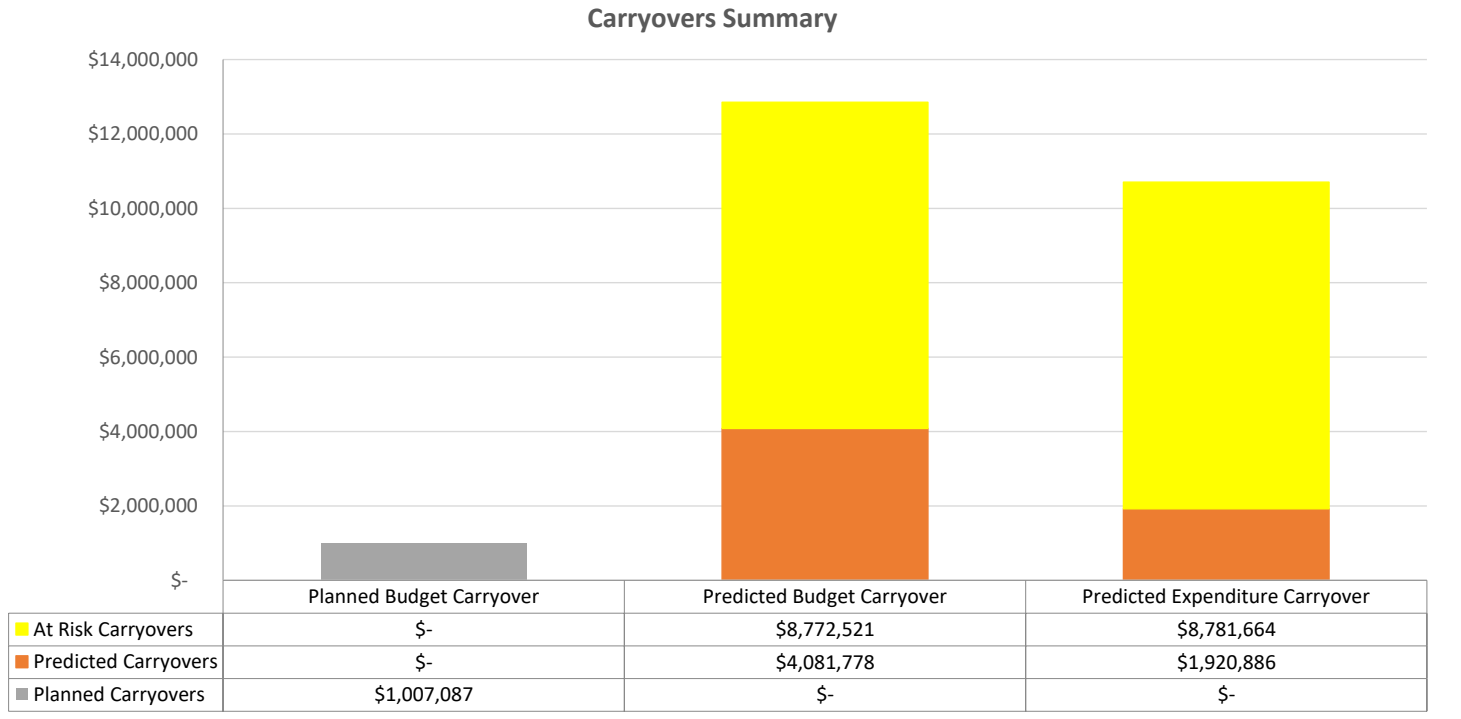
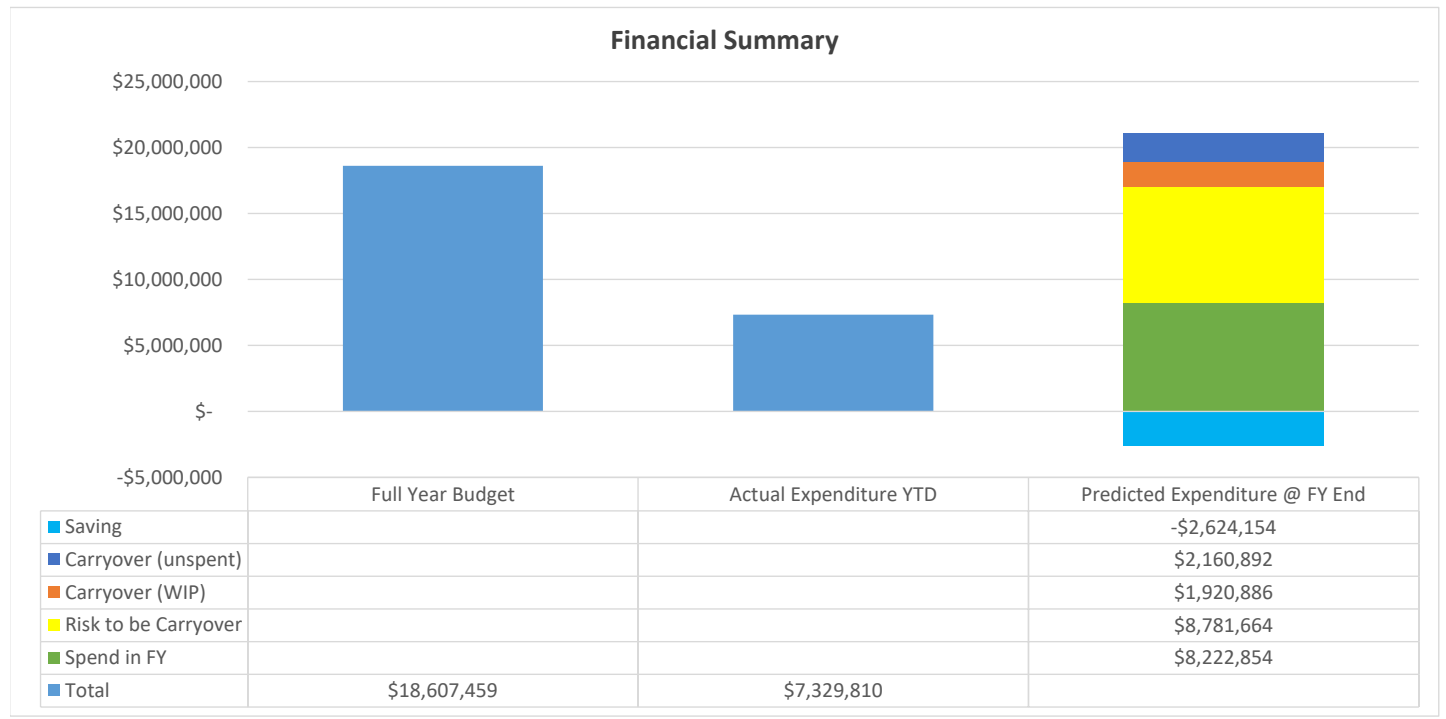
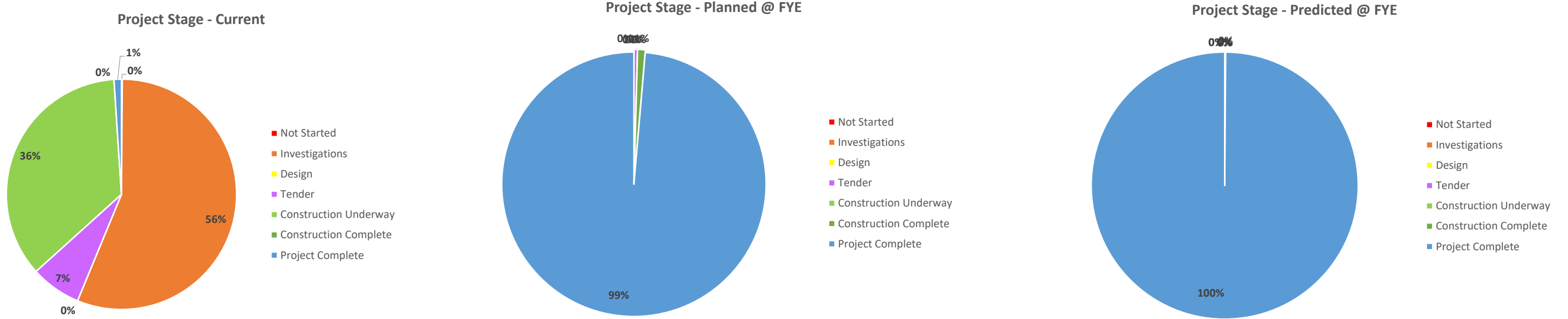
<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Solid Waste Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

