

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 21 FEBRUARY 2023, AT 9.00AM.

PRESENT

Councillor N Mealings (Chairperson), Councillors R Brine, P Redmond, J Ward, P Williams and Mayor D Gordon (left the meeting at 10.10am).

IN ATTENDANCE

Councillors N Atkinson, B Cairns and T Fulton.

G Cleary (General Manager Utilities and Roding), J McBride (Roding and Transport Manager), K Simpson (Three Waters Manager), D Young (Senior Engineering Advisor), R Kerr (Flood Recovery Programme Manager), C Grabowski (Roding Operations Team Leader) and K Rabe (Governance Advisor).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roding Committee held on Tuesday, 29 November 2022

Moved: Councillor Williams

Seconded: Mayor Gordon

THAT the Utilities and Roding Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roding Committee held on 29 November 2022 as a true and accurate record.

CARRIED

3.2 Matters arising (From minutes)

There were no matters arising from the Minutes.

PUBLIC EXCLUDED MINUTES

(These Minutes were considered in the public excluded portion of the meeting)

3.3 Minutes of the public excluded portion of the Utilities and Roding Committee Meeting Tuesday, 29 November 2022

4 DEPUTATION/PRESENTATIONS

4.1 Traffic on Taaffes Glens Road, Loburn – K Stewart and G Lancaster

K Stewart and G Lancaster were in attendance to request that the Council consider extending its metalled road maintenance programme on Taaffe Glen Road by 0.4 kilometres. K Stewart spoke to her previously circulated submission (Trim: 230221023476), which noted that prior to 2021, the Council had contracted CORDE to maintain Taaffe Glen Road up to Fox Creek, regularly graded to 289 Taaffe Glen Road. This request would take the maintenance a further 0.4 kilometres to the Roundhill Farm entrance and provide a well-maintained road to the access and parking area utilised by tamperers, cyclists, hunters, campers and those who regularly used the waterhole for swimming. This access was advertised on both the Council and the Department of Conservation's websites for these activities. In addition to recreational users, the road was also used by Environment Canterbury (ECan) officers, farm workers and neighbours to access their paddocks.

In addition to assisting with maintaining the road, Mr Lancaster had worked to control the gorse along the road edge.

Councillor Williams asked if this section of road was a paper road or on private property and was informed that it was on Crown land and was there when Ms Stewart and Mr Lancaster bought the property.

Mayor Gordon commended the work done by Ms Stewart and Mr Lancaster to maintain the road and requested that a report on the matter be brought to the Council with some urgency.

Councillor Ward also acknowledged the work done to control the gorse along the road and requested an investigation to establish whose responsibility it was to control it. J McBride confirmed that neither the Council nor ECan was responsible as it was the property owner's responsibility.

The Chairperson thanked K Stewart and G Lancaster for bringing this matter to the Committee's attention and for a clear and concise presentation.

5 REPORTS

5.1 July 2022 Flood Response Update – K Simpson (Three Waters Manager), J McBride (Roading and Transport Manager) and R Kerr (Flood Recovery Programme Manager)

K Simpson and R Kerr provided a short overview, including information on completed investigations and progress on physical and maintenance works.

Councillor Williams noted that of the 321 maintenance works identified, only 92 would be completed by the end of February 2023, and enquired what could be done differently to achieve a better completion rate. G Cleary replied that the figures were deceptive as this did not imply that no maintenance had been carried out, noting that the maintenance works resulted from the recent weather events.

Councillor Williams questioned that if all the maintenance had been completed, would it have impacted on the amount of additional work required after the flooding. K Simpson explained that 908 drain service requests were received after the weather event, which staff had assessed to ascertain if there was a history of issues with this area, and if so an investigation would be triggered. However, if there was no history of flooding or pipe failure, then staff would investigate the possibility of silt build-up, overgrown vegetation or other blockages which would be logged as a maintenance request. Once an investigation

had been completed, a further assessment was done to determine whether the work could be funded from existing budgets or if additional funding needed to be requested, which would result in a report to the Council.

