

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD ON WEDNESDAY 2 OCTOBER 2024 AT 7PM.**

**PRESENT**

S Barkle (Chairperson), T Robson (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

**IN ATTENDANCE**

G Cleary (General Manager Utilities and Roading), B Charlton (Environmental Services Manager), N Thenuwara (Policy Analyst), L Lee (Senior Environmental Compliance Officer), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

**1. APOLOGIES**

There were no apologies.

**2. PUBLIC FORUM**

There were no members of the public present.

**3. CONFLICTS OF INTEREST**

There were no conflicts declared.

**4. CONFIRMATION OF MINUTES**

**4.1. Minutes of the Oxford-Ohoka Community Board meeting – 4 September 2024**

Moved: T Robson                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 4 September, as a true and accurate record.

**CARRIED**

**4.2. Matters Arising (From Minutes)**

There were no matters arising.

**4.3. Notes of the Oxford-Ohoka Community Board Workshop – 4 September 2024**

Moved: P Merrifield                      Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 4 September 2024.

**CARRIED**

**5. DEPUTATIONS AND PRESENTATIONS**

Nil.

**6. ADJOURNED BUSINESS**

6.1. **Application from Oxford Football Club**

K Rabe noted that the report going to the Rangiora-Ashley Community Board regarding the use of the Cust Domain had not yet been presented to the Board for a decision. She noted from the Club's letter the money was going to be used primarily for Pearson Park.

Moved: M Brown                      Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Approves** a grant of \$500 to the Oxford Football Club to purchase field marking paint to maintain the Junior and Senior pitches at Pearson Park and current Cust Domain pitch.

**LOST**

P Merrifield commented that it was disappointing that the Board were considering granting the Club \$500 for white paint on the ground which would only last three to four weeks and would have preferred to have funded equipment or something longer lasting. He acknowledged the Club had received funding from the Board previously for new uniforms and footballs which was something that would last a while.

N Mealings noted on page 37 of the agenda the letter stated the funding requested was predominantly for Pearson Park rather than the existing single pitch at Cust domain. The cost to maintain the Cust pitch was around \$120 of the \$1,728 cost of the paint budgeted by the Club. The reduced amount requested was purely for Pearson Park and would be \$931. She presumed that was an annual cost.

Moved: N Mealings                      Seconded: T Fulton

**THAT** the Oxford-Ohoka Community Board:

- (a) **Approves** a grant of \$500 to the Oxford Football Club to purchase field marking paint to maintain the Junior and Senior pitches at Pearson Park.

**CARRIED**

P Merrifield against.

N Mealings commented that the Club had delineated what amounts were for which pitches annually. The reduced grant would give the opportunity for other community organisations to apply for funding.

7. **REPORTS**

7.1. **Application to the Board's Discretionary Grant Fund 2024/25 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting the North Canterbury Inclusive Sports Festival held their inaugural event in 2023 which had proved to be very successful. She explained only a portion of what the Board had granted to them in 2023 had been used. The Committee were looking to hold another festival in 2024 and had been to all Community Boards for funding. Most had agreed to fund them, however, had suggested that in 2025 they looked at other funding sources.

T Fulton noted that other Boards had suggested that they looked for other funding in future. He asked if Boards had the ability to determine where groups sourced funding. K Rabe noted that it was not included in the motion but in the letter, she sent advising of their successful funding application.

N Mealings noted the report stated that the application did not comply with the criteria. However, in paragraph 6.1.3 it noted the application criteria specified that grants were customarily limited to \$750 per application with a maximum of \$1,000 in a financial year. She did not see how the application did not comply as they had only applied twice over two years. K Rabe explained that last year they had not specified what the funding was for

noting it was for hosting the event. As this was looking like becoming an annual event the criteria noted that groups could not send in repeat applications indefinitely, groups were encouraged to look at other options for funding.

Moved: T Robson            Seconded: R Harpur

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240823142292.
- (b) **Approves** a grant of \$150 to North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium on 4 October 2024.

