



WAIMAKARIRI
DISTRICT COUNCIL

Council

Agenda

Tuesday 28 June 2022

10am

*Council Chamber
215 High Street
Rangiora*

Members:

Mayor Dan Gordon (Chair)

Cr Neville Atkinson

Cr Kirstyn Barnett

Cr Al Blackie

Cr Robbie Brine

Cr Wendy Doody

Cr Niki Mealings

Cr Philip Redmond

Cr Sandra Stewart

Cr Joan Ward

Cr Paul Williams

The Mayor and Councillors

WAIMAKARIRI DISTRICT COUNCIL

A meeting of the **WAIMAKARIRI DISTRICT COUNCIL** will be held in the **COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA** on **TUESDAY 28 JUNE 2022** commencing at **10am.**

Sarah Nichols
GOVERNANCE MANAGER

**Recommendations in reports are not to be construed as
Council policy until adopted by the Council**

BUSINESS

Page No

1. **APOLOGIES**

2. **CONFLICTS OF INTEREST**

Conflicts of interest (if any) to be reported for minuting.

3. **CONFIRMATION OF MINUTES**

3.1 **Minutes of a meeting of the Waimakariri District Council held on Tuesday 24 May and Wednesday 25 May 2022**

RECOMMENDATION

THAT the Council:

- (a) **Confirms** as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday 24 May and Wednesday 25 May 2022.

(minutes to be circulated separately)

4. **MATTERS ARISING FROM THE MINUTES**

5. REPORTS

5.1 Mobile Hub Acquisition Report – T Sturley (Community Team Manager)

15 - 22

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 220616102960
- (b) **Notes** that this project has been identified, among others, as being key to the District's recovery from COVID-19 and other adverse events affecting specific communities of local residents.
- (c) **Notes** the potential use of the outreach vehicle to enhance broader Council community consultations.
- (d) **Notes** that the Department of Internal Affairs have given their full support for this initiative and, in line with this, have offered to fund the purchase and fit out of an appropriate vehicle to fill that function.
- (e) **Notes** that the opportunity to acquire funding for such a resource has come about very recently, therefore costings are estimates only at this point, based on other similar projects across the country.
- (f) **Approves** that staff progress the formal funding acquisition process and continue to progress this initiative, in collaboration with the appropriate community partners.
- (g) **Approves** the incorporation of the mobile hub into Council's fleet management, with approximately \$4,000 in maintenance, and running costs absorbed into Fleet Management and community development project budgets, with an estimated \$1,000 insurance cost covered under the existing Council arrangement.

5.2 Final 2022-2023 Development Contribution Schedule – K LaValley (Project Delivery Manager)

23 - 35

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 220609098088.
- (b) **Approves** the 2022/23 Development Contribution schedules (TRIM 220525085316), to be effective on 1 July 2022 at the start of the new financial year.
- (c) **Notes** that consent and connection applications receipted prior to 1 July 2022 will include the 2021/22 Development Contribution rate.
- (d) **Notes** that there are no proposed changes to the Development Contributions Policy following the 2022/23 Annual Plan consultation and the changes to the schedules are as follows:
 - a. Water – Garrymere - \$8,814
 - b. Water – Oxford - \$8,863
 - c. Water – Oxford Rural 2 - \$7,831
 - d. Water – Summerhill - \$10,737
 - e. Water – Woodend - \$8,415

- f. Sewer – West Rangiora DCA - \$2,923
- g. Drainage – Mill Road ODP - \$33,267
- h. Roading – District - \$8,963
- i. Reserves – Rural Zones - \$1,329

5.3 Annual Plan 2022-2023 – Changes to Fees and Charges Schedule – M Harris (Customer Services Manager)

36 - 49

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 220609098007.
- (b) Approves the updated changes to the fees and charges schedule to be included in the Annual Plan 2022 2023.

5.4 Draft Annual Plan 2022-2023 Consultation Decisions – H Street (Corporate Planner)

50 - 53

RECOMMENDATION

THAT the Council:

- (a) **Notes** that community feedback on the three key proposals within the Annual Plan Consultation Document was considered at an individual submission level, and collectively weighed in favour of the Council's preferred options for each issue, as highlighted in section 3 of this report.
- (b) **Adopts** option A for the Funding required to complete the Kaiapoi Community Hub
- (c) **Adopts** option A for the Kaiapoi Flooding and Stormwater 'Shovel Ready' fund improvements.
- (d) **Adopts** option A for the Service Level Changes to our Road Network
- (e) **Circulates** a copy of this report to the Community Boards for their information.

5.5 Adoption of the Annual Plan 2022-2023 – J Harland (Chief Executive)

54 - 57

RECOMMENDATION

THAT the Council:

- (a) Receives report N° 220616103234
- (b) Adopts the 2022/2023 Annual Plan (*Trim document 220523082750*) commencing 1 July 2022;
- (c) Authorises the Chief Executive and the General Manager Finance and Business Support to make necessary minor edits and corrections to the 2022/2023 Annual Plan prior to printing.

5.6 **Rates Resolution 2022-2023 –L Palmer (Credit Controller)**

58 - 70

RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 220601092562
- (b) **Resolves** to set and assess the following rates under the Local Government (Rating) Act 2002 and in accordance with the relevant provisions of the Annual Plan 2022/2023 and Funding Impact Statement for the 2022/2023 year, on rating units in the Waimakariri District for the financial year commencing on 1 July 2022 and ending on 30 June 2023.

Rates are inclusive of the Goods and Services Tax (GST).

All section references are to the Local Government (Rating) Act 2002.

1. GENERAL RATES

- (a) a general rate set under Section 13 as a rate in the dollar on the rateable capital value for all rateable land; and
- (b) a uniform annual general charge set under Section 15 as a fixed amount per rateable rating unit.

Uniform annual general charge per rateable rating unit	\$135.00
General rate in the dollar on rateable capital value	\$0.000526

2. EARTHQUAKE RECOVERY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District.

Fixed amount per rateable rating unit	\$139.20
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3. ROADING RATES

Targeted rates set under Section 16-18 comprising a fixed amount per rateable rating unit in the District; and a rate in the dollar on the rateable capital value for all rateable land in the District.

Fixed amount per rateable rating unit	\$110.51
Roading rate in the dollar on rateable capital value	\$0.000663

4. NORTH EYRE ROAD & BROWNS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under section 16-18 as a fixed amount per rateable rating unit the North Eyre Road and Browns Road Seal Extension rating area where a lump sum contribution has not been previously been paid.

The boundary of the North Eyre Road & Browns Road seal extension rating area is shown on Rating Policy Map 52.

Fixed amount per rateable rating unit	\$1,206.91
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5. THONGCASTER ROAD & BROWNS ROCK ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under sections 16-18 as a fixed amount per rateable rating unit in the Thongcaster Road & Browns Rock Road Seal Extension rating area where a lump sum contribution has not previously been paid.

The boundary of the Thongcaster Road & Browns Rock Road Seal Extension rating area is shown on Rating Policy Map 47.

Fixed amount per rateable rating unit	\$354.39
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6. BARKERS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Barkers Road Seal Extension rating area where a lump sum contribution has not previously been paid

The boundary of the Barkers Road Seal Extension rating area is shown on Rating Policy Map 51

Fixed amount per rateable rating unit	\$232.19
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7. COMMUNITY PARKS AND RESERVES, BUILDINGS AND GRANTS RATES

Targeted rates set under Sections 16-18 on a differential basis according to where the land is situated and the use to which the land is put, and targeted to each rateable rating unit or separately used or inhabited part of a rateable rating unit as follows:

Fixed amount per separately used or inhabited part of a rateable rating unit in the Town Residential category	\$561.50
Fixed amount per rateable rating unit in the Town Commercial category	\$561.50
Fixed amount per rateable rating unit in the Town Vacant category	\$85.00
Fixed amount per separately used or inhabited part of a rateable rating unit in the Rural Residential category	\$476.50
Fixed amount per rateable rating unit in the Rural Commercial category	\$476.50

Town boundaries for Rangiora, Kaiapoi, Woodend, Oxford and Pegasus are shown on the Rating Policy Maps 1-4.

A full explanation of the differential categories is contained in the Funding Impact Statement.

8. COMMUNITY LIBRARY AND MUSEUMS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and each separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$189.17
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$189.17

9. COMMUNITY SWIMMING POOLS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$150.40
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$150.40

10. CANTERBURY MUSEUM OPERATIONAL LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$30.70
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$30.70

11. CANTERBURY MUSEUM REDEVELOPMENT LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$4.90
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$4.90

12. PEGASUS SERVICES RATE

Targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit situated in the Pegasus Town boundary.

Fixed amount per rateable rating unit	\$74.39
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The town boundary for Pegasus is shown on Rating Policy Map 1.

13. ANIMAL CONTROL (STOCK) RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on the rateable capital value on rating units situated in the Residential 4A, Residential 4B and rural zones in the Waimakariri District Council Operative District Plan.

Rate in the dollar on rateable capital value	\$0.000008
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14. COMMUNITY BOARD RATES

Targeted rates set Under Sections 16-18 as a fixed amount per rateable rating unit plus a rate in the dollar on the rateable capital value in each of the Community Board areas.

Rate in the dollar on rateable capital value on each rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$0.000010
Fixed amount per rateable rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$20.02
Rate in the dollar on rateable capital value on each rating unit situated in the Rangiora-Ashley Community Board area	\$0.000008
Fixed amount per rateable rating unit situated in the Rangiora-Ashley Community Board area	\$19.40
Rate in the dollar on rateable capital value on each rating unit situated in the Woodend-Sefton Community Board area	\$0.000014
Fixed amount on per rateable rating unit situated in the Woodend-Sefton Community Board area	\$27.70
Rate in the dollar on rateable capital value on each rating unit situated in the Oxford-Ohoka Community Board area	\$0.000007
Fixed amount per rateable rating unit situated in the Oxford-Ohoka Community Board area	\$26.14

Community Board boundaries are those in place at 1 July 2022 and are illustrated on Rating Policy Map 11.

15. PROMOTION AND ECONOMIC DEVELOPMENT RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on each rating unit that is used for business purposes.

Rate in the dollar on rateable capital value	\$0.00019
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16. RANGIORA CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units situated in the Rangiora Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0001421
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The boundary of the Rangiora CBD rating area is shown on Rating Policy Map 12.

17. KAIAPOI CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units in the Kaiapoi Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0002419
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The boundary of the Kaiapoi CBD rating area is shown on Rating Policy Map 13.

18. KERBSIDE RUBBISH AND RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit within the Kerbside Collection Contract areas excluding the Ohoka Kerbside recycling area to which the rubbish and recycling service is available.

Fixed charge per separately used or inhabited part of a rating unit to which the Kerbside Rubbish and Recycling Collection service is available	\$108.00
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The Kerbside Collection Contract areas are shown on Rating Policy Maps 34-40, 42-44.

19. OHOKA KERBSIDE RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount on each separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area.

Fixed charge per separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area	\$98.00
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The Ohoka Kerbside Recycling Area is shown on Rating Policy Map 41 & 41A.

20. KERBSIDE BIN RUBBISH COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per rubbish wheelie bin provided to rating units within the Kerbside Collection Contract areas including the Ohoka Kerbside Recycling Area.

Fixed charge per 80 litre rubbish wheelie bin	\$103.76
Fixed charge per 140 litre rubbish wheelie bin	\$138.27

21. KERBSIDE ORGANICS BIN COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per organics wheelie bin provided to rating units within the Kerbside Collection Contract areas (excluding the Ohoka Kerbside Recycling Area).

Fixed charge per 80 litre organics wheelie bin	\$86.62
Fixed charge per 140 litre organics wheelie bin	\$117.28
Fixed charge per 240 litre organics wheelie bin	\$168.42

Kerbside Collection Contract areas are shown on Rating Policy Maps 34-40 and 42-44.

22. WATER RATES

Targeted rates for water supply set under Sections 16-19

On a differential basis according to the provision or availability of the service, a fixed amount per separately used or inhabited part of a rating unit that is provided with an unrestricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus, Oxford Township water supplies. A fixed amount (40% of the rate

for an unrestricted connection) for each unit of water supplied is set on rating units provided with a restricted connection to the above named water supplies.

A fixed amount per rating unit connected to the Summerhill, West Eyreton, Poyntzs Road, Garrymere and Ohoka restricted water supplies together with a fixed amount for each unit of water supplied.

A fixed amount per unit of water supplied from Oxford Rural No. 1, Oxford Rural No. 2 and Mandeville (including the Fernside extension) water supplies.

(1 unit of water = 1,000 litres/day)

Targeted rate for Water UV Treatment set as a fixed amount per rating unit on all rating units connected to a Waimakariri water supply.

