

A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 19 NOVEMBER 2024 AT 9.04AM.

PRESENT

Councillors J Ward (Chairperson), N Mealings and P Williams.

IN ATTENDANCE

Deputy Mayor N Atkinson and Councillor B Cairns.

G Cleary (General Manager Utilities and Roading), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), C Fahey (Water and Wastewater Asset Manager), M Liu (Infrastructure Resilience Manager), K Straw (Civil Projects Team Leader), D Young (Senior Engineering Advisor), D Mansbridge (Project Engineer) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: Councillor Mealings

Seconded: Councillor Williams

THAT apologies for absence be received and sustained from Mayor Gordon, Councillors Brine and Redmond.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roading Committee held on Tuesday 15 October 2024.

Moved: Councillor Williams

Seconded: Councillor Mealings

THAT the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 15 October 2024, as a true and accurate record.

CARRIED

3.2 Matters arising (From Minutes)

There were no matters arising.

3.3 **Notes of a workshop of the Utilities and Roothing Committee held on Tuesday 15 October 2024.**

Moved: Councillor Williams

Seconded: Councillor Mealings

THAT the Utilities and Roothing Committee:

- (a) **Receives** the circulated Notes of a workshop of the Utilities and Roothing Committee held on 15 October 2024.

CARRIED

4 **DEPUTATION/PRESENTATIONS**

Nil.

5 **REPORTS**

5.1 **Taaffes Glen Road Request for Council to Maintain the Paper Road Section to Pinchgut Track – C Grabowski (Roothing Operations Team Leader) and J McBride (Roothing and Transport Manager)**

J McBride spoke to the report noting it provided information following a request for additional maintenance on Taaffes Glen Road. The section was considered to be private access on a paper road so was not a road that the Council had regularly maintained. The Council had maintained the first 5.8 kilometres of the road up to the cattle yards which was extended slightly a year and a half ago. There were three properties on the road. Traffic volumes were last counted in 2020 with the count station located close to the Loburn Whiterock and Quarry Road intersection. The volumes was around 51 vehicles per day which was estimated at approximately 18 near the stock yards. Staff had outlined three options in the report.

Councillor Williams enquired if there were any other paper roads in a similar situation to this that staff were aware of. J McBride was unsure that there was one that was quite the same situation. The difference was the Department of Conservation being a land owner on the road due to the recreational demand in the area.

Councillor Mealings asked when the infrequent assistance would be carried out. J McBride noted that staff would set up a touch point after a flood event or at regular time intervals to have that conversation with the residents which would most likely be to offer to lay metal on the access way.

Moved: Councillor Ward

Seconded: Councillor Williams

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 241105193133.
- (b) **Approves** Option three being adopted, which includes providing infrequent assistance for the residents but not taking over responsibility for maintenance of the access and notes the likely cost would be around \$1,000 to \$2,000 every three years, which can be accommodated from within existing Road Maintenance Budgets.
- (c) **Notes** that this infrequent assistance would likely include occasional patch metalling on the road (approximately 3 yearly or following a weather event) or the provision of a small quantity of unsealed road metal for the residents to place.
- (d) **Notes** that signage will be erected before the first ford, warning of the fords ahead and recommending 4-wheel drive access beyond that point.

- (e) **Notes** that should a contribution be agreed as per the recommendations in this report, then this would be to recognise the additional users who are accessing the DoC carpark, however, notes the road status would remain private access over paper road, and as such does not pose future liability to Council.

CARRIED

Councillor Ward thanked staff for the report. She commented that having a discussion with the Department of Conservation could be very valuable especially if the Department deemed the road to be a recreational asset. If recreational activity in the area increased traffic it should contribute to the upkeep of the road.

Councillor Mealings commented that it was a good solution and if the residents were happy with what staff had suggested that was a great outcome.

5.2 **Amended Roding Capital Works Programme for Approval – K Straw (Civil Projects Team Leader) and J McBride (Roding and Transport Manager)**

J McBride spoke to the report noting the report sought approval to amend the Roding Capital Works Programme following the outcome of reduced funding from the National Land Transport Programme. This was further to the report that was brought to Council in October 2024 which confirmed changes to maintenance operations, renewals projects and capital projects. The main area of impact was footpath renewals which had a significant reduction in budget which flowed on from impacts to the kerb and channel renewal programme and new transport infrastructure. Kerb and channel renewals had been reviewed, staff had considered sites where renewals could continue without impacting the footpaths. There were some sites such as Akaroa Street which had to be moved out as the footpath could not be included with the kerb and channel works. For the bus shelter programme staff had focused on the delivery of shelters and seats rather than the real time displays.

