

Agenda

Woodend-Sefton Community Board

Monday 14 October 2024

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson

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AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 14 OCTOBER 2024 AT 5.30PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
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3.1	<u>Minutes of the Woodend-Sefton Community Board Meeting – 9 September 2024</u>	8-14
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms the Minutes of the Woodend-Sefton Community Board Meeting held on 9 September 2024.	
3.2	<u>Matters Arising</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6 **REPORTS**

6.1 **Bob Robertson Drive Proposed Bus Stop Facility – Peter Daly (Road Safety Coordinator/Journey Planner) and Joanne McBride (Roading and Transport Manager)**

15-21

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240813134940.

AND

THAT the Woodend-Sefton Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the installation of a bus stop facility on Bob Robertson Drive between SH1 and Garlick Street, as per Figure 4 in the report.
- (c) **Notes** that the cost of installation is estimated to be \$5,800, to be funded from the minor safety budget.
- (d) **Notes** that staff will continue to work with NZTA and Environment Canterbury on consideration for future bus services and supporting infrastructure.

6.2 **Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – Kay Rabe (Governance Advisor)**

22-78

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240823142327.
- (b) **Notes** that of the \$7,610 allocated to the Board for the 2023/24 financial year, \$7,229 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$381 was unspent.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

6.3 **2025 Woodend-Sefton Community Board's Meeting Schedule – Kay Rabe (Governance Advisor)**

79-82

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240906152165.
- (b) **Resolves** to hold Community Board meetings, the following dates and locations, commencing at 5.30pm on the second Mondays of the month:

11 February 2025 (Tuesday)	Sefton Public Hall
10 March 2025	Woodend Community Centre
15 April 2025 (Tuesday)	Waikuku Beach Community Hall
12 May 2025	Woodend Community Centre
9 June 2025	Woodend Community Centre
14 July 2025	Woodend Community Centre
11 August 2025	Woodend Community Centre
8 September 2025	Woodend Community Centre

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 **Chairpersons Report for September 2024**

83

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 241007171979).

9 MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 4 September 2024.**
- 9.2. **Rangiora-Ashley Community Board Meeting Minutes 11 September 2024.**
- 9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 16 September 2024.**
- 9.4. **Submission on the Draft Setting of Speed Limits Rule 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.**
- 9.5. **Submission on Making it Easier to Build Granny Flats – Report to Council Meeting 3 September 2024 – Circulates to all Boards.**
- 9.6. **Subdivision Contribution Programme for 2024/25 and Approval of Ellis Road Seal Extension – Report to Council Meeting 3 September 2024 – Circulates to all Boards.**
- 9.7. **Environment Canterbury Representation Review – Report to Council Meeting 3 September 2024 – Circulates to all Boards.**
- 9.8. **Review of the Briefing and Workshop Policy – Report to Council Meeting 3 September 2024 – Circulates to all Boards.**
- 9.9. **Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.**

- 9.10. Annual Report on Dog Control 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.11. Annual Report to the Alcohol Regulatory and Licensing Authority 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.12. Libraries Update to 5 September 2024 – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.
- 9.13. Aquatics September 2024 Report – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.13.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10 MEMBERS' INFORMATION EXCHANGE

84-114

- 10.1 Rhonda Mather
- 10.2 Philip Redmond
- 10.3 Ian Fong
- 10.4 LGNZ Community Board Conference Report

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 CONSULTATION PROJECTS

- 11.1 Fencing Moorcroft Reserve
<https://letstalk.waimakariri.govt.nz/fencing-moorcroft-reserve>
 Consultation closes Sunday 6 October 2024.
- 11.2 Solutions to Waste
<https://letstalk.waimakariri.govt.nz/waste-matters>
- 11.3 Welcoming Communities
<https://letstalk.waimakariri.govt.nz/welcoming-communities>

12 BOARD FUNDING UPDATE

- 12.1 Board Discretionary Grant
 Balance as at 30 September 2024: \$3,925.
- 12.2 General Landscaping Budget
 Balance as at 30 September 2024: \$14,326.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 11 November 2024 at the Woodend Community Centre, School Road, Woodend.

Workshop

- *Animal Control Bylaw – Nadeesha Thenuwara (Policy Analyst) and Billy Charlton (Environmental Services Manager) – 15 minutes*
- *Members Forum*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND, ON MONDAY, 9 SEPTEMBER 2024, AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson) (arrived 5:41pm), B Cairns, I Fong, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), B Charlton (Environmental Services Manager), S Docherty (Policy and Corporate Planning Team Leader), R Deo (Environmental Health Officer), N Thenuwara Acharige (Policy Analyst), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: S Powell

Seconded: A Thompson

THAT an apology for late arrival be accepted from M Paterson, who arrived at 5:41pm.

CARRIED

2 CONFLICTS OF INTEREST

Item 6.1 – S Powell and B Cairns declared conflicts of interest as members of the Waimakariri Access Group.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 12 August 2024

Moved: R Mather

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 12 August 2024.

CARRIED

3.2 Matters Arising

Nil.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

4.1 John Mansfield and Steve Edwards – Waikuku Beach Camp

J Mansfield explained that draft concept plans of the Waikuku Beach Camp had been created in conjunction with the Council. He explained that they had a 33-year lease, which included a nine-year development period. The first year would be committed to design and consenting and they have therefore been working with the Council's 3 Waters staff. It is anticipated that construction would commence in years two and three.

They have committed to have two-thirds of the project completed by the end of year five and the final third over the remaining four years. J Mansfield noted no major change was expected in the short term; there were some soak pits that needed sorting, and some

security upgrades needed to be done. A new Wi-Fi system would be installed in October 2024. Also, a landscape architect was going to redesign the whole park, which needed to be done as part of the resource consent process. They were aware that the park was a big part of the community, and there were footpaths through the park which would be retained. There was a strong summer market, and they wanted to liaise with campervan rental companies to promote travellers flying into Christchurch to stay at Waikuku Beach for their first night.

S Edwards noted that they owned four other holiday parks around New Zealand. They saw the potential and opportunity with the Waikuku Beach Camp; it would be a great business, and it was in an excellent set-up and inviting community. They wanted to enhance the existing infrastructure at the campground and bring it up to date with modern Kiwi holiday park expectations. They would cater to the New Zealand domestic travelling market and the international market, with a focus on the family market.

A Thompson noted that many locals would like to see the Waikuku Beach Camp coexist with the shop. S Edwards noted that they were nice people and had tried to immerse themselves in the community and were community minded.

A Thompson asked if there was a Top Ten Camp similar to the proposal for the Waikuku Beach Camp. S Edwards commented that it was similar to the Motueka Top Ten in that it would be very family-oriented. However, at this stage, the Waikuku Beach Camp was not necessarily going to be a Top Ten.

S Powell enquired if the Waikuku Beach Camp would be promoted to the campervan rental companies on the basis that it was close and convenient. S Edwards confirmed that the camp's proximity to the Christchurch airport would be a selling point, as they believed people should not travel more than 30 to 50 kilometres on the first day of travel.

A Thompson questioned whether they would allow dogs, and J Mansfield confirmed that dogs were a big part of the market. Therefore, they had added dog-specific sites that were fully fenced.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund– K Rabe (Governance Advisor)

K LaValley advised that a new column had been included in the report at the request of the Management Team to make it more visible as to whether or not an application met the Discretionary Grant Fund criteria. However, this should not be viewed as a recommendation for approval or refusal of applications. The Board set the Discretionary Grant Fund criteria, and the approval of grant guidelines was solely up to the Board's discretion. K LaValley noted that some questions had been raised regarding the wording of the criteria. The matter had been discussed, and it was agreed to amend the wording of the criteria pertaining to repeat funding to clarify that it referred to operational expenditures and not repeated funding, for example, for sports equipment.

K Rabe reported that the Sefton Netball Club was growing and had requested funding for additional netballs, bibs, and uniforms. The Club also received Board funding of \$500 in June 2023 for purchasing balls, bibs, and uniforms.

Moved: I Fong

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240809132961.
- (b) **Approves** a grant of \$500 to the Sefton Netball Club toward purchasing sports equipment.

CARRIED

K Rabe noted that to engage with the community, the Woodend Fire Brigade started hosting annual family events for the enjoyment of the community; as part of the events, the Brigade decorated the station with Christmas lights. The Board granted the Brigade \$500 in September 2023. However, the Brigade did indicate in its 2023 application that it would be adding to the light display in the years to come.

Moved: P Redmond

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (c) **Approves** a grant of \$500 to the Woodend Fire Brigade towards phase two of its lights display.

CARRIED

B Cairns Against

P Redmond commented that he saw the benefit of bringing the Christmas spirit, which was hard to find, to the community.

R Mather agreed and commended the Brigade for still wanting to give back to the community despite their hard work.

S Powell noted the community feedback from the previous years' events was very positive; it helped bring the Brigade and the community together.

B Cairns agreed that the Brigade did essential work in the community. However, volunteers received \$380 per volunteer from Fire and Emergency New Zealand (FENZ), which was used for catering and other incidentals they may have had as volunteers. Volunteers at other organisations, such as St John's Ambulance, did not receive any compensation. He, therefore, felt that there were other groups that may need the money more and did not support the motion

Having previously declared conflicts of interest, S Powell and B Cairns stood back from the table and did not participate in the application's consideration. S Powell vacated the chair in favour of M Paterson.

K Rabe highlighted that the first Inclusive Sports Festival in 2023 was hugely successful, and they, therefore, wanted to hold it as an annual event. In 2023, Waimakariri Access Group (WAG) applied for a grant of \$500 to host the first Inclusive Sports Festival; however, due to the event's success and an unexpected reduction in expenses, only \$221 was accessed. She suggested that if the Inclusive Sports Festival were to become an annual event, they may need to seek Council funding through the Annual and Long Term Plan processes.

Responding to a question from P Redmond, K Rabe confirmed that the Community Boards had funded sports equipment for many other sports clubs.

Moved: R Mather

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (d) **Approves** a grant of \$500 to the North Canterbury Inclusive Sports Festival to host the Inclusive Sports Festival at the MainPower Stadium.

CARRIED

R Mather thought it was an incredibly worthwhile event that made use of a multimillion-dollar facility within the district. She hoped that following another successful event, they would be able to find some sponsorship next year.

P Redmond commented it was supporting the community. It was open to anyone and was growing.

S Powell and B Cairns returned to the table, and M Paterson vacated the chair in favour of S Powell.

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for August 2024**

S Powell noted that she attended the opening of the Woodend Hope Community Trust.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson.

9 **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 7 August 2024.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 14 August 2024.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 August 2024.
- 9.4. Health, Safety and Wellbeing Report July 2024 – Report to Council Meeting 6 August 2024 – Circulates to all Boards.
- 9.5. Proposed Project Scope and Timeframes for Oxford Wastewater Treatment Plant Project – Report to Utilities and Roading Committee 20 August 2024 – Circulates to the Oxford-Ohoka Community Board.
- 9.6. Proposed Roading Capital Works Programme for 2024/25 and Indicative Three-Year Programme – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.

9.7. Avian Botulism Management 2023-24 – Report to Utilities and Roading Committee 20 August 2024 – Circulates to all Boards.