Targeted loan rates set under Sections 16-18 on a differential basis according to the provision or availability of a service, on rating units in the Tuahiwi residential area that are serviced by the Woodend-Tuahiwi-Pegasus Water Supply, where a lump sum contribution has not been paid. Loan rates are set as a fixed amount on each rating unit that is connected to the Woodend-Tuahiwi-Pegasus Water Supply, with a reduced amount payable on rating units that are not connected (pipeline share). The lower differential reflects the cost of installing the main pipeline and does not include the cost of property connections.

Targeted loan rate set as a fixed amount per rating unit in the rural land adjacent to the Tuahiwi residential area that have a restricted connection to the Woodend-Tuahiwi-Pegasus Water supply, where a lump sum contribution has not been paid.

Targeted loan rate set as a fixed amount per unit of water in the Fernside Water Loan area.

Cust	\$1,199.20
Cust – restricted supply per unit of water	\$479.68
Summerhill – per unit of water	\$107.20
Summerhill – per rating unit	\$945.80
Fernside Loan Rate per unit of water	\$82.80
Rangiora	\$342.70
Rangiora – restricted supply per unit of water	\$137.08
Kaipoi	\$254.00
Kaipoi – restricted supply per unit of water	\$101.60
Waikuku Beach	\$455.20
Waikuku Beach – restricted supply per unit of water	\$182.08
Woodend-Tuahiwi-Pegasus	\$416.50
Woodend-Tuahiwi– Pegasus restricted supply per unit of water	\$166.60
Tuahiwi rural water loan rate	\$778.30
Tuahiwi residential area water connection loan rate	\$667.11
Tuahiwi residential area water pipeline loan rate	\$489.22
West Eyreton—per unit of water	\$73.90
West Eyreton—per rating unit	\$768.30
Oxford Township	\$570.50
Oxford Township – restricted supply per unit of water	\$228.20
Oxford Rural Water No 1 per unit of water	\$425.00
Oxford Rural Water No 2 per unit of water	\$388.40
Water UV Treatment rate – per rating unit	\$7.75
Mandeville – per unit of water	\$287.50
Ohoka – per unit of water	\$23.92
Ohoka – per rating unit	\$1,230.20
Poyntzs Road – per unit of water	\$68.00
Poyntzs Road – per rating unit	\$834.00

Garrymere – per unit of water	\$36.74
Garrymere – per rating unit	\$1,466.01
Ashley Rural Water- per unit of water	\$913.99

Tuahiwi residential area (water supply) is shown on Rating Policy Map 45
 Tuahiwi rural restricted water supply area is shown on Rating Policy Map 46
 Fernside Water Loan area is shown on Rating Policy Map 49
 Mandeville Water Supply area (including Fernside extension) is shown on Rating Policy Map 50

23. WAIMAKARIRI WATER RACE RATES

Targeted rates set under Sections 16-18 as a fixed amount per rateable rating unit where the Waimakariri water race system is available assessed on a differential basis according to the area of land within each rating unit; together with a targeted rate per hectare of land area.

Small holdings for which special arrangements have been made to pipe water from this scheme are charged the special fixed charge only.

Area Rate (per Hectare)	\$7.98
Fixed amount per rateable rating unit (properties of over .4046 ha land area)	\$127.00
Fixed amount per rateable rating unit (properties less than or equal to .4046 ha)	\$122.00
Special fixed amount per rateable rating unit for piped supply	\$127.00

24. SEWER RATES

A targeted rate under Sections 16-18 per water closet or urinal within a rating unit connected to the Eastern Districts Sewer in Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Loburn Lea and Fernside.

A targeted rate set under Sections 16-18 as a fixed charge per rateable rating unit in the Oxford sewer rating area.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit and as a rate per hectare of land area in each rating unit located in the Southbrook Services (Sewer) Extension Stage 1 area where a lump sum contribution has not been paid.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit located in the Ohoka Utilities Connection Loan area and the Fernside Sewer Loan rating area and the Loburn Lea Sewer loan rating area.

Eastern Districts (Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Fernside, Loburn Lea) per WC or urinal.	\$544.90
Ohoka Utilities Sewer Connection Loan Rate fixed amount per rateable rating unit	\$323.46
Loburn Lea Sewer Loan Rate fixed amount per rateable rating unit	\$1,167.70
Oxford Sewer Operating Rate fixed amount per rateable rating unit	\$1,002.40

Fernside Sewer Loan Rate fixed amount per rateable rating unit	\$988.34
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Oxford sewer rating boundary is shown on Rating Policy Map 32

Fernside sewer loan rating boundary is shown on Rating Policy Map 30

Loburn Lea sewer loan rating boundary is shown on Rating Policy Map 31

Ohoka Utilities Connection Loan rating area is shown on Rating Policy Map 48

25. URBAN STORMWATER DRAINAGE RATES

Targeted rates set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Rangiora, Oxford, Pegasus and Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas.

Targeted rate set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Kaiapoi urban drainage rating area on a differential basis according to where the land is situated.

A targeted rate set under Sections 16-18 as a fixed amount per rating unit on the properties in Alexander Lane that benefit directly from the private stormwater pump, to be charged in addition to the Kaiapoi urban drainage rate.

Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area excluding the Island Road rural extension	\$0.002223
Fixed amount per rating unit in the Alexander Lane Drainage Rating area	\$120.00
Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area Island Road extension	\$0.001111
Rate in the dollar on rateable land value in Rangiora urban drainage rating area	\$0.0015956
Rate in the dollar on rateable land value in Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas	\$0.0010787
Rate in the dollar on rateable land value in the Oxford urban drainage rating area	\$0.0009097
Rate in the dollar on rateable land value in the Pegasus urban drainage rating area	\$0.0015376

Rangiora Urban Drainage Rating Area is shown on Rating Policy Map 14

Kaiapoi Urban Drainage Rating Area, including the Island Road extension is shown on Rating Policy Map 15

Pegasus Urban Drainage Rating Area is shown on Rating Policy Map 16

Coastal Urban Drainage Rating Area is shown on Rating Policy Maps 17 (Waikuku and Waikuku Beach), 18 (The Pines Beach and Kairaki) and 19 (Woodend)

Oxford Urban Drainage Rating Area is shown on Rating Policy Map 21

Alexander Lane Drainage Rating Area is shown on Rating Policy Map 22

26. RURAL LAND DRAINAGE RATES

Targeted rates for Rural drainage set under Sections 16-18 on all rating units situated within the separate rural drainage targeted rating areas:

Waimakariri Coastal Rural	20% collected as a fixed amount per rateable rating unit and 80% by a rate per hectare of land
Cust	Rate per hectare of land

Clarkville	50% collected as a fixed amount per rateable rating unit and 50% as a rate per hectare of land
Oxford, Ohoka & Waimakariri Central Rural	20% collected as a fixed amount per rateable rating unit and 80% as a rate in the dollar on the rateable land value
Loburn Lea	Rate in the dollar on rateable land value

Ohoka fixed amount per rateable rating unit	\$60.00
Ohoka rate in the dollar on rateable land value	0.0006100
Loburn Lea rate in the dollar on rateable land value	0.0028059
Oxford fixed amount per rateable rating unit	\$34.00
Oxford rate in the dollar on rateable land value	0.0002104
Clarkville fixed amount per rateable rating unit	\$164.00
Clarkville rate on land area (per hectare)	\$42.19
Waimakariri Coastal Rural fixed amount per rateable rating unit	\$59.00
Waimakariri Coastal Rural rate on land area (per hectare)	\$34.93
Waimakariri Central Rural fixed amount per rateable rating unit	\$46.00
Waimakariri Central Rural rate in the dollar on rateable land value	0.0003251
Cust rate on land area (per hectare)	\$47.56

Ohoka Rural Drainage rating area is shown on Rating Policy Map 23

Oxford Rural Drainage rating area is shown on Rating Policy Map 28 (West) and Rating Policy Map 29 (East)

Clarkville Rural Drainage rating area is shown on Rating Policy Map 24

Waimakariri Coastal Rural Drainage rating area is shown on Rating Policy Map 27

Waimakariri Central Rural Drainage rating area is shown on Rating Policy Map 26

Cust Rural Drainage rating area is shown on Rating Policy Map 25

Loburn Lea Rural Residential Drainage Rating Area is shown on Rating Policy Map 20

- (c) **Resolves** that rates are due and payable by four equal instalments on the dates listed below and resolves pursuant to Sections 57 and 58 that a penalty amounting to 10% of the amount unpaid will be added to any amount of the current instalment remaining unpaid seven days after the due date of that instalment. No penalty will be applied where a ratepayer has entered into an arrangement by way of a direct debit authority and honours that arrangement so that all current years rates will be paid in full by 30th June in that rating year or such other date agreed to by the Council.

Instalment	Due Date	Penalty Charge Applies
1	20 August 2022	27 August 2022
2	20 November 2022	27 November 2022
3	20 February 2023	27 February 2023
4	20 May 2023	27 May 2023

- (d) **Resolves** pursuant to Sections 57 and 58 a penalty charge amounting to 10% of the amount of unpaid rates from previous financial years, remaining unpaid at 6 July 2022 will be added on 6 July 2022 and a further penalty charge of 10% will be added on 6 January 2023 to rates for previous years still remaining unpaid as at 6 January 2023.

- (e) **Resolves** pursuant to Section 55 and the Discount for the Early Payment of Rates Policy, a discount amounting to 4% of the General Rate, Uniform Annual General Charge, Roading Rates, Community Parks and Reserves, Buildings and Grants rate, Community Library & Museums Rate, Community Swimming Pools Rate, Pegasus

Services Rate, Canterbury Museum Operational Levy rate and Canterbury Museum Redevelopment Levy Rate, will be allowed if the total year's rates and charges assessed, including those rates collected on behalf of the Canterbury Regional Council are paid in full by 27 August 2022.

- (f) **Resolves** that rates shall be payable by cash or eftpos (debit card) at any of the following places during office opening hours:

Rangiora Service Centre, 215 High Street, Rangiora
Kaiapoi Service Centre, 176 Williams Street, Kaiapoi
Oxford Service Centre, 34 Main Street, Oxford

Or online at waimakariri.govt.nz, by a direct debit facility established by the Council, internet or phone banking or direct credit.

6. **QUESTIONS**

7. **URGENT GENERAL BUSINESS**

8. **NEXT MEETING**

The next scheduled ordinary meeting of the Council is on Tuesday 5 July 2022 commencing at 1.00pm, to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-01-04 / CMS-09-10-02 / 220616102960**REPORT TO:** COUNCIL**DATE OF MEETING:** 28 June 2022**FROM:** Tessa Sturley – Community Team Manager**SUBJECT:** MOBILE HUB ACQUISITION REPORT**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)

Department Manager



Acting Chief Executive

1. SUMMARY

- 1.1. This report seeks Council support for the planned purchase of a mobile home-style community outreach vehicle, funded externally by Department of Internal Affairs (DIA) as part of COVID-19 Recovery.
- 1.2. The report details how the vehicle will serve as a mobile community hub, bringing information and support to communities recovering from the effects of significant change, trauma or disaster; as well as having potential use for outreach centred Council community consultations.
- 1.3. Also covered in the report are options for the sustainable maintenance and operation of the vehicle.

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** report No. 220616102960
- (b) **Notes** that this project has been identified, among others, as being key to the District's recovery from COVID-19 and other adverse events affecting specific communities of local residents.
- (c) **Notes** the potential use of the outreach vehicle to enhance broader Council community consultations.
- (d) **Notes** that the Department of Internal Affairs have given their full support for this initiative and, in line with this, have offered to fund the purchase and fit out of an appropriate vehicle to fill that function.
- (e) **Notes** that the opportunity to acquire funding for such a resource has come about very recently, therefore costings are estimates only at this point, based on other similar projects across the country.
- (f) **Approves** that staff progress the formal funding acquisition process and continue to progress this initiative, in collaboration with the appropriate community partners.
- (g) **Approves** the incorporation of the mobile hub into Council's fleet management, with approximately \$4,000 in maintenance, and running costs absorbed into Fleet Management

and community development project budgets, with an estimated \$1,000 insurance cost covered under the existing Council arrangement.

