

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND, ON MONDAY, 9 SEPTEMBER 2024, AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson) (arrived 5:41pm), B Cairns, I Fong, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), B Charlton (Environmental Services Manager), S Docherty (Policy and Corporate Planning Team Leader), R Deo (Environmental Health Officer), N Thenuwara Acharige (Policy Analyst), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: S Powell

Seconded: A Thompson

THAT an apology for late arrival be accepted from M Paterson, who arrived at 5:41pm.

CARRIED

2 CONFLICTS OF INTEREST

Item 6.1 – S Powell and B Cairns declared conflicts of interest as members of the Waimakariri Access Group.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 12 August 2024

Moved: R Mather

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 12 August 2024.

CARRIED

3.2 Matters Arising

Nil.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

4.1 John Mansfield and Steve Edwards – Waikuku Beach Camp

J Mansfield explained that draft concept plans of the Waikuku Beach Camp had been created in conjunction with the Council. He explained that they had a 33-year lease, which included a nine-year development period. The first year would be committed to design and consenting and they have therefore been working with the Council's 3 Waters staff. It is anticipated that construction would commence in years two and three.

They have committed to have two-thirds of the project completed by the end of year five and the final third over the remaining four years. J Mansfield noted no major change was expected in the short term; there were some soak pits that needed sorting, and some

security upgrades needed to be done. A new Wi-Fi system would be installed in October 2024. Also, a landscape architect was going to redesign the whole park, which needed to be done as part of the resource consent process. They were aware that the park was a big part of the community, and there were footpaths through the park which would be retained. There was a strong summer market, and they wanted to liaise with campervan rental companies to promote travellers flying into Christchurch to stay at Waikuku Beach for their first night.

S Edwards noted that they owned four other holiday parks around New Zealand. They saw the potential and opportunity with the Waikuku Beach Camp; it would be a great business, and it was in an excellent set-up and inviting community. They wanted to enhance the existing infrastructure at the campground and bring it up to date with modern Kiwi holiday park expectations. They would cater to the New Zealand domestic travelling market and the international market, with a focus on the family market.

A Thompson noted that many locals would like to see the Waikuku Beach Camp coexist with the shop. S Edwards noted that they were nice people and had tried to immerse themselves in the community and were community minded.

A Thompson asked if there was a Top Ten Camp similar to the proposal for the Waikuku Beach Camp. S Edwards commented that it was similar to the Motueka Top Ten in that it would be very family-oriented. However, at this stage, the Waikuku Beach Camp was not necessarily going to be a Top Ten.

S Powell enquired if the Waikuku Beach Camp would be promoted to the campervan rental companies on the basis that it was close and convenient. S Edwards confirmed that the camp's proximity to the Christchurch airport would be a selling point, as they believed people should not travel more than 30 to 50 kilometres on the first day of travel.

A Thompson questioned whether they would allow dogs, and J Mansfield confirmed that dogs were a big part of the market. Therefore, they had added dog-specific sites that were fully fenced.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund– K Rabe (Governance Advisor)

K LaValley advised that a new column had been included in the report at the request of the Management Team to make it more visible as to whether or not an application met the Discretionary Grant Fund criteria. However, this should not be viewed as a recommendation for approval or refusal of applications. The Board set the Discretionary Grant Fund criteria, and the approval of grant guidelines was solely up to the Board's discretion. K LaValley noted that some questions had been raised regarding the wording of the criteria. The matter had been discussed, and it was agreed to amend the wording of the criteria pertaining to repeat funding to clarify that it referred to operational expenditures and not repeated funding, for example, for sports equipment.

K Rabe reported that the Sefton Netball Club was growing and had requested funding for additional netballs, bibs, and uniforms. The Club also received Board funding of \$500 in June 2023 for purchasing balls, bibs, and uniforms.

Moved: I Fong

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240809132961.
- (b) **Approves** a grant of \$500 to the Sefton Netball Club toward purchasing sports equipment.

CARRIED

K Rabe noted that to engage with the community, the Woodend Fire Brigade started hosting annual family events for the enjoyment of the community; as part of the events, the Brigade decorated the station with Christmas lights. The Board granted the Brigade \$500 in September 2023. However, the Brigade did indicate in its 2023 application that it would be adding to the light display in the years to come.

Moved: P Redmond

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (c) **Approves** a grant of \$500 to the Woodend Fire Brigade towards phase two of its lights display.

CARRIED

B Cairns Against

P Redmond commented that he saw the benefit of bringing the Christmas spirit, which was hard to find, to the community.

R Mather agreed and commended the Brigade for still wanting to give back to the community despite their hard work.

S Powell noted the community feedback from the previous years' events was very positive; it helped bring the Brigade and the community together.

