

**WAIMAKARIRI DISTRICT COUNCIL**

**MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 17 OCTOBER 2023 AT 9AM.**

**PRESENT**

Councillors N Mealings (Chairperson) arrived at 9.05am, R Brine, P Redmond, J Ward and P Williams.

**IN ATTENDANCE**

Mayor D Gordon and Councillor T Fulton.

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roading), J McBride (Roading and Transport Manager), J Recker (Stormwater and Wastewater Manager), K Straw (Civil Project Team Leader), D Young (Senior Engineering Adviser), P Daly (Road Safety Co-ordinator/Journey Planner), S Binder (Senior Transport Engineer), A Mace-Cochrane (Transportation Engineer) and K Rabe (Governance Advisor).

**APPOINTMENT OF CHAIRPERSON**

Moved: Mayor Gordon

Seconded: Councillor Ward

**THAT** the Utilities and Roading Committee:

- (a) **Appoints** Councillor Brine as Acting Chairperson until the Chairperson, Councillor Mealings, arrived.

**CARRIED**

**1 APOLOGIES**

Moved: Mayor Gordon

Seconded: Councillor Redmond

That an apology for lateness be received and sustained from Councillor Mealings who arrived at 9.05am.

**CARRIED**

**2 CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**3 CONFIRMATION OF MINUTES**

3.1 **Minutes of the meeting of the Utilities and Roading Committee held on Tuesday 19 September 2023.**

Moved: Councillor Redmond

Seconded: Councillor Ward

**THAT** the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 19 September 2023, as a true and accurate record.

**CARRIED**

### 3.2 **Matters Arising (From Minutes)**

Councillor Ward suggested that the recently completed pathway at Tuahiwi be sealed to enable children to utilise it to scooter to school. C Cleary responded that either the Council should be requested to approve additional funding or the request should be included as part of Roding's submission to the 2024/34 Long Term Plan.

*Councillor Brine vacated the Chair in favour of Councillor Mealings at 9.05am.*

## 4 **DEPUTATION/PRESENTATIONS**

Nil.

## 5 **REPORTS**

### 5.1 **Approval of Design for Projects 1 and 3 of the Transport Choices Programme (Kaiapoi to Woodend and Woodend to Ravenswood Cycleways – K Straw (Civil Project Team Leader) and D Young (Senior Engineering Advisor)**

K Straw and D Young were in attendance to present the report, which sought approval of the detailed designs for the Kaiapoi to Woodend and the Woodend to Ravenswood cycleways to allow staff to progress the tender phase of the project. Public consultation occurred during September 2023, and 39 formal submissions were received, with 34 in support. K Straw summarised the three changes made to the design due to the feedback received. Staff had also worked extensively with Waka Kōtahi, Ngāi Tūāhuriri and Ready Mix, who were the three main stakeholders.

Councillor Redmond queried the number of car parks that would be lost due to the project and if the car parking would be marked on Ranfurly Street. K Straw replied that two car parks would be lost in Ranfurly Street and that he was uncertain whether the car parks would be formalised. Councillor Remond commented that the plan in the agenda had the car parks marked.

Councillor Redmond also queried whether staff knew there was a gate giving access to the park from Ranfurly Street, which was used for parking at certain times of the year. K Straw undertook to investigate this matter further.

In response to Councillor Redmond's question regarding the ability of trucks and caravans to exit the mill, K Straw replied that the road layout would be altered slightly to enable easy access/exit for trucks and caravans. Councillor Redmon also asked if staff had informed the mill owners/tenants of the planned changes. K Straw confirmed that the mill had been informed of the proposed changes and had not responded to staff directly or through public consultation.

Councillor Williams noted that overall, 20 car parks would be lost and queried the long-term impact of this loss on the roading network. K Straw acknowledged that the loss of on-street parking could impact residents, but, most of these parks were located in front of large properties which had plenty of space for parking on the property and would not currently need on-street parking. However, if these properties were subdivided into smaller units, then no on-street parking may become an issue. He also assured members that the removal of on-street parking was always something that staff gave plenty of consideration to and tried where possible to mitigate any further loss.