3. BACKGROUND

- 3.1. During and directly following the 2020 COVID lockdowns, community development staff worked alongside the stakeholders that comprise the Civil Defence Welfare Committee and Social Services Waimakariri, to consider gaps and identify opportunities for the social recovery of our District.
- 3.2. Several priority community development projects were identified in addressing key issues and opportunities for local residents and agencies navigating the impact of COVID-19 on their lives. These have contributed significantly to the delivery of the social recovery objectives in the COVID-19 Recovery Strategy for the Waimakariri District.
- 3.3. With strong collaboration, good planning and significant funder backing most of these projects have either been delivered or have made significant progress; notably:
- Careers and 'Reframing your Purpose' workshop series, for those who had unexpectedly experienced COVID-related job loss
 - 'Getting Advice Shows Strength' resource, detailing local social, health and community supports.
 - Food Secure North Canterbury, which, still in relative infancy, has resulted in:
 - o A joined up approach to more efficient food bank Distribution
 - o The establishment of a network of 16 food forests,
 - o The redistribution of 317 tonnes, or over 2 million equivalent meals, of food to those in need.
 - o Collaboration between Lions, Satisfy Food Rescue and a local high schools to grow, gather, prepare and distribute healthy meals to those in need – one of several other Food Secure collaborations.
 - Kaiapoi Community Hub, an attractive, welcoming hub space for community use, creating opportunities for connection, learning, and skill sharing.
 - Next Steps Facilitator (Support Coordinator) service provision, acquired with MSD Funding and employed by Wellbeing North Canterbury Community Trust
 - Next Steps Website: A widely marketed local website, providing the community with easy and confidential access to information and support, as they deal with the challenges of the current times. This is due to be launched in September/October of this year.
 - Arts Strategy Development, as a means to inspire and engage the community, while strengthening and connecting the local arts sector.
 - Community Development 'business as usual' initiatives addressing key social issues, including family violence, suicide and wellbeing and alcohol and drug harm.
- 3.4. The success of what some have called 'the Waimakariri Way' has seen these initiatives attract considerable support from central government and philanthropic funders. This has resulted in well over \$1 million dollars being allocated to COVID-19 social recovery in the Waimakariri District.
- 3.5. An additional aspiration was to establish a community support coffee truck, or mobile hub as a means to provide outreach support and information for communities affected and/or recovering from significant events or hardship.

4. ISSUES AND OPTIONS

- 4.1. The mobile hub concept is based on an earthquake recovery initiative, where a camper went to the streets of Christchurch, giving out coffee, information and support. This was both a pastoral care tool and a way to link people with the help and information that they needed, at a time when they did not have the mental resilience to do so themselves.
- 4.2. Our community partners tell us that they are increasingly seeing a new type of poverty, where people who have never had to access support are presenting with complex needs. Often they are unable or too proud to seek out social supports; or they don't know where to start.
- 4.3. Our partners have also identified place-based communities where an outreach support and information resource, like the proposed mobile hub, would be particularly valuable. E.g. Migrant worker families on dairy farmers, Motor Camps with permanent residents, or lower decile schools with families experiencing multiple challenges. This would be complementary to existing food security-centred services offered by the likes of Hope Trust and St Vincent de Paul.
- 4.4. In terms of crisis events, the mobile hub would enable us to provide more of an outreach-centred welfare response. For example,
- If there was a suicide at a local school, it could turn up with youth workers and some food.
 - Where an organisation has a large number of job losses – arriving with coffee, counsellors and job seeker support from MSD.
 - In a Civil Defence response, like the May 2021 floods, hot coffee and a listening ear would have been valuable to affected residents.
- 4.5. There are broader applications for the use of such a resource, across various Council Functions. For example:
- Community consultations, ensuring that the voices of a wider spectrum of residents are included in local decision making.
 - Targeted health and wellbeing promotion initiatives, at large events, sports grounds or workplaces.
 - Promoting Council Services via libraries, aquatics and other opportunities for people to engage in the life of the District
- 4.6. Photographed below is a similar example from a project in the United States:



- 4.7. Funding advisors who sit on several social recovery working groups are aware of the value that a mobile hub could offer, in terms of positive community outcomes. Consequently, staff have been approached by DIA (Department of Internal Affairs), with an offer to fund the purchase and fit out of an appropriate vehicle to fill that function.
- 4.8. The draft budget, detailed below, is based on the purchase and fit out of a Ford Transit or similar, long wheel base van. This would ensure that no special license is required to operate the vehicle
- 4.9. Vehicle purchase, fit out and on-road costs would be covered by the DIA, funding. The mobile hub would be incorporated into Council's fleet management, with approximately \$4,000 in maintenance, and running costs absorbed into Fleet Management and community development project budgets and an estimated \$1,000 insurance cost covered under the existing Council arrangement.
- 4.10. The vehicle would be stored at the water unit and incorporated into the fleet for management.
- 4.11. Draft Budget estimate – based on accepted estimates and advice from Council fleet management.

	Cost (DIA funded)	Cost to Council
Vehicle – Ford Transit or Similar	\$63,000	
Vehicle fit out	\$20,000	
Sign writing	\$ 6,000	
Annual running costs (WOF, registration, Fleet cost, servicing, etc)		\$3,000 per annum
Mileage		\$1,000
Insurance		\$1,000
TOTAL	\$89,000	\$5,000 per annum

- 4.12. In considering the vehicle's depreciation over time, to minimize the impact on rates, any shortfall in replacement cost, would be covered by external funding. At the appropriate time, staff will determine whether the mobile hub is still fit for purpose. They can then seek any necessary external funding, to ensure that a replacement meets the evolving needs of the community.
- 4.13. In terms of its operation, it is anticipated that the vehicle will largely be utilised by the District's 'Next Steps' support coordinators, in collaboration with appropriate agencies and, where appropriate, community development staff. While the finer details for this arrangement are still to be worked out, this would be approached in a similar administrative manner to the current arrangement for the Community BBQ trailer.

It is important to note that the intention is not to blur the line between facilitation and service delivery. However there will be times when it is appropriate for Community Team staff to take a lead. For example in a Civil Defence event, a relevant community consultation; or project-based initiatives, to ensure appropriate reach to a target audience. E.g. Migrant

worker families, under the multicultural portfolio. As detailed in 4.5, above, there will also be instances where other Council Department staff will want to utilise this resource.

- 4.14. Staff seek approval from Council to complete the formal funding acquisition process and continue to progress this initiative, in collaboration with the appropriate community partners, having considered the following options:

4.14.1. OPTION A: Approve this opportunity for the acquisition of the funding offered by Department of Internal Affairs, with running maintenance and insurance costs to be covered under Council's fleet arrangements. This is the preferred option

4.14.2. OPTION B: Approve further investigation into the potential for a mobile hub, but defer staff seeking funding, until a later date, via mainstream contestable funding avenues

This is the least preferred option. It would cause significant delay, in addressing a clearly identified need. Our community partners have clearly expressed the need for such a resource.

This option would necessitate staff applying to a variety of mainstream, highly contestable funds, or having to seek appropriate sponsorship. This would tie up significant hours and may result in the need to 'settle' for a cheaper, second hand vehicle, with considerably higher maintenance costs and lower replacement value. It may also have a detrimental effect on the goodwill and support of funders who have championed the project to date.

4.14.3. OPTION C: Approve the acquisition of the funding offered by Department of Internal Affairs but request that staff seek additional funding to cover maintenance and running costs

This is not a preferred option. Annual registration, insurance and running costs are minimal and can comfortably be covered out of existing budgets. Additionally staff have sought advice from Council's General Manager, Finance and Business Support, who has indicated that the vehicle could be stored at the water unit and incorporated into the fleet for management.

4.14.4. OPTION D: Decline any further action with respect to the potential acquisition of a mobile hub. As for option B, above, the community have clearly expressed the need for such a resource; and its value has been identified across various other Council departments.

Implications for Community Wellbeing

There are significant implications on community wellbeing as a result of this work:

- The application of an evidence-based, community-led approach to social recovery planning ensures the development of sound, relevant initiatives that support and empower local residents.
- Agencies and organisations are better equipped to reach those in need.
- People are empowered with an opportunity to access appropriate information and support in time of crisis.
- Our community will be better supported through future natural disasters, or other crisis events.
- More voices can be included in community engagement and consultation that informs local decision making.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

The content of this report will likely be of interest and relevance for local iwi. The relationships that the Community Team have built through engagement with Ngāi Tūāhuriri hapū and local and regional Maori health providers have resulted in increased reach of information and supports for the rūnanga and the whānau that it supports.

Staff continue to seek Ngāi Tūāhuriri feedback and representation on local networks, including the Civil Defence Local welfare Committee, Social Services Waimakariri and the various steering groups that support key issues in safety and wellbeing.

5.2. **Groups and Organisations**

There are a number of groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

- Local Community Trusts
- Community Associations
- Schools
- Social and Health sector agencies
- Education providers
- Faith based groups
- Volunteer involving organisations
- Other Council Departments. E.g. Civil Libraries, Greenspace, Civil Defence, Communications and Engagement; and Strategy and Business.

5.3. **Wider Community**

Planning for this and other COVID-19 Social Recovery initiatives has involved broad community engagement. This is an important part of the work of the Community Team. This ensures a community-led approach that is relevant to all with a stake in creating a safe, healthy, connected and resilient District.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

- 6.1.1. There are no significant financial implications for Council in relation to the content of this report. Vehicle purchase, fit out and on-road costs would be covered by the DIA, funding.
- 6.1.2. Vehicle purchase, fit out and on-road costs would be covered by the DIA, funding. The mobile hub would be incorporated into Council's fleet management, with approximately \$4,000 in maintenance, and running costs absorbed into Fleet Management and community development project budgets and an estimated \$1,000 insurance cost covered under the existing Council arrangement.
- 6.1.3. The vehicle would be stored at the water unit and incorporated into the fleet for management.
- 6.1.4. In considering the vehicle's depreciation over time, to minimize the impact on rates, any shortfall in replacement cost, would be covered by external funding. At the appropriate time, staff will determine whether the hub is still fit for purpose.

They can then seek any necessary external funding, to ensure that a replacement meets the evolving needs of the community.

6.2. **Sustainability and Climate Change Impacts**

The information in this report does not have sustainability impacts.

6.3. **Risk Management**

The Community Team maintain strong relationships with internal (Council) and external stakeholders to ensure that initiatives are community-led and sustainable. The following potential risk has been identified:

6.3.1. Lack of Community Support

As detailed in 4.2 – 4.5 above, the mobile community hub would address a number of gaps in community support and add value to various Council and community initiatives.

Staff have discussed this project with some of our key partners, including Oxford Community Trust, Hope Trust, Kaiapoi Community Support and Social Services Waimakariri. All have affirmed the need for such a resource and have indicated that they would make good use of it.

Additionally, conversations with staff from other departments across Council indicate the value of such a resource as a community engagement mechanism and in support of Disaster events.

6.4. **Health and Safety**

Health and Safety considerations are included in planning for all Community Team facilitated initiatives.

In terms of its direct application to this project, the Community Team and Roding Team already have sound templates in place to ensure the safe use of similar community resources. These include:

- Ensuring appropriately licensed and experienced operators,
- Mandatory pre-use and post-use safety checklists for all hirers and operators
- Staff undertake regular maintenance audits, alongside the usual warrant of fitness tests

7. CONTEXT

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

None

7.3. **Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.


- Effect is given to the principles of the Treaty of Waitangi
- People are friendly and caring, creating a strong sense of community in our District
- People's needs for mental and physical health and social services are met
- There is a safe environment for all
- People have wide ranging opportunities for learning and being informed
- There are wide ranging opportunities for people to contribute to the decision making that affects our District

7.4. **Authorising Delegations**

None



Tessa Sturley
COMMUNITY TEAM MANAGER

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** POL-08-39 / 220609098088**REPORT TO:** COUNCIL**DATE OF MEETING:** 28 June 2022**AUTHOR(S):** Kelly LaValley, Project Delivery Manager**SUBJECT:** Final 2022/23 Development Contribution Schedule**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
Acting Department Manager
Acting Chief Executive**1. SUMMARY**

- 1.1. This report seeks Council approval of the 2022/23 Development Contribution schedules.
- 1.2. The draft 2022/23 Development Contribution schedules were included in the 2022/23 Annual Plan (AP) consultation document, as previously approved by Council.
- 1.3. As a result of changes to budgets through the AP deliberations, some of the development contributions have changed from the Draft 2022/23 Development Contribution schedules that went out for consultation with the AP.
- 1.4. It should be noted that while development contributions have increased over the last several years, the rate of increase is significantly less than the increase in value of land (as shown in Table 1 below) meaning that over time development contributions, as a percentage of total land value, have decreased.

Table 1 – Summary of Changes to Land Value and Development Contributions 2019-2022

Subdivision		2019	2020	2021	2022	Percent Change 2019-2022
Ravenswood	Land Value	\$152,000	\$172,000	\$229,000	\$327,000	115%
	DC	\$29,712	\$28,904	\$33,259	\$36,204	22%
Silverstream	Land Value	\$179,000	\$188,000	\$209,000	\$314,000	75%
	DC	\$51,026	\$51,928	\$56,782	\$58,007	14%
Townsend Fields	Land Value	\$214,000	\$219,000	\$351,000	\$496,000	132%
	DC	\$50,649	\$55,075	\$54,564	\$56,055	11%

- 1.5. There are no proposed changes to the Development Contributions Policy following AP consultation and deliberations.

