

PUBLIC EXCLUDED MINUTES

3.3 Minutes of the public excluded portion of the Utilities and Roading Committee Meeting Tuesday 19 July 2022

Refer to Public Excluded minutes.

4 DEPUTATION/PRESENTATIONS

There were no deputations or presentations.

5 REPORTS

5.1 Request Approval for Youngs Road Seal Extension – J McBride (Roading and Transport Manager) and C Grabowski (Roading Operations Team Leader)

J McBride presented this report, which sought approval to undertake a seal extension on Youngs Road under the Private Funding of Seal Extensions Policy. The length of seal requested was 210 metres from the existing seal on Lineside Road to the north boundary of the property at 135 Youngs Road. The businesses operating at this address, North Canterbury Cremations Ltd and Gulliver and Tyler Funeral Directors Ltd, had experienced significant increase in business over recent years, which had subsequently increased the volume of traffic accessing their premises and had requested the private sealing.

Councillor Stewart enquired if there had there been any approach made to landowners further down Youngs Road, to indicate if there was interest in sealing further. J McBride said there had been an approach to other landowners and there was not much desire for further sealing. Any future subdivision would trigger sealing and the current traffic volumes on this part of Youngs Road did not warrant sealing at present.

Moved: Mayor Gordon Seconded: Councillor Williams

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 220810137462.
- (b) **Approves** the sealing of Youngs Road under the Private Funding of Seal Extensions Policy, for a length of 210m from the existing seal on Lineside Road.
- (c) **Notes** that the estimated cost of sealing was \$43,000 excluding GST, of which the Council share will be 50% or \$21,500 excluding GST and the property owner share will be \$24,725 including GST.
- (d) **Notes** that funding was available within the Subdivision Contribution budget area for the Council's share of the required funding.
- (e) **Notes** that written agreement would be sought from the property owner prior to any work being undertaken on site.

CARRIED

Mayor Gordon noted that he had visited the site with Council staff, and the private sealing had been a desire of the business owners for some time. With the private contribution, Mayor Gordon acknowledged his full support of this resolution.

5.2 Waka Kotahi Procedural Audit Report May 2022 – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)

J McBride and G Cleary presented this report, which informed the Committee of the results of the Waka Kotahi's Procedural Audit, which was carried out in May 2022. The final report was received on 30 June 2022.

The purpose of the audit was to provide assurance that Waka Kotahi's investment in the Council's land transport programme was being well managed and delivered value for money. There were three recommendations and three suggestions that resulted from the audit. Staff had developed an action plan and were progressing through the recommendations from the audit. The most urgent of these were closing out safety audit reports and the work was nearly complete with all decisions being documented and audits being signed off.

In noting the overall rating of this audit being categorised as "some improvement needed", Councillor Stewart questioned how serious the breaches were and why these breaches were not picked up in previous audits. J McBride said the areas identified for improvement were not considered to be serious breaches, but agreed that they definitely needed some improvement. Referring to previous audits, there had been some changes required and combined with a new Auditor this year who had identified the improvements required.

G Cleary added that the audit showed that a good result for the Council, which had good processes and practices in place, but the audit had also shown areas where some improvements were needed.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 220725126300.
- (b) **Notes** the Waka Kotahi Procedural Audit Report provided an in depth report focused around four subject areas with two being assessed as "Effective" and two as "Some Improvement Needed", resulting in an overall rating of "Some Improvement Needed".
- (c) **Notes** the report made three recommendations for improvement, one relating to the financial processes, one for procurement procedures and the last related to contract management along with four suggestions which are more minor in nature.
- (d) **Notes** that an Action Plan had been developed and implemented with work being undertaken to address all issues by December 2022.
- (e) **Circulates** this report to the Community Boards for information.

CARRIED

5.3 2021-2022 Flood Events – Service Requests and Further Investigations Update – E Klopper (Flood Team Lead) C Fahey (Water Operations Team Leader) and K Simpson (Three Waters Manager)

K Simpson presented this report, which provided an update to the Committee on the status of the drainage service requests and further investigations related to the recent flooding events. These events had been put into two chronological groups, Group 1 for the 29 – 31 May 2021, 15 December 2021 and 12 February 2022 periods and Group 2 for 12 July 2022, 20 July 2022, 26 July 2022 and 30 July 2022 periods.

