

MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 19 AUGUST 2024, AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), A Blackie, T Bartle, T Blair and R Keetley.

IN ATTENDANCE

B Cairns and P Redmond (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), J McBride (Roading and Transport Manager), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

Moved: J Watson

Seconded: T Bartle

THAT an apology for absence be received and sustained from N Atkinson.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 15 July 2024

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 15 July 2024, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

T Bartle questioned if any further information had arisen regarding the lease for the Historic Railway building, as discussed during the workshop on 15 July 2024. C Brown confirmed he had spoken with other local authorities, some of which had similar conditions in lease agreements. Others had considered the use of a café on reserve land as increasing the facilities and therefore made the reserves space more attractive to users. The lease had been changed to reflect the latter information however the lease holder had further concerns regarding the revaluation period if the sub-lease was changed. Staff were working through those issues and felt the Council had the right to revalue buildings on reserves whenever it deemed necessary.

S Stewart asked if there was any update on the Cam River monitoring. K Rabe informed the Board she had enquired with Environment Canterbury however had not received any response. C Brown agreed to progress this matter further.

3.3 Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 15 July 2024

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the circulated notes of the Kaiapoi-Tuahiwi Community Board workshop, held 15 July 2024.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

5.1 Application to the Kaiapoi-Tuahiwi Community Board's 2024/25 Discretionary Grant Fund – Kay Rabe (Governance Advisor)

J Watson noted she worked at Kaiapoi High School when Karanga Mai Early Learning Centre was opened and stated the school had never assisted with the financial operations.

P Redmond noted early learning centres received Government funding and the Board did not generally fund government funded activities.

A comment regarding the Trust's current balance would cover the quite insignificant cost was also noted.

J Watson moved that a grant be made to Community Wellbeing North Canterbury however the motion lapsed in need of a seconder.

Moved: T Bartle

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240520080329.
- (b) **Declines** the application from the Community Wellbeing North Canterbury Trust.

CARRIED

T Bartle was concerned the Board did not have a large amount of funds and felt the Early Learning Centre could receive funds from elsewhere.

R Keetley noted the project would not benefit the wider community and many of the students were not from the Kaiapoi-Tuahiwi area. He also felt they were in a position where they could fund the project themselves.

6 REPORTS

6.1 The Oaks, Kaiapoi – Request for No Stopping Lines – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)

J McBride noted the report sought the installation of no-stopping lines at the end of the dead-end road which had no turning circle to ensure easier manoeuvring for residents.

A Blackie questioned if the \$10 figure was correct. J McBride noted it was correct as the works would be done when road markings were already being undertaken in the area.

Following a query from T Bartle, J McBride confirmed the matter was originally raised by the neighbouring residents.

Moved: A Blackie

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 240711113549.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the Utilities and Roading Committee:

(b) **Approves** the installation of 16 metres of 'No Stopping' lines at the dead end of the formed road of The Oaks, Kaiapoi, per Figure 3 of the report.

(c) **Notes** the cost of approving this request is estimated at less than \$10.00, which will be funded from existing maintenance budgets. The work will be scheduled to coincide with other marking jobs in that area to minimise the cost of installation.

CARRIED

6.2 Kaiapoi-Tuahiwi Community Board's 2024/25 Discretionary Grant Fund and 2024/25 General Landscaping Budget – K Rabe (Governance Advisor)

K Rabe presented the report and noted the changes to the application form had been made based on the direction of the Board, however drew the Board's attention to two slight changes to the timelines quoted in the criteria.

There were no questions.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 240515077917.

(b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2024/25 is \$28,660, with a carryover from 2023/24 of \$16,990, for a total allocation of \$45,650 during the current financial year.

(c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2024/25 was \$8,600.

(d) **Approves** the Board's 2024/25 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866), subject to the minor changes to be made to the timelines as discussed.

(e) **Approves** the Board's 2024/25 Discretionary Grant Accountability Form (Trim No. 210603089980).

- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2024/25 financial year (July 2024 to June 2025).

CARRIED

6.3 **Applications to the Kaiapoi-Tuahiwi Community Board's 2023/24 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe noted the Allstar U18 had applied for grants in previous years for the same activity and the newly approved criteria suggested they should be declined however the criteria had not been approved when they applied. She also noted that the Board had the discretion to override the criteria if it believed the application warranted it.

T Bartle was concerned that the Board had limited funds and suggested that all the grants be reduced to \$500.

Moved: T Bartle

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240709111723.
(b) **Approves** a grant of \$500 to Allstar U18 towards their annual training camp.

CARRIED

R Keetley against.