Attachments:

- i. Final 2022/23 Development Contribution schedules (TRIM 220525085316)
- ii. Draft 2022/23 Development Contribution schedule for consultation with Annual Plan (TRIM 220112003021)

2. **RECOMMENDATION**

THAT the Council:

- (a) **Receives** Report No. 220609098088.
- (b) **Approves** the 2022/23 Development Contribution schedules (TRIM 220525085316), to be effective on 1 July 2022 at the start of the new financial year.
- (c) **Notes** that consent and connection applications receipted prior to 1 July 2022 will include the 2021/22 Development Contribution rate.
- (d) **Notes** that there are no proposed changes to the Development Contributions Policy following the 2022/23 Annual Plan consultation and the changes to the schedules are as follows:
 - Water – Garrymere - \$8,814
 - Water – Oxford - \$8,863
 - Water – Oxford Rural 2 - \$7,831
 - Water – Summerhill - \$10,737
 - Water – Woodend - \$8,415
 - Sewer – West Rangiora DCA - \$2,923
 - Drainage – Mill Road ODP - \$33,267
 - Roading – District - \$8,963
 - Reserves – Rural Zones - \$1,329

3. **BACKGROUND**

- 3.1. The Development Contributions Policy has a series of schedules that set out the basis for the various development contributions. Development contributions include those that relate to District-wide growth, scheme growth, and specific Development Contribution Areas (DCA). The location of any particular development will determine which development contributions apply.
- 3.2. Development Contributions (DCs) have two primary components, the growth rate anticipated for the scheme or development contribution area and the capital cost of the works required for servicing the new growth. The DCs are determined based on the projects and costs which are required to facilitate growth in the area divided by the expected number of properties to be developed in that area. These project costs include both past expenditures and anticipated future expenditures that need to be recovered by growth in the area that is serviced by the growth related projects.
- 3.3. Solely growth related projects (those required only to service new development) have capital costs spread as a development contribution over the anticipated number of new lots in the scheme/District.
- 3.4. Partially growth related projects (level of service improvements that also provide additional capacity for growth) typically have the growth component as the percentage of new lots in the scheme/District anticipated in the 10-year planning period.
- 3.5. DCA servicing requirements are identified through structure plans and investigations into the requirements to service specific growth areas. Through the structure plan process, infrastructure projects are subject to a cost benefit analysis. DCAs are typically solely growth related and therefore all of the costs are divided among the number of properties anticipated to develop in the area.

- 3.6. Development contributions are based on budgets set forth in the Annual Plan and were consulted on with the 2022/23 Annual Plan.

4. ISSUES AND OPTIONS

- 4.1. The draft 2022/23 Development Contribution schedules were approved for consultation with the 2022/23 Annual Plan on 2 February 2022.
- 4.2. As a result of budget changes approved during the Annual Plan deliberations, the 2022/23 Development Contribution schedules have changed to reflect the changes to the growth related budgets.
- 4.3. A summary of the changes to the schedules is presented in Table 2 below.

Table 2 – Summary of Changes to the Draft 2022/23 Development Contributions following AP Deliberations (All figures are inclusive of GST)

	Adopted LTP 2021/22	Draft Annual Plan 2022/23	Final 2022/23 Annual Plan	Change from Draft AP	Comment
WATER					
Garrymere	7,377	7,377	8,814	1,437	Increase in budget for the Garrymere water capacity upgrade project.
Oxford	7,847	8,830	8,863	33	Increase in budget for Gammas Creek Backup Source project.
Oxford Rural 2	6,113	7,642	7,831	189	Increase in budget for Ashley Gorge Trunk Main project.
Summerhill	7,797	8,081	10,737	2,656	Increase in budget for Catherwoods Road ring main and error in draft schedule that omitted the Davis/Terrace Road Trunk Main project.
Woodend	7,145	8,354	8,415	61	Increase in budget for Main North Road upgrade project.
SEWER					
West Rangiora DCA	2,802	2,919	2,923	4	Increase in budget for the Townsend E/O project.
DRAINAGE					
Mill Road ODP	30,804	29,434	33,267	3,833	Increase in budget for the Mill Road SMA project.
ROADING					
District	8,405	8,950	8,963	13	Increase in budget for West Rangiora Route Improvements, Tram Road Improvements, Ravenswood Park & Ride, Walking and Cycling Strategy Implementation, Ohoka/Island Road Implementation, Swannanoa Rd/Johns Road, Durham Land Purchase for Carparking, and Kippenberger/MacPhail Roundabout.
RESERVES					
Rural Zones	1,397	1,447	1,329	-118	Change in budgets for Future Sports Ground Development.

- 4.4. Development contributions not included in the above table have not changed from the draft Development Contribution schedules.
- 4.5. It is recommended that the Development Contribution schedules with the changes noted above be adopted with the Annual Plan.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

- 5.1.1. Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report.
- 5.1.2. Development contributions specifically relating to development within MR873 are being progressed through a separate process.

5.2. Groups and Organisations

- 5.2.1. There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.
- 5.2.2. Community groups and organisations, including developers, have had an opportunity to review the Draft 2022/23 Development Contribution schedules as part of the AP consultation process.
- 5.2.3. Specific issues relating to specific development areas are consulted on with developers and landowners in the area as required during the early stages of a development.

5.3. Wider Community

- 5.3.1. The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.
- 5.3.2. The wider community have also had an opportunity to review the Draft 2022/23 Development Contribution schedules as part of the LTP consultation process.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

- 6.1.1. There are financial implications of the decisions sought by this report.
- 6.1.2. The current funding policy, excluding ring fenced outline development areas, is to fund capital works until growth occurs. The development contribution amount is amended each year to reflect the costs of funds and any changes to the programme.
- 6.1.3. The ability of the Council to require development contributions from growth to pay for the infrastructure required to accommodate growth is critical to ensuring growth is self-funding. This means that the cost of the increased capacity in Council's infrastructure is the responsibility of those requiring the increased capacity and not carried by the people who occupy existing dwellings.
- 6.1.4. The legislation allows the Council to recover growth related expenditure for projects undertaken during the previous 10 years as well as future expenditure providing that future expenditure is scheduled in Council's Long Term Plan.
- 6.1.5. The recommended changes to the proposed 2022/23 Development Contribution schedules will have an impact on developments and that impact will vary depending on where growth occurs.
- 6.1.6. To provide an indication of the impact of the development contributions on various development areas within the District, the following examples have been

prepared. The draft 2022/23 development contribution rate has also been included for comparison.

Table 2 – Summary of Draft 2022/23 Development Contributions for Example Development Areas (All figures are inclusive of GST)

	Water	Sewer	Drainage	Roading	Recreation	Draft Total (Excl. Standard DC)	Draft Total (Incl. Standard DC)	Final Total (Excl. Standard DC)	Final Total (Incl. Standard DC)
Kaiapoi									
Kaiapoi (Standard – No DCA)	1,740	8,285		8,963	12,750	31,725	31,725	31,738	31,738
DCAs pay the costs above PLUS one of the following depending on the area of development:									
West Kaiapoi	3,657	1,850	4,707	16,055		26,269	57,994	26,269	58,007

Oxford									
Oxford	8,863	4,423	-	8,963	12,750	33,970	33,970	34,999	34,999

Rangiora									
Rangiora (Standard – No DCA)	6,651	7,836	42	8,963	12,750	36,229	36,229	36,242	36,242
DCAs pay the costs above PLUS one of the following depending on the area of development:									
Outer East Rangiora	1,213	5,626		5,653		12,492	48,721	12,492	48,734
North Rangiora	5,658	7,642	7,015			20,315	56,544	20,315	56,557
West Rangiora SPA	1,780	2,923	7,911	7,199		19,809	56,042	19,813	56,055
Southbrook (10,000 m ² development)	8,700	22,500	90,200	7,300		128,700	164,929	128,700	164,942

Woodend									
Woodend	8,415	6,076	-	8,963	12,750	36,130	36,130	36,204	36,204
DCAs pay the costs above PLUS one of the following depending on the area of development:									
East Woodend		8,118	10,091	7,022		25,231	61,361	25,231	61,435
Woodend DCA			2,784			2,784	38,914	2,784	38,988

Ohoka									
Ohoka	8,388	21,759	-	8,963	1,447	40,544	40,544	40,557	40,557
DCAs pay the costs above PLUS one of the following depending on the area of development:									
Mill Road ODP			33,267			29,434	69,978	33,267	73,824

Mandeville									
Mandeville	1,435	21,759	-	8,963	1,447	33,591	33,591	33,604	33,604

6.1.7. While development contributions have increased over the last several years, the rate of increase is significantly less than the increase in value of land meaning that

over time development contributions, as a percentage of total land value, have decreased. This is shown in Figure 1 below.

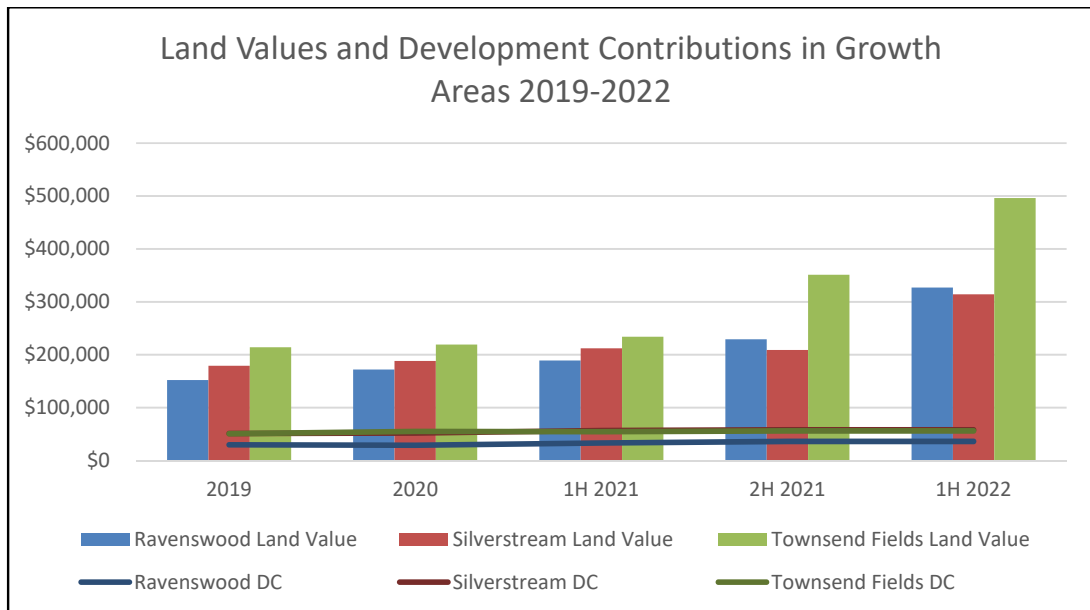


Figure 1 – Land Value and Development Contributions in Select Growth Areas 2019-2022

6.2. Sustainability and Climate Change Impacts

6.2.1. The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

6.2.1. There are risks arising from the adoption/implementation of the recommendations in this report.

6.2.2. The key risk associated with development contributions is the timing of works completed to ensure that work is timed so as to not hold up development while also not being too far in advance of development such that interest costs are incurred ahead of income from development contributions.

6.2.3. This risk is managed through careful programming of work and collaboration with developers on timing of developments.

6.3 Health and Safety

6.2.4. There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

6.2.5. There will be individual project based Health and Safety Risks associated with the specific projects included in the development contributions. These risks will be assessed during the planning, design, and construction phases of each specific project.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

The Local Government Act 2002 (LGA2002) Subpart 5 Sections 197 through 211 relates to development contributions.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.3.1. Transport is accessible, convenient, reliable and sustainable.

7.3.2. Core utility services are provided in a timely and sustainable manner.

7.3.3. There is a healthy and sustainable environment for all.

7.3.4. Public spaces and facilities are plentiful, accessible and high quality.

7.3.5. Businesses in the District are diverse, adaptable and growing.

7.4. Authorising Delegations

7.4.1. Council has delegation to make any changes to the Development Contribution Policy including schedules.

7.4.2. Council staff may only apply development contributions in accordance with the Development Contributions Policy including the schedules.