Councillor Williams asked if the Council would get a 51% subsidy on some of this work. J McBride replied that the Council would for the footpath renewals.

Councillor Williams asked if the Council would be paying 100% of the cost. J McBride explained that the Council would not, however staff had to update the programmes by concentrating on the streets where they could do the kerb and channel work without renewing the footpath(s) which meant the Council would only be carrying out subsidised work.

Councillor Mealings noted that Wilson Drive was included in the programme, however she had noticed that there were some mark outs on Kiwi Place. J McBride noted that there were two separate budgets and the programmes for the mark out works were managed separately. This report dealt with footpath renewals where the Council was renewing an entire stretch of footpath. The footpath maintenance budget would be used where there were isolated areas which needed repairs.

Councillor Ward commented that staff had a huge task in prioritising work within a limited budget.

Moved: Councillor Williams Seconded: Councillor Mealings

THAT the Utilities and Roding Committee:

- (a) **Receives** Report No. 241016179221.
- (b) **Approves** the updated 2024/25 Roading Capital Works Programme Version 03 and Indicative Three-Year Programme as per attachment i.
- (c) **Notes** that the updated programme was required to ensure that all proposed works fitted within the available budgets.
- (d) **Notes** that the key changes to the programme is a reduction in footpath renewal work.
- (e) **Circulates** this report to all Boards for their information.

CARRIED

Councillor Williams thanked staff for the report. He commented that we were moving into hard times, it was hard cutting things however some of it was very necessary.

Councillor Mealings commented that it was not an easy job for staff to prioritise these works and offset the budget, however staff had done a good job.

5.3 **July 2023 Flood Recover Progress update – M Liu (Infrastructure Resilience Manager) and K Simpson (3 Waters Manager)**

M Liu spoke to the report noting as of the previous week all 88 investigations had been completed and approved. All 126 maintenance works had been undertaken. Thirty one customer advice actions had been provided to residents. Of the 24 immediate works projects, 17 had been completed, five were in the design phase and two were in the tender process. She noted that this was the last progress report for the July 2023 flood response projects, the remaining improvement works would be reported as part of the capital works reporting.

Councillor Williams noted that there were a lot of gravel islands in the Cam River. He asked if consideration had been given to dig these out or would they be left. K Simpson noted there was a section upstream of Bramleys Road Bridge where staff identified some gravel shoals as well as where some willow finger roots had built out into the channel. Those works were inspected and were proposed to be undertaken in November 2024. The other side was the survey work that Environment Canterbury had undertaken of the Cam River and had presented some of those results to the Kaiapoi-Tuahiwi Community Board. Staff were working on preparing a summary report that would be presented to the Committee.

Councillor Mealings noted on page 63 of the agenda, that no action customer advisory was given to residents at 97 and 97A Threlkelds Road. She asked if that was because there were proposed works scheduled under the bridge. K Simpson noted there was an update on Threlkelds Road. Initially the advice to the residents had just been advice however, staff had since done a more detailed investigation and held meetings with the residents and Environment Canterbury, who would be upgrading the flood gate that discharged into the Cam River.

In response to a questions from Councillor Cairns, K Simpson explained that to date Environment Canterbury had only investigated the section of the Cam River between Bramleys Road and the Kaiapoi River. There were a number of sections of the stop bank that had been identified as low. There was one section near Revells Road which the Council had identified which required a pipe and for the stop bank to be raised. Council had put allocated funds for the budget which would address this section. Staff were planning to scope the works however the physical works would be undertaken by Environment Canterbury and charged to the Council's budget.

Councillor Cairns asked why the Council would be paying when it was Environment Canterbury's responsibility. K Simpson replied that the Council would cover the cost of the pipe installation as it was required to drain the land and Environment Canterbury had taken the opportunity to bring the stop bank up to the design level.

Councillor Cairns thought that stopbanks were there to mitigate flooding. He asked why it was then the Council's responsibility to install the pipe. K Simpson replied that it was a grey area and explained that there was a need to drain the land side of the stopbank which was something that Environment Canterbury were not responsible for.