P Redmond noted the Board had to be careful how sports clubs were funded. J Watson commented the Board had the funds to support community groups and that included sports clubs.

R Keetley noted this was a return applicant and felt new applicants should have priority in the beginning of the financial year, with repeat applications being considered at the end of the financial year.

K Rabe noted this was the first year the Kaiapoi Garden Club would be running the competition and therefore were requesting funding to cover the unforeseen costs associated with the event.

Moved: A Blackie

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Approves** a grant of \$500 to the Kaiapoi Garden Club towards the costs of running the Kaiapoi Garden Competition.

CARRIED

K Rabe informed the Board the Oxford Community Trust had applied for its Day Out event. They had applied to all the Community Boards and received \$500 from the Oxford-Ohoka Community Board and the Woodend-Sefton and Rangiora-Ashley Community Boards had both declined the applications, due to the fact that they did not see a direct benefit to their communities.

Moved: J Watson

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Declines** the application from Oxford Community Trust.

CARRIED

S Stewart felt this type of event should be budgeted for by the Trust as an operational cost.

There was general agreement that there was no direct benefit to the wider Kaiapoi community as the event was for social providers.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for July 2024

Attended the Pines Kairaki Beaches Association meeting. Residents were pleased with the playground move as it was now in an all-season location.

Ray and Ann Harper Bequest. Had a discussion regarding the bridge project.

Met with the new Arts Strategy Co-ordinator, Michelle Wilson. Michelle was an Oxford-Ohoka Community Board member. The Waimakariri Public Arts Trust was very pleased with this appointment.

Attended a Zoom meeting with Christchurch City Council regarding the Cranford Street changes to traffic.

Kaiapoi Promotions Association Annual General Meeting. They had elected a new president. Don Young gave a presentation on parking in Kaiapoi.

A \$5,000 donation was presented to the Croquet Club from the Rangiora Rotary Club.

Attended Council Briefing with NZTA regarding the Woodend Bypass. Would not be funding a cycleway along the motorway.

Waimakariri Public Arts Trust were developing a sculpture trail, website and an archive of public art.

Attended the Civil Defence Community Hub open day in Silverstream.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

9.1 Oxford-Ohoka Community Board Meeting Minutes 3 July 2024.

9.2 Woodend-Sefton Community Board Meeting Minutes 8 July 2024.

9.3 Rangiora-Ashley Community Board Meeting Minutes 10 July 2024.

9.4 Submission Environment Canterbury Long Term Plan – Report to Council meeting 4 June 2024 – Circulates to all Boards.

- 9.5 Submission Fast Track Approvals Bill – Report to Council Meeting 2 July 2024 – Circulates all Boards.
- 9.6 Submission Local Government Water Services Preliminary Arrangements Bill – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.7 Programme for District Wide Parking Management Plans – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.8 Elected Member Remuneration 2024/25 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.9 Representation Review Proposal – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.10 Health, Safety and Wellbeing Report June 2024 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.11 July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.12 Adoption of Final 3 Waters, Solid Waste and Transport Activity Management Plans 2024 – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.13 Approval of Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.
- 9.14 Aquatics July Report – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board

(a) Receives the information in Items.9.1 to 9.14.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

R Keetley

- Attended two RSA functions.
- Attended the Landmarks meeting. Discussed plaques that had already been made for different landmarks around the district.
- Attended the Historical Society and Museum meeting.

S Stewart

- Kaiapoi Promotions Association Christmas carnival would take place at the Kaiapoi Rugby Club. There would be a ticketed concert in the evening. The parade would also take place in the park.
- Were still waiting for the outcome of the Pegasus Bay Bylaw review.
- Would be assisting with the judging of the Waimakariri Environmental Awards.
- Prior Kaiapoi café owner had won top award for their desert pie at the national pie awards.
- Greypower lost half their membership in Timaru. Age friendly Waimakariri completed survey, 70% said Waimakariri was positive place for elderly to live.

B Cairns

- Attended Abbeyfield's Annual General Meeting – Council would soon make a decision regarding land for them to build on.
- Pegasus Residents Group Annual General Meeting – update on lake etc.

