

# Agenda

## Kaiapoi-Tuahiwī Community Board

Monday 16 September 2024

4pm

Kaikanui Room  
Ruatanīwha Kaiapoi Civic Centre  
176 Williams Street, Kaiapoi

**Members:**

Jackie Watson (Chairperson)

Sandra Stewart (Deputy Chairperson)

Neville Atkinson

Tim Bartle

Al Blackie

Tracey Blair

Russell Keetley

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**AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 16 SEPTEMBER 2024 AT 4PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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	<b><u>BUSINESS</u></b>	<i>PAGES</i>
<b>1</b>	<b><u>APOLOGIES</u></b>	
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<b>3</b>	<b><u>CONFIRMATION OF MINUTES</u></b>	
3.1	<b><u>Minutes of the Kaiapoi-Tuahiwi Community Board – 19 August 2024</u></b>	7-15
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Kaiapoi-Tuahiwi Community Board:	
	(a) <b>Confirms</b> the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 19 August 2024, as a true and accurate record.	
3.2	<b><u>Matters Arising (From Minutes)</u></b>	
<b>4</b>	<b><u>DEPUTATIONS AND PRESENTATIONS</u></b>	
4.1	<b><u>Environment Canterbury Courtenay Floodgate Structure – Fred Brooks</u></b>	
	F Brooks from Environment Canterbury will be in attendance to discuss the Courtenay Floodgate structure.	
4.2	<b><u>Youth Development and Opportunities Trust Funding – Annie Fechney</u></b>	
	A Fechney from Youth Development and Opportunities Trust (YDOT) will be in attendance to support their application to the Boards Discretionary Grant Fund.	
<b>5</b>	<b><u>ADJOURNED BUSINESS</u></b>	
	Nil.	

**6 REPORTS**

**6.1 Alwin G Heritage Trust storage of Historic Scow on Corcoran Reserve – Chris Brown (General Manager Community and Recreation)**

The report will be circulated separately.

**6.2 Applications to the Kaiapoi-Tuahiwi Community Board's 2023/24 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

16-37

*RECOMMENDATION*

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240823142257.
- (b) **Approves** a grant of \$..... to North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.  
**OR**
- (c) **Declines** the application from North Canterbury Inclusive Sports Festival.
- (d) **Approves** a grant of \$..... to the Youth Development and Opportunities Trust (YDOT) towards hosting the Kaiapoi Funday and Adventure race.  
**OR**
- (e) **Declines** the application from the Youth Development and Opportunities Trust (YDOT).

**7 CORRESPONDENCE**

**7.1 Memo regarding Kaiapoi-Tuahiwi Community Boards General Landscaping Budget**

38-40

*RECOMMENDATION*

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the correspondence (TRIM: 240911154846).

**8 CHAIRPERSON'S REPORT**

**8.1 Chairperson's Report for August 2024**

The Chairperson will provide a verbal update.

*RECOMMENDATION*

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

## **9 MATTERS REFERRED FOR INFORMATION**

- 9.1 **Oxford-Ohoka Community Board Meeting Minutes 7 August 2024.**
- 9.2 **Woodend-Sefton Community Board Meeting Minutes 12 August 2024.**
- 9.3 **Rangiora-Ashley Community Board Meeting Minutes 14 August 2024.**
- 9.4 **Kaiapoi Car and Boat Trailer Parking and Charles Street Caravan Dump Station Budget Reassignment – Report to Council Meeting 6 August 2024 – Circulates to the Kaiapoi-Tuahiwi Community Board.**
- 9.5 **Health, Safety and Wellbeing Report July 2024 – Report to Council Meeting 6 August 2024 – Circulates to all Boards.**
- 9.6 **Proposed Roading Capital Works Programme for 2024/25 and Indicative Three-Year Programme – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.**
- 9.7 **Avian Botulism Management 2023-24 – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.**

### *RECOMMENDATION*

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.7.

### **Note:**

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

## **10 MEMBERS' INFORMATION EXCHANGE**

41-43

- 10.1 **Philip Redmond**
- 10.2 **Brent Cairns**

## **11 CONSULTATION PROJECTS**

- 11.1 **Gladstone Dog Park**  
<https://letstalk.waimakariri.govt.nz/gladstone-dog-park>  
Consultation closes Friday 20 September 2024.
- 11.2 **Road Sealing – Riverside Road and Inglis Road**  
<https://letstalk.waimakariri.govt.nz/road-sealing-riverside-road-inglis-road>  
Consultation closes Tuesday 1 October 2024.
- 11.3 **Road Reserve Management**  
<https://letstalk.waimakariri.govt.nz/road-reserve-management>
- 11.4 **Parking Management Plan – Shopper/Visitor Survey**  
<https://letstalk.waimakariri.govt.nz/parking-management-plan-shopper-visitor-survey>
- 11.5 **Solutions to Waste**  
<https://letstalk.waimakariri.govt.nz/waste-matters>

11.6 **Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

12 **BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 30 August 2024: \$6,500.

12.2 **General Landscaping Budget**

Balance as at 30 August 2024: \$45,650.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 21 October 2024 at 4pm.

**Workshop**

- *Carboat Parking – Duncan Roxborough (Implementation Project Manager – District Regeneration) – 15 Minutes*
- *Charles Street Dump Station - Duncan Roxborough (Implementation Project Manager – District Regeneration) – 15 Minutes*
- *Members Forum*
  - *Huria Reserve Disabled Access Lake Edge Deck – Chris Brown (General Manager Community and Recreation) – 10 Minutes*

**Briefing**

- *Review of Alcohol Control Bylaw – Trousselot Park – Billy Charlton (Environmental Services Manager) and Nadeesha Thenuwara (Policy Analyst) – 15 Minutes*

**MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 19 AUGUST 2024, AT 4PM.**

**PRESENT**

J Watson (Chairperson), S Stewart (Deputy Chairperson), A Blackie, T Bartle, T Blair and R Keetley.

**IN ATTENDANCE**

B Cairns and P Redmond (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), J McBride (Roading and Transport Manager), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There was one member of the public present.

**1 APOLOGIES**

Moved: J Watson

Seconded: T Bartle

**THAT** an apology for absence be received and sustained from N Atkinson.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 15 July 2024**

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 15 July 2024, as a true and accurate record.

**CARRIED**

**3.2 Matters Arising (From Minutes)**

T Bartle questioned if any further information had arisen regarding the lease for the Historic Railway building, as discussed during the workshop on 15 July 2024. C Brown confirmed he had spoken with other local authorities, some of which had similar conditions in lease agreements. Others had considered the use of a café on reserve land as increasing the facilities and therefore made the reserves space more attractive to users. The lease had been changed to reflect the latter information however the lease holder had further concerns regarding the revaluation period if the sub-lease was changed. Staff were working through those issues and felt the Council had the right to revalue buildings on reserves whenever it deemed necessary.

S Stewart asked if there was any update on the Cam River monitoring. K Rabe informed the Board she had enquired with Environment Canterbury however had not received any response. C Brown agreed to progress this matter further.

### 3.3 Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 15 July 2024

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the circulated notes of the Kaiapoi-Tuahiwi Community Board workshop, held 15 July 2024.

**CARRIED**

## 4 DEPUTATIONS AND PRESENTATIONS

Nil.

## 5 ADJOURNED BUSINESS

### 5.1 Application to the Kaiapoi-Tuahiwi Community Board's 2024/25 Discretionary Grant Fund – Kay Rabe (Governance Advisor)

J Watson noted she worked at Kaiapoi High School when Karanga Mai Early Learning Centre was opened and stated the school had never assisted with the financial operations.

P Redmond noted early learning centres received Government funding and the Board did not generally fund government funded activities.

A comment regarding the Trust's current balance would cover the quite insignificant cost was also noted.

J Watson moved that a grant be made to Community Wellbeing North Canterbury however the motion lapsed in need of a seconder.

