

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD VIRTUALLY VIA ZOOM ON TUESDAY 26 APRIL 2022 AT 1PM

PRESENT:

Deputy Mayor N Atkinson (Chairperson), Councillors K Barnett, W Doody, N Mealings, P Redmond and Mayor D Gordon (ex officio).

IN ATTENDANCE

Councillor P Williams.

T Tierney (Manager Planning and Regulation), V Thompson (Business and Centres Adviser), S Binder (Transport Engineer), B Wiremu (Emergency Management Adviser), and K Rabe (Governance Advisor).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the District Planning and Regulation Committee held on 22 February 2022

Moved: Councillor Redmond

Seconded: Councillor Barnett

THAT the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of a meeting of the District Planning and Regulation Committee, held on 22 February 2022, as a true and accurate record.

CARRIED

4 MATTERS ARISING

Nil.

5 DEPUTATIONS

Nil.

6 REPORTS

6.1 Kaiapoi Parking Restrictions Changes – V Thompson (Business and Centres Advisor) and S (Transportation Engineer)

V Thompson spoke to the report which requested the Committee's approval for the implementation of six parking restrictions in Kaiapoi and noted that the restrictions had been endorsed by the Kaiapoi-Tuahiwi Community Board on 21 February 2022.

In response to a query from Councillor Barnett, V Thompson confirmed that the residents in the area had not been consulted.

Councillor Atkinson noted that he owned a business in Hilton Street and none of his staff had received notification on possible parking restrictions, he therefore enquired how large the consultation area had been. V Thompson advised that flyers had been dropped off to businesses on Williams Street, which would be directly affected by the restrictions. Councillor Atkinson contended that businesses on the side streets, close to Williams Street, would also be affected as the overflow parking from Williams Street would spread to the side streets. He therefore believed that residents and business in these areas should also have been consulted, or at least received information on the proposed restrictions. V Thompson stated that information on the restrictions had been available on the Council website and other media platforms.

Councillor Redmond enquired if businesses on the upper floors of buildings had also been consulted and was assured that all businesses on Williams Street, which would be directly affected by the restrictions were consulted.

In response to a query by Mayor Gordon, V Thompson clarified that disabled car parking would be dealt with by the Accessibility Review which would be conducted later in the year.

Councillor Atkinson enquired about the process going forward, if the Committee adopted the proposed parking restrictions. Especially in relation to informing the public and the businesses not previously notified, before to the restrictions being implemented. V Thompson undertook to ensure that the information be made available to the businesses effected by the restrictions, also the businesses in side streets.

Councillor Barnett requested clarity on what the Kaiapoi-Tuahiwi Community Board had endorsed and was advised the Board had endorsed the recommendation that was before the Committee.

Moved: Mayor Gordon

Seconded: Councillor Barnett

THAT the report lie on the table until further engagement with affected businesses and residents be carried out, and the results of the further engagement be shared with the Kaiapoi-Tuahiwi Community Board prior to it being brought back to the Committee.

CARRIED

Mayor Gordon noted the Committee's reservations regarding the comprehensiveness of the public consultation process and believed that it would be advisable to re-engage to ensure the public was aware of the proposed parking restrictions and the flow on effects that it may have on parking in side streets that could impact other businesses and residents.

Councillor Barnett concurred and requested that the Kaiapoi Promotions also be consulted.

Item 7.1 was taken at this time, however the Minutes follow the order of the agenda.

6.2 Civil Defence Emergency Management Update – B Wiremu (Emergency Management Advisor)

B Wiremu gave a brief overview of the report, noting that due to Covid restrictions no public engagement had been carried out over the last quarter.

Councillor Redmond advised that during the public engagement on Tsunami Evacuation Zones, the Pines Beach residents had requested assistance with preparing an evacuation plan, and enquired if this assistance had been rendered. B Wiremu explained that all the organisations/groups who were in

conversation with the Council at the time of the restrictions would be first priority once public engagement commenced, including the Cust community and lifestyle blocks who had also requested assistance.

Moved: Councillor Redmond Seconded: Councillor Mealings

THAT the District Planning and Regulation Committee:

(a) **Receives** Report No. CDE-21/ 220322042076.

CARRIED

Councillor Redmond thanked B Wiremu for a comprehensive report and noted that it was heartening that there had been no loss of volunteers and that 17 cadets were still in training in spite of the difficulties faced by Covid restrictions. Councillor Mealings concurred with the previous speaker.

7 REPORT REFERRED FROM THE RANGIORA-ASHLEY COMMUNITY BOARD

7.1 Request for Time-Restricted Parking at Rangiora Borough School – S Binder (Transport Engineer)

(refer to attached copy of report no. 220324044049 to the Rangiora-Ashley Community Board meeting of 13 April 2022)

S Binder took the report as read noting that this initiative had been initiated by the Rangiora Borough School.

In response to Councillor Doody's query, S Binder assured the Committee that parents would still be able to use the Town Hall parking area during pick up and drop off times.

Moved: Councillor Barnett Seconded: Mayor Gordon

THAT the District Planning and Regulation Committee:

(a) **Receives** Report No. 220324044049.

(b) **Approves** the establishment of a limited (8:00-9:00am and 2:30-3:30pm school days only) 5-minute parking restriction (P5) on the east side of Church Street north of the mid-block pedestrian crossing for a length of 18 metres.

(c) **Approves** the modification of the existing 24-hour P5 loading zone on the east side of Church Street to be limited (8:00-9:00am and 2:30-3:30pm Wednesday school days only).

(d) **Circulates** this report to Utilities and Roading Committee for information.

CARRIED

Councillor Barnett stated she was happy to support the motion, which had the support of the Rangiora-Ashley Community Board and was a sensible use of parking in a busy street.

Mayor Gordon stated that this was a common sense solution and was pleased that parents would still be able to utilise the Town Hall parking area which would ease traffic on both King and Church Streets.

Councillor Mealings noted that parents also used the Council parking area which also kept traffic flowing smoothly.

8 CORRESPONDENCE

Nil.

9 PORTFOLIO UPDATES

9.1 District Planning Development – Councillor Kirstyn Barnett

- Staff were very busy with changes to the District Plan, which was due on short notice owing to Government changes.

9.2 Regulation and Civil Defence – Councillor Philip Redmond

- The role of Environmental Service Manager had recently been filled.
- Staff shortages during Covid restrictions and isolation had impacted on some regulatory services including Animal Control which meant complaints are being triaged so less serious issues i.e. barking dog complaints may face a wait before being attended to.
- A dog owner was appealing a late registration infringement.

10 QUESTIONS UNDER STANDING ORDERS

Nil.


11 URGENT GENERAL BUSINESS

Nil.

NEXT MEETING

The next meeting of the District Planning and Regulation Committee was scheduled for 1pm, on Tuesday 21 June 2022.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 1.36PM.



Councillor Neville Atkinson
Chairperson

21 June 2022
Date

Briefing (1.36 to 2.23pm)

- *Gambling Policy Briefing – L Beckingsale, M Pugh and T Tierney*
- Council Briefing to be set up prior to a report coming to the Council.
- *Building Unit and ESU Update – W Taylor*