

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 8 JULY 2024 AT 5.30PM.**

**PRESENT**

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, R Mather, and P Redmond.

**IN ATTENDANCE**

K LaValley (General Manager Planning, Regulation and Environment), I Clark (Project Manager Community and Recreation), J McBride (Roading and Transport Manager), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

**1 APOLOGIES**

Moved: S Powell                      Seconded: B Cairns

**THAT** an apology for absence be received and sustained from I Fong and A Thompson.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts declared.

**3 CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board Meeting – 10 June 2024**

Moved: R Mather                      Seconded: M Paterson

**THAT** the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 10 June 2024.

**CARRIED**

**3.2 Matters Arising**

There were no matters arising.

**4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

Nil.

**5 ADJOURNED BUSINESS**

Nil.

## 6 REPORTS

### 6.1 Sefton Domain and Pavilion – I Clark (Project Manager Community and Recreation)

I Clark spoke to the report noting it was to update the Board on the Sefton Public Hall Society progress of the community facility rebuild. The report also provided details regarding the failed wastewater system at the Sefton pavilion. The report had a recommendation to the Council's Community and Recreation Committee for the procurement of the full replacement of the wastewater system. She noted that the full replacement would allow for futureproofing the new facility which was yet to be built.

R Mather asked if the Sefton Public Hall Society could still apply for a building consent fee waiver. I Clark noted that Council was covering the cost of the Resource Consent, however the Sefton Hall Committee could still apply to the Council for a waiver for its building consent.

B Cairns asked what land did the Sefton Public Hall Society own. I Clark replied that they owned the current Sefton Hall and the old Sefton Library.

S Powell asked if there was a maintenance schedule for septic tanks in Council owned facilities. I Clark replied that this had been included as part of the Community Facilities Network Plan which assessed the condition of all Council owned buildings.

Moved: S Powell                      Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240607092285.
- (b) **Notes** that the replacement of the full wastewater system is required given the failure of the existing system, and to allow future proofing for the Sefton Public Hall Society who have a lease for the Sefton Domain from the Community Board.
- (c) **Notes** staff have been liaising with the Sefton Public Hall Society who have indicated they plan to begin building by 2025 on Sefton Domain, and that the timing of the upgraded septic system will need to be coordinated with this project.

*AND*

**THAT** the Woodend Sefton Community Board recommends:

**THAT** the Community and Recreation Committee:

- (d) **Approves** option one for staff to replace the wastewater system at Sefton Domain.
- (e) **Approves** staff utilising up to \$180,000 from the General Building Renewals budget (PJ code 101179.000.5014) for the replacement of the septic system within the 2024/25 financial year.
- (f) **Notes** that the General Building Renewals programme will have an impact due to the use of allocation of this budget.
- (g) **Notes** the Community Facilities Network plan supports the Sefton Public Hall Society replacing the facility it owns that was damaged in the earthquake and requires renewal.
- (h) **Notes** that staff will be bringing a programme for Greenspace budgets to the Community and Recreation Committee in its July meeting. This report will propose the Greenspace program of works for the next three years, including the General Building Renewals Budget.

**CARRIED**

S Powell commented that the Board had asked for the septic tank replacement in its Long Term Plan submission. She thanked Council staff for their work to enable this to happen.

R Mather thanked Council staff for the update.

P Redmond supported the motion. He believed that it was clear that the Council needed to do something to repair or replace the septic tank system at the domain.

6.2 **Proposed Roding Capital Works Programme for 2024/25 and Indicative Three Year Programme – J McBride (Roding and Transport Manager) and K Straw (Civil Projects Team Leader)**

J McBride spoke to the report which sought the endorsement of the Roding Capital Works Programme for 2024/25 and indicative three years 2025-28. The minor safety programme was developed largely from known deficiencies, roadside hazards, safety issues and gaps in the network. The bus shelter programme was largely agreed through the Public Transport Futures business case; however, the Roding Capital Works Programme did not include large projects which had separate budget allocations through the Long Term Plan.

R Mather enquired which bus stop had a higher usage rate, the one on State Highway One or the one on Infinity Drive. J McBride thought that the State Highway One stop had the higher usage. The reason Council staff had not prioritised the State Highway One stop was due to the unknowns regarding the Woodend Bypass. R Mather suggested the need for seating at the stop on SH1 by the roundabout as an interim measure given the uncertainty over how the Bypass would affect this stop. The Board agreed that seating at the SH1 stop should be prioritised over the Infinity Drive stop.