Moved: T Bartle

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240520080329.  
 (b) **Declines** the application from the Community Wellbeing North Canterbury Trust.

**CARRIED**

T Bartle was concerned the Board did not have a large amount of funds and felt the Early Learning Centre could receive funds from elsewhere.

R Keetley noted the project would not benefit the wider community and many of the students were not from the Kaiapoi-Tuahiwi area. He also felt they were in a position where they could fund the project themselves.



## 6 REPORTS

### 6.1 The Oaks, Kaiapoi – Request for No Stopping Lines – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)

J McBride noted the report sought the installation of no-stopping lines at the end of the dead-end road which had no turning circle to ensure easier manoeuvring for residents.

A Blackie questioned if the \$10 figure was correct. J McBride noted it was correct as the works would be done when road markings were already being undertaken in the area.

Following a query from T Bartle, J McBride confirmed the matter was originally raised by the neighbouring residents.

Moved: A Blackie

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahwi Community Board:

(a) **Receives** Report No. 240711113549.

AND

**THAT** the Kaiapoi-Tuahwi Community Board recommends:

**THAT** the Utilities and Roading Committee:

(b) **Approves** the installation of 16 metres of 'No Stopping' lines at the dead end of the formed road of The Oaks, Kaiapoi, per Figure 3 of the report.

(c) **Notes** the cost of approving this request is estimated at less than \$10.00, which will be funded from existing maintenance budgets. The work will be scheduled to coincide with other marking jobs in that area to minimise the cost of installation.

**CARRIED**

### 6.2 Kaipoi-Tuahwi Community Board's 2024/25 Discretionary Grant Fund and 2024/25 General Landscaping Budget – K Rabe (Governance Advisor)

K Rabe presented the report and noted the changes to the application form had been made based on the direction of the Board, however drew the Board's attention to two slight changes to the timelines quoted in the criteria.

There were no questions.

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahwi Community Board:

(a) **Receives** Report No. 240515077917.

(b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2024/25 is \$28,660, with a carryover from 2023/24 of \$16,990, for a total allocation of \$45,650 during the current financial year.

(c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2024/25 was \$8,600.

(d) **Approves** the Board's 2024/25 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866), subject to the minor changes to be made to the timelines as discussed.

(e) **Approves** the Board's 2024/25 Discretionary Grant Accountability Form (Trim No. 210603089980).

- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2024/25 financial year (July 2024 to June 2025).

**CARRIED**

6.3 **Applications to the Kaiapoi-Tuahiwi Community Board's 2023/24 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe noted the Allstar U18 had applied for grants in previous years for the same activity and the newly approved criteria suggested they should be declined however the criteria had not been approved when they applied. She also noted that the Board had the discretion to override the criteria if it believed the application warranted it.

T Bartle was concerned that the Board had limited funds and suggested that all the grants be reduced to \$500.

Moved: T Bartle

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240709111723.  
 (b) **Approves** a grant of \$500 to Allstar U18 towards their annual training camp.

**CARRIED**

R Keetley against.

P Redmond noted the Board had to be careful how sports clubs were funded. J Watson commented the Board had the funds to support community groups and that included sports clubs.

R Keetley noted this was a return applicant and felt new applicants should have priority in the beginning of the financial year, with repeat applications being considered at the end of the financial year.

K Rabe noted this was the first year the Kaiapoi Garden Club would be running the competition and therefore were requesting funding to cover the unforeseen costs associated with the event.

Moved: A Blackie

Seconded: S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Approves** a grant of \$500 to the Kaiapoi Garden Club towards the costs of running the Kaiapoi Garden Competition.

**CARRIED**

K Rabe informed the Board the Oxford Community Trust had applied for its Day Out event. They had applied to all the Community Boards and received \$500 from the Oxford-Ohoka Community Board and the Woodend-Sefton and Rangiora-Ashley Community Boards had both declined the applications, due to the fact that they did not see a direct benefit to their communities.

Moved: J Watson

Seconded: S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Declines** the application from Oxford Community Trust.

**CARRIED**

S Stewart felt this type of event should be budgeted for by the Trust as an operational cost.

There was general agreement that there was no direct benefit to the wider Kaiapoi community as the event was for social providers.

## **7 CORRESPONDENCE**

Nil.

## **8 CHAIRPERSON'S REPORT**

### **8.1 Chairperson's Report for July 2024**

Attended the Pines Kairaki Beaches Association meeting. Residents were pleased with the playground move as it was now in an all-season location.

Ray and Ann Harper Bequest. Had a discussion regarding the bridge project.

Met with the new Arts Strategy Co-ordinator, Michelle Wilson. Michelle was an Oxford-Ohoka Community Board member. The Waimakariri Public Arts Trust was very pleased with this appointment.

Attended a Zoom meeting with Christchurch City Council regarding the Cranford Street changes to traffic.

Kaiapoi Promotions Association Annual General Meeting. They had elected a new president. Don Young gave a presentation on parking in Kaiapoi.

A \$5,000 donation was presented to the Croquet Club from the Rangiora Rotary Club.

Attended Council Briefing with NZTA regarding the Woodend Bypass. Would not be funding a cycleway along the motorway.

Waimakariri Public Arts Trust were developing a sculpture trail, website and an archive of public art.

Attended the Civil Defence Community Hub open day in Silverstream.

Moved: J Watson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

**CARRIED**

## **9 MATTERS REFERRED FOR INFORMATION**

9.1 Oxford-Ohoka Community Board Meeting Minutes 3 July 2024.

9.2 Woodend-Sefton Community Board Meeting Minutes 8 July 2024.

9.3 Rangiora-Ashley Community Board Meeting Minutes 10 July 2024.

9.4 Submission Environment Canterbury Long Term Plan – Report to Council meeting 4 June 2024 – Circulates to all Boards.

- 9.5 Submission Fast Track Approvals Bill – Report to Council Meeting 2 July 2024 – Circulates all Boards.
- 9.6 Submission Local Government Water Services Preliminary Arrangements Bill – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.7 Programme for District Wide Parking Management Plans – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.8 Elected Member Remuneration 2024/25 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.9 Representation Review Proposal – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.10 Health, Safety and Wellbeing Report June 2024 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.11 July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.12 Adoption of Final 3 Waters, Solid Waste and Transport Activity Management Plans 2024 – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.13 Approval of Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.
- 9.14 Aquatics July Report – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board

(a) Receives the information in Items.9.1 to 9.14.

**CARRIED**

## **10 MEMBERS' INFORMATION EXCHANGE**

### **R Keetley**

- Attended two RSA functions.
- Attended the Landmarks meeting. Discussed plaques that had already been made for different landmarks around the district.
- Attended the Historical Society and Museum meeting.

### **S Stewart**

- Kaiapoi Promotions Association Christmas carnival would take place at the Kaiapoi Rugby Club. There would be a ticketed concert in the evening. The parade would also take place in the park.
- Were still waiting for the outcome of the Pegasus Bay Bylaw review.
- Would be assisting with the judging of the Waimakariri Environmental Awards.
- Prior Kaiapoi café owner had won top award for their desert pie at the national pie awards.
- Greypower lost half their membership in Timaru. Age friendly Waimakariri completed survey, 70% said Waimakariri was positive place for elderly to live.

### **B Cairns**

- Attended Abbeyfield's Annual General Meeting – Council would soon make a decision regarding land for them to build on.
- Pegasus Residents Group Annual General Meeting – update on lake etc.