Deputy Mayor Atkinson did not understand why the Council would pay for the part of the stopbank given it was not its asset. K Simpson was happy to raise the issue with Environment Canterbury.

Moved: Councillor Williams Seconded: Councillor Mealings

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 241031189619.
- (b) **Notes** that all 88 investigations have been completed and approved.
- (c) **Notes** that all 126 maintenance actions have been completed.
- (d) **Notes** that of the 24 immediate works projects, 17 projects have been completed, and 7 are in the design phase.
- (e) **Notes** that the Infrastructure Resilience Team has taken over the delivery of the remaining improvement works and the proposed future works.
- (f) **Notes** that the total cost estimate for the flood recovery work is \$4.055 million.
- (g) **Notes** that the expenditure to date is \$3,612,550 and the final forecast expenditure of \$4.113 million.
- (h) **Notes** the estimated 1.42% budget exceedance of \$57,598.
- (i) **Notes** that this budget exceedance will increase the District Drainage rate by approximately \$0.14 or 0.4% per property from 2025/26 onwards.
- (j) **Notes** this is the last progress update report on the July 2023 flooding event as all investigations have now been completed and approved. The remaining improvement works will be reported as part of the Capital Works Programme report presented to Audit & Risk Committee each quarter.
- (k) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Williams commented that it was good to see this moving forward.

Councillor Mealings congratulated staff on their progress.

Deputy Mayor Atkinson commented in regard to Environment Canterbury that the Council needed costs to fall where they lie and he was sure that Environment Canterbury did things for the Council. As long as the balance was maintained and if assets were being produced then they needed to be paid by the people who owned them.

Councillor Ward reiterated that following the floods which had required extra effort and responses from staff had resulted in an amazing job. She thanked staff for the work they had done.

5.4 **Eastern District Sewer Scheme and Oxford Sewer Scheme Annual Compliance Reports 2023/24 – C Fahey (Water & Wastewater Asset Manager)**

C Fahey spoke to the report noting the purpose was to provide an update on the consent compliance for the Eastern District and Oxford Sewer Schemes for the 2023/24 compliance year. She explained that full compliance was achieved for the Eastern District Scheme relating to environmental events during the compliance year with the exception of low level oxygen levels measured at the Rangiora Wastewater Treatment Plant, however this did not affect the overall compliance of the system. Full compliance was also achieved for the Oxford Sewer Scheme consenting conditions during the compliance monitoring

period. There were some non-compliances relating to the overflow of the holding pond at Oxford due to the rain event in July 2023 and due to an issue with the irrigator.

Councillor Williams asked if the irrigator was finished and operational. C Fahey noted that the two op irrigators were operational. The irrigator line was replaced a few years ago so that staff could get monitoring data for the rotation.

Councillor Williams noted there was a lot of public debate about sludge in the Kaiapoi Wastewater plant. C Fahey noted that staff were preparing a workshop on the matter for the Committee.

Councillor Cairns asked if the Council added chemicals to the ponds to reduce the effluent. C Fahey explained that the last stage in the wastewater treatment process was UV treatment to kill the bacteria before it was discharged.

Moved: Councillor Williams Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 241104191893.
- (b) **Notes** that full compliance was achieved for all Eastern District Sewer Scheme (EDSS) Ocean Outfall consent conditions relating to environmental limits during the 2023-24 monitoring period, with the exception of low dissolved oxygen levels measured at the Woodend and Rangiora WWTPs, which did not impact on the overall performance of the treatment system and had no environmental impact on the receiving environment.
- (c) **Notes** that full compliance was achieved for the Oxford Sewer Scheme consent conditions relating to environmental limits during the 2023-24 monitoring period. There were some non-compliances relating to temporary overflow of the wet weather holding pond during the July 2023 weather event and the lack of monitoring data to clearly demonstrate that the depth limit for effluent application at the irrigation field had been achieved. These did not affect the overall performance of the wastewater treatment system and had no environmental impact on the receiving environment.
- (d) **Notes** that Environment Canterbury (ECan) are currently reviewing the Annual Compliance Monitoring Reports for the 2023-24 period and a compliance report will be issued by ECan following the completion of their review
- (e) **Circulates** this report to all Community Boards for their information.
- (f) **Circulates** a copy of this report to Te Ngāi Tūāhuriri Rūnanga, Te Kōhaka o Tūhaitara Trust and Waimakariri Water Zone Committee for their information.

