

No questions emanated from this report.

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 230907139945;
- (b) **Notes** that the three key areas of Cam River / Ruataniwha, Tuahiwi and Waikuku Beach would require more detailed assessment, investigation and community and stakeholder consultation;
- (c) **Notes** that all 78 investigations had been triaged, 48 were currently being scoped and 30 were under investigation;
- (d) **Notes** that of the 126 maintenance actions 44 had been inspected and 82 were yet to be started;
- (e) **Notes** that a further report, covering the funding and rating implications of the \$4.04 million of unbudgeted expenditure related to the flood recovery, would go to the Council in October 2023 to seek approval of budgets for this expenditure.
- (f) **Notes** that future progress update reports to the Utilities and Roothing Committee would provide an update on the actual and forecast expenditure versus the approved budget;
- (g) **Notes** that a communications strategy document would be presented to the next Utilities and Roothing Committee meeting for endorsement;
- (h) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Williams thanked staff for the detailed report.

Councillor Redmond commented that staff had a job 'that just kept on giving', noting that Environment Canterbury had committed \$2million to the Cam River stopbank upgrade in the future.

Councillor Mealings noted it was a shame that these weather events were becoming a regular occurrence, however it was a positive outcome that staff were now experienced in the procedures and were professional in their assistance during these events. She congratulated staff on their response to July's weather event.

5.2 Amendment to Kerb and Channel Renewal Programme 2023/24 – K Straw (Civil Project Team Leader) and J McBride (Roothing and Transport Manager)

K Straw and J McBride were in attendance to speak to the report which sought the Committee's approval for an amendment to the Roothing Capital Programme for the 2023/24 financial year. The change related to the inclusion of the southern side of Palmer Street (Church Street to White Street) in the current financial year while shifting the previously approved Stephens Street to the 2027/28 financial year. This would allow both sides to Palmer Street to be completed at the same time causing less disruption for residents.

Councillor Mealings asked when the work in Palmer Street was likely to take place and J McBride replied that the design and tendering would be completed by December 2023 with work to proposed to commence early in 2024. Councillor Mealings noted that it would be good for the work to be completed prior to the commencement of the netball season and J McBride agreed that staff hoped to have the work completed during the summer.

Councillor Williams queried if this programme also covered new kerb and channelling and J McBride replied that this budget was specifically for renewals and currently there was no provision for new kerb and channelling. Any new kerb and channelling would be considered on a case by case basis and then applied for during the Annual Plan or Long Term Plan process. Councillor Williams raised concern that during heavy rain events sediment and mud run off from areas without kerb and channel often blocked drains in adjoining road with kerb and channelling.

Councillor Fulton raised the question of growth in relation to kerb and channel work and asked if this was considered when an area was being developed. J McBride acknowledged that only the side that fronted the new development would receive kerb and channelling. She informed members that roading, drainage, water and greenspace teams met once a quarter to discuss upcoming work programmes and projects to try and ensure that work was coordinated. There was a fine balance between what teams could deliver and budgets.

Moved: Councillor Mealings Seconded: Councillor Redmond

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 230810122114.
- (b) **Approves** the amended 2023/24 Roading Capital Works Programme and Indicative Three-Year Programme (refer attachment I of the report Trim Ref: 230306030136(02)).
- (c) **Notes** that the amended programme moved the kerb and channel renewal for Stephens Street from the 2023/24 programme out to the 2027/28 programme.
- (d) **Notes** that the amended programme moved the kerb and channel renewal for Palmer Street (southern side) into the 2023/24 programme.
- (e) **Notes** that the Palmer Street kerb and channel renewal would be coordinated with planned stormwater and watermain upgrade work.
- (f) **Notes** that Stephens Street kerb and channel had a condition rating of “poor” however did not have any interdependencies in terms of other works and as such this site could be held in the short term without wider impacts.
- (g) **Circulate** this report to the Rangiora Ashley Committee Board for their information.