- Kaiapoi Promotions meeting and Annual General Meeting – they were to hold their Christmas event at Kaiapoi Rugby Club, included would be an evening music event and they were proposing to not have a street parade, however a parade within the rugby club grounds would take place.
- Ronel's Community Cuppa, talked with resident regarding issues with rubbish collection, which Council staff were able to resolve very quickly.
- Kaiapoi Art Expo and Fire and Ice – events brought people into the township and district.
- Inquiry by design were reviewing Rangiora township – this was a really good exercise.
- Waimakariri Access Meeting and Annual General Meeting – would have Environment Canterbury staff visit to discuss bus routes. Shona was again elected as Chair; she was doing a great job advocating for the group. Accessibility Games at Mainpower Stadium would be held again later in the year.
- Attended Enterprise North Canterbury networking meeting – lots of presenters with lots of good ideas.
- Attended Dudley pool for a demo of the new mobility chair, reviewed the changing areas and other access issues at the same time.
- Attended monthly meeting at Kaiapoi Museum – developing a heritage and arts walking trail.
- North Canterbury Neighbourhood Support meeting – Getsready website which was the database name – was being updated to make it more user friendly.
- Civil Defence Saturday 17 August were holding Community Hub get togethers in Cust, Loburn, Pegasus and Kaiapoi (Silverstream).
- Youth Futures expo on Tuesday 13 August at Mainpower Stadium.
- Attended Oxford meeting regarding Woodstock Quarry.
- Had been appointed to Enterprise North Canterbury's funding committee.
- Cycleway signage had been purchased by Enterprise North Canterbury, waiting for the go ahead to install.
- Big Brothers Big Sisters Big Variety show on 18 September, calling for acts.
- National Poetry Day 23 August at Rangiora library 5.30pm to 7.30pm.
- Attended Biodiversity "six legged ghosts" was a delightful talk.
- Digitising the Waimakariri Historic Trails Book.

### **P Redmond**

- Clarkville Rural Drainage Advisory Group – Waghorn site retention outlets were at incorrect levels.
- Upper Sefton Road Drainage Meeting – on site to discuss remedial work to mitigate flooding.
- Kaiapoi Art Expo – opening night event was well attended.
- Belgium Trip Meeting.
- Inquiry by Design – Rangiora South of High.
- Kaiapoi Promotions Association Meeting – was very well attended. Discussed the market, parade and concert. Costs of temporary traffic management were prohibitive.
- Northern Pegasus Bay Bylaw Hearing and Deliberations.
- RSA Rangiora Belgium Ambassador Michel Goffin – unveiling of four ceremonial plaques relocated from Christchurch RSA for four women honoured by Queen Elizabeth of Belgium for service in World War One.
- Kainga Ora Housing Open Home – visited new homes at 6 Princess Place and 203 Willams Street. Costings were not available and no consultation had been done with neighbours.
- Pegasus Residents Group Annual General Meeting – was well attended results of biannual resident's survey. Matt James was re-elected president.
- Abbeyfield North Canterbury Annual General Meeting – well attended and the committee was largely re-elected. Were focused on fund raising and obtaining site for housing.
- Threkelds Road Residents Meeting – flooding issues were impeding access/egress.
- Attended Ronel's Community Cuppa.
- Pegasus Residents Association Annual General Meeting. Lake of interest.
- There was an article in the North Canterbury News about Water Done Better – it almost read as it was a done deal however that was not the case.
- New Zealand Transport Agency Workshop 13 August on Woodend Bypass.

**T Blair**

- Attended Kainga Ora open homes.
- Attended Kaiapoi Promotions Association Annual General Meeting.
- Darnley Club Meeting - Work on the garage had started however was moving slowly.

**T Bartle**

- Northern Pegasus Bay Bylaw Review would go to Council in September 2024.
- Attended Kainga Ora open homes.
- Pegasus Residents Group Annual General Meeting was well attended.
- Attended North Canterbury neighbourhood Support meeting.
- Waimakariri Health Advisory Group were still looking for a new independent chair.
- Kaiapoi Promotions Association Annual General Meeting.
- Town centre business parking - Was no council pre-decision made regarding parking meters.
- Local Government New Zealand round table on security.
- Council briefing on Woodend Bypass.
- Silverstream Community Hub.

**A Blackie**

- Was a letter in the North Canterbury News stating the riverbed had been chemically killed off, Council was not involved.
- Te Kohaka Trust had a large amount of firewood stolen. Perpetrators had been caught on camera and police had trespassed them. Was very expensive process to prosecute.

**11 CONSULTATION PROJECTS****11.1 A Lease for the Historical Scow Success**

<https://letstalk.waimakariri.govt.nz/a-lease-for-the-historical-scow-success>

Consultation closes Friday 30 August 2024.

**11.2 Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

**12 BOARD FUNDING UPDATE****12.1 Board Discretionary Grant**

Balance as at 31 July 2024: \$7,500.

**12.2 General Landscaping Budget**

Balance as at 31 July 2024: \$28,660. Plus, carryover of \$16,990.

**13 MEDIA ITEMS****14 QUESTIONS UNDER STANDING ORDERS****15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 16 September 2024 at 4pm.

There being no further business the meeting concluded at 4.58pm

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

UNCONFIRMED

**WAIMAKARIRI DISTRICT COUNCIL****REPORT OR DECISION**

**FILE NO and TRIM NO:** GOV-26-08-06 / 240823142257

**REPORT TO:** KAIAPOI-TUAHIWI COMMUNITY BOARD

**DATE OF MEETING:** 16 September 2024

**AUTHOR(S):** Kay Rabe, Governance Advisor

**SUBJECT:** Applications to the Kaiapoi-Tuahiwi Community Board's 2024/25 Discretionary Grant Fund

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

  
 General Manager

  
 Chief Executive

**1. SUMMARY**

1.1 The purpose of this report is to consider the following two applications for funding received from:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
North Canterbury Inclusive Sports Festival	Towards hosting the Inclusive Sports Festival	\$750	This is an application for repeated expenditures. It, therefore, does not comply.
Youth Development and Opportunities Trust (YDOT)	Towards the Kaiapoi Fun Day and Adventure Race	\$918	The amount requested exceeds \$750. The application, therefore, does not comply.
<b>Total:</b>		<b>\$1,668</b>	

1.2 Any funding allocations are at the Board's discretion and can override criteria if deemed necessary and appropriate.

**Attachments:**

- i. Application from North Canterbury Inclusive Sports Festival (Trim Ref. 240823142205).
- ii. Application from the Youth Development and Opportunities Trust (YDOT) (Trim Ref: 240826143572).
- iii. The spreadsheet shows the grants for the previous two years.
- v. Board funding criteria for the 2024/25 financial year (Trim Ref: 210603089725).

**2. RECOMMENDATION**

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240823142257.
- (b) **Approves** a grant of \$..... to North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

**OR**

- (c) **Declines** the application from North Canterbury Inclusive Sports Festival.



- (d) **Approves** a grant of \$..... to the Youth Development & Opportunities Trust (YDOT) towards hosting the Kaiapoi Funday and Adventure race.

**OR**

- (e) **Declines** the application from the Youth Development & Opportunities Trust (YDOT).

### 3. **BACKGROUND**

- 3.1 The ***North Canterbury Inclusive Sports Festival*** is seeking funding assistance to host the event in October 2024 at the MainPower Stadium in Rangiora.
- 3.2 The ***Youth Development and Opportunities Trust*** (YDOT) is seeking funding to host the Kaiapoi Fun Day and Adventure race on 20 October 2024.
- 3.3 The current balance of the Kaiapoi-Tuahiwi Community Board's 2024/25 Discretionary Grant fund is \$6,500.