With the work of the Flood Team relating to Group 1 rainfall events, almost all the work had been completed and the team was being disestablished. The Team's work had been extended to work through the additional service requests and further investigations relating to Group 2. There were a further 685 drainage service requests received relating to the rainfall events in Group 2.

There was now an additional 77 investigations to be undertaken, which took the total to 138. It would potentially take six months to respond back on all the areas.

Councillor Stewart asked how many of Group 1 service requests were repeated in Group 2 or were these all completely new issues that had come up. K Simpson confirmed that these were all new investigations in Group 2, though some related to areas that had previously flooded and required further investigation from the past (2014). These were not part of the 61 investigations identified in Group 1.

Councillor Ward asked if the current high water table was impacting on the ability of the Council to complete some of these requests. K Simpson said there were issues with the high groundwater levels, especially in the coastal areas of Waikuku Beach, Woodend Beach and Pegasus. Staff were monitoring these areas. The other challenging area was Mandeville with under currents flowing, which had generated many of the service requests during the four events in July 2022.

Councillor Williams requested an update on Ranui Mews. K Simpson said the contract had been awarded, and a further update would be sourced by staff and provided to the Committee members.

Moved: Councillor Stewart Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Receives** report No 220811137957.
- (b) **Notes** that 598 drainage service requests were received related to the significant rainfall events in May 2021, December 2021 and February 2022, from which a total of 61 areas were identified for further investigation work.
- (c) **Notes** that 17 of the 61 investigations were either complete, and the issue resolved, or incorporated into the Business as Usual (BAU) work and was being tracked as part of a maintenance or capital works programme.
- (d) **Notes** that 685 drainage service requests were received related to the rainfall events on 12 July 2022, 20 July 2022, 26 July 2022 and 30 July 2022 and further work was currently underway to identify the number of additional further investigations required.
- (e) **Notes** that a page has been set up on the Council's website to provide updates on the status of drainage works underway, which would be updated to include information related to the July rainfall events.

URL: <https://www.waimakariri.govt.nz/services/water-services/stormwater/drainage-works>
- (f) **Notes** that a communications strategy would be developed that covered both general messaging as well as targeted area specific information.
- (g) **Circulates** this report to the Council and Community Boards for information.

CARRIED

In supporting the recommendation, Councillor Stewart acknowledged the efforts and dedication of staff in this area and their responses to the many flooding events. There were concerns raised as to whether the current staff resources were sufficient for the work required to resolve these issues.

Councillor Ward also extended thanks to staff for the work that had been undertaken to date and noted that it was a challenge with the water table being high.

Mayor Gordon also acknowledged the significant number of service requests that staff had to respond to and was pleased to have the communications staff involved to provide reassurance to the public .

Councillor Williams noted the recent unprecedented rainfall in the district and extended thanks to K Simpson and G Cleary and the Utilities and Roding staff for their work and attending onsite meetings with residents whose properties had been affected by the flooding.

6 PORTFOLIO UPDATES

6.1 Roding – Councillor Paul Williams

- A collapsed culvert under Skewbridge Road (west of the bridge) was being replaced. This had caused some flooding across the road.
- Lees Valley and Okuku Pass work was continuing clearing swales, and culverts and to repair areas of roadsides that had sunk. This would be an ongoing and significantly major job.
- Repairs to Lineside Road near Stadium Cars was completed.
- There was grading and re-metalling of unsealed roads continuing, with currently three graders working in the network, when there was usually only two. This was an endeavour to catch up on work resulting from damage caused by the recent flooding.
- The high shoulder had been removed from Upper Sefton Road, after previous flooding had made conditions dangerous.
- There was continued work being carried out throughout the district with repairing of potholes and culvert cleaning.

6.2 Drainage and Stockwater – Councillor Sandra Stewart

- Supports the updating of the Rural Drainage Groups, and the Council needed to take a lead with drainage rating.
- The information pamphlet on Stockwater Races, was currently with the Communications team, and still had to go to Waimakariri Irrigation for their comments prior to coming to the Council for approval. This information would be circulated to all 1,700 properties located on the stockwater race system in the district.