CARRIED

Councillor Mealings commented that this was a straightforward swap which made sense for residents in completing the work at one time.

Councillor Redmond agreed noting that the programme had already been approved and this was just a change in timing rather than a change to the programme.

5.3 Transport Choices – New Footpath Programme for Approval – K Straw (Civil Project Team Leader) and J McBride (Roading and Transport Manager)

K Straw and J McBride were in attendance to speak to the report which sought the Committee’s approval of the New Footpath Programme associated with the Transports Choices funding package.

Councillor Williams queried if the affected community boards had been consulted regarding the contents of the report. J McBride noted that due to the tight timelines the Boards had not been consulted. Waka Kotahi had informed the Council that its expression of interest in this funding had been successful, however the projects would need to be completed by June 2024.

Moved: Councillor Ward

Seconded: Councillor R Brine

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 230829133357;
- (b) **Approves** the New Footpath Programme, which formed the “Creating Walkable Neighbourhoods” Transport Choices Programme that included the following sites:
 - i. Lineside Road (East), outside NPD
 - ii. Edward Street (East), Wales Street to end.
 - iii. Chinnerys Road (south), Woodglen Drive to the reserve entrance.
 - iv. East Belt (East), No. 160 to Coldstream Road.
 - v. Woodfield Place (west), full length.
 - vi. Lees Road (South), Williams Street to Bayliss Drive.
 - vii. Station Road (north), outside Pak n Save (Provisional Site).
 - viii. Blake Street (north) Durham Street to Good Street (Provisional Site).
- (c) **Notes** that the programme was a single year programme, and that the programme may be amended (either increased or reduced) to fit the available budget, and that the programme included two “Provisional” sites to allow for flexibility;
- (d) **Notes** that Waka Kotahi were currently reviewing the programme and were yet to formally endorse the programme;
- (e) **Notes** that all works were required to be completed by 30 June 2024 to meet Waka Kotahi’s funding requirements;
- (f) **Notes** that sites had been selected based on their alignment with Transport Choices objectives, and proximity to other Transport Choices projects;
- (g) **Notes** that there was a likelihood that no stopping lines would be required on East Belt. The extent of this would be reported separately to Utilities and Roading Committee for approval prior to implementation.
- (h) **Circulates** this report to all Community Boards for their information.

CARRIED

Councillor Ward thanked staff for a well thought out and balanced report which was a good start on improving pedestrian safety.

Councillor Brine stated that he was 100% certain that the community boards would endorse this decision.

Councillor Redmond stated that Lees Road was the back entrance to the Sovereign Palms development and was used extensively by walkers. He also noted that with the proposed change to the Kaiapoi to Woodend cycleway this section of road would become even more busy. He also acknowledged that the tight timeframes for these projects would put pressure on staff, however as the funding was available it would be silly not to utilise it appropriately.

Councillor Williams stated he would support the motion however he did not believe that the Council should always take funding when it was offered without good reason. This should be a considered decision and funding accepted when needed. It was, after all, tax payers money and should be used for the projects and in districts that most needed it.

Councillor Mealings believed that this funding would address some of the deficiencies in the districts current network. Residents had been asking for these footpaths for some time and as staff had advised there currently was no budget for new footpaths. This funding would assist the Council to provide the residents with the required footpaths.

Councillor Ward noted that this Government funding would improve access for residents.

5.4 Community Biodiversity Funding – ZIPA Recommendation 2.8 – S Allen (Water Environment Advisor)

S Allen was in attendance and spoke to the report which sought the Committee's approval for the allocation of \$20,000 from the Zone Implementation Programme Addendum (ZIPA) budget to the Waimakariri Biodiversity Trust. This funding had been earmarked for community group support to carry out biodiversity work under the ZIPA recommendation 2.8.

Councillor Williams raised a concern that when biodiversity planting was done by community groups they often did not allow access for vehicles to carry out drainage maintenance. S Allen noted that this report and the funding was not required for plantings, this funding would be utilised mainly for the provision of a co-ordinator for the Trust.

