

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 27 SEPTEMBER 2022 AT 3.30PM

PRESENT

Councillor R Brine (Chairperson), Mayor D Gordon (arrived at 3.33pm), Councillors A Blackie S Stewart, J Ward and P Williams.

IN ATTENDANCE

Councillors P Redman, N Mealings.

J Millward (Acting Chief Executive), G Cleary (General Manager Utilities and Roding), J McBride (Roding and Transport Manager), K Simpson (Three Waters Manager), D Lewis (Land Drainage Engineer), K Waghorn (Solid Waste Asset Manager), K Straw (Civil Project Team Leader), C Roxburgh (Water Asset Manager) and K Rabe (Governance Advisor).

1 APOLOGIES

Moved: Councillor Ward

Seconded: Councillor Williams

THAT an apology for lateness be received and sustained from Mayor Gordon who arrived at 3.33pm.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roding Committee held on Tuesday 23 August 2022

Moved: Councillor Blackie

Seconded: Councillor Ward

THAT the Utilities and Roding Committee:

- (a) **Confirms** the circulated Minutes of a meeting of the Utilities and Roding Committee held on 23 August 2022, as a true and accurate record.

CARRIED

3.2 Matters arising

There were no matters arising from the previous minutes.

PUBLIC EXCLUDED MINUTES

3.3 Minutes of the public excluded portion of the Utilities and Roding Committee Meeting Tuesday 19 July 2022

Refer to Public Excluded minutes.

4 DEPUTATION/PRESENTATIONS

Nil.

5 REPORTS

5.1 Proposed Closure of Stockwater Race R4-2 – D Lewis (Land Drainage Engineer)

D Lewis spoke to the report which requested the closure of stock water race R4-2 at Carleton Road Oxford. The application had been made by JG and DA Crawford Limited as the race was no longer required for stock water due to the development of on-farm improvements such as reticulated stockwater and irrigation.

Councillor Williams queried the impact of the closure on the discharge to ground water. D Lewis replied that 90% of water was lost through evaporation and soakage. This length was three kilometres out of 800 kilometres the impact to groundwater recharge would therefore be negligible.

Councillor Mealings noted that the current resource consent was for water for stock, how could the consent be amended if the Council wished to utilise the race for environmental purposes. D Lewis replied that this consent was for approximately two cubits of water intake specifically for watering stock, as opposed the consent for irrigation which was approximately 13 cubits. If the Council wanted to use the race for environmental purposes it would require a change in consent or an additional consent.

Councillor Williams questions if the water-race rates were calculated per the length of the stock water race or per property, and was advised that the charges were applied per property and also on the area of the property.

Councillor Redmond enquired who would pay the cost of closing the water race. D Lewis confirmed that the applicant would cover the cost of all the physical works, which would be supervised by Waimakariri Irrigation.

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the Utilities and Roothing Committee:

(a) **Receives** Report No. 220912157430.

AND

THAT the Utilities and Roothing Committee recommends:

THAT the Council:

(b) **Approves** the closure of Stockwater Race R4-2.

(c) **Notes** there would be no financial or performance impact from this closure on the stockwater network.

(d) **Notes** the length of stock-water races was reported to the Utilities and Roothing Committee; and Waimakariri Water Zone Committee each year.

CARRIED

Mayor Gordon noted that he was generally opposed to closing stock water races, however, given the extensive consultation undertaken and the minor impact of the eight kilometre closure he was comfortable to support this motion.

Councillor Stewart noted that the CWMS Waimakariri Zone Committee was concerned about the wider environmental impact of closing stock water races across the district. She stated that Plan Change 7 to the Canterbury Land and Water Regional Plan, did not recognise the Council's submission that the water race network was solely for stock water and had no environmental benefits district wide. Taking this into account, she believed that the rating of water races and the environmental advantages should be reviewed and re-evaluated by the incoming Council so that the stock race users were not the only ones paying rates for the district wide environmental benefits of reducing nitrates.

Mayor Gordon requested further clarification on the CWMS Waimakariri Zone Committee's concerns. D Lewis advised that the main concern was not the occasional closure of stock water races which over the network had less than one percent affect. The Committee's concern was the accumulated overall effect of closures would have on the discharging groundwater. A report would be presented to the Committee which summarised the net impact of the closures in terms of the whole water race network. Also, there were new water races being installed and in conjunction with the improved irrigation systems the net impact was minor.