Moved: R Mather

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.7.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

B Cairns

- Attended a workshop on Welcoming Communities as part of the migrants meeting. The workshop covered ensuring everyone feels included and has a sense of belonging, which was vital for building a strong and resilient community. Council staff were wanting to hear people's views. The Council received Central Government funding to implement this programme, which would be rolled out over three years.
- Have tried multiple times to change the Google Maps name for Stalker Park to Owen Stalker Park.
- Attended Citizens Advice's Annual General Meeting. Hours have been extended Monday to Friday from 9am to 4.30pm.
- Attended Peter Langford – Professional Forager Book Talk at Rangiora Library; it was amazing what you could eat out in the wild.
- Attended Norman Kirk's memorial 50 years after his death. The speakers spoke about his contribution to the local community and the nation, including how he built his own home in Carew Street, where he made his own bricks.
- Had a visit from a USA University graduate that was funded by a section of IBM where she has to travel the world for a minimum of one year to visit food forests and came to Kaiapoi to see our Food Forest. It was quite a grilling of how it started and how it works as a community project.
- Following Aidan Johnston's visit to the Board and his request for a food forest on Allin Drive Reserve, we have communicated to Council staff that we have around 20-30 trees donated. Food Secure North Canterbury had agreed to assist with any plantings and be a holder for any funding applications regarding purchasing any plants/trees to supplement any donations.
- Attended the Silverstream and Pegasus emergency hub get-togethers. Silverstream was well attended, with Pegasus having fewer numbers; however, they were having another open day in October 2024.
- Food Secure North Canterbury were holding their next workshop – “Food security at a time of Disruption”, from 9.30am to 12pm on 24 October 2024 at Angela Clifford's farm in North Canterbury. He and his wife were donating to Community Wellbeing Kaiapoi a range of vegetables growing in pots and buckets (lettuces, tomatoes, potatoes, strawberries, etc), which would be given to people who are collecting food parcels. The idea was to have people have a go at growing their own food, whether they lived in their own homes or were renting. The concept – give a man a fish feed him for a day, teach him how to fish and feed him for a lifetime.
- Attended Kaiapoi Museum monthly meeting – talked about Landmark Committee – mapping of St Barts cemetery.
- North Canterbury Neighborhood Support – monthly meeting – Getsready was being updated; this was the database software that would be easier to manage and would automate many of the processes that are currently labour-intensive. They were currently applying for funding to pay staff in these tough times, so were looking at additional ways to fund our operation. Due to changes with the New Zealand Police, we have been promised by head office that we would be allocated a Police liaison person.

- In a recent trailer theft in Sovereign Palms, community-funded cameras were used to establish the time and identity of the people involved. In recent vehicle thefts from Allison Crescent in Kaiapoi, the cameras were not used, as a New Zealand Police helicopter was called on and tracked the culprits.
- The Kaiapoi Food Forest held a Birch/Walnut tree tapping workshop. On 14 September 2024, we celebrated our 7th birthday with a kumara-growing workshop and a fruit tree grafting workshop.
- Hope Trust was providing Ladle Wednesdays in Woodend.
- Inclusive Sports Event on 4 October from 10.30am to 2.30pm at MainPower Stadium.
- Down by the River's next event would be at the Eyreton Hall over the weekend of 28 and 29 September 2024, mixing Art and Music.
- Attended Kaiapoi Kane Shield, where he was asked to be MC. It started in 1948 and is an iconic swimming event that sees swimmers of all ages competing.
- St John was offering free "3 steps to life" training.
- Community Wellbeing Annual General Meeting would be on 23 October 2024 at Rangiora chambers.

R Mather

- It was good to see the completion of the project with the seats on Bob Robertson Drive.

M Paterson

- Good to see the Woodend toilets were finished.
- Woodend Community Association Meeting - Annual General Meeting would be held on 7 October 2024.
- The Woodpecker were looking at how to distribute funds to the community.
- Attended the Community Boards Conference in Wellington from 21 to 23 August 2024.

I Fong

- Attended the Community Boards Conference in Wellington from 21 to 23 August 2024.

11 CONSULTATION PROJECTS

11.1 Gladstone Dog Park

<https://letstalk.waimakariri.govt.nz/gladstone-dog-park>

Consultation would close on Friday, 20 September 2024.

11.2 Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.3 Road Reserve Management

<https://letstalk.waimakariri.govt.nz/road-reserve-management>

Consultation would close on Sunday 29 September 2024.

11.4 Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

11.5 Parking Management Plan – Shopper/Visitor Survey

<https://letstalk.waimakariri.govt.nz/parking-management-plan-shopper-visitor-survey>

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 August 2024: \$5,425.

12.2 General Landscaping Budget

Balance as at 31 August 2024: \$14,326.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm on Monday, October 14, 2024, at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7:01PM.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-28 / 240813134940

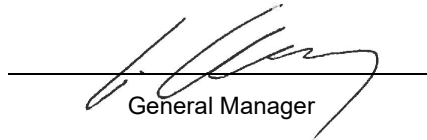
REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 14 October 2024

AUTHOR(S): Peter Daly, Road Safety Coordinator/Journey Planner
Joanne McBride, Roding and Transport Manager

SUBJECT: Bob Robertson Drive Proposed Bus Stop Facility

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report seeks approval for the establishment of a bus stop on Bob Robertson Drive, Ravenswood, between SH1 and Garlick Street.
- 1.2. The bus stop is sought to significantly improve the safety of bus passengers who currently need to cross the SH1 Pegasus Roundabout to access Ravenswood and the commercial area.
- 1.3. While there are pedestrian links on either side of the roundabout and pedestrian islands on the approach roads of the roundabout, crossing SH1 involves crossing two lanes of higher speed traffic with very few gaps, and as such is high risk.
- 1.4. The bus stop is requested as a step to address the connectivity issues in the short term. In the mid-term the Woodend Bypass is to be constructed and this will include improved connectivity to between Ravenswood and Pegasus as part of the project.
- 1.5. As part of the Woodend Bypass coordination, staff will work with NZTA and Environment Canterbury and consideration will be given to future bus services and supporting infrastructure.
- 1.6. This change to the bus route has long been requested by the Community Board.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240813134940.

AND

THAT the Woodend-Sefton Community Board recommends:

THAT the Utilities and Roding Committee:

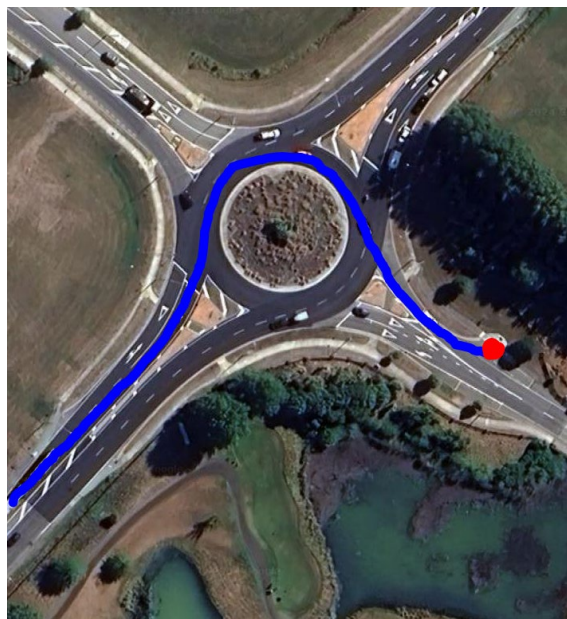
- (b) **Approves** the installation of a bus stop facility on Bob Robertson Drive between SH1 and Garlick Street, as per Figure 4 in the report.
- (c) **Notes** that the cost of installation is estimated to be \$5,800, to be funded from the minor safety budget.

- (d) **Notes** that staff will continue to work with NZTA and Environment Canterbury on consideration for future bus services and supporting infrastructure.

3. **BACKGROUND**

- 3.1. Environment Canterbury (ECan) is the operator of the scheduled bus services within Waimakariri District. ECan contracts various bus operators to deliver that service but is responsible for determining the routes.
- 3.2. Waimakariri District Council are responsible for providing the infrastructure to support the bus services, including road marking, signs, footpath connections to bus stop locations, bus timetable information and bus shelters (where required).
- 3.3. The existing bus route that services Waikuku, Pegasus, Woodend and Kaiapoi to the city is Route 95. A second Route that services Rangiora-Pegasus is Route 97.
- 3.4. Both Routes 95 and 97 travel North from Woodend along SH1, then turn right at the Pegasus SH1 Roundabout into Pegasus Boulevard. The first stop for each service is immediately past the roundabout (refer the red dot in Figure 1 below).

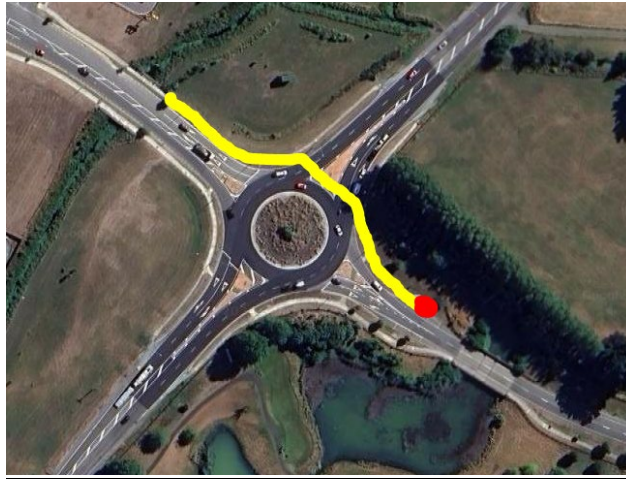
Figure 1 – Routes 95 and 97, bus stop location shown in red.



- 3.5. ECan figures show that on average, 11 passengers per journey alight from the bus on the 95 service at that stop. No estimate of passengers alighting from the 97 are available.
- 3.6. A proportion of those passengers then seek to get to Ravenswood. Some have parked there in the morning to use the bus to the city, others are accessing the shopping facilities, while others are likely to live in Ravenswood.
- 3.7. To get back across to Ravenswood from Pegasus Boulevard, the passengers must walk across SH1. There is no dedicated pedestrian route on the north side of the roundabout and as such anyone crossing to the north will be doing so in an uncontrolled way. There are footpath connections to the east, west and south of the roundabout. This requires three separate road crossings and is a much longer route. As such it is likely that pedestrians will take the direct route, where no dedicated facilities are in place.
- 3.8. When the roundabout was built (approximately 2015), there was little provision made for pedestrian demand, reflecting the surrounding land use at the time of design / construction. Since that time Ravenswood has developed including the commercial area, and with this there has been increasing demand and need for pedestrian access.

- 3.9. There is significant risk for pedestrians and cyclists needing to cross a multi-lane roundabout, the pedestrian desire line being as shown in Figure 2 below.
- 3.10. The pedestrian desire line is the preferred line that some pedestrian's default to, due to the directness of the route. The same issues are present whether crossing to the north or the south of the existing roundabout.
- 3.11. This is across two lanes of traffic accelerating out of the roundabout when travelling south to north, or coming in from an 80km/h speed zone from the north travelling south. The speed limit through the roundabout is 70 km/h.

Figure 2 : Pedestrian desire line

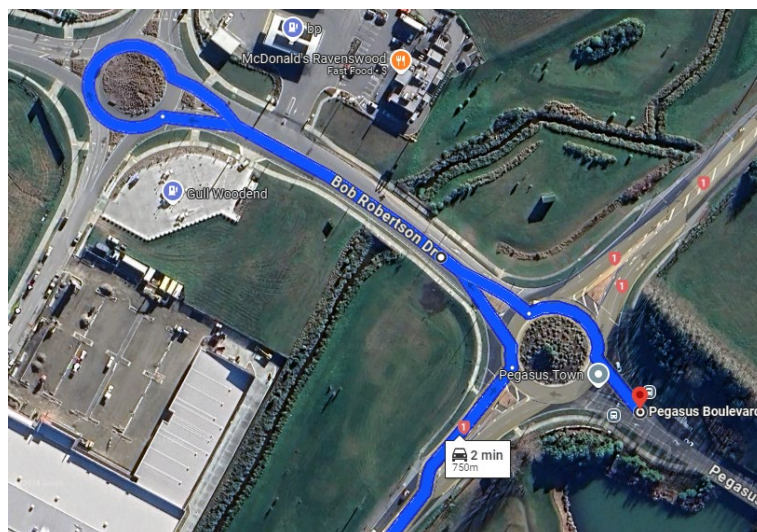


- 3.12. Staff have been working with ECan to progress a request to make an adjustment to the 95 and 97 Routes, to help alleviate the risks identified. ECan have agreed in principle to alter both routes to allow for a short loop into Ravenswood as shown in Figure 3, below, provided that a bus stop facility is provided by Waimakariri District Council.
- 3.13. An additional benefit is that this would allow residents of Pegasus to use the bus service to access the shopping facilities in Ravenswood, without having to walk across the SH1 roundabout.