Kelly LaValley
Project Delivery Manager

Development Contributions:		
All contribution charges are shown inclusive of GST.		
Council's full Development Contribution Policy should be consulted when determining an assessment		
	Long Term Plan 2021-22	Annual Plan 2022-23
WATER		
Cust	7,085	7,246
Fernside	1,434	1,498
Garrymere	7,377	8,814
Kaiapoi	1,600	1,740
North East Kaiapoi DCA	-	707
East North East Kaiapoi	21	102
West Kaiapoi DCA	2,900	3,657
Mandeville	1,236	1,435
Ohoka	8,027	8,388
Oxford	7,847	8,863
Oxford 1	7,826	8,130
Oxford 2	6,113	7,831
Poyntzs Road	2,293	2,557
Rangiora	6,410	6,650
East Rangiora DCA	137	143
East Rangiora DCA - Kippenberger Ave	235	-
North Rangiora Outline Development Plan Area	5,530	5,658
West Rangiora	1,563	1,780
Outer East Rangiora	1,213	1,213
Southbrook (m2)	0.86	0.87
Summerhill	7,797	10,737
Tuahiwi	12,990	13,514
Woodend - Tuahiwi water	2,533	2,923
Waikuku Beach	523	536
West Eyreton	1,847	1,814
Woodend	7,145	8,415

Development Contributions:		
All contribution charges are shown inclusive of GST.		
Council's full Development Contribution Policy should be consulted when determining an assessment		
	Long Term Plan 2021-22	Annual Plan 2022-23
SEWER		
Eastern Districts	5,887	6,076
Kaiapoi	2,254	2,209
North East Kaiapoi	381	401
West Kaiapoi	1,770	1,850
East North East Kaiapoi Reticulation	932	2,586
Rangiora	1,711	1,760
Todds Rd Business Zone (per hectare)	166,095	166,095
Southbrook Stage 2 (m2)	2.25	2.25
East Rangiora DCA Other Properties	9,776	10,217
East Rangiora DCA (Gilberthorpes)	2,516	2,630
Outer East Rangiora Sewer	3,292	5,626
Inner West Rangiora DCA	2,024	2,116
West Rangiora DCA	2,802	2,923
North Rangiora DCA	7,327	7,642
Fernside	16,897	16,897
Tuahiwi	5,406	6,082
Mandeville, Ohoka, Swannanoa - new properties	14,956	15,683
Mandeville, Ohoka, Swannanoa - existing properties wishing to connect	1,712	1,796
Waikuku Beach	-	-
Woodend	-	-
East Woodend DCA	7,802	8,118
Oxford Sewer	4,459	4,423
Loburn Lea Sewer	17,734	17,703
DRAINAGE		
Rangiora	41	42
East Rangiora	8,450	8,664
South West Rangiora DCA	7,799	7,911
North Rangiora - Enverton Drive East	6,713	7,015
North Rangiora - Enverton Drive / Ballarat Rd	2,941	3,073
Southbrook (m2)	9.02	9.02
Todds Rd Business Zone (per hectare)	57,500	57,500
Coastal Urban	-	-
East Woodend DCA	9,846	10,091
Woodend DCA	2,784	2,784
Woodend DCA (Commercial) (m2)	8.65	8.65
Kaiapoi	-	-
North East Kaiapoi	-	-
North East Kaiapoi Commercial (m2)	-	-
East North East Kaiapoi	973	2,166
West Kaiapoi	4,792	4,707
Mill Road ODP	30,804	33,267

Development Contributions:		
All contribution charges are shown inclusive of GST.		
Council's full Development Contribution Policy should be consulted when determining an assessment		
	Long Term Plan 2021-22	Annual Plan 2022-23
ROADING		
District	8,405	8,963
Southbrook (m2)	0.84	0.73
East Woodend	7,022	7,022
West Rangiora DCA	3,580	3,593
West Kaiapoi DCA	5,931	5,931
West Kaiapoi DCA - new collector Rd	10,493	10,124
Kaiapoi North	313	764
Kaiapoi South MUBA (m2)	44	44
Kaiapoi East MUBA (m2)	8	7.50
Outer East Rangiora Roothing	2,753	5,653
South West Rangiora (West Belt Extension to Townsend Road)	7,196	7,199
RESERVES		
Rural Zones	1,397	1,329
Residential Zones	12,750	12,750

Development Contributions:		
All contribution charges are shown inclusive of GST.		
Council's full Development Contribution Policy should be consulted when determining an assessment		
	Long Term Plan 2021-22	Draft AP 2022-23
WATER		
Cust	7,085	7,246
Fernside	1,434	1,498
Garrymere	7,377	7,377
Kaiapoi	1,600	1,740
North East Kaiapoi DCA	-	707
East North East Kaiapoi	21	102
West Kaiapoi DCA	2,900	3,657
Mandeville	1,236	1,435
Ohoka	8,027	8,388
Oxford	7,847	8,830
Oxford 1	7,826	8,130
Oxford 2	6,113	7,642
Poyntzs Road	2,293	2,557
Rangiora	6,410	6,650
East Rangiora DCA	137	143
East Rangiora DCA - Kippenberger Ave	235	-
North Rangiora Outline Development Plan Area	5,530	5,658
West Rangiora	1,563	1,780
Outer East Rangiora	1,213	1,213
Southbrook (m2)	0.86	0.87
Summerhill	7,797	8,081
Tuahiwi	12,990	13,514
Woodend - Tuahiwi water	2,533	2,923
Waikuku Beach	523	536
West Eyreton	1,847	1,814
Woodend	7,145	8,354

Development Contributions:		
All contribution charges are shown inclusive of GST.		
Council's full Development Contribution Policy should be consulted when determining an assessment		
	Long Term Plan 2021-22	Draft AP 2022-23
SEWER		
Eastern Districts	5,887	6,076
Kaiapoi	2,254	2,209
North East Kaiapoi	381	401
West Kaiapoi	1,770	1,850
East North East Kaiapoi Reticulation	932	2,586
Rangiora	1,711	1,760
Todds Rd Business Zone (per hectare)	166,095	166,095
Southbrook Stage 2 (m2)	2.25	2.25
East Rangiora DCA Other Properties	9,776	10,217
East Rangiora DCA (Gilberthorpes)	2,516	2,630
Outer East Rangiora Sewer	3,292	5,626
Inner West Rangiora DCA	2,024	2,116
West Rangiora DCA	2,802	2,919
North Rangiora DCA	7,327	7,642
Fernside	16,897	16,897
Tuahiwi	5,406	6,082
Mandeville, Ohoka, Swannanoa - new properties	14,956	15,683
Mandeville, Ohoka, Swannanoa - existing properties wishing to connect	1,712	1,796
Waikuku Beach	-	-
Woodend	-	-
East Woodend DCA	7,802	8,118
Oxford Sewer	4,459	4,423
Loburn Lea Sewer	17,734	17,703
DRAINAGE		
Rangiora	41	42
East Rangiora	8,450	8,664
South West Rangiora DCA	7,799	7,911
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Woodend DCA	2,784	2,784
Woodend DCA (Commercial) (m2)	8.65	8.65
Kaiapoi	-	-
North East Kaiapoi	-	-
North East Kaiapoi Commercial (m2)	-	-
East North East Kaiapoi	973	2,166
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Mill Road ODP	30,804	29,434

Development Contributions:		
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West Rangiora DCA	3,580	3,593
West Kaiapoi DCA	5,931	5,931
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RESERVES		
Rural Zones	1,397	1,447
Residential Zones	12,750	12,750

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: CUS-03-06/220609098007

REPORT TO: COUNCIL

DATE OF MEETING: 28 June 2022

AUTHOR(S): Maree Harris, Customer Services Manager

SUBJECT: Annual Plan 2022-2023 – Changes to Fees and Charges Schedule

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



Department Manager



Acting Chief Executive

1. SUMMARY

- 1.1 This report seeks Council approval to minor changes to the fees and charges schedule included in the draft Annual Plan, prior to the adoption of the Annual Plan.
- 1.2 The changes are explained below and have been adjusted in the attached schedule.
- 1.3 The Solid Waste charges were approved by Council during the Annual Plan deliberation meetings. The other changes are either corrections to figures printed in the Draft Annual Plan or fees that were excluded from the schedule in the Draft.

Attachments:

- i. Updated schedule of changes to fees and charges (extract from Annual Plan document)

2 RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 220609098007.
- (b) Approves the updated changes to the fees and charges schedule to be included in the Annual Plan 2022-2023.

3 BACKGROUND

3.1 Minor changes have been made to the fees and charges that were included in the draft Annual Plan. Each change is listed below with an explanation of the reason for changing the fee.

3.2 Section 3 – Solid waste

Changes to some solid waste fees were adopted to Council during the draft Annual Plan deliberations. This included new increases to tyre disposal charges to reflect increased costs for tyre removal and recycling. The proposed fee increase for Green waste disposal has been reversed. The schedule has been updated to include these changes.

3.3 Section 4 – Building Consents

Two corrections to errors have been made to the schedule included in the Draft Annual Plan. The administration fee for non-residential additions and alterations <\$50,000 has been corrected from \$370.00 to \$309.00. The administration fee for Notice to Fix has been corrected from \$71.30 to \$72.10.

3.4 Section 6 – Community Centres and Halls

Facility management charges that have previously not been included in the schedule, and that have inflation adjustments have been added to the schedule. These include use of projection equipment, use of the piano, and alterations to theatre and stage layout. Previously the schedule had included only the venue hire charges, resulting in the equipment hire and venue management fees not being adjusted on a regular basis. Including all fees into the one schedule will ensure future reviews cover all charges.

3.5 Section 8 – Housing for the elderly

There is a change to the proposed fee for a single unit with one separate bedroom that has been renovated. To retain parity with the other types of accommodation (higher than the non-renovated units but lower than the new Ranui Mews units), the increase for this category is lower than the standard increase applied across the other units. The current rent is \$207.54 a week, and the proposed increased rent is \$209.30 a week. (Previously notified \$222.06 a week).

3.6 Section 10 – Rubbish bins and office charges

New fees have been notified by Waste Management for wheelie bin replacements and the removal of confiscated bins. These items are based on cost recovery so the fees have been updated in the schedule as follows:

240L bin current \$135.00 increase to \$144.45; 140L bin current \$123.00 increase to \$131.61; 80L bin current \$112.00 increase to \$119.84.

Return of confiscated bin \$132.35 increases to \$144.45.

4 **ISSUES AND OPTIONS**

- 4.1 Solid Waste fees have been approved by Council during consideration of report TRIM 220504069952 from the Solid Waste Asset Manager on 24 May 2022.
- 4.2 Inclusion of the facility management fees ensures that all of the facilities fees are held in the same schedule and future fee adjustments will be co-ordinated more effectively.
- 4.3 The Building Consent fee update corrects errors in the Draft Annual Plan Schedule.
- 4.4 The change to the housing fee addresses equity in the fees between the different standards of accommodation.
- 4.5 The wheelie bin replacement fee increase ensures that the cost of bin replacements are fully recovered.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6 The Management Team has reviewed this report and support the recommendations.

5 **COMMUNITY VIEWS**

5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

There are groups and organisations that may be affected by, or have an interest in the subject matter of this report. The increases to the piano and projection equipment hire and stage layout changes are minor and not likely to impact on many groups.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. This would have been addressed in submissions to the Annual Plan.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications of the decisions sought by this report. These have been addressed in the Annual Plan deliberations.

This budget is included in the Annual Plan/Long Term Plan.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

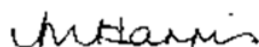
7.2 Authorising Legislation

7.3 Consistency with Community Outcomes

The Council's community outcomes are / are not relevant to the actions arising from recommendations in this report.

7.4 Authorising Delegations

The Council has authority to set fees and charges.



Maree Harris

Customer Services Manager

CHANGES TO FEES AND CHARGES SCHEDULE

Only fees that are intended to change, the basis of charging has changed, or a change has been made to the Draft Annual Plan are shown. Fees are inclusive of GST.

(Note: The numbering in this section refers to the section numbers in the Council's Fees and Charges schedule).