In response to Councillor Mealings queried K Straw's replied that the diagrams depicted in the agenda were the final designs that would be put out for tender. K Straw noted that Waka Kōtahi had indicated that they were unlikely to approve the pedestrian island outside St Barnabas's Church, which would then be omitted, however, this would be the only change to the design.

In response to a query regarding the process, D Young replied that the Kaiapoi-Tuahiwi Community Board had been briefed on the design changes before the report was submitted to the Utilities and Roading Committee. Mayor Gordon enquired if the Woodend-Sefton Community Board had also been briefed, and D Young explained that as the changes were in the Kaiapoi-Tuahiwi area, the Woodend-Sefton Community Board had not been briefed, given the tight timeframe for the project to be completed. Mayor Gordon requested that the Woodend-Sefton Community Board be briefed prior to work commencing.

Councillor Fulton queried if staff worked with stakeholders before going out to public consultation or if the stakeholders were only made aware of the details of the project at the same time as the general public. D Young replied that staff worked with stakeholders throughout the planning stage of projects.

Councillor Mealings queried how Ready Mix was allowed to occupy the road reserve, and K Straw noted that there was a historic arrangement in place that Ready Mix had a licence to occupy the area, however, the cycleway would only require a small portion of the road reserve.

Moved: Mayor Gordon

Seconded: Councillor Ward

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 230830134485.
- (b) **Approves** the detailed design for Project 1, Kaiapoi to Woodend as per Trim No. 230830134489.
- (c) **Approves** the detailed design for Project 3, Woodend to Ravenswood as per Trim No. 220830134490.
- (d) **Approves** the installation of no stopping lines required as per the Proposed Schedule of No Stopping Restrictions (Trim No. 230222024367 V02), noting that these would be added to the Council's Schedule of Parking Restrictions upon completion.
  - i. Ranfurly Street East Opposite Sidey Quay
- (e) **Notes** the installation of no-stopping lines (below) required as per the Proposed Schedule of No Stopping Restrictions (Trim No. 230222024367 V02), would be approved by Waka Kōtahi and would not be included within the Council's Schedule of Parking Restrictions upon completion.
  - i. Main Road (SH1) West Main Road frontage of No. 8 Woodglen Drive.
  - ii. Main Road (SH1) East No. 122 Main Road
  - iii. Main Road (SH1) West No. 133 Main Road
  - iv. Main Road (SH1) West Kerb build out at the Church.
- (f) **Notes** that the proposed changes to the detailed design would result in the loss of 20 on-road car parking spaces, noting that the on-road car parking spaces on Main Road (SH1) were considered to be "road shoulder" and rarely got used for parking.
- (g) **Notes** that feedback from the consultation process had been incorporated into the design where applicable.
- (h) **Notes** that the recommendations within this report would require the reclamation of road reserve currently occupied by private residencies along Old North Road, Main North Road (SH1) and that this had been discussed with the relevant property owners.
- (i) **Notes** that the deadline for the approval of the detail design and Schedule 2 agreement for funding had been extended to 27 October 2023, and that Waka

Kōtahi had signalled that failure to meet that deadline would result in no funding being available. Also funding for construction was dependent on and would not be released until these had been approved by Waka Kōtahi.

- (j) **Notes** that the detailed design drawings were subject to an Independent Road Safety Audit, and that this process had yet to occur. Further minor changes were likely to be required as a result and would be agreed with the General Manager Utilities and Roding.
- (k) **Notes** that this project would require an Archaeological Authority to construct, and that staff were currently working through this process.
- (l) **Notes** that staff had been working with Ngāi Tūāhuriri in relation to aspects of the alignment that occupy MR873 land and that as a result, the alignment had been updated to ensure the path did not encroach into MR873 land.
- (m) **Notes** that staff had been working with Waka Kōtahi in relation to coordination with planned State Highway works and was also seeking the relevant approvals to locate the path in the State Highway Road corridor and that Waka Kōtahi were yet to provide their formal approval of this alignment.
- (n) **Notes** that staff would proceed with the preparation of tender drawings, and documents in anticipation of receiving an approval to move to construction from Waka Kōtahi.
- (o) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board and the Woodend-Sefton Community Board for their information.

