

**IN THE MATTER of  
the Resource Management Act 1991**

**AND**

**IN THE MATTER of  
hearing of submissions and further submissions  
on the Proposed Waimakariri District Plan and  
Variation 1 to the Proposed Waimakariri District  
Plan**

**MINUTE 44 – RESPONSE TO COUNCIL  
MEMORANDUM – TIMEFRAMES AND WRAP UP  
REPLY REPORTS**

## RESPONSE TO COUNCIL MEMORANDUM ON INTEGRATION AND ‘WRAP-UP’ MATTERS

1. This Minute responds to the Council Reporting Officers’ Memorandum on integration and ‘wrap-up’ matters (the Council Memo), which is available on the [Council website](#). The Council Memo outlines the Council reporting officers’ perspective on:
  - a. Timeframes for the remaining Reply Reports;
  - b. Suggested process for ensuring integration within the PDP
  - c. Suggested process for ensuring integration between the PDP and Variation 1
  - d. Suggested process for assessing and making recommendations on any submissions or further submission that were missed from the section 42A reports on hearing streams that have already concluded
  - e. General timing and outputs
  
2. The Hearings Panel has reviewed the content of the Council Memo and its recommended perspectives and proposed approach in respect to all of the matters above. We accept and agree with the Council Memo, in respect of the revised due dates for the Reply Reports for Hearing Streams 12E and 7 by 29 November 2024. However, in case that there are any other matters of integration arising from those Reply Reports, we have extended the date for final recommendations and a ‘wrap-up’ Reply Report to no later than **4pm Friday 13 December 2024**. This is not to say that such reports cannot be provided earlier if the reporting officers consider that can occur.

<b>Matter</b>	<b>Hearing Stream(s)</b>	<b>Due date</b>
Missed submissions memos to Panel to allow time for submitters to provide input if desired.	All	<b>1 November 2024</b>
Reply Reports for Hearing Streams 12C, 12D <sup>1</sup> , 12E(1), 12E(2), 7A <sup>2</sup> and 7B	12C, 12D, 12E(1), 12E(2), 7A, and 7B	<b>29 November 2024</b>
Integration of PDP submissions	All	<b>13 December 2024</b>
Final V1 recommendations	All	
Final ‘wrap-up’ Reply Report	All	

3. Submitters and further submitters whose submissions and / or further submissions are the subject of the report that is to be made available no later than **4pm 1 November 2024** shall have ten working days to provide any comments on the reporting officers’ recommendations on the particular points the submitter or further submitter has submitted on. These comments must be provided by no later than **4pm 18 November 2024**. The Hearings Administrator will ensure that these directions are repeated when the report is made available.
  
4. The Hearings Panel is anticipating being able to close the PDP and Variation 1 hearings relatively

<sup>1</sup> Hearing Stream 12D reconvened hearing on 4 November 2024

<sup>2</sup> Excluding the Ecosystems and Indigenous Biodiversity Reply Report, which will be provided to the Panel on 25 October 2024.

soon after having received the final Reports on the 13 December 2024, subject to there being no outstanding matters. We will advise in due course.

## CORRESPONDENCE

5. Submitters and other hearing participants must not attempt to correspond with or contact the Hearings Panel members directly. All correspondence relating to the hearing must be addressed to the Hearings Administrator on 0800 965 468 or [Audrey.benbrook@wmk.govt.nz](mailto:Audrey.benbrook@wmk.govt.nz).



Gina Sweetman  
Independent Commissioner – Chair - on behalf of the PDP and IHP members  
23 October 2024