

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE SEFTON HALL, 591 UPPER SEFTON ROAD, SEFTON, ON TUESDAY, 11 MARCH 2025, AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, I Fong, R Mather, R Redmond and A Thompson.

IN ATTENDANCE

Mayor D Gordon.

K LaValley (General Manager, Planning, Regulation and Environment), B Dollery (Biodiversity Team Leader), G Stephens (Design and Planning Team Leader), V Thompson (Business and Centres Advisor), C Taylor-Claude (Parks Officer) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: B Cairns

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Received** and sustained an apology for lateness from I Fong who arrived at 5:41pm.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 10 February 2025

Moved: M Paterson

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board Meeting held on 10 February 2025.

CARRIED

3.2 Matters Arising

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 10 February 2025

Moved: R Mather

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshop held on 10 February 2025.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Refer to Public Excluded Agenda.

6 REPORTS

6.1 Waikuku Beach Pond Enhancements – B Dollery (Biodiversity Team Leader)

B Dollery provided an update on the ongoing ecological enhancement works of the Waikuku Beach Pond. Enhancement works were ongoing, and it was hoped that infill planting and environmental signage could be installed in autumn 2025. It was proposed that, alongside the agreed enhancement works, pollinator patches with environmental interpretation be created in the wider Waikuku Beach Central Area Reserve using the Natural Environment Strategy budget. Staff would, therefore, like to trial some pollinator patches at the Waikuku Beach pond site, which would be designed by Delta with a wooden border so that the grass could still be mowed.

R Mather questioned if specific locations had been identified at the Waikuku Beach pond site where these pollinator patches would be installed. B Dollery noted that the trees near the playground would be best placed for the pollinator patches.

Responding to A Thompson's question, B Dollery commented that, aside from the biodiversity benefits, staff believed the installation of the pollinator patches had educational value. Signage was suggested to enhance the nature connections.

B Cairns asked if children or local schools would be asked to assist with the planting at the Waikuku Beach Pond. B Dollery explained that a Ranger would do the planting around the pond due to health and safety concerns.

B Cairns enquired if the Council would be providing Education Programmes at the Waikuku Beach Pond. B Dollery noted that she had not been in touch with any schools; however, she could investigate the possibility of involving Enviroschools.

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250204018369.
- (b) **Approves** the installation of biodiversity enhancements in the Waikuku Beach Pond reserve area funded through the Natural Environment Strategy.
- (c) **Notes** enhancement works are ongoing, utilising the \$5,000 budget available from the ZIPA fund and \$3,000 allocated from the Community Board's landscaping budget.
- (d) **Notes** that the design of the panels for environmental interpretation will be undertaken by the Greenspace team with designs approved by the Board prior to installation.

CARRIED

R Mather commented she loved the idea of installing pollinator patches and looked forward to seeing the results. She, therefore, supported the motion.

A Thompson also supported the motion, noting that it was excellent to see a small initiative being capitalised to enhance the project.

S Powell believed that the Waikuku Beach Pond was a good place to trial the pollinator patches. She commended the staff for starting with little funding and creating a fantastic project.

6.2 **Waikuku Beach Volleyball Court Consultation Results – C Taylor-Claude (Parks Officer)**

C Taylor-Claude spoke to the report, noting approval was being sought to consult the community on the installation of a volleyball court at Waikuku Beach on either side of the carpark at the surf club. The consultation results could be incorporated into the Waikuku Beach Master Plan, which would be submitted to the Board for consideration in April 2025. Previous consultation undertaken in 2024 revealed support for a volleyball court somewhere in Waikuku Beach; however, the feedback revealed that a location other than the North Oval was preferred.

Moved: M Paterson

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250226031487.
- (b) **Approves** staff carrying out consultation on the installation of a beach volleyball court in locations one and two, as seen in Trim No. 250225030683.
- (c) **Notes** that installing a volleyball court in Waikuku Beach is a supported activity under the Waikuku Beach Reserve Spatial Activity Plan.
- (d) **Notes** that the Spatial Activity Plan was publicly consulted on with the community in November 2022 and approved by the Community Board in February 2023.
- (e) **Notes** that the construction of the beach volleyball court will be carried out by the community and overseen by Greenspace staff as this is a community-driven project. The volleyball court will be constructed once enough funds have been attained.
- (f) **Notes** that the project is to be funded entirely by the community through fundraising and donations. The cost for the posts/ net is expected to be under \$5,000, and the sand is planned to be donated. Any other landscaping costs are expected to be minimal as this would be done by qualified volunteers, and any materials needed would be donated.
- (g) **Notes** the community intend to gift the volleyball court to the Council once it is constructed. The Council would then assume responsibility for the court before its ongoing maintenance and depreciation.
- (h) **Notes** the maintenance of the asset is estimated to be \$1,007.16 annually. This will be covered under existing Greenspace maintenance budgets.

