



WAIMAKARIRI
DISTRICT COUNCIL

Waimakariri District Licensing Committee

Hearing Agenda

Wednesday 24 August
2022

9.00am

*Council Chamber
215 High Street
Rangiora*

Members:

Commissioner Neville Atkinson (Chairperson)
Commissioner Wendy Doody
Commissioner Jim Gerard

SUMMARY AGENDA

WAIMAKARIRI DISTRICT LICENSING COMMITTEE

Notice:

I give notice that a meeting of the Waimakariri District Council District Licensing Committee will be held as follows:

Date: Wednesday 24 August 2022 commencing at 9am.

Venue: Council Chamber, 215 High Street, Rangiora

Application: Renewal of Off-licence for Southern Grain Spirits NZ Ltd

Billy Charlton
Secretary Waimakariri District Licensing Committee
4 August 2022

District Licensing Committee Members

Chairman: Councillor Neville Atkinson
Members: Councillor Wendy Doody and Commissioner Jim Gerard

Welcome and Introductions

Declaration of Conflict of Interest;

Members of the Committee to confirm that they do not have any conflict of interest in relation to the application.

Overview of the Proceedings

The Chairman will outline the process for the hearing of evidence from the parties.

Application for renewal of Off-Licence Southern Grain Spirits NZ Ltd

LL1015 – Application for Renewal of Off Licence from Southern Grain Spirits NZ Ltd 6 - 17

Brief of Evidence 18 - 39

Reporting Agencies Reports

Raj Deo, Chief Licensing Inspector, Waimakariri District Council report 40 - 43

Fire and Emergency New Zealand (opposed) 44 - 58

New Zealand Police 59 - 60

Medical Officer of Health 61

WAIMAKARIRI DISTRICT LICENSING COMMITTEE
(Sale and Supply of Alcohol Act 2012)

NOTICE OF HEARING

NOTICE is hereby given that the Committee will hold a public hearing to consider the proceedings listed below. The matter will be called at the time and date specified.

If such persons do not then appear in person or by counsel, the matter may be heard and determined in their absence.

The venue for the hearing will be: Council Chambers
Waimakariri District Council
Rangiora Service Centre
215 High Street
Rangiora

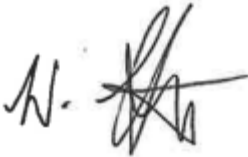
24 August 2022

9.00am LL1015

Southern Grains Spirits (NZ) Ltd

Off Licence Renewal

Dated at Rangiora this 4 August 2022



Billy Charlton
Secretary
Waimakariri District Licensing Committee
Private Bag 1005
Rangiora 7440

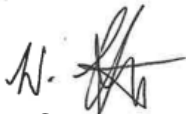
Telephone: 0800 965468
Email: esu.admin@wmk.govt.nz

WAIMAKARIRI DISTRICT LICENSING COMMITTEE
(Sale and Supply of Alcohol Act 2012)

Memo to Parties

1. Parties must file written submissions and all other documents with the Committee by 5.00pm Wednesday 10 August 2022 and must serve a copy on every other party at the same time. All briefs of evidence and any other documentary material that the agencies seek to introduce into evidence must be disclosed to the applicant, the other reporting agencies, and the secretary of the committee at least 10 working days before the scheduled hearing. The DLC Chair will provide a minute outlining the reporting timeframes to be circulated by the DLC Secretary.
2. Procedurally, all witnesses will be sworn in.
3. The applicant will present their matters following which there will be an opportunity for cross examination by the parties. Counsel may re-examine their client to clarify any issues raised in cross examination.
4. The reporting agencies will present their reports, if any, and the applicant and submitters are able to cross examine the agencies.
5. Each objector then can present their evidence and again the parties including the applicant are able to cross examine the objector.
6. The Committee may ask questions at any stage.
7. Once the hearing has completed hearing evidence, the applicant may be asked to sum up. The hearing will adjourn to consider its decision.
8. If you cannot comply with the timetable above, you must make a written application to the Committee to vary it urgently. Any application must be made in a timely manner. Following any such application, directions will be issued in response.
9. The hearings will commence at the time and date set out in the Notice of Hearing accompanying this memo.

Dated at Rangiora this 4 August 2022



Billy Charlton
Secretary
Waimakariri District Licensing Committee
Private Bag 1005
Rangiora 7440

Telephone: 00800 965468
Email: esu.admin@wmk.govt.nz

**IN THE WAIMAKARIRI DISTRICT
LICENSING COMMITTEE**

No. LL1015

IN THE MATTER OF the Sale and Supply of Alcohol Act 2012

AND

IN THE MATTER OF an application for the issue of an Off Licence by
Southern Grains Spirits (NZ) LTD

MINUTE 1 OF THE DISTRICT LICENSING COMMITTEE

- [1] The Committee received an application for renewal of an Off Licence from Southern Grains Spirits (NZ) Ltd on 2 June 2021.
- [2] There was no opposition from the Police, Medical Officer of Health or the Chief Licencing Inspector.
- [3] Fire and Emergency New Zealand (FENZ) objected.
- [4] The applicant requested a Hearing to explain their position regarding FENZ opposition.
- [5] As per attached memorandum issued on 4 August 2022, a public hearing will be held on 24 August 2022 commencing at 9am.
- [5] Reporting agencies are to provide any supplementary reports to all parties via the Secretary by 5.00pm on 10 August 2022.
- [6] In the interest of natural justice, the applicant has the opportunity to provide any further evidence in response to all parties via the secretary by 5.00pm on 17 August 2022.
- [7] A full disclosure pack will be provided to all by parties by 5.00pm on 18 August 2022.
- [8] I direct the Secretary of the District Licensing Committee to provide a copy of this minute to all parties involved in this matter.

Dated this day 4 August 2022



Jim Gerard
Deputy Chair
District Licensing Committee



APPLICATION FOR NEW OFF LICENCE OR RENEWAL OF OFF LICENCE

Section 100 AND 127(2), Sale and Supply of Alcohol Act 2012

To: The Secretary
Waimakariri District Licensing Committee
Private Bag 1005
Rangiora 7440

Application is made in accordance with the particulars set out below. (please tick)

Off Licence <input type="checkbox"/>	Renewal Off Licence <input checked="" type="checkbox"/>	Renewal Off Licence with change of conditions <input type="checkbox"/>
--------------------------------------	---	--

1. Endorsements

State every endorsement sought or sought to be renewed

N/A.

2. Details of applicant

(a) Company Name or Full legal name or names to be on the licence

SOUTHERN GRAIN SPIRITS (NZ) LTD

Other names/aliases known by: KAIAPOI DISTILLERY

(b) Is a licence already held for premises/conveyance concerned:

Yes No

If yes what kind of licence OFF LICENCE

Licence

(c) Are any changes sought to the present conditions of the licence?

Yes No

If Yes, what changes are sought?

(d) Status of applicant (tick appropriate box):

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | Natural Person (20 years of age) |
| <input checked="" type="checkbox"/> | Company |
| <input type="checkbox"/> | Partnership or Limited Partnership |
| <input type="checkbox"/> | Trustee |
| <input type="checkbox"/> | Body Corporate |
| <input type="checkbox"/> | Licensing Trust or Community Trust |
| <input type="checkbox"/> | Local Authority |
| <input type="checkbox"/> | Government Department or other Instrument of Crown |
| <input type="checkbox"/> | Manager under the Protection of Personal and Property Rights Act 1998 |

- (e) Convictions of Company Directors, Partners, or individuals (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the criminal records 'Clean Slate' Act 2004 applies.)

Nature of Offence:	Date of Conviction:	Penalty Suffered:
N/A		

3. Further details where applicant is a natural person(s)

Full legal name: _____
 Date and place of Birth: _____
 Sex: _____ Occupation: _____
 Residential address: _____
 Postal address for service: _____
 Phone number: _____ Mobile number: _____
 Email address: _____
 Internet site: _____
 Preferred mode of contact: _____

4. Further details where applicant is a company

Name of contact person: JOHN HERBERT FITZPATRICK
 Phone number: 03-327-6389 Mobile number: N/A
 Email address: spirits@southerngrainspirits.co.nz
 Internet site: www.southerngrainspirits.co.nz
 Postal address for service: P.O. Box 81; KAIAPOI 7644
 Date of incorporation: 1981
 Place of incorporation: 9A PERAKI STREET, KAIAPOI

- (a) Full details of each director as follows:

Full Name:	Address:	Date of Birth:	Place of Birth:	Designation:
JOHN HERBERT FITZPATRICK	471 WOODSFIELD RD, RD 5 RANGIORA	18/12/43		MANAGING DIRECTOR
MATTHEW JOHN FITZPATRICK	82 FULLER ST, KAIAPOI	17/11/78		MANAGING DIRECTOR

Designation: _____

NZ

Private Company only: Authorised Capital: 1,229,212 Paid-up Capital:

(b) Private Company: Full details of each person who holds any shares issued by the company.

Full Name:	Address:	Date of Birth:	Place of Birth:	Designation:	Face Value of Shares held:
JOHN HERBERT FITZPATRICK	471 WOODSFIELD RD RD5. BANGIORA	13/12/43	CHCH	DIRECTOR	967247
MATTHEW JOHN FITZPATRICK	82 FULLER ST KAIAPOI	17/11/78	CHCH	DIRECTOR	760891

(c) Public Company: Full details of each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company.

Full Name:	Address:	Date of Birth:	Place of Birth:	Designation:	Face Value of Shares held:

5. **Further details where applicant is a partnership**

Full details of each partner as follows:

Full Name:	Address:	Date of Birth:	Place of Birth:	Designation:	Face Value of Shares held:

Signature of each partner: _____

6. **Premises details**

(a) Address of licensed premises: 9A PERAKI STREET; KAIAPOI

(b) Trading name for premises (if any): SOUTHERN GRAIN SPIRITS (NZ) LTD
t/a KAIAPOI DISTILLERY

(c) Is a licence sought conditional upon construction or completion of the premises?

Yes No

(d) Does the applicant own the licensed premises?:

Yes No

SOUTHERN GRAIN SPIRITS (NZ) LTD
9A Peraki Street
P O Box 81
Kaiapoi

If No

(i) What is the full name and address of the owner?:

N/A

(ii) What form of tenure of the premises will the applicant have (including term of tenure)?:

PERMANENT / FREEHOLD

(e) What part (if any) of the premises does the applicant intend should be designated as:

- **Restricted designation:** no person under 18 may be present on the premises.
- ✓ • **Supervised designation:** persons under 18 may be present, but only if accompanied by a parent, or legal guardian, i.e. Court appointed. Those under 18 cannot be sold alcohol, but may be supplied by the parent or legal guardian.
- **Undesignated:** Any person of any age may be present on the premises. Those under 18 cannot be served alcohol, but may be supplied by their parent, or legal guardian.

(i) A restricted area: _____

(ii) A supervised area: _____

7. Fire Safety

I certify that the building: has **does not require** an Evacuation Scheme for public safety which meets the requirements of Section 21A of the Fire Service Act 1975.

Name of owner: SOUTHERN GRAIN SPIRITS (NZ) LTD

Signature [Signature] Date: 31 MAY 2021

A registered Evacuation Scheme is required when:

- the building holds more than 100 people;
- there are more than 10 employees in the entire building; or
- overnight accommodation is provided for more than 5 people.

Please contact the NZ Fire Service (telephone (03) 3728602) for more information about Evacuation Schemes and Fire Safety Requirements.