CARRIED

Councillor Williams thanked staff for the report. He commented that it was good to see that full compliance had been achieved.

Councillor Ward appreciated staff keeping Councillors informed.

5.5 **Water Quality and Compliance Annual Report 2023/24 – C Fahey (Water & Wastewater Asset Manager)**

C Fahey spoke to the report noting the purpose was to update the Committee on the annual Water Quality and Compliance review for the 2023/24 compliance year. She noted this was based on the drinking water quality assurance rules, released in November 2022. For the 2023/24 compliance year all Council supplies that had chlorine treatments and UV treatments installed achieved greater than 99% compliance. The remaining supplies that either did not have full chlorine treatment for the entire compliance year or had not yet had UV treatment installed, the supplies had not met the full compliance. She noted currently

Ohoka, West Eyreton, Sotuh Belt Rangiora and one site in Kaiapoi were still non-operational for UV treatment.

Councillor Mealings noted the Ohoka Supply, was a class one bore and the report noted that it did not require UV treatment. She asked why the Council then needed to install UV. C Fahey explained that Ohoka currently had chlorine treatment as its primary biological treatment to gain bacterial compliance. One of the rules for bacterial compliance was that you needed to have a minimum chlorine contact time for the chlorine in the water and that was determined by the size of the reservoir. Currently the reservoirs were not adequately sized so did not achieve the required contact time. With UV treatment it provided a protozoa barrier, which could allow the Council to meet bacteria compliance.

Councillor Mealings asked if the loss of data failure was based on IT or was it the various locations software. C Fahey replied that staff had been battling to collect data as for two days the server had lost the data.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 241103190628.
- (b) **Notes** that the assessment of the 2023-24 compliance year is based on the Drinking Water Assurance Rules (DWQAR) that came into effect in November 2022 which are much more stringent than the old Drinking Water Standards New Zealand (DWSNZ) 2005 (Revised 2018).
- (c) **Notes** that for the 2023-24 compliance year, all supplies that had chlorine and UV treatment installed for the entire period achieved greater than 99% compliance. The remaining supplies did not achieve full compliance mainly due to chlorination not being implemented for the entire compliance period and UV treatment not yet being installed. There were also some technical non-compliances relating to sampling and data capture issues.
- (d) **Notes** that Council's water supplies will not be fully compliant with the new DWQAR until December 2025 when the last two water supplies (West Eyreton and Ohoka) have UV treatment installed.
- (e) **Circulates** this report to the Community Boards for their information.
- (f) **Circulates** a copy of this report to Te Ngāi Tūāhuriri Rūnanga, Te Kōhaka o Tūhaitara Trust and Waimakariri Water Zone Committee for their information.

CARRIED

Councillor Williams felt that Waimakariri had some of the best and safest drinking water in the Country. He believed staff were doing an above excellent job.

Councillor Ward thanked staff for the exemplary almost perfect record.

6 CORRESPONDENCE

6.1 Letter from Roundhill Farm regarding maintenance Taaffes Glen Road

Moved: Councillor Mealings

Seconded: Councillor Williams

THAT the Utilities and Roothing Committee

- (a) **Receives** the letter in Item 6.1.

CARRIED

7 **PORTFOLIO UPDATES**

7.1 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

Water

- The UV installation works are now expected to be completed by the end of the year. The UV units at the Pegasus, Domain Road and Peraki WTP are now operational. The South Belt and Darnley Square UV installations will be operational over the next 6 weeks.
- The tender for the West Eyreton UV installation and the Two Chain Road third well drilling is about to be awarded.
- The works to install the 450mm water main in Blakett Street is now complete with reinstatement works underway.
- The Rangiora Woodend Road water main in Woodend has just been awarded.

Wastewater

- Staff have initiated the midge management plans, including midge trapping and spraying at Woodend and Kaiapoi WWTPs of the season.
- The septage disposal facility has been awarded and construction is underway.
- The Raven Quay works covering wastewater, water and stormwater pipe upgrades has been tendered.