- (i) **Notes** that a report will be brought back to the Community Board, detailing the consultation results, and seeking approval of installation if appropriate. This will include the timeline for installation, design, materials, construction method and any associated costs, along with the ongoing maintenance plan and cost.
- (j) **Notes** that in February 2024, the Woodend-Sefton Community Board approved Council staff to consult with the community to install a beach volleyball court in the North Oval and consultation was carried out in May 2024.
- (k) **Notes** that there were 20 people who responded to the survey, with nine people (45%) in favour of a volleyball court in the North Oval, five people (25%) against a volleyball court anywhere in Waikuku Beach, and six people (30%) who were supportive of a volleyball court providing it was in a different location.
- (l) **Notes** that should the volleyball court go ahead, resource consent from Waimakariri District Council will be required before works go ahead.
- (m) **Notes** that staff do not expect flooding to be a major issue for the proposed areas, but Greenspace staff will work with 3 Waters staff about drainage mechanisms for the area.

CARRIED

M Paterson supported the public being consulted about the proposed location of the volleyball court in Waikuku Beach.

B Cairns noted that it was a well-written report. He thought the advantage of a volleyball court was that anyone could play volleyball. Therefore, he was in favour of public consultation.

P Redmond concurred with the previous speakers and also supported the motion.

6.3 Pegasus Youth Space Options – Approval to Undertake Consultation – G Stephens (Design and Planning Team Leader)

G Stephens highlighted the three options for the Pegasus Youth Space, which the public would be consulted on. The consultation would ask what the community thinks of the three options but also that they could be packaged differently. He advised that due to issues regarding the noise generated by the flying fox in Ohoka Domain, the Council had worked with its supplier to identify a new, quieter mechanism for the flying fox proposed at the Maungatere Reserve. This is now in use at Ohoka and Townsend Fields in Rangiora. G Stephens noted that the Youth Council and the Youth Action Plan Advisory Group had been consulted in compiling the proposed options.

R Mather questioned if any activities were planned for at the Hurunui Reserve as it had been included on maps. G Stephens explained that most of the current active courts in Pegasus, such as half basketball and tennis courts, were located in the southern end of Pegasus. Hurunui Reserve has recently been developed and hence, the Maungatere or Rakahuri Reserve were being considered for the development of an active court.

R Mather questioned if staff were aware that housing would be developed on the large block of land beside Waitaki Reserve and future residents there wouldn't be part of the consultation. G Stephens noted that staff were aware of the proposed development. It was hoped that the proposed youth space in the Waitaki Reserve would be developed before the residential development. Then, potential homeowners would know what youth infrastructure was in the area.

R Mather asked with the many elements planned for the small wheel areas, would the same number be planned for the Greenway as for the lake She questioned whether it

would not be easier to fit all the elements around Pegasus Lake rather than along the greenway. G Stephens advised the lake has more length but a challenge is there are parts where the housing was close to the lake and staff anticipated some sensitivity around that, but perhaps those areas could be avoided.

R Mather asked whether additional safety measures would be included along the Greenway to ensure increased awareness and safety for users crossing the roads that dissect the Greenway. G Stephens said that any additional safety signage would be aimed at Greenway users and not the road users.

A Thompson asked if the consultation document would specify the activities proposed under each option. G Stephens confirmed that the consultation document would highlight all the proposed activities recognising that some might prefer a different mix of the activities at a location. It would also include a section where people could list activities, they believed the Council had not considered.