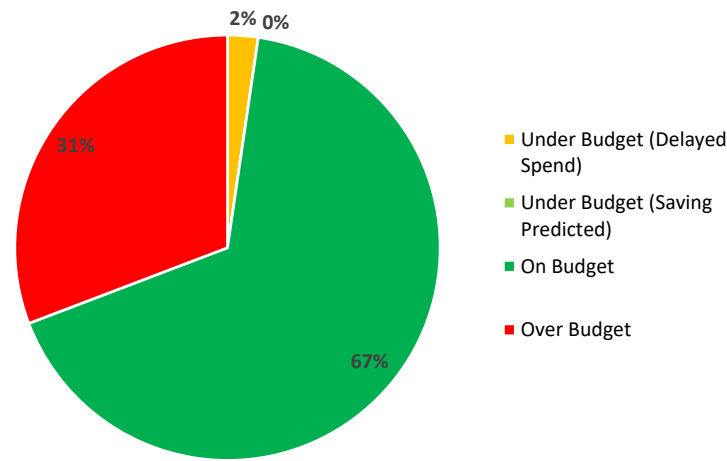
Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Calc % Spent (Actual Expenditure / Full Year Revised Budget)2	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments	
<b>(blank) Total</b>								\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Disposal	100668	Oxford Minor Improvements	Council	Not Started	Project Complete	Project Complete	At Risk	\$ 2,110	\$ -	0%	\$ 2,110	\$ -	\$ -	\$ -	\$ -	On Budget	works to be identified through year: budget may not be used. No carry over.	
			Council				At Risk									Under Budget (Delayed Spend)	Allowance for design, consenting and procurement of the T/S disposal area component of Southbrook RRP upgrades. Multi-year project, deferred capex in LTP until 2027/28. Approx \$6,165 additional work for concept planning approved in 23/24. All budget and expenditure (WIP) will be carried over. Open procurement for full design in 23/24, design/consenting in 24/25.	
	100843	Southbrook Disposal Pit Upgrade & road realignment	Council	Investigations	Tender	Design	Delayed	\$ 268,241	\$ 40,418	15%	\$ 57,055	\$ -	\$ 268,241	\$ -	\$ 57,055	On Budget	Fence and road modifications for widening access/exit road. Investigations will commence in early 2024. At risk owing to tight timeline	
	101566	Oxford - Fencing	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 15,100	\$ -	0%	\$ 15,100	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Allowance for design of shed. BUDGET WILL NOT BE USED, ALL WORK HAS BEEN DEFERRED IN LTP. NOT TO BE CARRIED OVER	
	101567	Southbrook - Site Storage Building	Council	Not Started	Tender	Not Started	Delayed	\$ 9,500	\$ -	0%	\$ -	\$ -	\$ 9,500	\$ -	\$ -	Under Budget (Delayed Spend)	Allowance for design of above-ground weighbridge at recycling compactor shed. BUDGET WILL NOT BE USED, ALL WORK HAS BEEN DEFERRED IN LTP. NOT TO BE CARRIED OVER	
	101752	Southbrook - Weighbridge Rec Compactor Efficiencies	Council	Not Started	Tender	Not Started	Delayed	\$ 12,400	\$ -	0%	\$ -	\$ 12,400	\$ 12,400	\$ 12,400	\$ -	Over Budget	Stormwater improvements (PDU project) + other works to be identified through year. Additional \$70,000 budget approved by Council to install K&C identified as necessary during the construction of the initial pipework, which has been completed. This extra portion of work has been tendered, and will commence in early February.	
	100666	Southbrook Minor Improvements	Council	Tender	Project Complete	Project Complete	On Track	\$ 128,000	\$ 88,421	69%	\$ 198,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Funding legal and survey costs for boundary adjustment, for 10m strip of land. Council approval received to negotiate, unlikely to complete in 23/24. Propose to carry over budget and WIP expenditure at end year.	
	100994	Land Purchase for future upgrades	Council	Not Started	Project Complete	Investigations	Delayed	\$ 14,880	\$ -	0%	\$ -	\$ -	\$ 14,880	\$ -	\$ -	Under Budget (Saving Predicted)	Increase height of pit wall, to prevent materials being pushed over wall. Work has been completed.	
	101753	Oxford - Pit Wall Alterations	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 13,900	\$ 7,804	56%	\$ 7,804	\$ -	\$ -	\$ -	\$ -	Over Budget	Replaced containers with 2 new 20 foot containers and arch-cover for additional storage. Over-budget by \$3.3k	
	101815	Marsh Rd Storage	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 14,140	\$ 17,445	123%	\$ 17,445	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Propose to use \$2,000 for investigation in 23/24 to see if pump & wet well need refurbishment or replacement. Remaining funds may not be needed or used this year: expenditure and budget will be carried over.	
	100146	Oxford Transfer Station Replacement Pump	Council	Not Started	Investigations	Investigations	Delayed	\$ 12,800	\$ -	0%	\$ 2,000	\$ 12,800	\$ 12,800	\$ 12,800	\$ 2,000	On Budget	Renewal/repair of scrap metal bulk storage area. Design needed, procurement, construction. At Risk as tight timeline.	
	101169	Southbrook - Access Rds	Council	Not Started	Project Complete	Project Complete	At Risk	\$ 51,000	\$ 7,793	15%	\$ 51,000	\$ -	\$ -	\$ -	\$ -	On Budget	Fence and road modifications for widening access/exit road. Investigations will commence in early 2024. At risk owing to tight timeline	
	101323	Oxford Sundries (HHW bench, fire hoses)	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 48,230	\$ -	0%	\$ 48,230	\$ -	\$ -	\$ -	\$ -			
	<b>Disposal Total</b>								\$ 608,051	\$ 179,349	29%	\$ 416,212	\$ 25,200	\$ 317,821	\$ 25,200	\$ 59,055		
Waste Minimisation	101568	Southbrook - Design of New Shop and Education Centre	Council	Investigations	Tender	Design	Delayed	\$ 464,000	\$ 30,300	7%	\$ 50,914	\$ -	\$ 464,000	\$ -	\$ 50,914	Under Budget (Delayed Spend)	Allowance for design, consenting and procurement of the RRP component of Southbrook RRP upgrades. Multi-year project, staged construction, deferred capex in LTP until 2025/26 and 2026/27. Approx \$10,615 additional work for concept planning approved in 23/24. All budget and expenditure (WIP) will be carried over. Open procurement for full design in 23/24, design/consenting in 24/25.	
	101818	Cleanfill Pit Infrastructure for report to MfE	Council	Not Started	Tender	Investigations	Delayed	\$ 165,200	\$ -	0%	\$ 10,000	\$ -	\$ 165,200	\$ -	\$ 10,000	Under Budget (Delayed Spend)	Propose investigations & B/C analysis this year at \$10,000 - carry over remainder (if needed once investigations complete)	
	101819	Rural Recycling Infrastructure	Council	Investigations	Project Complete	Construction Underway	Delayed	\$ 24,500	\$ 150	1%	\$ 4,900	\$ -	\$ 24,500	\$ -	\$ 4,900	Under Budget (Delayed Spend)	Proposal for new concrete pad & bunkers for scrap metal, greenwaste storage at Oxford TS. Late start to investigations, likely not to complete all work by end of FY.	
<b>Grand Total</b>								\$ 1,281,751	\$ 209,799	16%	\$ 492,026	\$ 25,200	\$ 991,521	\$ 25,200	\$ 134,869			

**Parks and Reserves Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter**

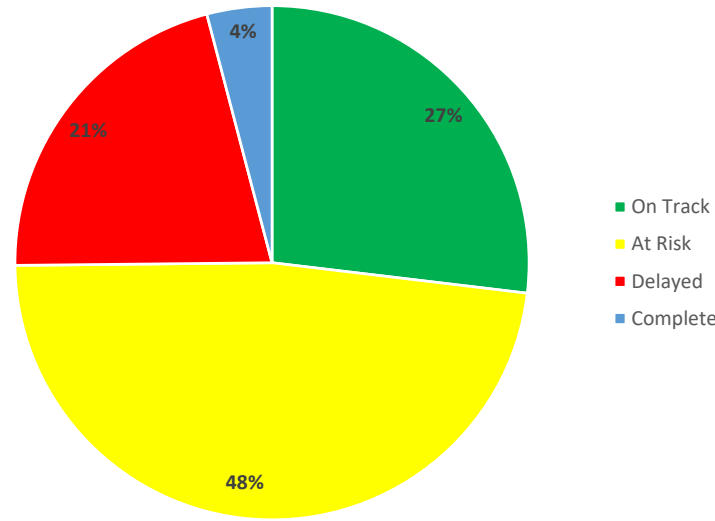
**SUMMARY**



Budget Status - Current



Programme Status - Current



**DEFINITIONS**

<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the Carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.



