

# Waimakariri District Council

# District Planning and Regulation Committee

# Agenda

Tuesday 16 April 2024

1pm

Council Chambers  
215 High Street  
Rangiora

**Members:**

Cr Al Blackie (Chairperson)

Cr Neville Atkinson

Cr Brent Cairns

Cr Tim Fulton

Cr Jason Goldsworthy

Mayor Gordon (ex officio)

## **AGENDA CONTENTS – DISTRICT PLANNING AND REGULATION COMMITTEE**

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**A MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY 16 APRIL 2024 AT 1PM.**

Recommendations in reports are not to be construed as Council policy until adopted by the Council

**BUSINESS**

Page No

**1 APOLOGIES**

**2 CONFLICTS OF INTEREST**

*Conflicts of interest (if any) to be reported for minuting.*

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday 20 February 2024**

6-12

*RECOMMENDATION*

**THAT** the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 20 February 2024, as a true and accurate record.

**3.2 Matters arising (From Minutes)**

**3.3 Notes of the workshop of the District Planning and Regulation Committee held on Tuesday 20 February 2024**

13

*RECOMMENDATION*

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 20 February 2024.

**3.4 Notes of the workshop of the District Planning and Regulation Committee held on Tuesday 19 March 2024**

14-16

*RECOMMENDATION*

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 19 March 2024.

**4 DEPUTATIONS**

Nil.

## 5 REPORTS

### 5.1 Parking Restrictions at 11 Blake Street – Heike Downie (Senior Advisor Strategy and Programme) and Shane Binder (Senior Transportation Engineer)

17-21

#### RECOMMENDATION

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 240325046821.
- (b) **Approves** the application of a P120 restriction to the sixteen new general public parking spaces to be created at 11 Blake Street, together with one mobility park and one loading zone.
- (c) **Approves** the parking schedule being updated to reflect the additions contained in recommendation (b).
- (d) **Notes** that the Rangiora-Ashley Community Board approved the Rangiora North of High Street Laneway Concept Plan, which includes the formation of public parking at 11 Blake Street, in December 2023, and Council approved the utilisation of budget to fund its implementation in February 2024.
- (e) **Notes** that the contract to construct the new carpark has recently been awarded and construction timeframes are currently being coordinated with the ongoing nearby development works, and property purchase finalisation.

## 6 CORRESPONDENCE

Nil.

## 7 PORTFOLIO UPDATES

- 7.1 District Planning – Councillor Tim Fulton
- 7.2 Civil Defence and Regulation – Councillor Jason Goldsworthy
- 7.3 Business, Promotion and Town Centres – Councillor Brent Cairns

## 8 QUESTIONS UNDER STANDING ORDERS

## 9 URGENT GENERAL BUSINESS

## 10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

That the public be excluded from the following parts of the proceedings of this meeting:

- 10.1 Public Excluded minutes of 19 February 2024.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
10.1	Confirmation of Public Excluded Minutes of District Planning and Regulation Committee meeting of 20 February 2024	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations, as per LGOIMA Section 7 (2)(i).

### **NEXT MEETING**

The next meeting of the District Planning and Regulation Committee will be held on 28 May 2024.

**WAIMAKARIRI DISTRICT COUNCIL**

**MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE  
HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET,  
RANGIORA, ON TUESDAY 20 FEBRUARY 2024, AT 1PM.**

**PRESENT:**

Councillor Blackie (Chairperson), Mayor Gordon, Councillors Cairns, Fulton, and Goldsworthy.

**IN ATTENDANCE**

Councillors Brine, Redmond, and Williams.

J Millward (Chief Executive), K LaValley (General Manager Planning, Regulation and Environment), V Thompson (Senior Advisor Business and Centres), S Binder (Senior Transportation Engineer), K Straw (Civil Projects Team Leader), B Charlton (Environmental Services Manager), W Harris (Planning Manager), W Taylor (Building Unit Manager), and A Connor (Governance Support Officer).

There was one member of the public in attendance.

**1 APOLOGIES**

Moved: Councillor Blackie

Seconded: Mayor Gordon

**THAT** an apology for absence be received and sustained from Deputy Mayor Atkinson.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday, 19 September 2023**

Moved: Councillor Goldsworthy

Seconded: Councillor Cairns

**THAT** the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 19 September 2023, as a true and accurate record.

**CARRIED**

**3.2 Matters Arising (From Minutes)**

There were no matters arising from the Minutes.

3.3 **Notes of the workshop of the District Planning and Regulation Committee held on Tuesday, 19 September 2023**

Moved: Councillor Blackie

Seconded: Councillor Goldsworthy

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 19 September 2023.

**CARRIED**

4 **DEPUTATIONS**

Nil.