Moved: P Redmond

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No.250225030706.
- (b) **Approves** staff undertaking consultation to determine the preference of the wider community for the Pegasus Youth Space between Option One (Dedicated Skate Area), Two (Three Way Split, Rakahuri, Maungatere and Lakeside) or Three (Three Way Split – Rakahuri, Maungatere and Greenway).
- (c) **Notes** that The Pegasus Youth Space has been allocated \$192,515 in the Council's 2024/34 Long Term Plan and that any of the three options could be achieved within this budget.
- (d) **Notes** that staff have undertaken consultation with the local Pegasus youth to determine what a youth space in Pegasus might look like.
- (e) **Notes** that staff have used the feedback along with a review of current youth provision within Pegasus to create three options for the Pegasus Youth Space for consideration by the Board and the wider community.
- (f) **Notes** that staff will collate the feedback received and provide this to the Board in a later report along with a concept plan with recommendations for the development of the Pegasus Youth Space.

CARRIED

P Redmond commented that there were approximately 500 youth in Pegasus between 12 and 24. He thought the options being proposed were well thought-out and exciting. He noted that it was difficult to engage with the youth to ascertain what they really wanted. He was pleased that staff had picked up that there was a risk of the consultation with the wider community overshadowing the views of the youth.

R Mather commented that it was a good report with great ideas, and she was looking forward to what the public had to say about the proposals.

S Powell noted that it was good to see progress in the development of youth spaces. A group of young people travelled by bus into Christchurch for school, she suggested that staff figure out how to consult them as well.

In his right of reply, P Redmond commented that a letter drop could be a way to spread the word.

6.4 **Approval of the updated Woodend-Sefton Community Board Plan 2022-25 – K Rabe (Governance Advisor)**

C Fowler-Jenkins took the report as read.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250130014997.
- (b) **Approves** the Woodend-Sefton Community Board Plan 2022-25 (Trim: 230301028039).
- (c) **Authorises** the Chairperson to approve the final version of the updated Woodend-Sefton Community Plan 2022-25 if any further minor editorial corrections are required.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 **Chairpersons Report for February 2025**

Moved: S Powell

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250305036107).

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 February 2025.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 12 February 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 February 2025.
- 9.4. Parking Management Plan Project: Approaches to Managing Parking Demand and Supply for Rangiora and Kaiapoi Town Centres to 2040 – Report to Council Meeting 4 February 2025 – Circulates to all Boards
- 9.5. Chairperson's Performance Report for the Kaiapoi-Tuahiwi Community Board, 1 February to 31 December 2024 - Report to Council Meeting 4 February 2025 - Circulates to all Boards
- 9.6. Chairperson's Report for the Rangiora-Ashley Community Board, Period 1 January to 31 December 2024– Report to Council Meeting 4 February 2025 – Circulates to all Boards
- 9.7. Chairperson's Report for the Oxford-Ohoka Community Board, Period 1 January to 31 December 2024 – Report to Council Meeting 4 February 2025– Circulates to all Boards
- 9.8. Chairperson's Report for the Woodend-Sefton Community Board, period 1 January to 31 December 2024 – Report to Council Meeting 4 February 2025 - Circulates to all Boards
- 9.9. Health, Safety and Wellbeing Report December 2024 to Current – Report to Council Meeting 4 February 2025 – Circulates to all Boards
- 9.10. Youth Action Plan – Report to Community and Recreation Committee Meeting 25 February 2025 – Circulates to all Boards

- 9.11. Libraries Update from 14 November 2024 to 13 February 2025 – Report to Community and Recreation Committee Meeting 25 February 2025 – Circulates to all Boards

Unconfirmed

9.12. Aquatics February Update – Report to Community and Recreation Committee Meeting 25 February 2025 – Circulates to all Boards

Moved: I Fong

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.12.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