8. Details of managers

(a) Full legal name, number and expiry date of manager's certificate for each proposed manager:

Name:	Address:	Certificate Number:
JOHN FITZPATRICK	471 WOODSFIELD RD, RDS RANGORA	058/CERT/00003/2015.
MATTHEW FITZPATRICK	82 FULLER ST, KAIAPOI	058/CERT/00004/2015
PHILIP KENNEDY	436 OXFORD RD, R. DI RANGIORA	058/CERT/00048/2015.

9. Business details

(a) Under Section 32 What is the general nature of the business to be conducted by the applicant if the licence is granted? (eg Auctioneer)

DISTILLERY / BOTTLE STORE.

(b) Is the sale of alcohol intended to be the principal purpose of the business?

Yes No

If NO what is intended to be the principal purpose of the business?

- (c) Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food?

Yes No

If YES – what is the nature of those other goods or services? _____

- (d) On which days and during which hours does the applicant intend to sell alcohol under the licence?

MONDAY > SUNDAY 8AM - 10PM.

10. Conditions

- (a) Please state the experience and training of applicant:

THE 3 MANAGER STATED IN ITEM B HAVE A VAST LOT OF YEARS SPENT IN THE INDUSTRY AND HAVE HAD ALOT OF EXPERIENCE IN THE ALCOHOL INDUSTRY

- (b) Describe type and range of non-alcoholic beverages intended to be available for purchase:

BEING A DISTILLERY WE VIRTUALLY SELL ALCOHOLIC BEVERAGES, BUT WE DO MAKE A RANGE OF CORDIALS WHICH ARE VERY POPULAR

- (c) Describe type and range of low-alcoholic beverages intended to be available for purchase:

N/A. A RANGE OF WINES & SPIRITS INCLUDES LOW STRENGTH SPIRITS @ 13.5%.

- (d) Describe steps proposed to be taken to prevent the sale and supply of alcohol to prohibited persons:

AS STATED IN OUR HOST RESPONSIBILITY POLICY. ID, INTOXICATION etc

- (e) Describe any other steps the applicant proposes to promote the responsible consumption of alcohol:

WE MEET THESE CHALLENGERS AS THEY ARRIVE.

DIRECT THEM TO LOW STRENGTH SPIRITS IF APPLICABLE

- (f) Describe systems (including training systems) and staff in place (or to be in place) for compliance with the Act:

ANY EMPLOYEE HAS TAKEN THE APPROPRIATE

COURSES AS REQUIRED. ANY OTHER STAFF(I) WE EMPLOY

ALSO HAS A WEALTH OF EXPERIENCE.

11. Design and layout of the proposed premises N/A.

Design and layout can help reduce alcohol-related harm occurring within licensed premises. For example, bar layout, seating, sound, lighting, access and a host of other design elements can be used to improve security, reduce tension and improve the atmosphere in licensed areas.

Show how the design and layout of your premise will (or does) minimise potential harm and ensure a safe environment for patrons:

12. Amenity and Good Order

The Act defines amenity and good order as the extent to which, and ways in which, the locality in which a premises are situated is pleasant and agreeable.

Show how you will minimise the impact of:

- (a) Noise (e.g. music and patron noise) on the locality:

B/STORE ONLY - N/A

- (b) Nuisance and vandalism on the locality:

WE HAVE HAD NOTHING ALONG THESE LINES FOR

YEARS. WE HAVE A SECURITY COMPANY EMPLOYED

AND A NEIGHBOUR WHO IS VERY DILIGENT AS WELL.

- (c) How will you minimise the impact on sensitive sites/facilities within the locality. e.g. schools, preschools, churches, accommodation facilities, parks or reserves.

WE SELL 95% OF OUR SALES TO PEOPLE OVER 30.

THEY DRIVE IN AND OUT. OUR LOCATION IS AWAY FROM MOST
EXAMPLES AND HAVE NO ISSUES WITH ANY NEIGHBOURS

13. **Attachments**

- A certificate by the local authority, that the proposed use of the premises meets the requirements of the Resource Management Act 1991, and of the Building Code.
- Owners permission in writing (if not the owner of the property)
- A map showing the location of the premises.
- Where it must be determined whether the premises are a grocery store, the statement of annual sales revenue required by regulation 12 and 13 (as the case required) of the Sale and Supply of Alcohol Regulations 2013
- A floor plan showing proposed permitted area for the display and promotion of alcohol, and any proposed sub-areas
- Copy of certificate of incorporation if a company
- Photograph of principal entrance
- Design and layout
- Amenity and good order
- A copy of your Host Responsibility Policy
- Background information on applicant(s) – experience and training
- Fee – Please make cheque payable to Waimakariri District Council

Important to note - Public notification of application

1. Within 20 working days after filing this application with the District Licensing Committee (or 10 working days if it is an application for renewal), the applicant must give public notice of it in form 7. The notice must be given in compliance with regulation 36, 37, or 38 of the Sale and Supply of Alcohol Regulations 2012 (whichever applies to this application).
2. Except in the case of a conveyance, within 10 working days after filing this application with the District Licensing Committee, the applicant must ensure that notice of this application in form 7 is attached in a conspicuous place on or adjacent to the site to which this application relates (unless the Secretary of the District Licensing Committee agrees that it is impracticable or unreasonable to do so).

Authorisation

Dated at KAIAPOI this 31st day of MAY 2021

John H Fitzpatrick

JOHN H FITZPATRICK

Applicant Director
Southern Green Spirits NZ LTD

Applicant



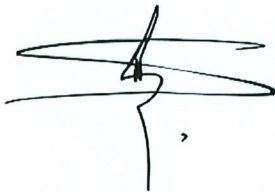
Certificate of Incorporation

SOUTHERN GRAIN SPIRITS N.Z. LIMITED

202999

NZBN: 9429040012452

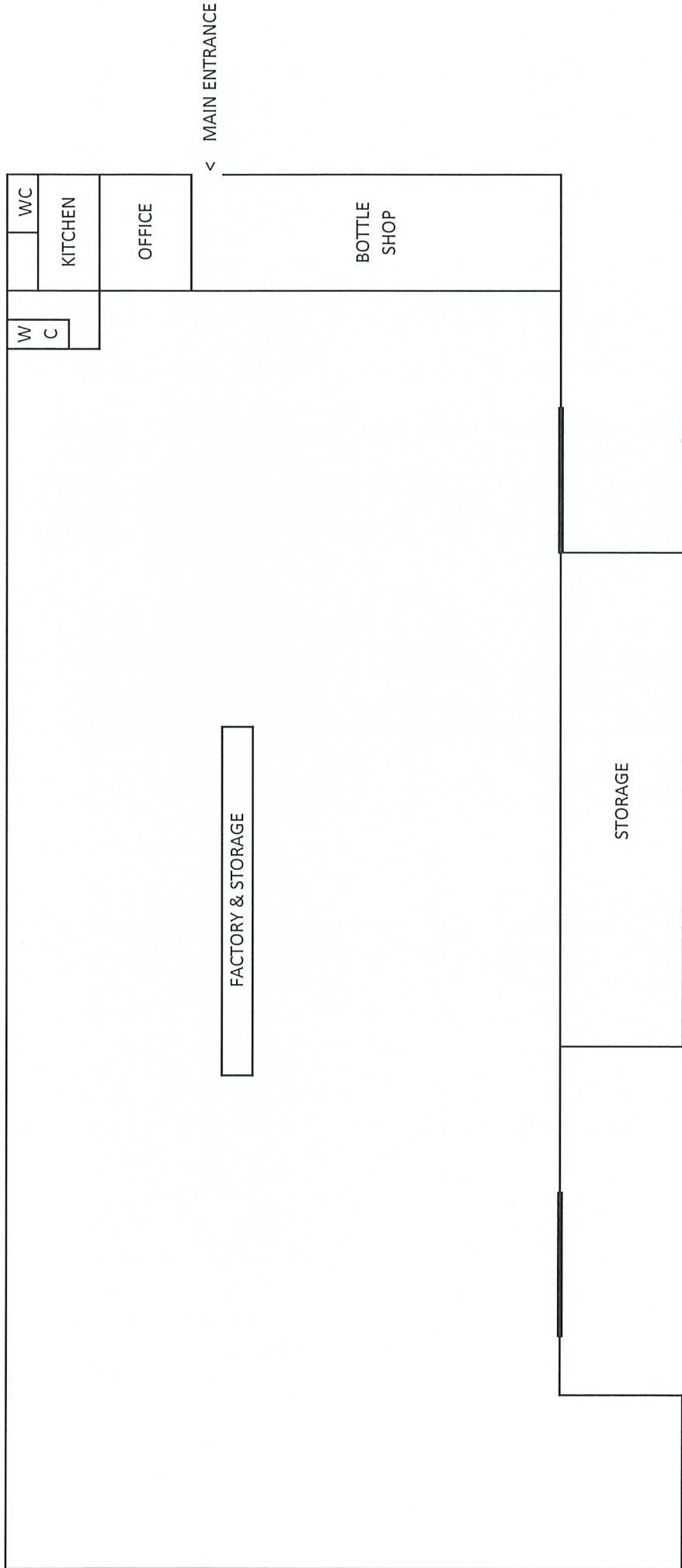
This is to certify that SOUTHERN GRAIN SPIRITS HOLDINGS LIMITED was incorporated under the Companies Act 1955 on the 1st day of November 1983 and changed its name to SOUTHERN GRAIN SPIRITS N.Z. LIMITED on the 4th day of November 1996 and was reregistered to become a company under the Companies Act 1993 on the 30th day of June 1997.



Registrar of Companies
2nd day of June 2021



SITE PLAN - Southern Grain Spirits NZ Ltd
9a Peraki Street, Kaiapoi



RECEIVED
02 JUN 2021
BY: Email

APOI DISTILLERY



RECEIVED
02 JUN 2021
BY: Email



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SOUTHERN GRAIN SPIRITS
NEW ZEALAND LIMITED

P O Box 81, 9a Peraki Street, Kaiapoi, North Canterbury, New Zealand
Email: spirits@southerngrainspirits.co.nz
Ph 03 327 6389 Fax 03 327 6233

HOST RESPONSIBILITY POLICY

- It is against the law to serve minors.
If we are in doubt as to your age, we will ask for ID.
Acceptable forms of proof are:
 1. Current NZ Photo Drivers Licence
 2. HANZ 18+ Card
 3. Current Passport
 4. Kiwi Access Card