6.3 Utilities (Water Supplies and Sewer) – Councillor Paul Williams

- There had recently been a leaking joint in the 500mm PVC water pipeline between Kaiapoi and Rangiora that needed repairing in the last few weeks. This was the first repair that had needed to be undertaken on this pipeline since the installation in 2010. The repairs were completed within one day, commencing at 4am one day, and completed by 2am the following day.
- C Roxburgh will provide a report to a future meeting of the Committee on drinking water standards. There would also be an update provided on chlorination and Water Safety Plans to the next meeting of the Committee.

6.4 Solid Waste– Councillor Robbie Brine

- Notification had been received of the Christchurch City Council's pending Expression of Interest process for landowners, for the Organics Processing Plant. They would look at a long-term lease, and the landowner might work in partnership with a 'technology provider'. Simon Hart would make enquiries about this process, and discuss it with the property and solid waste teams. Any possible site would need to be near SH1 and be away from residential or occupied rural areas owing to 'sensitivity' to possible odors.
- The rubbish bag supply contract had been awarded to Office Max NZ Ltd, for a bag that contains 30% post-consumer plastics. The price was substantially lower than the current bag costs. Office Max had advised they needed to order the bags in the next month to ensure the bags arrive by January 2023, when the current contract ends.
- The Waste Audit that feeds our landfill waste composition data into the Waste Assessment and Waste Management and Minimisation Plan reviews had been scheduled for 5 to 9 September 2022. This involved a visual survey at Southbrook RRP over six days, and sort and weigh audits of rubbish bags and bins (includes private bin data), and also a selection of organics bins, over that week.
- The 2022/23 WA and WMMP review project was currently out to tender and closes next week. It was a two-envelope tender, and there had been reasonable interest from a number of consultants.
- Rangiora Rubbish Removals had received consent for a waste sorting facility in Rangiora as of mid-July 2022, and were putting their skips through this sorting process. They were recovering around 70% of the contents from building waste skips, but general waste from bins was more of a challenge. Rubbish would be sent straight to Kate Valley in pods, transported by Container Waste who had provided Councillor Brine with a compactor as part of their contract. Recycling and greenwaste, and most likely household rubbish, would still be coming to Southbrook. Council staff and the Council's educator had been invited to Rangiora Rubbish Removals site, which they plan to do.
- Council contractors had continued to work with the impacts of COVID and the other seasonal viruses, and had provided collection and disposal services as per usual. They had a few truck break-downs in the last two weeks but managed to bring in extra cover trucks, with the drivers working hard to provide collections on the correct collection day. The wet weather had resulted in a very wet site, which meant some areas could not be mown, however maintenance had been kept up as much as possible.
- A new camera system had been installed on the collection trucks working in Waimakariri (this included trucks used for scheduled or unscheduled truck maintenance). Council's Solid Waste staff and two customer services staff would be going for training in the system and to be registered into the software which was cloud-based.

6.5 Transport – Mayor Dan Gordon

Mayor Gordon was not present for this part of the meeting.

7 MATTERS REFERRED FROM KAIAPOI-TAUHIWI COMMUNITY BOARD

7.1 Island Road / Ohoka Road Intersection Improvements – Approval of Traffic Signal Scheme Design – J McBride (Roading and Transport Manager) and G Kempton (Project Engineer)

J McBride and G Kempton presented this report, referred from the Kaiapoi-Tuahiwi Community Board's meeting of 15 August 2022, which sought a recommendation for the scheme design for the upgrade of the Island Road/Ohoka Road intersection.

There had been three scheme designs previously developed for this intersection improvement – traffic signals with raised platforms; single lane roundabout and dual lane roundabout. The preferred staff option was for a traffic signals with raised platforms.

Councillor Williams expressed concern that the Council would be spending \$100,000 on design before it was known if funding was confirmed and asked if a more affordable option had been considered. J McBride said the Council needed to have a design in place and be ready to go to tender to enable the Council to be in a position to apply for funding. The option of installing raised platforms on their own would not address the long term issues of the intersection, noting that this was a high risk intersection, especially during peak times. There had been near misses at this corner in the past two years, and six accidents. Traffic signals would provide a better level of service, noting that the Ohoka Road traffic volumes had increased in the past six years from 4,000 vehicle movements per day, to 10,000 per day and this route would only be getting busier in the future.