Councillor Williams noted he was against closing water races as once they were closed there was no way of restoring them, however, due to the benefit of the new irrigation system being installed he would support this motion.

5.2 **Flood Mapping Freeboard and Floor Level Technical Practice Note – G Cleary (General Manager Utilities and Roading) and K LaValley (Project Delivery Manager)**

It was agreed that a workshop would be held to provide members with more detailed information on the assessment of the risk of flooding and the setting minimum floor levels for new dwelling houses in the district. Consideration of the report was therefore deferred to a subsequent meeting of the Committee.

Moved: Councillor Brine

Seconded: Councillor Blackie

THAT the Utilities and Roading Committee:

- (a) **AGREED** that the report lie on the table until after the workshop on the assessment of the risk of flooding and the setting minimum floor levels for new dwelling houses in the district.

CARRIED

5.3 **Solid Waste Services and Waste Data Update for 2021/22 – K Waghorn (Solid Waste Asset Manager)**

K Waghorn noted that the report provided information regarding solid waste services provided, activities undertaken, and waste quantities measured during the 2021/22 financial year. This included kerbside collections, transfer station and resource recovery park operations, education services, and how the Council was tracking towards its waste minimisation targets.

There were no questions from members.

Moved: Councillor Braine

Seconded: Councillor Blackie

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 220824146326.
- (b) **Notes** that there continues to be a higher uptake of organics and rubbish bins than new recycling bins, however this higher uptake was gradually easing off.

- (c) **Notes** that the non-financial Key Performance Indicators' (KPI) for Solid Waste services would be included in the Policy and Business Unit's end-of-year KPI report.
- (d) **Notes** that the introduction of the three-bin service had resulted in an increase in the total weights of both diverted and landfilled materials being collected by the Council, but that the percentage of diverted kerbside waste had not increased greatly over previous figures.
- (e) **Notes** that recycling contamination levels decreased to below 10% as from part-way through September 2021, and as a result per-capita diversion and diversion figures had recovered sufficiently to meet Council's Waste Assessment Management Minimisation Plan targets for the 2021/22 financial year.
- (f) **Notes** that education services were still being provided where possible to schools, businesses and community groups, but that Covid had continued to impact on the delivery of these programmes.
- (g) **Circulates** this report to the Community Boards for their information.

CARRIED

Mayor Gordon was pleased with the encouraging trends noted in the report and thanked K Waghorn for her work in achieving the results shown.

5.4 **2021-2022 Flood Recovery: September Update – K Simpson (3 Waters Manager) and R Kerr (Flood Recovery Programme Manager)**

K Simpson spoke to this report which provided an update on the status of the drainage and sewer service requests and investigations related to the recent flooding events. He noted that staff were working on the investigations and maintenance issues and that the flooding report was now on the website in a more prominent and easy to find location.

There were no questions from members.

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the Utilities and Roading Committee:

- (a) **Receives** report No 220912157598.
- (b) **Notes** that 143 investigations and 321 maintenance actions had been triaged and prioritised from the drainage and sewers service requests from the flood events over 2021 and 2022.
- (c) **Notes** that 16 of the 143 investigations were either complete, and the issue resolved, or incorporated into the Business as Usual (BAU) work and was being tracked as part of a maintenance or capital works programme.
- (d) **Notes** that 42 of the 321 maintenance actions had been completed.
- (e) **Notes** that a fortnightly report was being issued to elected members and published on the Council's website.

- (f) **Notes** that drainage service request submitters have had initial contact where possible, and further holding contact was being made to those whom Council had electronic contact details.
- (g) **Circulates** this report to the Council and Community Boards for information.

CARRIED

5.5 **Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plant Annual Compliance Monitoring Reports 2021 – 2022 – K Simpson (3 Waters Manager) and L Hurley (Project Planning and Quality Team Leader)**

K Simpson spoke to this report which updated members on the consent compliance performance of the Eastern District Sewer Scheme (EDSS) and Oxford Sewer Scheme for the 2021/22 reporting year. He explained that full compliance was not achieved for the EDSS due to a small number of missed samples and administrative issues. All samples that were tested for the Ocean Outfall discharge were fully compliant. Environment Canterbury (ECan) were currently reviewing the Annual Compliance Monitoring Reports submitted by staff for 2021/22 period. It was anticipated that a compliance report would be issued by ECan following the completion of their review.