5 **REPORTS**

5.1 **Parking Restriction changes in the Kaiapoi Town Centre – V Thompson (Senior Advisor Business and Centres)**

V Thompson spoke to the report. She noted that staff had received feedback from Paris for the Weekend Café regarding people parking in the car parks outside their business for the whole day. They had, therefore, requested that short-term parking be installed. The Charles Street park-and-ride had also been monitored, and it was found that the P120 parks were not being well utilised; however, the all-day parks were, and staff had therefore proposed that the P120 parks be changed to all-day park-and-ride parking.

Mayor Gordon noted he had received correspondence regarding all-day parking in restricted areas during weekends. He asked if staff were taking any action. K LaValley replied that staff was currently assessing parking habits in Rangiora to assist in forming a recommendation regarding weekend parking. The assessment currently did not extend to Kaiapoi.

Councillor Williams questioned if the Kaiapoi-Tuahiwi Community Board had been informed and V Thompson confirmed the Board had been consulted.

Councillor Blackie sought clarity on the rationale for three-day maximum parking. V Thompson explained that the concern about extended parking arose during the Internal Parking Working Group discussions. Staff had since decided to use three-day parking as an internal trigger to investigate any vehicles parking for an extended amount of time.

Councillor Redmond questioned if any thought had been given to retaining half of the P120 car parks. V Thompson noted that current data showed the car park was not being used for P120. Park-and-ride demand was increasing, and feedback from the public had been that there were not enough car parks to support the demand. If the Committee desired, a small number of P120 parks could be retained.

Councillor Goldsworthy sought clarification on how a three-day parking limit would be enforced. K LaValley explained that it would be similar to any service request for an abandoned vehicle.

Moved: Councillor Cairns

Seconded: Councillor Fulton

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 231103176324.

- (b) **Approves** the application of a P120 restriction to the Tom Ayers off-street carpark to support short-stay visitor parking for proximity businesses in this area, including for Paris for the Weekend Café.
- (c) **Approves** the entirety of the Kaiapoi Central park-and-ride (66 Charles Street) existing P120 carparks (x48) being converted to all-day park-and-ride parking.
- (d) **Approves** the parking schedule being updated to reflect the Kaiapoi town centre parking restriction changes.

**CARRIED**

Councillor Cairns supported the motion, and he noted he had been observing the park-and-ride since it was installed. The number of parking spaces was increasing, and a larger number of park-and-ride carparks would be well utilised.

Councillor Fulton stated it was pleasing to see the growth in park-and-ride demand and therefore supported the motion.

## **6 CORRESPONDENCE**

Nil.

## **7 PORTFOLIO UPDATES**

### **7.1 District Planning – Councillor Tim Fulton**

- Hearing Stream 10 – Special Purpose Zones (applied to Pegasus Resort, Museum and Conference Centre, Hospital and Regeneration Areas). 10A Airport Noise and Future Urban Development Areas.
- Re-Zoning – pertaining to the split into five sub-streams (Commercial/Ind Included, Oxford and Pegasus Resort, Rural, Rural-Lifestyle, Ohoka and Rangiora/Kaiapoi/Woodend. Rezoning expert evidence was due 5 March 2024. Submitters and further submissions were due 10 working days before the hearing commenced on 1 July 2024.
- Medium-density Residential Hearing Stream 7 would take place in mid-August, along with residential zoning and financial contributions.
- Consents - Resource and Building consent numbers were down, and market conditions seemed subdued. At this stage, no major subdivision proposals were progressing further.

### **7.2 Civil Defence and Regulation – Councillor Jason Goldsworthy**

- The Compliance Team was dealing with an increased number of official information requests.
- The Council was receiving positive feedback regarding the Food and Health Audit being brought in-house.
- There was increased community stress from the growing number of adverse altercations with the public.
- Civil Defence graduation for first two courses.
- RT12 achieved its accreditation.
- Several learnings had arisen from the Loburn fires.

Councillor Williams questioned if there was a process for staff not returning to their duties in the Waimakariri District if they were called away to other regions for civil defence matters. J Millward noted there was not a process in place currently as the



situation had yet to happen. Currently, the establishment of a five-team approach is being investigated to ensure there was cover for shifts.