- Kaiapoi Promotions meeting and Annual General Meeting – they were to hold their Christmas event at Kaiapoi Rugby Club, included would be an evening music event and they were proposing to not have a street parade, however a parade within the rugby club grounds would take place.
- Ronel's Community Cuppa, talked with resident regarding issues with rubbish collection, which Council staff were able to resolve very quickly.
- Kaiapoi Art Expo and Fire and Ice – events brought people into the township and district.
- Inquiry by design were reviewing Rangiora township – this was a really good exercise.
- Waimakariri Access Meeting and Annual General Meeting – would have Environment Canterbury staff visit to discuss bus routes. Shona was again elected as Chair; she was doing a great job advocating for the group. Accessibility Games at Mainpower Stadium would be held again later in the year.
- Attended Enterprise North Canterbury networking meeting – lots of presenters with lots of good ideas.
- Attended Dudley pool for a demo of the new mobility chair, reviewed the changing areas and other access issues at the same time.
- Attended monthly meeting at Kaiapoi Museum – developing a heritage and arts walking trail.
- North Canterbury Neighbourhood Support meeting – Getsready website which was the database name – was being updated to make it more user friendly.
- Civil Defence Saturday 17 August were holding Community Hub get togethers in Cust, Loburn, Pegasus and Kaiapoi (Silverstream).
- Youth Futures expo on Tuesday 13 August at Mainpower Stadium.
- Attended Oxford meeting regarding Woodstock Quarry.
- Had been appointed to Enterprise North Canterbury's funding committee.
- Cycleway signage had been purchased by Enterprise North Canterbury, waiting for the go ahead to install.
- Big Brothers Big Sisters Big Variety show on 18 September, calling for acts.
- National Poetry Day 23 August at Rangiora library 5.30pm to 7.30pm.
- Attended Biodiversity "six legged ghosts" was a delightful talk.
- Digitising the Waimakariri Historic Trails Book.

P Redmond

- Clarkville Rural Drainage Advisory Group – Waghorn site retention outlets were at incorrect levels.
- Upper Sefton Road Drainage Meeting – on site to discuss remedial work to mitigate flooding.
- Kaiapoi Art Expo – opening night event was well attended.
- Belgium Trip Meeting.
- Inquiry by Design – Rangiora South of High.
- Kaiapoi Promotions Association Meeting – was very well attended. Discussed the market, parade and concert. Costs of temporary traffic management were prohibitive.
- Northern Pegasus Bay Bylaw Hearing and Deliberations.
- RSA Rangiora Belgium Ambassador Michel Goffin – unveiling of four ceremonial plaques relocated from Christchurch RSA for four women honoured by Queen Elizabeth of Belgium for service in World War One.
- Kainga Ora Housing Open Home – visited new homes at 6 Princess Place and 203 Willams Street. Costings were not available and no consultation had been done with neighbours.
- Pegasus Residents Group Annual General Meeting – was well attended results of biannual resident's survey. Matt James was re-elected president.
- Abbeyfield North Canterbury Annual General Meeting – well attended and the committee was largely re-elected. Were focused on fund raising and obtaining site for housing.
- Threkelds Road Residents Meeting – flooding issues were impeding access/egress.
- Attended Ronel's Community Cuppa.
- Pegasus Residents Association Annual General Meeting. Lake of interest.
- There was an article in the North Canterbury News about Water Done Better – it almost read as it was a done deal however that was not the case.
- New Zealand Transport Agency Workshop 13 August on Woodend Bypass.

T Blair

- Attended Kainga Ora open homes.
- Attended Kaiapoi Promotions Association Annual General Meeting.
- Darnley Club Meeting - Work on the garage had started however was moving slowly.

T Bartle

- Northern Pegasus Bay Bylaw Review would go to Council in September 2024.
- Attended Kainga Ora open homes.
- Pegasus Residents Group Annual General Meeting was well attended.
- Attended North Canterbury neighbourhood Support meeting.
- Waimakariri Health Advisory Group were still looking for a new independent chair.
- Kaiapoi Promotions Association Annual General Meeting.
- Town centre business parking - Was no council pre-decision made regarding parking meters.
- Local Government New Zealand round table on security.
- Council briefing on Woodend Bypass.
- Silverstream Community Hub.

A Blackie

- Was a letter in the North Canterbury News stating the riverbed had been chemically killed off, Council was not involved.
- Te Kohaka Trust had a large amount of firewood stolen. Perpetrators had been caught on camera and police had trespassed them. Was very expensive process to prosecute.

11 CONSULTATION PROJECTS

11.1 A Lease for the Historical Scow Success

<https://letstalk.waimakariri.govt.nz/a-lease-for-the-historical-scow-success>

Consultation closes Friday 30 August 2024.

11.2 Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 July 2024: \$7,500.

12.2 General Landscaping Budget

Balance as at 31 July 2024: \$28,660. Plus, carryover of \$16,990.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 16 September 2024 at 4pm.

There being no further business the meeting concluded at 4.58pm

CONFIRMED

Chairperson

Date