J McBride also confirmed that Waka Kotahi considered this intersection to be of a high personal risk, which was why staff had recommended that this work be progressed to design stage, so as to be in a position to progress if the funding was approved. The Council would be able to claim back the Waka Kotahi share of the design work if funding was approved.

Councillor Atkinson suggested that there were more dangerous intersections in the district (for example, several intersections along Tram Road where there had been fatalities), and believed these were a much higher priority than this intersection. J McBride advised that Council staff had worked with Waka Kotahi to determine this as a high risk intersection requiring safety improvements and had subsequently been added to the Long Term Plan. Other intersections would be prioritised for future safety work, which included those on Tram Road.

J McBride confirmed that the traffic signals would be at the Island Road/Ohoka Road intersection. This would control traffic and help provide safer movements for people turning. In combination with the raised platforms this would also slow the speed of traffic off the motorway.

Moved: Mayor Gordon

Seconded: Councillor Brine

THAT the Utilities and Roading Committee:

- (a) **Adopts** the Island Road / Ohoka Road Traffic Signals Scheme Design, as per section 3.4.1 of this report.
- (b) **Authorise** staff to proceed to detailed design stage.
- (c) **Approves** the installation of the required no stopping lines through the intersection, to be installed as part of construction.
- (d) **Notes** that the recommended scheme design option includes raised speed tables to align the design with Waka Kotahi's Standard Intervention Toolkit and Safe System approach.

- (e) **Notes** that staff would continue to work alongside Waka Kotahi to progress the traffic signals design and give consideration for potential queuing and any adverse impacts due to the proximity of the off-ramp.
- (f) **Notes** that staff conducted a combined Board briefing on the 4 August 2022 for discussion of three options.
- (g) **Notes** that there was Council budget of \$100,000 allocated to the design for this project in the 2021/22 budget, and that unused budget had been carried over to allow detailed design to progress in 2022/23.
- (h) **Notes** that Waka Kotahi had not approved co-funding for the construction of the project at this time, and that Council staff were continuing to advocate for funding to support this project in the future.

CARRIED

Councillor Williams against

Mayor Gordon, in supporting this motion, commented that there had been many approaches from residents concerned about the safety of this intersection and the speed of vehicles. Mayor Gordon also noted the increased traffic movements on Ohoka Road. There was general support from the Boards for this safety improvement to progress.

Councillor Brine noted his concerns with the safety at this intersection and fully supported proceeding with the design phase.

Councillor Williams did not support the motion and the spending of \$100,000 of ratepayers money, before any funding was guaranteed. Councillor Williams also suggested that there were other intersections in the district that, in his view, warranted safety improvements.

Councillor Atkinson, did not support the motion when it was considered by the Community Board and, though not a member of the Committee, still did not support the spending of \$600,000 of Council funds at this intersection. He suggested the installation of raised platforms to slow traffic speed would be sufficient. There would be an issue with noise with trucks having to slow down at the traffic lights which could be an issue for the neighbouring properties. Councillor Atkinson believed it was time for more focus on driver responsibility and enforcement procedures. Driver education and how drivers used the intersection was also important. It was also noted that there were no traffic calming measures in place on Cosgrove Street. Councillor Atkinson referred to the six accidents that had previously occurred at this intersection and that there had been none in the last two and suggested that people were getting used to the intersection. He reiterated his concerns with spending Council funds on this intersection and believed there were other intersections where fatal accidents were happening that were a higher priority.

Councillor Blackie agreed with the comments of Councillor Atkinson and though this intersection was a priority for safety improvements, it was not a high priority. This matter was passed by the KTCB members, but it was not an unanimous decision. Councillor Blackie had concern with the speed of traffic coming off the motorway and also that drivers approaching the intersection, either from Kaiapoi, or off the motorway, would still have to cross lanes to either turn left or right at the intersection. The traffic lights would interrupt the flow of commuter traffic and he questioned the spending of \$1.25m on signals at this intersection.

