

Agenda

Kaiapoi-Tuahiwī Community Board

Monday 21 November 2022

4pm

Kaikanui Room
Ruatanīwha Kaiapoi Civic Centre
176 Williams Street, Kaiapoi

Members:

Jackie Watson (Chairperson)

Sandra Stewart (Deputy Chairperson)

Neville Atkinson

Tim Bartle

Al Blackie

Tracey Blair

Russell Keetley

AGENDA CONTENTS – KAIAPOI-TUAHIWI COMMUNITY BOARD MEETING

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AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN METING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 21 NOVEMBER 2022 AT 4PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	<i>PAGES</i>
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>CONFIRMATION OF MINUTES</u>	
3.1	<u>Minutes of the Kaiapoi-Tuahiwi Community Board – 27 October 2022</u>	<i>8-11</i>
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Confirms the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 27 October 2022, as a true and accurate record.	
3.2	<u>Matters Arising</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS</u>	
4.1	<u>Jedd Pearce – Kaiapoi Railway Station Trust</u>	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6	<u>REPORTS</u>	
6.1	<u>Application to the Kaiapoi-Tuahiwi Community Board’s 2022/23 Discretionary Grant Fund – Kay Rabe (Governance Advisor)</u>	<i>12-26</i>
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Receives report No. 220930169094.	
	(b) Approves a grant of \$.....to the Cure Boating Club Incorporated towards the purchase of wood stain for the floor of the veranda, egress ramp and steps of their club rooms.	
	(c) OR	
	(d) Declines the application from the Cure Boating Club Incorporated.	

6.2 **Kaiapoi-Tuahiwi Community Board General Landscaping Budget and Discretionary Grant Fund – Update for the 2022/23 Financial Year – Kay Rabe (Governance Advisor)**

27-35

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (e) **Receives** report No. 221107193765.
- (f) **Notes** that the 2022/23 Kaiapoi-Tuahiwi Community Board General Landscaping Budget as of 31 October 2022 is \$49,490.
- (g) **Notes** that the 2022/23 Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund has a current balance of \$6,059.
- (h) **Notes** that the Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund will be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for October 2022**

36

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (TRIM: 221115197696).

9 **MATTERS REFERRED FOR INFORMATION**

- 9.1 **Oxford-Ohoka Community Board Meeting Minutes 7 September 2022.**
- 9.2 **Woodend-Sefton Community Board Meeting Minutes 12 September 2022.**
- 9.3 **Rangiora-Ashley Community Board Meeting Minutes 14 September 2022.**
- 9.4 **Three Waters Reform - Transition Support Package Agreement with Dept of Internal Affairs – Report to Council Meeting 6 September 2022 – circulates to All Boards.**
- 9.5 **District Regeneration - Annual Progress Report to June 2022 – Report to Council Meeting 6 September 2022 – circulates to All Boards.**
- 9.6 **July 2022 Flood Response - Emergency and Immediate Works Expenditure – Report to Council meeting 6 September 2022 – Circulates to All Boards.**
- 9.7 **Adoption of Policy - Briefings and Workshops – Report to Council meeting 6 September 2022 – circulates to All Boards.**
- 9.8 **Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Oxford-Ohoka Community Board Meeting 7 September 2022 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.**

- 9.9 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2021 – Report to Woodend-Sefton Community Board Meeting 12 September 2022 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.
- 9.10 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Rangiora-Ashley Community Board Meeting 14 September 2022 – circulates to Oxford-Ohoka, Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards.
- 9.11 Aquatics September Update – Report to Community and Recreation Committee Meeting 20 September 2022 – circulates to All Boards.
- 9.12 Library update to 8 September – Report to Community and Recreation Committee Meeting 20 September 2022 – circulates to All Boards.
- 9.13 Annual Report to the Alcohol Regulatory and Licensing Authority 2022 – Report to District Planning and Regulation Committee Meeting 20 September 2022 – circulates to All Boards
- 9.14 Analysis of Recent Reports Covering Regional Water Quality Trends and Issues – Report to Land and Water Committee Meeting 27 September 2022 – circulates to All Boards
- 9.15 Solid Waste Services and Waste Data Update for 2021/22 – Report to Utilities and Roading Committee Meeting 27 September 2022 – circulates to All Boards
- 9.16 2021-2022 Flood Recovery: September Update – Report to Utilities and Roading Committee Meeting 27 September 2022 – circulates to All Boards
- 9.17 Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plant Annual Compliance Monitoring Reports 2021 – 2022 – Report to Utilities and Roading Committee Meeting 27 September 2022 – circulates to All Boards
- 9.18 Approval of the Transportation Procurement Strategy – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.19 July 2022 Flood Response – Forecast Costs and Funding Sources – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.20 46 Main North Road (Kaiapoi) – Reserve Classification – Report to Council Meeting 4 October 2022 – circulates to Kaiapoi-Tuahiwi Community Board
- 9.21 Submissions: Water Services Entity Bill, Proposed National Policy Statement for Indigenous Biodiversity, and ME 1669 Discussion Document: Managing Wetlands in the CMA – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.22 Health, Safety and Wellbeing Report September 2022 – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.23 Council meeting schedule – Report to Council Meeting 27 October 2022 – circulates to All Boards

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board

a) **Receives** the information in Items 9.1 to 9.23.