**CARRIED**

T Robson commented it was around 10% of what they were asking for in total and around 15% of residents would benefit in the Board's area.

K Rabe noted that the Oxford Taekwondo Club had mentioned they would be assisting with buying the safety equipment. There was a question that if the Club was only assisting purchasing the equipment who would the equipment then belong to. The Club had advised that it would retain the safety gear to be used during training in future years.

P Merrifield asked if the Club did not already have training gear. K Rabe noted that there was a previous allocation from the Board for training/safety gear. She commented that the gear got old and needed to be replaced.

Moved: T Robson            Seconded: R Harpur

**THAT** the Oxford-Ohoka Community Board:

- (c) **Approves** a grant of \$230 to Oxford Alpine Taekwondo for the purchase of safety gear for members attending the Blenheim Olympic Tournament on 21 October 2024.

**LAPSED**

Moved: T Fulton            Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (d) **Approves** a grant of \$250 to Oxford Alpine Taekwondo for the purchase of safety gear for members attending the Blenheim Olympic Tournament on 21 October 2024.

**CARRIED**

7.2. **Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting it provided details on how the Board's funding had been spent in the previous financial year.

Moved: T Robson            Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 240822141500.
- (b) **Notes** that of the \$6,159 allocated to the Board for the 2023/24 financial year, \$5,662 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$497 was returned to the Council as unspent.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

**CARRIED**

7.3. **2025 Oxford-Ohoka Community Board’s Meeting Schedule – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting it was the annual report that set out the Boards meetings for the following year.

Moved: T Robson                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240828144956.
- (b) **Resolves** that Board meetings scheduled on Wednesday 6 November and 4 December 2024 commence at 6.30pm.
- (c) **Resolves** to hold Community Board meetings on the first Wednesday, following the Council meeting on the following dates and locations, commencing at 6.30pm, to be reviewed in March 2025:

5 February 2025 (Wednesday)	West Eyreton Hall
5 March 2025 (Wednesday)	Oxford Town Hall
2 April 2025 (Wednesday)	Ohoka Community Hall
7 May 2025 (Wednesday)	Ohoka Community Hall
4 June 2025 (Wednesday)	Oxford Town Hall
2 July 2025 (Wednesday)	Oxford Town Hall
6 August 2025 (Wednesday)	Oxford Town Hall
3 September 2025 (Wednesday)	Ohoka Community Hall

**CARRIED**

*The meeting adjourned from 7:32pm to 7:58pm for a workshop on the Animal Control Bylaw*

**8. CORRESPONDENCE**

8.1. **Letter to Lees Valley House Holders**

K Rabe noted that she had been emailed them however she had not received any response.

Moved: T Robson                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the letter to Lees Valley Householders (Trim 240911155184).

**CARRIED**

**9. CHAIRPERSON’S REPORT**

9.1. **Chairperson’s Report for September 2024**

- Youth Council meeting – it was good to get an insight into their meetings. She hoped the Board could host the Youth Council representatives to one of its meetings.
- Attended Ohoka Mandeville Drainage Advisory Group Meeting – there was discussion regarding the Mandeville Resurgence.
- Woodstock Quarries Update.

- Local Government New Zealand Community Board conference update.

Moved: P Merrifield

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the report from the Oxford-Ohoka Community Board Chairperson (Trim 240924163692).

**CARRIED**

## 10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 9 September 2024.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 11 September 2024.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 September 2024.
- 10.4. Submission on the Draft Setting of Speed Limits Rule 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 10.5. Submission on Making it Easier to Build Granny Flats – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 10.6. Subdivision Contribution Programme for 2024/25 and Approval of Ellis Road Seal Extension – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 10.7. Environment Canterbury Representation Review – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 10.8. Review of the Briefing and Workshop Policy – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 10.9. Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 10.10. Annual Report on Dog Control 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 10.11. Annual Report to the Alcohol Regulatory and Licensing Authority 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 10.12. Libraries Update to 5 September 2024 – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.
- 10.13. Aquatics September 2024 Report – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.