3. Solid Waste - dumping charges

	Current 2021/2022	Proposed 2022/2023
	\$	\$
Prices for refuse (rubbish) disposal includes ETS charges, \$30/t Landfill Levy, and GST. Any changes to Landfill Levy will be passed on to customers at the time these charges are imposed.		
3.1 Refuse Gate Charges (includes \$30/t + GST landfill levy) Southbrook Transfer Station		
All Vehicles By Weight	277.80/tonne	297.38/tonne
Private Collector Waste (\$/tonne) ¹⁾ ≥2,000 tonnes per year	¹⁾ 243.40/tonne	¹⁾ 262.98/tonne
Greenwaste - All Vehicles By Weight	152.00/tonne	152.00/tonne
3.2 Refuse Gate Charges - Oxford Transfer Station		
Small Utes/Small 1-axle Trailers with low sides (approx. 0.9m ³) 1-axle trailers less than 1.8m x 1.2m	53.00/load or by volume	56.00/load or by volume
Vans/Utes/Std 1-axle Trailers with low sides (approx. 1.7m ³) Std 1-axle trailer 1.8m x 1.2m to 2.5m x 1.2m charged by load or by volume	95.00/load	101.00/load
Large Trailer: high-sided 1-axle, tandem axle, or extra large trailer (\$ per cubic metre rate) Std tandem axle trailer 2.5m x 1.2m up to 3.0m x 1.2m	56.00/m ³	\$59.00/m³
Car boot/rear hatch (approx. 0.6m ³)	22.00/load	23.00/load
Truck or Skip (\$ per cubic metre)	56.00/m ³	59.00/m³
Compactor Truck (\$ per cubic metre)	89.00/m ³	95.00/m³
Greenwaste - Vans/Utes/Std 1-axle Trailers with low sides (approx. 1.7m ³) Std 1-axle	39.00/load	39.00/load
Greenwaste - Large Trailer: high-sided 1-axle, tandem axle, or extra large trailer (\$ per cubic metre rate) Std tandem axle trailer 2.5m x 1.2m up to 3.0m x 1.2m	23.00/m ³	23.00/m³
3.3 Commercial Comingled Recycling Gate Charges - Southbrook Transfer Station		
All vehicles by weight	172.50/tonne	212.75/tonne
Minimum charge by weight (Equivalent weight 20kg)	New	5.00

3. Solid Waste - dumping charges (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
3.4 Clean fill gate charges - Southbrook Transfer Station		
All other vehicles by weight includes (but not limited to): trailer, van, ute, trailer with canopy, truck, skip	100.00/tonne	109.00/tonne
Cleanfill (natural materials) (cleanfill by own cartage to Sutherlands or Garterys Pit)	36.00/m ³	40.00/m³
Hardfill (non natural materials) (hardfill by own cartage to Sutherlands or Garterys Pit)	46.35/m ³	50.35/m³
3.5 Expanded Polystyrene Foam - Southbrook Transfer Station		
Non-Recyclable Expanded Polystyrene Foam (EPS) For Landfill - for loads containing EPS only		
Minimum load (1 x 60 litre bag; Equivalent weight <1kg)	5.00/load	6.00/load
Car boot/rear hatch (0.6m ³ ; Equivalent weight 7kg)	48.00/load	50.00/load
Small Utes/Small 1-axle Trailers with low sides (1.0m ³ ; Equivalent weight 10 kg): 1-axle trailers less than 1.8m x 1.2m	67.50/load	71.00/load
Vans/Utes/Std 1-Axle Trailers with low sides (1.7m ³ ; Equivalent weight 20 kg): Standard 1-axle trailer 1.8m x 1.2m up to 2.5m x 1.2m	135.00/load or by weight	142.00/load or by weight
All Other Vehicles by Weight includes (but not limited to): large vans, high-sided 1-axle trailers, extra large 1-axle trailers, 2-axle trailers, 1-axle and 2-axle trailers with canopies, trucks, skips	6,748.50/tonne	7,072.75/tonne
Minimum Charge by Weight (1.7m ³ ; Equivalent weight 10 kg)	67.50	71.00
<i>Note: ¹⁾ requires separate contract with the Council</i>		
<i>Note: only domestic quantities of non-recyclable EPS are accepted at Southbrook RRP (i.e. a maximum of 40kg in a load, or a double-axle trailer load piled to level of the sides of the trailer (excludes high-sided trailers and trailers with cages).</i>		

3. Solid Waste - dumping charges (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
3.6 Tyres Gate Charges – Southbrook and Oxford Transfer Stations		
Car Tyre	\$5.00/tyre	\$6.50/tyre
Car Tyre on rim	\$7.00/tyre	\$8.00/tyre
4WD Tyre	\$7.00/tyre	\$8.50/tyre
4WD Tyre on rim	\$9.00/tyre	\$10.00/tyre
Light Truck Tyre	\$10.00/tyre	\$10.50/tyre
Ride on Mower tyre	\$10.00/tyre	\$10.50/tyre
ATV Tyre	\$15.00/tyre	\$16.00/tyre
Forklift Tyre Pneumatic	\$10.00/tyre	\$15.00/tyre
Forklift Tyre Solid	\$20.00/tyre	\$30.00/tyre
Heavy Truck/Bus	\$20.00/tyre	\$22.00/tyre
Tractor Tyre Small	\$50.00/tyre	\$86.00/tyre
Tractor/loader Tyre Medium	\$65.00/tyre	\$100.00/tyre
Tractor X-Large	\$250.00/tonne	\$126.00/tyre
Loader Tyre		\$115.00/tyre
Loader Tyre X-Large	\$105.00/tonne	\$126.00/tyre
Minimum Charge by Weight: Equivalent weight: 80 kg	\$20.00	N/A

4. Building Consents and associated charges

	Current 2021/2022	Proposed 2022/2023
	\$	\$
Project Information Memorandum		
4.1 <i>Where costs to process the application exceed the fee then additional time will be charged at the hourly rate.</i>		
Minor projects with an estimated value less than \$20,000	200.00	206.00
Projects with an estimated value greater than \$20,000	290.00	298.70
New and relocated dwellings	375.00	386.25
Commercial and industrial projects	442.00	455.26
Hourly rate where time exceeds the scheduled fee (charged in addition to the standard fee)	164.00	169.00
Compliance Check (hourly rate applies)	164.00	169.00
4.2 Building Consent Assessment and Certifying (Administration, Assessment and Approvals)		
Hourly rate	164.00	169.00
4.3 Inspection Fee		
Site inspections (based on 0.8 of an hour)	160.00	165.00
Each additional hour or part hour (if required)	164.00	169.00
Failed or additional inspection/s required	160.00	165.00
Cancellation of Inspection (same day cancellations)	N/C	82.50
4.4 Code Compliance Certificate Deposit		
<i>Fee charged will be based on time spent</i>		
Hay Barn/Shed, Garage, Workshop and Effluent Systems < \$20,000	80.00	82.40
Hay Barn/Shed, Garage, Workshop and Effluent Systems between \$20,000-\$50,000	164.00	168.92
Single dwelling/relocated dwelling/residential alterations > \$50,000	275.00	283.25
Multiple and group dwellings	350.00	360.50
Commercial/industrial/communal alterations and additions < \$50,000	250.00	257.50
Commercial/industrial/communal alterations and additions > \$50,000	430.00	442.90
New commercial or industrial projects	500.00	515.00
Code Compliance Certificate for consents over two years old - hourly rate applies	164.00	169.00

4. Building Consents and associated charges (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
4.5 Minor Works Fixed Fee Applications		
<i>Deposit to be paid on application, where costs to assess the application exceed the deposit then additional time will be charged at the hourly rate.</i>		
<i>Where costs to assess the application exceed the deposit then additional time will be charged at the hourly rate.</i>		
Marquees	194.00	199.82
Solar Water Heater (residential)	732.50	754.48
<i>Multiple heating units on an application will incur additional fees. If the project is valued at \$20,444 or more, the fixed fee will increase by the value of the MBIE and BRANZ levies.</i>		
4.6 Administration Fee		
<i>Where costs to administer the application exceed the fee, additional time will be charged at the hourly rate.</i>		
Hay Barn/Shed, Garage, Workshop and Effluent Systems	260.00	267.80
Dwelling alterations and additions < \$50,000	260.00	267.80
Dwelling alterations and additions > \$50,000	320.00	329.60
Single dwelling/relocated dwelling	355.00	365.65
Non-residential additions and alterations < \$50,000	300.00	309.00
Non-residential additions and alterations > \$50,000	400.00	412.00
*New non-residential	560.00	576.80
*Multiple/group dwellings (Up to three dwellings)	620.00	638.60
<i>*Please note where costs to assess the application exceed the fee, additional time will be charged at the hourly rate. Where extra inspections are required, additional inspection fees will apply</i>		
4.8 Fencing of Existing Swimming Pools		
Registration and initial inspection	160.00	165.00
Failed inspection	160.00	165.00
4.11 Exemption from the need for building consent under Schedule 1(2) Building Act 2004		
Administration Fee	70.00	72.10
Hourly rate	164.00	169.00
<i>Refer to 4.7 for deposit</i>		

4. Building Consents and associated charges (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
Building Warrant of Fitness (BWOFF)		
4.13 <i>Where costs to assess and administer a BWOFF exceed the renewal fee then additional time will be charged at the hourly rate.</i>		
BWOFF hourly rate	164.00	169.00
Annual BWOFF renewal fee for a single specified system	65.00	66.95
Annual BWOFF renewal fee for multiple specified systems	265.00	272.95
Council issue of an amended Compliance Schedule hourly rate	164.00	165.00
4.14 Certificate of Acceptance (COA)		
Site Inspections	160.00	165.00
Certificate of Acceptance per hour	164.00	169.00
Administration Fee	200.00	206.00
<i>Where costs to process a Certificate of Acceptance exceed the deposit then additional time will be charged at the hourly rate. Under section 96(1) of the Building Act 2004 the application must be accompanied by any fees, charges or levies that would be payable had the owner or the owner's predecessor in title applied for a building consent before carrying out the work. This is calculated on a case by case basis for each application.</i>		
4.15 Notice to Fix		
Notice to Fix hourly rate	164.00	169.00
Administration Fee	70.00	72.10
Certificate of Public Use (CPU)		
4.16 <i>Where costs to assess and issue a Compliance Schedule exceed the fee then additional time will be charged at the hourly rate.</i>		
Application fee for Certificate of Public Use (including one inspection)	230.00	236.90
Certificate of Public Use per hour	164.00	169.00
Additional inspections	160.00	165.00
Draft Compliance Schedule	164.00	169.00
Compliance Schedule (CS)		
4.17 <i>Where costs to assess and issue a Compliance Schedule exceed the fee then additional time will be charged at the hourly rate.</i>		
Issue and register Compliance Schedule	200.00	206.00
Application fee to amend Compliance Schedule (s.106)	164.00	169.00
Compliance Schedule hourly rate	164.00	169.00
Compliance Schedule (s.107) hourly rate (where Council chooses to amend CS)	164.00	169.00

4. Building Consents and associated charges (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
Extension of Time		
4.18 <i>Where costs exceed the fee then additional time will be charged at the hourly rate.</i>		
Application to extend time beyond two years for building consent	99.00	102.00
Extension of time to start work on issued	99.00	102.00
Plus progress site visits/inspections hourly rate	160.00	165.00
4.19 Building Consent Amendments and Minor Variations		
Truss as-builts	92.00	94.76
Processing hourly rate	164.00	169.00
Administration Fee	70.00	72.10
Miscellaneous Fees		
4.20 <i>Where consent applications are reviewed/assessed by another Building Consent Authority, all costs associated with the review will be charged to the applicant, or their agent, as part of the fees and charges for the issued consent.</i>		
Council engineering assessments - Finished floor levels, inundation etc	164.00	169.00
Pre-assessment meeting per hour	164.00	169.00
Inspection of any other building works, hourly rate	164.00	169.00
For searching drawings & other documents after completion of works	10.20	10.51
Processing Building Location Certificate	45.00	46.35
Supply of a single copy of the monthly building consent register:		
- per month	13.30	16.70
- per annum	146.15	150.53
Transferred consents: auditing, inspections, additional reports, disbursements (hourly rate applies)		
Vehicle crossing inspection		
Amusement device inspection		
Any matter covered by the <i>Building Act 2004</i> s. 219 and not itemised in the schedule of fees and charges - hourly rate		
4.21 Register of section 72 and 74 certificate under the Building Act 2004		
Hourly rate applies	164.00	169.00
4.22 Register of section 77 subject to s75(2) - Construction of building on two or more allotments		
Hourly rate applies	164.00	169.00

4. Building Consents and associated charges (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
4.23 Application so grant waiver under section 67 of the Building Act 2004		
Administration Fee	70.00	70.00
Hourly rate applies	164.00	169.00
<i>Where costs to assess the application exceed the fee, additional time will be charged at the hourly rate. Where extra inspections are required, additional inspection fees will apply.</i>		

5. Cemetery fees

	Current 2021/2022	Proposed 2022/2023
	\$	\$
5.1 Interment Fees (cost recovery)		
Interment Fee (single or double depth)	705.00	750.00
Ashes interment *	156.00	170.00
Child Interment	705.00	750.00
Stillbirth or Baby Interment	200.00	206.00
5.2 Plot Purchase		
Burial Plot	620.00	682.00
Child's Plot (Kaiapoi Cemetery)	155.00	170.50
Ashes Plot	166.00	183.00
Services Cemetery Plot	No fee	No fee
5.3 Records Fee (for all burials to be paid at plot purchase)	45.00	46.30
5.4 Late fee for burials outside normal operating hours (to be paid in addition to Interment fee)	250.00	257.00
5.5 Additional interment fee where no funeral director is involved	250.00	257.00
5.6 Exhumation	At cost	At cost
5.7 Memorial Permit	65.00	67.00
5.8 Transfer Right of Burial or Amend Cemetery Deed	45.00	46.30
5.9 Repurchase plots previously sold by WDC **	Half current retail price	Half current retail price
*Ashes interment fees are charged per ashes urn interred		
** This does not apply to plots purchased prior to Council taking over management of a cemetery		