Note:

1. *The links for Matters for Information were circulated separately to members.*

10 MEMBERS' INFORMATION EXCHANGE

10.1 **Brent Cairns**

37-38

See report.

10.2 **Philip Redmond**

39-40

See report.

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11 CONSULTATION PROJECTS

11.1 **Proposed District Plan Further Submissions**

Closes Monday 21 November 2022 at 5pm.

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-the-proposed-district-plan>

11.2 **Waikuku Beach Reserves Spatial Plan**

Closes Sunday 27 November at 5pm.

<https://letstalk.waimakariri.govt.nz/let-s-talk-waikuku-beach-reserves-spatial-plan>

11.3 **Smith Street Speed Limit**

Closes Monday 28 November 2022.

<https://letstalk.waimakariri.govt.nz/smith-street-speed-limit>

12 REGENERATION PROJECTS

12.1 **Town Centre, Kaiapoi**

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

13 BOARD FUNDING UPDATE

Board Discretionary Grant

Balance as at 31 October 2022: \$6,059.

General Landscaping Budget

Balance as at 31 October 2022: \$49,490.

14 **MEDIA ITEMS**

15 **QUESTIONS UNDER STANDING ORDERS**

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 12 December 2022 at 4pm.

Workshop

- *Street Lighting Review – Joanne McBride (Roading Manager) and Vanessa Thompson (Senior Advisor – Business and Centres)*
- *Landscaping Budget – Tori Stableford (Landscape Architect)*
- *Staff Update*
 - *Board Plan*
 - *Members Queries spreadsheets*
- *Members Forum*

MINUTES FOR THE INAUGURAL MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON THURSDAY, 27 OCTOBER 2022 AT 1.30PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), N Atkinson, T Bartle, A Blackie, T Blair and R Keetley.

IN ATTENDANCE

Mayor D Gordon, P Redmond (Kaiapoi-Woodend Ward Councillor), B Cairns (Kaiapoi-Woodend Ward Councillor),

J Millward (Chief Executive), C Brown (Manager Community and Recreation), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were 12 members of the public present.

At the commencement of the meeting, the Acting Chief Executive, J Millward, took the Chair and welcomed the newly elected Board members and the members of the public to the inaugural meeting of the third term of the Rangiora-Ashley Community Board.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 BOARD MEMBERS' DECLARATIONS

3.1 Local Government Act 2002 - Schedule 7 – Clause 14: Declaration by Member

The Acting Chief Executive invited the following Board members, to read and sign their declaration forms as required in terms of Clause 14 of Schedule 7 of the Local Government Act, 2002:

- Neville Atkinson
- Tim Bartle
- Al Blackie
- Tracey Blair
- Russell Keetley
- Sandra Stewart
- Jackie Watson

4.3 **Elected Member Code of Conduct and Standing Orders – S Nichols (Governance Manager)**

K Rabe spoke to the report, noting that the Standing Orders and Code of Conduct from the previous term were still operative. However, both documents would be reviewed and brought to the Board for consideration in December 2022.

Moved: R Keetley

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 221004171377.
- (b) **Receives** the 2022 Elected Members Code of Conduct document (Trim 190625089193).
- (c) **Receives** the 2022 Community Board Standing Orders (Trim 201007134141).
- (d) **Notes** that both the Code of Conduct and Standing Orders would be reviewed by the Board at its December 2022 meeting.

CARRIED

4.4 **Meeting and Workshop Dates for 2022/2023 – K Rabe (Governance Advisor)**

K Rabe highlighted that the meetings would take place on the third Monday of each month except for the December meetings which would be held on the second Monday to allow for festive season.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 220727127585.
- (b) **Resolves** to hold Board meetings in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, Williams Street, Kaiapoi, commencing at 4pm, on the following dates:
 - Monday 21 November 2022
 - Monday 12 December 2022
 - Monday 20 February 2023
 - Monday 20 March 2023
 - Monday 17 April 2023
 - Monday 15 May 2023
 - Monday 19 June 2023
 - Monday 17 July 2023
 - Monday 21 August 2023
 - Monday 18 September 2023
 - Monday 16 October 2023
 - Monday 20 November 2023
 - Monday 11 December 2023

CARRIED

5 QUESTIONS UNDER STANDING ORDERS

Nil.

6 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The first ordinary meeting of the Kaiapoi-Tuahiwi Community Board was scheduled for 4pm, Monday 21 November in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 1.47pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT OR DECISION**

FILE NO and TRIM NO: GOV-26-08-06 / 220930169094

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

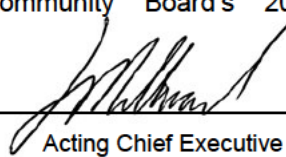
DATE OF MEETING: 21 November 2022

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Application to the Kaiapoi-Tuahwi Community Board's 2022/23 Discretionary Grant Fund

ENDORSED BY: _____
(for Reports to Council, Committees or Boards)

General Manager


Acting Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount requested
Cure Boating Club Incorporated	Towards the purchase of wood stain for the floor of veranda, egress ramp and steps.	\$500.00
Total:		\$500.00

Attachments:

- i. Application from the Cure Boating Club Incorporated (Trim Ref: 220923165583).
- ii. Spreadsheet showing previous two years' grants.