### 7.3 **Business, Promotion and Town Centres – Councillor Brent Cairns**

- Rangiora Promotions was having a reset and was working on its way and purpose. From their workshop, they would ascertain what a Coordinator would be needed for, dependent on funding.
- There had been advertising regarding Good Street Beats, where entertainers performed over January and February 2024.
- It had been reported that the Rangiora Town Centre was busy and vibrant during the weekends; however, parking issues arose due to staff parking in limited parking areas.
- The first water tower in Oxford was soon to be painted as part of the Water Tower Trail.
- Oxford Promotions Action Committee (OPAC) funded and installed town centre flags. There had been issues regarding the quality of the tracks and flags, which Council staff were working on with OPAC. The Council's Communications Team did the design of the flags, and it had been asked if there could be an opportunity for the community to be involved. We would also like to extend the town flags to Woodend, Pegasus, and Ravenswood.
- It was anticipated that Dark Sky Oxford would bring people to the town. While there were some Airbnb's and motels, the demand may be larger than the supply. Enterprise North Canterbury was working with Canterbury Councils to create a signage plan to promote the Dark Sky. The Oxford Club would like to have a New Zealand Motor Camp Association (NZMCA) park on-site to accommodate those who brought their own beds.
- The Oxford Christmas Carnival had been reported as one of the best due to the hiring of floats from Christchurch and finishing at the hall where decorated Christmas trees could be viewed. Traffic management had been 20% higher than budgeted. However, the Lions Club, which organised the parade, felt they would be able to keep to the budget in the future.
- OPAC would be hosting a winter Light Festival, during which residents and businesses would light up the town. As in previous years, the Council would light the large tree on the main street. Staff was working on lighting the tree permanently.
- Kaiapoi Promotions Association would be discussing taking over three major events that were previously run by All Together Kaiapoi. They had raised the issue of holding large events on Norman Kirk Park as it was ideal for size and location; however, there were implications on the sports fields.
- The Kaiapoi Christmas Carnival was a success and made a profit.
- The River Carnival would likely be held in spring; however, a music event was planned for the river, and another music event was planned for November.
- The New Zealand Motor Caravan Association (NZMCA) had an average occupancy of 93%. Reports showed people loved the location and described Kaiapoi as posh and Boutique.
- Two Kaiapoi businesses were broken into. Nothing had been stolen apart from two empty tills; however, the damage to the doors and windows would be costly.
- With All Together Kaiapoi closing, Ray White Real Estate would take over the welcome bags, the MenzShed would look after the Kaiapoi Bridge Beautification, the swimming club would take over the Kane Sheild Swimming Competition, the Kaiapoi Garden Club would run the garden competition, and Blackwells would run the Kaiapoi Fun Run.

- The first community CCTV camera had been installed in Sovereign Palms, and funds were being quickly raised for the second camera. Pegasus was raising funds for its first camera, which would be installed at the roundabout. Other community groups, including Silverstream and Cust, were also investigating community-funded cameras.
- Received several calls and messages regarding the lack of town centre Christmas lights. There was not enough budget to pay for Christmas lighting to the extent some wanted. The budget available was for the Christmas Trees in Rangiora and Kaiapoi however due to the vandalism that budget was being stretched to fix the trees.

Councillor Redmond noted the lack of flags in Kaiapoi and Councillor Cairns undertook to investigate the status of the flags.

Councillor Fulton asked if there had been an Economic Impact Assessment completed of the NZMCA. Councillor Cairns replied he received anecdotal evidence that each campervan spent \$110 per day in the town centre. He would investigate if the information could be provided.

## 8 **MATTERS REFERRED FROM RANGIORA-ASHLEY COMMUNITY BOARD**

### 8.1 **Approval to Change the Victoria Street 'Good Service Vehicles Only' Sign to a 'P15 Loading Zone' Sign – A Mace-Cochrane (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

S Binder presented the report noting after receiving feedback from the Environmental Services Unit regarding the confusion of definitions of 'Goods Service Vehicles', it would be beneficial to have clearer signage.

Moved: Mayor Gordon

Seconded: Councillor Goldsworthy

**THAT** the District Planning and Regulation Committee:

- Approves** changing the operation of the Victoria Street 'Good Service Vehicles Only' loading zone (adjacent to Coffee Culture) to a 'P15 Loading Zone.'
- Notes** that this change only requires the installation of a new sign, and no amendments need to be made to the road marking.

**CARRIED**

Mayor Gordon felt this was a logical change and acknowledged the work that had gone into the report.

Councillor Goldsworthy supported the motion as clarity always helped.

### 8.2 **Marshall Street Changes associated with Southbrook School Travel Plan – K Straw (Civil Project Team Leader) and D Young (Senior Engineering Advisor)**

K Straw noted the changes were in conjunction with the recently completed School Travel Plan at Southbrook School. The physical works had been completed and this report would implement enforcement of the time restrictions.

Councillor Fulton questioned if there were any other schools in the district with one-way systems. K Straw advised that the one-way system at Southbrook School was part of the Innovative Streets Trial in 2022, during which the change had been recommended.

Mayor Gordon asked if Southbrook School had been consulted and if they were supportive of the changes. K Straw confirmed the school had been consulted through the Southbrook School Travel Plan Working Group, which had representatives from the school.

Councillor Redmond sought confirmation that residents were consulted on the parking restrictions. K Straw confirmed that residents were consulted, and as a result, the length of the parking restriction was reduced.

