

**MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 23 MAY 2023 AT 9AM.**

**PRESENT**

Councillor N Mealings (Chairperson), Councillors P Redmond, J Ward and P Williams.

**IN ATTENDANCE**

Councillor B Cairns.

J Millward (Chief Executive) (via Teams), G Cleary (General Manager Utilities and Roding), K Simpson (Three Waters Manager) and C Roxburgh (Project Delivery Manager), J McBride (Roding and Transport Manager) (via Teams) and K Rabe (Governance Advisor).

**1 APOLOGIES**

Moved: Councillor Ward                      Seconded: Councillor Redmond

**THAT** apologies be received and sustained from Mayor D Gordon and Councillor R Brine.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the Utilities and Roding Committee held on Tuesday 18 April 2023.**

Moved: Councillor Redmond                      Seconded: Councillor Williams

**THAT** the Utilities and Roding Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roding Committee held on 18 April 2023, as a true and accurate record subject to the correct spelling of "expedited" in item 4 of the minutes.

**CARRIED**

**3.2 Matters arising (From Minutes)**

There were no matters arising from the minutes.

**3.3 Notes of the workshop of the Utilities and Roding Committee held on Tuesday 18 April 2023**

Moved: Councillor Williams                      Seconded: Councillor Redmond

**THAT** the Utilities and Roding Committee:

- (a) **Receives** the circulated notes of the workshop of the Utilities and Roding Committee, held on 18 April 2023.

**CARRIED**

#### 4 DEPUTATION/PRESENTATIONS

Nil.

#### 5 REPORTS

##### 5.1 Water Quality and Compliance Annual Report 2021-22– C Roxburgh – (Project Delivery Manager)

C Roxburgh spoke to the report which updated the Committee on the compliance of the Council's public drinking water supplies and the trends as well as complaints relating to water supplies for the 2019-20 period. He also gave an overview of the report and the compliance levels for the different plants that was discussed in the report.

Councillor Redmond enquired why there was an increase in Coliforms in the Kaiapoi water and C Roxburgh reminded the Committee that these figures were for the 2019-20 period and that the figures were currently improving. Councillor Redmond then queried when chlorine could be removed from the water supply. C Roxburgh noted that the chlorine masked the presence of Coliforms which means removing chlorine needs to be done in a careful manner. Reservoir works were nearing completion, therefore he believed that it (removal of chlorine) would be sooner rather than later.

Councillor Redmond commented that the report stated that there was a 12% water leakage in urban areas which he thought was low considering Christchurch was much higher. C Roxburgh noted that this was an average result and was neither good nor bad and certainly not rated as A+ and probably would not be good enough for exemption status.

Councillor Redmond queried the radiological compliance and if solar farms would impact on water supplies. C Roxburgh replied that this compliance was a requirement of water testing and he was unable to answer regarding the science relating to this measure, however this was something that occurred naturally and did not believe that solar farms would impact the results.

Councillor Mealings queried what would be the result if the water was not radiologically compliant. C Roxburgh replied that as this was a requirement from the regulator and would need to be discussed with them, however C Roxburgh had never heard of anyone not being radiological compliant.

Councillor Cairns enquired if the issues experienced with the Woodend water supply had improved. C Roxburgh noted that there had been very few complaints since the Council had proactively started regular flushing of the pipes to ensure there was no magnesium build-up in the pipes.

Moved: Councillor Ward

Seconded: Councillor Redmond

**THAT** the Utilities and Roothing Committee:

- (a) **Receives** report No. 201109150435.
- (b) **Notes** that the assessed percentage compliance against the bacterial and protozoal parts of the Drinking Water Standards for New Zealand was 99% and 92% respectively, and that the non-compliance issues were not considered to represent a safety risk to consumers, noting that the bacterial non-compliance was related to monitoring on the Ashley Gorge supply when the new Act came into effect, and the protozoal non-compliances were due to issues noted within the report related to verification and calibration of equipment used to demonstrate compliance of UV treatment equipment.
- (c) **Notes** that the 2021-22 period was the last period assessed against the now superseded 2018 revision of the Drinking Water Standards for New

Zealand, and that the next assessment would be against the 2022 Drinking Water Quality Assurance Rules.