2. RECOMMENDATION

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Receives** report No. 220930169094.
 - (b) **Approves** a grant of \$.....to the Cure Boating Club Incorporated towards the purchase of wood stain for the floor of the veranda, egress ramp and steps of their club rooms.
- OR**
- (c) **Declines** the application from the Cure Boating Club Incorporated.

3. BACKGROUND

- 3.1 The ***Cure Boating Club Incorporated*** is requesting funding towards purchasing wood stain to protect the veranda's floor, the egress ramp, and the steps of the rebuilt clubrooms.
- 3.2 The current balance of the 2022/23 Discretionary Grant fund is \$6,059.

4. **ISSUES AND OPTIONS**

Cure Boating Club Incorporated) (the Club)

- 4.1 The Club was established in 1868 to “cure” the fierce rivalry between Kaiapoi River rowing crews that use to meet for high-profile races on the Waimakariri and Kaiapoi Rivers. The Club is one of the oldest rowing clubs in New Zealand and is a community within itself. The Club is managed by a committee of volunteers who provide a range of skills and expertise in business and rowing. The coaches are also volunteers and dedicate countless hours to training, mentoring, and fine-tuning the rowers for competition level. Due to Cure's volunteer principles, the Club can offer rowers affordable annual subscriptions and an environment of support and comradery. The club also provides a fantastic base for Rangiora and Kaiapoi High Schools' rowers. The Club supports both schools' participation in Canterbury, Otago, South Island and National high school regattas.
- 4.2 The Club is requesting funding towards purchasing wood stain to protect the floor of the veranda, the egress ramp and steps of the rebuilt clubrooms. This is one of the four staged works identified that will see the rebuild complete. The deck frame and boards for the veranda are currently being laid, and the egress ramp will follow with the hopes that the staining of the woodwork will be carried out in December 2022.
- 4.3 The project will benefit between 50 to 150 people within the district, including youth and older adults. Most members are from the Kaiapoi (60%) area, with the remainder spread throughout the rest of the district. There are also visitors from other regions who will benefit when attending regattas and competitive races while using the facilities of the clubrooms.
- 4.4 The benefits of sealing the wood against weather and wear-and-tear are that the wood will be protected and thus last longer. In addition, the egress ramp and stairs will be used by all visitors to the clubrooms and will allow safe entry from outside through the main doors. Once this project has been completed, the Club's fundraising can focus on the other three projects awaiting completion, namely the internal flooring finish, kitchen, changing rooms and lastly, the lining of the main upstairs area.
- 4.5 The Club is a member of the Canterbury Rowing Association (CRA) which supports club rowing across the region. Club members hold office on the Executive and Cure volunteer manpower support on CRA-run regattas.
- 4.6 The Club has done various fundraising initiatives, received donations, and applied successfully to the Christchurch Earthquake Appeal Trust for funding of the balustrades. The Club previously successfully applied to the Board for funding towards the purchase of propellers for its safety/coach boats in October 2021. The Accountability Form (Trim Ref: 220110001419) was received in January 2022.
- 4.8 The Board may approve or decline grants as per the grant guidelines.
- 4.9 There are implications to community wellbeing by the issues and options that are the subject matter of this report.
- 4.10. The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are unlikely to be affected by, or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

There are no other groups and organisations, other than the Cure Boating Club Incorporated likely to be affected by, or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community is not likely to be affected by, or to have an interest in, the subject matter of this report. However, it should be noted that the wellbeing of the rowing community in the district will be positively impacted by the completion of this project.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

The Annual Plan for 2022/23 includes budget provision for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups up to \$5,270. An amount of \$2,627 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$7,897 this financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values. The current available balance of the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2022/23 is \$6,059.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety related issues will fall under the auspices of the Cure Boating Club Incorporated.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2022/2023 ¹⁵Name of Group: Cure Boating CLubAddress: [REDACTED]Contact Person within Organisation: Catherine KappellePosition within Organisation: Cure CommitteeContact phone number: [REDACTED]Email: [REDACTED]**Describe what the project is and what the grant funding be used for?** *(Use additional pages if needed)*

Grant funding will be used for purchase of wood stain to cover flooring of the new veranda and the egress ramp and steps of the rebuilt clubrooms. This work is one of four stage works, identified as individual projects, that will see completion of the rebuild. See cover letter and budget for further information.

What is the timeframe of the project/event date? Mid September to mid December 2022Overall Cost of Project: Grant funding will be used Amount Requested: \$500 excl GSTHow many people will directly benefit from this project? 80-150Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 10 % Rangiora-Ashley 24 % Woodend-Sefton 16 % Kaiapoi-Tuahiwi 60 %Other (please specify): Club members on regular basis plus a large number of visitors during regattasIf this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Although the work will continue, the decking and egress will remain unsealed until we are able to secure funds to do so. As there other works still requiring attention before the build is finished the sealing of the timber will not occur for some time. Weathering of finish will also unnecessarily occur.

What are the direct benefit(s) to the participants?