**Parks and Reserves Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter**

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Camping Grounds	101180	Waikuku Camp Demolitions	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 35,440	\$ -	\$ 35,440		\$ -	\$ -	\$ -	On Budget	All Waikuku projects put on hold pending decisions on future camp ownership / management. However there may be a need for Council funding of improvements that fall out of the RFP process.
	101181	Waikuku Camp Ablutions Block Replacement	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 309,500	\$ -	\$ 309,500		\$ -	\$ -	\$ -	On Budget	All Waikuku projects put on hold pending decisions on future camp ownership / management. However there may be a need for Council funding of improvements that fall out of the RFP process.
	101324	Kairaki Camp Ablutions Block Replacement	Others	Investigations	Project Complete	Project Complete	Delayed	\$ 94,900	\$ -	\$ 94,900		\$ 94,900	\$ -	\$ 94,900	On Budget	Project not started and will not go ahead due to sale. Will transfer funds to Ashley Gorge - Sale of Kairaki improvements anticipated this FY
	101333	Waikuku Camp Renewals & Refurbishments	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 42,150	\$ 16,478	\$ 42,150		\$ -	\$ -	\$ -	On Budget	All Waikuku projects put on hold pending decisions on future camp ownership / management. However there may be a need for Council funding of improvements that fall out of the RFP process.
	101548	Ashley Camp Renewals & Strengthening	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 168,650	\$ 63,543	\$ 300,000		\$ -	\$ -	\$ -	Over Budget	Significant over-expenditure due to unexpected ground conditions - will be balanced by transferring budget from Kairaki
	101768	Woodend Camp Renewals & Strengthening	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 106,000	\$ -	\$ 20,000		\$ 86,000	\$ -	\$ -	Under Budget (Delayed Spend)	Investigation scoping by 30th June 2024 (\$20,000)planning this FY, construction next FY carry forward the remaining budget.
	101182	Kairaki Camp Infrastructure Renewals	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 23,400	\$ -	\$ 23,400		\$ 23,400	\$ -	\$ 23,400	On Budget	Project not started and will not go ahead due to sale. Will transfer funds to Ashley Gorge - Sale of Kairaki improvements anticipated this FY
	102236	Cabin 1 Ashley Gorge Upgrade 3 unit ex 4 unit	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 120,929	\$ 0		\$ -	\$ -	\$ -	Over Budget	Project is due to be completed by end of February 2024. No budget for this - expenditure will be journalled to 101548.
	102240	Ashley Gorge camp DrainagePits	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 228,404	\$ 0		\$ -	\$ -	\$ -	Over Budget	31/12/2023 project is complete. Project is complete. No budget for this - expenditure will be journalled to 101548.
<b>Camping Grounds Total</b>								<b>\$ 780,040</b>	<b>\$ 429,354</b>	<b>\$ 825,390</b>		<b>\$ 204,300</b>	<b>\$ -</b>	<b>\$ 118,300</b>		
Public Conveniences	100283	Toilet Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 567,180	\$ 451,887	\$ 567,180		\$ -	\$ -	\$ -	On Budget	This budget is split across different projects. Woodend Town Centre Toilet- Staff have applied to Tourism Infrastructure Fund (TIF) for funding to bring this project forward from 26/27 to 23/24. This has been awarded, council to contribute half of the remaining costs. Tender has been completed, construction to start. Project to be completed by the end of the FY. Maria Andrews- toilet renewal almost complete.
	101919	Ashley Gorge Water Supply Compliance Upgrade	Council	Construction Underway	Project Complete	Project Complete	Complete	\$ 570,000	\$ 629,017	\$ 629,017		\$ -	\$ -	\$ -	Over Budget	This budget is split between water supply to the boundary (constructed by the water unit) and internal pipework within the campground. Construction has begun and is due to be completed November.
<b>Public Conveniences Total</b>								<b>\$ 1,137,180</b>	<b>\$ 1,080,904</b>	<b>\$ 1,196,197</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Cemeteries	100152	Cemetery Berms - Rga	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 6,390	\$ 6,390	\$ 6,390		\$ -	\$ -	\$ -	On Budget	Project completed by Delta with burial berms only constructed.
	100153	Cemetery Berms - Kai Public	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 12,640	\$ 6,390	\$ 12,640		\$ -	\$ -	\$ -	On Budget	Project completed by Delta with burial berms only constructed.
	100154	Oxford Cemetery Improvements	Council	Investigations	Project Complete	Project Complete	On Track	\$ 6,390	\$ -	\$ 6,390		\$ -	\$ -	\$ -	On Budget	Liaising with Delta to install cemetery berms as required in 2024.
<b>Cemeteries Total</b>								<b>\$ 25,420</b>	<b>\$ 12,780</b>	<b>\$ 25,420</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Swimming Pools Management	100566	Dudley Pool Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ 45,040	\$ 17,363	\$ 45,040		\$ -	\$ -	\$ -	On Budget	Ongoing renewals throughout the financial year, on track.
	100623	Kaipoi Aquatic Centre Renewals	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 262,800	\$ 22,476	\$ 262,800		\$ -	\$ -	\$ -	On Budget	Ongoing renewals, renewal of heatpump to be completed. Hoping to have completed by the end of the FY which will use the budget.
	100863	Waikuku Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ 9,920	\$ 1,417	\$ 9,920		\$ -	\$ -	\$ -	On Budget	Ongoing renewals throughout the financial year
	100567	Oxford Pool Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ 21,180	\$ 3,100	\$ 21,180		\$ -	\$ -	\$ -	On Budget	Ongoing renewals throughout the financial year
<b>Swimming Pools Management Total</b>								<b>\$ 338,940</b>	<b>\$ 44,356</b>	<b>\$ 338,940</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Community Buildings	101179	General Building Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 381,430	\$ 80,918	\$ 381,430		\$ -	\$ -	\$ -	On Budget	Ongoing general asset renewals over the FY - there may be some carry over budget remaining at the end of the year. Yet to be determined as it is dependant on renewal works. Other project codes come out of this budget that have yet to be moved by finance.
	101769	Land Purchase Pegasus Community Centre	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 1,800,000	\$ 10,430	\$ 1,800,000		\$ -	\$ -	\$ -	On Budget	Currently under negotiation with land owners in Pegasus, expect report to Council.
	101770	Land Purchase Ravenswood Community Centre	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 4,300,000	\$ 4,477	\$ 4,300,000		\$ -	\$ -	\$ -	On Budget	Land location investigations are underway
	100660	Multi use Sport facilities	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 316,600	\$ 4,112	\$ 316,600		\$ -	\$ -	\$ -	On Budget	Investigation into solar panels underway, structural analysis of facility complete, have met with Mainpower to discuss options. Proposal coming back in Feb, installation to start following this assuming agreement is reached. Still at risk.
	102143	Cobb Cottage at Rangiora Museum	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 89,650	\$ -	\$ 89,550		\$ 89,650	\$ -	\$ 89,550	On Budget	More planning needs to be completed. How long the museum will be there if the museum moves.
	102295	Rangiora Town Hall Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 61,098	\$ 61,098		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.
	102296	Rangiora War Memorial Hall Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 8,279	\$ 8,279		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.
	102299	Woodend Community Centre Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 53,497	\$ 53,497		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.
	102300	Waikuku Hall Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 37,544	\$ 37,544		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.
	102302	Kaipoi Community Centre Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 1,180	\$ 1,180		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.
	102307	Oxford Pavilion Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 4,177	\$ 4,177		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Budget comes out of the General building renewals budget, this is ongoing throughout the year for capital planned and reactive works required. Potential for budget to be carried over if there isnt as much reactive work required by end of year.
	102317	Waimakariri Stadium Renewals	Council	Investigations	Project Complete	Project Complete	At Risk	\$ -	\$ 9,143	\$ 9,143		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.
	102320	Woodend Domain Building Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 18,877	\$ 18,877		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.
102321	Cust Museum Renewals	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 4,795	\$ 4,795		\$ -	\$ -	\$ -	Over Budget	Building Renewals budget has been divided out into individual community buildings. Renewals budget is ongoing throughout the year for capital planned and reactive works required. This project has no deadlines, there may be ongoing renewals required before the end of the FY.	



**Parks and Reserves Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter**

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Camping Grounds	101180	Waikuku Camp Demolitions	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 35,440	\$ -	\$ 35,440		\$ -	\$ -	\$ -	On Budget	All Waikuku projects put on hold pending decisions on future camp ownership / management. However there may be a need for Council funding of improvements that fall out of the RFP process.
<b>Community Buildings Total</b>								<b>\$ 6,887,680</b>	<b>\$ 298,528</b>	<b>\$ 7,086,171</b>	<b>\$ -</b>	<b>\$ 89,650</b>	<b>\$ -</b>	<b>\$ 89,550</b>		
Reserves General	100290	Land Purchase - Neighbourhood	Others	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,820,000	\$ 3,446,220	\$ 3,446,220		\$ -	\$ -	\$ -	Over Budget	Staff are currently negotiating with developers on a number of different land purchase acquisitions including land for the Pegasus and Ravenswood community centres. Budget used is for Kaiapoi Beachgrove development.
	100291	Land Development - Neighbourhood	Others	Construction Underway	Project Complete	Project Complete	On Track	\$ 309,400	\$ 343,019	\$ 343,019		\$ -	\$ -	\$ -	Over Budget	This budget is split over a number of different projects. The major projects for this are Townsend Fields which is currently under construction (finished before EOY and Woodlands Estate which is out for tender and hopefully completed before years end.
	100293	Roads & Carparks	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 775,676	\$ 70,124	\$ 100,000		\$ 775,676	\$ -	\$ 100,000	Under Budget (Delayed Spend)	This budget is split over different projects. This includes Waikuku Beach (Central) car park and Woodend Beach car park. Waikuku project is due to begin, Woodend Beach will be in conjunction with a wider master plan for the site, including playground and toilet renewals. The Woodend component of this budget will not be completed this FY to be carried into the next FY. Waikuku Beach is our for tender.
	100294	Play Safety Surface/Equipment	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 493,373	\$ 75,255	\$ 75,255		\$ 493,373	\$ -	\$ 75,255	Under Budget (Delayed Spend)	This budget is split over a number of different projects and reactive works These include Norman Kirk Play Space, Woodend Beach Play Space and Kaiapoi Community Hub (Kaiapoi NFC playground moving to the hub). Work has started on designs for NKP Play Space and is now beginning on the community hub play space. Woodend Beach Play Space is awaiting confirmation of the site for the new play space to be located before design work can begin. Staffing resource and external delays are likely to delay some of these projects.
	100298	Renewal reserve /scape Rga	Council	Investigations	Project Complete	Project Complete	On Track	\$ 45,200	\$ 436	\$ 45,200		\$ -	\$ -	\$ -	On Budget	Project completed by Delta throughout the year.
	100299	Renewal reserve landscape Kaiapoi	Council	Investigations	Project Complete	Project Complete	On Track	\$ 42,210	\$ 41,013	\$ 42,210		\$ -	\$ -	\$ -	On Budget	Project completed by Delta throughout the year.
	100300	Woodend Ashley Renewal reserve landscape	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 21,120	\$ 31,033	\$ 31,033		\$ -	\$ -	\$ -	Over Budget	Project completed by Delta. Budget placed under the incorrect code this is within budget.
	100301	Oxford Renewal reserve landscape	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 15,920	\$ 12,846	\$ 15,920		\$ -	\$ -	\$ -	On Budget	Project completed by Delta ongoing until the end of the FY
	100302	Rangiora Street trees gardens	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 53,690	\$ 51,504	\$ 53,690		\$ -	\$ -	\$ -	On Budget	Staff working with Delta/Asplundh on renewal planting programme for this financial year. Additional work was required under this budget due to x2 storm events.
	100303	Kaipoi Street trees gardens	Council	Investigations	Project Complete	Project Complete	On Track	\$ 46,900	\$ 3,715	\$ 46,900		\$ -	\$ -	\$ -	On Budget	Staff working with Delta/Asplundh on renewal planting programme for this financial year.
	100304	Oxford Street trees gardens	Council	Investigations	Project Complete	Project Complete	On Track	\$ 12,110	\$ 419	\$ 12,110		\$ -	\$ -	\$ -	On Budget	Staff working with Delta/Asplundh on renewal planting programme for this financial year.
	100305	Woodend Ashley Street trees gardens	Council	Investigations	Project Complete	Project Complete	On Track	\$ 13,930	\$ 120	\$ 13,930		\$ -	\$ -	\$ -	On Budget	Staff working with Asplundh on renewal planting programme for this financial year.
	100327	Silverstream Reserve Planting	Council	Investigations	Project Complete	Project Complete	On Track	\$ 12,790	\$ 1,051	\$ 12,790		\$ -	\$ -	\$ -	On Budget	Order the plants, materials and mulch to be provided in May. On track for end of FY.
	100584	Pearson Park	Community	Investigations	Project Complete	Project Complete	At Risk	\$ 57,170	\$ -	\$ 57,170		\$ -	\$ -	\$ -	On Budget	\$10k a year budget provided to Pearson Park Advisory Group with the purpose that they spend this before end of 2027. The advisory group are looking at the possibility of installing a shade cover over the stage area. Potential at risk.
	100663	Non-specified Reserve Enhancement	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 429,480	\$ 91,143	\$ 91,143		\$ 429,480	\$ -	\$ 91,143	Under Budget (Delayed Spend)	Budget split over a number of projects ( Maria Andrews, reactive enhancement, Norman Kirk, Woodend Beach). Each project starting at a different time throughout the financial year. Not all projects listed under this project code will be completed by the end of the FY. Budget to be carried forward.
	101184	General Reserve Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 356,540	\$ 472,741	\$ 472,741		\$ -	\$ -	\$ -	Over Budget	Staff continue to work through this budget during the financial year replacing park assets based on condition/age
	101185	Future Sports Ground Development	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 273,000	\$ 24,287	\$ 24,287	\$ 248,713	\$ 273,000	\$ 273,000	\$ 24,287	Under Budget (Delayed Spend)	Programme based on the Sports Facilities Plan. Investigation into options to improve drainage at Kendall Park complete a number of issues raised around water table and on street water infrastructure. Currently investigating alternative sites for the delivery of football fields to consider the viability of investing further in Kendall Park. Project will be delayed.
	101189	Taranaki Stream Development	Council	Investigations	Project Complete	Project Complete	Complete	\$ 2,200	\$ 4,429	\$ 4,429		\$ -	\$ -	\$ -	Over Budget	ECAN donations. Planting completed. Project completed.
	101554	Arohata te awa (Cam River Walkway)	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 442,815	\$ 33,198	\$ 409,617		\$ 442,815	\$ -	\$ 409,617	On Budget	Project has faced delays due to concerns from neighbouring landowner. Has also been resourcing issues with pushing this forward. Delays due to ECAN stop bank renewal work. Planting to be completed in this FY which will increase final expenditure. Some of the project will be completed while others may not be, project is delayed. To be carried forward.
	101718	Boundary Fencing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 18,470	\$ 4,550	\$ 18,470		\$ -	\$ -	\$ -	On Budget	Ongoing based on requests throughout the year.
	101764	Kaipoi Community Hub	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 205,600	\$ 25,400	\$ 205,600		\$ -	\$ -	\$ -	On Budget	Multi-year project lead by greenspace/regen team. Tender has been awarded and construction is underway. Carpark is almost complete and croquet lawns are in the final stages of construction after some delays relating to construction material issues. Grass growing will occur over several months. Carpark lighting to come.
	101765	Support for MUBA	Others	Investigations	Project Complete	Project Complete	Delayed	\$ 172,900	\$ 9	\$ 172,900	\$ 172,900	\$ 172,900	\$ 172,900	\$ 172,900	On Budget	Externally driven project, have met with developers but questions remain on when final design will be put forward to consider. Redesign project to be delayed budget to be carried forward.
	101916	Silverstream Track Extension	Council	Investigations	Project Complete	Project Complete	On Track	\$ 13,750	\$ 5,117	\$ 13,750		\$ -	\$ -	\$ -	On Budget	Bridge has been installed. Further track enhancements planned for autumn. Project is on track.
	101917	Pegasus and Waikuku Beach Accessibility Viewing Platform	Council	Investigations	Project Complete	Project Complete	On Track	\$ 123,660	\$ 4,560	\$ 123,660		\$ -	\$ -	\$ -	On Budget	Design work has been completed to be consulted with the community board. Board has approved plans with Pegasus platform given priority. Schedule of quantities and engineer's estimate being worked on prior to tendering. April construction starting subject to tender prices.
	101330	Askeaton Reserve	Council	Construction Underway	Project Complete	Project Complete	Delayed	\$ 61,300	\$ 48,675	\$ 48,675	\$ 12,625	\$ 61,300	\$ 61,300	\$ 48,675	Under Budget (Delayed Spend)	Project is facing delays with new consent requirements from Ecan, the area is now considered a wetland so the consent process that PDU have been through previously is now under question. This is the third change that Ecan have put on this project since work began some 18 months ago. Project is becoming less likely for delivery and may have to consider operational alternatives such as filling pot holes. This project is likely to be delayed or rescoped.
	101766	Pegasus Beach Surf Lifesaving Tower	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 53,500	\$ 46,870	\$ 53,500		\$ -	\$ -	\$ -	On Budget	Project now complete, surf lifesaving club to start to use it during the coming Summer.
101918	Kowhai Street Reserve	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 67,620	\$ 3,065	\$ 67,620		\$ -	\$ -	\$ -	On Budget	A project group meeting has occurred, this project is sitting with PDU- Kieran for completion. Waiting on Mainpower designs. This project is going to the KTCB for consultation and options to potentially not go ahead with the project. Yet to be confirmed.	
101552	Skate Board Facility	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 192,515	\$ -	\$ 192,515	\$ 192,515	\$ 192,515	\$ 192,515	\$ 192,515	On Budget	This project has been held up by external delays securing land for the Community Centre beside which it was planned to be located. Greenspace staff are now working with the Youth Development Facilitator to undertake consultation with the youth of the area to determine the type of youth space they are wanting within pegasus.	
101828	Dog Park Oxford	Community	Investigations	Project Complete	Project Complete	Delayed	\$ 102,250	\$ -	\$ -	\$ 102,250	\$ 102,250	\$ 102,250	\$ -	Under Budget (Delayed Spend)	Basic design is complete and consultation documentation has been completed/approved and will be distributed in coming weeks. Once complete, minor changes will be made to the plan then it will be taken to the Board for approval for implementation.	