K Simpson noted that the Oxford Sewer Scheme consents do not require an annual compliance report, however, a report had been prepared for the first time as good practice. It was noted that the irrigator damaged during the weather events was currently being tested and should be operational in the near future.

Councillor Stewart enquired if ECan had raised any concerns regarding the nitrate levels in the Oxford Sewer Scheme. K Simpson advised that staff were unaware of any concern as the plantings mitigated the nitrate levels.

Councillor Stewart also asked if the Oxford Sewer Scheme would be upgraded. K Simpson explained that the current consent expired in 2031, and a report would be presented to the incoming Council regarding the staged upgrade prior to the consent expiring.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 220816140839.
- (b) **Notes** that monitoring of the Eastern Districts Ocean Outfall discharge presented administrative non-compliances due to sampling errors within the 2021-2022 monitoring period.
- (c) **Notes** that the Eastern Districts Ocean Outfall discharge was compliant for all samples that were tested and there was no significant effects attributable to discharge from the Ocean Outfall.
- (d) **Notes** that the Eastern Districts Sewer Scheme – Annual Compliance Monitoring Report 2021-2022 was currently being reviewed by Environment Canterbury.
- (e) **Notes** that although not required, the Oxford Sewer Scheme - Annual Monitoring Report 2021-2022 was provided to Environment Canterbury as good practice. Non-compliances were observed by staff due to weather events. Environment Canterbury were currently reviewing the report.

- (f) **Circulates** this report to all Community Boards for their information.
- (g) **Circulates** a copy of this report to Te Ngāi Tūāhuriri Rūnanga, Te Kōhaka o Tūhaitara Trust and Waimakariri Water Zone Committee for their information.

CARRIED

Councillor Williams acknowledged the current high standards, however, believed that those standards needed to be lifted prior to the consent expiring as a way to look to improvements for the future.

Councillor Ward commented that it would be good to have the Western irrigator back in operation and thanked staff for their work.

5.6 **Southbrook School Travel Plan – K Straw (Civil Project Team Leader) and J McBride (Rooding and Transport Manager)**

K Straw spoke to the report which sought approval of the Southbrook School Travel Plan.

There were no questions from members.

Moved: Mayor Gordon

Seconded: Councillor Williams

THAT the Utilities and Rooding Committee:

- (a) **Receives** report No. 220808134686.
- (b) **Approves** the Southbrook School Travel Plan (Trim No. 220817141870).
- (c) **Notes** that the current design of the Southbrook Road traffic lights project (subject to a separate report to this committee) included the removal of the existing Pick Up/Drop Off (PUDO) area on Torlesse Street, and the installation of a temporary pick-up/drop-off area on Marshall Street.
- (d) **Authorises** staff to commence discussions with Southbrook School, and investigate design options to meet the recommendations from the School Travel Plan report, which included a long-term location for the existing pick-up/drop-off area.
- (e) **Approves** the establishment of a Southbrook School Travel Plan Working Group in accordance with the attached Terms of Reference (Trim No. 220914159775).
- (f) **Notes** that elected members would be appointed by the Mayor after the coming election.
- (g) **Notes** that additional funding would likely be required through the Long Term Plan, and that the preferred option for the development of the new pick-up/drop-off location in Marshall Street would be reported to Utilities and Rooding Committee to seek approval prior to implementation.
- (h) **Notes** that alternate funding options such as Climate Emission Reduction (CERF) funding were being explored to fund the travel planning works.

- (i) **Notes** that the new Setting of Speed Limit Rule 2022 required Road Controlling Authorities to use reasonable efforts to reduce speed limits around all schools by 31 December 2027, with an interim target of 40 percent of schools by 30 June 2024. Staff are preparing advice on this and would be reporting to the Council later in 2022.
- (j) **Circulates** this report to the Rangiora-Ashley Community Board for their information

CARRIED

Mayor Gordon acknowledged the long term discussions with all parties to achieve the safest way forward for motorists, pedestrians and school children.

Councillor William agreed with the Mayor's comment and noted that the districts most important asset was its children.

Councillor Ward supported the motion on the grounds of improving safety on Southbrook Road.

5.7 **Approval of Detailed Design – Southbrook / Torlesse Street Traffic Signals – K Straw (Civil Project Team Leader), D Young (Senior Engineering Advisor) and J McBride (Roading and Transport Manager)**

K Straw spoke to this report which sought approval of the detailed design for the Southbrook Road/Torlesse Street signalisation. He noted that the Rangiora-Ashley Community Board had been briefed on the design and supported proceeding.