Moved: Councillor Blackie

Seconded: Mayor Gordon

**THAT** the District Planning and Regulation Committee:

- (a) **Approves** the implementation of limited-time parking on the eastern side of Marshall Street immediately outside the school (between angle parking and the Torlesse Street intersection), with restrictions applying "Monday to Friday" (including School Holidays and between 8:00am – 6:00pm) as follows:  
**"P5 Pick Up / Drop Off Only Monday to Friday"**
- (b) **Approves** the implementation of limited-time parking on the western side of Marshall Street (No. 25 – 29), with restrictions applying during school days/hours as follows:  
**"P15 8:00am – 9am 2:30pm – 3:30pm School Days"**
- (c) **Approves** the amendment of existing P5 parking restrictions on Denchs Road to include the morning pick-up / drop-off times (currently restricted for afternoons only), with restrictions applying during school days/hours as follows:  
**"P5 8:00am – 9am 2:30pm – 3:30pm School Days"**
- (d) **Notes** that staff will update the Schedule of Parking Restrictions upon completion of the works.
- (e) **Notes** that an existing mobility park on Marshall Street outside Southbrook School is not currently on the Schedule of Parking Restrictions. This park will be added to the schedule in conjunction with the other proposed parking restrictions associated with this report.

**CARRIED**

Mayor Gordon advised that he had discussions with the schools, and they were very complimentary of the work the staff had completed. The traffic lights had made the area much safer.

Councillor Redmond noted he was impressed with the collaboration between the school, the Community Board and the Council, which resulted in an excellent outcome.

## **9 QUESTIONS UNDER STANDING ORDERS**

Nil.

## **10 URGENT GENERAL BUSINESS**

Nil.

**11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Blackie

Seconded: Councillor Goldsworthy

That the public be excluded from the following parts of the proceedings of this meeting:

11.1 Report from Management Team Operations 24 April 2023.

11.2 Report from Management Team Operations 3 July 2023.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution was as follows:

<b>Item No.</b>	<b>Subject</b>	<b>Reason excluding the public</b>	<b>Reason for the</b>	<b>Grounds for excluding the public.</b>
11.1	Report from Management Team Operations 24 April 2023	Good reason to withhold exists under section 7		To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations, as per LGOIMA Section 7 (2)(i).
11.2	Report from Management Team Operations 3 July 2023	Good reason to withhold exists under Section 7		To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations, as per LGOIMA Section 7 (2)(i).

**CARRIED**

**NEXT MEETING**

The next meeting of the District Planning and Regulation Committee will be held on 19 March 2024.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 1.42PM.

**CONFIRMED**

\_\_\_\_\_  
Councillor A Blackie

\_\_\_\_\_  
Date

**NOTES OF A WORKSHOP OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, ON TUESDAY 20 FEBRUARY 2024 AT 1.42PM.**

**PRESENT:**

Councillor Blackie (Chairperson), Mayor Gordon, Councillors Cairns, Fulton, and Goldsworthy.

**IN ATTENDANCE**

Councillors Brine, Redmond, and Williams.

J Millward (Chief Executive), K LaValley (General Manager Planning, Regulation and Environment), W Harris (Planning Manager), and A Connor (Governance Support Officer).

**APOLOGIES**

Deputy Mayor Atkinson.

**National Policy Statement for Highly Productive Land (NPS-HPL) – W Harris (Planning Manager)**  
(Trim Ref: 240304033498)

**Key points:**

- The NPS-HPL arose due to housing around Auckland extending onto surrounding fertile farmland.
- The objectives were:
  - HPL was identified and mapped.
  - Protect HPL for land-based primary production.
  - Urban rezoning, rural lifestyle zoning and subdivision of HPL were avoided.
  - Protection of HPL from inappropriate use and development.
  - Reverse sensitivity effects were managed.
- Regional Councils must map their HPL by October 2025. It must include land that is:
  - In a General Rural Zones.
  - Was mainly class one, two or three Land Use Capability (LUC).
  - Forms a large and geographically cohesive area.
- Within six months of Regional Councils including their HPL maps in their Regional Policy Statement, District Councils must include the maps in their District Plans. A Schedule One process would not be required.
- Environment Canterbury was yet to map their HPL.
- Land already identified as urban development did not have to be included in the HPL.
- Landowners could obtain site-specific LUC maps for their property; some farm consultants offered this service.
- Tier One authorities could allow urban rezoning of HPL only if:
  - It was required to provide sufficient capacity for the National Policy Statement – Urban Development.
  - There were no other reasonably practicable and feasible options.
  - The benefits outweighed to long-term costs of loss of HPL.
- Subdivision of HPL must be avoided unless:
  - The lots would retain the overall productive capacity of the land over the long term.
  - The subdivisions were on specified Māori land.
  - The subdivision was for specific infrastructure or defence facilities.
- The new government had indicated they may amend the NPS to exclude class three land from the definition of HPL.