### 4. **ISSUES AND OPTIONS**

#### ***North Canterbury Inclusive Sports Festival (the Committee)***

##### 4.1 Information provided by the Committee

- 4.1.1 The Waimakariri Access Group (WAG) was approached in 2023 by one of its members, Zack Lappin, who is also the co-chair of the Youth Council to assist in planning and running an Inclusive Sports Day at MainPower Stadium aimed primarily at disabled youth. The aim was to allow youth with disabilities to try out and participate in several parasports free of charge. Sports would include wheelchair basketball, boccia, wheelchair rugby, adaptive football, adaptive PRAMA and adaptive REVL GT. The day also allowed other people without disabilities to get involved. The inaugural event was a huge success and, as a result, is being rolled out as an annual event.
- 4.1.2 This event is scheduled for Friday, 4 October 2024, at the MainPower Stadium. The overall cost is estimated at \$2,250, and it would directly benefit approximately 70 young people across all sectors of the community. This is a district-wide event, with people from all wards attending. At least 15% of attendees are estimated to be from the Kaiapoi-Tuahiwi area. Some attend the learning support unit at Kaiapoi High School, are part of the Chris Ruth Centre in Kaiapoi or as part of the North Canterbury IHC Community or integrate into our mainstream community.
- 4.1.3 Young people with disabilities often find it challenging to be part of sports for various reasons, including cost and lack of opportunities nearby. Therefore, the impact of this opportunity could be life-changing for both the participants and their families. This event aims to overcome barriers and give the participants a chance to try a variety of sports. It is hoped that local teams could be established for ongoing opportunities for participants to enjoy the physical and mental challenges that sports can provide and teach them skills that are not readily available by other means. Currently, people with disabilities who wish to be involved in sports mostly travel to Christchurch, where more opportunities are available.
- 4.1.4 Eleven percent of young people in New Zealand have a disability, and the aim is to offer sporting opportunities closer to home for those in North Canterbury. It is estimated that the cost of hosting the event would be \$2,250, and the aim is not to charge participants other than transport to and from the event. The event will proceed if this application is unsuccessful; however, some extras may have to be reconsidered.
- 4.1.5 The Committee has received donations of equipment such as a wheelchair trailer, sports chair hire, and room hire fees; however, there are still expenses to be met. Funding received from the Board would be used to remove the barrier of costs for the participants and their families.

#### 4.2 Council Evaluation:

- 4.2.1 WAG supports this initiative as it promotes inclusivity and participation for young people with disabilities. Thus, it agreed to apply for funding on behalf of the Committee. The application for \$750, therefore, complies with the Board's Discretionary Grant criteria as WAG is a non-profit organisation. However the group are returning for a second year for funding that is also seeking funding from other Community Boards and therefore further Board consideration will be required. While Zack Lappin is a Youth Council member and a member of WAG, and both groups support the initiative, he is acting independently in organising this event. No other Council funding has, therefore, been allocated to the event.
- 4.2.2 As this is considered a district-wide event, the Committee intends to apply to all the Community Boards, i.e. Rangiora-Ashley Community Board for \$750 and \$500 from the Oxford-Ohoka and Woodend-Sefton Community Boards.
- 4.2.3 In 2023, WAG applied for a grant of \$750 to host the first Inclusive Sports Festival; however, due to the event's success and an unexpected reduction in expenses, only \$419 was accessed. It should be noted that due to the event's success, more interest and participation are expected in the 2024 event.

#### ***Youth Development and Opportunities Trust (YDOT)***

#### 4.3 Information provided by YDOT

- 4.3.1 YDOT has been running Alternative Education Modules and Life and Survival Skills Camps since 1999. Initially, a group of community-minded local people began a discussion around skills training for young people, particularly those who were kinaesthetic learners who needed hands-on learning. Over the years, YDOT has seen many young people develop knowledge and skills that have equipped them for employment and, in some cases, self-employment. It is not just about the skills being passed on but also the gaining of greater self-confidence, self-respect, and a feeling of achievement that has helped youth.
- 4.3.2 YDOT is seeking funding to host a Kaiapoi Fun Day and Adventure Race designed to celebrate young people and the work YDOT has done over the past 25 years. The Fun Day will offer free and low-cost activities, games, market stalls, food trucks, and entertainment. It will be held on-site at Courtney Drive, Kaiapoi, where YDOT plans to build its new YDOT hub. It is hoped that increasing YDOT's profile will ensure that more young people struggling to engage in education or find employment will engage in the courses and gym and attract new sponsors and supporters.
- 4.3.3 The estimated cost of the event is \$24,571, and the Board is asked to fund \$517 for fencing and \$400 for using Pedalmania Crazy Cycles as a free activity. At least 50% of attendees are estimated to be from the Kaiapoi-Tuahiwi area, with young people also coming from Christchurch. YDOT have applied to the Waimakariri Event Fund for \$5,000 and has also received the following donations have been received:

Hazeldine Construction	\$2,000	Gentleman Transport	\$1,000
GoMedia	\$1,330	Smith Loos	\$719
Fun HQ	\$575	Fehey Fencing	\$517
Namkong Street Food	\$40	Jack Frost	\$40

#### 4.4 Council Evaluation:

- 4.4.1 The application for \$917 towards housing a community funday complies with the Board's Discretionary Grant Application Criteria as it is from a non-profit organisation. However, the amount requested exceeds the Board's maximum of \$750. However, the Board may consider granting up to \$1,000 in exceptional circumstances, provided that detailed reasons for exceeding the present limit are provided. This is the first time YDOT requested funding from the Board, and the event will proceed even if the application is unsuccessful.

4.5 The Board set the criteria and may approve or decline grants at its discretion.

4.6 **Implications for Community Wellbeing**

There are social and cultural implications, as sports and community events provide opportunities for social interaction, which builds a sense of community, reduces feelings of isolation and improves community wellbeing.

4.7 The Management Team has reviewed this report.

**5. COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū may not likely be interested in the subject matter of this report.

5.2 **Groups and Organisations**

Other groups and organisations are likely to be affected by or interested in this report's subject matter, given that groups such as the Lighthouse Programme, the Chris Ruth Centre in Kaiapoi, and the IHC North Canterbury will be involved with the Inclusive Games Festival.

5.3 **Wider Community**

The wider community will likely be interested in the report's subject, as social or sports events encourage social interaction, which improves mental health, contributes to community wellbeing and reduces isolation in the disability community.

**6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2024-34 Long Term Plan includes a budget provision of \$8,600 for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups for the 2024/25 financial year (July 2024 to June 2025).

6.1.2 The current balance of the Kaiapoi-Tuahiwi Community Board 2024/25 Discretionary Grant Fund is \$6,500. If all the applications are granted, the Board will have \$4,832 left for the remaining ten months of the financial year.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application, with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice in a financial year, provided the applications are for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will fall under the auspices of the groups and organisations which apply for funding.

**7. CONTEXT**

**7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

**7.2 Authorising Legislation**

Not applicable.

**7.3 Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

**7.4 Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

## Groups applying for Board Discretionary Grants 2023/2024

Name of group: North Canterbury Inclusive Sports Festival

Address: C/- Waimakariri Access Group, WDC, High Street, Rangiora

Contact person within organisation: [REDACTED]

Position within organisation: Chair organising committee, North Canterbury Inclusive Sports Festival

Contact phone number: [REDACTED] Email: northcanterburyinclusivesports@gmail.com

**Describe what the project is and what the grant funding will be used for?** (Use additional pages if needed)

This is the second time we have hosted this event. The focus is to provide opportunities for youth with disabilities and other persons with disabilities to participate in a number of para and adaptive sports, free of charge, in their own community.

Sports will include wheelchair basketball, bocce, wheelchair rugby, adaptive goal ball and other activities adaptable to different levels of disability.

The grant will be used to remove the barrier of costs for the participants and their families.

What is the timeframe of the project/event date? Friday 4th October

Overall cost of project: 2250 Amount requested: 750

How many people will directly benefit from this project? 70

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)     Cultural/ethnic minorities     District  
 Preschool     School/youth     Older adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15 %    Rangiora-Ashley 35 %    Woodend-Sefton 15 %    Kaiapoi-Tuahiwi 15 %

Other (please specify): \_\_\_\_\_

If this application is declined, will this event/project still occur?     Yes     No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

People with disabilities have comparatively little options and opportunities for recreation in our district. Many families travel into Christchurch where there are more options. For some people with disabilities, they have not had the opportunity to try these sports and activities. They and their families will be able to participate in activities that are adapted in a friendly environment.