Drainage

- Staff are still monitoring the vegetation establishment at Cones Road Drain Upgrade and will look at whether additional weir modifications are warranted.
- Drainage improvement works at Tram Road and Topito Road are now complete. The works at Upper Sefton is awarded about to commence on site and is expected to commence before Christmas.
- There is a bus trip for the Ohoka-Mandeville Drainage Advisory Group on the 4th December to observe the existing issues and discuss the proposed Stage 1 and Stage 2.

8 **MATTERS REFERRED FROM COMMUNITY BOARDS**

8.1 **Approval to install No-stopping restrictions along the frontage of no. 464 Mandeville Road, Mandeville – D Mansbridge (Project Engineer) and S Binder (Senior Transportation Engineer)**

D Mansbridge spoke to the report which sought approval to establish no stopping restrictions outside 464 Mandeville Road as per the attached plan. The extent was 11 metres to the east of the Mandeville Village entry and 8 metres to the west of the entry of 464 Mandeville Road. Parking outside 464 Mandeville Road had been an historic issue since the development of Mandeville Village with vehicles parking too close to the access way and causing sight distance issues.

Councillor Williams asked who had raised the issue of parking. D Mansbridge noted that main concern had come from the hire centre at 464 Mandeville Road.

Councillor Williams asked how many parks would be removed. D Mansbridge noted that two carparks would be removed.

Moved: Councillor Mealings

Seconded: Councillor Williams

THAT the Utilities and Roding Committee:

- (a) **Approves** the installation of no-stopping restrictions on the northern side of Mandeville Road, for a distance of 11m east of the Mandeville Village entry and 8m west of the entry to no. 464 Mandeville Road.
- (b) **Notes** that although the Hire Centre has not yet been constructed, staff will proceed with the installation of the no-stopping lines upon acceptance of this report, in line with discussions with the adjacent landowner.
- (c) **Notes** that there is a resource consent application under review (RC245278) for further development of the Mandeville Village. The recommendations of this report are separate to this application and will have no bearing on its outcome.

CARRIED

Councillor Mealings commented that she was quite familiar with the situation. Currently it was not that big an issue however once the further development got underway it would become an issue, therefore it made sense to install restrictions now.

Councillor Williams commented that he was normally against removing car parks however this one was for safety and the public were requesting it, therefore he had no issue with the restrictions.

8.2 **Approval of Design for 309 High Street Car Park Design – D Mansbridge (Project Engineer) and G Maxwell (Project Support Coordinator)**

K Straw spoke to the report noting the report was presented to the Rangiora-Ashley Community Board and sought its endorsement of the design. The design was as per the District Plan requirements and allowed for an additional 57 off road carparking spaces. The design utilised the excess space that was created from the two former vehicle entrances to 309 High Street when it was the former Police station. That space was insufficient for additional parking areas, so it was being developed into a functional space for refuge collection, seating, a gathering space and cycle parking and did not utilise the existing easement to Church Street as that would result in a reduction of parking. The design allowed for an additional on road mobility parking space in High Street and maintained the existing P5 to pick up and drop off. However, the Rangiora-Ashley Community Board raised concerns of whether this area was needed as a mobility park. Following the meeting staff had confirmed the number of mobility parks in the District Plan and confirmed that no additional mobility parking in High Street was required. The Board was also concerned about the location of the bike parking and whether or not it obstructed the footpath. Staff had checked that and if bikes were parked there there was an unobstructed width of 2.7 metres which was well within the standards. He noted the report was also referred to the District Planning and Regulation Committee for the time restrictions.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Approves** the Scheme Plan for the proposed car park at 309 High Street (as per attachment i).
- (b) **Approves** relocation of the existing mobility park to the immediate west of the existing mobility park.
- (c) **Approves** the conversion of the existing mobility park to a P5 park.
- (d) **Notes** that the existing mobility parking within the existing Town Hall car park (accessed off King Street) will remain following the completion of the car park redevelopment.

CARRIED

Councillor Ward thought that the plan was brilliant. She believed that the carpark needed to be sealed as there were a lot of elderly people that went to the theatre.]

Councillor Mealings commented that she liked how staff had utilised the space which included seating and bike parks. She liked that it was proposed to be P180 because there was a lack of those in the town.

Councillor Williams stressed that the Council made sure the public knew that it was public parking and not just for the cinema.