4. ISSUES AND OPTIONS

- 4.1. The requested adjustment to the 95 and 97 Routes are that ECan amend the route as follows.

Figure 3 – Bus route amendment proposal



- 4.2. The proposal would see the 95 and 97 travel North from Woodend, but turn left into Bob Robertson Drive, traverse the first roundabout, then stop at the proposed bus facility on the North side of Bob Robertson Drive.
- 4.3. ECan advise that the proposed change will be applicable to both the 95 and the 97 routes and are applicable on those routes both inbound and outbound. A change in bus routes of this nature would require alteration of the timetable, to reflect the additional time required to allow for the deviation. Advertising of the changes to the route will be undertaken by ECan.
- 4.4. The proposed bus stop layout for the establishment of the bus stop facility is at Figure 4, below.

Figure 4 – Proposed bus stop



- 4.4 There are existing no stopping lines in the site in question, so no additional restriction of parking is sought. Both entry and exit tapers have broken yellow lines. These will be refreshed as part of routine road marking maintenance.
- 4.5 The lane is 7.5 metres wide at that point, so a 2.7-metre-wide bus stop in this location would not restrict the flow of traffic toward SH1 or restrict the exit from the adjacent commercial premises (BP & McDonalds) when the bus is present..
- A section of verge would have to be sealed (as shown) to provide solid ground underfoot for passengers entering and exiting the bus service across the grass verge. A Bus Stop sign would be necessary.
- 4.6 This new bus stop is proposed in the short term, with the understanding that the following future improvements will require further changes in the mid-term:
- i. The SH1 Belfast to Pegasus motorway and Woodend Bypass RoNS project will result in changes to the SH1 / Pegasus Boulevard Intersection. As part of this project, consideration will be given to public transport connections.
 - ii. Consideration is to be given for how best to service the wider Ravenswood area from a public transport perspective, and this may include a change to the current public transport routes. This route review will be led by ECan with Waimakariri District Council input.
- 4.7 While there are uncertainties around the location of stops once the Woodend Bypass is constructed, this is likely to be some time away and is not considered to be a reason to delay the installation of the bus stop in the proposed location. There are significant benefits to adding this bus stop in the short term.

4.8 The following options are available:

- I. Option One: Approve the installation of the bus stop facility between SH1 and Garlick Street.

This is the recommended option as it will help mitigate the risk to pedestrians crossing SH1 at the Pegasus Roundabout and improve the level of service for residents of Pegasus and Ravenswood.

- II. Option Two: Decline the installation of the bus stop facility

This option would see the significant risk to bus passengers continue until such time as alternative bus routes can be determined and the Woodend Bypass is completed. These will take some time to work through and as such this option does not address the risk in the short term. As such this is not the recommended option.

5. Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Enhancing safety for public transport users contributes to a safer and more efficient transport network. There is currently a risk to pedestrians crossing in this location which can be reduced by extending the public transport services to connect into Ravenswood.

- 5.1. The Management Team has reviewed this report and supports the recommendations.

6. COMMUNITY VIEWS

6.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by the proposal, other than those who choose to use the bus services as identified.

6.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Mobility impaired passengers are currently unable to use that service as crossing back to Ravenswood is beyond the abilities of any mobility impaired users. Providing the bus stop facility will make that service viable.

The Woodend-Sefton Community Board has long been advocating for a bus stop into Bob Robertson Drive.

6.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Enhancing safety for public transport users encourages the uptake of those services. The proposal will benefit public transport users from both Ravenswood and Pegasus.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

7.1. **Financial Implications**

There are financial implications of the decisions sought by this report. The cost of establishing the new bus stop is estimated at \$5,800. This can be accommodated from within the existing minor safety budget (PJ 100185.000.5133).

This budget is included in the Annual Plan/Long Term Plan.

7.2. **Sustainability and Climate Change Impacts**

The recommendations in this report have sustainability and/or climate change impacts. Provide safe and efficient public transport reduces the reliance on private vehicles, contributing to reduced emissions.

7.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

Not adopting the recommended approach does not address safety concerns for those that need to access public transport.

7.4. **Health and Safety**

There are Health and Safety risks arising from the adoption/implementation of the recommendations in this report.

The physical works will be undertaken through the Road Maintenance Contract. All contractors are required to be SiteWise accredited (or equivalent) with a minimum score.

8. **CONTEXT**

8.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

8.2. **Authorising Legislation**

Land Transport Act 1998 Section 22 AB

8.3. **Consistency with Community Outcomes**

The Council's following community outcomes are relevant to the actions arising from recommendations in this report.

The relevant community outcomes are:

Social:

A place where everyone can have a sense of belonging...

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Environmental:

...that values and restores our environment...

- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- Our district transitions towards a reduced carbon and waste district.
- The natural and built environment in which people live is clean, healthy and safe.

Economic:

...and is supported by a resilient and innovative economy.

- Infrastructure and services are sustainable, resilient, and affordable.

8.4. **Authorising Delegations**

The Community Board has delegation to consider items in relation to maintaining an overview of services provided by the Council such as road works, water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities, and traffic management projects within the community.

The Utilities and Roading Committee enjoys all powers granted to a standing committee and are responsible for Roading matters.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-09-06 / 240823142327


REPORT TO: WOODEND-SEFTON COMMUNITY BOARD


DATE OF MEETING: 14 October 2024

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Acting Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to update the Woodend-Sefton Community Board (the Board) on the Discretionary Grant applications granted during the 2023/24 financial year, including the Accountability Forms received to date.
- 1.2 As at 30 June 2024, the Board had considered 13 applications. One group returned the funds granted as the funds had been spent on something other than what had been applied for.

Attachments:

- i. All Accountability forms for the 2023/24 financial year (Trim Ref: 240912156154).

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240823142327.
- (b) **Notes** that of the \$7,610 allocated to the Board for the 2023/24 financial year, \$7,229 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$381 was unspent.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

3. BACKGROUND

- 3.1. The Council allocates the Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to and benefit the communities of the Woodend-Sefton area.
- 3.2. In keeping with the Council's Sustainability Policy, the attachments (Trim Ref: 240912156154) have been uploaded to the web and can be accessed through the Community Board page.
- 3.3. Staff periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and Chatter. Application Forms are also available on the Council website, from Service Centres, or by contacting the Council.

4. **ISSUES AND OPTIONS**

4.1. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
North Canterbury Federation of Women's Institute	To hire a hall and advertising costs	\$200	July 2023	Invoice paid: 16 August 2023 Accountability received: 9 January 2024
Waimakariri Beach Surf Life Saving Club	New garage door	\$750	July 2022	Invoice paid: 1 November 2023 Awaiting Accountability
Waikuku Beach Indoor Market	Towards shelving and display cases	\$500	August 2023	Invoice paid: 29 August 2023 Funds returned
Coastguard North Canterbury	Towards upgrading the swiftwater rescue vessel	\$500	August 2023	Invoice paid: 18 October 2023 Awaiting Accountability
Pegasus Bay Art Show	Towards printing costs	\$500	August 2023	Invoice paid: 13 August 2023 Accountability Received: 11 October 2023
Waimakariri Access Group	Towards hosting the Inclusive Sports Event	\$222	August 2023	Invoice paid: 15 May 2024 Accountability Received: 15 May 2024
Woodend Volunteer Fire Brigade	Towards a Christmas light display	\$500	September 2023	Invoice paid: 10 November 2023 Accountability Received: 10 April 2024
Woodend Playcentre	Towards fencing costs	\$500	September 2023	Invoice paid: 10 November 2023 Awaiting Accountability
Sefton Cricket Club Junior Section	Towards equipment for junior players	\$750	December 2023	Invoice paid: 31 January 2024 Accountability Received: 16 May 2024
Sefton School	Towards replacement of its pool cover	\$750	December 2023	Invoice paid: 16 February 2024 Accountability Received: 23 February 2024

Group	Project	Amount granted	Month funds granted	Comments
Pegasus Dragons	Towards attending the National Dragon Boating Competition	\$750	February 2024	Invoice paid: 28 February 2024 Accountability Received: 24 April 2024
Woodend Community Association	Hosting a community Cultural and Hangi Day	\$1,000	April 2024	Invoice paid: 6 May 2024 Accountability Received: 24 May 2024
Pegasus Residents Group	Towards hosting a Matariki Event	\$500	May 2024	Invoice paid: 27 May 2024 Accountability Received: 24 July 2024

4.2. As of 31 August 2024, nine Accountability Forms had been received, and reminder letters were sent to the groups in March 2023 and August 2023. Three Accountability Forms are outstanding; however, two of these applications were for future projects, which required further fundraising. It is unlikely that the Board will receive the Accountability Forms for these projects in the near future. Groups have six months to return their Accountability Forms from the date of the event/purchase occurring.

4.3. North Canterbury Federation of Women's Institute requested funding to host its annual Craft Day in Sefton. The funds were used to hire the Sefton Hall and advertise the Craft Day. Thirty-seven people attend the craft day and will return to their institutes to teach/inform the local members of skills learnt on the day. These skills will be showcased at the annual NZWI conference. North Canterbury has successfully competed in these events and can attribute their success to the knowledge gained at the Craft day.



4.4. Waikuku Beach Surf Life Saving Club requested funding to purchase a garage door and mechanism for the rear of its ITB shed, which would allow easy access and quick response times for incidents on the beach. However, the Club required building consent for the rebuild project. The Accountability Form has, therefore, not been received as yet and it is unlikely to be received soon.

4.5. Waikuku Beach Indoor Market was a new initiative for this area, and the market organiser requested funding to purchase shelving and display cases for stall holders to display their goods. However, when staff followed up on this project, the organiser acknowledged that she had bought tables and chairs to be placed outside to entice visitors to the market. The market has since disbanded, and the table and chairs are now stored in the organiser's premises. After a discussion, the organiser agreed to return the funds.

4.6. Coastguard North Canterbury requested funding to purchase a swift water rescue vessel to be used in Canterbury rivers when required. The boat will also be used during flooding emergencies to rescue stranded residents and ferry supplies if required. This vessel has been purchased and is now operational; however, despite several requests, the Accountability Form remains outstanding.

- 4.8. Pegasus Bay Art Show requested funding to advertise the show. The show was a success for Pegasus Bay School as a fundraiser for the EOTC programme and as a wonderful community event. Record numbers attended the opening night, and many people came through the doors during the weekend. The feedback was positive, and the School raised \$7,000 towards its art programme.



- 4.9 Waimakariri Access Group requested funding for the inaugural Inclusive Sports Event at MainPower Stadium. This was a multi-board application to hold a district-wide event. The event was very successful, with a large turnout. The Board granted the Group \$500; however, as expenses had been kept low, the Group only submitted an invoice for \$279.



- 4.10. The Woodend Volunteer Fire Brigade requested funding for lights for its Christmas display, which it plans to enhance annually. The community appreciated the display.



- 4.11. The Woodend Playcentre requested funding to upgrade its fences, which was a health and safety requirement. This is likely to be a long-term project as the Centre has to raise more funding to achieve this initiative. Therefore, no Accountability Form has been received.

- 4.12. Sefton Cricket Club Junior Section requested funding to purchase equipment for its junior teams. This included helmets, shin pads, gloves and bats. Accountability was received with thanks from the club.
- 4.13. Sefton School requested assistance with the purchase of a new pool cover. The Board assisted in funding the repair of the pool heating system in the 2022/23 financial year, and the purchase of a cover would help protect and ensure the heater's long-term longevity. The pool is considered a community pool, which benefits the whole of Sefton.
- 4.14. Pegasus Dragons is a female dragon boat team based in the Pegasus area. A team of 24 self-selected women took part in the Wellington Dragon Boat Festival, which provided them an opportunity to represent North Canterbury while enhancing their skills, teamwork, and ability to manage competitive stress. The Festival was a tremendous success, and the team was conspicuous in their yellow and purple gear and acknowledged as a friendly team.