**CARRIED**

Mayor Gordon acknowledged the work done by staff on this project and the positive feedback from the consultation and drop-in sessions. He noted that cycling and walking had become very popular in recent years, and connecting two of the district's towns would be much appreciated by those who preferred other travel options. He also acknowledged the difficulties faced by staff in some sections of the route.

Councillor Ward congratulated staff on a well-thought-out route which was long overdue and a much-needed connection between the two towns.

Councillor Redmond supported the motion, however, he did have concerns regarding the loss of parking on Ranfurly Street. He noted that the drop-in sessions had been well attended and had generated positive feedback. Councillor Redmond, a member of the Woodend-Sefton Community Board, stated that he had updated the Board at its last meeting of the proposed changes to the route and as this was a very proactive Chairperson and Board. He was confident that the Board was very aware of the changes and any possible impacts to its area.

Councillor Mealings supported the motion and thanked staff for their work with businesses and stakeholders along the proposed route.

## 5.2 **Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plan Annual Compliance Monitoring Report 2022-23 – C Fahey (Water and Wastewater Asset Manager)**

G Cleary spoke to the annual report on consent compliance performance of the Eastern District Sewer Scheme (EDSS) and the Oxford Sewer Scheme. Full compliance had been achieved for the EDSS. The Oxford Scheme did not require an annual compliance report, however, a report was prepared as good practice. Full compliance had not been achieved for the Oxford Scheme due to the lack of monitoring data to clearly demonstrate the depth limit for effluent application due to irrigator two being damaged during a strong wind event

in 2021. However, the system should receive an upgrade, which should fix monitoring issues in the future.

Councillor Fulton queried what was meant by 'depth limit', and G Cleary explained that there was a limit to the depth that effluence was allowed to penetrate when sprayed on paddocks. Councillor Fulton further questioned if the Council utilised expert irrigation contractors or if this was managed in-house. G Cleary noted that this report concerned the monitoring and obtaining good, reliable, continuous data but acknowledged that irrigation technology and expertise would help to achieve compliance with irrigation of effluence.

Councillor Williams queried if it was intended to have generators or inverters on-site to ensure data collection would not be impacted during power outages.

G Cleary was unable to answer the question, however, he assured members that staff were working on solutions to the issue.

Moved: Mayor Gordon

Seconded: Councillor Williams

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 231003156382.
- (b) **Notes** that full compliance was achieved for all of the Eastern District Sewer Scheme (EDSS) Ocean Outfall consent conditions during the 2022-2023 monitoring period.
- (c) **Notes** that the Eastern Districts Sewer Scheme – Annual Compliance Monitoring Report 2022-2023 was currently being reviewed by Environment Canterbury.
- (d) **Notes** that although not required, the Oxford Sewer Scheme - Annual Monitoring Report 2022-2023 was provided to Environment Canterbury as good practice.
- (e) **Notes** that the Oxford Sewer Scheme did not achieve full compliance for the 2022-23 monitoring period. There were two reasons why the scheme did not achieve full compliance, one was due to lack of monitoring data to clearly demonstrate that the depth limit for effluent application at the irrigation field had been achieved, and the other was due to the exceedance of consent limit for faecal coliform level for two effluent samples taken.
- (f) **Notes** that staff were working on getting Irrigator Two (western irrigator) connected to SCADA and installing additional flow monitoring equipment at the Oxford Irrigator site which would improve monitoring data collection to demonstrate compliance with the depth limit for effluent application at the irrigation field. Once this work was complete, the scheme was expected to be fully compliant.
- (g) **Notes** that UV equipment at the treatment plant had been replaced and operational procedures were being improved to address the faecal coliform limit exceedance.
- (h) **Circulates** this report to all Community Boards for their information.
- (i) **Circulates** a copy of this report to Te Ngāi Tūāhuriri Rūnanga, Te Kōhaka o Tūhaitara Trust and Waimakariri Water Zone Committee for their information.