NO ID - NO SERVICE - NO EXCEPTIONS

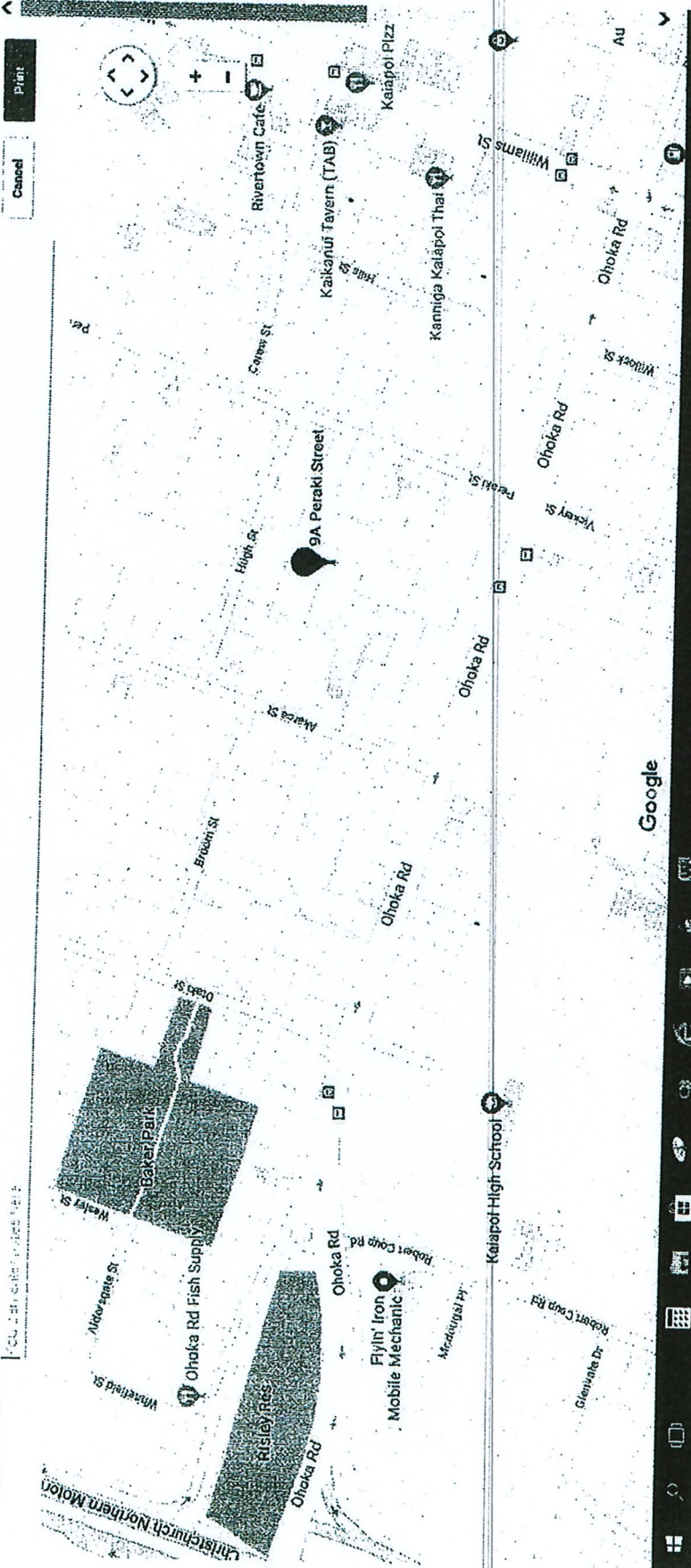
- We will NOT serve intoxicated persons.
- We operate within the requirements of the Sale & Supply of Alcohol Act 2012
- Our policy is to serve you in a responsible, professional and friendly manner.

THANK YOU

Staff and Management

SOUTHERN GRAIN SPIRITS (NZ) Ltd.
K A I A P O I

Google Maps 9A Peraki St



RECEIVED
02 JUN 2021
BY: email



SOUTHERN GRAIN SPIRITS

NEW ZEALAND LIMITED

P O Box 81, 9a Peraki Street, Kaiapoi, North Canterbury, New Zealand
Email: spirits@southerngrainspirits.co.nz
Ph 03 327 6389 Fax 03 327 6233

Tuesday, 16 August 2022

Page 1

To the District Licencing Committee

LL1015 Southern Grain Spirits NZ Ltd
Off licence renewal

Objection FENZ

We Believe we do comply with all requirements pertaining to the
Renewal of the above mentioned Off Licence, including
But not limited to the objection by FENZ.

We have operated with in the law at our premise since October 1981,
The nature of our business has not changed.

Our application for renewal of Off Licence dated 31 May 2021,
Stating the building

1. Does not hold more than 100 people
2. Does not employ more than 10 employees
3. Does not provide overnight accommodation

Holds, true.

It is not our position to refuse an evacuation scheme requirement.

We have an evacuation scheme approved 2 October 2006
Signed, Mark Chubb, Assistant Fire Region Commander.
Copy attached (Document set 2)

Having re-submitted this evacuation for approval,
This was rejected by FENZ 01 December 2021
Sighting, several amendments to be made.
Copy attached (Document set 3)

Amendments were made and resubmitted.
This was again rejected by FENZ 01 February 2022
Sighting Loud voice would not be deemed suitable to alert
People to fire
Copy attached (Document set 3)
, and a rather vague reference to a "historic document"
Not provided by FENZ

At this point FENZ was contacted and confirmed Mike Gaskin,
was in charge of the matter.

Mike Gaskin was contacted and asked what would be acceptable to
FENZ to meet the requirement.
Mike Gaskin refused to advise.



SOUTHERN GRAIN SPIRITS
NEW ZEALAND LIMITED

P O Box 81, 9a Peraki Street, Kaiapoi, North Canterbury, New Zealand
Email: spirits@southerngrainspirits.co.nz
Ph 03 327 6389 Fax 03 327 6233

Tuesday, 16 August 2022

Page 2

To the District Licencing Committee

LL1015 Southern Grain Spirits NZ Ltd
Off licence renewal

Objection FENZ

Independent advice was sort and provided by FireWatch, North Canterbury.
With air horns being supplied and installed, with belief this would meet
the requirement.

Amendments were made and our application to have our evacuation scheme
Renewed was re-submitted, also rejected by FENZ 21 March 2022
Copy attached (Document set 3)
Still sighting "historic document" not provided by FENZ

On 28 March 2022 I had a conversation with
Greg Wilson Senior Compliance Office with the Building Unit of
The Waimakariri Council, concerning historic documentation and
any historic and current requirements of alarms in our building.
This conversation was summarised and copied to all parties,
including Mike Gaskin.
Copy attached (Document 4) Refer also (Document set 1)

We were again confident this would resolve the matter with our evacuation scheme,
And FENZ objection to our Off Licence would be withdrawn as all legal requirements
had been met.

This is not the case.

With Mike Gaskins continued objection to Our OFF Licence, despite all
legal requirements having been met, we are left no alternative but
to request and attend a hearing before the District licencing committee.
So that Mike Gaskin can bring his case forward to be answered, sighting
clearly what continued merit his ongoing objection has.

Yours sincerely

Matthew John Fitzpatrick
Director
Southern Grain Spirits NZ LTD
9a Peraki Street
Kaiapoi



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SOUTHERN GRAIN SPIRITS
NEW ZEALAND LIMITED

P O Box 81, 9a Peraki Street, Kaiapoi, North Canterbury, New Zealand

Email: spirits@southerngrainspirits.co.nz

Ph 03 327 6389 Fax 03 327 6233

Tuesday, 16 August 2022

Page 3

To the District Licencing Committee

LL1015 Southern Grain Spirits NZ Ltd

Off licence renewal

Objection FENZ

We submit the following Documents.

1. Documents Dated 11/8/1982, 17/6/1982, 11/6/1982, 6/5/1982, 30/4/1982, 31/3/1982
Pertaining to the disconnection and non-requirement of Automatic fire alarm correspondence between Fire department and Southern Grain Spirits NZ Ltd of 9a Peraki Street, Kaiapoi.

7 pages
2. Documents dated 20/9/2006, 2/10/2006
Pertaining to Approved Fire evacuation scheme Indicating Automatic fire alarm is not present or required by Fire Department.

6 pages
- 3 Documents dated 01/12/2021, 01/2/2022, 21/3/2022
Pertaining to Notifications of evacuation schemes not approved by Mike Gaskin of FENZ

5 pages
- 4 Document dated 28/3/2022
Pertaining to summary conversation and opinion of Greg Wilson, senior compliance officer with Waimakariri District council

1 page

NEW ZEALAND FIRE SERVICE

CONTINUITY SHEET FOR DISCONNECTION OF P.F.A.

NAME AND ADDRESS OF PREMISE: SOUTHER GRAIN SPIRITS N.Z. LTD9A Peraki Street, Kaiapoi

CROSS STREET: _____

NAME AND ADDRESS OF OCCUPIERS: SOUTHERN GRAIN SPIRITS N.Z. LTDP.O. BOX 226, RANGIORATELEPHONE: 7008 Rangiora

FIRE SAFETY /

CHECK CODE REQUIREMENTS DJ Burford (sign) 11/8/82 (date)CONFIRM DISCONNECTION AND DATE WITH OWNER DJB (sign) 11/8/82 (date)OBTAIN REASON FOR DISCONNECTION (see remarks) DJB (sign) 11/8/82 (date)

PREPARE 217 RECOMMENDATION FOR DISCONNECTION

BY HAND HAVE 217 SIGNED DJBFIRE SAFETY TO INFORM ALARM COMPANY OF DISCONNECTION DATE IN WRITING. DJB

INFORM SUPERVISING TELECOMMUNICATIONS TECHNICIAN TO AMEND HIS RECORDS

INFORM CONTROL ROOM SUPERVISOR OF DISCONNECTION AND DATE D.M. Intyre CRS19.8.82 (date)

INFORM OPERATIONAL SUPPORT ASSISTANT TO COLLECT KEYS ON FOLLOWING DAY

_____ (date) AND OBTAIN RECEIPT FROM OWNER N/A 217

OPERATIONAL SUPPORT ASSISTANT PLACE DISCONNECTION NOTICE IN PLACE OF MICRO FICHE AND INFORM STATION VERBALLY.

INFORM REGIONAL SECRETARY TO INSTIGATE ACCOUNTING PROCEDURES D (sign)

_____ (date)

OBTAIN FROM CONTROL ROOM SUPERVISOR DISCONNECTION DATE D.M. Intyre TIME1006 LOGGED 19.8.82

RECORD ON PRIVATE FIRE ALARM HISTORY CARD _____

PRIVATE FIRE ALARM CARD REMOVED D.M. Intyre 19.8.82AFTER HOURS CONTACTS REMOVED D.M. Intyre 19.8.82

MICRO FICHE PLAN REMOVED BY OPERATIONAL SUPPORT ASSISTANT

To Area Commander

Building Name: SOUTHERN GRAIN SPIRITS (N.Z. LTD)

Owner/Occupier: _____

Address: 9A PERAKI STREET, KAIAPOI

DLM 0602 Circuit BA Code 23

A written application has been received for the above mentioned Private Fire Alarm to be disconnected.

This application is acceptable statutorily and take effect on 30/7/82 (date)

I recommend the above system be disconnected. [Signature] ^{PP} (Area Commander)
12-8-82 (date)

To Regional Commander

I approve the above mentioned disconnection [Signature] (Regional Commander)
10/8/82 (date)

Key Receipt N/A

I, the undersigned accept the return of _____ keys and understand that the above mentioned building is no longer connected to the New Zealand Fire Service receiving equipment in respect of the fire alarm.

Signed

Position/Designation

Name



SOUTHBROOK
NORTH CANTERBURY
NEW ZEALAND

Southern Grain Spirits NZ Ltd

P.O. Box 226
Rangiora
TELEPHONE 7008, Rga.

17 June 1982

Mr N A Ross
The Commander
Area 5A
PO Box 13-145
CHRISTCHURCH

Dear Sir

Further to your letter of 11 June 1982, we advise that the fire alarm at 9A Peraki Street, Kaiapoi, installed by the previous owner Richardson McCabe Ltd is no longer in operation and has not been since August 1981.

There is no prospect of the system being reconnected as it has been replaced by a monitored burglar alarm system more appropriate to the present use of the building.

Yours faithfully
SOUTHERN GRAIN SPIRITS NZ LIMITED

J H Fitzpatrick
Managing Director

JHF:LFH



Ref. FS 14/6/7

11 June, 1982

Mr J.H. Fitzpatrick,
Managing Director,
Southern Grain Spirits N.Z. Ltd,
P.O. Box 226,
RANGIORA

Enquiries: S.S.O. Sinclair

Dear Sir,

FIRE ALARM CONNECTION - PERAKI STREET, KAIAPOI

Following our recent telephone conversation, we understand that the Fire Alarm in your premises at the above address has been disconnected from the Fire Brigade.