- 4.15 Woodend Community Association requested assistance in hosting its community cultural and hangi day. This event has proved very popular in previous years. Funds were spent on the food required for the day filled with cultural learnings and community spirit, which over 700 people enjoyed.



- 4.16 Pegasus Residents Groups requested funding to host a Matariki morning tea for the older generation at Pegasus Bay School. The school thanked the Board and the group for their support with the Kaumatua morning tea, which was a great success for all who attended.
- 4.17 **Implications for Community Wellbeing**
The issues and options that are the subject matter of this report have social and cultural implications for community well-being, as the funding allocated to community groups and for community events increases the general feeling of well-being within various communities.
- 4.18 The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

No groups and organisations are likely to be affected by or have an interest in this report's subject matter. However, it should be noted that the Board's Discretionary Grant fund assisted community groups and organisations in achieving community-based programmes.

5.3. **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, the funding allocated to community groups and for community events increased the general feeling of wellbeing within the Board's community.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

6.1.1 The Council's 2023/24 Annual Plan included budgetary provision of \$4,400 for the Board to approve grants to community groups in the 2023/24 financial year. An unspent amount of \$2,710 was carried forward from the 2022/23 financial year, bringing the Discretionary Grant Fund to \$7,610 for the 2023/24 financial year.

6.1.2 The Board allocated \$7,229 of this funding to community groups and organisations during the 2023/24 financial year. A grant of \$500 was returned to the Board due to the funds being used incorrectly, and the remaining \$881 was unspent and the 2024/25 allocation is \$6,830.

6.1.3 Groups must complete and return an Accountability Form to be eligible for future funding.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from adopting the recommendations in this report.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Not applicable.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4. Authorising Delegations

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

**WOODEND-SEFTON
COMMUNITY BOARD
ACCOUNTABILITY FORMS FROM
THE 2023/24 FINANCIAL YEAR**

WAIMAKARIRI
DISTRICT COUNCIL
RECEIVED: 09 JAN 2024
To: Joe

Waimakariri District Council
215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468

GOVERNANCE

Woodend-Sefton Community Board

**Accountability Form for 2023/2024
Discretionary Grant Recipients**

For funding provided during the period July 2023 - June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: North Canterbury Federation of Women's Institutes

Date: 12th July 2023 Amount allocated: \$ \$200-00

Purpose for grant: Funding for our annual Craft Day

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Hall Hire</u>	\$ <u>60</u>
<u>Towards Tutors Expenses</u>	\$ <u>140</u>
	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funds were used to pay for a venue for our annual Craft Day. 37 people attended and they will go back to their Institutes and teach/inform the local W.I members at their meetings. We provide experienced tutors in their chosen field so that the women learn from the experts who are available for guidance during the year.
At our N.Z.W.I annual conference, North Canterbury compete successfully and this can be attributed to the knowledge gained at our Craft Days.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No

Provide e-mail address so that we can forward some photos to you. Please send to raylene.dickie@extra.co.nz
Annelle

Continued over page 02

Two authorised signatories to complete the details below:

Date: 8th January 2024

First contact name: Ann Jelfs

Signature: Ann Jelfs

Position: Ex president

Phone: (03) 313 7592

Email: ann.jelfs28@gmail.com

Address: 40 Ashley Street
Rangiora

Date: 8/1/2024

Second contact: Raylene Page

Signature: Raylene Page

Position: Treasurer

Phone: 027 4 346 647

Email: raylene.dickie@extra.co.nz

Address: 18 Ashgrove Street
Rangiora

Return to:

Governance Team

Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz



Mrs J M BEAUVAIS, NORTH CANTERBURY FED WOMENS IN, 6 SCOTT STREET, RANGIORA, 7400



Cheque account

ACCOUNT NAME
NORTH CANTERBURY FEDERATION OF
COUNTRY WOMENS INSTITUTE

ACCOUNT NUMBER
02-0800-0140722-000

STATEMENT NO. 604
FOR THE PERIOD
13 JULY 2023 TO 15 AUGUST 2023

							OPENING BALANCE	7,566.91
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
04 Aug	Kainga W I	DC	NCF	Donation 557	Kainga WI		20.00	7,586.91
08 Aug	C Briggs	BP	C Briggs	Cards		18.50		7,568.41
08 Aug	Sefton Public Hall S	BP	Craft Day	Hall Hire	Inv C006	60.00		7,508.41
14 Aug	DEPOSIT	AT	000000001	BNZ RANGIORA	1238141207		5.00	7,513.41
14 Aug	DEPOSIT	AT	000000001	BNZ RANGIORA	1238141210		60.00	7,573.41
15 Aug	MRS RAYLENE H PAGE	DC	R Page	Petrol Vouch	Sales Table		10.50	7,583.91
15 Aug	PEGASUS WOODE	BP	Medical rese	Pegasus			50.00	
15 Aug	R Page	BP	R Page	Bell Ringers		120.00		
15 Aug	R Page	BP	R Page	Petrol Vouch	Float	160.00		7,353.91
							CLOSING BALANCE	7,353.91

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

Son of God, love's pure light
 Radiant beams from Thy holy face,
 with the dawn of redeeming grace,
 Jesus Lord at thy birth;
 Jesus Lord at thy birth.

Arlo Cord Overall
\$29.95

The First Noel

English carol, 17th century

The first Noel the angels did say
 Was to certain poor shepherds
 in fields as they lay,
 In fields where they lay
 keeping their sheep
 On a cold winter's night
 that was so deep.
 Noel Noel Noel Noel!
 Born is the King of Israel!
 They looked up and saw a star
 Shining in the East beyond them far,
 And to the earth it gave great light,
 And so it continued both day and night.
 Noel Noel Noel Noel!
 Born is the King of Israel!
 And by the light of that same star
 Three wise men came from country far,
 To seek for a King was their intent
 And to follow the star
 wherever it went.
 Noel Noel Noel Noel!
 Born is the King of Israel!
 This star drew nigh to the northwest
 Over Bethlehem it took its rest,
 And there it did both stop and stay
 Right over the place where Jesus lay.
 Noel Noel Noel Noel!
 Born is the King of Israel!
 Then did they know assuredly
 Within that house the King did lie:
 One entered in then for to see,
 And found the Babe in poverty:
 Noel Noel Noel Noel!
 Born is the King of Israel!
 Then entered in those wise men three
 Full reverently upon their knee,
 And offered there in His presence
 Their gold, and myrrh and frankincense.
 Noel Noel Noel Noel!
 Born is the King of Israel!
 Then let us all with one accord
 Sing praises to our heavenly Lord,
 That hath made heaven
 and earth of naught
 And with His blood
 mankind hath bought.
 Noel Noel Noel Noel!
 Born is the King of Israel!



Cheque account

ACCOUNT NAME
NORTH CANTERBURY FEDERATION OF
COUNTRY WOMENS INSTITUTE

ACCOUNT NUMBER
02-0800-0140722-000

STATEMENT NO. 603
FOR THE PERIOD
15 JUNE 2023 TO 13 JULY 2023

							OPENING BALANCE	7,542.11
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
19 Jun	LOCHHEAD, DENIS	DC	Sefton Kowai	craft day	Denise L.		25.00	7,567.11
20 Jun	F R ROCHE	BP	Faith Roche	Craft Day	Sefton Kowa		25.00	7,592.11
21 Jun	Kainga W I	DC	NCF	Craft Day	Kainga WI		75.00	7,667.11
26 Jun	VAN DEN HEUVE	BP					25.00	7,692.11
26 Jun	MILNE W K	BP	T Milne		Craft Day		75.00	7,767.11
27 Jun	OHOKA WOMENS	BP	Craft Day		2		50.00	7,817.11
29 Jun	DEPOSIT	AT	000000001	BNZ RANGIORA	V BENNETT		25.00	7,842.11
05 Jul	MANNING P D	DC	Craft Day	MFHaw WI			175.00	8,017.11
05 Jul	P Milne	BP	AGM	Flowers	Sales Table	55.00		
05 Jul	A Jelfs	BP	AGM Accom	Reimbursemen		141.20		7,820.91
09 Jul	Kainga W I	DC	NCF	Payment	Kainga Noel		25.00	7,845.91
10 Jul	R Page	BP	R Page	Craft Day	Exp Tutors	404.00		7,441.91
11 Jul	DEPOSIT	AT	000000001	BNZ RANGIORA	R TURNER		25.00	7,466.91
11 Jul	PEGASUS WOODE	BP	Pegasus W I		Craft		100.00	7,566.91
							CLOSING BALANCE	7,566.91

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

The Shepherd's Carol (round)

Mary, Mary hush, see the Child
 Joseph, Joseph, look see how mild
 This is Jesus; this is our King
 This is our Savior, his praises we sing.

We Three Kings

[all]

We three kings of orient are,
 bearing gifts we traverse afar
 Field and fountain,
 moor and mountain,
 following yonder star.

O star of wonder, star of night,
 star with royal beauty bright.
 Westward leading, still proceeding,
 Guide us to thy perfect light.

[Melchior]

Born a King on Bethlehem's plain,
 Gold I bring to crown Him again
 King for ever, ceasing never
 over us all to reign.

[all]

O star of wonder, star of night,
 star with royal beauty bright.
 Westward leading, still proceeding,
 Guide us to thy perfect light.

[Casper]

Frankincense to offer have I,
 incense owns a Deity nigh
 Prayer and praising, all men raising,
 Worship Him, God most high.

[all]

O star of wonder, star of night,
 star with royal beauty bright.
 Westward leading, still proceeding,
 Guide us to thy perfect light.

[Balthazar]

Myrrh is mine,
 its bitter perfume breathes
 a life of gathering gloom.
 Sorrowing, sighing, bleeding, dying,
 sealed in the stone cold tomb.

[all]

O star of wonder, star of night,
 star with royal beauty bright.
 Westward leading, still proceeding,
 Guide us to thy perfect light.

Glorious now behold Him arise,
 King and God and Sacrifice!
 Al-le-lu-ia, al-le-lu-ia,
 heaven to earth replies.

O star of wonder, star of night,
 star with royal beauty bright.
 Westward leading, still proceeding,
 Guide us to thy perfect light.

What Child Is This?

GOVERNANCE

Woodend-Sefton Community Board

Accountability Form for 2023/2024 Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Pegasus Bay Art Show

Date: 11/10/23

Amount allocated: \$ 500

Purpose for grant: Costs for printing tickets/posters/corflute stickers

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

as per attached - printing costs

\$ 500

\$ _____

\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The 2023 Pegasus Bay Art Show was a success for Pegasus Bay School both as a fundraiser for our EOTC program and putting on a wonderful community event. We had record numbers attend our opening night and a high number of people through the doors over the weekend. The feedback was positive. We raised just under \$7K for our EOTC program. We hope to run this event every 2 years and next time have more of a focus on advertising both through social media & signage.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below.³⁷

Date: 11/10/23

Date: 11/10/23

First contact name: Paula Van Meer

Second contact: Corinda Thompson

Signature: _____

Signature: _____

Position: Art Show committee member

Position: Art Show accountant

Phone: 03 9207000

Phone: 03 9207000

Email: paulavanmeer@pegasusbay.school.nz

Email: corindathompson@pegasusbay.school.nz

Address: 5 Solander Road, Pegasus

Address: 5 Solander Road, Pegasus

Return to:

Governance Team

OR

IM@wmk.govt.nz

Waimakariri District Council

Private Bag 1005

Rangiora 7440



KEVIN WRIGHT DESIGN

38 Art Show

TAX INVOICE

Kevin Wright Design
PO Box 3083
Waikuku Beach, Canterbury 7448
New Zealand

Mobile: 021 213 7734
www.kevinwright.design

BILL TO
Pegasus Bay School
Micky Brosnan
Canterbury
New Zealand

03 920 7000
micky@pegasusbay.school.nz

Invoice Number: 0130
Invoice Date: September 1, 2023
Payment Due: October 1, 2023
Amount Due (NZD): \$889.27

Items	Amount
Printing	
Pegasus Bay Art Show 2023	\$773.28
- Tickets x 400	
- Posters x 9	
- Corflute Stickers x 15	
- Art Labels x 426	
- Artist Labels x 58	
- Lanyard Badges x 10	

Subtotal: \$773.28
GST 15% (105-586-409): \$115.99

Total: \$889.27

Amount Due (NZD): \$889.27

Notes / Terms

Direct banking to account: 12-3616-0053251-00
Please include the invoice number as reference when making payment.