6. Community centres and halls

	Current 2021/2022	Proposed 2022/2023	Current 2021/2022	Proposed 2022/2023
	Commercial (incl GST)	Commercial (incl GST)	Other users (incl GST)	Other users (incl GST)
	\$	\$	\$	\$
6.1 Rangiora Town Hall				
Main Auditorium - Performance Day	1096.90	1128.70	396.10	407.58
Main Auditorium - Pack In/Out, Rehearsal (maximum 14 days)	243.75	250.81	152.35/hour	156.76/hour
Main Auditorium - Pack In/Out, Rehearsal (additional days)	304.70	313.53	182.82	188.12
Move smother to another location	45.00	46.30	45.00	46.30
Small Theatre - per hour (minimum 2 hours)	121.87/hour	125.40/hour	60.94/hour	62.70/hour
Small Theatre - day rate	731.27	752.47	365.63	376.23
Small Theatre - projection equipment	75.00	77.17	75.00	77.17
Small Theatre - removal or change of stage set up	150.00	154.35	150.00	154.35
Small Theatre - furniture set up	45.00	46.30	45.00	46.30
Function Room (minimum 2 hours)	60.94/hour 365.63/day	62.70/hour 376.23/day	60.94/hour 365.63/day	62.70/hour 376.23/day
Studio Room (each)	24.37	25.07	24.37	25.07
Green Room	24.37	25.07	24.37	25.07
Yamaha Grand Piano	45.00	46.30	45.00	46.30
6.2 Oxford Town Hall				
A & P Room	60.94/hour	62.70/hour	16.10/hour	16.56/hour
Main Hall	60.94/hour	62.70/hour	26.49/hour	27.25/hour
Entire venue - per hour	91.41/hour	94.06/hour	42.39/hour	43.61/hour
Entire venue - day rate (six hour or more)	548.45	564.36	254.35	261.72
Projection equipment	75.00	77.17	75.00	77.17
Wedding rate (including 3 hours set up, full day hire and 2 hours cleaning)	NA		211.96	218.10
OB & I League for movies (x3 hours, incl WDC owned projection equipment, wi-fi and electricity)	NA		47.70	49.08

6. Community centres and halls (cont)

	Current 2021/2022	Proposed 2022/2023	Current 2021/2022	Proposed 2022/2023
	Commercial per hour (incl GST)	Commercial per hour (incl GST)	Other users per hour (incl GST)	Other users per hour (incl GST)r
	\$	\$	\$	\$
6.3 Ruataniwha Civic Centre				
Room One	30.47	31.35	21.19	21.80
Room Two	21.19	21.80	21.19	21.80
Combined Meeting Room	51.66	53.15	42.39	43.61
6.4 Pegasus Community Centre				
The Big Room	30.47	31.35	10.60	10.90
Infinity Room (Reception Area)	30.47	31.35	10.60	10.90
Todd Room (Meeting Room)	30.47	31.35	10.60	10.90
Southern Capital Room (Small Meeting Room)	30.47	31.35	5.30	5.45
Whole Facility	84.79	87.24	26.50	27.26
Whole Facility (Maximum Daily)	508.71	523.46	158.97	163.58
6.5 Woodend Community Centre				
Sports Hall	30.47	31.35	10.60	10.90
Meeting Room A or B	30.47	31.35	10.60	10.90
Combined Meeting Rooms A & B	60.94	62.70	21.20	21.80
Entire Complex (hourly rate)	91.40	94.05	31.80	32.72
Entire Complex	438.77/day	451.49/day	190.77/day	196.30/day
6.6 All other venues				
Excluding those listed separately	30.47	31.35	10.60	10.90
6.7 Pavilion				
Cust Domain	10.60	10.90	5.30	5.45
Ohoka Domain	10.60	10.90	5.30	5.45
Sefton Domain	10.60	10.90	5.30	5.45
View Hill	10.60	10.90	5.30	5.45
Loburn Domain	25.93	26.68	25.93	26.68
Pearson Park (Oxford)	30.47	31.35	10.60	10.90
Dudley Park	30.47	31.35	10.60	10.90

6. Community centres and halls (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
6.8 Parks and Reserves		
Trousselot Park Band Rotunda	27.08	27.86
Victoria Park Band Rotunda	27.08	27.86
Sports Grounds day rates	27.08	27.86
Reserves	27.08	27.86
6.9 Other Facilities Related Charges		
Lost Key	21.19	21.80
Additional Bins - Per Bin Per Day	21.19	21.80
Toilet Clean	31.79	32.71
Special Clean per hour (full building etc)	79.49	81.79
Security Guard Call Out (alarm activation)	79.49	81.79
Fire Alarm Activation (Brigade connected)	NA	381.65

7. Animal management

	Current 2021/2022	Proposed 2022/2023
	\$	\$
7.1 Dog Registration Fees		
Uniform owner/administration fee for each dog owner, except owners of disability assist dogs (including the National Dog Database levy) for registrations paid before 1 August.	38.00	40.00
Penalty fee for late registration (50% of owner fee)	19.00	20.00
7.2 Annual Fee for each Entire Dog		
Dog that has not been de-sexed	44.00	45.00
Penalty fee for late registration of each entire dog (50% of fee)	22.00	22.50
7.4 Annual Fees		
Pet dog that has been de-sexed. For dogs neutered or spayed before 1 August in the current registration year	22.00	23.00
Penalty fee for late registration of each de-sexed pet dog (50% of fee)	11.00	11.50
7.6 Dangerous Dogs		
Annual fee for a dog classified as dangerous (including Owner/administration fee)	90.00	94.50
Penalty fee for a dog classified as dangerous	45.00	47.25
7.8 Permit		
Permit to keep 3 or more dogs in urban areas	130.00	150.00
7.11 Call Out Fee		
Call out fee (including after hours)	60.00	65.00

8. Housing for the elderly

	Current 2021/2022	Proposed 2022/2023
	\$	\$
8.1 Double units (have separate double bedroom) per week All units except Hills/Williams Street units	225.70	241.50
8.1b Double units (occupied by one person) per week All units except Hills/Williams Street units	206.40	220.80
8.2 Single flats (with separate bedroom) per week All units except Hills/Williams Street units	187.10	200.20
8.3 Single unit renovated - separate bedroom	207.54	209.30
8.4 Studio flats All units except Hills/Williams Street units	167.90	179.70
8.5 All bed sitting rooms per week All units except Hills/Williams Street units	158.20	169.30
8.6 Garages per week (where allocated by Council)	10.80	11.60
8.7 Carports per week (where allocated by Council)	6.15	6.60
Hills/Williams Street Units (Ranui Mews)		
8.8 Double units (have separate double bedroom) per week	238.80	250.50
8.9 Double units (occupied by one person) per week	219.55	234.90
8.10 Single flats (with separate bedroom) per week	200.30	213.30

9. Registration of premises and associated licences

	Current 2021/2022	Proposed 2022/2023
	\$	\$
Food Act		
9.1 Application fee for Registrations, Renewal or Amend template food control plans (fee plus hourly rate after one hour)	220.00	225.00
9.2 Application fee for Registrations, Renewal or Amend food business in a national programme (fee plus hourly rate after one hour)	165.00	170.00
9.3 Quality Assurance Accreditation per FCP or NCP	165.00	170.00
9.4 Application fee for Exemption from Registration (fee plus hourly rate after one hour)	220.00	225.00
9.5 Verification inspection and audit per hour	165.00	170.00
9.7 Review of Improvement Notice by FSO per hour	165.00	170.00
9.9 Compliance and monitoring per hour	165.00	170.00
9.10 Issue of Improvement Notice (fee plus hourly rate after one hour)	165.00	170.00
9.11 Application for review of improvement notice (fee plus hourly rate after one hour)	165.00	170.00
9.12 Application/issue of compliance notice/order (fee plus hourly rate after one hour)	165.00	170.00
9.13 Hourly charge out rate (including inspection and reporting)	165.00	170.00
Other premises (annual fee)		
9.21 Offensive trades	220.00	225.00
9.22 Waste handling Licence	220.00	225.00
9.23 Camping grounds	240.00	245.00
9.24 Funeral Directors	240.00	245.00
9.25 Hairdressers	150.00	155.00
9.27 Re-inspection fee (per inspections)	165.00	170.00
9.28 Hourly rate	165.00	170.00

10. Rubbish bags and office charges

	Current 2021/2022	Proposed 2022/2023
	\$	\$
10.1 Plastic Bags		
Single Bag Sales	3.30	3.60
Bundles of 5	16.50	18.00
Bundles of 10	33.00	36.00
Pack of 25 (retail price)	80.00	87.50
Wholesale price to supermarkets per bag	3.10	3.40
Wholesale price to supermarkets per pack of 25 bags	77.50	85.00
10.2 Bokashi Compost-Zing		
10 litre system – bucket set only	35.00	36.60
10 litre system – starter kit (bucket set and 1 bag Compost-Zing)	41.00	43.90
15 litre system – bucket set only	37.50	39.20
15 litre starter kit (bucket set and 1 bag Compost-Zing)	43.50	46.50
1kg bags Compost-Zing	7.00	8.00
Ensopet – Pet Waste Composting Kit	50.00	53.70
Ensopet Starter Mix (1.2kg bag)	13.00	14.90
10.3 Kerbside Wheelie Bins		
Enhanced recycling (additional 240L recycling bin by arrangement)	62.00	67.00
Enhanced Organics Service (additional 240L organics bin by arrangement in areas other than Ohoka/Mandeville/Swannanoa)	164.00	168.00
Enhanced Service (additional 140L rubbish bin for education centres only)	131.37	135.37
Joining the Rubbish collection during the year		
80L bin (fee pro rata during year)	99.62	102.62
140L bin (fee pro rata during year)	131.37	135.37
Joining the Organics Collection during the year		
80L bin (fee pro rata during year)	84.00	86.00
140L bin (fee pro rata during year)	114.00	117.00
240L bin (fee pro rata during year)	164.00	168.00
Wheelie Bin Replacement		
Bin replacement 240L	\$135.00	\$144.45
Bin replacement 140L	\$123.00	\$131.61
Bin replacement 80L	\$112.00	\$119.84

10. Rubbish bags and office charges (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
Bin Swap - Upsize		
Upsize 80L to 140L rubbish bin	31.75	32.75
Upsize 80L to 140L organics bin	30.00	31.00
Upsize 80L to 240L organics bin	80.00	82.00
Upsize 140L to 240L organics bin	50.00	51.00
Delivery or removal charges		
Delivery charge per bin for any bin deliveries is added to the fees above. The charge is made once when a set of bins is delivered to a property at the same time.	18.00/bin (max of \$36.00)	18.00/bin (max of \$36.00)
Return of Confiscated Bin	132.35	144.45
<i>Note: The delivery charge is waived where there is a change in the level of bin service within three months of possession date in a change of property ownership.</i>		

14. Swimming pools

	Current 2021/2022	Proposed 2022/2023
	\$	\$
14.1 General Admission		
Adult	6.50	6.70
Child	3.70	3.80
Parent and Pre-schooler	4.10	4.20
Adult - Community Services Card	4.70	5.00
Family 1 Adult + 1 Child	7.80	8.00
Family 1 Adult + 2 Children	10.50	10.80
Family 2 Adults + 1 Child	13.10	13.50
Family 2 Adults + 2 Children	15.70	16.30
Additional Child with Family	2.70	2.80
Shower only	3.20	3.30
Home School & School Student Rec Swim (during term time and school hours)	2.00	2.10

14. Swimming pools (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
14.2 Memberships		
Standard - 3 months	172.50	177.70
Standard - 6 months	297.90	306.80
Standard - 12 months	512.30	527.70
Community Services Card (CSC) - 3 months	136.00	133.30
Community Services Card - 6 months	240.50	230.10
Community Services Card - 12 months	428.70	395.80
Platinum 3 months	256.10	263.80
Platinum 6 months	413.00	425.40
Platinum 12 months	695.20	716.10
Platinum CSC 3 months	193.40	197.90
Platinum CSC 6 months	313.60	319.00
Platinum CSC 12 months	527.90	537.00
14.3 Concession Cards		
10 Swim Child	33.50	34.50
20 Swim Child	62.70	64.60
50 Swim Child	146.40	150.80
10 Swim Adult	59.10	60.90
20 Swim Adult	110.70	114.00
10 Swim Adult - CSC	42.80	45.70
20 Swim Adult - CSC	81.00	85.50
Family 1 Adult + 2 Children (10 swims)	99.30	102.30
Family 2 Adults + 2 Children (10 swims)	136.00	140.10
Family 1 Adult + 2 Children (20 swims)	177.80	183.10
Family 2 Adults + 2 Children (20 swims)	250.90	258.40
Parent and preschooler (10 swim)	37.30	38.40
Parent and preschooler (20 swim)	70.50	72.60
14.4 Aquarobics		
Aquarobics Casual Adult	9.40	9.70
Aquarobics Casual CSC	6.80	7.30
Aquarobics Adult 10	83.60	86.10
Aquarobics Adult 20	151.60	156.20
Aquarobics CSC 10	62.70	64.60
Aquarobics CSC 20	107.70	117.10