- (d) **Notes** that the anticipated compliance levels for the 2022-23 year were forecast to be less than 10% due to new requirements and the time taken to transition to these, and that a programme to implement UV treatment across the district was underway to bring the Council up to full compliance levels over the 2023-24 and 2024-25 years.
- (e) **Notes** that a complete renewal of all the Council's Drinking Water Safety Plans was undertaken over 2021-22, as well as the first set of Source Water Risk Management Plans, in order to meet obligations created under the Water Services Act.
- (f) **Notes** that there were no positive treated water *E.coli* samples detected over the 2021-22 compliance period, and no unexpected raw water *E.coli* samples.
- (g) **Notes** that the level of coliform detections increased marginally over the most recent results with 3.8% of treated water samples showing the presence of coliforms (relative to 3.2% in 2020-21), and that this was being managed through the use of emergency chlorination as required, as well as through detailed investigations to address any underlying issues.
- (h) **Notes** that there were two Level 3 incidents and four Level 2 incidents throughout the compliance year with investigations and assessment reports produced in each case to identify the root cause, manage the issue, and ensure lessons were learnt to minimise the likelihood of recurrence.
- (i) **Notes** that there were 141 complaints related to the Council's water supplies over the 2021-22 compliance period, equating to 7.8 per 1000 connections per year, with the largest category being related to taste (55 complaints), followed by low flow pressure (52 complaints).
- (j) **Circulates** this report to the Community Boards for their information.

#### **CARRIED**

Councillor Ward thanked the team and the work done to ensure that the water in the district was safe for the public to drink.

Councillor Redmond noted that the report showed pretty good compliance overall and those that were non-compliant were generally on technical issues and he believed that a 12% leakage in urban areas was commendable.

Councillor Mealings concurred with the comments made by the other Councillors and thanked staff for a job well done.

#### **5.2 On-Demand UV Disinfection headworks site configurations – R Kerr (UV Delivery Manager) and C Roxburgh (Project Delivery Manager)**

C Roxburgh spoke to the report which sought approval for the proposed site layouts and building locations for the on-demand UV treatment buildings at water supply headworks located at Domain Road, South Belt, Darnley Square and Peraki Street. He noted that a resource consent was required for this work and that the Council had taken the opportunity to future proof the buildings for future growth. He then went through each of the site configurations with the Committee.

Councillor Williams in seeking clarification on the budget line items which specified design, design reviews and technical fees and queried if this work could be carried out in-house. C Roxburgh noted that the work would be outsourced as there was no capacity or the required skill set currently available in-house.

Councillor Redmond queried if the neighbouring properties had been informed of the intended building works and had their concerns mitigated during the design phase. C Roxburgh stated that although the Council required a resource consent for the buildings there was no requirement for consultation with neighbours. Staff intended to engage with neighbours once the consent had been approved. Councillor Redmond enquired if it would not be better to engage with neighbours prior to construction in the name of being a good neighbour. C Roxburgh believed that this approach could be counter-productive by engaging the neighbours in a discussion when the Council would proceed with the build anyway (as it is necessary to build to meet drinking water standards). It was felt that rather than seeking neighbours approval staff would do better to engage neighbours to address any of their concerns prior to the building process commencing.

Councillor Mealings asked for a proposed timeline for this project and C Roxburgh noted that three of the tenders would be going out shortly with the project scheduled to be finished half way through the financial year.

Moved: Councillor Williams

Seconded: Councillor Redmond

**THAT** the Utilities and Roading Committee:

- (a) **Receives** report No 230503062533.
- (b) **Approves** the proposed site layout drawings for the UV treatment buildings at the water supply headworks located at Domain Road, South Belt, Darnley Square and Peraki Street.
- (c) **Notes** that the Darnley Square building would have landscape treatment and/or artwork on the external pool facing façade developed in consultation with the Aquatics team.
- (d) **Notes** the locations at Domain Road, Peraki Street and South Belt and that staff considered the existing site conditions were sufficient to address any landscape and visual impacts of the new buildings.
- (e) **Notes** that other requirements may arise out of the resource consent process which would be implemented if required, and that this resource consent process was not expected to require notification.
- (f) **Notes** that this project was allowed for within the 2023/24 Draft Annual Plan.
- (g) **Circulates** this report to the Community Boards for their information.

**CARRIED**

Councillor Williams noted that UV treatment had to be carried out due to Government regulations, however he requested that appropriate communication go out to explain why this work was being done and display the facts clearly and concisely so the public understood this work was a Government requirement.

Councillor Redmond believed it was important that this information was shared with all the community boards as it affected water supplies in their wards. Councillor Redmond also believed that the neighbouring properties needed to be engaged and reminded the Committee that a previous councillor had stated that each 'facility should be an artwork'.

Councillor Mealings supported the motion and agreed that the public needed to be made aware that this was a requirement due to the new regulations instigated by the Government.