APPROVED FOR PAYMENT
CODE: 1335- Art Show Exp
DATE: 1-9-23
SIGNATURE:

Thank you for your business. You're awesome!





NEW WORLD
Ravenswood

TICKET
NUMBER:
0001

\$25

PEGASUS BAY
Art Show



1-3 SEP. 2023

ADMIT ONE
OPENING NIGHT
FRIDAY 1 SEP 2023
DOORS OPEN 7.00PM

- This ticket entitles the bearer to:
- Entry to the art show opening
 - Two complimentary drinks + food
 - Opportunity to purchase art before the show opens to the public
 - Chance to win a spot prize

OVER 50 ARTISTS EXHIBITING A
WIDE RANGE OF ART FOR SALE

GUEST ARTIST
JOEL HART

PEGASUS BAY SCHOOL
Solander Road, Pegasus

facebook.com/pegasusbayartshow

Emily Cameron

From: Paula Van Meer <paulavanmeer@pegasusbay.school.nz>
Sent: Wednesday, 11 October 2023 12:46 PM
To: IM Staff
Subject: Woodend/Sefton Board Accountability report - Pegasus Bay Art Show
Attachments: Kevin Wright Invoice - Art Show.pdf; 1000001882.jpg; 1000001784.jpg; QD-GOV-Form-011-Woodend-Sefton-Community-Board-Accountability-Form-for-20232024-Discretionary-Grant-Recipients.pdf

Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Good Afternoon,

Please find attached the Accountability report for the Pegasus Bay Art Show. I have attached the invoice as well as a couple of photos.

Thank you for supporting this event!

Regards
Paula

GOVERNANCE

Woodend-Sefton Community Board

Accountability Form for 2023/2024 Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Waimakariri Access Group

Date: 28/4/24

Amount allocated: \$ 500 but only spent \$278.84

Purpose for grant: To hold North Canterbury Inclusive Sports Festival on 29 September 2023

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Photography</u>	\$ <u>166.67</u>
<u>Catering</u>	\$ <u>112.17</u>
<u>Total</u>	\$ <u>\$278.84</u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Thank you for the grant which enabled us to run the event. Photos are attached which highlight the benefits more than words can. Plans are underway for another event in October this year because of the success of 2023 event. Around 40 people attended with additional family and support people present. A direct outcome has been the significant level of interest shown in Boccia and we are aiming to get permanently marked courts and equipment in the District. Participants and supporters took part in a range of different sports that otherwise they may never have been able to.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below.⁴³

Date: 3/5/24

First contact name: Shona Powell

Signature: S A Powell

Position: Chairperson

Phone: 021 0231 6152

Email: waimakaccess@wmk.govt.nz

Address: Waimakariri Access Group

c/o 215 High Street, Rangiora

Date: 7/5/24

Second contact: Karen Richardson

Signature: K Richardson

Position: Deputy Chairperson

Phone: 027 689 6176

Email: waimakaccess@wmk.govt.nz

Address: Waimakariri Access Group

c/o 215 High Street, Rangiora

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz





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Budget for North Canterbury Inclusive Sports Festival 2023

Friday 29 September 10am - 2.30 pm Mainpower stadium, Rangiora

	Grant	% of total grant	Amount Claimed from Community Boards	
Income				
Grants:				
Woodend-Sefton Community Board	500	22.22%		278.84
Photography			166.67	
Catering			112.18	
Oxford-Ohoka Community Board	500	22.22%		278.84
Photography			166.67	
Catering			112.18	
Rangiora-Ashley Community Board	500	22.22%		278.84
Photography			166.67	
Catering			112.18	
Kaiapoi- Tuahiwi Community Board	750	33.33%		418.27
Photography			250.00	
Catering			168.27	
	\$2,250	100.00%	\$1,254.80	\$1,254.80

	Forecast	Actual	Paid	Date paid
Expenses				
Adaptive Trainer - cancelled	300			
Food - Mainpower Stadium	550	504.80	504.80	10/10/23
Snacks and drinks	200			
Photographer Deposit - Podium Photography	325	325.00		22/08/23
Photographer Final - Podium Photography	325	425.00	750.00	2/10/23
Certificates	150			
Miscellaeneous e.g. spot prizes	400			
	\$2,250	1,254.80	1,254.80	

Business Premium Current Account

WAIMAKARIRI ACCESS GROUP
01-0877-0032914-00

\$1,983.85 **\$1,983.85**
Account Balance Available Funds

Transactions between 01 Aug 2023 and 10 Oct 2023

Date	Type	Details	Deposits	Withdrawals	Balance
10 Oct 2023	Payment	Nc Sport + Rec Trst Nc Inclusive Sportsevent 11400		\$504.80	\$2,030.54
02 Oct 2023	Payment	Podium Photography Nciscf Event Podium Photo Inv 116		\$425.00	\$2,535.34
29 Sep 2023	Credit Interest Paid	Credit Interest Paid	\$5.76		\$2,960.34
29 Sep 2023	Withholding Tax	Withholding Tax		\$2.59	\$2,954.58
31 Aug 2023	Credit Interest Paid	Credit Interest Paid	\$6.60		\$2,957.17
31 Aug 2023	Withholding Tax	Withholding Tax		\$2.97	\$2,950.57
22 Aug 2023	Payment	Podium Photography Nciscf Event Podium Photo Inv 115		\$325.00	\$2,953.54

GOVERNANCE

Woodend-Sefton Community Board

**Accountability Form for 2022/2023
Discretionary Grant Recipients**

For funding provided during the period July 2022 – June 2023

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The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: WOODEND VOLUNTEER FIRE BRIGADE

Date: 11 SEPT 2023 Amount allocated: \$ 500

Purpose for grant: XMAS LIGHTS FOR STATION

Please give details of how money was spent:

<u>TOTAL SPEND AT BUNNINGS</u>	\$ <u>568.79.</u>
_____	\$ _____
_____	\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

PHOTO ATTACHED ON OUR FB PAGE
WONDERFUL FEEDBACK FROM OUR COMMUNITY
REGARDING OUR DECORATIONS.
THANKS FOR YOUR VERY KIND GRANT OF \$500
GAVE US A GREAT BASE TO START ON - HOPING
TO ADD TO IT THIS XMAS.

Use additional pages if necessary)

Continued over page

Two authorised signatories to complete the details below:

Date: 10/4/24

First contact name: KARLA MANAENO

Signature: 

Position: MEMBER

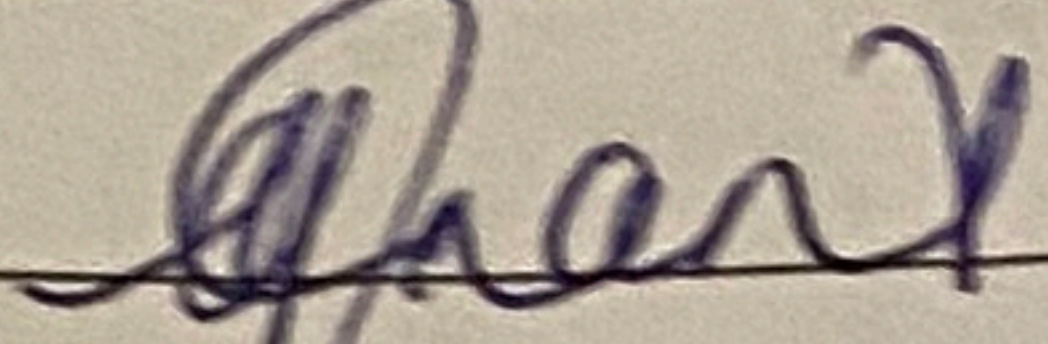
Phone: 020 403 97155

Email: karlaouids@hotmail.com

Address: 5 PARKINSON PLACE
WOODEND

Date: 10/4/24

Second contact: SANDRA GRANT

Signature: 

Position: Member

Phone: 0274241863

Email: sandragrant55@gmail.com

Address: 6 Cobden Place
WOODEND 7610

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz

attachments unless you recognize the sender and know the content is safe.



Sent from my iPhone

Reply



Email



Calendar



Channels



Apps



👍 2

👍 2

💬

➦



Woodend Volunteer Fire Brigade updated their cover photo.

12 Dec 2023 · 🌐

Merry Christmas to our Community.
Thank you very much to the **Woodend Sefton Community Board** for your help in lighting up our Brigade. We think it looks very festive



👍❤️ Olivia Chinnery and 97 others

👍 98

💬 6

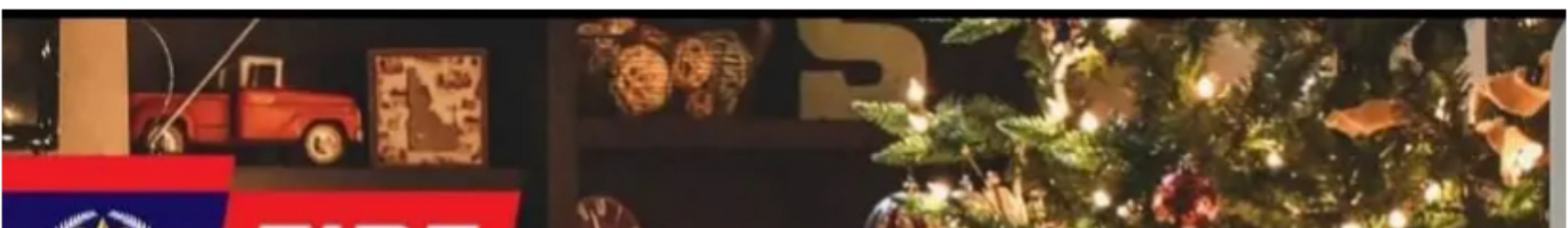
➦ 1



Woodend Volunteer Fire Brigade

12 Dec 2023 · 🌐

This Christmas, make sure you switch off before you doze off 😴



GOVERNANCE

Woodend-Sefton Community Board

Accountability Form for 2022/2023 Discretionary Grant Recipients

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Name of group: Pegasus Bay Art Show

Date: 11/10/23

Amount allocated: \$ 500

Purpose for grant: Costs for printing tickets/posters/corflute stickers

Please give details of how money was spent:

as per attached - printing costs

\$ 500

\$ _____

\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

The grant certainly assisted our junior teams by purchasing bats that are the right sizes for the players (previously they had hand down ones from adult teams that were too big)

The club contributed an additional \$300 for 5 new bags for the junior teams to hold all team gear in

Use additional pages if necessary)

Continued over page

Two authorised signatories to complete the details below. ⁵³

Date: 11/10/23

First contact name: Paula Van Meer

Signature: Nic McPherson

Position: Art Show committee member

Phone: 03 9207000

Email: paulavanmeer@pegasusbay.school.nz

Address: 5 Solander Road, Pegasus

Date: 11/10/23

Second contact: Corinda Thompson

Signature: CR

Position: Art Show accountant

Phone: 03 9207000

Email: corindathompson@pegasusbay.school.nz

Address: 5 Solander Road, Pegasus

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz



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KOOKABURRA SPORT NEW ZEALAND LTD
 9B JOHN GLENN AVENUE
 AUCKLAND 0632 NEW ZEALAND
 PH: +64 0 9601 8190
 EMAIL: accounts.receivable@kooka.com.au
 GST NO: 114-900-516 NZBN: 9429041356807