P Redmond enquired what the roadside hazard removal on Upper Sefton Road related to and J McBride replied that it was the concrete culvert upstand 9.5km from the start of Sefton Road.

S Powell asked if Council staff had any idea when Environment Canterbury were going to review its public transport services as this could impact on the need for bus shelters in Ravenswood for example. J McBride replied that staff had queried this however Environment Canterbury were unsure when the review would be carried out.

Moved: R Mather                      Seconded: P Redmond

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240419062981.
- (b) **Endorses** the attached 2024/25 DRAFT Proposed Roding Capital Works Programme (Trim No. 240624102120)
- (c) **Endorses** the indicative Roding Capital Works Programme for the 2025/26, 2026/27 and 2027/28 years, subject to the inclusion of a seat being installed in Pegasus Boulevard (near SH1) in the 2024/25 financial year.
- (d) **Notes** that the outcome of the National Land Transport Programme (NLTP) will not be known until September 2024, and as such it will not be known as to whether co-funding is available until that time.
- (e) **Notes** that feedback from this report, and reports to the other Community Boards, will be taken by staff and will be incorporated into the final report which is proposed to be taken to the Utilities and Roding Committee in August 2024 for approval.

**CARRIED**

R Mather commented that it was a good report and easily understood.

P Redmond commented that it was a good opportunity to see the programme and provide feedback. The unknown was the availability of funding.

6.3 **Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that the Woodend Spring Flower Show were seeking funding towards hall hire, insurance and printing and costs had increased significantly since the previous year. The North Canterbury Pony Club were seeking funding towards the cost of St John Ambulance services at the Springston Trophy event to be held in Rangiora. The cost of having the ambulance available for the event was significant. The Club had received funding from the Kaiapoi-Tuahiwi Community Board for ambulance service, however it was insufficient to cover the cost involved. The Hope Community Trust was seeking funding towards the cost of a projector and screen for its new premises in Woodend.

B Cairns asked in relation to the Woodend Flower Show's venue hire, the daily rate for the facility was \$272 however their venue hire costs were shown as \$477. S Powell stated that time to set up and breakdown times had to be included in the hire costs.

Moved: B Cairns                      Seconded: M Paterson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240417060688.
- (b) **Approves** a grant of \$750 to the Woodend Spring Flower Show towards the hall hire, insurance and printing.

B Cairns commented that it was a popular show. He had attended and helped in previous years. It was well attended and well organised.

**Amendment:**

Moved: P Redmond                      Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

- (c) **Receives** report No. 240417060688.
- (d) **Approves** a grant of \$500 to the Woodend Spring Flower Show towards the hall hire, insurance and printing.

**CARRIED**

P Redmond commented that it was a good event and acknowledged that the costs to hold the event seemed to be increasing, however he had some reservations in allocating \$1,000 towards this initiative. He noted that the organisers had increased their marketing and advertising costs substantially from previous years. He reminded the Board that it only had a limited amount of funding to grant for the year.

R Mather supported P Redmond's comments. She requested staff to inform the applicant of the Fee Waiver option. She was also conscious that the Board had a limited budget for the year.

Moved: R Mather

**THAT** the Woodend-Sefton Community Board:

- (e) **Declines** the application from the North Canterbury Pony Club.

The motion lapsed for want of a seconder.

P Redmond believed the Springston Trophy was a good event, and the St John ambulance services would assist the competitors as well as members of the public attending the event and therefore the funds would benefit many people.

R Mather noted that the event would not be held in the Board's area, and that the member clubs listed in the application were not in the Boards area. The event had already received \$2,250 from other Boards.

Moved: M Paterson                      Seconded: B Cairns

**THAT** the Woodend-Sefton Community Board:

- (f) **Approves** a grant of \$200 to the North Canterbury Pony Club towards the cost of St John Ambulance services.

**CARRIED**

R Mather and P Redmond against.

M Paterson commented that it was a good community event which he believed that the Board should support. Two hundred dollars was a small amount which would go towards safety on the day.

P Redmond commented that the event may not be in the Board's area and there did not appear to include any pony clubs in the area and therefore he could not support the motion.

R Mather noted that the Club had already received \$2,250 from the other boards in the district and therefore did not support the motion.