If this is in fact the current situation and if you do not intend reconnecting the alarm to the Brigade in the foreseeable future, we would appreciate a letter from you advising us of your intentions and permission to relinquish the Post Office L.D.C. at present serving the alarm.

Your early attention to this matter would be appreciated.

Yours faithfully,



N.A. Ross
Senior Station Officer (Fire Safety)
for AREA COMMANDER



SOUTHBROOK
NORTH CANTERBURY
NEW ZEALAND

Southern Grain Spirits NZ Ltd

P.O. Box 226
Rangiora
TELEPHONE 7008, Rga.

~~PO/RCLO/ACs/STT/AS/RE~~
~~ACs, 5A, 5B, 5C, 5D~~
for
INFORMATION/ATTENTION
ACTION/RETURN

N.Z. FIRE SERVICE
5 REGION
10 MAY 1982
RECEIVED AM 1714/4020
06/11/83
sh 11/37

6 May 1982

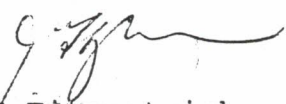
New Zealand Fire Service
PO Box 13-145 Armagh
CHRISTCHURCH

Dear Sir

Please find attached your account for \$330.00, fees for Automatic Fire Alarm.

As we no longer have an automatic fire alarm in operation at the Peraki Street factory this account is no longer applicable.

Yours faithfully
SOUTHERN GRAIN SPIRITS NZ LIMITED


J H Fitzpatrick
Managing Director

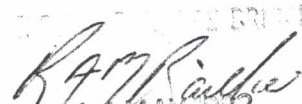
code BA 23
Benefit

JHF:LFH

RECEIVED
11 MAY 1982
AREA HEADQUARTERS

disconnected 6 months ago
000307
N.Z. FIRE SERVICE
CHRISTCHURCH
12 MAY 1982
FIRE SERVICE
MOUNT

278155

RECEIVED

11 MAY 1982
R. A. M. BAILLIE

Fire Safety Dept
Please ensure records
are up to date

N.Z. FIRE SERVICE
No. 5 REGION
- 3 MAY 1982
ANSWERED ADM 17/4/40
FILE ADM 11/3/3

30th April 1982

ANTHONY, POLSON & CO
BARRISTERS & SOLICITORS
9TH FLOOR VACATION HOTEL
776 COLOMBO ST, CHRISTCHURCH 1. NZ
TELEPHONES 790-920, 64-729
P.O. BOX 2646

ADM 11/1/5A

The Regional Secretary,
No. 5 Region,
New Zealand Forest Service,
P.O. Box 13145
CHRISTCHURCH

FILE

John Alexander Robertson LL.B, B.Com
Peter Wallace Phillips LL.B.
Peter Richard George Chetwin LL.B.
Maurice John Walker LL.B.
Geoffrey Martin Brodie LL.B.

Dear Sir,

re: RICHARDSON & McCABE - ACCOUNT NO. 657800

We act for the above Company who have received your statement, a copy of which is enclosed.

We have to advise that our client sold its property at Peraki Street, Kaiapoi which is subject to the Fire Service charge in September 1981 to Southern Grain Spirits (N.Z.) Limited, Peraki Street, Kaiapoi

We should be grateful if you would amend your records accordingly.

Yours faithfully,
FOR: ANTHONY POLSON & CO

J. A. Robertson

J.A. Robertson
Encl:

PC/RCLO/A/Gs/STT/AS/RC
ACs, 5A, 5B, 5C, 5D
for
INFORMATION/ATTENTION
ACTION/RETURN

CHRISTCHURCH FIRE BRIGADE
R. A. M. Baillie
- 4 MAY 1982
R. A. M. BAILLIE
CHIEF FIRE COMMANDER

*Fire Safety Dept.
Amend Records
if necessary*

RECEIVED
- 3 MAY 1982
AREA HEADQUARTERS

Phone 278-155

AH 27769

*Advise Control Room
& Staff Good if
changes are necessary*

NEW ZEALAND FIRE SERVICE

No 5 REGION CHRISTCHURCH



RICHARDSON & MCCABE
 P.O. BOX 24
 KAIAPOI

N.Z. Fire Service
 No 5 Region
 P.O. Box 13145 Armagh
 Christchurch
 91 Chester Street
 Telephone 50215
 Telex "Firfire" NZ 4626

ACCOUNT NUMBER 657800 DATE 31 MAR 82 PAGE No. 1

DATE	DESCRIPTION	ALARM LOCATION	REF No.	DEBITS	CREDITS
	BALANCE BROUGHT FORWARD				0.00
MAR 31	AUTOMATIC	PERAKI ST	0602	330.00	
	BALANCE OF THIS STATEMENT			330.00	

1. A pre-encoded deposit slip is attached.
2. USING THIS FORM, PLEASE LODGE YOUR CHEQUE AT ANY BRANCH OF A TRADING BANK.
3. IF THIS IS INCONVENIENT PLEASE RETURN the deposit slip to the N.Z. Fire Service Regional Office with your remittance.
4. Lodging your cheque immediately up-dates your file and ensures that no further accounts are forwarded.

004652

**Transalpine Fire Region 28**

Reference/Job Number: 46533

91 Chester Street East
PO Box 13747
Christchurch 8141

Phone: 03 371 3600, Fax: 03 371 3638
Email: mark.chubb@fire.org.nz

2 October 2006

Daniel Fitzpatrick
Southern Grain Spirits
PO Box 81
Kaiapoi 7644

Dear Sir/Madam

Approval of Evacuation Scheme

I wish to advise you that in accordance with section 21C of the Fire Service Act 1975 your evacuation scheme for the above named building was approved on 2 October 2006.

Maintenance

The owner of the building must ensure the evacuation scheme is maintained so as to enable evacuation from the scene of a fire safely and within a reasonable time. You must notify this office at least 10 working days prior to the date of the trial and also the result of the trial within 10 working days using the prescribed forms available from www.fire.org.nz.

Part 1 Responsibility

You are reminded about your obligations with respect to Part 1 of the Fire Safety and Evacuation of Buildings Regulations 2006.

Any questions? Please contact the author during normal office hours.

Yours faithfully

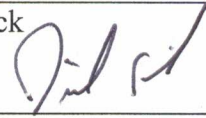
Mark Chubb
Assistant Fire Region Commander

EVACUATION SCHEME APPLICATION

Fire Safety and Evacuation of Buildings Regulations 1992

To: The Fire Region Commander, New Zealand Fire Service

I hereby apply for EVACUATION SCHEME approval for the premises described below:

1. Full Name of Applicant	Mr Daniel Fitzpatrick
Appointment or Position of Applicant	Manager
Postal Address of Applicant	P.O Box 81 Kaiapo Christchurch
Telephone Number of Applicant	(03) 327-6389
Fax Number	(03) 327-6233
2. Name of Building	Southern Grain Spirits
Street Address (including street number)	9A Peraki Street Kaiapo
3. Name and Address of Building Owner	Southern Grain Spirits 9A Peraki Street Kaiapo
Signature of Building Owner or Authorised Agent	Daniel Fitzpatrick 
Date	20/9/06

N Z FIRE SERVICE
TRANSALPINE REGION

2 OCT 2006

FIRE SAFETY
DEPARTMENT

5. Does the building have SLEEPING ACCOMODATION?

YES Complete these section NO Go to section 6.

a) Location and number of bed spaces:

Bed spaces	Number
i) Below ground floor	
ii) Ground floor	
iii) Above ground floor	

b) Minimum number of people employed at any one time:

i) Sleeping	Day		Night	
ii) Non-sleeping	Day		Night	

c) Greatest number of people likely to require evacuation assistance:

Day		Night	
-----	--	-------	--

6. Building assistance register.

Permanent location of register. | At the reception desk with head wardens instructions
(A building assistance register **must** be provide for all buildings - attach a copy to the scheme)

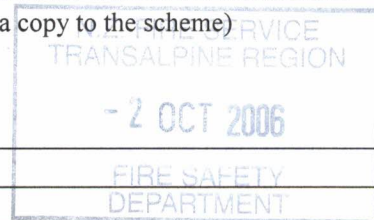
7. Give details of the building's floors and age:

a) Total number of floors excluding basements	3
b) Total number of basement levels	0
c) Approximate date of building's construction	1930's

8. Details of hazardous substances stored or used in the building:

If your building fits the description in section 21A (2)(b) of the Fire Service Act 1975, please contact your local Fire Safety Department for more information.

Name of Substance	Maximum Quantity Stored	Method of Storage	Maximum Quantity Exposed at any one time
Alcohol Class 3.2	80 x 250 litre	250 Litre Drums	80 – 100 Drums
Compressed Gas	100 Kg Nitrogen	Cylinders	6
	50 Kg Oxygen	Cytlinders	2



9. Give details of fixed fire protection equipment installed in building:

Type of system	Extent of building protected (If only part of building protected - state which part)	Frequency of	
		Servicing	Testing
a) Automatic sprinkler system	X		
b) Automatic detection (heat/smoke)	X		
c) Manual call points	X		
d) Warning devices – Audible	X		
- Warning devices - Visual	X		
e) Emergency lighting	X		
f) Other – specify (e.g. gas flooding)			

(Note: Compliance Schedule may assist in determining minimum servicing and testing intervals)

10. Give details of manually operated fire fighting equipment available in building:

Type of equipment	Number of units (Available)	Where installed	Serviced Annually?	
			Yes	No
a) Hose reels	2	Throughout plant	Yes	
b) Fire extinguishers	4	Throughout plant	Yes	
c) Other (e.g. fire blank)				

11. Give details of training given to staff in fire safety procedures:

Induction / Refresher course to cover:

e.g.

SUBJECT	
Review of Scheme	X
Review of Wardens' duties	X
Trial Evacuations	X
Part 1 - of the Fire Safety and Evacuation of Buildings Regulations 1992.	
Other (specify)	

FREQUENCY OF STAFF TRAINING	
On induction - new staff	X
Six monthly	X
Every school term / semester	
Other (specify)	



12. Description of Evacuation Scheme.

a) Date Evacuation Scheme prepared?

b) Method of initiating an evacuation:

c) Are exit ways adequately marked?

d) Have wardens been appointed?

- Enter number of wardens
- Description of wardens' identification e.g.

Staff			
-------	--	--	--

e) Has a senior/building warden been appointed:
Brewer

f) "Evacuation Points - inside building:
Note: Your building must comply with Regulation 16 of the Fire Safety and Evacuation of Buildings Regulations 1992.

Name location of proposed points

g) Name location of final designated "Assembly Points" outside building

h) Name the location of evacuation notice instructions:

e.g.

Alongside manual fire alarm boxes	No
Near Exit doors	Yes
In public areas	No
In staff areas	Yes
Other places (specify)	No



i) Frequency of Trail Evacuations:

Six monthly	Yes
Each School Term	No
Other (specify)	No

j) Describe method of accounting for occupants (after physical checks of the building):

		Head Count	
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21 March 2022

**Notification evacuation scheme application not approved
EV-2022-555546-01**

Your application for approval of the evacuation scheme for the Southern Grain Spirits NZ building at 9A Peraki Street, Kaiapoi, Waimakariri District has not been approved. The reasons why your application was not approved and further information on the amendments you need to make are listed below.

- A historic document obtained from Waimakariri District Council implies that an automatic fire alarm system has been present. It would be FENZ's preference that this be used to alert occupants as the Ethyl Alcohol stored burns with a limited luminosity flame making it difficult to spot.

Please do not make any other changes to your application. You must re-submit your amended application within **20 working days** from when you get this notice.