B Cairns agreed that the Brigade did essential work in the community. However, volunteers received \$380 per volunteer from Fire and Emergency New Zealand (FENZ), which was used for catering and other incidentals they may have had as volunteers. Volunteers at other organisations, such as St John's Ambulance, did not receive any compensation. He, therefore, felt that there were other groups that may need the money more and did not support the motion

Having previously declared conflicts of interest, S Powell and B Cairns stood back from the table and did not participate in the application's consideration. S Powell vacated the chair in favour of M Paterson.

K Rabe highlighted that the first Inclusive Sports Festival in 2023 was hugely successful, and they, therefore, wanted to hold it as an annual event. In 2023, Waimakariri Access Group (WAG) applied for a grant of \$500 to host the first Inclusive Sports Festival; however, due to the event's success and an unexpected reduction in expenses, only \$221 was accessed. She suggested that if the Inclusive Sports Festival were to become an annual event, they may need to seek Council funding through the Annual and Long Term Plan processes.

Responding to a question from P Redmond, K Rabe confirmed that the Community Boards had funded sports equipment for many other sports clubs.

Moved: R Mather

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (d) **Approves** a grant of \$500 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

CARRIED

R Mather thought it was an incredibly worthwhile event that made use of a multimillion-dollar facility within the district. She hoped that following another successful event, they would be able to find some sponsorship next year.

P Redmond commented it was supporting the community. It was open to anyone and was growing.

S Powell and B Cairns returned to the table, and M Paterson vacated the chair in favour of S Powell.

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for August 2024**

S Powell noted that she attended the opening of the Woodend Hope Community Trust.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson.

9 **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 7 August 2024.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 14 August 2024.
- 9.3. Kaiapoi-Tuahwi Community Board Meeting Minutes 19 August 2024.
- 9.4. Health, Safety and Wellbeing Report July 2024 – Report to Council Meeting 6 August 2024 – Circulates to all Boards.
- 9.5. Proposed Project Scope and Timeframes for Oxford Wastewater Treatment Plant Project – Report to Utilities and Roading Committee 20 August 2024 – Circulates to the Oxford-Ohoka Community Board.
- 9.6. Proposed Roading Capital Works Programme for 2024/25 and Indicative Three-Year Programme – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.

9.7. Avian Botulism Management 2023-24 – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.

Moved: R Mather

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.7.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

B Cairns

- Attended a workshop on Welcoming Communities as part of the migrants meeting. The workshop covered ensuring everyone feels included and has a sense of belonging, which was vital for building a strong and resilient community. Council staff were wanting to hear people's views. The Council received Central Government funding to implement this programme, which would be rolled out over three years.
- Have tried multiple times to change the Google Maps name for Stalker Park to Owen Stalker Park.
- Attended Citizens Advice's Annual General Meeting. Hours have been extended Monday to Friday from 9am to 4.30pm.
- Attended Peter Langford – Professional Forager Book Talk at Rangiora Library; it was amazing what you could eat out in the wild.
- Attended Norman Kirk's memorial 50 years after his death. The speakers spoke about his contribution to the local community and the nation, including how he built his own home in Carew Street, where he made his own bricks.
- Had a visit from a USA University graduate that was funded by a section of IBM where she has to travel the world for a minimum of one year to visit food forests and came to Kaiapoi to see our Food Forest. It was quite a grilling of how it started and how it works as a community project.
- Following Aidan Johnston's visit to the Board and his request for a food forest on Allin Drive Reserve, we have communicated to Council staff that we have around 20-30 trees donated. Food Secure North Canterbury had agreed to assist with any plantings and be a holder for any funding applications regarding purchasing any plants/trees to supplement any donations.
- Attended the Silverstream and Pegasus emergency hub get-togethers. Silverstream was well attended, with Pegasus having fewer numbers; however, they were having another open day in October 2024.
- Food Secure North Canterbury were holding their next workshop – “Food security at a time of Disruption”, from 9.30am to 12pm on 24 October 2024 at Angela Clifford's farm in North Canterbury. He and his wife were donating to Community Wellbeing Kaiapoi a range of vegetables growing in pots and buckets (lettuces, tomatoes, potatoes, strawberries, etc), which would be given to people who are collecting food parcels. The idea was to have people have a go at growing their own food, whether they lived in their own homes or were renting. The concept – give a man a fish feed him for a day, teach him how to fish and feed him for a lifetime.
- Attended Kaiapoi Museum monthly meeting – talked about Landmark Committee – mapping of St Barts cemetery.
- North Canterbury Neighborhood Support – monthly meeting – Getsready was being updated; this was the database software that would be easier to manage and would automate many of the processes that are currently labour-intensive. They were currently applying for funding to pay staff in these tough times, so were looking at additional ways to fund our operation. Due to changes with the New Zealand Police, we have been promised by head office that we would be allocated a Police liaison person.