The aim of all groups involved is to support inclusivity and promotion of the event. We have organising committee representatives from the Access Group, Waimakariri Youth Council, WDC Community Team, Disabled Community Members, Basketball NZ, North Canterbury Sport and Recreation Trust and Special Olympics North Canterbury.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

To give young disabled people the opportunity close to home to try adapted sports. 11% of young people in New Zealand have a disability. Some attend the learning support unit at Kaiapoi High School, are part of the Chris Ruth Centre in Kaiapoi or are part of the North Canterbury IHC Community or integrate into our mainstream community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: Waimakariri Access Group

What is the relationship between your group and the parent group?

WAG is not a Trust or registered charity. The organiser, Zack Lappin is a member of the Waimakariri Access Group and the Group is supporting this initiative as it promotes inclusivity and participation for young people with disabilities.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Parafed Canterbury are lending their wheelchair trailer and sports chairs. North Canterbury Sport and Recreation Trust have donated the use of general equipment. The court hire has also been donated. Will be applying to all community boards - Woodend-Sefton \$500, Oxford-Ohoka \$500, Kaiapoi-Tuahiwi \$750.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

We applied to the board last year, for funding to run the first iteration of this event. The event was very successful, had over 70 people present and we had very positive feedback from a grateful community of our disabled residents and their families.

Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 22 August 2024



WAIMAKARIRI ACCESS GROUP  
18 DOUGLAS ST  
RANGIORA 7400

0877

## Today's statements

Account type	Account number	Balance
Business Premium Current Account	[REDACTED]	1,999.28

## Business Premium Current Account

Account name WAIMAKARIRI ACCESS GROUP  
Account number [REDACTED]  
Statement number 00253  
• Statement period 01 Jun 2024 - 27 Jun 2024

Date	Transaction type and details	Withdrawals	Deposits	Balance
01 Jun	Opening balance			1,997.29
27 Jun	GROSS CREDIT INTEREST PAID		3.62	2,000.91
27 Jun	WITHHOLDING TAX PAID	1.63		1,999.28
<b>Totals at end of page</b>		<b>\$1.63</b>	<b>\$3.62</b>	<b>\$1,999.28</b>
<b>Totals at end of period</b>		<b>\$1.63</b>	<b>\$3.62</b>	<b>\$1,999.28</b>

Your available credit is **\$1,999.28** as at the closing date of this statement.

AP Automatic Payment    BP Bill Payment    DC Direct Credit    ED Electronic Dishonour    FX Foreign Exchange    IP International EFTPOS Transaction    IF International Payment  
AT Automatic Teller Machine    CQ Cheque/Withdrawal    DD Direct Debit    EP EFTPOS Transaction    IA International Money Machine    VT Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.

**FINANCIAL REPORT WAIMAKARIRI ACCESS GROUP****1<sup>ST</sup> JULY 2023- 30<sup>TH</sup> JUNE 2024****Funds In**

Interest \$ 30.75

**Total Funds In \$30.75****Funds Out**

AGM 2023 Advertising \$28.75

Catering \$51.44

North Canterbury Inclusive Sports Event

Podium Photography \$750.00

NC Sports and Recreation Trust \$504.80

**Total Funds Out \$1334.99****Cash Movements**

Opening Bank Balance \$ 3,303.52

Cash Movement during period -\$1303.61

**Closing Bank Balance \$ 1,999.28**

NB: Awaiting Community Grants to cover NCIS event \$1254.80



# Budget for North Canterbury<sup>25</sup> Inclusive Sports Festival 2023

Friday 29 September 10am - 2.30 pm Mainpower stadium, Rangiora

## Donations

North Canterbury Sports Trust - Revl GT Room Hire  
 Court hire  
 Parafed Canterbury - loan of trailer and wheelchairs  
 Snacks and drinks

	Grant	% of total grant	claimed from CB's	
<b>Income</b>				
Grants:				
<b>Woodend-Sefton Community Board</b>	500	20.00%		250.96
Photography			150.00	
Catering			100.96	
<b>Oxford-Ohoka Community Board</b>	500	20.00%		250.96
Photography			150.00	
Catering			100.96	
<b>Rangiora-Ashley Community Board</b>	750	30.00%		376.44
Photography			225.00	
Catering			151.44	
<b>Kaiapoi- Tuahiwi Community Board</b>	750	30.00%		376.44
Photography			225.00	
Catering			151.44	
	\$2,500	100.00%	\$1,254.80	\$1,254.80

	Forecast	Actual	Paid	Date paid
<b>Expenses</b>				
Food - Mainpower Stadium	650	504.80	504.80	10/10/23
Photographer Deposit - Podium Photography	325	325.00		22/08/23
Photographer Final - Podium Photography	325	425.00	750.00	2/10/23
Certificates and medals	350			
Miscellaeneous e.g. spot prizes	600			
	\$2,250	1,254.80	1,254.80	

## Groups applying for Board Discretionary Grants 2023/2024

Name of group: Youth Development & Opportunities Trust

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Funding & Event Coordinator

Contact phone number: [REDACTED]

Email: [REDACTED]

**Describe what the project is and what the grant funding will be used for?** (Use additional pages if needed)

The project we're seeking funds for is the Kaiapoi Funday & Adventure Race. This is a community event, designed to celebrate young people and the work YDOT has done with local youth over the past 25 years. The Funday offers free and low-cost activities and games, market stalls, food trucks, and entertainment. It is being held in Kaiapoi where YDOT is planning to build a new Youth Hub, so more local young people can experience and benefit from our Trade Training courses and gym. The grant funding we're seeking is \$517.50 towards fencing (to ensure safe boundaries are in place during the Kaiapoi Funday) and \$400 towards the cost of using Pedalmania crazy cycles, as we wish to offer this activity free for everyone to experience and enjoy.

What is the timeframe of the project/event date? Sunday 20th October 2024

Overall cost of project: \$24,571.40

Amount requested: \$917.50

How many people will directly benefit from this project? 1000+

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)     Cultural/ethnic minorities     District  
 Preschool     School/youth     Older adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 5 %    Rangiora-Ashley 20 %    Woodend-Sefton 20 %    Kaiapoi-Tuahiwi 50 %

Other (please specify): Christchurch 5%

If this application is declined, will this event/project still occur?     Yes     No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

For those coming to the event direct benefits are experiencing unique, fun activities and games (at little or no cost), enjoying entertainment by young people, spending time with family and friends, sampling local cuisine, buying locally made goods at the market, being spoilt in the Pamper Me Marquee, experiencing gym circuits, learning through organisations such as YDOT, Eco Educate & St John's. The benefit being leaving with a smile and heart full of joy.

What is the benefit(s) to your organisation?

27

The benefit to YDOT will be in seeing young people being celebrated (performers, helpers, participants), and showcasing the work YDOT has been doing in Waimakariri since 1999. Increasing the YDOT profile will ensure more young people engage in our courses and gym, and, as a charity, we hope to draw in new sponsors & supporters too.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

Community benefits include increased knowledge of YDOT - what's available to help young people who are struggling to engage in education or find employment; profiling local performers and stall holders will increase local business and opportunities; education by St Johns & Eco Educate will increase knowledge for personal and community welfare.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: N/A

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Business sponsorship to date: \$2000 Hazeldine Construction; \$1000 Gentleman Transport; \$1330.55 GoMedia; \$718.75 Smith's Loos; \$575 Fun HQ; \$517.50 Fehey Fencing; \$40 Namkong Street Food; \$40 Jack frost. Other businesses approached. Application for \$5000 to Waimakariri Event Fund.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

N/A

Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 23.08.24



YOUTH DEVELOPMENT &amp; OPPORTUNITIES TRUST

WWW.YDOT.CO.NZ | INFO@YDOT.CO.NZ | 

Jackie Watson  
Chairperson  
Kaiapoi-Tuahiwi Community Board  
Waimakariri District Council  
215 High Street  
Private Bag 1005  
Rangiora 7440

23 August 2024

Kia ora Jackie,

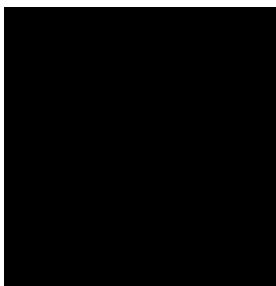
Please find attached my application for a Discretionary Grant from the Kaiapoi-Tuahiwi Community Board.