As you submitted this application online you need to do the following:

1. Open the new application that has been created for you in the **Active Applications** section of your Online Services dashboard EV-2022-555546-02. This is an exact copy of your application with all answers and attachments unchanged.
2. Amend your answers and attachments as needed to address the issues listed above.
3. Submit the application as you normally would. You will need to tick the acknowledgement box at the bottom of Section 7 before the application can be submitted.

For more details, a step-by-step guide for completing your resubmission is available on our website at <https://onlineservices.fire.org.nz/Home/QuickReferenceGuides>.

We will have 20 working days from receiving your amended application to decide whether the application is approved. If you have any questions regarding this letter please feel free to contact us.

Telephone	0800 FIRE INFO (0800 347 346)
Email	fireinfo@fireandemergency.nz
Website	https://onlineservices.fire.org.nz/Home/EvacuationSchemes
Postal Address	Fire and Emergency NZ - Fire Information Unit P O Box 68444, Victoria St West, Auckland 1142



01 February 2022

**Notification evacuation scheme application not approved
EV-2022-549966-01**

Your application for approval of the evacuation scheme for the Southern Grain Spirits NZ building at 9A Peraki Street, Kaiapoi, Waimakariri District has not been approved. The reasons why your application was not approved and further information on the amendments you need to make are listed below.

- The use of a loud voice in a factory setting would not be deemed suitable.
- A historic document obtained from Waimakariri District Council implies that an automatic fire alarm system has been present. It would be FENZ's preference that this be used to alert occupants.

Please do not make any other changes to your application. You must re-submit your amended application within **20 working days** from when you get this notice.

As you submitted this application online you need to do the following:

1. Open the new application that has been created for you in the **Active Applications** section of your Online Services dashboard EV-2022-549966-02. This is an exact copy of your application with all answers and attachments unchanged.
2. Amend your answers and attachments as needed to address the issues listed above.
3. Submit the application as you normally would. You will need to tick the acknowledgement box at the bottom of Section 7 before the application can be submitted.

For more details, a [step-by-step guide](https://onlineservices.fire.org.nz/Home/QuickReferenceGuides) for completing your resubmission is available on our website at <https://onlineservices.fire.org.nz/Home/QuickReferenceGuides>.

We will have 20 working days from receiving your amended application to decide whether the application is approved. If you have any questions regarding this letter please feel free to contact us.

Telephone	0800 FIRE INFO (0800 347 346)
Email	fireinfo@fireandemergency.nz
Website	https://onlineservices.fire.org.nz/Home/EvacuationSchemes
Postal Address	Fire and Emergency NZ - Fire Information Unit P O Box 68444, Victoria St West, Auckland 1142

Mike Gasin.
03 372 8601.
027 279 1780 - .



01 December 2021

**Notification evacuation scheme application not approved
EV-2021-544691-01**

Your application for approval of the evacuation scheme for the Southern Grain Spirits building at 9A Peraki Street, Kaiapoi, Waimakariri District has not been approved. The reasons why your application was not approved and further information on the amendments you need to make are listed below.

Section 4 - Preparation in case of fire

4.7 Staff training for managing fire evacuations

Your answer here needs to fully describe the procedures to be followed by building occupants during a fire emergency. This must cover the time from when a fire is discovered until the all clear is given by attending firefighters (for unplanned evacuations) or the person in charge (for trial evacuations).

It is often easiest to answer this question by attaching any existing documents you have that cover this detail, e.g. staff training or induction material. We have a range of example documents on our website to show the level of detail needed (<https://onlineservices.fire.org.nz/Home/Documents>) – you are welcome to use our example documents as the basis for your own, but please ensure they are thoroughly updated as needed to reflect your own building and procedures. The one for an office building is the most widely-applicable so that will probably be the most useful to you.

As shown in our example documents, the following details need to be covered:

- Information given to all occupants about what they need to do in a fire emergency – this usually includes raising the alarm, evacuating the building, the location of the place(s) of safety, etc.
- Detailed procedures for any occupants who have extra responsibilities in a fire emergency (e.g. Wardens) – this usually includes searching the building, clearing all areas, reporting to the person in charge, and must state details of any identification to be worn (e.g. hi viz vest, arm band, hard hat).
- Detailed procedures for the person in charge of the evacuation (e.g. Chief Warden) – this usually includes phoning 111, receiving reports from other staff or wardens, the location this person will be at to receive these reports, liaising with attending firefighters, and must state details of the identification to be worn to clearly identify the person in charge. PLEASE NOTE – The duties of the Wardens and Chief Warden can be combined in smaller buildings or if staffing numbers are limited
- Please also specifically state how the evacuation of people who require assistance will be managed. This may include detailing special equipment available, training provided to permanent occupants, etc.

Section 5 – Evacuation procedure

5.3 Describe how occupants will be accounted for once an evacuation has taken place

Further to the above comments about Q4.7, the answer here seems to suggest that you are relying on a head count/roll call to account for the building occupants.

Head counts are not 100% reliable. It is more effective if someone performs a search of the premises (including areas such as bathrooms, meeting rooms and storage areas) to confirm that all occupants have

evacuated or to establish the location of anyone still inside the building (e.g. someone using an extinguisher attempting to fight the fire). This information can then be relayed to the attending fire fighters when they arrive.

In smaller buildings it may be possible for one warden to achieve this but in most cases there will be a team of wardens who are each responsible for checking a particular part of the building. They would then report to the person in overall charge of the evacuation at a pre-arranged place to advise that their area had been cleared or if anyone was still inside.

The person in charge would normally go straight to the pre-arranged location where they would confirm that a 111 call had been made and ring 111 themselves if in any doubt. They would then await reports from the other wardens and report to the officer in charge of the attending fire appliance to tell them the status of the evacuation and any other relevant information about the emergency.

5.8 Fire and Emergency New Zealand will be alerted to the fire by
Please update your answer here to confirm that a 111 emergency call will be made.

Section 7 - Applicant Responsibilities

Copy of proposed scheme

In your answer here you are required to attach the evacuation scheme document from which the answers in your application were derived. This document should include:

- The address of your building
- Your procedures for Fire Safety preparation as per your answers to Section 4, including the maintaining of clear exit routes, the storage of any hazardous substances, staff training and the display of Fire Action Notices.
- Your evacuation procedure, as per your answers to section 5, including exit routes, places(s) of safety outside, management of persons requiring assistance etc.
- Your method of maintaining your scheme (i.e. Trial evacuations or an Evacuation training programme) and the frequency (no longer than 6 monthly) including the role(s) responsible for doing so.

Again, we have examples on our website to illustrate what is required.

Please do not make any other changes to your application. You must re-submit your amended application within **20 working days** from when you get this notice.

As you submitted this application online you need to do the following:

1. Open the new application that has been created for you in the **Active Applications** section of your Online Services dashboard EV-2021-544691-02. This is an exact copy of your application with all answers and attachments unchanged.
2. Amend your answers and attachments as needed to address the issues listed above.
3. Submit the application as you normally would. You will need to tick the acknowledgement box at the bottom of Section 7 before the application can be submitted.

For more details, a step-by-step guide for completing your resubmission is available on our website at <https://onlineservices.fire.org.nz/Home/QuickReferenceGuides>.

We will have 20 working days from receiving your amended application to decide whether the application is approved. If you have any questions regarding this letter please feel free to contact us.

Telephone 0800 FIRE INFO (0800 347 346)

Email fireinfo@fireandemergency.nz

Website <https://onlineservices.fire.org.nz/Home/EvacuationSchemes>

Postal Address Fire and Emergency NZ - Fire Information Unit
P O Box 68444, Victoria St West, Auckland 1142

DH-01-DEC

Subject: Fire Alarm installation Southern Grains

From: Greig Wilson <greig.wilson@wmk.govt.nz>

Date: 28/3/2022, 12:01 PM

To: "spirits@southerngrainspirits.co.nz" <spirits@southerngrainspirits.co.nz>

CC: Raj Deo <raj.deo@wmk.govt.nz>, "Gaskin, Mike" <mike.gaskin@fireandemergency.nz>

Hi Mathew

Thanks for your time on the phone this morning, which has clarified matters for me.

If I can summarise as follows:

- There is no fire alarm present in the building .
- An old partial fire alarm was installed some 40 years ago which appears not to have been working when you purchased the site.
- There has been a couple of more recent building consents circa 1980's and more recent where no requirement for an alarm has been identified as part of the building permit application.
- You also have historical documentation from the fire service around the fire alarm not being required.

Information that the Council holds is rather vague and I note that the fire alarm type has been not ticked, yet a further comment says automatic fire alarm.

Inspections were not mandatory at the time and fire reports were at a rudimentary level at best which makes it somewhat problematic to make an assessment.

Based on our conversation, unless the Distillery makes application for a building consent that would trigger an upgrade then I believe there is no requirement to have a fire alarm at present.

I would suggest that you take up the opportunity to attend the liquor licence hearing and provide the correspondence from the Fire Service and any other information that may assist you with the current discussions.

Regards

Greig

Greig Wilson | Senior Compliance Officer

Building Unit

Building Unit: 03 311 8906

Mobile: +6421481132



WAIMAKARIRI
DISTRICT COUNCIL



waimakariri.govt.nz

STAY UP TO DATE
with the latest building information

SIGN UP NOW



**WAIMAKARIRI DISTRICT LICENSING COMMITTEE
215 HIGH STREET RANGIORA**

Application by **Southern Grain Spirits (NZ) Limited**
for the renewal of **OFF** Licence pursuant to **Section
127 of the Sale and Supply of the Alcohol Act 2012**

**LICENSING INSPECTOR'S REPORT PURSUANT TO SECTION 129 OF THE SALE AND
SUPPLY OF ACT 2012**

Inspector: Raj Deo **Date:** 13 June 2022
Application Type: OFF Licence
Date of application: 2 June 2021
Applicant: Southern Grain Spirits (NZ) Limited
Premises Address: 9A Peraki Street Kaiapoi
Trading Name: Kaiapoi Distillery
Principal Purpose: Distillery
Licence Number: DLC Reference : LL1015

The Application

[1] Southern Grain Spirits (NZ) Limited has applied for the renewal of OFF licence number 058/OFF/00010/2018 pursuant to Section 127 of the Sale and Supply of Alcohol Act 2012 for the Distillery, which is situated at 9A Peraki Street Kaiapoi trading as Kaiapoi Distillery.

[2] Southern Grain Spirits (NZ) Limited was granted OFF licence number 058/OFF/6/93 on 5 June 1990 for their business.

[3] The premises is a licensed distillery that makes spirits and blends others with imported alcohol. This is within a residential area and to the best of my knowledge, there have not been any problems associated with the sale of alcohol from this premises.

Suitability of the Applicant

[4] Southern Grain Spirits Holding Limited was incorporated under the Companies Act 1955 on 1 November 1983 and changed its name to Southern Grain Spirits NZ Limited on 4 November 1996 and registered to become a company under Companies Act 1993 on 30 June 1997.

[5] John Herbert Fitzpatrick and Matthew John Fitzpatrick are the directors of the company and responsible for the management of the business. The company has appointed four designated duty managers to manage the premises.

[6] I have met with John and Matthew Fitzpatrick at the premises on 22 September 2021 and discussed the application for the renewal of the OFF Licence and the requirements of the Act. I consider the applicant suitable to hold an OFF licence for the premises.

[7] I have discussed the opposition by Fire and Emergency New Zealand that the fire evacuation scheme is not in place and has to be rectified.

[8] A copy of the report dated 15 June 2021 from FENZ was given to the applicant and was advised to follow up with Mike Gaskin from FENZ and have it resolved.

[9] The premises has been well managed and I have found the applicant very cooperative and compliant and have had no conduct or compliance issues. There is no information available to show that the applicant is unsuitable to hold a licence.