B Cairns

- Recent Food Secure North Canterbury meeting—organising a forum to follow up on the last event relating to food security in times of emergency. Kaiapoi Food Bank provided 71 boxes of food in February 2021, and in February 2025, 219 boxes were handed out.
- Pegasus Residents Group Inc. fun day was well attended. They received a small amount of funding for promotion from Enterprise North Canterbury.
- At the monthly Pegasus Residents Group Inc. meeting, they reviewed submissions on both the speed limit increase and Environment Canterbury bus fare changes. A golf tournament was proposed for October 2025.
- Ronel's Cuppa had St John present three steps to life.
- Attended NZRT12 recruitment drive night
- Waimakariri United Football held a weekend master's tournament, bringing teams from all over the south island.
- Attended a Road Safety meeting where it was discussed changes to speeds around schools.
- Kaiapoi Food Forest – conducted Open Farm Tours where 293 people attended.
- The Rangiora Volunteer Expo at the Rangiora RSA was well attended. The Woodend Volunteer Expo would be held on 21 March 2025
- At a recent Community and Recreation Committee meeting, a deputation about Natural Burials was held, and staff would come back with a report.
- Waimakariri Public Arts Trust had created a public arts trail, which would go live soon.
- Last week, staff hosted a delegation for the Solomon Islands.
- Waghorn's was planning on hosting their annual Tradie Breakfast, and it looks like they have secured the likes of John Kirwan to talk.
- C Garlick had purchased an old school in Rangiora and had revamped the site into housing units.
- The Next Steps website had an excellent feature that translated the entire site into a huge number of different languages.
- Waimakariri Access Group were holding their training day this Thursday.
- Solid Waste Working Party meeting: A review of the delivery of solid waste services in 2026 that would consider larger waste bins was held.
- Enterprise North Canterbury hosted its North Course promo, with local foodies selling meals that contain local produce. In July, they would be going to run "Pie July."

M Paterson

- Gladstone Park lights were being installed on Thursday 13 March 2025. They had been vandalised which resulted in the project being delayed. They did have insurance and hoped that would cover the cost.

P Redmond

- Interesting statistics on current population estimates were presented at the Waimakariri Health Advisory Group meeting. The Waimakariri District was below the deprivation index and had below-average mental health referrals; however, youth referrals were higher than the national average.
- Local Government Rural and Provincial meeting: The Mayor of New Plymouth stated that 14% of their roading spend was represented by temporary traffic management costs. The Waimakariri District's was around 12%. Traffic management had changed in the last 12 months.

A Thompson

- Traffic into town for commuters had notably changed.

11 CONSULTATION PROJECTS

11.1 Let's Talk About Parking

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-parking>
Consultation closed on Wednesday, 12 March 2025.

11.2 Environment Canterbury Draft Annual Plan

<https://haveyoursay.ecan.govt.nz/hub-page/annualplan2526>
Consultation closed on Thursday, 3 April 2025.

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 January 2025: \$3,425.

12.2 General Landscaping Budget

Balance as at 31 January 2025: \$14,326.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: S Powell

Seconded: I Fong

THAT the public be excluded from the following parts of the proceedings of this meeting.

16.1 Public Excluded Minutes of the Woodend-Sefton Community Board meeting of 10 February 2025

16.2 Meridian EV Charges Upgrade in Woodend Community Centre Carpark

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
16.1	Public Excluded Minutes of the Woodend-Sefton Community Board meeting of 10 February 2025	Good reason to withhold exists under section 7	To protect information where the making available of the information would disclose a trade secret as per LGOIMA Section 7 (2)(b(i)).
16.2	EV Charger Upgrade in the Woodend Community Centre Carpark	Good reason to withhold exists under section 7	To protect information where the making available of the information would disclose a trade secret as per LGOIMA Section 7 (2)(b(i)).

CLOSED MEETING

The public excluded portion of the meeting commenced at 6:43pm and concluded at 6:51pm.

OPEN MEETING

16.2 EV Charger Upgrade in the Woodend Community Centre Carpark – Vanessa Thompson (Senior Advisor Business and Centres)

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250226031985.
- (b) **Approves** Option One, which accepts Meridian's proposed upgrade of the remaining 22 Kw AC Charger on Council land at the Woodend Community Centre to a high-capacity DC fast charger, and the proposed extension to the existing Operational Term.
- (e) **Notes** that if the proposed upgrade is not preferred, then Meridian will replace the current AC charger with a newer AC version not reliant on 3G, and this upgrade would fall within the allowed 'maintenance' clause within the existing Access Licence Agreement.
- (g) **Notes** that the body of this report is public excluded in accordance with Section 7,

2b (i) of the Local Government Official Information and Meetings Act 1987, which supports the protection of information where the releasing of it would disclose a [Meridian] trade secret. But recommendations (a), (b), (e) and (g) can be released publicly.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Tuesday 15 April 2025 at the Waikuku Beach Hall, Park Terrace, Waikuku Beach.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 6:51PM.

CONFIRMED

Chairperson

Date