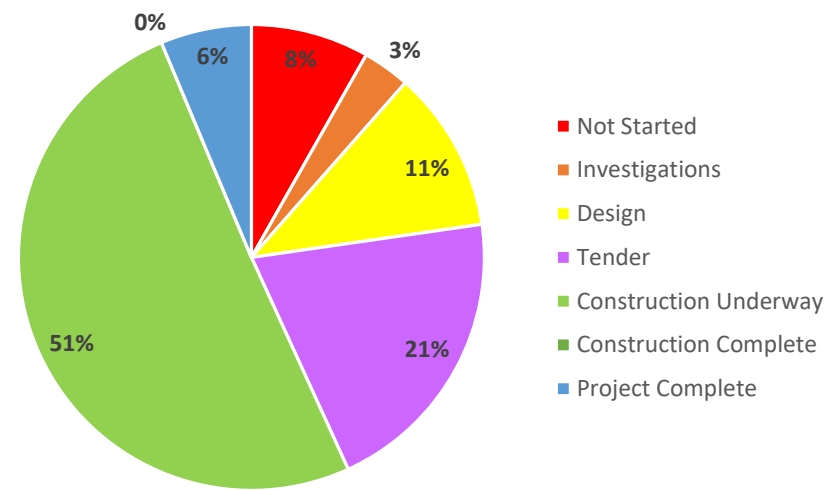
**Parks and Reserves Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter**