There were no questions from members.

Moved: Councillor Ward

Seconded: Councillor Williams

THAT the Utilities and Roading Committee:

- (a) **Receives** report No. 220830149672.
- (b) **Approves** the Southbrook Road Traffic Signals Detailed Design including works on Denchs Road, Marshall Street, Torlesse Street, Coronation Street, Buckleys Road and Southbrook Road as detailed in the Detailed Design Drawings (Trim No. 220913158764), and authorised staff to proceed with design and procurement.
- (c) **Approves** the conversion of Denchs Road (Southbrook to Marshall) to one-way eastbound and Marshall Street (Denchs Road to Torlesse Street) to one-way southward.
- (d) **Approves** the installation of "No stopping" at all locations noted within attachment ii (Trim No 220913158774), which included both proposed new no-stopping lines, and existing no-stopping lines that were not currently included within the Parking Schedule.
- (e) **Notes** that net effect of the design was an overall decrease of 32 on-street parking spaces (across Torlesse Street, Coronation Street, and Southbrook Road).
- (f) **Authorises** staff to provide a Project Update notice to all affected residents and stakeholders.
- (g) **Notes** that the current Project Estimate for the works was \$1,896,824, and there was sufficient budget to proceed with this design, and subsequent tender.

- (h) **Notes** that a workshop was held to brief the Rangiora-Ashley Community Board on the detailed design on 14th September 2022, and that the Board were supportive of the design. More detail in regards to feedback the Board provided was included in section 5.3 of this report.
- (i) **Notes** that some of the planned works in Marshall Street, and Torlesse Street were considered an “interim” only work and would be revisited during the process to adopt the School Travel Plan, and develop the detailed design of the proposed cycleway in Torlesse Street. Physical works and priority controls are not considered “interim”, and “Interim works” related to planned line marking layouts only.
- (j) **Notes** that alternate funding sources were being explored for funding of works associated with the School Travel Plan as per report 220808134686, including the raised crossing points. Until such time funding is secured, the current temporary features from the innovating street project (such as planter boxes) will be retained.
- (k) **Notes** that both of the roundabouts installed on Marshall Street (at Denchs Road and Torlesse Street) as part of the “Innovating Streets” trial will be removed, and the “Stop” controls at the Marshall Street / Torlesse Street intersection and the “Give Way” controls at Denchs Road (East) / Marshall Street would be reinstated.
- (l) **Notes** that minor changes to the detailed design may continue as the design develops, and as a result of recommendations from the Design Phase Road Safety Audit. These were expected to be minor in nature and therefore it was not expected that these would be reported back to the Utilities and Roding Committee. Should any significant issues be identified then these would be reported.
- (m) **Circulates** this report to the Rangiora-Ashley Committee Board for their information.

CARRIED

Councillor Ward commented that the design was focused on safety measures, which had been discussed with all parties over a long period of time. However, the design would not improve congestion on Southbrook Road and it was her belief that only the progression of the Eastern Link would assist with congestion in this area.

Councillor Williams agreed that there had been extensive consultation and he was concerned with the loss of car parking, noting that with the Government’s drive for densification this could continue to be a problem in the future.

Mayor Gordon, as part of the Working Group, noted the ongoing consultation with the schools in the area and acknowledged that the current Kia crossing was no longer the safest option for children crossing Southbrook Road. He also noted his continued frustration at the lack of progress of the safety improvements at Woodend and Tuahiwi which, if accomplished, could impact the congestion issues on Southbrook Road.

Councillor Ward thanked the staff for their work on this project.

6 PORTFOLIO UPDATES

6.1 Roding – Councillor Paul Williams

- Sparks Road culvert being repaired.
- Lehmans/Johns Roads intersection was being resealed.
- Revels Road pavement refurbishment.
- Pothole repairs were continuing.

6.2 Drainage and Stockwater – Councillor Sandra Stewart

- Last Rural Drainage and Water Race Committee meetings would be held this week.
- Notes flood response work update had been circulated and application to Waka Kotahi for funding to assist in this was pending.
- Environmental improvements for the box drain in Woodend.
- Stock Water information booklet completed and out for printing.