**Questions/Issues:**

- Would it be preferable to put NPS changes on non-highly productive land?  
You could, in some instances; however, it would depend on what was available at the time.

THERE BEING NO FURTHER BUSINESS THE WORKSHOP CONCLUDED AT 2.03PM.

## Notes of the District Planning and Regulation Committee Workshop held in the Council Chamber, 215 High Street, Rangiora, at 1pm on Tuesday 19 March 2024.

### Present

Councillor A Blackie (Chair), Mayor D Gordon, Deputy Mayor N Atkinson, Councillors B Cairns, T Fulton, J Goldsworthy.

Councillors N Mealings P Redmond, and J Ward.

### Apologies

### In Attendance

J Millward (Chief Executive), K LaValley (General Manager Planning, Regulation and Environment), M Bacon (Development Planning Manager), B Charlton (Environmental Services Manager), W Taylor (Building Unit Manager) and I Carstens (Team Leader Resource Consents).

### **Update and Q/A Session with Unit Managers – K LaValley, Matt Bacon, Warren Taylor, Billy Charlton and Ian Carstens**

#### **District Plan Review Process:**

- Were currently on Stream 9 of 12 however they were being done out of order. The next hearing was on Designations. The hearing for Temporary Activities, Residential and Rural Subdivisions was also upcoming.
- Rezoning Hearings started in June and would run for approximately seven weeks. The streams were split between Rural, Large Residential and Residential.
- 25 submitters provided expert evidence.
- On track to meet 17 December 2024 deadline for notification of the plan.

#### **Questions/Issues:**

- *Was there any update on the consent applications impacted by the Immediate Legal Effect of Rural Zone rules?*  
Would be an update to full Council at the next briefing session.
- *Had the situation been improved on commercial operations in rural land?*  
The Proposed District Plan had more controls on retail activities in rural land. The Proposed District Plan was an activities based plan compared to the Operative District Plan which was an effects based plan. It was subject to a hearing in Stream 6 which took place in September 2023 where a large amount of evidence was delivered however the panel was yet to deliberate.
- *Was there a disparity between staff investigating the effects and the negative effects after with an effects based plan?*  
Operative plan treated retail activity very generally and there was some subjectivity within the rule. It did not target if activities were rural based or not. An Activities based plan would specify between tourism or contracting and would have specific rules regarding those activities.
- *What role could Elected Members play when resource consents arose.*  
The Resource Management Act (RMA) provided guidance on what staff had to do when notifying an application. Making consents known however was not a process that fit within the RMA. Staff had to protect the district plan and it was not Elected Members role to notify consents.

Workshop sections of the meeting are open to the public, however, are non-decision making.

- *Sections with buses or tiny houses that people were living in however had no consents or permits.*  
There was now a definition of what a building was. Would be resolved in the Draft District Plan. Needed a consent for connection to land and services. Provided it was not unsafe or unsanitary it was not a concern for Council.
- *People were only paying rates for an empty section even though they were living on site in a bus or tiny home.*  
Had to base on merits of the legislation. Could not do anything if it was able to move.
- *What rates did tiny houses pay?*  
Unless they were connected to services they did not pay any rates.

#### **Environmental Services Unit (ESU):**

- 40,296 dogs were registered.
- In 2023 there were 450 complaints regarding barking. A large number of barking monitoring systems had been installed resulting in resolutions to complaints being dealt with in a timelier manner.
- The total number of dog complaints in 2023 was 17,017. That was tracking higher so far for 2024.
- Customer services dealt with 2419 transactions regarding dogs.
- Afterhours contract had proved to be largely helpful and far less complaints were being received.
- Only 88 infringements were noticed of nonregistered dogs.
- 70 on licenses, 34 off licenses, 16 club license, 72 special licences as of 2023. There were 385 active manager certificates.
- Three staff were completing inspections for licensing.
- Upped monitoring on evenings and weekends for licensed premises and special license events.
- The objection stage was now 25 days instead of 15. Cross examination was no longer happening in hearings.
- Two District Licensing Committee (DLC) hearings were held in 2023.
- A report would go to either the District Planning and Regulation Committee or Council regarding the future proofing of membership of the DLC.
- Public notification process had changed and were now notified on the Council website saving the applicant a major cost.
- 280 food businesses were registered in the Waimakariri. Now had three food verifiers and two food safety officers with another one in training. 39 verifications had been completed since moving the process in house which had received good feedback.
- One complaint regarding food safety had been received. The business was subsequently shut down and reopened when found to be compliant.
- There were 61 hairdressers, 11 camping grounds, two funeral directors and 14 offensive trades. All premises were inspected once yearly.
- Litter was becoming a large ticket item.
- 70 signage complaints were received in 2022 and 203 on 2023. This was expected to lower in 2024 due to there being no elections.
- 194 complaints regarding low hanging trees were received in 2023.
- There were 183 daily noise complaints in 2023.
- There were 648 noise afterhours complaints in 2023. Had received 134 in the first two months of 2024.
- Monitored 693 resource consents including complaints.
- In 2023 there were 418 general complaints regarding parking and 155 abandoned cars.