Full safe access to the upstairs area by all users. Sliding doors can be opened fully and the veranda used. Safe entry and exit from the outside through the main doors.

What is the benefit(s) to your organisation?

16

Completion of another milestone in rebuild. Remaining works stay on target. New fundraising can focus on the other works still to complete. We can start using our street address mailbox.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

Safe full access by all visitors via main egress. Locals can enjoy the superb indoor outdoor space when there. The club will draw more people from outside the district into central Kaiapoi.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes NoIf yes, name of parent group: Canterbury Rowing Association (CRA)

What is the relationship between your group and the parent group?

The club is a member of the CRA, which supports club rowing across the region. Club members hold office on the CRA Executive and Cure volunteer manpower supports CRA-run regattas.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Fundraising, donations, and a successful grant application to the Christchurch Earthquake Appeal Trust (CEAT) for the balustrades. See attached budget for details.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Propellers for safety/coach boats, Oct 2021

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Catherine KappelleDate: 23 September 2022

Budget for completion of Balustrade, Veranda and Egress

Expenses:

Balustrades (incl egress rails)	74,900.00
Scaffolding - 2 month hire	1,900.00
Deck timber cladding	13,004.00
Deck framing	10,500.00
Beam fixings and nails	1,000.00
Steel beam paint - 2x 4L	246.00
Stain - beams and deck surface 8x10L	1,082.00
Labour	7,000.00
	109,632.00

Income:

CEAT	69,565.00
Donations	22,000.00
Kaiapoi Tuahiwi Community Board (grant request)	500.00
Club fundraising	17,567.00
	109,632.00

Breakdown of stain quotes based on cost per 10L

	10L Incl GST	10L Excl GST	80L (full coverage)
Guthrey Bowron: Aquadeck	175.99	153.03	1,224.28
Mitre 10 : Prodeck exterior waterbased oil	156.00	135.66	1,085.21
Forestwood Aquadeck	155.55	135.21	1,081.74
Resene: Woodsman decking stain	191.40	189.40	1,515.20

Note - prices for Mitre 10 quote are nationwide. Product will be sourced from Rangiora Mitre 10.



Cure Boating Club



23 September 2022

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Discretionary Grant Application to the Kaiapoi-Tuahiwi Community Board

Tēnā tatou

Thank you for your consideration of funding toward decking stain that sees completion of the external aspect of the Cure Boating Club.

A significant milestone was reached last year when the club was able to secure use of the new building and continue work on the remaining works to complete while in residence. The last year has seen serious fundraising to realise this. The remaining works fall into 4 mini projects as listed below:

- a) Balustrades, veranda decking and egress – completion end 2022.
- b) Internal flooring finish – completion by end 2022
- c) Kitchen and change rooms – mid to late 2023
- d) Lining of main upstairs area – mid to late 2023

Project a) is underway and the balustrades are already in place. A builder has been secured and the deck framework and boards will be laid during early October. Egress will follow. We are looking to complete staining work on the timber by mid-December. The work involves licenced builders and supported by club volunteers for all the paint work.

A copy of the draft 2022 annual financial statements have been attached. These were presented to the AGM of 21 September and are currently being reviewed. We are happy to provide the reviewed accounts once returned, should you wish. Other supporting documents include the total budget for this project.

We are really excited by how the external building is shaping up and remain committed to the club's future as a valued sport and recreation entity within the district.

Ngā mihi nui

Catherine Kappelle
Cure Committee



Cure Boating Club



It was resolved that the Club apply to the WDC Kaiapoi Tuahiwi Community Board for \$500.00 excluding GST toward the purchase of wood stain for the Club's veranda deck.

I certify that the above is a true and correct copy of the resolution passed at the Cure Boating Club Incorporated committee meeting held at Kaiapoi on 7 September 2022.

Paul Curgenvan (President), Armin Svoboda (Club Captain), Stephen Rattray (Vice President), Lisa Sim (Secretary), Harry Lamplugh (Patron), Peter Midgley (Safety Officer), Catherine Kappelle and Barb Tasker (Committee members).

Lisa Sim
Secretary

Cure Boating Club Incorporated

Guthrie Bowron Rangiora

Phone Number: 03 313 0403



QUOTE



Customer Details:-

Name: **Cure Boating Club - Catherine Kappelle**
 Phone: **[REDACTED]**

Quote Date: 15/09/22
 Quote No. : 1000036
 Valid To: 15/10/22

Operator: 2

Code	Description	Qty	Price	Disc \$	Extn
138	Cabots Deck Ext Stn Wb Kwila 10L	1	187.99		187.99
992	Cabots Deck Clean 4L	1	37.99		37.99
331	Cabots New Timber Prep 4L	1	80.99		80.99
318	Cabots Aquadeck Kwila 10L	1	175.99		175.99

Total (incl GST of \$ 63.00) 482.96

Note:

Quote is Valid for 30 Days from date of issue.

Standard terms and conditions apply

Stock subject to availability

Account No for internet banking: **01-0877-0228538-00**

Promotional specials are only valid for the promotion period and any offers made by Guthrie Bowron will be valid until the last day of the promotion

SIGN UP TO THE GB INSPIRED CLUB

Joining our Inspired club gives you access to exclusive offers and discounts all year round. Free to join - ask instore for details

Thanks for Supporting Local!