Moved: M Wilson

Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.13.

**CARRIED**

## 11. **MEMBERS' INFORMATION EXCHANGE**

### **T Robson**

- Had a Zoom meeting with Andrew Schulte to discuss the Woodstock Quarry.
- Oxford Promotions Association Meeting.
- Oxford Community Trust Meeting – the event that the Board had funded had been cancelled and the funding retained by the Board.
- Ashley Gorge Advisory Group Meeting – they would be holding an opening of the track on Wednesday 6 November. Jeanette Wells, a long standing member of the Group was resigning.

- Met with some property owners on Bay Road to discuss their concerns around the District Plan process.

#### **T Fulton**

- Building was about to begin on the gym extension. They had valued Council's support of a \$200,000 loan.
- Attended Swannanoa School Pet Day.
- Council approved the closure of stockwater race R3A and R3A-7.
- Noted the Mandeville Supermarket resource consent application.
- He was one of the Councillors going on a self-funded trip to Belgium in November.
- There was consideration at Council for what could be done on the Ashley Rakahuri River regarding bird life protection.

#### **M Brown**

- Flood work on Washington Place in West Eyreton was now complete. They had salvaged three pieces of railway line from the original West Eyreton Railway line which would be incorporated into the Oaks Reserve information board.
- Oxford Promotions Action Committee Meeting regarding the strategic direction. Good discussion around the future direction.

#### **R Harpur**

- Waimakariri Access Group Meeting.
  - Issues with public transport discussed. An Environment Canterbury staff member was there discussing the bus services. Discussion around whether pets were allowed on buses. There would be a 'have a go' day where buses would be free to encourage people to use the bus system.
  - The Ocean Access Advocacy Group discussed the matting project at Waikuku Beach.
  - The inclusive sports festival would be held on Friday 4 October 2024.
- Mandeville Sports Club. New bar and bistro opened on Thursday 3 October. Gravel on the new track was progressing well.
- Mandeville Sports Club Annual General Meeting. The president retired and a new Board member was announced.
- Attended Ohoka Mandeville Rural Drainage Advisory Group Meeting – Mandeville resurgence discussed.
- Local Government New Zealand Community Boards Conference Report.

#### **P Merrifield**

- Attended GreyPower meeting.
- Attended Oxford Museum Committee Meeting,
- Attended Oxford Museum Working Bee.

#### **M Wilson**

- Welcoming Communities Steering Group Meeting – Information sharing, connecting with Mana Whenua, rural perspective, current challenges and opportunities.
- Rangiora High School Showcase – Great evening showcasing talented students. A wide variety of art on display. There was a desire to strengthen the arts and build a performing arts space.
- Youth Council Meeting – Youth shared the projects they had worked on. Environmental, Op Shop, Beach, River Clean-up, Dudley Park, making submissions. Creative Communities and more. A dedicated group of young people.

#### **N Mealings**

- Property Portfolio Working Group Meeting.
- Council Workshop.
- Met with Waimakariri Youth Councillor.