Licensing hours

[10] The applicant is seeking approval for the current licensed hours.

Monday to Sunday – 8.00 am to 10.00 pm

Systems, staff and training

[11] The applicant has put systems and controls in place for staff training and compliance with the Act. To the best of my knowledge there have not been any recent problems associated with the sale of alcohol from this premises. The company has appointed four duty managers for the management of the premises.

The design and layout of the premises

[12] The layout of the building is open plan with good lighting. Security is not considered to be a problem with regards to the premises being established within the residential area.

Sale of goods or services other than alcohol and food

[13] The applicant sells a wide range of imported alcohol, Dutch products, vodka, gin, beer and cordial, which is prepared at the premises and have fill up facilities for alcohol.

Amenity and good order

[14] In considering the application I have taken into account the amenity including noise and the amenity effects associated with increased levels of activity, anti- social behaviour and vehicle movements.

[15] The approval of the application is unlikely to have any adverse effects to the amenity and good order values of this location being an existing premises in the residential area of Kaiapoi.

Reports by Police or Medical Officer of Health

[16] The Medical Officer of Health has no objection to the application being granted as confirmed by their report dated 22 June 2021.

[17] The New Zealand Police have no objection to the application being granted as confirmed by their report dated 29 June 2021, which is subject to the provision of a fire evacuation scheme as required by Fire and Emergency New Zealand.

Fire Safety

[18] The applicant has signed a statement that the building in which the premises is situated does not require an evacuation scheme for the public's safety, which meets the requirements of section 76 of the Fire and Emergency Services New Zealand Act 2017.

[19] Fire and Emergency New Zealand has confirmed by their email dated 15 June 2021 that the evacuation scheme is not in place and oppose the application until this has been rectified.

[20] The applicant was advised to liaise with FENZ to have the fire evacuation plan resolved. The applicant has advised by email received on 10 March 2022 that they have submitted all the information required to FENZ.

[21] The applicant has advised by email received on 23 March 2022 formally requesting for a hearing to understand FENZ objection to the renewal of their licence.

[22] This was discussed with the Secretary of the DLC who sought advice from Alastair Sherriff regarding FENZ opposition. Alastair Sherriff advised the Secretary on 17 May 2022 that to arrange for joint site visit with Mike Gaskin and the Inspector to meet with the applicant to find a resolution.

[23] I have sent an email to John and Matthew Fitzpatrick on 8 June 2022 requesting for a meeting with me and Mike Gaskin from FENZ.

[24] I have received an email from Matthew and John Fitzpatrick on 11 June 2022 that they are available to meet with me and not with Mike. That a formal hearing should be held as requested.

Public Notification

[25] The appropriate public notice with regards to this application for the licence was made and has been received and copies are in the file.

[26] Public notices were placed in The Northern Outlook on 16 and 23 June 2021. A site notice has been displayed at the premises. Public notice of the application did not attract any objection.

Conclusion

[27] I have assessed the application in light of the object and criteria of the Act and subject to the steps proposed being implemented, I do not believe the granting of the licence as detailed in the application will increase alcohol harm.

[28] The applicant seeks the same terms and conditions as the licence currently in force on the premises. I consider that the sale and supply of alcohol under these conditions is consistent with the purpose of the Act and meets the criteria at sections 105 and 106 of the Act.

[29] The New Zealand Police and the Medical Officer of Health have not opposed the application. No public objections have been received.

[30] I have considered the opposition by FENZ and recommend that this a matter for the DLC to determine whether the failure to meet their requirements constitutes any breach of the Act.

[31] The premises has been well managed and I have found the applicant very cooperative and compliant and have had no conduct or compliance issues. There is no information available to show that the applicant is unsuitable to hold a licence.

[32] Based on the information available, I have no objection to the application being granted which is subject to determination of FENZ opposition.

Recommendation

[33] I recommend that the application made by **Southern Grain Spirits (NZ) Limited** for the renewal of **OFF** licence number **058/OFF/ 00010/2018** for the premises trading as **Kaiapoi Distillery**, as detailed above, be considered by the District Licensing Committee at a public hearing.

A handwritten signature in blue ink, appearing to read 'Raj Deo', is written over a horizontal line.

RAJ DEO
Chief Licensing Inspector
Waimakariri District Council

Karen Johnson

From: Karen Johnson
Sent: Thursday, 4 August 2022 5:17 PM
To: Karen Johnson
Subject: FW: Southern Grains Spirits (NZ) Limited (Kaiapoi Distillery) - Renew Off LL1015

From: Canterbury - Area 19 FRMOs <CanterburyArea19FRMOs@fireandemergency.nz>
Sent: Tuesday, 15 June 2021 7:59 am
To: Bonnie Denson <Bonnie.Denson@wmk.govt.nz>; 'AlcoholCanterbury@police.govt.nz' <AlcoholCanterbury@police.govt.nz>; MOH <cphalcohol@cdhb.health.nz>; Raj Deo <raj.deo@wmk.govt.nz>
Cc: Canterbury - Area 19 FRMOs <CanterburyArea19FRMOs@fireandemergency.nz>
Subject: RE: Southern Grains Spirits (NZ) Limited (Kaiapoi Distillery) - Renew Off

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email address.

Hi Bonnie

FENZ records show that a Fire evacuation scheme is not in place. The statement supplied suggests that a scheme is not required.

FENZ believes that due to the large amounts of chemicals on site that a scheme is required and opposes the licence until this has been rectified.

Kind regards

Mike Gaskin GradDipFireInvestign, AdvDip PubSaf (FirInv)
 Fire Risk Management Officer / Specialist Fire and Explosion Investigator / FENZ Inspector
 Unit 12 / 25 Illinois Drive
 PO Box 63, Rolleston 7643



DDI: 03 347 2096
Mobile: 027 279 1780
Email: mike.gaskin@fireandemergency.nz

From: Bonnie Denson <Bonnie.Denson@wmk.govt.nz>
Sent: Friday, 4 June 2021 9:46 am
To: 'AlcoholCanterbury@police.govt.nz' <AlcoholCanterbury@police.govt.nz>; MOH <cphalcohol@cdhb.health.nz>; Raj Deo <raj.deo@wmk.govt.nz>
Cc: Canterbury - Area 19 FRMOs <CanterburyArea19FRMOs@fireandemergency.nz>
Subject: Southern Grains Spirits (NZ) Limited (Kaiapoi Distillery) - Renew Off

Good morning

Please find attached an application.

LL1015

**Bonnie Denson | Alcohol Licensing Administrator
Food and Health Standards (2006) Ltd**

Email: Bonnie.Denson@wmk.govt.nz

Telephone: 03 365 1667



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**Southern Grain Spirits, 9a Peraki Street, Kaiapoi, Waimakariri District**

I Michael Gaskin:

I am a Risk Reduction Advisor for Fire and Emergency for Fire and Emergency New Zealand (FENZ).

10 I joined the Fire Service in 1984 and have served with the New Zealand Fire Service, now Fire and Emergency New Zealand, since 2015.

I have attained the following tertiary level qualifications:

Graduate Diploma of Fire Investigation with Charles Sturt University 2019

Graduate Certificate of Fire Investigation with Charles Sturt University 2018

Advanced Diploma of Public Safety (Fire Investigation), Canberra Institute of Technology 2016

I have attained the following qualifications by examination:

20 State Bomb Scene Examination Course – To the standard established by the Australia – New Zealand Counter Terrorism Committee. 2019

Building Officials Institute of New Zealand – Fire Documents: CODE CLAUSE C PROTECTION FROM FIRE C/AS1 – C/AS7

NZQA Unit Standard 4647 Explain the principles of fire science – 2012

NZQA Unit Standard 3058 Perform gas tests for energy and chemical plant – 2011

NZQA Unit Standard 25510 Operate an atmospheric testing device to determine a suitable atmosphere exists to work safely – 2011

NZQA Unit Standard 24612 Conduct an initial investigation into the cause of a structural fire

I have the following memberships:

30 Registered Fire Investigator – AFAC – Emergency Management Professionalisation Scheme (EMPS)

Membership of International Association of Arson Investigators, Inc

Membership of New Zealand Association of Fire Investigators Association

I am appointed by the National Commander, Fire and Emergency New Zealand as a person deemed competent to provide advice to territorial authorities in respect to the Building Act 2004, S121 (2) Dangerous Buildings.

40 I have carried out statutory (fire safety) inspections of a range of buildings including places of assembly, hotels, motels, boarding houses, hospitals, education facilities and childcare premises and a large range of commercial and industrial premises. I have inspected buildings for territorial authorities for compliance with building consent matters and compliance with Building Act warrant of fitness requirements. I currently provide technical advice to territorial authorities, at their request, on various types of buildings, across a range of fire safety aspects including whether a building might be dangerous or not.

I was appointed as a Fire and Emergency Inspector under Section 166 of the Fire and Emergency New Zealand Act 2017 on 1 July 2017.

50



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Fire and Emergency New Zealand
STATEMENT

I am making this statement in relation to Southern Grain Spirits located at 9a Peraki Street, Kaiapoi, Waimakariri District.

I am aware this statement will be admitted as evidence in the District Licensing Committee hearing into the renewal of the off licence for Southern Grain Spirits.

Evacuation Scheme.

10 Southern Grain Spirits is a relevant building under section 75 of the Fire and Emergency New Zealand Act 2017 and as such is required to have an evacuation scheme approved by FENZ due to the amounts of hazardous substances on site. An approved evacuation scheme must be maintained by trial evacuations being conducted at least every six months, with the results being reported back to FENZ no later than 10 days after the trial evacuation has been completed.

Whilst our systems show that an evacuation scheme was approved for Southern Grain Spirits on 2 October 2006 there are no records to indicate that regular trial evacuations have been conducted at the building.

20 According to FENZ records only two evacuations have been notified to us in sixteen years.

(ref: Screen shot 1 and 2)

Off Licence Renewal and Initial Objection.

4 June 2021 FENZ received the fire safety statement as part of the off-licence renewal for Southern Grain Spirits from Waimakariri District Council (WDC). In this statement Southern Grain Spirits claimed that an evacuation scheme was not required.

30 15 June 2021 FENZ responded to WDC objecting to the renewal as FENZ believed that a scheme was required.

28 June 2021 following a phone call FENZ sent an email to Southern Grain Spirits containing a link with information about evacuations schemes.

November 2021 an application for an evacuation scheme was received by FENZ which, to date is not approved due to the method of alerting occupants being unsuitable in this setting.

40 Lack of willingness to engage with NZFS now FENZ.

Historically NZFS has found Southern Grain Spirits difficult to deal with, almost to the point of being obstructive. During correspondence with NZFS June 2006 Southern Grain Spirits did not allow our Operational planning officer or Senior Station Officer to undertake a visit for the purposes of creating a risk plan and powers of entry under Section 29 of the Fire Service Act 1975 were used to gain entry.

(ref: Screen shot 3 - 7)

50 25 February 2016 following telephone conversations I issued a letter on behalf of NZFS to gain entry again using section 29 of the Fire Service Act 1975 as I had been refused entry



Fire and Emergency New Zealand
STATEMENT

previously to undertake an inspection for the purposes of firefighting planning and hazardous substances emergency planning.

(ref: Screen shot 8)

25 February 2016 I also issued a letter on behalf of NZFS regarding the lack of trial evacuations, the requirement to undertake them and report upon the results. To date this has not been complied with.

10 (ref: Screen shot 9)

Alarm System

February 2022, I obtained a file of historical documents from WDC which included a Fire Safety Certificate Issued Under the Factories Act 1946 (section 53) which indicates the presence of an automatic fire alarm system.

Any changes to the fire alarm system must be notified to the local authority in writing not less than 1 month prior. FENZ to date does not have any such documentation.