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 230207015365.
- (b) **Notes** that investigations, funded physical works and maintenance actions arising from the July 2022 floods were well advanced, with the majority expected to be completed prior to winter 2023.
- (c) **Notes** that the investigations were identifying a range of potential capital projects, of which some were included in the current draft Annual Plan, while others would be offered for consideration in the next Long Term Plan.
- (d) **Circulates** this report to all Community Boards for information.

CARRIED

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 Roading – Councillor Philip Redmond

- Southbrook Road / Torlesse Street / Coronation Street Intersection
Work was progressing well with the improvements around Southbrook and New Life Schools, having largely been completed. Installation of services was continuing and the intersection works were well underway on the eastern side of the road, including the installation of foundations for the traffic signal poles. The contractor was currently ahead of programme.
- Kerb and Channel Renewals
OnGrade had commenced with the kerb and channel contract, which included four kerb and channel sites. Ohoka Road (motorway end near the Dairy) had been completed and work was starting on Good Street. Work on Geddis and Keir Streets were to follow.
- Mulcocks Road Right Turn Bay
Work had begun on the installation of the Right-turn-bay on Skewbridge Road at Mulcocks Road. This would provide space for a dedicated right turn bay for traffic wanting to turn into Mulcocks Road.
- Pavement Rehabilitation
The pavement rehabilitation work on Oxford Road was progressing. Chip sealing of the final section was due to be completed next week, sweeping, road marking, shoulder works and driveway tie ins were also being carried out with the road likely to open between the 1st and 3rd of March 2023. If the work was completed earlier then the road would be reopened. South Eyre Road Pavement Rehabilitation was the next site to be undertaken (starting early to mid-March 2023) and pavement repairs were also required on Smarts Road.

- Resealing
The Resealing Programme had been continued with approximately 60% of the programme now complete. Pre-reseal repairs including stabilisation, edge break and minor levelling were continuing.
- Lees Valley
Vegetation trimming was being undertaken through the valley later this week.
- Stringers Road Seal Extension
This work was due to start this week and was being done under the Private Funding of Seal Extension Policy and was approved by the Utilities and Roading Committee last year.
- Cyclic works
The work included pothole repairs, signage repairs and vegetation trimming was continuing.
- Ashley Gorge Road
There were a number of planned works which needed to be undertaken in the short term, including vegetation cutting, pavement repairs, drainage maintenance and resealing of two sections of road. Staff were working with the contractor to ascertain if the work could be combined and undertaken during one closure to minimise disruption.

7.2 Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams

Water

- Temporary Chlorination Update
There was a Council briefing after the Utilities and Roading Committee meeting regarding the temporary chlorination of the Woodend and Kaiapoi water supplies, as well as to give an update about the Cust exemption application.
- Mandeville New Tank
After a long wait construction was progressing for the stainless steel storage tank at the Mandeville water headworks. The foundation had been poured and the tank welding machinery was due on site soon to install the first steel tank for the Council.
- Reservoir Sealing
In March 2023 the contractor who won the reservoir sealing contract was going to begin work sealing reservoirs throughout the district, including in Oxford, Kaiapoi, Rangiora and Pegasus.
- Hot Weather Caused High Demand
The district had seen an increased demand on the water supplies with the hot weather in recent weeks, however, so far all supplies had coped well and there had not been any major operational issues.

Wastewater

- Treatment Plants
There had been no notable outbreak of avian botulism this year. However, there had been some issues with midges, but this had been less than other years due to the weather and also the proactive measures employed to manage midges.

- Kairaki Sewer
Works were still progressing to repair the manholes and laterals in Featherstone Avenue to reduce infiltration and inflow into the sewer system.

Stormwater

- Flood Response Work
The concerted effort was continuing to wrap up investigations and maintenance work by the end of June 2023.

7.3 **Solid Waste– Councillor Robbie Brine**

Canterbury Joint Committees:

The Chair for

- CRLJC was Christchurch City Councillor Mark Peters.
- CWJC was Christchurch City Councillor Kelly Barber
- Deputy chair for both joint committees was Councillor Robbie Brine

The Transwaste Directors were:

- Councillor James to represent CCC
- Councillor Grant Miller to represent the rural Councils

Southbrook RRP

- The rubbish pit floor was repaired overnight last Thursday, with a skim coating over the concrete floor and modifications to the steel plate at the compactor hopper – there was no impact on services.
- Asbestos-containing materials were removed from the cleanfill stockpile; concrete was washed cleaned and taken to the Council's cleanfill pit. The remaining soils had been tested for asbestos, metals etc., and owing to above, acceptable concentrations in arsenic, copper, lead and zinc, would be taken to a Frews' managed fill site, a lower-cost option than sending it to Kate Valley.