**CARRIED**

5.3 **July 2023 Flood Recover Progress Update – J Recker (Stormwater and Wastewater Manager), J McBride (Roading and Transport Manager) and D Pinfold (Flood Team Lead)**

J Recker and J McBride were in attendance to speak to the report, which provided a progress update on the July 2023 flood recovery work.

Councillor Mealings noted she was aware of the meeting with residents from Washington Place, however, she queried when the other meetings at Bramleys Road, Threlkelds Road and Tram Road were held. J Recker reported that the meetings were held during the last two months and were not planned. Staff had agreed to meet residents as they had the time when the residents called.

N Mealings also queried if staff were reviewing options for the Mandeville sewer, as she believed there was a simple fix for this issue.

Councillor Fulton noted that staff had drone footage of the areas flooded and enquired if this would be made available to the residents to identify any pinch points in the drainage system. J Recker stated that staff were still investigating, however, once staff had finished, they would be happy for residents to share this resource. G Cleary noted that the map developed by staff over the years would be more useful to residents than the drone footage.

Moved: Councillor Williams

Seconded: Councillor Mealings

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 231005157963.
- (b) **Notes** that works on the three key areas of Cam River / Ruataniwha, Tuahiwi and Waikuku Beach had commenced and would require more detailed assessment, investigation and community and stakeholder consultation.
- (c) **Notes** that all 80 investigations have been triaged, 40 were currently being scoped, 32 were under investigation, two had works being reviewed for approval, five had works programmed, and one was completed.
- (d) **Notes** that of the 126 maintenance actions 22 were yet to start, 95 had been started and work was in progress, eight had been programmed, and one had been completed.
- (e) **Notes** that the total cost estimate for the flood recovery work was \$4.055 million.
- (f) **Notes** that future progress update reports to the Utilities and Roading Committee would provide an update on the actual and forecast expenditure versus the approved budget.
- (g) **Notes** that a communications strategy document would be presented to the next Utilities and Roading Committee meeting for endorsement.
- (h) **Circulates** this report to all Community Boards for information.

**CARRIED**

Councillor Williams noted that this was a challenging time with recovery works being done continuously due to the almost constant weather events over the last three to four years.

Councillor Mealings concurred and noted that, hopefully, the proposed work would be well underway or completed before any further weather events occurred.

5.4 **Cam River / Ruataniwha Report – J Recker (Stormwater and Wastewater Manager), K Simpson (Three Waters Manager)**

J Recker was in attendance and provided an overview of the maintenance and immediate works identified for the Cam River/Ruataniwha, in Environment Canterbury's (ECan) Scheme Plan briefed the Committee on the development of stormwater management within the river's catchment since 2000.

Councillor Redmond noted the findings of the National Institute of Water and Atmospheric Research (NIWA) that one-in-fifty-year events would become more of a one-in-ten-year event and queried if the modelling of these should be changed to reflect the change in weather patterns. J Recker agreed that the modelling should be revisited.

Councillor Mealings concurred, noting the increase in serious weather events. G Cleary replied that every event was different and impacted different areas and depended on various factors such as the intensity of the rain, the duration, the catchment area and how saturated the soil was at the time of the event. There was also an indication of an increase in wind events, which would have different impacts on the district. Councillor Mealings noted that it was important that the modelling was correct to enable confidence in the future development of the district.