The Youth Development & Opportunities Trust - YDOT has been invited by Waimakariri Council to build a Youth Hub within the new Kaiapoi Community Hub on Courtenay Drive. We had hoped the building would be up by now, so planned a big celebration, which we've named the Kaiapoi Funday & Adventure Race. Unfortunately, the building isn't up yet, but we've decided to continue with the community event on Sunday 20<sup>th</sup> October. It will be a celebration of youth and the work YDOT has been doing with young people in the region over the past 25 years. We want this day to be fun and accessible to all people, so we're hoping for funding from the WDC Discretionary Grant to enable us to pay for fencing and Pedalmania crazy bikes.

The finances presently in our account are tagged for the build, so I'm seeking funding and sponsorship for the Funday. With many wise craftsmen involved with YDOT we're being creative to keep costs down; our focus is on young people, supporting and gathering community, and having fun. We hope you'll help us achieve this goal, giving our community a truly fun day.

Thank you for considering our application. I look forward to hearing your decision.

Ngā mihi nui,



**Chelle Burns**

to me ▾

Thu, 8 Aug, 16:20



Hi Annie, the cost for 150 metres of 1.8 **fencing** to Kaiapoi will cost \$900 + GST.

We would love to help the Youth in Kaiapoi so can offer the **fencing** to you and a 50% discount of \$450 + GST, this will cover the guys to load, transport, install and removal.

Let me know if you want to book this in as we already have a couple of other things happening that weekend.

Cheer

Chelle 😊

## Chelle Burns

GENERAL MANAGER

p. 03 343 9964 m. 021 238 0474

32 Clarence Street South, Addington, Christchurch, NZ

POSTAL: PO Box 9113, Tower Junction, Christchurch, NZ



**BUILT ON EXPERIENCE, SUPPLYING INNOVATION.**



On Wed, May 8, 2024 at 3:15 PM Clive Murphie <[murf48@slingshot.co.nz](mailto:murf48@slingshot.co.nz)> wrote:

Hi Annie.

Good to hear from you.....alas, a fail on the WOF.....minor work required and done, ready for a retest in the morning...:)

Currently we are available on Sunday the 20 October 2024.

We charge \$160.00/hr with a minimum booking time of 2 hrs, for bookings of 4hrs and longer we discount this to \$150.00/hr

I have attached a copy of our Conditions of Hire and FAQ (.doc best viewed in print view) for your information.

Please note we do not allow racing on our bikes as it tends to lead to more injuries and more breakages.....!!!!

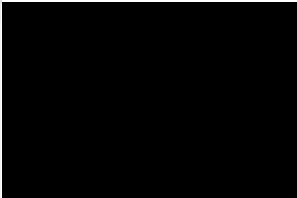
The exception however are our Kangaroo Bikes (the pedals go round together/side by side, you look like a Kangaroo pedalling them !!!!) we have 3 of these bikes available at the moment and with enough notice we could have more. Please see the Photo attached of one of them.

If you have any questions not covered in our FAQ or would like more information, Please let me know.

I look forward to hearing from you.

Cheers

Clive



## FUNDAY BUDGET

Area	Expenses Inc	Income	Donations
<b>SITE</b>			
TOTAL:	\$ 4,662.00		\$ 1,236.25
<b>EMERGENCY SERVICES</b>			
TOTAL:	\$ -	\$ -	\$ -
<b>ACTIVITY &amp; ENTERTAINMENT EQUIPMENT</b>			
TOTAL:	\$ 1,500.00	\$ -	\$ 1,000.00
<b>MARKET STALLS 3m x 3m</b>			
TOTAL:	\$ -	\$ 280.00	\$ -
<b>MARKET STALLS 3m x 4.5m</b>			
TOTAL:	\$ -	\$ 160.00	\$ -
<b>FOOD TRUCKS &amp; STALLS</b>			
TOTAL:	\$ -	\$ 480.00	\$ 80.00
<b>SIDESHOW ALLEY</b>			
TOTAL:	\$ -	\$ -	\$ -
<b>PAMPER ME' MARQUEE</b>			
TOTAL:	\$ -	\$ -	\$ -
<b>ACTIVITES</b>			
TOTAL:	\$ 4,055.00	\$ 2,440.00	\$ 575.20
<b>ENTERTAINMENT</b>			
TOTAL:	\$ -	\$ -	\$ -
<b>ADVERTISING &amp; PUBLICITY</b>			
TOTAL:	\$ 8,104.40	\$ -	\$ 1,330.55
<b>SPONSORSHIP</b>			
TOTAL:	\$ -	\$ -	\$ 2,000.00
<b>VOLUNTEERS</b>			
TOTAL:	\$ 6,250.00	\$ -	\$ 6,250.00

Overall Totals: \$ 18,321.40 \$ 3,360.00 \$ 6,222.00

Funding required as of 22 August 2024 \$ 8,739.40

# Balance Sheet

## Youth Development & Opportunities Trust As at 30 June 2024

30 JUN 2024 31 DEC 2023

### Assets

#### Current Assets

##### Cash and Bank

Westpac 01 Account	318,137	60,753
Westpac Cheque Account	64,374	1,370
<b>Total Cash and Bank</b>	<b>382,512</b>	<b>62,123</b>

##### Trade and Other Receivables

Accounts Receivable	(8,145)	685
Accrued Income	-	3,400
GST Receivable	-	3,791
<b>Total Trade and Other Receivables</b>	<b>(8,145)</b>	<b>7,876</b>

##### Inventories

13,900 13,900

##### Other Current Assets

Investments (current)	-	354,463
<b>Total Other Current Assets</b>	<b>-</b>	<b>354,463</b>

#### Total Current Assets

388,267 438,362

#### Non-Current Assets

##### Property, Plant and Equipment

Fixed assets	480,000	480,000
Land	297,729	297,729
Buildings	10,899	11,510
Plant & Equipment	9,579	10,745
Website	1,420	1,420
Containers	70,425	73,426
<b>Total Property, Plant and Equipment</b>	<b>870,053</b>	<b>874,831</b>

##### Other Non-Current Assets

##### Non current assets

Ravenswood - Building Costs to date	21,200	21,200
<b>Total Non current assets</b>	<b>21,200</b>	<b>21,200</b>

#### Total Other Non-Current Assets

21,200 21,200

#### Total Non-Current Assets

891,253 896,031

#### Total Assets

1,279,520 1,334,393

### Liabilities

#### Current Liabilities

##### Trade and Other Payables

Accounts Payable	6,421	5,672
Suspense	675	675



	30 JUN 2024	31 DEC 2023
Trade and other payables	2,093	805
<b>Total Trade and Other Payables</b>	<b>9,189</b>	<b>7,152</b>
GST Payable	1,203	-
<b>Total Current Liabilities</b>	<b>10,392</b>	<b>7,152</b>
<b>Total Liabilities</b>	<b>10,392</b>	<b>7,152</b>
<b>Net Assets</b>	<b>1,269,127</b>	<b>1,327,240</b>
<b>Equity</b>		
<b>Retained Earnings</b>		
Retained Earnings	751,347	888,128
Transfer to/from Asset Revaluation Reserve	(15,259)	(15,259)
Transfers to/from Capital Reserves	(862,093)	(862,093)
Transfer to/from Reserves	(400,000)	(400,000)
Current year earnings	(58,113)	(136,782)
<b>Total Retained Earnings</b>	<b>(584,119)</b>	<b>(526,005)</b>
<b>Reserves</b>		
Asset Realisation	1,276,053	1,276,053
Asset Revaluation	177,193	177,193
Reserves	400,000	400,000
<b>Total Reserves</b>	<b>1,853,246</b>	<b>1,853,246</b>
<b>Total Equity</b>	<b>1,269,127</b>	<b>1,327,240</b>

## Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant for the 2023/24 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2023/24 = \$9,390 = carry forwards \$1,632 = Returned funds \$500				\$ 7,522.00
17-Jul	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$750	\$ 6,772.00
21-Aug	Waimakariri Access Group	Towards running an Inclusive Sports Event	9-May-24	\$750	\$418.27	\$ 6,353.73
21-Aug	Community Wellbeing North Canterbury Trust	towards an 0800 number	7-May-24	\$600	\$600	\$ 5,853.73
16-Oct	Pines Kairaki Beaches Association	Towards hosing a Christmas event	31-Jan-24	\$515	\$515	\$ 5,338.73
20-Nov	St Patick's School	towards a bike and scooter track		\$500	Declined	\$ 5,338.73
20-Nov	Community Watch Kaiapoi Inc	towards a AED	8-Mar-24	\$750	\$750	\$ 4,588.73
11-Dec	North Canterbury Pony Club	Towards first aid services	This will only be sent after October when	\$1,000	\$750	\$ 3,838.73
19-Feb	Northern Phoenix paddling club	towards go pro cameras	27-May-24	\$1,667	\$667	\$ 3,171.73
19-Feb	Waimakariri Community Arts Council – Kaiapoi's Art on the Quay	towards promotion of exhibitions	20-May-24	\$695	\$695	\$ 2,476.73
13-Mar	Cure Boating Club	Towards painting a mural on its walls	7-May-24	\$1,000	\$1,000	\$ 1,476.73
15-Apr	Kaiapoi Branch North Canterbury Pony Club Inc	Towards a new BBQ		\$611	\$250	\$ 1,226.73
15-Apr	St Patricks School PTA	Towards new sports balls		\$750	Declined	\$ 1,226.73
15-Apr	Pines Kairaki Beaches Association	Towards hosting community events		\$500	\$500	\$ 726.73
15-Apr	The Darnley Club	Towards the cost of transporting a client		\$728	Declined	\$ 726.73
17-Jun	Kaiapoi Softball Club	towards hosting a softball tournament		\$750	750	

Kaiapoi-Tuahiwi  
Community Board  
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Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant  
for the 2024/2025 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2024/25= \$8,600				\$ 8,600.00
15-Jul	Waimakariri United Football Club	Towards Bibs for Mainland competition teams		\$856	\$500	\$8,100
15-Jul	R13 Youth Development Trust	Towards Art Therapy supplies		\$600	\$600	\$7,500
15-Jul	Community Wellbeing North Canterbury Trust	Digital media screen for Karanga Mai Early Learning Centre		\$600	Declined	\$7,000
19-Aug	Allstars U18	Towards training camp		\$750	\$500	\$7,000
19-Aug	Oxford Community Trust	towards catering costs for Day Out event		\$750	Declined	\$7,000
19-Aug	Kaiapoi Garden Club	towards costs of running Kaiapoi Garden Competition		\$560	\$500	\$6,500
19-Sep	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower		\$750		
19-Sep	YDOT	Towards Funday & Adventure Race		\$918		

Kaiapoi-Tuahiwi  
Community  
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## GOVERNANCE

## Kaiapoi-Tuahiwi Community Board

# Discretionary Grant Application

### Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that repeated expenditures will not be funded, i.e. these are one-off grants, and the Board will not fund the same expenditure in following years.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

**WAIMAKARIRI DISTRICT COUNCIL****MEMO**

**FILE NO AND TRIM NO:** GOV -26-08-06 / Trim 240911154846

**DATE:** 10<sup>th</sup> September 2024

**MEMO TO:** Kaiapoi – Tuahiwi Community Board

**FROM:** Tori Stableford

**SUBJECT:** General Landscaping Budget

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The purpose of this memo is to provide an update on the Kaiapoi – Tuahiwi Community Board’s General Landscaping Budget and projects.

The table below (Table 1.0) lists the projects that the Board allocated budget towards during the 2023/24 financial year. Some of these projects have now been completed and those that are in progress are discussed further in this memo.

The Board has been allocated a General Landscaping Budget of \$28,646 for the 2024/25 financial year. Greenspace staff are seeking project ideas from the Board for this budget allocation, including \$16,990 that was unspent and carried over from the 2023/24 financial year. The total amount to be allocated this financial year is \$45,646 (shown in the table 2.0).

**2023/24 General Landscaping Projects**

The Kaiapoi -Tuahiwi Community Board allocated budget to the following projects in the 23/24 financial year. Table 1.0 provides an update on the status of these projects. The projects that are still in progress are discussed below.

**Table 1.0**

<b>Kaiapoi - Tuahiwi General Landscaping Budget</b>			<b>2023/2024</b>
<b>Current General Landscaping Projects</b>			
<b>Project Description</b>	<b>Status</b>	<b>Budget</b>	<b>Remaining</b>
Kaiapoi Town Entrance - Main North Road	In Progress	\$75,810	\$75,810
Raymond Herber sculpture implementation	Pending	\$10,000	\$10,000
Passchendaele path bench seats and planting	Complete	\$3,200	\$0
Patchina's Walkway – Boat shaped bench seats	Complete	\$2,500	0
Patchina's Walkway – Anchor	Complete	\$2000	0
Ryder Park combined Rugby / Football goal	Complete	\$5,300	0

**Existing Project - Raymond Herber sculpture**

In November 2021 Board members contacted Greenspace staff to notify them that the Waimakariri Arts Trust were looking to donate \$10,000 for a 4m high Raymond Herber sculpture named ‘Wind Swept Tree’, in the Kaiapoi area, and to request staff investigate a suitable location for the sculpture.

At the March 2022 Kaiapoi-Tuahwi Community Board meeting staff outlined the project and advised the board that an appropriate location was being investigated. The Board also approved the allocation of \$10,000 from the General Landscaping Budget for the installation of the sculpture when a suitable location has been agreed on with the Waimakariri Arts Trust and the Kaiapoi – Tuahwi Community Board.

The location approved for the sculpture is within Silverstream Esplanade Reserve, upon a low mound Northeast of the central path in the reserve. The Board approved the installation of the sculpture in the proposed location and the Arts Trust let Raymond know that they would be going ahead with the purchase of the sculpture. Due to ongoing illness Raymond let the Arts Trust know that there would be a delay in the construction of the sculpture.

In August this year Raymond, informed the Arts Trust that the sculpture is now complete and ready for installation. Greenspace staff met with Raymond and members of the Arts Trust, at the site for the sculpture placement, to discuss the visual intent of the installation. Raymond has requested some additional landscaping around the sculpture including boulders and planting. Staff are currently seeking prices for the installation to ensure that the additional landscaping can be achieved within the allocated budget of \$10,000. Staff hope to have the installation completed in October and will work with the Arts Trust to establish a date for an event around opening.

### **Existing Project - Town Entrance Development - Main North Road**

In November last year staff presented Concepts for the Kaiapoi Main North Road Town entrance to the Board for approval. The Board approved a new Entrance Sign Concept Plan and an Avenue Tree Scheme. The Concept chosen for the Entrance sign is made of upright wharf timber with a Corten steel detail, and raised lettering which is higher and more readable than the existing sign. The planting in front and behind the sign will be removed and replaced with low growing, textural and colourful plants.

Staff have developed a detailed design for the Entrance Sign, focusing on ensuring the size of the sign and lettering used is readable to vehicles using Main North Road, while not appearing too large in the surroundings. Staff have consulted with the Councils Roding team who have advised that following best practice the entrance sign would ideally be designed to be frangible if possible. Staff will continue to work this safety feature in to the design of the Entrance Sign and have engaged a Structural Engineer to provide the necessary design input. This work may result in some minor changes to the appearance of the entrance at the base of the sign, but staff do not believe that these changes will alter the overall appearance of the Entrance Sign Concept that the Board has approved.