Councillor Redmond queried if the transfer of this funding would negatively impact on the other ZIPA outcomes. S Allen stated that this funding was specifically for the administrative support for the Trust.

Moved: Councillor Brine

Seconded: Councillor Mealings

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No 230817125849.
- (b) **Approves** the allocation of \$20,000 to the Waimakariri Biodiversity Trust for operational expenses from the existing 2023-24 Zone Implementation Programme Addendum (ZIPA) Opex budget.
- (c) **Supports** creation of an open (contestable) funding round for 2024-25 and future budget allocations for ZIPA recommendation 2.8, if Waimakariri District Council staff resourcing was sufficient to administer an open fund.
- (d) **Circulates** this report to the Waimakariri Water Zone Committee and the WDC-Rūnanga Liaison meeting for information.

CARRIED

Councillor Mealings noted that this was a good report and that the Trust did excellent work within the community. The Trust was able to apply for funding, reach more groups and be effective. It also managed the work that the Council did not have the resources to cover in this arena.

Councillor Redmond also supported the motion acknowledging that the funding was being utilised for what it was intended.

Councillor Fulton commented that it was good to have the Trust co-ordinate the many different community groups doing good work in the field.

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 Roading – Councillor Philip Redmond

Issues or Focus for Staff

- Draft submission for NLTP 24-27 funding for Road Safety Education and Maintenance/Operations/Renewals had been submitted to Waka Kotahi. The draft capital programmes were due towards the end of September 2023.
- Clean up from flooding on 23 July 2023 was continuing.
- Emergency Works Application had been sent to Waka Kotahi for financial assistance.
- Application for resilience funding for Lees Valley Road had been submitted to Waka Kotahi. This would be from a new Resilience Fund that the Government had announced in August 2023 and had a higher Funding Assistance Rate than normally available.
- Transport Choices projects were continuing to be progressed through detailed design. Next gateway for approval for construction funding needed to be met by 29 September 2023. The 'So Far As Is Reasonably Practicable' assessment for Railway Road/Marsh Road and Railway Road and Dunlops Road have been completed.

Capital

- Survey work for 2023/24 kerb and channel renewals was underway.
- Construction of the new roundabout at Kippenberger Avenue and MacPhail Avenue has been completed.
- The focus for September 2023 was the Transport Choices projects.

Operational

- Lees Valley Road slip repairs were currently being designed by WSP. One section of retaining wall was required. The remainder can be stabilised with rock.
- With warmer overnight temperatures being experienced ice gritting has largely stopped and final tidy up of grit is to be carried out.
- Warmer temperatures were bringing more vegetation growth, and mowing and spraying were commencing.
- Pre-reseal repairs were underway ahead of the resealing season.
- Road marking was underway to remark faded limit lines, edge lines and intersection markings.
- Footpath repairs were underway on Victoria Street at the access way to Subway/Liquorland and Mico.
- Asphalt resurfacing was planned on Williams Street between Courtenay Drive and Vickery Street overnight on 26 and 26 September 2023 with a stop/go in place.
- Asphalt resurfacing on West Belt between Oxford Road and Milesbrook Close on 28 and 29 September 2023 – one way closure in place.

Upcoming Work by Others

- Mainpower were working in Kaiapoi doing upgrades and had planned closures on Cass Street and Williams Street. Williams Street would be closed overnight between Coups Terrace and Sims Road for up to three nights – detour in place.
- Huntingdon Drive would be closed between Salsbury Avenue and Belmont Avenue from 25 September 2023 for approximately three weeks. This was to allow for the new road connection through to Charles Upham Drive.