Councillor Williams questioned whether there was sufficient monitoring of the work contracted for maintenance of important drainage and infrastructure and, if it was found that there had been a failure, what steps could be taken. G Cleary responded that this was a matter under consideration for the future. Councillor Williams stated he was concerned that the Bellgrove development would put further pressure on the Cam River. G Cleary replied that the Bellgrove development was compliant with all its consents, however, he acknowledged that more stringent criteria may be needed in the future.

P Williams also queried the cost division between the Council and ECan, noting the last time the Cam River's stopbanks were checked was in 1980. With the impact of climate change and increases in river flows, monitoring should be carried out more regularly. He also queried if the Council was getting good value for money with the contractors used by ECan. G Cleary replied that staff always ensured that contractors had the skills necessary. He noted that ECan had more experience dealing with this type of work and would have appropriate contractors to do the required work.

Mayor Gordon agreed with Councillor Williams' concerns regarding the Bellgrove drainage requirements and believed that this topic should be covered by a briefing to the Council. He also noted that Councillor Williams had raised the issue of appropriate monitoring of work and performance of contractors and requested a report on this topic.

Councillor Ward stated that the new developments were not the problem, but rather the lack of clearing of dead trees and rubbish from drainage ditches that caused the flooding and therefore welcomed the suggestion of a report.

Moved: Councillor Redmond

Seconded: Councillor Ward

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 231005158212.
- (b) **Notes** that there were immediate maintenance works identified and those works had been completed by Council maintenance contractors in early October 2023.
- (c) **Notes** that the remaining maintenance works would be undertaken by Environment Canterbury with Council funding the upper section maintenance works above Bramleys Road. Environment Canterbury had advised that this would be undertaken in November / December 2023.

- (d) **Notes** that the immediate works were proposed in the vicinity of the Bradleys Road bridge to address a section of low bunding along the Cam River/ Ruataniwha.
- (e) **Notes** the funding of \$250,000, which was recently approved by the Council (refer TRIM 230921147926) was sufficient to undertake the immediate works along the Cam River/ Ruataniwha.
- (f) **Notes** that the Cam River/ Ruataniwha scheme design was being updated by Environment Canterbury, which would consider the impact of development in Rangiora and the potential need to raise the existing stopbank system.
- (g) **Notes** that a subsequent report would be submitted to Council upon completion of the Environment Canterbury Scheme Plan that would provide a recommendation on the Council's future strategy for the Cam River/ Ruataniwha.
- (h) **Circulates** this report to all Community Boards for information.

**CARRIED**

Councillor Redmond stated that ensuring resilience in the district's infrastructure was essential. He also informed the Committee that there was a recommendation to ECan for \$2 million to cover work on the Cam River and its stopbanks, and he had suggested that this be funded via loan funding as it would be an intergenerational expense.

Councillor Williams thanked staff for their quick response to this matter.

Councillor Mealings supported the motion and the proposed work.

5.5 **Adoption of Road Safety Action Plan 2023/24 – P Daly (Road Safety Co-ordinator/Journey Planner) and J McBride (Roading and Transport Manager)**

P Daly and J McBride attended and presented the report, which sought the adoption of the Waimakariri Road Safety Action Plan 2023/24.

Councillor Williams queried whether this plan should be put on hold as the new Government had indicated a change of focus to road safety. P Daly replied that this document was intended to respond to changes in policy and that this would be a living document focused primarily on the district.

Moved: Mayor Gordon

Seconded: Councillor Redmond

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 230802117283.
- (b) **Adopts** the Road Safety Action Plan 2023/24 (Doc 190529076366).
- (c) **Circulates** this report to the Community Boards and all stakeholders of the Road Safety Working Group.
- (d) **Requests** that staff arrange a workshop to socialise this plan with All Boards.

**CARRIED**

Mayor Gordon acknowledged the work done by P Daly. He believed it was appropriate to have a living document which sought to protect the people of the district regardless of the label that the Government put on its initiatives.



Councillor Redmond noted that he was the Chair of the Road Safety Working Group, and the members of the Group came from different disciplines and experiences and had all contributed to this document.