#### **Questions/Issues:**

- *What was driving the growth of complaints?*  
It was not only happening in this district it was happening across Canterbury. Generally, it was due to population.
- *Would there be a Canterbury wide study into the growth of complaints?*  
Expected it would be growth related due to certain Councils with larger growth having more issues.
- *What was the definition of a funeral director?*  
A funeral director would be inspected if the body was disposed on site.

Workshop sections of the meeting are open to the public, however, are non-decision making.

- *What were the hours of parking enforcement officers?*

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From 8.30am to 5pm Monday to Friday.

- *Were malicious complaints handled differently?*

Every complaint was taken on its merits and was investigated. There was a process in place to deal with the situation if it did arise.

#### **Building:**

- Consenting workloads were lower than this time last year.
- Processing building consents took on average nine days.
- Building warrant of fitness audits were on budget.
- Staff were going through more training on rapid building assessments with the Ministry of Business, Innovation and Employment (MBIE).
- BCA clusters meeting was being held in May 2024. It would focus on the development of direction being received from Central Government.
- Conversations were being had around removing fees and levies.

#### **Planning:**

- Steady number of resource consents however was less than previous years. The Duty Planner was still very busy dealing with pre-application meetings.
- Beachgrove stages 7 and 8 were working through the last area of their zoned land.
- Consent in for residential with commercial tenancies in Pegasus.
- Consent for commercial development in Ravenswood primarily trade.
- Medical Centre resource consent that was granted several years ago had applied for a variation.
- Woodstock Quarry Landfill decision was expected to be issued in May or June 2024.
- There had been no resource consents received for the Whiterock Landfill.
- There were several resource consents in for solar farms. Was only in early stages and no decision on notification had been made.

#### **Questions/Issues:**

- *Kaiapoi infill resource applications.*  
There was a decline of large developments in Kaiapoi.
- *Was Kaiapoi being hindered due to flood level and flight noise contours.*  
Was part of the economist consulting in the Proposed District Plan.
- *Had the Sterling reduced in height?*  
They decided to not pursue a five-story building due to the cost of construction.
- *Had any consents been received for the BNZ corner?*  
They had been delayed due to state of the construction industry.
- *Were there any updated numbers on predicted growth?*  
Evidence would come with the District Plan Review. StatsNZ figures were due in March 2024 so they should be received shortly.

**The workshop ended at 2.03pm**

**Next Meetings:** 16 April 2024

Workshop sections of the meeting are open to the public, however, are non-decision making.



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** BAC-03-26 / 240325046821

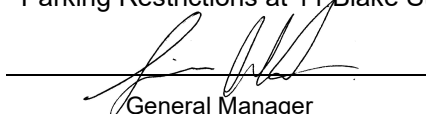
**REPORT TO:** DISTRICT PLANNING AND REGULATION COMMITTEE

**DATE OF MEETING:** 16 April 2024

**AUTHOR(S):** Heike Downie, Senior Advisor Strategy and Programme  
Shane Binder, Senior Transportation Engineer

**SUBJECT:** Parking Restrictions at 11 Blake Street

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. This report seeks District Planning and Regulation Committee approval for the introduction of P120 parking restriction for the new public parking supply to be formed at 11 Blake Street in Rangiora town centre, together with a new mobility park and loading zone.
- 1.2. This follows the Rangiora Ashley Community Board approving the Rangiora North of High Street Laneway Concept Plan (the Concept Plan) in December 2023, and Council approving utilisation of budget for its implementation in February 2024. Five project components make up the Concept Plan, one of which is '11 Blake Street parking formation'.
- 1.3. In accordance with the Concept Plan, 16 new 'general' P120 time restricted public parking spaces will be created on this lot, one mobility park, and a loading zone. The lot at 11 Blake Street is directly adjacent to the existing off-street public parking supply in the Blake Street block of land, and assigning P120 restriction here provides a logical continuation in parking approach in the wider Blake Street off-street parking supply and supports additional parking for town centre visitors.