Road Safety

- Students Against Drink Driving (SADD) events occurring at various high schools around the district including Oxford Area School which was held on 13 September 2023. Waimakariri District Council attended the event to support the programme.
- The Kickstart motorcycle safety series of events started last weekend (16 September 2023) in Little River. The Waimakariri District Council event would be held this weekend followed by the Hurunui and Selwyn events. These were part of the ACC Motorcycle Awareness Month nationwide series.
- Fatal crash on Oxford Road at Mclvor Place early on 17 September 2023.
- Serious crash on Lineside Road on 7 September 2023 at Mulcocks Road intersection. Serious injury sustained by the driver which required hospitalization.

Community

- Consultation had now closed on the Transport Choices Walking and Cycling projects. Staff were processing the information gathered and would be providing updates to community boards following the Committee meeting.
- The Road Reserve Management Policy consultation had closed with three submissions being received with two wishing to be heard. The hearing was postponed and currently awaiting a new hearing date. One further submission was expected from the Walking Commission.
- The Loburn 68 Running Event was taking place in the Loburn/Ashley area on 30 September 2023. This was an on-road running race and there would be traffic management in place for runners and a one-way closure along Dixons Road East (closed at Marshmans Road through to Cones Road). This was the first time that this event had been held in the district.

Conference

Councillor Redmond tabled his notes on the recent Traffic Institute of New Zealand Conference (refer Trim Ref 230919145798).

7.2 Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams

Water

- Oxford Rural No.1 – McPhedrons Road Well redevelopment had gone well and was expected to be back online this week. The Boil Water Notice would be lifted early next week once the turbid water from the river intake had been flushed through the system.
- Ashley Gorge Campground – The Boil Water Notice for the campground had now been lifted. The upgrade to connect the campground to the Oxford Rural No.2 supply was still expected to be completed in October 2023.
- The Council would have a visit from the Chief Executive of Taumata Arowai tomorrow (20 September 2023) to visit some of WDC's sites and meet with staff and Councillors. A report on the chlorination strategy would be presented to the next Council meeting in October 2023.

Wastewater

- The annual Ocean Outfall compliance report for the 2022/23 monitoring period had been submitted to Environment Canterbury and would be reported, along with the Oxford annual compliance report, to the next Utilities and Rooding Committee meeting.

Drainage

- A meeting was held with residents of Washington Place at the West Eyreton Hall to discuss flooding. Staff were looking at what immediate works could be implemented this year in advance of the proposed works for next financial year.
- Mandeville Resurgence Channel project drop-in sessions were well attended. Staff got good feedback from the community on potential alternatives for the Stage 2 diversion works. A report summarising the feedback and recommending next steps would be presented to the November 2023 Council meeting.
- McIntosh Drain Pump Station was now fully commissioned and operational. Staff were currently working the key stakeholders to confirm a new date for the opening of the Kaiapoi Shovel Ready works.

7.3 Solid Waste– Councillor Robbie Brine

Bromley Compost Plant

Christchurch City Council had started consulting with the wider community about the short and medium term options for processing or disposal of kerbside organic waste, and is open until early October 2023. Potential impact on WDC's organic service.

Standardising kerbside collection

WDC has received gazette notice for standardising kerbside recycling and food/organic collection services which will apply as from 1 February 2024. Staff are awaiting on Minster for the Environment's final advertising graphics and information prior to making any changes.

Kerbside recycling bin audits

Audits started two weeks ago and summary is as follows:

- 357 bins from Oxford, Pegasus and Rangiora were audited over six days – starting with bins on the 'watch list' in set areas then moving into a new area to start fresh bin checks. Of these:
 - 19 (5%) were issued Gold Stars
 - 98 (27%) were provided educational materials
 - 63 (18%) were tagged as contaminated
 - 20 (6%) of the contaminations were from the 'watchlist and the property owners have been written to about what has been found.
- No bins identified for removal as yet.

School and preschool recycling bin audits were undertaken in July and August, and there were pleasing results from these.

7.4 Transport – Mayor Dan Gordon

Mayor Gordon was not at the meeting therefore there was no update on transport.