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Camping Grounds	101180	Waikuku Camp Demolitions	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 35,440	\$ -	\$ 35,440		\$ -	\$ -	\$ -	On Budget	All Waikuku projects put on hold pending decisions on future camp ownership / management. However there may be a need for Council funding of improvements that fall out of the RFP process.
Reserves General	102140	Kippenburger/Elm Green Linkage Playground Development	Community	Investigations	Tender	Project Complete	Delayed	\$ 80,590	\$ -	\$ 80,590		\$ 80,590	\$ -	\$ 80,590	On Budget	This is a new project highlighted due to a lack in provision of our levels of service to this community. This will require the full process from consultation, through design to implementation. Delay due to resource issues. Budget to be carried forward.
	102141	Kaipoi Lakes (old tip site)	Community	Investigations	Design	Project Complete	Delayed	\$ 92,100	\$ 170	\$ 170	\$ 91,930	\$ 92,100	\$ 92,100	\$ 170	Under Budget (Delayed Spend)	Community consultation is required around what they would like for the area, create a concept plan, approval from community Board and then implement. Project is yet to start. Investigation and consultation GS managed; Design onwards managed by PDU. Delayed budget to be carried forward.
	102142	Pines Beach Playground Relocation	Council	Investigations	Project Complete	Project Complete	On Track	\$ 90,000	\$ -	\$ 90,000		\$ -	\$ -	\$ -	On Budget	This is the relocation of the Pines Beach Play space. The concept has been approved and tender documents are currently being created. This is on track for installation this financial year.
	101474	Town Centres Feature Lighting and Decorations	Council	Investigations	Project Complete	Project Complete	On Track	\$ 30,900	\$ 4,050	\$ 30,900	\$ 30,900	\$ 30,900	\$ 30,900	\$ 30,900	On Budget	This budget gets used for various Town Centre lighting enhancements throughout the district, Kevin Cawley was appointed as the lighting designer and we currently utilise his services for different town centre lighting liaisons as and when needed therefore to confirm dates for some of the programmed items is not feasible. This is an ongoing project.
	101826	District Security Cameras	Council	Investigations	Project Complete	Project Complete	At Risk	\$ 31,000	\$ 14,875	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000	On Budget	Staff are continuing to work through the identified implementation plan taken to Council at the last LTP. Cameras to be installed at gate locations within Rangiora Airfield. This was always planned to be a two year programme as per the report presented to Council. Cameras to be completed at Good Street this FY reassigned to Greenspace Project Manager.
	101974	Waikuku Beach Hedge Removal	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 60,000	\$ 11,261	\$ 60,000	\$ -	\$ -	\$ -	\$ -	On Budget	Project is now complete.
	101549	Millton Memorial Park	Council	Investigations	Construction Complete	Project Complete	At Risk	\$ 118,159	\$ 1,433	\$ 118,159	\$ 118,159	\$ 118,159	\$ 118,159	\$ 118,159	On Budget	Design is approved for implementation Staff are working to undertake this work through the summer and trees planted in autumn planting season.
	101973	Kaipoi Stop Bank Steps Accessibility Changes	(blank)	Investigations	Project Complete	Project Complete	Delayed	\$ 15,000	\$ 8,905	\$ 8,905	\$ 6,095	\$ 15,000	\$ 15,000	\$ 8,905	Under Budget (Delayed Spend)	This project is currently delayed and is at risk of being carried forward.
<b>Reserves General Total</b>								<b>\$ 7,402,838</b>	<b>\$ 5,026,807</b>	<b>\$ 7,409,395</b>	<b>\$ 1,007,087</b>	<b>\$ 3,311,058</b>	<b>\$ 1,089,124</b>	<b>\$ 1,384,116</b>		
Coastal & Native Cons	101268	Coastal & Native Conservation Capital Works	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 84,620	\$ 56,542	\$ 84,620		\$ -	\$ -	\$ -	On Budget	Work required as part of the Pegasus Bay Bylaw and management of the coastal reserves. ECAN resource consent for works granted in coastal hazard zone. Original \$40k budget was split 50/50 between capital and ops spend of \$20k each. The remaining covers level of service within the district.
Parks & Reserves Cont	101097	Parks & Reserves Signage	Council	Investigations	Project Complete	Project Complete	On Track	\$ 32,020	\$ 19,988	\$ 32,020		\$ -	\$ -	\$ -	On Budget	Liaising with Delta and sign companies to renew signage where required.
<b>Parks &amp; Reserves Contract Total</b>								<b>\$ 32,020</b>	<b>\$ 19,988</b>	<b>\$ 32,020</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
Rangiora Airfield	101887	Connection to Water Services	Council	Tender	Project Complete	Project Complete	At Risk	\$ 736,120	\$ 33,215	\$ 736,120		\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Design completed - report to Council in February. If agreed, planning on starting tendering later in February.
	101888	Connection Wastewater Services	Council	Tender	Project Complete	Project Complete	At Risk	\$ 613,741	\$ -	\$ 613,741		\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Design completed - report to Council in February. If agreed, planning on starting tendering later in February.
	101889	Runway Reseeding	Council	Investigations	Project Complete	Project Complete	On Track	\$ 44,350	\$ -	\$ 44,350		\$ -	\$ -	\$ -	On Budget	Ongoing as required throughout the year.
	102144	Aeronautical Study Compliance Program	Council	Investigations	Project Complete	Project Complete	Delayed	\$ 150,000	\$ -	\$ 150,000		\$ 150,000	\$ -	\$ 150,000	On Budget	A presentation was made to the Community and Recreation Committee around the certification. CAANZ have started consultation with airfield users in regard to the study. We are still waiting on CAA to approve plans, we are working on a master plan and Dan Smith is submitting through the District Plan. This will be a carry forward.
	101886	Electronic Gates	Council	Not Started	Project Complete	Construction Complete	On Track	\$ 21,960	\$ 16,076	\$ 21,960		\$ -	\$ -	\$ -	On Budget	There has been a delay in gate installation due to the capacity at the kiosk panel. Connectics are now undertaking a design review with the gates becoming operational by the end of March 2024. Comms has been sent out and signage has been installed. Project to be completed by end of FY.
<b>Rangiora Airfield Total</b>								<b>\$ 1,566,171</b>	<b>\$ 49,291</b>	<b>\$ 1,566,171</b>		<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 150,000</b>		
General Landscaping	101048	Kaipoi Tuahiwi General Landscape Development	Community	Investigations	Construction Complete	Project Complete	Delayed	\$ 172,670	\$ 8,258	\$ 60,000		\$ 172,670	\$ -	\$ 60,000	Under Budget (Delayed Spend)	This is the Community Boards budget to spend on small projects within their area. This budget expenditure is dependant on the Board identifying and approving allocation to particular projects. Staff provided a report to the Board in 2023 from which they allocated part of their budget to other projects however still have budget remaining.
	101052	Oxford Ohoka General Landscape Development	Community	Investigations	Project Complete	Project Complete	At Risk	\$ 25,780	\$ 1,304	\$ 25,780		\$ -	\$ -	\$ -	On Budget	This is the Community Boards budget to spend on small projects within their area. This budget expenditure is dependant on the Board identifying and approving allocation to particular projects. Projects currently at risk of completion.
	101045	Rangiora Ashley General Landscape Development	Community	Investigations	Project Complete	Project Complete	Delayed	\$ 105,920	\$ -	\$ 105,920		\$ 105,920	\$ -	\$ 105,920	On Budget	This is the Community Boards budget to spend on small projects within their area. This budget expenditure is dependant on the Board identifying and approving allocation to particular projects. Staff have undertaken workshops with the Board in late 2023 and will bring a report to the Board's February meeting for consideration.
	101054	Woodend Sefton General Landscape Development	Community	Investigations	Project Complete	Project Complete	Delayed	\$ 48,180	\$ -	\$ 13,000		\$ 48,180	\$ -	\$ 13,000	Under Budget (Delayed Spend)	This is the Community Boards budget to spend on small projects within their area. This budget expenditure is dependant on the Board identifying and approving allocation to particular projects. Staff undertook a workshop with the Board in August seeking ideas for potential projects. This highlighted the need for a concept plan for the Gladstone Dog Park which is currently being created. Due to staff resourcing this has taken longer than anticipated. Staff hope to get a report back to the Board for consideration in March.
	102171	Interim Upgrade of Canterbury St Reserve	Others	Investigations	(blank)	Project Complete	On Track	\$ -	\$ 3,683	\$ 3,683		\$ -	\$ -	\$ -	Over Budget	The picnic table has been installed however we have put the play equipment on hold due to additional unforeseen expense required should we upgrade them at this point. A report is going to the Boards next meeting to outline this and seek reallocation of the budget to a different project
	102172	Cust Domain Re-Planting	Others	Investigations	(blank)	Project Complete	On Track	\$ -	\$ 989	\$ 989		\$ -	\$ -	\$ -	Over Budget	Community Board project that comes out of the general landscaping budget. To be completed by end of FY.
<b>General Landscaping Total</b>								<b>\$ 352,550</b>	<b>\$ 14,604</b>	<b>\$ 209,742</b>		<b>\$ 326,770</b>	<b>\$ -</b>	<b>\$ 178,920</b>		
Sports Parks	102228	Maria Andrew Toilet	Council	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 31,643	\$ 31,643		\$ -	\$ -	\$ -	Over Budget	On track to be completed end of January 2024 and has come in under budget.
	102227	Maria Andrew Carpark	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 265,012	\$ 265,012		\$ -	\$ -	\$ -	Over Budget	On track to be completed end of January 2024 and has come in under budget.
<b>Sports Parks Total</b>								<b>\$ -</b>	<b>\$ 296,655</b>	<b>\$ 296,655</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

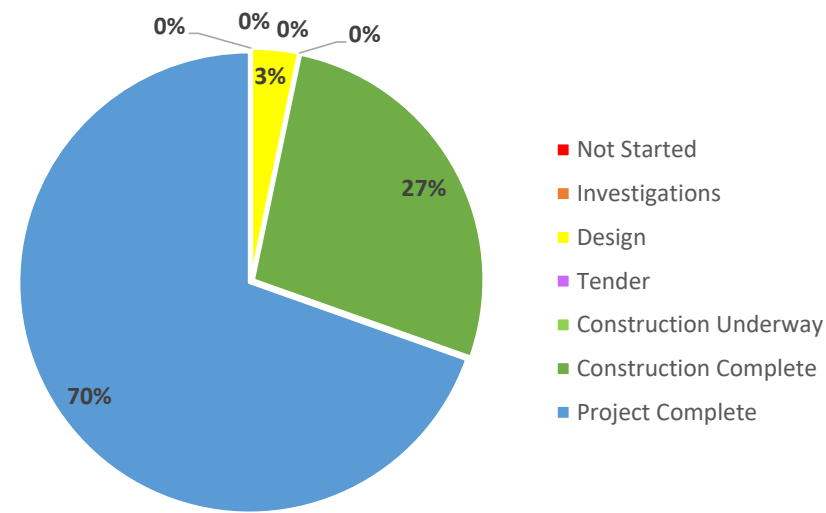
# Earthquake Recovery Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter