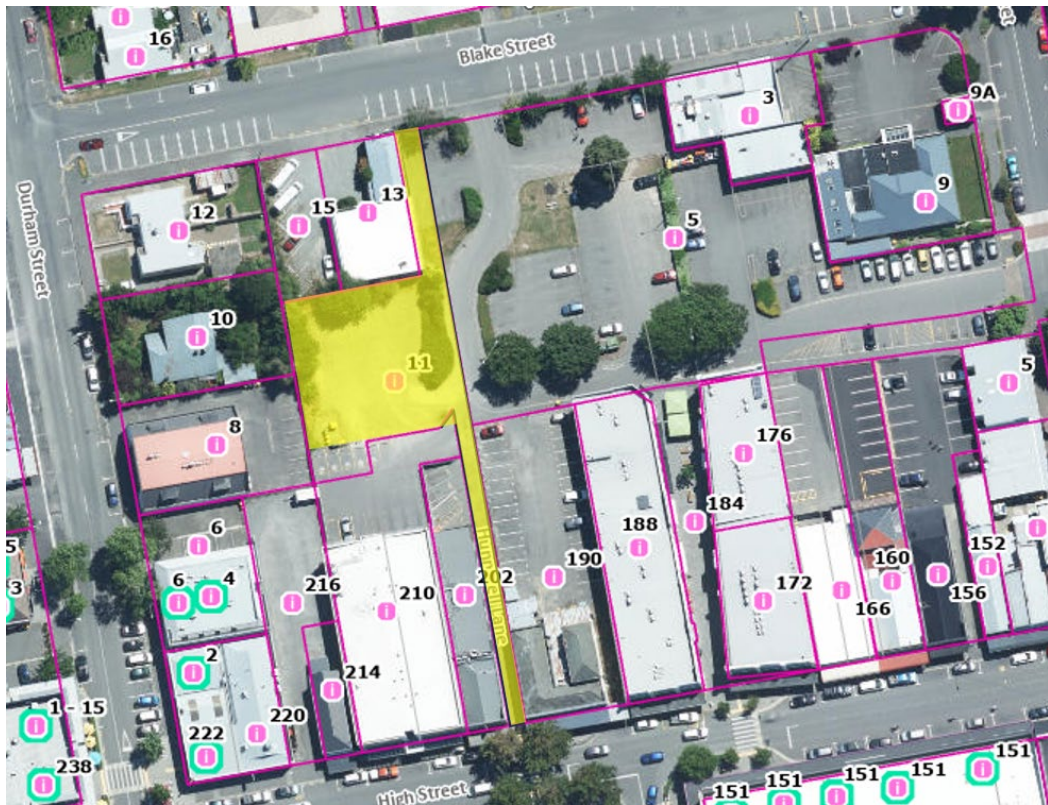
**2. RECOMMENDATION**

**THAT** the District Planning and Regulation Committee:

- (a) **Receives** Report No. 240325046821.
- (b) **Approves** the application of a P120 restriction to the sixteen new general public parking spaces to be created at 11 Blake Street, together with one mobility park and one loading zone.
- (c) **Approves** the parking schedule being updated to reflect the additions contained in recommendation (b).
- (d) **Notes** that the Rangiora-Ashley Community Board approved the Rangiora North of High Street Laneway Concept Plan, which includes the formation of public parking at 11 Blake Street, in December 2023, and Council approved the utilisation of budget to fund its implementation in February 2024.
- (e) **Notes** that the contract to construct the new carpark has recently been awarded and construction timeframes are currently being coordinated with the ongoing nearby development works, and property purchase finalisation.

### 3. **BACKGROUND**

- 3.1. The Council is in the final stages of acquiring the property at 11 Blake Street in Rangiora, which includes an existing Right of Way to Blake Street and High Street, the latter of which is currently an informally used (but privately owned) laneway adjacent to the ASB business at 202 High Street. The property at 11 Blake Street is highlighted in yellow in below.



- 3.2. Acquisition of this property relates to the Council's wider Rangiora North of High development project, born out of the Rangiora Town Centre Strategy and North of High Redevelopment Plan developed under the Land Use Recovery Plan following the 2011/12 Canterbury earthquakes. The acquisition of 11 Blake Street was strategic in nature, enabling the unlocking of land holding in the wider North of High block (block bound by High Street, Durham Street, Blake Street and Good Street) to, in the future, accommodate additional high quality town centre development.
- 3.3. In consultation with relevant stakeholders including adjacent property owners, businesses and the Waimakariri Access Group, as well as with the Rangiora Ashley Community Board and Council, staff developed the Rangiora North of High Street Laneway Concept Plan ('the Concept Plan'). This Concept Plan sees the formation of a new public laneway between 202 and 190 High Street, reconfigured private parking at the rear of 202 and 210 High Street, an eventual new Right of Way from Blake Street, and new public parking at 11 Blake Street.
- 3.4. In December 2023, the Rangiora Ashley Community Board approved the Concept Plan, and in February 2024, the Council approved the utilisation of budget to fund its implementation. Report 231109180522 provides further details.