Profit and Loss

Cure Boating Club Incorporated For the year ended 30 June 2022

	NOTES	2022	2021
Trading Income			
Association Affiliation Fees		3,510.00	3,380.00
Clothing and Uniform Sales		1,700.86	7,623.53
Donations		24,416.10	1,350.00
Fundraising		12,396.58	5,605.15
Grants		94,974.22	104,714.55
Insurance Proceeds		4,338.95	-
Learn to Row		391.29	-
Membership		15,069.98	14,517.96
Partnership & Sponsorship		14,000.00	1,500.00
Regatta Fees		7,936.52	5,084.39
Total Trading Income		178,734.50	143,775.58
Gross Profit		178,734.50	143,775.58
Other Income			
Interest Income		1.27	7,936.97
Total Other Income		1.27	7,936.97
Expenses			
Association Affiliation to CRA & RNZ		3,233.21	2,340.00
Clothing and Uniform		1,594.65	7,693.00
Depreciation		29,406.25	-
Depreciation Adjustment		142,035.70	-
Electricity		1,378.91	931.60
Fundraising and Event Expenses		608.45	-
General Expenses		1,131.68	414.05
Gym Equipment		514.08	-
Insurance		15,017.80	5,569.20
Interim Shed Rental		1,441.48	8,866.32
IT/Website		402.75	89.69
Maintenance - Plant		615.48	268.62
Maintenance - Shed		171.28	-
Maintenance & Fuel - Coach Boats		1,429.89	1,948.52
Maintenance & Fuel - Tow Vehicles		1,152.38	1,074.75
Rates & Compliance Costs		2,232.77	1,183.13
Regatta Entry		5,766.26	4,826.38
Total Expenses		208,133.02	35,205.26
Net Profit (Loss) Before Taxation		(29,397.25)	116,507.29
Net Profit (Loss) for the Year		(29,397.25)	116,507.29

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Balance Sheet

Cure Boating Club Incorporated As at 30 June 2022

	NOTES	30 JUN 2022	30 JUN 2021
Assets			
Current Assets			
Cash and Bank			
SBS Ltd: Star Call Investment		22,048.86	447.59
SBS Ltd: Star Transactional		93,177.12	27,691.68
Total Cash and Bank		115,225.98	28,139.27
Trade and Other Receivables		-	164.50
GST Receivable		-	55,987.12
Other Current Assets	3	10,320.10	-
Total Current Assets		125,546.08	84,290.89
Non-Current Assets			
Property, Plant and Equipment	4	1,697,023.18	1,760,803.72
Total Non-Current Assets		1,697,023.18	1,760,803.72
Total Assets		1,822,569.26	1,845,094.61
Liabilities			
Current Liabilities			
Trade and Other Payables		-	1,288.45
GST Payable		8,160.35	-
Total Current Liabilities		8,160.35	1,288.45
Total Liabilities		8,160.35	1,288.45
Net Assets		1,814,408.91	1,843,806.16
Equity			
Retained Earnings			
Retained earnings/Accumulated funds		1,843,806.16	1,727,298.87
Current year earnings		(29,397.25)	116,507.29
Total Retained Earnings		1,814,408.91	1,843,806.16
Total Equity		1,814,408.91	1,843,806.16

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Q U O T E

Cambridge Mitre 10 Mega
1 Oliver Street
Cambridge

16/09/2022 Op:GF Till:01

Quote#: X-61660.1
Customer Ref: boating club
Valid Until: 16/10/2022
Deposit: 50%

To: Q20999
CURE BOATING CLUB -

Ph: 0277226898
Customer: cure boating club -

FORESTWOOD AQUATECH WB DEC OIL KWILA 10L
391943 EACH
3 @ \$155.55 \$466.65

PROCOAT DECK EXT OIL STN WB KWILA 10L
385687 EACH
3 @ \$156.00 \$468.00

TIMBER AND DECK WASH 10L
380936 EACH
2 @ \$86.98 \$173.96

Total(incl GST) \$1108.61

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant
Fund for the 2022/23 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
			2022/23= \$5,270 = carry forwards \$2,627 Total \$7,897			\$ 7,897.00
	18-Jul-22	St Patricks School PTA	Game Lines	\$500	\$500	\$ 7,397.00
	18-Jul-22	Kaiapoi Toy Library	Cultural and sensory toys	\$500	\$500	\$ 6,897.00
	15-Aug	Reflections Community Trust	Waimakariri Light Party	\$588	\$588	\$ 6,309.00
	15-Aug	Clarkville Playcentre	Fruit Trees and vegetable plants	\$500	\$250	\$ 6,059.00
	21-Nov	Cure Boating Club	Wood stain for floors, egress ramp and stairs	\$500		