5.6 **Rangiora Stormwater Monitoring Report 2021-22 – S Allen (Water Environment Advisor)**

J Recker attended to present the report, which summarised the key findings of the 2021-22 Stormwater Monitoring Programme for Rangiora under the consent CRC184601.

Councillor Mealings noted that the Cam River was mentioned as exempt several times in the recommendations and queried why. J Recker undertook to forward that information to the Committee. In response to a question from Councillor Mealings regarding flush criteria J Recker noted that collecting relevant data for flush testing was only sometimes possible as the events often happened outside of working hours.

Councillor Fulton queried if there were comparisons of water quality in sections of the river that had plantings on the bank to areas that did not. G Cleary replied that it would be difficult to monitor this as the river moved from one area to another and washed contaminants from one area to another. There was also an effect from shading that would need to be considered.

Councillor Ward acknowledged that stock was kept away from waterways to improve and protect water quality, however, she queried what impact the increased birdlife in wetlands had on the waterways. She noted the increase in swans and Canadian Geese, which would also contaminate waterways with their effluence, which would be slightly different from other stock. J Recker could not answer the question and would get S Allen to respond to this query.

Councillor Williams noted new industrial areas being developed and queried how the Council would monitor discharges from these businesses to ensure they would not contaminate waterways. J Recker replied that no monitoring was included in the current plan, however, he would ask for consideration to be given to this matter..

Moved: Councillor Williams

Seconded: Councillor Ward

**THAT** the Utilities and Roading Committee:

- (b) **Receives** Report No. 230904136693.
- (c) **Notes** that there were exceedances (non-compliances) during wet weather events of dissolved zinc, dissolved copper, dissolved reactive phosphorus, total suspended solids (one site only) and E. coli in some Rangiora waterways, in particular the Middle Brook and North Brook.
- (d) **Notes** that follow-up investigations were recommended in this report, which would be carried out by Three Waters staff under existing budgets.
- (e) **Notes** drafting was underway of a Rangiora Stormwater Management Plan 2025-2040, which would incorporate these monitoring results and other information.
- (f) **Circulates** this report to the Waimakariri Water Zone Committee and the Rangiora-Ashley Community Board.

**CARRIED**

Councillor Williams was supportive of the team's proactiveness.

Councillor Ward thanked staff for their work.

## 6 **CORRESPONDENCE**

Nil.

## 7 **PORTFOLIO UPDATES**

### 7.1 **Roading – Councillor Philip Redmond**

#### **Issues / focus for staff**

- We are heading into construction season, and planning was underway for works due to start shortly.
- Extreme wind event on 14 and 15 October 2023 had brought down a significant number of trees. The Whiterock area had been particularly badly hit with roads closed and power lines down.
- Staff were working with WSP on the Lees Valley Road slip repair options to be able to progress these works quickly.
- Island Road / Mounseys Stream – Scour downstream of the bridge had been identified. Staff currently working with WSP on options for repair. Restrictions are to be put in place until repairs can be completed.

#### **Funding applications to Waka Kotahi**

- Application for resilience funding for Lees Valley Road was submitted to Waka Kotahi but not approved. This was for the new Resilience Fund that Government announced in August 2023. Staff had been advised all funding went to State Highways.
- Road to Zero funding for the construction of the traffic signals at Island Road / Ohoka Road intersection as previously reported had been formally approved by Waka Kotahi.
- Applications were likely to be submitted for the Wind Event 14 and 15 October 2023.

#### **Capital**

- Detailed design for River Road Upgrade and Island Road / Ohoka Road Intersection were being completed and contracts prepared to go out to tender.
- Transport Choices detailed design was continuing.
- Townsend Road culvert investigation / prelim design consideration was continuing.
- Kerb and channel renewals were currently in design.