## **6 CORRESPONDENCE**

Nil.

## **7 PORTFOLIO UPDATES**

### **7.1 Roading – Councillor Philip Redmond**

- Speed Management Plan development was the main focus for staff currently and would be going to Boards for their June meetings.
- Resealing and pavement rehabilitation work ongoing.
- Unsealed roads – Corde contract coming up for renewal later this year.
- Work continuing on Transport Choices programme, which contained the cycleway projects with a further report coming to Council for clarification.
- Tuahiwi footpath extension project put on hold due to concerns raised by Ngai Tuhurui
- Traffic signals and road marking on Southbrook road almost complete and seems to be working well.
- Butchers Road culvert should be completed by the end of May, weather dependent.
- Mulcocks Road right turn bay has been completed.
- Footpath renewals completed on Ashley Street with Blakett Street soon to be started.
- Corde working on the lining of the five arch culverts being carried out.
- As of April approximately 7,200 square metres of unsealed roads have been remetaled with work continuing during May with a further 4,000 metres being completed which equals 73km of unsealed roads being improved.
- Replacement of damaged or missing edge marker posts.
- Bridge signage being checked and replaced where required.
- Age Concern running Elder driving courses offered
- Riders course for teenagers on road safety.
- Childrens car-seat restraint check / workshop run during May.
- Consultation on Riverside Road resealing with costs being contributed by residents.
- Consultation on Transport Choices funding on hold.
- Waka Kotahi will be going out for consultation on bilingual traffic signs with Māori being the dominant language. Council may wish to submit on this.

Councillor Williams queried why a perfectly good bus shelter in Ashley Street was being removed and requested further information on this to be circulated to members. G Cleary noted that this was a replacement rather than a removal. Councillor Williams stated that there was nothing wrong with the current shelter and there were plenty of other bus stops that required a shelter therefore why was this one being replaced. G Cleary agreed to look into this in more detail and circulate information to members.

Councillor Williams believed that the Council should submit on the Waka Kotahi signage replacement as this would entail a huge cost and if possible the Council should consult with residents on this matter prior to submitting back to Waka Kotahi. This could be quite a controversial issue for many residents. Councillor Redmond noted that consultation would close at 5pm on Friday 30 June 2023. Councillor Redmond queried if Waka Kotahi would cover the cost of replacing signage and G Cleary noted that signage fell to the local Council to fund and that WDC would not be replacing any signage proactively but rather when it was required.

Councillor Mealings noted that it was great that the Rider Programme would be running at the Rangiora High School. She also queried if the remetaling of unsealed roads could be carried out during winter when conditions meant that sealed roads could not be worked on. G Cleary replied that over the next couple of months some of the metal that was washed away during the heavy weather events would be replaced. Councillor Mealings then queried if the metaling was more easily compacted in softer winter ground conditions and G Cleary agreed stating however that there would be a significant cost factor to consider if compacting was carried out. He also noted that the Hurunui District Council (HDC) had adopted a system of towing a roller behind the grader to achieve an improved result and staff were in conversation with the Hurunui on this option for the future. Councillor Williams queried if it was not possible for the WDC to come to an arrangement with the HDC for an equipment share arrangement given that Corde was contracted to both councils. G Cleary replied that it was not as simple as it appeared and there were other factors that impacted on a share arrangement such as variations to current contracts, design modifications to the grader which would be doing the work, costs relating to the transportation of heavy machinery and time factors and scheduling however staff were working through these issues with both the contractor and the Hurunui Council. J McBride stated that this matter had been discussed at the Long Term Plan (LTP) working group meeting for this option to be considered by Council during the LTP process. Councillor Williams also pointed out that the benefit and cost savings would benefit contractors as well with less remedial work required between grading cycles.

**7.2 Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

- Disappointing low turn out for Chlorine Drop In Sessions which seemed to be due to lack of proper communication and advertising.
- First meeting of the Drainage and Stockwater Rating Working Party had been held on 18 May 2023.
- Meeting with Cones Road Drainage coming up on 7 June 2023. Concern that drainage contractors were not able to do what was required when the Council required them to do the work. Cones Road work was supposed to have been completed by the end of May and the job had not even been started so was unlikely to be completed on schedule. He questioned if the Council had sufficient contractors or if the contractors had the scope/ability to do the work on schedule. The matter on whether the Council was behind on its drainage programme was raised during the Annual Plan submissions.

**7.3 Solid Waste– Councillor Robbie Brine**

As Councillor Brine was an apology there was no update on the Solid Waste portfolio.