20

(ref: Screen shot 10 and 11)

In a letter dated 19 June 2006 it states that the fire alarm system was disconnected from our monitoring system however NZFS now FENZ has not been made aware of the removal of the alarm system from the building.

(ref: Screen shot 12)

Rationale for Licence Objection.

30

Southern Grain Spirits do not have a current, suitable and maintained Fire Evacuation scheme in place and FENZ believes persons using the premises may be injured or their safety is likely to be endangered in case of fire.

Southern Grain Spirits have consistently demonstrated an unwillingness to comply with Fire Safety Legislation and have been obstructive to NZFS now FENZ officers in the pursuance of their duty.

40

I confirm the truth and accuracy of this statement. I make the statement with knowledge that it is to be used in the District Licensing Committee hearing. I am aware that it is an offence to make a statement that is known by me to be false or intended by me to mislead.

Signed: 

Date: 10/8/22.

50

Michael Gaskin



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Fire and Emergency New Zealand
STATEMENT

Screen Shot 1.

9A PERAKI STREET SOUTHERN GRAIN SPIRITS NZ				
Summary				
History				
Alarm Invoice History				
Contacts				
BUILDING				
Alarms				
Building				
Risk Profile				
Tenants				
Chemicals				
Inspections				
Impairment Notifications				
EVAC SCHEME				
General				
Approved				
SITE INFORMATION				
Site Report				
Attachments				
TASKS				
Create Other Tasks				
HISTORY				
History Filter: <input checked="" type="checkbox"/> Incident <input checked="" type="checkbox"/> Evac Scheme <input checked="" type="checkbox"/> Task <input checked="" type="checkbox"/> Documents <input checked="" type="checkbox"/> ERP <input checked="" type="checkbox"/> Other				
09 Aug 2020 change date To 10 Aug 2022 change date Refresh History				
TRANSACTION LOG				
Date	Type	Action	Detail	
28 Apr 2022	Task	Technical Fire Safety Advice - Building Specific	Completed by Mike Gaslon	
28 Apr 2022	EvacScheme	Document	RE_PRIVILEGED AND CONFIDENTIAL_ Southern Grains - fire evacuation scheme.msg by Mike Gaslon	
11 Apr 2022	Task	Technical Fire Safety Advice - Building Specific	Completed by Mike Gaslon	
11 Apr 2022	EvacScheme	Document	Southern Grain Spirits.msg by Mike Gaslon	
30 Mar 2022	Task	Technical Fire Safety Advice - Building Specific	Completed by Mike Gaslon	
30 Mar 2022	Building	Document	RE_Kaipoi Distillery.msg by Mike Gaslon	
30 Mar 2022	EvacScheme	Document	RE_Kaipoi Distillery.msg by Mike Gaslon	
30 Mar 2022	EvacScheme	Document	Kaipoi Distillery.msg by Mike Gaslon	
30 Mar 2022	EvacScheme	Document	RE_Fire Alarm installation Southern Grains LL1015.msg by Mike Gaslon	
30 Mar 2022	EvacScheme	Document	Fire Alarm installation Southern Grains LL1015.msg by Mike Gaslon	
28 Mar 2022	EvacScheme	Document	FW_Fire Alarm_Fenz Liquor Licence.msg by Mike Gaslon	
28 Mar 2022	EvacScheme	Document	Fire Alarm installation Southern Grains.msg by Mike Gaslon	
28 Mar 2022	EvacScheme	Document	RE_FW_Southern Grains Spirits (NZ) Limited (Kaipoi Distillery) - Renew Off LL1015.msg by Mike Gaslon	
28 Mar 2022	EvacScheme	Document	FW_FW_Southern Grains Spirits (NZ) Limited (Kaipoi Distillery) - Renew Off LL1015.msg by Mike Gaslon	
24 Mar 2022	Task	Technical Fire Safety Advice - Building Specific	Completed by Mike Gaslon	
24 Mar 2022	EvacScheme	Document	RE_FW_Southern Grains Spirits (NZ) Limited (Kaipoi Distillery) - Renew Off LL1015.msg by Mike Gaslon	
24 Mar 2022	EvacScheme	Document	FW_FW_Southern Grains Spirits (NZ) Limited (Kaipoi Distillery) - Renew Off LL1015.msg by Mike Gaslon	
22 Mar 2022	EvacSchemeCorro	EvacScheme-Corro	Not Approved For EV-2022-555546-01 by Mike Gaslon	
21 Mar 2022	EvacSchemeCorro	EvacScheme-Corro	Not Approved For EV-2022-555546-01 by Mike Gaslon	
21 Mar 2022	Task	Technical Fire Safety Advice - Building Specific	Completed by Mike Gaslon	
21 Feb 2022	EvacScheme	Document	PRE1993 9A Peraki st part 2.pdf by Mike Gaslon	
21 Feb 2022	EvacScheme	Document	PRE1993 9A Peraki st part 1.pdf by Mike Gaslon	
01 Feb 2022	EvacSchemeCorro	EvacScheme-Corro	Not Approved For EV-2022-549966-01 by Mike Gaslon	
01 Dec 2021	EvacSchemeCorro	EvacScheme-Corro	Not Approved For EV-2021-544691-01 by David Harper	
01 Jul 2021	EvacScheme	Document	Southern Grain Spirits_ 9a Peraki St Kaipoi.msg by Mike Gaslon	
29 Jun 2021	Building	Document	Evacuation Scheme Information.msg by Darren Alden	
23 Jun 2021	EvacScheme	Document	RE_Southern Grains Spirits (NZ) Limited (Kaipoi Distillery) - Renew Off.msg by Mike Gaslon	
26 Aug 2020	Building	Document	Historical Document - Southern Grain Spirits NZ, 9A Peraki Street.pdf by Rebecca Ward	

Screen Shot 2

9A PERAKI STREET SOUTHERN GRAIN SPIRITS NZ				
Summary				
History				
Alarm Invoice History				
Contacts				
BUILDING				
Alarms				
Building				
Risk Profile				
Tenants				
Chemicals				
Inspections				
Impairment Notifications				
EVAC SCHEME				
General				
Approved				
SITE INFORMATION				
Site Report				
Attachments				
TASKS				
Create Other Tasks				
01 Jun 2017	SiteRep	InProgress	by Mike Gaslon	
31 May 2017	SiteRep	Completed	by Mike Gaslon	
03 Mar 2017	SiteRep	InProgress	by Brittany Meiklejohn	
31 Mar 2016	SiteRep	Completed	by Mike Gaslon	
31 Mar 2016	SiteRep	InProgress	by Mike Gaslon	
10 Mar 2016	Task	Tier 1 Building Vent	Completed by Mike Gaslon	
19 Feb 2016	Building	Document	EVA006 Notice of visit s25.docx by Mike Gaslon	
19 Feb 2016	EvacScheme	Document	EVA009 Failure to provide notice of trial evacuation.docx by Mike Gaslon	
02 Nov 2015	SiteRep	Completed	by Karen Bearpark	
04 Aug 2015	SiteRep	InProgress	by Marc Reveley	
23 Jul 2014	SiteRep	Completed	by Laura Prior	
27 Feb 2014	SiteRep	InProgress	by Tristan Roberts	
09 Mar 2013	SiteRep	Completed	by Tristan Roberts	
09 Mar 2013	SiteRep	InProgress	by Tristan Roberts	
06 Aug 2010	Incident	F0738098	Bonfire	
25 May 2009	Report	Document	sthm grain spirits te.pdf by Anne Davison	
16 May 2009	EvacScheme	Trial Evacuation	Passed by Anne Davison	
15 Feb 2007	Notification	Document	southern grain 7 feb.pdf by Anne Davison	
07 Feb 2007	EvacScheme	Trial Evacuation	Passed by Anne Davison	
15 Nov 2006	SiteRep	Completed	by Anton Daish	
15 Nov 2006	SiteRep	Archived	by Anton Daish	
03 Oct 2006	SiteRep	Archived	by Anton Daish	
03 Oct 2006	SiteRep	Created	by Anton Daish	
02 Oct 2006	EvacScheme	Letter	Your Scheme is approved (with trial evacuations) by Mark Chubb	
02 Oct 2006	EvacScheme	Approved	by Rob Saunders	
02 Oct 2006	EvacScheme	Amended	Evac Applicant details changed. by Mark Chubb	
02 Oct 2006	EvacScheme	Amended	Evac Applicant details changed. by Mark Chubb	
02 Oct 2006	EvacScheme	Document	Archived Evacs Prior to 2007.pdf by Sharron Comber	
02 Oct 2006	EvacScheme	Document	Evac Scheme - Southern Grain Spirits NZ, 9A Peraki Street.pdf by Rebecca Ward	
16 Sep 2006	EvacScheme	Endorsed	by Graeme Reid	
21 Sep 2006	Task	Building Specific Technical Fire Safety Advice	Completed by Graeme Reid	
21 Sep 2006	Building	Note	This plant may contain about 20,000 litres of pure alcohol spirit stored in 250 litre drums. It also contains a number of empty drums which have previously contained pure spirit. by Graeme Reid	
21 Sep 2006	EvacScheme	Type	Changed to Scheme by Graeme Reid	
21 Sep 2006	Building	Note	Meet on site with the plant manager Daniel Fitzpatrick. Give advice on evacuation scheme requirements. G Reid Risk plan prepared by A Daish. by Graeme Reid	
06 Jun 2006	Building	Document	Archive Docs Prior to 2007.pdf by Sharron Comber	



Fire and Emergency New Zealand
STATEMENT

Screen Shot 3.

----- Original Message -----

From: [Daish, Anton](#)

To: southerngrainspirits@xtra.co.nz

Sent: Tuesday, May 30, 2006 1:41 PM

Subject: New Zealand Fire Service - Risk Planning

Dear Daniel,

regarding my phone conversation with you last night. Fire Safety Officer Graeme Reid and myself would like to visit your premises with the view of completing a Risk Plan for the Kaiapoi Volunteer Fire Brigade.

Risk Plans are done in conjunction with the business owner to ensure NZFS crews are aware of any potential hazards to both themselves, employees or the public should an emergency arise within your building.

Risk Plans are completed on buildings/businesses where either/or,

The loss of the business would have a social or economic impact on the town

Historical Value

Large amounts of Hazardous Chemicals are stored

Potential for loss of life

The building and/or processes have the potential to cause harm the NZFS personnel

Sleeping Accommodation is provided and egress is difficult

Lack of Fire Protection

Dangerous and/or Complex Buildings

Business processes are complex

Screen Shot 4.

Information recorded is presented in the form of a Risk Plan Report and covers,

Critical Information

Deployment

Hazards

Exposures/Sectorisation

Building Construction

Safety Features

Evacuation Plan

Notes/Other Information

Site/Building Plan

This information is carried on NZFS Appliances (Kaiapoi, Rangiora & Woodend) who would respond to your business should an emergency occur. To date I have completed over 300 risk plans on businesses throughout our region and look forward to working with you and your team to ensure that a robust risk plan is completed on Southern Grain Spirits.

Please contact me either via e-mail or phone to arrange a suitable time for a site visit

2006

Kind Regards

S.O. Anton Daish
Operational Planning Officer
Transalpine Fire Region

Michael Gaskin



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Fire and Emergency New Zealand
STATEMENT

Screen Shot 5.

-----Original Message-----

From: Southern Grain Spirits [mailto:southerngrainspirits@xtra.co.nz]

Sent: Tuesday, 6 June 2006 10:16

To: Daish, Anton

Subject: Re: New Zealand Fire Service - Risk Planning

Dear S.O. Anton Daish

I recall that we have been visited by the fire department on many occasions over the past few years.