Kerbside Collections

- Bin Audits:
 - Three audit rounds had been completed in the targeted kerbside areas (six weeks of audits).
 - In the first three weeks of audits: 2,145 bins were audited; 1,477 properties received 'educations'; 548 were tagged contaminated and not collected; and 120 received gold stars.
 - 105 letters had been sent out regarding double-contaminations.
 - Twenty eight properties had been identified for bin removals as they had had three or more contaminations, (one in Pegasus, nine in Rangiora, eighteen in Kaiapoi and of the Kaiapoi ones, three have Health and Safety risks associated with them owing to adverse interactions at kerbside).
 - Rangiora High School had agreed with Council that their 30-odd 'free' recycling bins should be removed as they could not manage to keep these clean using their current systems.

Bin supply:

- 140 litre bins were now in stock (these were ordered in October 2023, and were received a month after their due delivery date). Waste Management had caught up with new bin deliveries and also bin swaps for 140L bins.

Cust Rural Recycling Facility

- The road crossing had been sealed, in compliance with the land use consent conditions.
- Staff and hotel proprietors had agreed for the Council to install a surveillance system in the back car-park, to ensure the Council could identify users that do not comply with the site usage requirements. The Council would be using their internet for this system.
- The Council had arranged for a pre-easter skip empty, and a second empty on Tuesday after Easter to ensure there was plenty of capacity for recycling over the holiday period.

Councillor Williams questioned the discrepancy between a recent report which stated that contamination had decreased significantly and the abovementioned feedback stating that the bin audits had revealed concerning contamination of bins. He also noted that he had received criticism regarding the behaviour of the auditors. Councillor Brine commended the staff on their professional behaviour when confronted by aggressive residents during bin audits.

Councillor Redmond queried if rates were adjusted due to the removal of recycling bins. G Cleary replied that no adjustments to rates were made, however, residents would have their bins returned after a stand down period.

Councillor Ward enquired if it would be possible to include the costs relating to contaminated bins in the education information circulated to the public, so people could understand the consequences of contaminating a load of recycled material.

Mayor Gordon requested that recycling information be circulated to ratepayers with their rates bill.

7.4 **Transport – Mayor Dan Gordon**

- Mass Rapid Transport – Interest from Government, which indicated how important it was to keep all parties briefed.
- Noted that Woodend Safety improvements drop in session run by Waka Kotahi. Unaware that this was the final plan and there were plenty of residents in attendance to provide feedback.
- Waka Kotahi was keen to implement safety barriers down Lineside Road which the Council was opposed to at this time.

Councillor Atkinson raised concern that little to no information had been shared with residents, business and the Council about the impact of the Woodend Safety Improvements, specifically the impact of work to be done at the Pineacres intersection.

Mayor Gordon assured members that he would be taking the matter up with Waka Kotahi's Director of Regional Relationships, J Caygill, and further conversations needed to be initiated.

Councillor Cairns noted he had attended the drop in session and asked if he could forward the feedback/queries he had taken at the session to Mayor Gordon to forward onto Waka Kotahi.

Councillor Atkinson requested clarification on Waka Kotahi's intentions with one lane approaches to the Pegasus roundabout.

Councillor Redmond queried the point of a drop in session if the decision on the improvements had already been made, and was advised that it was for information sharing.

Councillor Mealings acknowledged how important the information sharing during Portfolio Updates was to keep other Councillors informed.

8 MATTERS REFERRED FROM RANGIORA-ASHLEY COMMUNITY BOARD

8.1 Request approval of No-Stopping Restrictions – Durham Street and South Belt – Shane Binder (Transportation Engineer)

There were no questions to this report.