## SUMMARY

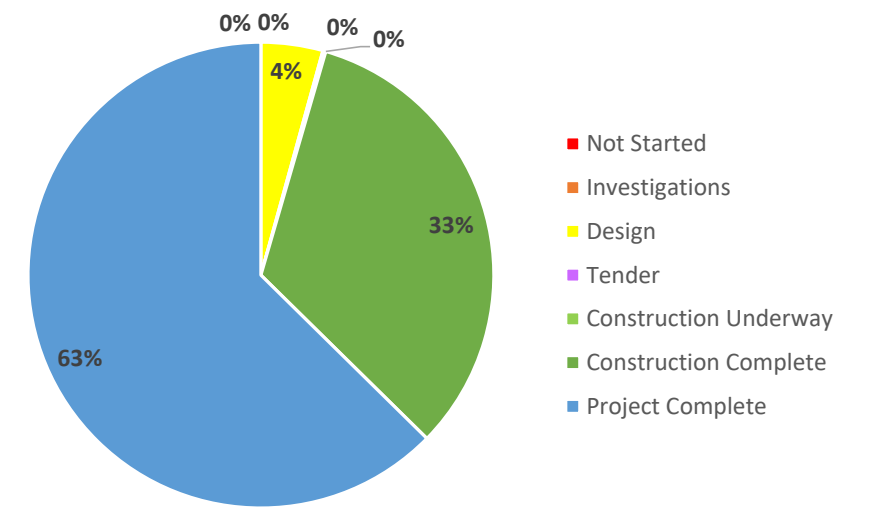
Project Stage - Current



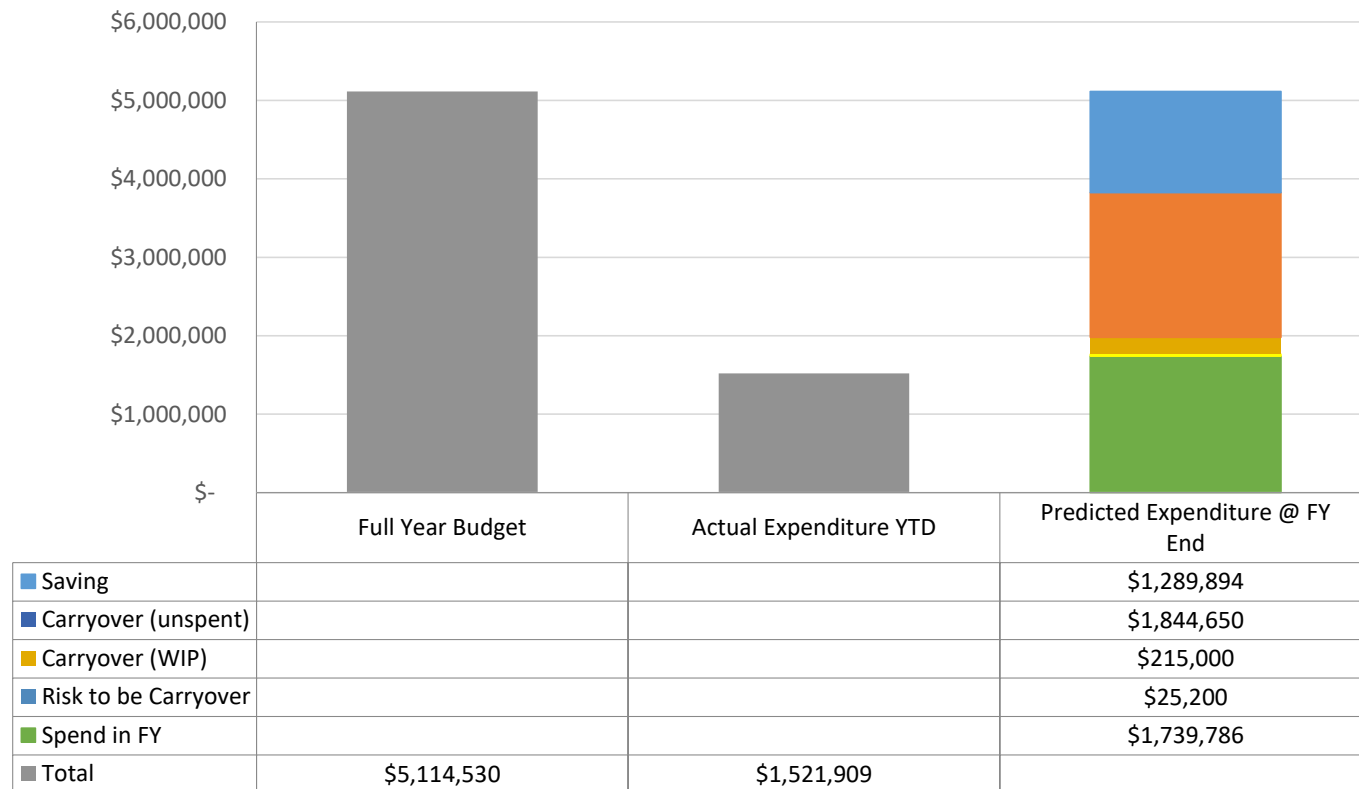
Project Stage - Planned @ FYE



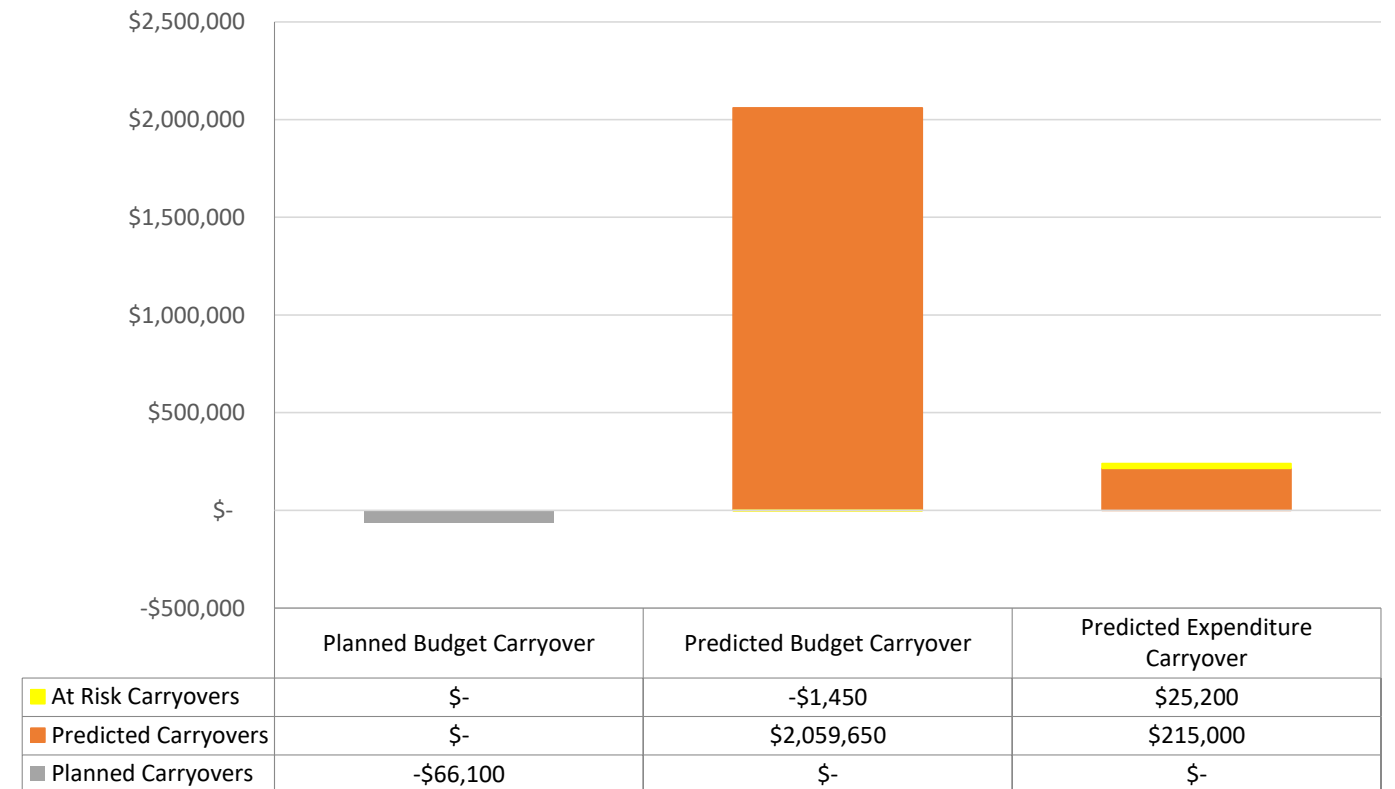
Project Stage - Predicted @ FYE



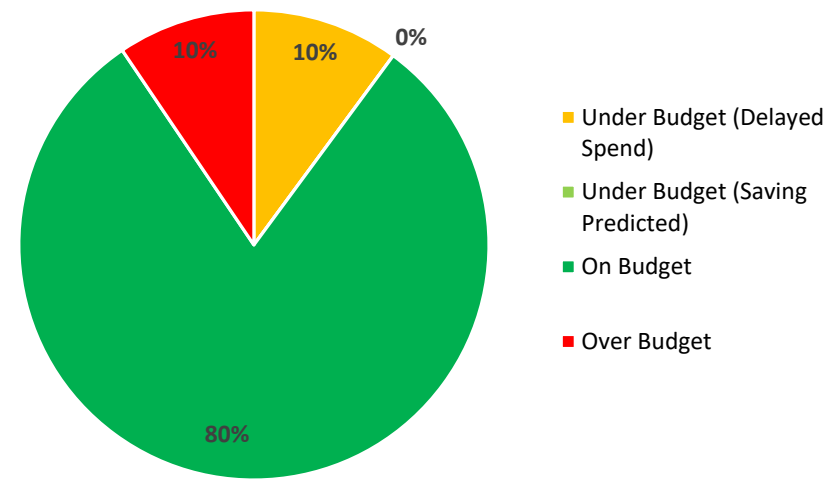
Financial Summary



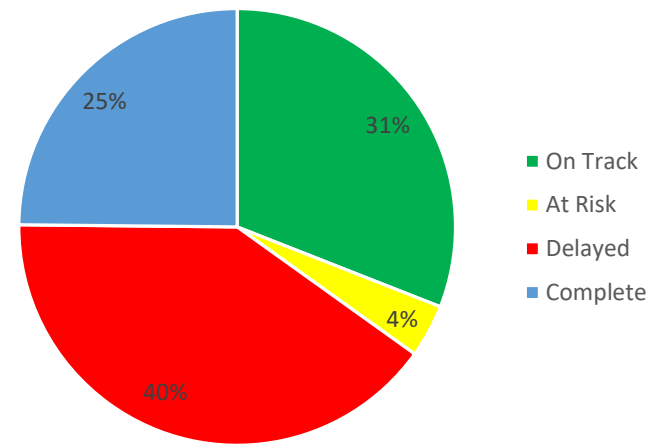
Carryovers Summary



**Budget Status - Current**



**Programme Status - Current**



**DEFINITIONS**

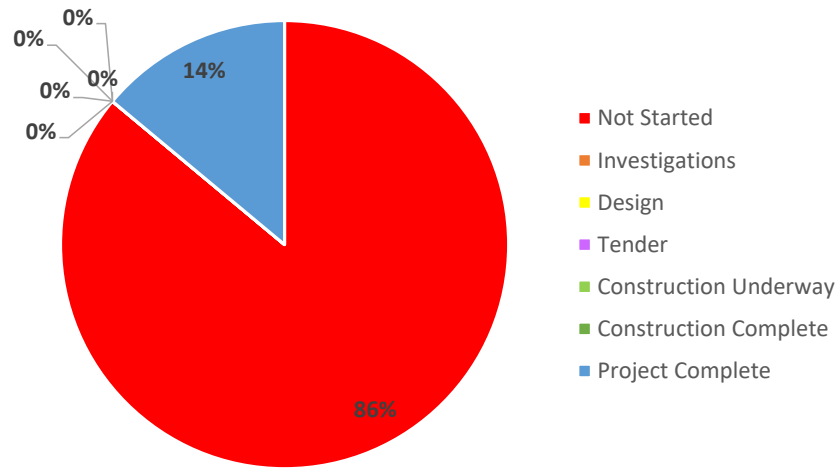
<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Pivot Table													Formula	
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Earthquake Recovery Capital Works Programme - 2023-2024 Financial Year - December 2023 Quarter														
Scheme	Account Number	Project Name	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Sum of Calc % Spent (Actual Expenditure / Full Year Revised Budget)	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments	
<b>(blank) Total</b>				\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -			
General Earthquake R	100243	Kaipoi Town Centre Renewal	Delayed	\$ 606,100	\$ 30,176	5%	\$ 40,000	\$ (42,400)	\$ 606,100	\$ -	\$ 40,000	Under Budget (Delayed Spend)	Some of this budget is now being reallocated across other specific projects, and often appears in future years. General Projects related to Kaipoi Town centre upgrades including: streetscape north of Charles St. and South Mixed Use Business Area. Projects led by Business and Centres Team. Pedestrian connectivity project to KWRA MUBA will also funded from here. Per LTP Planning - now expect to spend approx \$40k this yr on South MUBA, and approx \$100k to carryover to 24/25. The \$500k for streetlight review and upgrade within here is not to be carried forward- Roading activity now making separate provision per Joanne McBride. Budget slightly lower due to adjustment from late carryovers.	
	101997	Williams Street Bridge Painting	Delayed	\$ -	\$ 11,486	#DIV/0!	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	Over Budget	Budget is apportioned from master code P100243, and now to be spent in 2024/25. Existing expenditure to be WIP	
	100742	Rangiora Park Building	Delayed	\$ 616,400	\$ 58,444	9%	\$ 75,000	\$ -	\$ 616,400	\$ -	\$ 75,000	Under Budget (Delayed Spend)	Some spend planned this year by B&C team on design for North of High laneway and right of way formation works by PDU and others. BALANCE TO CARRYOVER.	
	101999	Kaipoi Town Centre Street Light Review and Upgrade	On Track	\$ -	\$ 1,265	#DIV/0!	\$ 1,265	\$ -	\$ -	\$ -	\$ -	Over Budget	Budget Covered above under P100243? This project will not be done under EQ Recovery and will now be undertaken under Roading Activity in future years.	
	101998	Kaipoi Town centre Amenity Features and Decorations	On Track	\$ -	\$ 2,145	#DIV/0!	\$ 2,145	\$ -	\$ -	\$ -	\$ -	Over Budget	Project delivered by Roading and Town Centres Teams. This project was now deferred to 2024/25 year.	
<b>General Earthquake Recovery Total</b>				\$ 1,222,500	\$ 103,515	8%	\$ 133,410	\$ (42,400)	\$ 1,222,500	\$ -	\$ 130,000			
Drainage Earthquake	101196	Feldwick SMA	Complete	\$ 1,170,570	\$ -	0%	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project to be carried out in future years, once scheme design is completed and further land acquisitions confirmed. New budget requested in LTP, therefore no carryover	
<b>Drainage Earthquake Recovery Total</b>				\$ 1,170,570	\$ -	0%	\$ 0	\$ -	\$ -	\$ -	\$ -			
Recreation Earthquake	100275	Kaipoi Riverbanks Rowing Precinct	Delayed	\$ 289,990	\$ 40,676	14%	\$ 55,000	\$ -	\$ 289,990	\$ -	\$ 55,000	Under Budget (Delayed Spend)	Development of enhanced rowing facility on riverbank in conjunction with rowing clubs sheds relocation. Require PDU support for project management, utility and roading/hardstand design, and conceptual design for launching beach. Masterplanning by Regen team. Budget now also to combine with Murphy Park. Project re-scoping now underway.	
	100278	Murphy Park	Delayed	\$ 208,900	\$ -	0%	\$ 10,000	\$ -	\$ 208,900	\$ -	\$ 10,000	Under Budget (Delayed Spend)	Reserve enhancement to Murphy park - multi-year project lead by Greenspace. Budget now also to combine with Rowing project. Re-scoping now underway. Design this FY.	
	101397	Kaipoi Riverbanks SW Bridge Corner (War Memorial)	On Track	\$ -	\$ 681	#DIV/0!	\$ 681	\$ -	\$ -	\$ -	\$ -	Over Budget	Project on hold - budget now deferred to future years - overseen by Business & Centres Team. Report to LTP being prepared by B&C team.	