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant
Fund for the 2021/22 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
Kaiapoi-Tuahiwi Community Board 10.136.100.2410			2021/22 = \$5,270 = carry forwards \$2300 Total \$7,570			\$ 7,570.00
	19-Jul	Fund Returned as expo cancelled Waimakariri Older Person's Expo Committee	Older Person's Expo	\$500	\$500	\$ 7,070.00
	16-Aug	Kaiapoi Toy Library	Towards the cost of purchasing a new bouncy castle/ soft play for younger children	\$500	\$500	\$ 6,570.00
	16-Aug	St Patrick's School's Parent Teacher Association	Towards the cost of a new junior playground	\$500	\$500	\$ 6,070.00
	20-Sep	Meeting Cancelled				
	18-Oct	Withdrawn Reflections Community Trust	Towards Light Party	\$350		\$ 6,070.00
	18-Oct	Withdrawn It take a Village Hub	Family day	\$500		\$ 6,070.00
	18-Oct	Cure Boating Club	Propellers	\$500	\$500	\$ 5,570.00
	18-Oct	Declined Life Education Trust	Delivery of the Healthy Harold Programme	\$500	-	
	15-Nov	Pines Kairaki Beaches Association	Community Pantry	\$443	\$443	\$ 5,127.00
	15-Nov	Declined Clarkville Preschool	Mud kitchen and ground cover	\$480	-	
	13-Dec	Withdrawn Kaiapoi Borough School Board of Trustees	Back to school family picnic	\$500		\$ 4,627.00
	13-Dec	Pegasus Dragons Inc	Purchase of paddles	\$500	\$500	\$ 4,127.00
	21-Feb	Kaiapoi Community Garden	Purchase of new lawn mower	\$500	\$500	\$ 3,627.00
	21-Feb	Withdrawn North Canterbury Pride	picnic in Victoria Park	\$250	\$0	\$ 3,627.00
	21-Mar	Declined Clarkeville Playcentre	Mud kitchen	\$378	\$0	\$ 3,627.00
	11-Apr	Nil				
	16-May	Kaiapoi Pony Club	towards funding St John's Ambulance	\$500	\$500	\$ 3,127.00
	20-Jun	Declined Good Night Sleep Tight	towards winter night packs	\$500		
20-Jun	All Stars Marching Teams	towards annual training camp	\$500	\$ 500.00	\$ 2,627.00	

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-08-06 / 221107193765

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 21 November 2022

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Kaiapoi-Tuahiwi Community Board General Landscaping Budget and Discretionary Grant Fund – Update for the 2022/23 Financial Year

SIGNED BY:
(for Reports to Council, Committees or Boards)

_____ General Manager

_____ Acting Chief Executive

1 SUMMARY

1.1 The purpose of this report is to provide updates to the Kaiapoi-Tuahiwi Community Board (the Board) on the available funds in Kaiapoi-Tuahiwi General Landscaping Budget and the Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund for the remainder of the 2022/23 financial year.

Attachments:

- i. Discretionary Grant Application Form (Trim Ref: 210603089725)
- ii. Spreadsheet of Discretionary Grant 2022/23 allocations to date.

2 RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 221107193765.
- (b) **Notes** that the 2022/23 Kaiapoi-Tuahiwi Community Board General Landscaping Budget as of 31 October 2022 is \$49,490.
- (c) **Notes** that the 2022/23 Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund has a current balance of \$6,059.
- (d) **Notes** that the Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund will be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

3 BACKGROUND

- 3.1 **General Landscaping Budget:** On 25 October 2016, the Council created General Landscaping Budgets for each Community Board by delegating to each Board the allocation of a set annual amount of discretionary and unspecified funding for the improvement, enhancement or replacement of amenity, recreation and roading assets. This fund is not a contestable fund.
- 3.2 **Discretionary Grand Fund:** The Council annually allots funds to each of the four Boards for allocation to various Community Groups within their wards. Community Groups or Not-for-Profit Organisations can apply for funding to assist them with community events/ projects and/or resources. The amount allocated by the Council for 2022/23 was \$5,270 and an unspent amount of \$2,627 was carried forward from the 2021/22 budget, thereby bringing the total of the 2022/23 Discretionary Grant fund to a total of \$7,897.

4 **ISSUES AND OPTIONS**

The Kaiapoi-Tuahiwi Community Board General Landscaping Budget (General Landscaping Budget)

- 4.1 The General Landscaping Budget is a discretionary sum that the Board may allocate towards landscape projects within their community. Community Boards often identify community landscaping enhancement projects which this budget can be used for. Equally, members of local communities often have suggestions for minor landscaping improvements, such as additional seating, paving or signage or something similar.
- 4.2 The 2022/23 General Landscaping Budget as of 1 July 2022 was \$26,190. There was an unspent amount of \$23,300 which was carried forward from the 2021/22 financial year, thereby bringing the total of the 2022/23 Landscape Budget to \$49,490. This budget is yet to be fully allocated or spent.
- 4.3 During the 2021/22 financial year the Kaiapoi-Tuahiwi Community Board allocated the following funding to projects in the community which are still being implemented:

Project Description	Status	Budget Allocated
Town Entrance Development	Pending implementation	\$75,810
Interpretative Signs	In progress	\$286
Patchina's Walkway	In progress	\$7,700
Raymond Herber Sculpture	In progress	\$10,000
Passchendaele Walkway benches and plantings	In progress	\$3,200
Total		\$96,996

- 4.4 Greenspace staff will lead a workshop after this meeting to assist the Board in identifying a range of potential projects for funding during the 2022/23 financial year. Some funding has already been 'ring-fenced' by the previous Board for future projects, and this will be further considered. If the Board chooses to allocate all or part of the 2022/23 Landscaping Fund (\$49,490), a report seeking the Board's formal approval for funding will then be presented to the December 2022 Board meeting.
- 4.5 Greenspace staff recommend that, where possible, it would be beneficial for the Board to decide upon General Landscaping Budget projects before March of each year. As this would allow the department to initiate projects before the end of a financial year.

The Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund

- 4.6 The 2022/23 Discretionary Grant Fund approved by the Council for the Board was \$5,270. An unspent amount of \$2,627 was carried forward from the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of \$7,897 for this financial year.
- 4.7 As from 1 July 2022 to 30 September 2022 the previous Board allocated an amount of \$1,838 to various community organisations, thus leaving a balance of \$6,059 for the current Board to allocate during the remainder for the financial year.
- 4.8 Not all eligible groups may be aware of the fund, so it is anticipated that Community Board members will continue to be pro-active in this regard, through networking and community groups they interact with. It is recommended that the Board regularly review the remaining balance of the fund to ensure that it is on track to be spent before the end of June 2023.
- 4.9 Staff will advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis. Application forms are available on the Council website, from Service Centres or by contacting the Governance Support Team.

4.10 There are no implications on community wellbeing by the issues and options that are the subject matter of this report. However, utilisation of funding in the community does aid the enhancement of community wellbeing.

4.11 The Management Team have reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, they may wish to apply for funding for events and projects.

5.2 Groups and Organisations

Community groups and organisations are likely to be affected by, or to have an interest in the subject matter of this report, as the Board's Discretionary Grant fund could assist them to achieve community-based programmes during the current financial year.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However, it should be noted that the funding allocated to community groups and for beautification will increase the general feeling of wellbeing within the Board's community.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

6.1.1 The current balance of the Kaiapoi-Tuahiwi General Landscaping Budget for the 2022/23 financial year is \$49,490.

6.1.2 The 2022/23 Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund has a current balance of \$6,059.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups, if decided benefits exceed Board resolved values.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report as this report is for information only. Any allocation of funds will be subject to a separate future report(s) presented to the Board.

6.4. Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Not applicable

7.3. Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4. Authorising Delegations

The Community Boards have delegated authority for both funds.

GOVERNANCE

Kaiapoi-Tuahiwi Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Kaiapoi-Tuahiwi Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Kaiapoi-Tuahiwi community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Kaiapoi-Tuahiwi Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: _____

Address: _____

Contact Person within Organisation: _____

Position within Organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall Cost of Project: _____ Amount Requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant
Fund for the 2022/23 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
			2022/23= \$5,270 = carry forwards \$2,627 Total \$7,897			\$ 7,897.00
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	21-Nov	Cure Boating Club	Wood stain for floors, egress ramp and stairs	\$500		

KTCB Chairperson's Report November 2022

The **Kaiapoi High School 50th Reunion** was a very successful event with just under 300 attending the 3 day event.

Ex students were impressed with the new school buildings and changes to the campus since their times at school. With a roll of nearly 1,000 drawing students from Pegasus to Ohoka it is a very different school today.

Deputy Mayor Neville Atkinson spoke at the special assembly about his time at the school and the changes since.

It was great to see so many Kaiapoi identities recognised in **the Mayor's Community Awards** held in the Rangiora Town Hall. So much work is done by volunteers in our community contributing to everyone's well being and acknowledging their work is essential.

A special business award to Andrew and Michael Blackwell for their commitment to the town was well deserved.

All Together Kaiapoi's **Party in the Park** completed the week of the Kaiapoi Spring Festival with the largest crowd seen at a Trousselot Park day time event. The local musical entertainment from Sharon Russell and her family combined with the free activities on offer provided the perfect family event, attracting more people to enjoy and discover the pleasant park environment and spend more money in the town.

A good crowd turned out for the planting of two oak trees in the Kaiapoi Domain, an initiative of Mayor Dan Gordon, to **recognise the new King Charles** and the death of the Queen. Unfortunately the two oak trees left there overnight had been stolen and a slight delay occurred while replacements were found. Adding to the historic nature of the occasion were some riders on horses from the Anzac Mounts Equine Rehab Unit.

The refurbished historic **BNZ Kaiapoi** was opened on October 10 and a large crowd of invited guests gathered to mark the occasion. Thanks must go to the persistence of Jedd Pearce and Mark Revis of PLC Associates along with Hazeldine Construction who took on the huge task of saving this iconic landmark for the people of Kaiapoi.

At the **Pines Beach Kaiaraki Residents Association** monthly meeting the issue was raised again of the lack of progress on the flood gates on Beach Road/Saltwater Creek. Ecan were asked again to clear the debris that causes flooding after rain. As a result Ecan were seen by me clearing it on Wednesday 9th November.

I thanked Rob Kerr a couple of months ago for the good work his team did around keeping the residents happy during the **Otaki Street drainage project** and have recently been in touch with him again regarding the residents next to the Beach Road pumping station currently underway. The shaking of nearby houses and the noise from the big machines is making life pretty unbearable for the residents so I have asked him to see what can be done to soften the blow so to speak.