- 3.5. The contract to construct the new carpark has recently been awarded and construction timeframes are currently being coordinated with the ongoing nearby development works, and property purchase finalisation. Once construction of the carparking area at 11 Blake Street commences, works there will take approximately three weeks. Wider construction work to implement the Concept Plan will continue, including reconfiguring the parking area at the rear of 202 and 210 High Street, and construction of the new public laneway ('Hunnibell Lane', as named by the Rangiora Ashley Community Board in February 2024) between 202 and 190 High Street.

#### 4. **ISSUES AND OPTIONS**

- 4.1. As shown in the plan below, the new parking at 11 Blake Street will include:

- Sixteen general public P120 restricted carpark.
- One mobility carpark.
- One loading zone.
- Vehicular access to / from the existing Blake Street carpark via asphalt ramp.
- Wheel stops.
- Timber to delineate parks.
- Amenity planting.
- Connection to pedestrian footpaths.
- The existing unsealed area to be relevelled and recompacted.



- 4.2. During engagement with the Rangiora Ashley Community Board, Council, landowners, businesses and stakeholders, it has been signalled that the additional public carpark at 11 Blake Street would become P120 parking restrictions. This is consistent with the parking restriction approach taken for the bulk of the off-street Council parking supply within the Blake Street carpark, aligns with Council's District Parking Strategy, and supports town centre visitation. The new restricted carparking supply will help to support the wider Blake Street off-street carpark, which experiences among the highest utilisation rates at peak times.
- 4.3. Staff will add the new parking supply at 11 Blake Street to its schedule of regular monthly monitoring of off-street parking occupancy that is undertaken, and report to Council / Committee as appropriate.

- 4.4. In addition, staff are undertaking a wider Parking Plan project this year (through Better Off Funding, and signalled in the Integrated Transport Strategy), which will, among other things, consider all existing parking restrictions (as well as things like mobility parking, loading zones etc) across the town centres of Rangiora and Kaiapoi, and any opportunities for wider parking reconfigurations, including at the Blake Street carpark. Further engagement with Council and Community Boards will be undertaken during that project in due course.

### **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Additional public parking supply in the Rangiora town centre may help to relieve parking pressures in high demand areas. Improvements in town centre parking may support positive wellbeing outcomes by providing easy access to important services and businesses.

- 4.5. The Management Team has reviewed this report and supports the recommendations.

## **5. COMMUNITY VIEWS**

### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

### **5.2. Groups and Organisations**

Staff have engaged with adjacent property owners, adjacent businesses, the Waimakariri Access Group, and the Rangiora Ashley Community Board during the development of the Concept Plan, which has enjoyed good support. The additional public parking at 11 Blake Street was consistently supported.

Staff distributed letters to nearby High Street and Conway Lane businesses in early 2024 to alert them of the intention to create new public restricted parking at 11 Blake Street, a mobility park and one loading zone and invited any feedback, with the view to understand any concerns particularly regarding the location of the loading zone. Generally, the addition of the loading zone at 11 Blake Street was supported by many businesses spoken to, and it is also noted that the future tenants at the new two-storey 190 High Street development will likely generate loading demand.

Leading up to construction at 11 Blake Street, staff intend to distribute flyers to cars that park at the site currently, to alert them that construction of new public parking will commence soon. This provides ample lead-in time for users of the land (currently gravel area that appears to be utilised for non-restricted parking) to consider a planned change in parking behaviour. Appropriate public communications will also be undertaken and/or signage erected that will alert the wider public that 11 Blake Street is part of the wider public off-street carparking area, once constructed and open to use.

### **5.3. Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Additional town centre public parking is likely to be welcomed by town centre users and businesses, particularly in this location as the wider Blake Street off-street carpark experiences reasonably high occupancy levels during peak times.

## **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **6.1. Financial Implications**

There are no financial implications of the decisions sought by this report, as, in February 2024, the Council approved the utilisation of relevant budget to implement the wider Concept Plan, which includes construction of the new public parking area at 11 Blake Street. Further details are contained in report 231109180522.

## 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have any direct sustainability and/or climate change impacts.

## 6.3. **Risk Management**

There are no major risks arising from the adoption/implementation of the recommendations in this report. Risk management has been discussed and considered in the report to the Rangiora Ashley Community Board (when the Concept Plan was approved) and to Council (when the utilisation of budget was approved) – report 231109180522 provides further details.

## 6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report. Physical works will be undertaken through the contract awarded to implement the wider Rangiora North of High Street Concept Plan, the separate process for which ensures appropriate health and safety measures are addressed.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report, particularly:

- Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity.
- Businesses in the District are diverse, adaptable and growing.
- Transport is accessible, convenient, reliable and sustainable.
- There is a safe environment for all.

### 7.4. **Authorising Delegations**

The District Planning and Regulation Committee has the authority to approve parking restriction changes across the District.