- Proposed District Plan Hearing Stream 7A – Aside from Hearing Stream 12D needing to be reconvened post expert conferencing. This was the last hearing stream before overall deliberations got underway.
- Mandeville Sports Club Clubs Meeting – New caterer started 3 October. Summer sports were getting underway.
- Mandeville Sports Club Board Meeting – Constitution update progressing. Rugby had proposed a reduced Junior touch season, but in response to community feedback had restored it to its original length, with options for Junior teams to choose from shorter or full length format seasons.
- Mandeville Sports Club meeting with Chair and Council staff – catchup to discuss operational and administration issues.
- Ohoka Reserves site visit with Council staff – Met with M Kwan and B Dollery and went through the Ohoka Bush, Whites Road Reserve and Ohoka Stream walkway to view the natural values present and project potential. Currently Ohoka Bush did not have a reserve Management Plan.
- Community Wellbeing North Canterbury Board Meeting – Tom’s Chop Shop ‘Cut-a-thon’ had raised \$8,300 for Community Wellbeing North Canterbury’s mental health programmes during Mental Health Awareness Week.
- Council Briefing.
- Proposed District Plan Hearing Stream 7a preliminary questions zoom.
- Community Emergency Hub meeting – Met with Civil Defence staff and Ohoka School Principal to discuss planning a community launch for a Community Emergency Hub in Ohoka. Proposed for February 2025 for maximum reach.
- Mandeville Sports Centre Annual General Meeting – A Prattley had stepped down from the board after serving for 10 years, with six as chair. Her contribution to the community was hugely appreciated. Dayle Sutherland officially took over the reins as chair.
- Waimakariri Youth Council Meeting – Elected members meet and greet session with Youth Councillors. Ruby Wilson handed Creative Communities role to two Waimakariri Youth Councillors. Inclusive Sports Festival held 4 October at Mainpower Stadium. Waimakariri Youth Council were putting submission in on Regional Public Transport Plan and Smokefree Environments and Regulated Products (vaping) Bill. Recent Cleanup event on the Ashley River saw 65 people turn up and 580kgs of rubbish removed from the riverbank during Clean Up New Zealand Week.
- Combined meeting of Biosecurity Advisory Groups – Meeting with all four Canterbury Biosecurity Advisory Groups together in Rolleston to discuss challenges, opportunities and program updates.
- Ohoka Mandeville Rural Drainage Advisory Group – Good turnout of staff and new drainage advisor appointed to the group. Discussed proposed Mandeville Resurgence work and other proposed drainage upgrades.
- Christchurch City Council’s Coastal Hazards Working Group Meeting – she was an appointed observer to the Committee through the Greater Christchurch Partnership.
- Greenspace Vision Workshop.
- Huria Mahinga Kai and Historic Heritage Reserve Planting Day – Took part in a planting day in Kaiapoi. Fantastic turnout and lots achieved.
- Arohatia Te Awa Working Group Meeting.
- Hosted a meeting for the Waimakariri Lifestyle Block Group at the Ohoka Hall on 12 September 2024 with Richard Chambers from Pest Free Waimakariri as the speaker, talking about pest trapping. After the meeting, people were able to go home with a hard copy trapping guide. The focus was primarily on rats, possums and mustelids (weasels, ferrets and stoats). Richard had offered support for anyone needing further help by messaging him on his Pest Free Waimakariri Facebook page.

## **12. CONSULTATION PROJECTS**

### **12.1. Road Sealing – Riverside Road and Inglis Road**

<https://letstalk.waimakariri.govt.nz/road-sealing-riverside-road-inglis-road>

Consultation closes Tuesday 1 October 2024.

12.2. **Fencing Moorcroft Reserve**

<https://letstalk.waimakariri.govt.nz/fencing-moorcroft-reserve>

Consultation closes Sunday 6 October 2024.

12.3. **Solutions to Waste**

<https://letstalk.waimakariri.govt.nz/waste-matters>

Consultation closes Friday 29 November 2024.

The Board noted the consultation projects.

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 30 September 2024: \$3,932.

13.2. **General Landscaping Fund**

Balance as at 30 September 2024: \$28,010.

The Board noted the funding update.

14. **MEDIA ITEMS**

- Washington Place flood works.
- Solutions to Waste Consultation.
- Woodstock Quarries.

15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Thursday 6:30 November 2024 at the West Eyreton Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9:18PM.

**CONFIRMED**



Chairperson



7 November 2024

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Date

**Workshop (7:32pm to 7:58pm)**

- *Animal Control Bylaw – Nadeesha Thenuwara (Policy Analyst) and Billy Charlton (Environmental Services Manager)*
- *Members Forum*