Councillor Ward supported having the traffic signals installed at this intersection, noting that this would allow for safe turning of traffic onto Ohoka Road from Island Road.

Councillor Doody pointed out that the Community Board members supported this and the Council should support their recommendation.

In reply, Mayor Gordon acknowledged the previous comments and noted that this was a major thoroughfare between Kaiapoi and Rangiora. This was an opportunity to make this intersection safer.

7.2 Approval to Consult on Scheme Design Options for the Tuahiwi Footpath – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)

A Mace-Cochrane and J McBride presented to this report, which sought approval to consult on the scheme design options for the Tuahiwi footpath construction, as was recommended by the Kaiapoi-Tuahiwi Community Board. The footpath was for the eastern side of Tuahiwi Road.

It was planned to have targeted consultation with the iwi at the Marae and the directly affected residents on the east side of the road, to explain the different parking options. An information notice would be distributed to the remaining residents of Tuahiwi village.

Moved: Mayor Gordon

Seconded: Councillor Brine

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 220801130424.
- (b) **Approves** consultation being undertaken on the proposed scheme design options shown in Attachment i.
- (c) **Notes** that a communication and engagement plan would be put together following approval of this report which would detail the method of engagement for directly affected residents, the Marae, and Ngāi Tūāhuriri.
- (d) **Notes** that there was a budget of \$450,000, allocated within PJ 101229.000.5135, for the 2022/2023 financial year to undertake the detailed design and construction of the Tuahiwi Footpath.
- (e) **Notes** that all three scheme design options are below the allocated budget of \$450,000 and include 20% contingency.

CARRIED

Councillor Williams against

Mayor Gordon, in supporting this motion, said the matter had been raised by residents with the Council over several years and with an urupa, a pre-school and a school on the east side of Tuahiwi Road, made this a priority. Mayor Gordon asked staff to advise when the targeted consultation was being undertaken and elected members could be available to provide support.

Councillor Williams did not support this motion, and believed there were other communities in the district that also required a footpath. There was already an adequate footpath on one side of the road with a pedestrian crossing at the school.

Councillor Atkinson referred to the proposal for the footpath to go to the entrance to the urupa, and suggested it could be extended along to where the current traffic calming was in place, and have a pedestrian crossing installed there. Staff would investigate this suggested addition.

Councillor Stewart supported this motion and acknowledged Councillor Williams comments that there were other towns in the district that required footpaths. Members were reminded that this town had an urupa, a preschool, a school, a church and a marae and there are times when there were a significant number of people walking from the marae to the urupa, who mostly walked on the road, as there was no footpath. There were also vehicles on Tuahiwi Road at the same time, and this footpath was long overdue to allow people to move safely along the east side of the road.

8 MATTERS FOR INFORMATION

- 8.1 Request for Approval to Engage Waugh Infrastructure Management Limited for 3 Waters Climate Change Risk Assessment Project – Colin Roxburgh (Water Asset Manager)**
(refer to report no. 220721124634 to the Management Team meeting of 1 August 2022)

Moved Councillor Williams Seconded Councillor Ward

THAT the Utilities and Roading Committee

- (a) **Receives** the information in Item 8.1.

CARRIED

9 QUESTIONS UNDER STANDING ORDERS

There were no questions.

10 URGENT GENERAL BUSINESS

There was no urgent general business.

11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Brine Seconded Councillor Ward

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
11.1	Minutes of the Public Excluded portion of the Utilities and Roothing Committee Meeting Tuesday 19 July 2022.	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
REPORTS				
11.2	Report from Management Team meeting	Report for Information	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
11.1 – 11.2	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

Resolution to Resume in open meeting

Moved Councillor Brine

Seconded Councillor Ward

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

The public excluded portion of the meeting commenced at 5.10pm and concluded at 5.12pm.

OPEN MEETING

NEXT MEETING

The next meeting of the Utilities and Roading Committee is scheduled for 3.30pm, on Tuesday 27 September 2022.

There being no further business, the meeting concluded at 5.13pm.

CONFIRMED

Councillor Robbie Brine
Chairperson

Date

Workshop

- *Annual Eastern Districts Sewer Scheme – Kalley Simpson (3 Waters Manager)*