As mentioned earlier in this report when the Board approved the Concept for the Main North Road, Entrance Sign the decision was also made not to carry out public consultation. Staff have identified an opportunity for a pattern within the Corten steel panel detailing of the Entrance Sign and would like the Board to provide ideas that members may have. There is an opportunity to consult with Ngāi Tūāhuriri to see if they would like to contribute a pattern for this. Staff consider this to be an opportunity to add a layer of cultural meaning and history to the Entrance Sign, while also creating some additional visual interest. Were the Board to support this, staff will provide a memo to the Board showing the intended design.

Once the design details for frangibility and the Corten steel panels have been completed, staff will put the project out to tender to receive prices. The project is likely to be Tendered for construction in November.

Staff are in the process of carrying out investigations for the Avenue Tree Scheme, for the location of trees around existing services. Trees will be planted within the 2024 planting season, prior to summer.

### 2024/25 General Landscaping Projects

Table 2.0 below shows the budget available for the Board to allocate to General Landscaping projects during the 2024/25 financial year, the total amount is \$45,646. The Board received \$28,646 this financial year for allocation, and \$16,990 was carried over from the 2023/24 financial year that was unallocated.

**Table 2.0**

<b>Available Funds for Allocation</b>		
<b>Financial Year</b>	<b>Status</b>	<b>Overall Budget Remaining</b>
2023/2024	Unallocated Carry Over	\$16,990
2024/2025	Allocation	\$28,646
<b>2024/25 Financial Year funds to Allocate</b>		<b>\$45,646</b>

Staff would appreciate ideas for projects that the Board may wish to allocate funding towards this financial year. When ideas have been received, staff will bring these to the Boards October meeting to carry out a workshop for discussion. To enable staff to carry out the required research into each idea and gather prices, please email ideas to the Governance Team prior to the 14<sup>th</sup> of October.

Please do not hesitate to contact me if you have any questions about current or future projects.

Kind Regards,

Tori Stableford



## KAIAPOI-TUAHIWI COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE

*For the month of August 2024*

Member' Name: Philip Redmond

<b>MEMBER'S DIARY</b>		
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
5 August	District Licensing Committee	Hearing for Managers Certificate
6 August	Waimakariri Health Advisory Group	Health Hub update. Independent Chair vacancy and TOR gaps. New dental surgery in Ravenswood.
7 August	Kaiapoi Promotion Association	AGM – John Rule new Chair. Christmas Parade Discussed.
8 August	LGNZ Zoom	Security Concerns. Nothing new.
8 August	Kaiapoi Library	Author book launch on NZ insects from a cultural perspective.
12 August	Roading Portfolio Update	
13 August	NZTA Briefing	Progress with bypass, no cycleway.
14 August	Mandeville Resurgence Channel bus trip	Visit to drainage upgrade areas. Two stages proposed.
15 August	Lighting and Decorations Working Party	2024 Christmas decorations from operational budget. Re-establish sub-committee for 2025.
15 August	North Canterbury Sport and Recreation Trust	Oxford gym extensions. Plans and budgets progressing. All gyms performing well with membership increasing. Prama room to be repurposed.
16 August	Royal Commonwealth Society	2024 New Year recipient's presentations. Each recipient spoke – inspiring.
21 August	Roading Safety Working Group	Co-ordinators report highlighted crash facts. 23/24 – two fatal crashes, three killed, 25 serious injury crashes. Alcohol (29%) top factor, speed lowest (18%). Drink driving 1:110 fails, higher than national average. NLTP funding decision awaited.
21 August	Parking in Rangiora drop-in	Good attendance, issues raised – seven day enforcement survey – seven day and not Monday to Friday, P120/60. Lack of safe parking for retail staff.
23 August	Social Club Quiz at RSA Rangiora	Won by Governance Team. My Dodgy Dignitaries led at halfway but faded. Gary Saunders was the quiz master.
26 August	Roading Portfolio Update	
27 August	Chief Executive Review	CEO Annual performance review chaired by Stuart Mitchell (PX).
27 August	Whiterock Public Meeting at Loburn	240 attended.
29 August	Hope Community Trust official Opening in Woodend	348 Rangiora-Woodend Road.
29 August	Contractors Briefing	
31 August	Norman Kirk Remembrance, Kaiapoi	Fifty years since death. Prime Minister 1972 to 1974. Former Mayor of Kaiapoi Borough Council.

## KAIAPOI-TUAHIWI COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE

*For the month of August 2024*

Member' Name: Brent Cairns

Attended a workshop on Welcoming communities as part of the migrants meeting. The workshop covered ensuring everyone feels included and has a sense of belonging, which is vital for building a strong and resilient community. Council staff are wanting to hear peoples views. Council received Govt. funding to implement this programme will be rolled out over 3 years.

Multiple times I have tried to change Google map name for Stalker Park to Owen Stalker Park. I will not give up.

Attended Citizens Advice AGM... Hours have been extended Mon-Fri from 9am - 4.30pm

Attended Peter Langford – professional forager book talk at Rangiora library... its amazing what you can eat out in the wild.

Attended Norman Kirk memorial of his death 50 years. The speakers talked about his contribution to the local community and the nation. How he built his own home in Carew Street where he made his own bricks.

Had a visit from Grace a USA University graduate that is funded by a section of IBM where she has to travel the world for a minimum of a year to visit food forests and came to Kaiapoi to see our Food Forest. It was quite a grilling of how it started and how it works as a community project.

Following on Aidan Johnstons visit to the Woodend/Sefton Community Board and his request for a food forest on Allin Drive Reserve – Have communicated to staff that we have around 20-30 trees donated. Food Secure North Canterbury have agreed to assist with any plantings and be a holder for any funding applications – re purchasing any plants/trees to supplement any donations.

Attended Silverstream and Pegasus emergency hub get togethers. Silverstream was well attended, with Pegasus with less numbers, however they are having another open day in October.

Food Secure North Canterbury are holding their next workshop – “Food security at a time of disruption” on the 24<sup>th</sup> October 9.30-12pm at Angela Cliffords farm in North Canterbury.

My wife and I are donating to Community Wellbeing Kaiapoi a range of veges growing in pots and buckets (lettuces, tomatoes, potatoes, strawberries etc), which will be given to people that are collecting food parcels. The idea is to have people have a go at growing their own food whether they live in their own homes or are renting. The concept – give a man a fish feed him for a day, teach him how to fish and feed him for a lifetime.

Attended Kaiapoi Museum monthly meeting – talked about landmark committee – mapping of St Barts cemetery

North Canterbury Neighbourhood Support – monthly meeting – Getsready is being updated, this is the database software, will be easier to manage and will automate many of the processes that are currently labour intensive. We are currently applying for funding to pay staff in these tough times, so are looking at additional ways to fund our operation. Due to changes with Police, we have been promised from head office that we will be allocated a Police liaison person.

A recent trailer theft in Sovereign palms, the community funded cameras are being used to establish the time and identity of the people involved. Whereas recent vehicle thefts from Allison Crescent in Kaiapoi, the cameras were not used, as a Police helicopter was called on and were tracking the culprits.

This past weekend the Kaiapoi Food Forest held birch/walnut tree tapping workshop. On the 14<sup>th</sup> September we celebrate our 7<sup>th</sup> birthday with kumara growing workshop and fruit tree grafting workshop

Hope Trust are providing Ladle Wednesdays in Woodend.

Inclusive Sports event on the 4<sup>th</sup> October from 10.30 – 2.30 at Mainpower stadium.

Down by the River's next event will be at the Eyreton Hall over the weekend of 28-29<sup>th</sup> September... mixing Art and Music.

Attended Kaiapoi Kane Shield where I was asked to be emcee... it started in 1948, is an iconic swimming event, which sees swimmers of all ages competing.

St John are offering free "3 steps to life" training.

Community Wellbeing AGM is on the 23<sup>rd</sup> October at Rangiora chambers.