Moved: Councillor Ward

Seconded: Councillor Williams

THAT the Utilities and Roothing Committee:

(a) **Approves** installation of the following no-stopping restrictions:

- i. For 1.5meters on either side of the primary pedestrian access to 78 Durham Street, Rangiora .
- ii. 5.0meter east of the driveway to 64 South Belt, Rangiora.

CARRIED

9 MATTERS FOR INFORMATION

9.1 Request approval for Stop Controls on Seddon Street at King Street; Station Road at Railway Road; and MacPhail Avenue / Spark Lane at Northbrook Road – Shane Binder (Senior Transport Engineer) (Report No. 221121201887 to the Rangiora-Ashley Community Board meeting of 15 February 2023)

9.2 Approval of MainPower quote to relocate power transformer – Joanne McBride (Roothing and Transportation Manager) and Kieran Straw (Civil Projects team Leader) – (Report No. 221221220186 to the Management Team meeting of 16 January 2023)

9.3 Approval of Treetech Quote to Remove Hedge on Cones Road – Dominic Mansbridge (Project Engineer) and Kieran Straw (Civil Projects Team Leader) – (Report No. 221221220186 to the Management Team meeting of 16 January 2023)

9.4 Cenotaph Corner Improvement Project – Price Request Method – Heike Downie (Senior Advisor – Strategy and Programme) – (Report No. 230110001928 to the Management Team meeting of 16 January 2023)

9.5 July Flood Recovery programme – Direct appointment of consultants – Rob Kerr (Flood Recovery Programme Manager) and Kalley Simpson (Three Waters Manager) – (Report No. 221121201664 to the Management Team meeting of 21 November 2022)

9.6 Cycle Skills Education Programme “Cycle Sense” Update – Peter Daly (Road Safety Co-Ordinator/Journey Planner) and Joanne McBride (Roothing and Transport Manager) - (Report No. 221118200998 to the Management Team meeting of 28 November 2022)

Councillor Ward queried if the work at Cones Road would include safety improvements as there had been several incidents at that intersection. D Young explained that this was primarily a drainage project and the hedge removal, while assisting with sight lines, would not ultimately achieve any further safety improvements at the intersection. J McBride further noted that there would be further investigation on what could be done to improve safety at the intersection.

Mayor Gordon left the meeting at 10.10am.

Councillor Williams commented that several of the reports indicated that only one quote had been considered and questioned why that was. G Cleary replied that there were thresholds within the Council’s Procurement Policy which allowed for the Management Team to opt for one quote, however, there were instances where only one vendor had tendered or there was only one vendor who offered that services.

Councillor Redmond noted that there had been a discussion regarding bringing the funding for the drainage project at Cones Road forward, and that a public meeting would be held to update residents on the status of this matter. D Young responded that he was in favour of a meeting with residents, however, it was unlikely that funding would be able to be brought forward.

In response to a query regarding whether residents had been informed of the possible stop controls at Seddon Street, King Street and Station Road at Railway Road D Young replied that further conversation would be required with Pak n Save representatives.

Moved: Councillor Ward

Seconded: Councillor Redmond

THAT the Utilities and Roothing Committee:

(a) **Receives** the information in Items 9.1 to 9.6.

CARRIED

10 QUESTIONS UNDER STANDING ORDERS

Nil.

11 URGENT GENERAL BUSINESS

Nil.

12 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Councillor Ward

Seconded: Councillor Brine

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, were as follows:

Item No	Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
MINUTES				
12.1	Minutes of the Public Excluded portion of the Utilities and Roothing Committee Meeting Tuesday 29 November 2022.	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)

REPORTS						
12.2	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)
12.3	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)
12.4	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)
12.5	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)
12.6	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)
12.7	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)
12.8	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)
12.9	Report Management meeting	from Team	Report Information	for	Good reason to withhold exists under Section 7	Section 48(1)(a)

CARRIED

CLOSED MEETING

The Public Excluded section of the meeting occurred from 10.24am to 10.38am.

OPEN MEETING

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT open meeting resumes and that the business discussed with the public excluded remains public excluded.

CARRIED

NEXT MEETING

The next meeting of the Utilities and Roading Committee will be held on Tuesday 21 March 2023 at 9am.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10.38AM.

CONFIRMED



Chairperson

21 March 2023

Date