#### **Operational**

- The spring spraying round was underway and grass growth had accelerated.
- The Council had a busy time ahead with repairs and resurfacing on some of the busy roads. Public communication would go out ahead of the works.
  - Asphalt resurfacing completed on Williams Street (Courtenay Drive to Vickery Street) and West Belt (Oxford Road to Milesbrook Close).
  - Next asphalt surfacing site was Ashley Street between Coldstream Road and Rickman Place. Likely to be undertaken during the day with a one lane detour for northbound traffic.
  - Percival Street / Victoria Street / Northbrook Road bend near the Lillybrook shops – Night works Sunday 29 October to carry out patch repairs.
  - Ohoka Road and High Street – Night works 30 October to carry out patch repairs.
  - King Street / Queen Street roundabout – Night works 31 October to carry out repairs.

- Pavement rehabilitation work was planned for Lower Sefton Road to start on 24 October (after Labour weekend). A detour would be in place via Harleston Road and Broad Road.
- Chipsealing of reseal sites will start at the end of the month, with the first sites being Blackwell Crescent, Bracebridge Street, Woodend Road, West Belt, George Street and Dunlops Road.

#### **Upcoming Works by Other**

- MainPower planned closures of Cass Street as was reported last month was delayed and was now planned to start 26 October 2023. A detour would be in place.
- Huntingdon Drive was closed between Salisbury Avenue and Belmont Avenue until approximately 27 October 2023 to allow for the new road connection through to Charles Upham Drive to be constructed.
- Hicklands Road would be closed daily from the 18 to 25 October 2023 west of Easterbrook Road, to allow ECan to carry out stop bank works.

#### **Road Safety**

- The Kickstart Motorcycle Safety event was held in Woodend on the 23 September 2023.
- Staff were working with the SADD (Students Against Dangerous Driving) coordinator and would this week present to the school assembly at Oxford Area School on the topic of the Drive programme. We were also working with them to establish a SADD group at Kaiapoi High School.
- Since 1 July 2023 there had been 193 students in 7 schools receive Cycle Sense training. Those schools included Sefton School, Loburn School, Woodend School, Fernside School, Rangiora New Life School, Rangiora Borough School and West Eyreton School.

#### **Community**

- Consultation had closed for the Transport Choices Walking and Cycling projects. A report on this subject would go to the Rangiora-Ashley Community Board on the outcome this month and would be considered by Council in November.
- The Road Reserve Management Policy consultation had closed and the Hearing was planned for the 20 October.

### 7.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

#### **Wastewater**

- Meeting was planned with the residents adjacent to the Woodend **WWTP**, to discuss midges.
- The Council was about to commence engagement with the Runanga via **MKL** on the Oxford **WWTP** upgrade project.

#### **Drainage**

- Initial round of drainage and water race advisory groups was underway.
- The all groups drainage meeting was held last week and there was a very interesting and challenging presentation on extreme flooding in NZ and around the world.
- McIntosh Drain Pump Station opening is planned for Thursday 26 October.

### 7.3 **Solid Waste– Councillor Robbie Brine**

#### **Wind Event**

- Southbrook RRP was closed from around noon on Saturday 14 October 2023 owing to the high winds and hazardous working conditions. Staff reported some trees and branches down, they arrived at the site earlier than usual the next day to clean up. Remaining trees did not impact on operations, so site was open at 8:30am as usual. Trees that fell onto the site have been cut up; A tree fell across the fence from the north, and the southern fence was also damaged by neighbouring tree's roots when the tree fell into their paddock. We will work with the owners to get the damaged fences repaired.
- Oxford transfer station was able to open as usual at midday on Sunday – K Waghorn checked site in morning to ensure there no trees across the driveway, and power was restored before 12.00 when the site was due to open.
- There was a Solid and Hazardous Waste working party meeting scheduled for 2pm on Friday 20 October. The reports being discussed at this meeting would be referred straight to the Council.
- School recycling bins sort and weigh audits were continuing – some had seen great improvement since their last audit and report, others had not improved and staff were going through a process to engage with these schools to have Eco Educate come and work with them to set up systems to improve their recycling processes.
- One of the stormwater improvements projects at Southbrook had started during the week, with contractors working behind the greenwaste disposal area. Staff were planning to install a slot drain along the front of the drop-off area once the pipes were in, this would reduce the amount of stormwater going into the wastewater system from the access road. Work will be done in two parts to try and minimise inconvenience for site users.