TAX INVOICE

SOLD TO

VICTORIA ROBERTSON
 4 RON BROOKING CLOSE
 RANGIORA CANTERBURY 7400
 NEW ZEALAND
 +64 0 2733 52600

DELIVER TO

VICTORIA ROBERTSON
 4 RON BROOKING CLOSE
 RANGIORA CANTERBURY 7400
 NEW ZEALAND
 +64 0 2733 52600

TAX INVOICE 301SI2400631
DATE 31/01/2024
DELIVERY NO. 301SD2400583
CUSTOMER NO. WBNZ000451
ORDER DATE 30/01/2024
SALES REP WEB CUSTOMER NZ
ORDER TYPE NORMAL ORDER

PRODUCT CODE	DESCRIPTION	QTY SUPPLIED	QTY BACKORDERED	UNIT PRICE	DISC %	DISC VALUE	NET PRICE	AMOUNT
Order Reference:								
2A13357I	BEAST PRO 6.0 CRICKET BAT SIZE 5	2	0	173.90	30.00%	52.17	121.73	243.46
2A13357H	BEAST PRO 6.0 CRICKET BAT SIZE 6	2	0	173.90	30.00%	52.17	121.73	243.46
SE00041	30% OFF STOREWIDE - KOOK30	1	0	0.00	0.00%	0.00	0.00	

EFT

Westpac
BSB: 030 252
Account: 0721365000
Reference: WBNZ000451
Postal: PO BOX 305401 TRITON
Address: PLAZA,
Reference: AUCKLAND 0757 NZ

Invoice due date: 31/01/2024

SUB TOTAL 486.92
FREIGHT 0.00
GST 73.04
TOTAL (NZD) 559.96

Page 1 of 1

GOVERNANCE

Woodend-Sefton Community Board

Accountability Form for 2023/2024 Discretionary Grant Recipients

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Name of group: Sefton School.

Date: 12.12.23 Amount allocated: \$ 750.00 + GST

Purpose for grant: Replacement of swimming pool cover

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Swimming Pool Cover – Combes Aquatics.</u>	\$ <u>6948.30</u>
_____	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Cover enables us to continue to use our school pool and open it up to the wider community use as well. In conjunction with our heating system this cover ~~has~~ extends the available swimming period over many months.

(Use additional pages if necessary)

Permission to use photos on the Board’s Facebook page, the Council’s website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below.⁵⁶

Date: 23.2.24

First contact name: Melanie Gidd

Signature: MGidd

Position: Admin

Phone: 03 3129755

Email: office@sefton.school.nz

Address: PO Box 9
Sefton

Date: 23.2.24

Second contact: Heidi Moeller-Kemp

Signature: HMMoeller-Kemp

Position: Principal

Phone: 03 3129755

Email: principal@sefton.school.nz

Address: PO Box 9
Sefton

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz



Head Office: 34 Acheron Drive CHRISTCHURCH 8041
 Ph: 03 348 2072 Fax: 03 348 2075
 Email: accounts@coombesaquatics.co.nz

57

Branches:

Unit A6, 269A Mt Smart Rd
 Penrose, AUCKLAND 1061
 Ph. 09 579 6500 Fax. 09 579 6501

Cnr Meachen and Barnes Streets
 Seaview, WELLINGTON
 Ph. 04 568 3521 Fax. 04 568 3312

Tax Invoice 50199

GST # 132 629 234

Date 18-Jan-2024

Account # 360

Customer Order # HEIDI MOELLER-
Order #

Invoice To :

SEFTON SCHOOL
 P O BOX 9
 SEFTON
 NORTH CANTERBURY

Deliver To :

SEFTON SCHOOL
 603 UPPER SEFTON RD
 SEFTON
 NORTH CANTERBURY
 PH: 03 312 9755

Code	Description	Quantity	Unitprice	Discount	Linetotal
1-1501-10	ICL Pool Blanket - Replacement	1.00	\$5,442.00		\$5,442.00
1-1501-10	Installation & Disposal of old Pool cover	1.00	\$600.00		\$600.00

THANK YOU FOR YOUR CUSTOM

Our bank account number is 06 0622 0978185 00

Terms:

20 days from end of Month

Subject to Coombes Aquatics Terms of Trade Conditions printed overleaf or available on request

SubTotal \$6,042.00
GST \$906.30
Amount \$6,948.30

CJ Schuyt

From: Office Sefton School - Mel & Katie <office@sefton.school.nz>
Sent: Friday, February 23, 2024 12:27 PM
To: IM Staff
Subject: Grant Accountability form - Sefton School
Attachments: Woodend-Sefton Grant Accountability Form - Sefton School.pdf

Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Please find attached our accountability form.

The funds received were very much appreciated and it has made a huge difference with our new pool cover in place.

Thank you again

Melanie

--

Ngā mihi nui

Sefton School
PO Box 9
Sefton 7445
03 3129755

GOVERNANCE

Woodend-Sefton Community Board

**Accountability Form for 2023/2024
Discretionary Grant Recipients**

For funding provided during the period July 2023 – June 2024

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Name of group: Pegasus Bay Art Show

Date: 11/10/23 Amount allocated: \$ 500

Purpose for grant: Costs for printing tickets/posters/confirm tickets

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Grant attributed to printing costs of entry fee</u>	\$ <u>500</u>
_____	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Our self-selected team of 24 women from the Pegasus Dragons club attended the Wellington Dragon Boat Festival 1-3 March 2024. This was our first time attending the festival, and a chance to see how competitive we could be against a variety of club and corporate teams from throughout New Zealand and Australia. The 2023 Pegasus Bay Art Show was a success for Pegasus Bay School both as a fundraiser for our EOTC program and putting on a wonderful community event. We had record numbers attend our opening night and a high number of people through the doors over the weekend. The feedback was positive. We raised just under \$7K for our EOTC program. We hope to run this event every 2 years and next time have more of a focus on advertising both through social media & signage. We were proud to fly the flag for North Canterbury while there, and we were noticed as a friendly team with a great club culture - also due to our bright yellow tops, which elicits happiness! The community board contribution meant that our costs were slightly reduced for each individual, enabling all paddlers to attend. We took the chance to check out the competition that we will likely face at the New Zealand Dragon Boat Championships which we are attending in Lake Karapiro next weekend; and were very happy to place 3rd in the B final given there were A-E finals for women's teams. Thank you for your support. We attach some photos from our time in Wellington, enhancing team support and physical and mental wellbeing.

(Use additional pages if necessary)

Permission to use photos on the Board’s Facebook page, the Council’s website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below. ⁶⁰

Date: 11/20/23 ^{March 2024}

First contact name: Paula Van Meer

Signature: 

Position: Art Show Committee member

Phone: 03 92079000

Email: paulavanmeer@pegasusbay.school.nz

Address: 5 Solander Road, Pegasus
Rangiora

Date: 11/20/23 ^{March 2024}

Second contact: Corinda Thompson

Signature: 

Position: Art Show accountant

Phone: 03 9207000

Email: corindathompson@pegasusbay.school.nz

Address: 5 Solander Road, Pegasus
Kaiapoi

Return to:

Governance Team

Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz





GOVERNANCE

Woodend-Sefton Community Board

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Name of group: Pegasus Bay Art Show

Date: 11/10/23 Amount allocated: \$ 500

Purpose for grant: Costs for printing tickets/posters/corflute stickers

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

as per attached - printing costs \$ 500

\$

\$

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The 2023 Pegasus Bay Art Show was a success for Pegasus Bay School both as a fundraiser for our EOTC program and putting on a wonderful community event. We had record numbers attend our opening night and a high number of people through the doors over the weekend. The feedback was positive. We raised just under \$7K for our EOTC program. We hope to run this event every 2 years and next time have more of a focus on advertising both through social media & signage.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below. ⁶⁴

Date: 11/10/23

Date: 11/10/23

First contact name: Paula Van Meer

Second contact: Corinda Thompson

Signature: *KJ Stacey*

Signature: *M Paterson*

Position: Art Show committee member

Position: Art Show accountant

Phone: 03 9207000

Phone: 03 9207000

Email: paulavanmeer@pegasusbay.school.nz

Email: corindathompson@pegasusbay.school.nz

Address: 5 Solander Road, Pegasus

Address: 5 Solander Road, Pegasus

Return to:

Governance Team

OR

IM@wmk.govt.nz

Waimakariri District Council

Private Bag 1005

Rangiora 7440



NEW WORLD

TAX INVOICE

GST No. 133-937-587

General Invoice

CASH SALE
 10 Bob Robertson Drive
 WOODEND 7610

Bare Rabbit Limited
 T/A Ravenswood New World
 10 Bob Robertson Drive
 WOODEND 7610
Phone 03-930-8001
Fax

Customer Number: 0000564349 - 8088

Date: 10 May 2024

Invoice No: 9300042798

Page: 1 of 1

Description	GST Exempt	Amount Excluding GST
Woodend Community Association		1,234.78

FI_Invoicestores.cfp6

If paying electronically, please make your payment directly to Bare Rabbit Limited, account number 021268 0052543000, not to Foodstuffs South Island Limited. Please also include 564349 in the code field on your outgoing payment.

This invoice is due on or before 20 June 2024

Subtotal	\$1,234.78
GST	\$185.22
TOTAL	\$1,420.00

R M

66







R M

69





R M

71





Joe Meppurathu

From: Kris Stacey <kris@stacey.kiwi.nz>
Sent: Wednesday, May 22, 2024 11:25 AM
To: IM Staff
Subject: Re: Result of application to Community Board Discretionary Grant Fund
Attachments: QD GOV Form 011 Woodend-Sefton Community Board Accountability Form for 20232024 Discretionary Grant Recipients.PDF; 20240513125247981.pdf; carry.jpg; eating.jpg; food.jpg; Haka.jpg; hangi.jpg; peeling.jpg; prep.jpg

Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Hi

Please find the Woodend Community Association Accountability report and respective attachments.

Best regards

Kris Stacey
Secretary-Treasurer
Woodend Community Association
+64 21 870 927

From: Aislin Connor <aislin.connor@wmk.govt.nz>
Sent: Monday, 15 April 2024 2:56 pm
To: kris@stacey.kiwi.nz <kris@stacey.kiwi.nz>
Subject: Result of application to Community Board Discretionary Grant Fund

Good afternoon Kris,

Please find attached the formal letter advising of your successful application to the Woodend-Sefton Community Board discretionary grant.

The letter details the steps to be taken to uplift the funds.

Also attached is an accountability form which will need to be returned.

Please let me know if you have any questions,

Kind regards,
Aislin

Aislin Connor | Governance Support Officer
Governance

Phone: 0800 965 468 (0800 WMK GOV)
DDI: +64 3 311 8924

GOVERNANCE

Woodend-Sefton Community Board

Accountability Form for 2023/2024 Discretionary Grant Recipients

For funding provided during the period July 2023 – June 2024

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The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Pegasus Residents Group Incorporated

Date: 25 June 2024 Amount allocated: \$ 500

Purpose for grant: Matariki Pegasus Community Event

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Scones, jam, cream and butter for 93 people</u>	\$ <u>465</u>
<u>Milk, Beverages, Serviettes for event and unused for PCC usage</u>	\$ <u>76.50</u>
<u></u>	\$ <u></u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Morning tea provided to Pegasus Bay School for a specific Matariki morning tea for the children of the school to entertain and serve grand-parent generation.

Direct feedback from the school - We just want to say a massive thank you for your support with the kaumātua morning tea on Tuesday. It wouldn't be the success that it is without your support and we've had great feedback!