8.3 **East Belt New Footpath - Approval to Install No Stopping Restrictions and Approval for Small Portions of Hedge Removal at MainPower Oval – S Srinivasan – (Project Engineer PDU Civil) and J McBride (Roading & Transportation Manager)**

J McBride spoke to the report noting it sought approval to install no stopping restrictions outside 164 East Belt and for approval to remove a small portion of hedge at MainPower Oval. This was to allow for the installation of a new footpath along East Belt to connect through to Coldstream Road. The road through this area was narrow and there was limited space to install a path. She noted the report in the agenda was the one presented to the Rangiora-Ashley Community Board and the recommendations had been updated to include the need to consult with the property owner. Staff had met with the property owner, and they were happy with the proposed changes.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Approves** the installation of 64.50m no-stopping restrictions outside 164 East Belt, Rangiora, with consultation with 164 East Belt residents.
- (b) **Approves** the partial removal of the hedge along the boundary of MainPower Oval, at the locations shown within attachment (i.)
- (c) **Notes** that the partial removal of the hedge is required to allow for the installation of the proposed footpath behind the buildings at MainPower Oval.
- (d) **Notes** that where the hedge is to be removed, bollards will be installed to prevent vehicle access into MainPower Oval.
- (e) **Notes** that the installation of the parking restrictions outside No. 164 East Belt is the result of the narrow road width in this portion of East Belt, where there is insufficient width to accommodate on-road parking.
- (f) **Notes** that the Greenspaces Team have been involved in the development of the alignment through Mainpower Oval and are supportive of the partial removal of the hedge as required.

CARRIED

Councillor Williams commented that he was happy staff had consulted with the property owner. He was concerned regarding security with Canterbury Cricket which had been covered by staff.

9 MATTERS FOR INFORMATION

Nil.

10 QUESTIONS UNDER STANDING ORDERS

Nil.

11 URGENT GENERAL BUSINESS

Nil.

12 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Mealings

Seconded: Councillor Williams

That the public be excluded from the following parts of the proceedings of this meeting:

- 11.1 Confirmation of Public Excluded Minutes from 15 October 2024.
- 11.2 Removal of Deeds Land – D Young (Senior Engineering Advisor).
- 11.3 Rangiora WWTP Septage Receiving Facility – Contract Award Report - Report to Management Team 21 October 2024.
- 11.4 Septic Tank Maintenance Contract 2024-2027 Tender Evaluation and Contract Award Report – Report to Management Team 21 October 2024
- 11.5 Contract 20/41 School Road Drainage Upgrade Tender Evaluation and Contract Award Report – Report to Management Team 4 November 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
11.1	Confirmation of Public Excluded Minutes from 15 October 2024	Good reason to withhold exists under Section 7	As per Section 7(2)(h) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.”
11.2	Removal of Deeds Land	Good reason to withhold exists under Section 7	Resolves that the report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(e), i.e. ‘avoid prejudice to measures that prevent or mitigate material loss to members of the public’.
11.3	Rangiora WWTP Septage Receiving Facility – Contract Award Report - Report to Management Team 21 October 2024	Good reason to withhold exists under Section 7	Resolves that the recommendations in this report be made publicly available but that the contents remain public excluded as there is good reason to withhold in accordance with Section 7 (h) of the Local Government Official Information and Meetings Act; “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”
11.4	Septic Tank Maintenance	Good reason to	Resolves that the report, attachments,

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
	Contract 2024-2027 Tender Evaluation and Contract Award Report- Report to Management Team 21 October 2024	withhold exists under Section 7	discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
11.5	Contract 20/41 School Road Drainage Upgrade Tender Evaluation and Contract Award Report – Report to Management Team 4 November 2024	Good reason to withhold exists under Section 7	Approves that the report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i). Approves the recommendations becoming public, however the report, discussion, minutes and attachments remain public excluded.

CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 10.29am until 10.39am.

OPEN MEETING

Moved: Councillor Williams

Seconded: Councillor Mealings

THAT open meeting resumes, and the business discussed with the public excluded remains public excluded unless otherwise resolved in the individual resolutions.

CARRIED

NEXT MEETING

The next meeting of the Utilities and Roading Committee will be held on Tuesday 10 December 2024 at 1pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10.40AM.



Chairperson

10 December 2024

Date