KAIAPOI-TUAHIWI COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of November 2022

Member' Name: Brent Cairns

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
	Kaiapoi Food Forest	<p>Rongoa event on 20th November</p> <p>Strawberry fair on the 17th December</p> <p>I will step down as Chair in December and will take the role of manager.</p> <p>Active explorers preschool visit each week to learn how to grow food and maintain a garden.</p> <p>Hosted a walking group (David Hill organised), small number of attendees.</p> <p>Education hub is ready to go to consent. This building will enable us to conduct far more educational events.</p> <p>Hosted a tour for Vision West staff (national housing provider)</p> <p>Hosted a tour for staff from Kore Hirakai (Food secure organisation based in Wellington)</p> <p>Corrections teams are helping now on a weekly basis.</p> <p>Scouts visited to plant seedlings.</p>
	Greater Chch Partnership	<p>Many local councils, Manu whenua and central Govt departments coming together to build stronger without boundaries GCP.</p>
	North Canterbury Neighbourhood support	<p>Steady number of resident sign ups to Getsready – sign ups receive a welcome pack with helpful tools and are soon to receive “CBK” vouchers. Sarah (manager) has left to take on new job and the committee will look to restructure.</p>
	Community Patrol Meeting	<p>Looking for new people to join and help with patrols around the district.</p>

	Kaiapoi Community Garden visit	Beaut garden, hope to work closer with KFF to help promote events and educational.
	Invited to attend Aqualand update	Set to open on 3 rd December, which will bring people to the district. Opportunities for marketing!
	Briefing from Taumata Arowai	Re chlorination
	Food Secure North Canterbury	Food Banks reporting an increase in demand... some up 60%... whereas suppliers to the food banks are struggling to meet demand, with some not supplying new groups.
	Police get together	Businesses will be invited to attend an info meeting on how to deal with unsociable behaviour.
	All Together Kaiapoi	Successful Fun run. Welcome bags to go out December.
	Community Wellbeing Network meeting	Budgeting services are reporting lots of hardship. Buy now pay later causing issues with mounting debt. Free English classes for new migrants.
	Census team are attending meetings	Needing people to help
	Vision West	Recent survey of tenants showed 80-85% food insecure.

Other:

North Canterbury Neighbourhood support AGM on the 23rd November at Kaiapoi Library at 7pm – please come along and hear what the organisation is doing to make communities resilient and safe.

Strawberry fair + loads of chocolate on the 17th December at the Kaiapoi Food Forest – 11am till 3pm – big band, loads of food stalls, and fun for the kids.

KTCB Members Info Sept-Nov 2022

Philip Redmond

13 Sept	Concluded Gambling Policy Hearing recommendations.	Policy adopted at Oct Council meeting. Ratio of machines to population Reduced from 1:260 to 1:120 to reflect current nos. Approx 160 machines.
14 Sept	Ronels Cuppa- Pegasus	
14 Sept	Creative Communities Waimakariri Assessment Cttee	Approved funding for arts, 14 applications, \$30K
18 Sept	Three Waters Public Meeting	Matt Doocey and Simon Watts at Kaiapoi. Watts National Govt not require Better Off Funding repaid.
19 Sept	Security Training for Councillors	
21 Sept	Community Service Awards at Town Hall	
25 Sept	Party in the Park, ATK Kaiapoi	
28 Sept	Roger Blair Funeral	Full obituary in last Sat Press.(12 Nov).
30 Sept	Rangiora Photographic Society Exhibition	Opening night at Brick Mill
1 Oct	Woodend Spring Flower Show Oak tree planting at Woodend Recreation Reserve And Kaiapoi Domain	Usual high numbers , WCC Two trees planted at each Venue to commemorate QE11 and King Charles 111
5 Oct	Canterbury Museum Exhibition Opening	Women of the Antarctic
6 Oct	Rangiora Art Society opening night	A&P Showgrounds Rang.
10 Oct	Reopening Heritage BNZ Kaiapoi	Paper Plus tenant plus Boutique accommodation Upstairs.
12 Oct	Canterbury Museum Funding Announcement	\$20m for base isolation.
14 Oct	NCSRT Sports Awards Mainpower Stadium	Very successful
18 Oct	CECC Awards at Christchurch Town Hall	First for 2 years
22 October	Rangiora Show	
26 October	Community Wellbeing NC AGM	
1 Nov	Taumata Arowai CE, Bill Bayfield	Chlorination due 14 Nov But exemptions not Processed, not prosecute Subject to agreed water Plan including UV at Headworks. Sensible . Attended WCC and met Evacutees. Well organised Response by FENZ, Voulunteers and council CD and community team. CCC, Selwyn and WDC Plus agencies. Meet and
3 Nov	Tuhaitara Coastal Park fire.	
4 Nov	Greater Christchurch Partnership meeting	

8 Nov Liz Gordons funeral service at Kaiapoi.
9 Nov Ronels Cuppa Pegasus
10 Nov Pegasus Community Networking Forum
12 Nov Wellbeing North Canterbury walk with David Hill

greet.

Greg Byrnes update

Thanks to Brent for
Welcome refreshments

Other: Attended all meetings and training as required.

Accepted Roding Portfolio
First Chair of C&R