	101396	Kaipoi Wharf Pontoon 1 & River Wall	At Risk	\$ 13,350	\$ 6,019	45%	\$ 40,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover from prev year - to allow for uncompleted works finishing and defects resolution. Including construction of new floating debris deflector. Contract Frustrated (yet to formalise) - budget will be augmented by contract retentions funds. Awaiting instruction from ECan before recommending design.	
<b>Recreation Earthquake Recovery Total</b>				\$ 512,240	\$ 47,376	9%	\$ 105,681	\$ -	\$ 498,890	\$ -	\$ 65,000			
Red Zone Regeneration	101407	Redzone Heritage & Mahinga Kai	On Track	\$ 395,780	\$ 394,869	100%	\$ 405,000	\$ (23,700)	\$ -	\$ -	\$ -	On Budget	Stage 3 design and construction by Te Kohaka o Tuhaitara Trust. Lease agreement now signed. Budget transferred to Trust. Remainder used for direct-sourced drainage improvements Bowler St. and amphitheatre earthworks. Tender for stage 3 works issued as planned - tenders close February, construction complete by year end.	
	101543	Croquet and Community Studios Spaces	On Track	\$ 1,187,630	\$ 838,033	71%	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	On Budget	Construction works underway. Currently re-scoping additional works to be delivered by WDC, within existing budget cap (e.g. backbone utility services within site, Croquet shed seed funding, shared building).	
	101529	Courtenay Esplanade	At Risk	\$ 110,000	\$ 7,703	7%	\$ 110,000	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover from prev year. Scoping and developed design now complete - proposed amalgamation of budgets with courtenay linkages projects. To tender early 2024.	
	101541	Courtenay River Accessway Reserve Upgrade	At Risk	\$ 10,000	\$ 39	0%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover from prev year. Scoping and developed design now complete - proposed amalgamation of budgets with courtenay linkages projects. To tender early 2024.	
	101872	Community Hub Project Management	Complete	\$ 100,000	\$ 125,034	125%	\$ 125,034	\$ -	\$ -	\$ -	\$ -	Over Budget	Consultant support completed.	
	101430	The Oaks	At Risk	\$ 4,000	\$ -	0%	\$ 4,000	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover from prev year. Scoping and developed design now complete - proposed amalgamation of budgets with courtenay linkages projects. To tender early 2024.	
	101405	Redzone Food Forest	Delayed	\$ 40,000	\$ -	0%	\$ -	\$ -	\$ 40,000	\$ -	\$ -	Under Budget (Delayed Spend)	Carryover budget - not expected to spend in this FY, but Trust developing plans to utilise toward possible shelter or toilet development. Greenspace Report to KTCB in 2024.	
	101429	Pines Beach Entrance	At Risk	\$ 38,350	\$ -	0%	\$ 38,350	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover budget now approved to be used by Greenspace for Reid Memorial Reserve minor enhancements, and (as of C&R mtg Nov 23) also being reallocated \$28k to Playground relocation project. Initial scoping works underway. Delivered by Greenspace Design team. Concept design completed.	
	101542	Car and Boat Trailer Parking Kaipoi East	Delayed	\$ 298,260	\$ 2,030	1%	\$ 20,000	\$ -	\$ 298,260	\$ -	\$ 20,000	Under Budget (Delayed Spend)	Scoping work and site options high level assessment underway - may be delayed by site options decisions and uncertainty again around Askeaton ramp. PDU support required on design and delivery. Workshop held October with KTCB. Currently planning for Community consultation in early 2024. Tight timeframe for construction - now to carryover to 24/25.	
	101416	Public Viewing Platform	Complete	\$ -	\$ 3,311	#DIV/0!	\$ 3,311	\$ -	\$ -	\$ -	\$ -	Over Budget	Budget was pushed out to future year. No works planned this year. As of Dec 2023 this project now deleted from future years. Existing expenditure to be expensed.	
	101431	Kaipoi South Rural	At Risk	\$ 25,200	\$ -	0%	\$ 25,200	\$ -	\$ -	\$ -	\$ -	On Budget	Carryover of unspent budget from previous year - to be used on final planting in Autumn 2024, by Greenspace team.	
<b>Red Zone Regeneration Total</b>				\$ 2,209,220	\$ 1,371,018	62%	\$ 1,740,895	\$ (23,700)	\$ 338,260	\$ -	\$ 20,000			
<b>Grand Total</b>				\$ 5,114,530	\$ 1,521,909	30%	\$ 1,979,986	\$ (66,100)	\$ 2,059,650	\$ -	\$ 215,000			

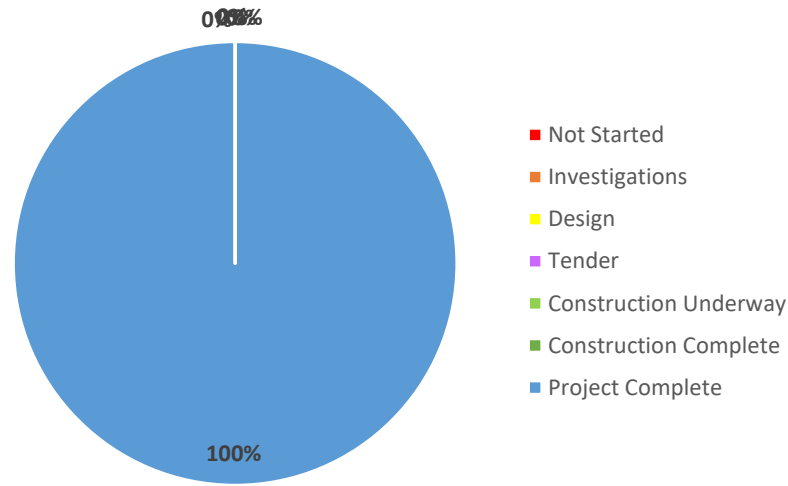
**Shovel Ready Funding Programme - 2023-2024 Financial Year - December 2023 Quarter**