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below:

Date: 23 July 2024

First contact name: Peter Johnston

Signature: *Peter Johnston*

Position: Pegasus Community Centre Co-ordinatr

Phone: 021 042 6711

Email: pgjohn@gmail.com

Address: 64 Tutaipatu Avenue

Pegasus

Date: 23 July 2024

Second contact: Kathy Gutberlet

Signature: *KMGutberlet*

Position: Treasurer

Phone: 027 499 1598

Email: prgi@pegasusresidentsgroup.com

Address: 14 Kawakawa Street

Pegasus

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz



TAX INVOICE

Pegasus Residents' Group Incorporated

Invoice Date

25 Jun 2024

Invoice Number

INV-0127

GST Number

116-533-243

The Good Home Pegasus

62 Pegasus Main St

Pegasus 7612

NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
Matariki Morning Tea Catering - 25th June	93.00	4.35	15%	404.35
			Subtotal	404.35
			TOTAL GST 15%	60.65
			TOTAL NZD	465.00

Due Date: 31 Jul 2024

Account Name: TGHP LTD

Account Number: 03-0830-0044977-00

PAYMENT ADVICE

To: The Good Home Pegasus
62 Pegasus Main St
Pegasus 7612
NEW ZEALAND

Customer

Pegasus Residents' Group
Incorporated

Invoice Number

INV-0127

Amount Due


465.00

Due Date

31 Jul 2024

Amount Enclosed

Enter the amount you are paying above

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 240906152165**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 14 October 2024**AUTHOR(S)** Kay Rabe, Governance Adviser**SUBJECT:** 2025 Woodend-Sefton Community Board's Meeting Schedule**SIGNED BY:**
(for Reports to Council,
Committees or Boards)


General Manager



Chief Executive
1 SUMMARY

- 1.1 The purpose of this report is to adopt a 2025 meeting schedule for the Woodend-Sefton Community Board (the Board). The schedule is based on the timetabling patterns adopted by the Board over the last year.
- 1.2 Due to the local body elections occurring on Saturday, 11 October 2025, it is recommended that the last Board meeting be held on 8 September 2025. The last day of official duties for elected members will be Friday, 10 October 2025.

2 RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240906152165.
- (b) **Resolves** to hold Community Board meetings, the following dates and locations, commencing at 5.30pm on the second Mondays of the month:

11 February 2025 (Tuesday)	Sefton Public Hall
10 March 2025	Woodend Community Centre
15 April 2025 (Tuesday)	Waikuku Beach Community Hall
12 May 2025	Woodend Community Centre
9 June 2025	Woodend Community Centre
14 July 2025	Woodend Community Centre
11 August 2025	Woodend Community Centre
8 September 2025	Woodend Community Centre

3 BACKGROUND

- 3.1 During 2024, Board meetings occurred on the second Monday of the month following the Council meeting. This scheduling has worked well, and it is recommended that the Board continue with a similar pattern.

- Annual Plan Deliberations 27 May 2025
- Adoption of the Annual Plan 28 May 2025
29 October 2025

4.8 **Implications for Community Wellbeing**

There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.

4.9 The Management Team has reviewed this report and supports the recommendations.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

Community views were not sought for the timetabling as no groups and organisations will likely be affected by or interested in this report's subject matter. However, the established pattern of Community Board meetings has generally worked well for members, considering other community commitments.

5.3 **Wider Community**

The wider community is not likely to be affected by or to have an interest in the subject matter of this report. However, the Board has been holding the majority of its meetings on the first Wednesday following the Council meeting, and it is known within the community.

Establishing a meeting calendar is the most appropriate way to ensure that the wider community is aware of the Board meetings being held. All Council, Standing Committees, and Community Board meetings are also publicly advertised in compliance with the Local Government Official Information and Meetings Act 1987 (LGOIMA). Meetings are also advertised on the Council's website and on in-house television screens at Service Centres.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

The decisions sought by this report have financial implications, as the servicing of Community Boards is met within the Council's existing Governance Budgets. Meetings are advertised in local newspapers and on the Council's website.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report. Meeting timetables may from time to time be amended, if a need arises, and comply with LGOIMA.

6.4 **Health and Safety**

No health and safety risks are arising from the adoption/implementation of the recommendations in this report

7 **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings necessary for the good government of its region or district.

Meetings must be called and conducted in accordance with the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the Standing Orders of the Local Authority.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from the recommendations in this report, as there are wide-ranging opportunities for people to contribute to the decision-making by local, regional, and national organisations that affect our District.

7.3 **Authorising Delegations**

Each Community Board set individual meeting dates and times.

CHAIRPERSON'S REPORT – September 2024

CHAIR'S DAIRY		DISCUSSION POINTS
Date	Events attended	Community Feedback/Issues Raised
3 Sept	Ravenswood Community Cuppa	Guest speaker from Library Services. The general feedback was how great the service provided was. Questions raised around SH1 and the lack of a path between Ravenswood and Woodend.
	Pegasus Bay Bylaw Review Hearing Panel	Final agreement reached on proposed changes to go to Council at the October meeting, which were adopted.
9 Sept	Pre-meeting briefing	A run through the agenda and catch up on general matters
	WSCB Board Meeting	Regular meeting held at Woodend
12 Sept	Waimakariri Access Group	Monthly meeting. ECan came to talk with us about public transport.
18 Sept	Parking Management Plan workshop	Looking forward to consultation happening in 2025 around parking. A plan still to be looked at for Woodend, Ravenswood and Pegasus.
	Interview with North Canterbury News	Focus on Woodend Bypass and possible toll.
26 Sept	Mayors meeting with Chairs and Deputy Chairs	Good catch up on issues around the Board areas.
28 Sept	Volunteering at Pegasus Community Centre	A quieter day than usual but book cave was busy.
1 October	Ravenswood Community Cuppa	Guest was community sergeant. Concerns raised around the late-night door knocking happening around the area. Questions around what will happen at the Pegasus/Ravenswood roundabout with the Bypass and the lack of a path between Ravenswood and Woodend.
2 October	Meeting with Greenspace and James Ensor	To look at dates for extending the paid surf lifesaving patrol at Pegasus and Woodend Beaches. Proposal is for but needs to go to Surf Lifesaving NZ.
4 October	North Canterbury Inclusive Sports Day	The second time this has run. Thanks to the Community Board for funding toward running this. There were many happy faces on participants and their carers.

CHAIR'S STATEMENT

- Wrote Board column for October issue of The Woodpecker
- Managing Board Facebook page

Main issues raised by residents were:

- Lack of a safe path between Ravenswood and Woodend (SH1)
- Issues with SH1 which is the responsibility of NZTA - Waka Kotahi
 - design of the Woodend Bypass, particularly around what will be put in place where the Pegasus Ravenswood roundabout is. Also concerns around a possible toll and whether enough traffic will bypass Woodend to ensure it is safer and easier for residents.
 - number of accidents and the congestion, which can be heavy at various times during the day and particularly at commuting times and Friday and Sunday afternoons and long weekends
 - ongoing concerns around safety for pedestrians and cyclists at Pegasus/Ravenswood roundabout
- Pegasus Lake – the future

Shona Powell

Woodend-Sefton Community Board

WOODEND-SEFTON COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

Member Name: Rhonda Mather

September 2024

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
3 Sept	Cuppa in the Communi-tea	Morning tea for residents of Woodend/Ravenswood, Pegasus and Waikuku with a guest speaker from the library. A good update was given by WSCB Chair, Shona.
3 Sept	GreyPower	Monthly meeting held at the Rangiora RSA.
9 Sept	WSCB meeting	Monthly meeting of the Woodend Sefton Community Board.
10 Sept	Welcoming Communities	A focus group facilitated by WDC Community Team with contribution and discussion from a variety of community organisations and elected members.
12 Sept	Waimakariri Access Group	Monthly WAG meeting with an ECan staff member present to discuss the Regional Public Transport Plan which is currently out for consultation.
18 Sept	Ronel's Community Cuppa	The guest speaker was Mark Glanville from John Rhind Funeral Services.
22 Sept	Woodend School Fair	Very well attended and well run. A lovely day and it was great to see this local event so well supported.

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of September 2024*

Member' Name: Philip Redmond

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
2.09.2024	CE Review (part 2)	CE Annual Performance Review Chaired by Stuart Mitchell (Public Excluded)
2.09.2024	Water Zone Committee	Deputations re Chlorination
3.09.2024	Northern Pegasus Bay Bylaw	Finalised Draft bylaw
5.09.2024	Property Portfolio Working Group	Update
05.09.2024	Hom. Mark Mitchell	Minister of Police Question and Answer session
6.09.2024	Speed Management Plans	New direction under the Government
9.09.2024	Roading Portfolio Update	
14.09.2024	Coldstream Tennis Club Inc	Official complex opening. Ten courts, President Lawrence Smith
18.09.2024	Parking Enquiry by Design	Stakeholders present at Mainpower Stadium – work in progress
19.09.2024	Rangiora Pottery Group Exhibition opening	Art on the Quay, very well attended
20.09.2024	WDC Social Club	Winnie Bagoes
23.09.2024	DLC Hearing RSA Special Licence	Opposed by Licencing Inspector, Police and Health - Approved
24.09.2024	LGNZ Zoom	NZSIS – awareness needed
24.09.2024	Youth Council Meeting	Excellent meeting with amazing young people
26.09.2024	Morning tea for Bernie Power	Recognition of service (Kings Service Medal)
26.09.2024	Adrienne Smith's Farewell	Very well attended by staff. She will be missed, over 21 years at WDC in governance.
28.09.2024	Huria Mahinga Kai Planting Day	10 am to 12.30pm

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of September 2024*

Member' Name: Ian Fong

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
22/09/24	Woodend School Fair	Excellent attendance from the community
18/9/24	Sefton Hall Committee	Main things discussed was the new hall gas heating the changing rooms showers & only cold water in the changing room & public toilet hand basins. Looks like we will have gas for water heating in the showers. Will the council pay for the gas in this area ? How do other council sports changing rooms heat there water for showers etc ?
14/9/24	Waikuku Beach Residents function 4pn-6pm	Event well attended in the hall. Approx 40 people attended. Some mention made of transport problems, but it was more a community catchup

2024 LGNZ Conference Report to the Woodend-Sefton Community Board by Ian Fong

The conference started in a positive fashion having both community boards and council/mayors together to hear a group of the opening speakers. However the mood rapidly went downhill after the Prime Minister had spoken. His address was rushed, obviously due to time restraints, which we were advised was reduced from 45 minutes to just 10 minutes. The remainder of the speakers and later presenters made reference to this speech throughout the whole conference, so unfortunately the conference became sadly, somewhat political.

Community board members were then separated into our own group and did not participate with the mayors and councillors, nor did we have an opportunity to listen to some interesting addresses that this group had, which felt quite divisive.

Our Community Board speakers were a mixed bag, with a number speaking at us and not to us. Some just should not have been presenting. (We were reminded of the PM's speech by these presenters more than once over the three days.)

Some of the topics of our conference sounded very good, but in practice, didn't really provide much in the way relevant content, more about being a community board member rather than providing any valuable leanings to bring back. I am still unsure as to how a self-confessed 'Recovering Racist' is of any value as a conference speaker, apart from a political statement about Māori wards.

A highlight was a presentation from Whakatane Deputy Mayor Lesley Immink and Mark Inman speaking on the Whakaari White Island tragedy and how the council responded to the emergency. They spoke of their learnings and leadership and the importance of respecting the voice of the community in an emergency. Their presentation gave an insight into to the enormity of what they went through and their very honest and brave reflection on what worked and what didn't work.

They reflected on how their community has banded together to rebuild their physical and emotional resilience.

I have attached the slides of their presentation.