- In a recent trailer theft in Sovereign Palms, community-funded cameras were used to establish the time and identity of the people involved. In recent vehicle thefts from Allison Crescent in Kaiapoi, the cameras were not used, as a New Zealand Police helicopter was called on and tracked the culprits.
- The Kaiapoi Food Forest held a Birch/Walnut tree tapping workshop. On 14 September 2024, we celebrated our 7th birthday with a kumara-growing workshop and a fruit tree grafting workshop.
- Hope Trust was providing Ladle Wednesdays in Woodend.
- Inclusive Sports Event on 4 October from 10.30am to 2.30pm at MainPower Stadium.
- Down by the River's next event would be at the Eyreton Hall over the weekend of 28 and 29 September 2024, mixing Art and Music.
- Attended Kaiapoi Kane Shield, where he was asked to be MC. It started in 1948 and is an iconic swimming event that sees swimmers of all ages competing.
- St John was offering free "3 steps to life" training.
- Community Wellbeing Annual General Meeting would be on 23 October 2024 at Rangiora chambers.

R Mather

- It was good to see the completion of the project with the seats on Bob Robertson Drive.

M Paterson

- Good to see the Woodend toilets were finished.
- Woodend Community Association Meeting - Annual General Meeting would be held on 7 October 2024.
- The Woodpecker were looking at how to distribute funds to the community.
- Attended the Community Boards Conference in Wellington from 21 to 23 August 2024.

I Fong

- Attended the Community Boards Conference in Wellington from 21 to 23 August 2024.

P Redmond

- District Licensing Committee Hearing for Managers certificate.
- Waimakariri Health Advisory Group – Health Hub update. Independent Chair vacancy and Terms of Reference gaps. There was a new dental surgery in Ravenswood.
- Kaiapoi Promotions Association Annual General Meeting – John Rule was the new Chair. Christmas parade was discussed.
- LGNZ Zoom regarding security concerns.
- Kaiapoi Library author book launch on insects from a cultural perspective.
- Roding Portfolio Update.
- NZTA Briefing. Discussed progress with the Woodend Bypass, there would be no cycleway adjacent included in the project.
- Mandeville Resurgence Channel bus trip. Visit to drainage upgrade areas. Two stages were proposed.
- Lighting and Decorations Working Party met to discuss 2024 Christmas decorations from operational budget.
- North Canterbury Sport and Recreation Trust – Oxford gym extensions. Plans and budgets progressing. All gyms were performing well with membership increasing. Prama room was to be repurposed.
- Royal Commonwealth Society 2024 New Year recipients' presentations. Each recipient spoke and it was very inspiring.
- Road Safety Working Group – co-ordinators report highlighted crash facts. 2023/24 had two fatal crashes, three killed 25 serious injury crashes. Alcohol was the top factor and speed was the lowest. Drink driving 1:110 fails, higher than national average. NLTP funding decision was still being awaited.

- Parking in Rangiora drop-in session had good attendance. Issues raised included the seven-day enforcement survey, P120/60 and a lack of safe parking for retail staff.
- Social Club Quiz at the Rangiora RSA. The Governance Team won. His team led at halfway but faded. Gary Saunders was the quiz master.
- Chief Executive Review. Was Chaired by Stuart Mitchell.
- Whiterock Public Meeting at Loburn. 240 people attended.
- Hope Community Trust official opening in Woodend. Were located at 348 Rangiora-Woodend Road.
- Attended Contractors Briefing.
- Attended Norman Kirks Remembrance in Kaiapoi. Was fifty years since his death. He was Prime Minister from 1972 to 1974 and was the Mayor of Kaiapoi Borough Council.

11 CONSULTATION PROJECTS

11.1 Gladstone Dog Park

<https://letstalk.waimakariri.govt.nz/gladstone-dog-park>

Consultation would close on Friday, 20 September 2024.

11.2 Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.3 Road Reserve Management

<https://letstalk.waimakariri.govt.nz/road-reserve-management>

Consultation would close on Sunday 29 September 2024.

11.4 Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

11.5 Parking Management Plan – Shopper/Visitor Survey

<https://letstalk.waimakariri.govt.nz/parking-management-plan-shopper-visitor-survey>

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 August 2024: \$5,425.

12.2 General Landscaping Budget

Balance as at 31 August 2024: \$14,326.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm on Monday, October 14, 2024, at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7:01PM.

CONFIRMED



Chairperson

14 October 2024

Date