We have made no changes since previous inspections, so your previous inspection records should be adequate.

Kind Regards

Daniel Fitzpatrick
Manager
Southern Grain Spirits



Screen Shot 6.

19 June 2006

File No. : 46533

Mr D Fitzpatrick
Southern Grain Spirits
PO Box 81
KAIAPOI

Dear Daniel

SOUTHERN GRAIN SPIRITS, 9A PERAKI STREET, KAIAPOI

I have read the correspondence between yourself and Anton Daish.

I have enclosed all of the documents that we have on our file at the Fire Safety Department located in Christchurch. I also expect that no other documents are held at any other venue within the NZ Fire Service, which would relate to any inspections that may have been carried out at your site.

The documents that we hold indicate that the fire alarm system was disconnected from our monitoring system and that it was proposed that a diesel tank was going to be installed.

Whilst volunteer fire fighters may drive by or into your site on occasions, they do not generally prepare any plans from that visit. It is important that we put a Risk Plan in place that accurately records the important aspects of your site, so that our fire crews can make well informed decisions when faced with an emergency incident at your site. Such a plan, which is carried on our closet responding fire appliances, will then ensure that critical information is immediately available to all responding staff.

Anton and I work closely with volunteer fire crews to assist them in managing the risks that they have in their local areas. We both would very much like to visit your plant at a time convenient to yourself, so that we can gather the information that will be useful to the fire fighters that will respond to an incident at your site.



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Fire and Emergency New Zealand
STATEMENT

Screen Shot 7.

As Anton has told you, he is on leave for three weeks. We would therefore like to visit you during the week of the 17th to the 21st of July 2006. Please advise me of a time suitable to yourself, bearing in mind the requirements of your plant and production.

Working with communities to protect what they value.
Te mahi tahi ki ngā hapori, ki te tiaki i a rātou taonga.

I have also enclosed with a copy of the documents from our file, a section of the Fire Service Act for your information. Section 29 of our Act indicates the reasons that we may enter upon land. We would certainly prefer to be invited to your site at a time convenient to yourself, so that we can gather the information necessary to prepare the Risk Plan, that the Chief Fire Officer of Kaiapoi Brigade, Paul Dellis, has requested that we assist him with.

You may wish to correspond with me by letter, phone or email. Following are my contacts.

Email. graeme.reid@fire.org.nz.

Phone. 03 3713 604 DDI

Fax. 03 3713 639

Cell Ph 027 279 1780

Yours faithfully

Graeme Reid
Senior Stat





Fire and Emergency New Zealand
STATEMENT

Screen Shot 8

Canterbury Fire Region

Evacuation Scheme Co-ordinator
unit 9 / 2 Izone Drive Rolleston

027 279 1780

mike.gaskin@fire.org.nz

25/2/16

File Ref: 3440-01

John
9A Peraki Street
Kaiapoi

Dear John

As discussed on the phone,

**Notice of Visit under Section 29 Fire Service Act 1975 –
Southern Grain Spirits, 9A Peraki Street, Kaiapoi**

I wish to advise you that members of the New Zealand Fire Service will visit the above named building on 08/03/16 at 10am.

Entry to your building will be in accordance with section 29 of the Fire Service Act 1975. This section allows Fire Service staff to visit the building for the purposes of :

- fire fighting planning;
- hazardous substance emergency planning;
- planned evacuation of persons from the premises and other matters relating to the protection of human life; and
- post-fire investigation.

Fire Service staff authorised to enter your building carry photographic identification that must be shown on demand.

If, during the course of our visit, we identify matters of non-compliance relating to the Building Act 2004 we are required to notify the territorial authority.

If the above time is not suitable please contact me to arrange another suitable time.

If you have any questions please contact me.

Yours sincerely

Mike Gaskin
Fire Risk Management Officer - Canterbury Area



55
Fire and Emergency New Zealand
STATEMENT

Screen Shot 9

Canterbury Fire Region

Evacuation Scheme Co-ordinator
9/2 Izone Drive, Rolleston

027 279 1780

mike.gaskin@fire.org.nz

25/2/16

File Ref: 7F4F11

John

9A Peraki Street, Kaiapoi

Dear **John**

**Failure to Provide Notice of Trial Evacuation –
Southern Grain Spirits, 9A Peraki Street, Kaiapoi**

I wish to advise you that to date the New Zealand Fire Service has not received any notifications from you of your intention to conduct a trial evacuation in your building.

The conditions of your evacuation scheme require you to undertake trial evacuations at intervals of not more than 6 months from the date your evacuation scheme was approved. This requirement is in accordance with the Fire Safety and Evacuation of Buildings Regulations 2006, Schedule 3 Clause 2 (the Regulations).

You are also required to provide a written report not more than 10 working days after conducting the trial to the Fire Service. The notice must be in the prescribed manner set out in the Regulations Schedule 3 Clause 3.

You are required to conduct a trial evacuation within 30 working days of the date of this letter. Please provide written notice not less than 10 days before the date on which you intend to conduct your trial evacuation in the manner set out in Schedule 3 Clause 2 of the Regulations.

Suitable forms that meet notification and reporting requirements can be downloaded from www.fire.org.nz.

You are reminded that it is the building owners lawful responsibility to ensure the building complies fully at all times with the Fire Service Act 1975 and the Regulations including providing and maintaining the evacuation scheme.

Failure to comply with the evacuation scheme requirements may result in the Fire Service seeking a Court order to have the building closed.

If you have any questions please contact **me**.

Yours sincerely

Mike Gaskin

Fire Risk Management Officer - Canterbury



Fire and Emergency New Zealand
STATEMENT

Screen Shot 10



FIRE-SAFETY CERTIFICATE

Under the Factories Act 1946 (section 53)

THIS is to certify that the factory premises situated at Peraki Street, KAIAPOI

..... and occupied by

Richardson and McCabe

have been inspected and the Council is satisfied that the means of escape and the fire-alarm system comply with its requirements.

Particulars of means of escape: Numerous doors around the building.

Particulars of fire-alarm system provided: Automatic

Particulars of dangerous goods normally stored or used in premises: Licensed

Number of persons normally employed in premises: 35

Maximum number of persons that may be employed in premises at any one time: 50

Signed for and on behalf of Kaiapoi Borough Council

(Local Authority)

Date: 25.1.80

22111B-70,000/1/73CTK

Screen Shot 11

NOTICE

1. A copy of this certificate has been forwarded to the nearest District Office of the Department of Labour.

2. The attention of the occupier of the factory is drawn to section 53 (7) of the Factories Act 1946, which provides as follows:

"No occupier of a factory in respect of which a fire safety certificate has been issued shall—

"(a) Introduce changes involving—

"(i) Any substantial increase in the number of persons employed in the factory; or

"(ii) Any extension of, or structural alteration to, the factory; or

"(iii) The introduction of any process in which dangerous goods within the meaning of the Dangerous Goods Act 1957 will be used; or

"(iv) Any substantial increase in the quantity of such dangerous goods stored or used in the factory; or

"(b) Introduce any other changes whatsoever which may adversely affect the efficiency of the means of escape or fire alarm system—

"unless he has given the local authority not less than 1 month's written notice of his intention to do so."



Fire and Emergency New Zealand
STATEMENT

Screen Shot 12



FIRE SAFETY DEPARTMENT

Transalpine Fire Region,
PO Box 13-747, Christchurch

Telephone : 3713-600 Fax : 3713-638

Website : www.fire.org.nz

19 June 2006

File No. : 46533

Mr D Fitzpatrick
Southern Grain Spirits
PO Box 81
KAIAPOI

Dear Daniel

SOUTHERN GRAIN SPIRITS, 9A PERAKI STREET, KAIAPOI

I have read the correspondence between yourself and Anton Daish.

I have enclosed all of the documents that we have on our file at the Fire Safety Department located in Christchurch. I also expect that no other documents are held at any other venue within the NZ Fire Service, which would relate to any inspections that may have been carried out at your site.

The documents that we hold indicate that the **fire alarm system was disconnected from our monitoring system** and that it was proposed that a diesel tank was going to be installed.

Karen Johnson

From: David.Robertson@police.govt.nz on behalf of AlcoholCanterbury@police.govt.nz
Sent: Tuesday, 29 June 2021 8:12 AM
To: Admin DLC58
Cc: AlcoholCanterbury@police.govt.nz; CanterburyFRMOs@fireandemergency.nz; cphalcohol@cdhb.health.nz; Raj Deo
Subject: Re: Not Opposed - Off Licence renewal - Southern Grains Spirits (NZ) Limited t/a Kaiapoi Distillery

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Police have reviewed this application. It is noted that the application is currently opposed by FENZ - who have indicated that, due to the storage of chemicals on site, a Fire evacuation scheme should be in place but is not.

While Police do not oppose the application as such, that is subject to the provision of a Fire evacuation scheme (and / or any other requirements identified by FENZ Fire risk Management Officers) to their satisfaction.

Regards

Dave Robertson

-----"Bonnie Denson" <Bonnie.Denson@wmk.govt.nz> wrote: -----

To: "AlcoholCanterbury@police.govt.nz" <AlcoholCanterbury@police.govt.nz>, "MOH" <cphalcohol@cdhb.health.nz>, "Raj Deo" <raj.deo@wmk.govt.nz>
 From: "Bonnie Denson" <Bonnie.Denson@wmk.govt.nz>
 Date: 04/06/2021 09:46AM
 Cc: "CanterburyFRMOs@fireandemergency.nz" <CanterburyFRMOs@fireandemergency.nz>
 Subject: Not Opposed - Off Licence renewal - Southern Grains Spirits (NZ) Limited t/a Kaiapoi Distillery

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning

Please find attached an application.

LL1015

Bonnie Denson | Alcohol Licensing Administrator

Food and Health Standards (2006) Ltd

Email: Bonnie.Denson@wmk.govt.nz

Telephone: 03 365 1667



[attachment "Southern Grain Spirits NZ Ltd (Kaiapoi Distillery) - Renew Off.pdf" removed by David Robertson/POLICE/NZ]

=====

WARNING

The information contained in this email message is intended for the addressee only and may contain privileged information. It may also be subject to the provisions of section 50 of the Policing Act 2008, which creates an offence to have unlawful possession of Police property. If you are not the intended recipient of this message or have received this message in error, you must not peruse, use, distribute or copy this message or any of its contents.

Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately

Canterbury

District Health Board

Te Poari Hauora o Waitaha

Officer for Enquiries: Helen Barbour

22 June 2021

The Secretary
District Licensing Committee
Waimakariri District Council
Private Bag 1005
RANGIORA 7440

Attention: Alcohol Licensing Team

Dear Sir/ Madam

RE: SALE AND SUPPLY OF ALCOHOL ACT 2012 - APPLICATION FOR LICENCE

I acknowledge receipt of the following application:

Applicant	Premise Name	Type Action	Date received
██████████	██████████████████	██████	███
██████████	██████████████████	██████	███
Southern Grain Spirits Ltd	Kaiapoi Distillery	Off Ren	10/6

There are no matters in opposition.

Yours faithfully



Alcohol Licensing Officer
for Dr C R Brunton
Medical Officer of Health
COMMUNITY AND PUBLIC HEALTH

Community & Public Health, 310 Manchester Street, Christchurch, Telephone 03 364 1777, Facsimile 03 3796125

- Christchurch Office: PO Box 1475, Christchurch, Telephone 03 364 1777
- Ashburton Office: PO Box 110, Ashburton, Telephone 03 307 6902
- West Coast Office: PO Box 443, Greymouth
- South Canterbury Office: PO Box 510, Timaru, Telephone 03 687 2600