8 MATTERS REFERRED FROM KAIAPOI-TUAHIWI COMMUNITY BOARD

8.1 Kaiapoi High School – Proposed Safety Improvements – K Straw (Civil Project Team Leader) and J McBride (Roading and Transport Manager)

(Report No. 230411049603 to the Kaiapoi-Tuahiwi Community Board meeting of 21 August 2023).

K Straw and J McBride were in attendance to provide an update on this report which was approved by the Kaiapoi-Tuahiwi Community Board in August 2023.

Councillor Williams queried why this work was being carried out when the speed management around schools would address most of the problems by reducing speeds. K Straw replied that this work would incur minor cost and had been repeatedly requested by the school, the community board and the community.

Councillor Redmond reminded K Straw that when he brought this report to the Board he had requested further information regarding the close proximity of the pedestrian crossing and Otaki Street. K Straw responded, saying that he was investigating this matter and it appeared that the resident near the proposed crossing had two driveways, one in Otaki Street and one in Ohoka Road. If the Ohoka Road entrance was in use than the pedestrian crossing would need to be moved further east. This was still being investigated. Staff also noted that this project would only proceed once confirmation of funding had been received.

Councillor Fulton queried the different treatment of the two intersections on each side of the overbridge. J McBride noted that traffic flow was very different with traffic lights managing the possible tail back onto the motorway while the eastern intersection would be better managed by reducing speeds with a roundabout.

Moved: Councillor Ward

Seconded: Councillor Williams

THAT the Utilities and Roading Committee:

- (a) **Approves** the Design as per Trim No. 230406049186.
- (b) **Approves** the installation of a pedestrian crossing on Ohoka Road, outside the Kaiapoi High School.
- (c) **Notes** that there would be no additional no-stopping lines installed as a result of the proposed pedestrian crossing.
- (d) **Notes** that there was budget allocated through the annual plan process for this project.

CARRIED

Councillor Ward stated she supported this motion as it was difficult to enter the traffic flow on Ohoka Road opposite the school at 3pm. With the pedestrian crossing it would force gaps in the traffic flow enabling exit from the side streets.

Council Redmond stated he supported this motion as had the Kaiapoi-Tuahiwi Community Board who had been requesting safety treatment outside the school for some years and doing nothing until the roundabout scheduled for 2028 was not an option.

Councillor Mealings agreed however also had concerns regarding the location of the pedestrian crossing and its proximity to the intersection of Otaki and Ohoka Roads.

9 MATTERS FOR INFORMATION

9.1 Request Extension of Contract 20/20 – Roothing Professional Service Contract – J McBride (Roothing & Transport Manager)

(Report No. 230808120962 to the Management Team Operations meeting of 14 August 2023).

J McBride took the report as read noting this this matter was for information.

Councillor Williams raised concern regarding the rollover of contract without reviewing them and noted that although this contract would now be rolled over for a further year work on reviewing the contract should be started now.

Moved: Councillor Redmond

Seconded: Councillor Williams

THAT the Utilities and Roothing Committee

(a) **Receives** the information in Item 9.1.

CARRIED

10 QUESTIONS UNDER STANDING ORDERS

Nil.

11 URGENT GENERAL BUSINESS

Nil.

12 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Ward

Seconded: Councillor Williams

1. That the public be excluded from the following parts of the proceedings of this meeting:

Item 12.1 Report from Management Team meeting of 14 August 2023

Item 12.2 Report from Management Team meeting of 28 August 2023

Item 12.3 Report from Management Team meeting of 28 August 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
12.1 Report from Management Team meeting of 14 August 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
12.2 Report from Management Team meeting of 28 August 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
12.3 Report from Management Team meeting of 28 August 2023	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 10.35am and concluded at 10.38am.

OPEN MEETING

Moved: Councillor Redmond

Seconded: Councillor Brine

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

NEXT MEETING

The next meeting of the Utilities and Roading Committee will be held on Tuesday 17 October 2023 at 9am.

There being no further business the meeting concluded at 10.38am.

CONFIRMED



N Mealings
Chairperson

17 October 2023
Date