Nick Smith reported on electoral reform which was interesting. Some key points were;

- Local govt vote is 50% of the central govt vote.
- Lack of candidate information biggest driver for voters (via survey)

Five questions the LGNZ Electoral Reform Committee are currently trying to answer;

1. Why is local govt important?
2. How easy is it to vote.
3. Knowing what candidates stand for.
4. Administration and promotion of elections.
5. Four years terms (not concurrent with general elections). 60% of voters surveyed agree to the 4-year term, as long as central govt term was increased as well.

Drowning Prevention Aotearoa presentation was valuable - Subsidised Public Self Rescue

Equipment Stands for non-patrolled beaches, rivers and lakes. I have forwarded contact information to WDC to investigate.

Some quotes and thoughts from the conversations/presentations:

- ☒ Hate the game not the players.
- ☒ Give up the control and let the community do/or own what they need to.
- ☒ People will surprise you and people will take ownership.
- ☒ Focus on what your community can or has achieved.
- ☒ Pick your Battles.
- ☒ Champion Effectively rather than being the Champion Complainer.
- ☒ Local Govt is seen as a handbrake.
- ☒ What gets measured gets managed.
- ☒ Business needs council to "get out of the way".
- ☒ Climate change thoughts- Location of settlements - A river is just being a river and trying to change this can have dire consequences. What's going to happen to rates, banks, house insurance, council/govt buyouts, managed retreat??
- ☒ Influencing the Council Table - Pick your battles, quick wins, ie understand the end game, Find your allies, build common ground
- ☒ Do we represent consumers (is this how we see ratepayers?) or do we represent citizens?

The Community Boards Dinner and Awards was an interesting evening with the first award being announced to the wrong recipient! There were no photos or description of the winning project or initiative of any of the winning entries or highly commended and seemed to be a lot of hype for essentially what we do in our day-to-day work at WDC. (eg one award was for a community board having a successful training engagement with councillors and staff??)

The winners on the day were for 'Promoting a Community Emergency Hub', 'Transforming an unused reserve into a Community Asset', and 'Developing a long-term vision and identity'. Not one person from CBEC or LGNZ spoke to anyone who attended the dinner but stuck to themselves or left the dinner after the awards were presented, (which was early).

Overall it was an interesting three days and I think it a worthwhile use of ratepayers funds. The theme of the conference was "Localism", however no one could define what this is or looks like. (Some local councils are getting rid of local board representation!) From the outset, it was too party political and personal, which unfortunately affected the conference as a whole . "Hate the Game not the Players!"

How is LGNZ going to be relevant if it is so anti central govt - nothing will get done I am left questioning the value and importance of LGNZ for our district, given its own clear agenda.



**Whakatāne Community response to the
Whakaari-White Island tragedy**

LGNZ Community Board Conference - Friday 23 August 2024

White Island – Whakaari Eruption, Whakatāne

- This is not about what happened on the island or anything to do with blame
- There is a personal connection - my daughter worked for 5 seasons on White Island with Hayden Marshall-Inman, Mark's brother
- Mark and I knew of each other being in a small town but not well. We know a lot more about each other now
- There are a few facts and stats but essentially this is about the story of how council and community were impacted, their support to the families and looking to the future...



9 December 2019

- Two tour groups from the Mt Maunganui Cruise Ship on island with guides
- Sightseeing helicopter company with 4 guests
- A lovely day until 2.11pm

Setting the scene

- New council & executive team in Pāpāmoa for introductory retreat
- 2.12pm phones go off... Mayor, CE and exec team leave
- Facilitator not understanding when we upped and followed
- Within minutes we knew there was potential loss of life and injury as tour groups still on island
- During the drive back to Whakatāne, council moves into Emergency Management mode with appointment of Lead Controller
- The Controller 'leads and directs' all the activity and facilitates the flow of information



St John's December 9 dispatches

93

10
ambulances

11
rescue helicopters
(from as far south
as Nelson)

35
ambulance officers
(from across the Bay
of Plenty)

7
incident managers

4 Hospitals



Hospital Care

- Whakatāne Hospital did have a Mass Casualty Plan which was activated. On a typical day in the Emergency Department, there would be six nurses and two doctors on duty
- Once the extent and severity of the casualties was identified, there was over 100 staff including local GPs and nurses who dropped everything to come and help, in the Emergency Department, Acute Care Unit and theatres, to be runners between care units, to keep and share records
- Every single bed space, every resource they had, was used to care for those affected
- Every roll of gladwrap from Supermarkets...



The Order of Things

- First Emergency response teams i.e Coastguard, Ambulance, Fire and Police managed the boat - land - airport to hospital transfers
- BOP Emergency Management team take the lead out of hands of local response teams
- Once it was identified International visitors were among those injured or passed, a State of Emergency was declared which moved the decisions to government agencies
- This supersedes local emergency and BOP emergency decision makers



**National Emergency
Management Agency**
Te Rākau Whakamarumarū

MPs, Police, Mayor, BOPRC, Army, Minister, Iwi, Controllers and Comms ⁹⁶

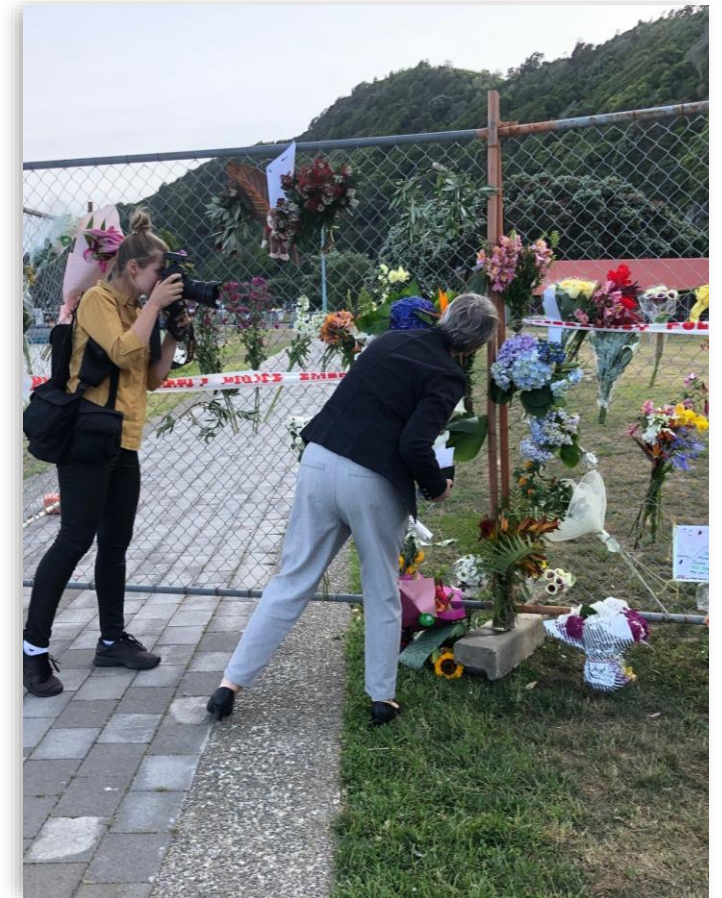


Karakia to start – Main Control Room: 3 shifts of 30 rotating over the days and nights = 90 staff



By the morning

- 47 people known to be the island at 2.11pm
- Number of deaths still unknown
- 3 who escaped without physical injury. A chopper pilot who had the presence of mind to order his passengers into the sea and the two who took his advice
- 7 nationalities involved and their country representatives onsite
- 4 hospitals - including those with specialty Burn units
- International patients prepared to be medi vac back to their own countries



Managing the event and people


- In an emergency, our staff generally know what to do eg. 2017 Edgecumbe floods, but this was new territory
- Organised, measured chaos ensued with lines of reporting and communicating confusion ...imagine council emergency staff, Cruise ship operators, Iwi, BOP Emergency Management, Police, Defence Force, DIA, Ministers & MPs and Embassy representatives all needing a place to work and report from
- Every office, corner and space was utilised by the above
- All needed to be fed, watered and respected with outpouring of grief at times
- Elected members wanting to help but feeling helpless
- **And the media!**



Media

- Media traps – local versus international and the way they portray it, facts, misinformation and disinformation
- International media not as respectful as local media
- Grabbing any local willing to talk on their opinion of White Island tours, whether should have gone, do you know anyone, public opinion etc
- Best to give media something. Consider doing a 'live' so they can't misconstrue or edit. They can be helpful but be aware

24 hours timeline from Mark

- Someone at Holiday Park said White Island had erupted
 - Confirming information and tour group status?
 - After school pick-up with the kids
 - The whirlwind that followed...
- 

Te Manūka Tūtahi o Mataatua Marae





Welcome onto Marae

Ngāti Awa Whanaungatanga

- Karakia and waiata every day for five days
- The marae became the central point for the families, unique to NZ in uniting a community and offering support
- Safe place, providing a shelter away from public eye and media.
- Families were able to communicate and share their thoughts, or not
- Media had separate briefings from families but still welcomed at the marae
- The importance of nutrition was recognised with kai shared among family, friends and officials
- Council chambers was a direct working centre vs the marae was a whānau friendly environment
- Facilitation of being able to go out to Whakaari with families was important
- The significance of Ngāti Awa's support and guidance in encouraging shared grief is a strength of tikanga and appreciated by all. Not to be under estimated



Whakaari/Hayden Marshall-Inman Memorial Golf Tournament

In association with the Ohope Beach Golf Links, the Inman whānau continue to give in the way in which Hayden did his entire life, through the gift of **manaakitanga** hosting the annual

" Whakaari/Hayden Marshall-Inman Memorial Golf Tournament"



St John
Whakatāne
\$30,000



Whakatāne Volunteer Fire Brigade \$40,000

- 100 years of helping and protecting the people of the Eastern Bay of Plenty.
- Whakatāne Volunteer Fire fighting personnel were amongst the Whakaari- White Island first responders on the day of the eruption



Coastguard Whakatāne \$52,000

- Over the past decade Coastguard Whakatane volunteers have put in 80,148 hours
- Assisted with 647 incidents, brought 1122 people home safely to their families.
- Coastguard Whakatane is one of 63 units across the country run by around 2100 volunteers,





4 years on

- Ngāti Awa led the annual memorial on the 9th December for first three years
- Significance of the name change from White Island to Whakaari
- Whakatāne-Ōhope Community Board leading the Memorial for Whakaari
- Highlights the engagement with the community and ensuring there is a place of remembrance, for not only those who have passed but more so for those who survived
- The yearly support of the Charity event has 100 sponsors from within the community and all funds raised go back to the community emergency service groups
- Our gratitude to our community, thanks to their resilience

Where are we now?

Tourism aspect

- Whakaari and the event still acknowledged
- Domestic and international visitors regularly ask when can they visit Whakaari?
- 80% of White Island tours visitors were international, 20% domestic
- 80% of visitors to Whakatāne domestic, 20% international
- Repositioning new tourism offering
- Whale Island (Moutohora) great but no substitute for Whakaari

MOUTOHORĀ: ISLAND SANCTUARY

Discover the rare beauty of a New Zealand wildlife sanctuary.

Immerse yourself in nature on a tour of Moutohorā/Whale Island, one of New Zealand's most restricted pest-free wildlife sanctuaries. Experience the regenerated bush as you listen to the bird calls or dig yourself a geothermal spring pool at Onepū Bay. See New Zealand's wildlife as nature intended it and shows what can be achieved when a concentrated effort is made to manage and protect.

[DISCOVER MORE](#)



What were Council Learnings?

- Our Emergency Operating Centre and council building was **not fit for purpose**. Managing public access would be key for future re-design, especially to control media
- Respect and hold close your relationships with iwi and MPs
- Prepare in advance what role elected members, including community board members might play depending on type of event
- As part of your Emergency team, have several counsellors available. Don't expect everyone to be ok all the time just because they are doing their job ok
- Consider an operational centre and a 'spiritual' centre for affected families, emergency response teams and staff
- Keep the food and drink coming with kind words
- Take photos of your Emergency Operations Centre as will help with the debrief

I roto i te
mahara aroha
(in loving memory)

Ngā mihi and thank you.