**SUMMARY**

Project Stage - Current



Project Stage - Planned @ FYE



Project Stage - Predicted @ FYE

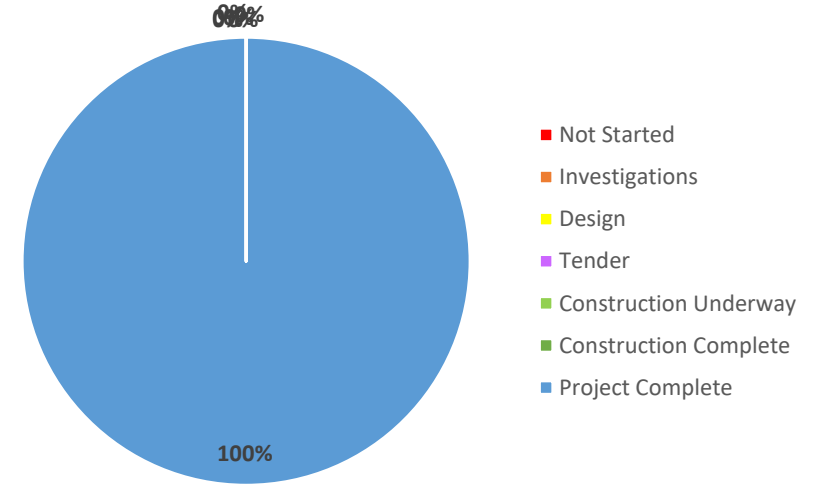
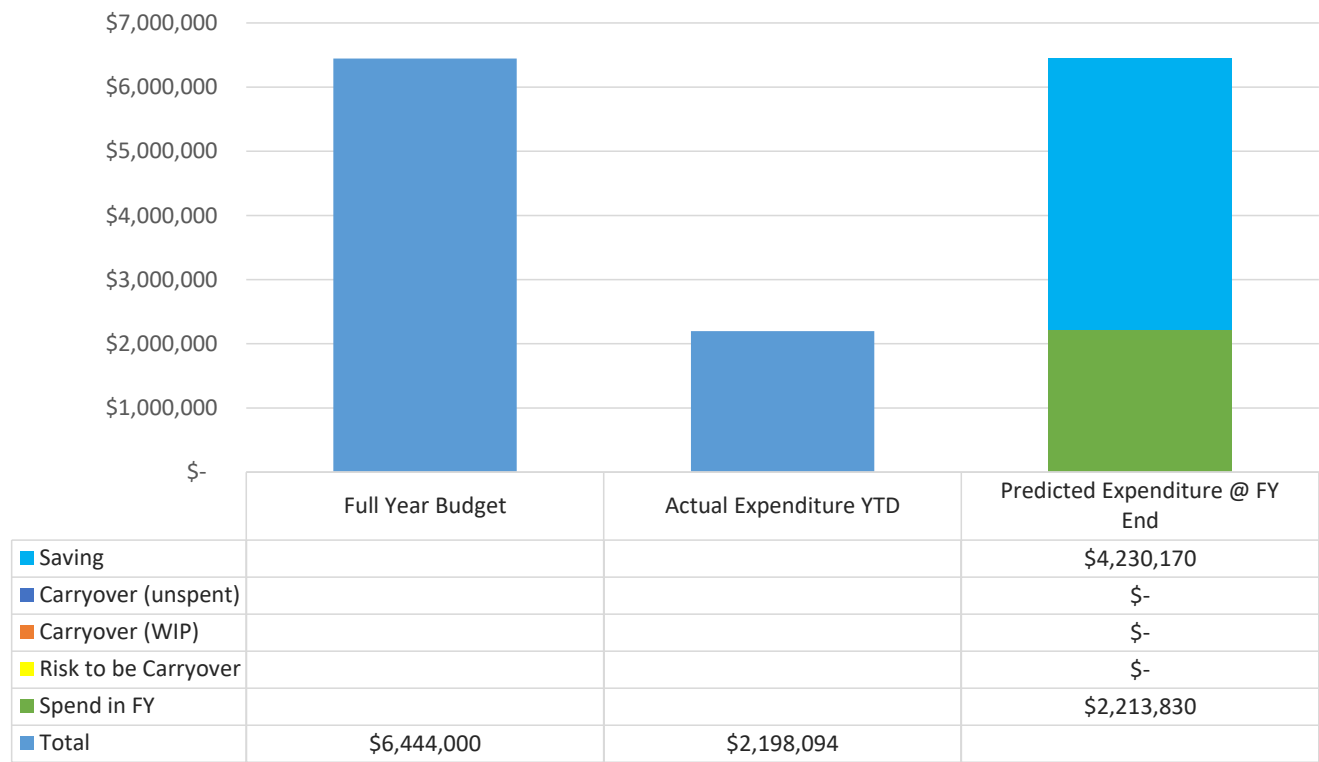
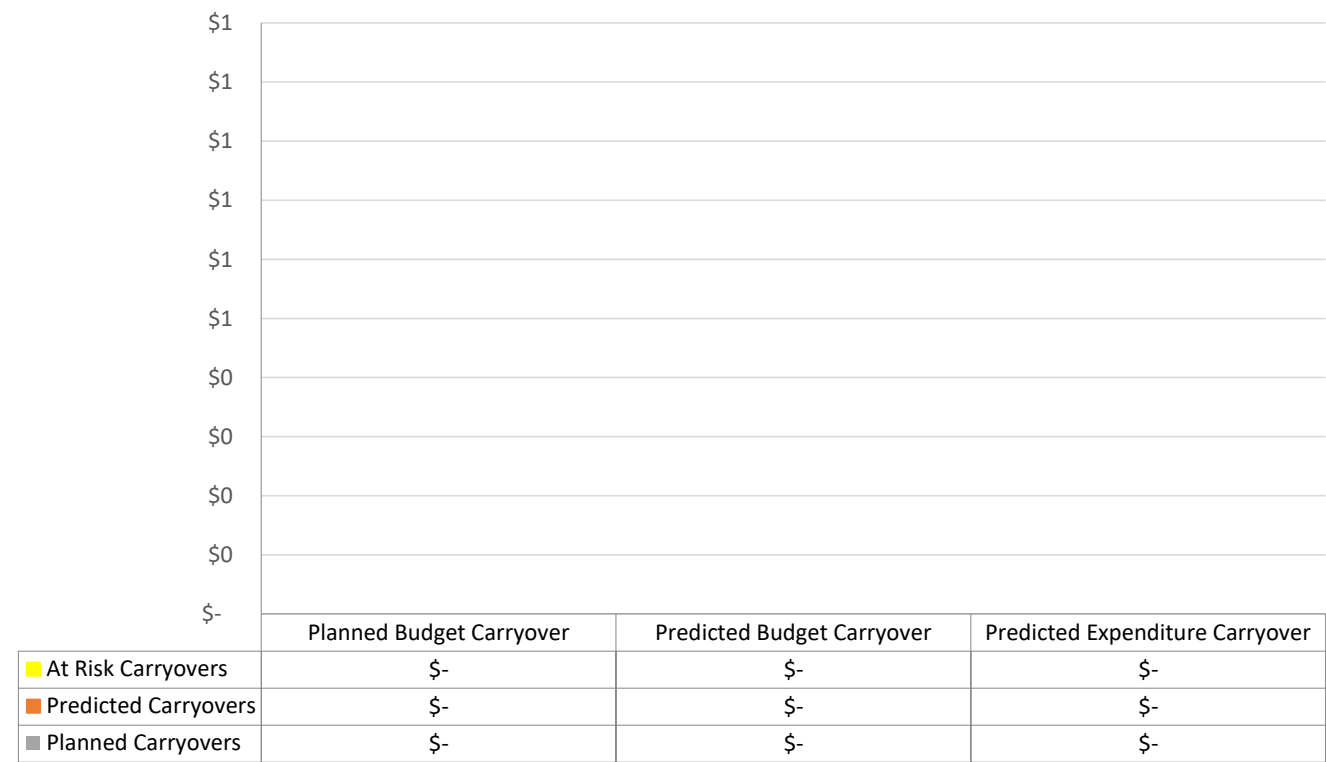


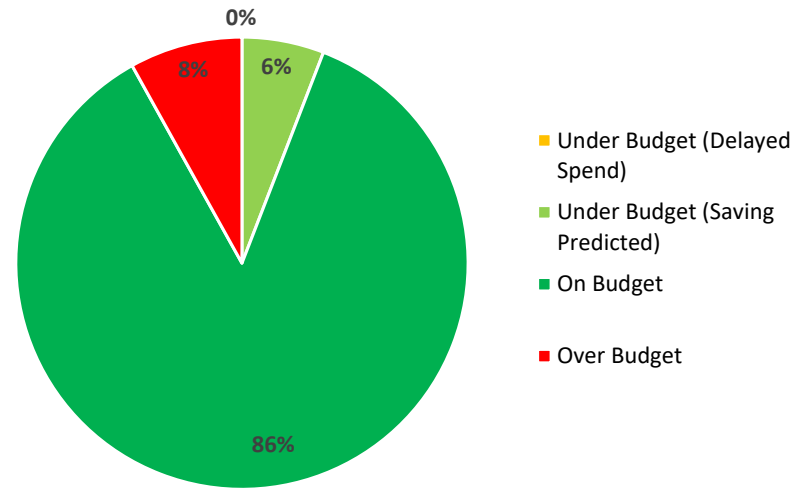
Chart Title



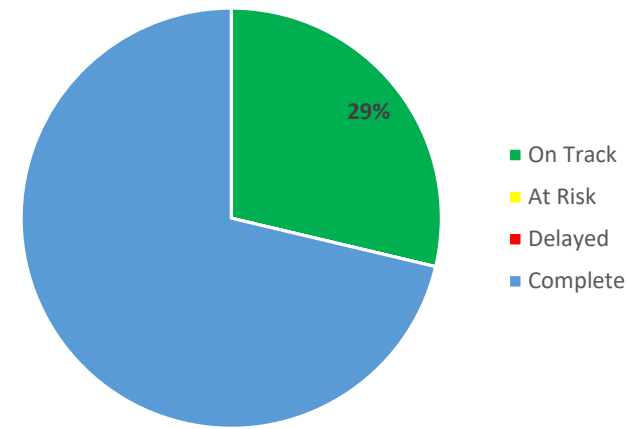
Carryovers Summary



**Budget Status - Current**



**Programme Status - Current**



**DEFINITIONS**

<b>Full Year Revised Budget</b>	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
<b>Unspent Budget</b>	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
<b>Programme - On Track</b>	Refers to projects where the project work this FY is expected to be delivered by FYE.
<b>Programme - At Risk</b>	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
<b>Programme - Delayed</b>	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
<b>On Budget</b>	Refers to projects where the project work this FY is expected to be delivered within budget.
<b>Over Budget</b>	Refers to projects where the project work this FY will not be delivered on budget.
<b>Under Budget (Delayed Spend)</b>	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
<b>Under Budget (Saving Predicted)</b>	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
<b>Approved Carryover</b>	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
<b>Additional Carryover</b>	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
<b>At Risk Carryover</b>	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