### 7.4 **Transport – Mayor Dan Gordon**

There were no matter raised.

## 8 **MATTERS REFERRED FROM KAIAPOI-TUAHIWI COMMUNITY BOARD**

### 8.1 **Approval to Install No-stopping Restrictions Along the Frontage of No. 20 Main Street, Oxford – A Mace-Cochrane (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

*(Report No. 230905137573 to the Oxford-Ohoka Community Board meeting of 4 October 2023).*

There were no questions from Councillor.

Moved: Councillor Ward

Seconded: Councillor Redmond

**THAT** the Oxford-Ohoka Community Board recommends:

**THAT** the Utilities and Roading Committee:

- (a) **Approves** the installation of no-stopping restrictions at the following location:
  - i. On the north side of Main Street between the two vehicle crossings of No. 20 Main Street (approximately 4.0 metres long).

**CARRIED**

8.2 **Approval to Install No-stopping Restrictions Along the Frontage of No. 20 Main Street, Oxford – A Mace-Cochrane (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

*(Report No. 230718108142 to the Rangiora-Ashley Community Board meeting of 11 October 2023).*

There were no questions from Councillor.

Moves: Councillor Brine                      Seconded: Councillor Ward

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the Utilities and Roothing Committee:

- (a) **Approves** the installation of the following no-stopping restrictions:
- ii. On the north side of High Street between the vehicle crossings of 2A Ayers Street and 364B High Street.
  - iii. Charles Upham Drive at the following locations:
    - (1) 17 metres north of the Salisbury Avenue intersection on the west side.
    - (2) 28 metres north and 14 metres south of the Valour Drive intersection on the east side.
    - (3) Between Salisbury Avenue and Chatsworth Avenue intersections on the west side.
    - (4) Between Elm Drive and Chatsworth Avenue intersections on the east side.
    - (5) 30 metres south of the Chatsworth Avenue intersection on the east side.

**CARRIED**

**9 MATTERS FOR INFORMATION**

9.1 **Approval to Install Stop Controls at Various Intersections along Seddon Street, Rangiora – A Mace-Cochrane (Transport Engineer) and S Binder (Senior Traffic Engineer)**

*(Report No. 230707102697 to the Rangiora-Ashley Community Board meeting of 11 October 2023).*

There were no questions from Councillor.

Moves: Councillor Ward                      Seconded: Councillor Mealings

**THAT** the Utilities and Roothing Committee

- (a) **Receives** the information in Item 9.1.

**CARRIED**

**10 QUESTIONS UNDER STANDING ORDERS**

Nil.

**11 URGENT GENERAL BUSINESS**

Nil.

## 12 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Ward

Seconded: Councillor Brine

**THAT** the public be excluded from the following parts of the proceedings of this meeting:

Item 12.1 Report from Management Team meeting of 2 October 2023

Item 12.2 Report from Management Team meeting of 2 October 2023

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

<b>Meeting Item No. and subject</b>	<b>Reason for excluding the public</b>	<b>Grounds for excluding the public-</b>
12.1 Report from Management Team meeting of 2 October 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
12.2 Report from Management Team meeting of 2 October 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).

**CARRIED**

### **CLOSED MEETING**

*The public excluded portion of the meeting commenced at 10.52am and concluded at 10.54am.*

### **OPEN MEETING**

Moved: Councillor Redmond

Seconded: Councillor Ward

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded.

**CARRIED**

### **NEXT MEETING**

The next meeting of the Utilities and Roading Committee will be held on Tuesday 21 November 2023 at 9am.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10.54AM.

CONFIRMED



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P Williams  
Chairperson

21 November 2023