6.3 Utilities (Water Supplies and Sewer) – Councillor Paul Williams

- Exemption application for Cust Water Supply being assessed. Commend C Roxburgh on the work done over this busy and difficult time.
- Staff being reviewing the new drinking water rules and assessing test samples prior to the new rules coming into force in November.
- Backflow Prevention programme currently being worked through and will be ongoing for some time to come.

6.4 Solid Waste– Councillor Robbie Brine

- Update on the Canterbury Waste Joint Committee with retiring members and Chairman could mean significant changes in the future.
- Agreement for a new position to be created to look at regional Waste Minimisation. The position would be Christchurch based with all Canterbury Councils contributing in an effort to maximise levy funding.

6.5 Transport – Mayor Dan Gordon

- Frustrated regarding the Woodend safety improvements and conflicting messages. Ongoing conversations with Waka Kohati for some clarity.
- Concern regarding the belief that 'cheese cutters' on roads is the only answer to safety issues. Better outcomes could be achieved if the money spent on cheese cutters could be used more effectively in other areas and achieve better results such as Skewbridge.
- Appreciated the work the roading staff are doing and the leadership of J McBride, who is well respected by NZTA. Complex job which requires dealing with wide ranging issues and requires discussions with personal from all areas of works. Mayor Gordon thanked J McBride and her staff for assisting him with his Transport portfolio throughout the term.

7 MATTERS FOR INFORMATION

7.1 Backflow Preventer Installations 2022/23– Request to Engage Water Unit – C Button (Project Engineer) Colin Roxburgh (Water Asset Manager)

Moved: Councillor Williams

Seconded: Mayor Gordon

THAT the Utilities and Roothing Committee

(a) **Receives** the information in Item 7.1.

CARRIED

8 QUESTIONS UNDER STANDING ORDERS

Nil.

9 URGENT GENERAL BUSINESS

Nil.

10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Councillor Stewart questioned why the reports were being considered with being considered with the public being excluded. G Cleary explained that there was risk to the Council's water supplies through vandalism or ill intent and hence the decision to treat the information in the report on the submission of Drinking Water Safety Plans and Residual Disinfection Exemptions as confidential. However, he noted that much of the information within the report was available to the public already.

Councillor Stewart questioned why the report on the submission of Drinking Water Safety Plans and Residual Disinfection Exemptions was being considered with the public being excluded. G Cleary noted that while the report did not strictly adhere to the criteria for public excluded there was risk to water supplies via vandalism or ill intent, hence the decision to treat the information as confidential.

In relation to the Roothing and Transportation Activity report, the report itself was not considered public excluded however the attachments to the report were.

Moved: Councillor Ward

Seconded: Councillor Brine

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, were as follows:

Item No	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
10.1	Minutes of the Public Excluded portion of the Utilities and Roothing Committee Meeting Tuesday 23 August 2022.	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
REPORTS				
10.2	Report of C Roxburgh (Water Asset Manager)	Submission of Drinking Water Safety Plans and Residual Disinfection Exemptions for Rangiora, Kaiapoi, Waikuku Beach, Woodend-Pegasus and Oxford Urban	Good reason to withhold exists under Section 7	Section 48(1)(a)

10.3	Report of J McBride (Roothing and Transport Manager) and G Cleary (General Manager Utilities and Roothing)	Roothing & Transportation Activity Update - June to August 2022	Good reason to withhold exists under Section 7	Section 48(1)(a)
10.4	Report from Management Team meeting	Report for Information	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution was made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public were as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
10.1 to 10.4	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED
Councillor Stewart against

CLOSED MEETING

The Public Excluded section of the meeting occurred from 4.19pm to 4.55pm.

OPEN MEETING

Moved: Councillor Brine Seconded: Councillor Williams

THAT open meeting resumes and that report 10.2 be made public but the attachments and business discussed within the public excluded portion of the meeting remains public excluded.

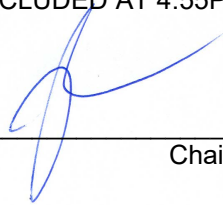
NEXT MEETING


This was the final meeting of the Utilities and Roothing Committee for the 2019-22 electoral term.

The new Council would be sworn into office late October 2022, with Council and Committee meetings resuming from mid-November 2022. Further information would be advertised and listed on the Council's website.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 4.55PM.

CONFIRMED



 Chairperson


 Acting Chief Executive

1 November 2022

Date