**7.4 Transport – Mayor Dan Gordon**

As Mayor Gordon was an apology there was no update on the Transport portfolio.

**8 MATTERS FOR INFORMATION**

**8.1 Spraying and Chemical Usage - Waterways and Roding Spraying Information– Angela Burton (Water Environment Advisor)**

(Report No. 230110001807 to the Waimakariri Water Zone Committee meeting of 6 March 2023).

In response to a request for clarification from Councillor Williams, K Simpson agreed that spraying directly onto water waterways was not carried out.

Councillor Redmond noted that the data referred to in this report seemed to be quite dated and requested more up to date figures in future reports. K Simpson stated that the information was up to date but reference had been made to previous data and reports on this matter. Councillor Redmond also requested information of impacts of different chemicals on life / lifecycles of aquatic life in the waterways in the future.

**8.2 Appoint WDC Water Unit to procure pipe for CON 22/42 Ashley Gorge Trunk Main Upgrade – Rob Rankin (Project Engineer) and Tjaart van Rensburg (Reticulations Contracts Team Leader)**

(Report No. 230406048685 to the Management Team meeting of 17 April 2023).

**8.3 Extension of Contract 18/56 – Street Lighting Maintenance & Renewals – K Straw (Civil Projects Team Leader) and J McBride (Roading and Transportation Manager)**

(Report No. 230314034873 to the Management Team meeting of 17 April 2023).

Councillor Williams raised concern regarding the automatic renewal of contracts due to lack of staff time to review and requested that the Council be informed of expiring contracts to enable the Council to make a decision on whether the contact should be renewed or should go out for tender. He noted that the Roading contract would expire in October 2023 and he believed that the Council should be given the chance to discuss this prior to having to roll the contract over due to time constraints. G Cleary agreed that this was a good point and stated the Roading Contract would be going to the Council in June for this purpose. Councillor Williams noted that every Drainage Advisory Group had expressed dissatisfaction with the quality of work being undertaken by the current contractor and he believed this contract should be reviewed and discussed prior to a decision being made.

J McBride noted that the above contract i.e. street lighting maintenance was a joint contract with Waka Kotahi and Hurunui District Council who had both agreed to the extension.

**8.4 Oxford Water Main Renewals 2022/2023 – Park Avenue – Request to Sole Source Procure the Water Unit – Mark Henwood (Project Engineer) and Colin Roxburgh (Project Delivery Manager)**

(Report No. 230331045743 to the Management Team meeting of 26 April 2023).

Moved: Councillor Mealings                      Seconded: Councillor Redmond

**THAT** the Utilities and Roading Committee

(a)     **Receives** the information in Item 8.1 to 8.4.

**CARRIED**

**9 QUESTIONS UNDER STANDING ORDERS**

Nil.

**10 URGENT GENERAL BUSINESS**

Nil.

**11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or

section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Ward

Seconded: Councillor Williams

1. That the public be excluded from the following parts of the proceedings of this meeting:
  - Item 11.1 Report referred from Management Team meeting of 15 May 2023
  - Item 11.2 Report referred for ratification from Management Team meeting of 20 March 2023
  - Item 11.3 Report from Management Team meeting of 3 April 2023
  - Item 11.4 Report from Management Team meeting of 3 April 2023
  - Item 11.5 Report from Management Team meeting of 8 May 2023
  - Item 11.6 Report from Management Team meeting of 8 May 2023
  - Item 11.7 Report from Management Team meeting of 8 May 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
11.1 Public Excluded Minutes Utilities and Roading Committee meeting 18 May 2023	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a)).
11.2 Report referred for ratification from Management Team meeting of 15 May 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
11.3 Report from Management Team meeting of 24 April 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
11.4 Report from Management Team meeting of 24 April 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
11.5 Report from Management Team meeting of 24 April 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
11.6 Report from Management Team meeting of 8 May 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).



11.7 Report from Management Team meeting of 17 May 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
------------------------------------------------------------------	---------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------

**CARRIED**

**CLOSED MEETING**

*The public excluded portion of the meeting commenced at 10.12am and concluded at 10.16am.*

**Resolution to Resume Open Meeting**

Moved: Councillor Mealings

Seconded: Councillor Ward

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded.

**NEXT MEETING**

The next meeting of the Utilities and Roading Committee will be held on Tuesday 20 June 2023 at 9am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10.16AM.

**CONFIRMED**



\_\_\_\_\_  
Chairperson

20 June 2023

\_\_\_\_\_  
Date