B Cairns noted that whilst the event was not in the Board's area it would generate economic benefit to the whole of the district. While there may not be any pony clubs in the area there could potentially be riders who lived in the area who would be participating and would be attending the event.

S Powell supported the motion based on the fact that there was a lot of horse riders in the Boards area, who would be interested in attending even if they were not participating in the event itself.

Moved: P Redmond                      Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

- (g) **Approves** a grant of \$705 to the Hope Community Trust towards the cost of a projector and screen for their new premises.

**CARRIED**

P Redmond commented that the Trust was a well-known community organisation, with a history of exemplary work, expanding into the Boards area. He believed this was a suitable contribution.

R Mather was pleased to see the Hope Community Trust working in the Boards area and hoped that they would have a bigger presence in the area.

B Cairns commented that he had worked with the Trust in Rangiora, and it did a superb amount of work, which if they could duplicate in Woodend would be beneficial to the community.

S Powell supported the motion noting it was good to see the Trust moving into Woodend as there was a real need in the area.

## 7 CORRESPONDENCE

### Council Long Term Plan Submission Response Letter Trim ref: 240216022707

Moved: S Powell                      Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the Council Long Term Plan Submission Response Letter (Trim: 240216022707).

**CARRIED**

## 8 CHAIRPERSON'S REPORT

### 8.1 Chairperson's Report for June 2024

S Powell noted that the viewing platforms were receiving a lot of positive feedback. There was still some planting to be completed. She noted that the replacement planting of the removed hedge at Waikuku Beach, carried out at the end of September 2023 was doing very well.

Moved: S Powell                      Seconded: B Cairns

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 240701105806).

**CARRIED**

## 9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 June 2024.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 12 June 2024.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 June 2024.
- 9.4. Submission Environment Canterbury Long Term Plan – Report to Council meeting 4 June 2024 – Circulates to all Boards.
- 9.5. Health, Safety and Wellbeing Report May 2024 – Report to Council Meeting 4 June 2024 – Circulates to all Boards.
- 9.6. Enterprise North Canterbury Approved Statement of Intent (SOI) Beginning 1 July 2024, and associated 2024/25 Enterprise North Canterbury Annual Business Plan – Report to Audit and Risk Committee meeting 11 June 2024 – Circulates to all Boards.
- 9.7. Commence Public Consultation on Amended Stormwater Drainage and Watercourse Protection Bylaw 2024 – Report to Utilities and Roading Committee meeting 18 June 2024 – Circulates to all Boards.
- 9.8. Private Well Study – Results from 2023 Study – Report to Utilities and Roading Committee meeting 18 June 2024 – Circulates to all Boards.

Moved: R Mather                      Seconded: P Redmond

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.8.

**CARRIED**

## 10 **MEMBERS' INFORMATION EXCHANGE**

### **B Cairns**

- Still reviewing the promotion associations event funding throughout the district. A Terms of Reference had been developed by Council staff which would be considered once a Committee was formed which would then make a recommendation to the Council on how to fund events in the future.

### **P Redmond**

- The Local Government New Zealand Sovereign Citizens Zoom session was very interesting.
- Road Safety Working Group – Cycle sense funding was yet to be approved by NZTA. In the meantime, the Council was funding the programme until December 2024.
- Council had adopted its Long Term Plan –. The impact of the 'do nothing' options savings were very minimal.

### **M Paterson**

- Attended Mayor's Chairperson and Deputy Chairpersons meeting.
- Attended all Boards session. Interesting to hear about the community hub initiative.
- Installation of lights at Gladstone park had started construction.

## 11 **CONSULTATION PROJECTS**

### 11.1 **Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

### 11.2 **Oxford Football Club Using Cust Domain**

<https://letstalk.waimakariri.govt.nz/oxford-football-club-using-cust-domain>

Consultation closes Friday 26 July 2024.

The Board noted the consultation projects.

## 12 **BOARD FUNDING UPDATE**

### 12.1 **Board Discretionary Grant**

Balance as at 1 July 2024: \$6,830.

The Board noted the funding update.

## 13 **MEDIA ITEMS**

## 14 **QUESTIONS UNDER STANDING ORDERS**

Nil.

## 15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

### **NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 12 August 2024 at the Woodend Community Centre, School Road, Woodend.

**Workshop (6:39pm to 7:02pm)**

- *Discretionary Grant Fund – Kay Rabe (Governance Advisor)*
- *Members Forum*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7:02PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date