14. Swimming pools (cont)

	Current 2021/2022	Proposed 2022/2023
	\$	\$
14.5 Learn to Swim		
Weekly - Adult	12.20	12.60
Weekly - Preschool	12.20	12.60
Weekly - School aged	12.20	12.60
Weekly - Individual	24.50	25.20
Weekly - Shared per child	15.30	15.80
Weekly - Shared per lesson	30.60	31.50
Home school and school student	2.50	3.00
Weekly - Development Squad	9.70	10.00
Weekly - Multi Squad	10.20	10.50
Weekly - Multiple day Development Squad and Multi Squad	8.90	9.20
Weekly - Jnr Masters	7.60	7.80
Monthly - Mini Comp 3 days	80.60	83.00
Monthly - Mini Comp 4 days	85.70	88.30
Monthly - Mini Comp 5 days	90.80	93.50
Monthly - Mini Comp Gold	102.00	105.10
Monthly - Division Two	117.30	120.80
Monthly - National Age Group	156.00	160.70
14.6 Masters		
Adult	8.20	8.50
Adult – Community Services Card (CSC)	7.10	7.30
20 Swim Concession	122.40	126.00
20 Swim Concession CSC	102.00	105.00
Masters 3 months	187.40	193.00
Masters 6 months	374.85	386.10
Masters 12 months	749.70	772.20
Masters CSC 3 months	168.80	173.90
Masters CSC 6 months	337.10	347.20
Masters CSC 12 months	674.70	694.90
14.7 Hire		
Lane per hour	20.90	21.50
Facility hire per hour (Dudley)	261.40	269.20
Facility hire per hour (Kaiapoi)	235.20	242.30
Facility hire per hour (Oxford)	209.10	215.40
Hire Togs	2.60	2.70
Hire Towel	1.10	1.20
Little Swimmers	3.10	3.20

15. Property information fees

	Current 2021/2022	Proposed 2022/2023
	\$	\$
Residential (electronic)	195.00	200.00
Residential (hard copy)	242.00	249.00
Commercial (electronic) up to 4 hours processing	288.00	296.00
Commercial (hard copy) up to 4 hours processing	324.00	333.00
Hourly rate (commercial more than 4 hours processing) per hour	63.00	65.00

16. Resource Management fees

	Current 2021/2022	Proposed 2022/2023
	\$	\$
16.9 Additional charges and hourly rates		
Processing of any land use or subdivision application, and any additional charges applying to any other planning applications listed above will be charged as per the following rates:		
- Unit Manager and Reporting Officers hourly rate	164.00	169.00
- Administration Officers (clerical support) hourly rate	90.00	92.70
- Compliance & Enforcement Officers hourly rate	164.00	169.00
- Other Council staff (ie Traffic Engineers)	164.00	169.00

18.3 Waters contributions and charges

	Current 2021/2022	Proposed 2022/2023
	\$	\$
18.10 Pollution Prevention Plan (Drainage)		
Pollution Prevention Plan (PPP) Approval Activity Fees		
- Medium Risk (Minor) - Discharge from a site with activity defined as medium risk under the Stormwater, Drainage and Watercourse Protection Bylaw 2018.		
Deposit (includes one hour pre-lodgement meeting)	0.00	600.00
Fee	0.00	At cost
- High Risk (Complex) - Discharge from a site with activity defined as high risk under the Stormwater, Drainage and Watercourse Protection Bylaw 2018.		
- Deposit (includes one monitoring visit and one hour pre-lodgement meeting)	0.00	1,500.00
- Fee	0.00	At cost
Related PPP Approval Fees		
- Time Extension for PPP Approval	0.00	300.00
- Variation of PPP Approval		
- Deposit	0.00	300.00
- Fee	0.00	At cost
- Objection to decision of PPP Approval	0.00	No charge
Additional charges and Hourly Rates		
- Processing of any PPP Approval application, and any additional charges applying to any other application listed above will be charged as per the following rates:		
- Unit Manager and Reporting Officers – hourly rate	0.00	169.00
- Administration Officers (clerical support) – hourly rate	0.00	92.70
- Compliance & Enforcement Officers – hourly rate	0.00	169.00
- Other Staff (ie 3 Waters)	0.00	169.00
- External reports and peer reviews, commissioned by the Council	0.00	At cost

19. Private Water Testing Fees

	Current 2021/2022	Proposed 2022/2023
	\$	\$
19.1 Full chemical test – single test	304.75	345.00
19.2 Full chemical test – second and third tests (each)	109.25	110.00
19.3 E. coli test	74.75	120.00

20. Works and Roothing

	Current 2021/2022	Proposed 2022/2023
	\$	\$
20.1 Standard Vehicle Crossing Application Fee	160.00	165.00
20.2 Standard Vehicle Crossing Application Fee for retrospective applications (where work has commenced before the application is made). For applications that do not comply with the Vehicle Crossing Bylaw	0.00	210.00
20.3 Re-testing fee (where an on-site test fails and clearly would not have passed).	80.00	82.30

22. Rangiora Airfield

	Current 2021/2022	Proposed 2022/2023
	\$	\$
22.1 Ground rental for hangars per square metre Applicable to rent reviews occurring from 1 July 2019 for leases entered into prior to that date	9.42	9.69

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** LTC-03-18 / 220616102317**REPORT TO:** Council**DATE OF MEETING:** Tuesday 28 June 2022**FROM:** Helene Street, Corporate Planner**SUBJECT:** Draft Annual Plan 2022-2023 consultation decisions**SIGNED BY:**
(for Reports to Council,
Committees or Boards)


Department Manager



Acting Chief Executive
1. SUMMARY

1.1 This purpose of this report is to confirm decisions on the three key proposals contained in the Draft Annual Plan 2022-2023 Consultation Document that the Council sought feedback on.

1.2 The key issues that sought feedback in the draft annual plan were:

a) Funding required to complete the Kaiapoi Community Hub

- i. Option A: Council's preference – The Council believes this proposal is of benefit to the whole community and supports increasing the budget accordingly.
- ii. Option B: The proposal is declined – This would mean the establishment of a community hub in Kaiapoi is likely to pause until alternative funding avenues can be found by the Council and Hub Trust.

b) Kaiapoi Flooding and Stormwater 'Shovel Ready' fund improvements

- i. Option A: Council's preference – Provide additional funding to build the McIntosh Drain pumping station by September 2023. This will meet the requirements of Shovel Ready funding and see the Council retain the \$9 million of central government funding. It does require an additional \$4.3 million top up from the Council.
- ii. Option B: No additional funding is allocated – This puts the Council at risk of losing Shovel Ready Project funding and could result in the Council needing to fully fund the whole project. The full benefits of the stormwater protection work would not be realised.

c) Service Level Changes to our Road Network

- i. Option A: Council's preference – That we fund partially a small gap in the budget of \$445,650 to continue with a programme of smaller but key projects that provide high community value but are low cost.

During this time the Council will continue to advocate for further funding from Waka Kotahi.

This is the preferred option as it limits the impact on the ratepayer while still advancing key projects and will only result in a 0.2 percent increase to the general rate and 0.1 percent to the roading rate.

- ii. Option B: The Council makes up the shortfall in funding – This would require a top of \$3.3m and deliver the full programme of work identified in the LTP.

The rating impact would be an increase of 0.5 - 0.6 percent to the roading rate in 2022/23 and 2024/25 with a general rate increase of between 0.1 percent and 0.11 percent in the same period.

This is not the recommended option as there may be other funding options available through Waka Kotahi and the impact on ratepayers is significant.

2. **RECOMMENDATION**

THAT the Council:

- (a) **Notes** that community feedback on the three key proposals within the Annual Plan Consultation Document was considered at an individual submission level, and collectively weighed in favour of the Council's preferred options for each issue, as highlighted in section 3 of this report.
- (b) **Adopts** option A for the Funding required to complete the Kaiapoi Community Hub
- (c) **Adopts** option A for the Kaiapoi Flooding and Stormwater 'Shovel Ready' fund improvements.
- (d) **Adopts** option A for the Service Level Changes to our Road Network
- (e) **Circulates** a copy of this report to the Community Boards for their information.

3. **BACKGROUND**

- 3.1. Public consultation on the Draft 2022/23 Annual Plan was undertaken for a months, beginning on March 4th 2022 and concluding on April 4th 2022. The Council's Annual Plan consultation document included three key issues, each with two options including 'Option A (the Council's preference), and an alternative 'Option B'.
- 3.2. The three key issues related to:
 - Funding required to complete the Kaiapoi Hub
 - Kaiapoi flooding and storm water 'Shovel Ready' fund improvements
 - Service level changes to the road network
- 3.3. Submissions regarding the three key proposals were acknowledged and considered by the Council through the hearings and deliberations processes with 24 responses to the Kaiapoi Community Hub, 22 for the Kaiapoi Flooding and Stormwater and 24 regarding the Service level changes to the road network.
- 3.4. Of the 24 responses to the Kaiapoi Community Hub, 16 submitters supported option A (Council's preference) and two supported option B (The proposal is declined). Six had specific issues that were deliberated on at the Council Meeting held 24 and 25 May 2022.

- 3.5. Of the 22 responses to the Kaiapoi Flooding and Stormwater, 17 submitters supported option A (Council's preference) and one supported option B (No additional funding is allocated). Four had specific issues that were deliberated on at the Council Meeting held 24 and 25 May 2022.
- 3.6. Of the 24 responses to the Service Level Changes to our Road Network, 15 submitters supported option A (Council's preference) and three supported option B (Council makes up the shortfall in funding). Six had specific issues that were deliberated on at the Council Meeting held 24 and 25 May 2022.

4. ISSUES AND OPTIONS

- 4.1 A report with council officer recommendations for all submission points received was prepared for the Council deliberations (Trim No. 220506071061) on the 24th and 25th May. This report considered submitters views on these issues at an individual submission level, however the report did not explicitly contain the three key issues as specific matters for the Council's consideration.
- 4.1. As such the Council was able to provide direction on the three key issues only by way of consistent consideration of the issues at an individual submission level, but not at a holistic level where all submissions were summarised for each of the key issues. This report provides Council with such a summary and seeks to gain the specific formal support for the Council's preferred option, as identified in section 1.2 of this report and in the Council's consultation document, for each of the key issues themselves.
- 4.2 The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū have made a submission on the Draft Annual Plan but otherwise are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

Other than those who chose to submit, there are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Groups and organisations have had an opportunity to register interest in the Draft Plan by submitting.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. The wider community have had an opportunity to register in the Draft Plan by submitting.

6. OTHER IMPLICATIONS AND RISKS

6.1. Financial Implications

During the Annual Plan deliberations in May, the Council considered and supported the following 2022/23 Annual Plan budget inclusions, for the following three key projects:

- Funding required to complete the Kaiapoi Community Hub - \$300,000
- Kaiapoi flooding and stormwater 'Shovel Ready' fund improvements - \$4,300,000
- Service level changes to our road network - \$445,650

6.2. **Sustainability and Climate Change Impacts**

The recommendation in this report to receive submissions does not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendation in this report which is to receive the submissions.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendation in this report which is to receive the submissions.

7. CONTEXT

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

LGA

7.3. **Consistency with Community Outcomes**

All of the Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4. **Authorising Delegations**

This is matter for the Council to decide.

Helene Street
CORPORATE PLANNER

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: LTC-03-05 / 220616103234

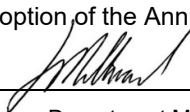
REPORT TO: Council

DATE OF MEETING: 28 June 2022

AUTHOR(S): Jim Harland, Chief Executive

SUBJECT: Adoption of the Annual Plan (AP) 2022-2023

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



Department Manager



Acting Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to present the 2022/2023 Annual Plan (AP) for adoption by the Council.
- 1.2. The draft AP signalled a districtwide rates increase of 4.3%. After considering the community and staff submissions to the draft AP, the AP provides for a districtwide average rate increase of 4.5%.

Attachments:

- i. 2022/2023 Annual Plan (TRIM 220523082750) (*circulated separately*)

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** report N^o 220616103234
- (b) **Adopts** the 2022/2023 Annual Plan (*Trim document 220523082750*) commencing 1 July 2022;
- (c) **Authorises** the Chief Executive and the General Manager Finance and Business Support to make necessary minor edits and corrections to the 2022/2023 Annual Plan prior to printing.

3. BACKGROUND

- 3.1. The draft 2022/23 Annual Plan (AP) and Consultation Document (CD) was adopted for consultation on 22 February 2022. Public Consultation opened on Friday 4 March to 4 April.
- 3.2. There were primarily three key proposals contained in the Draft AP and consultation Document seeking feedback on.
 - 1) Service Level Changes to our Road Network - Funding \$500k to continue programme due to shortfall from Waka Kotahi for Walking & Cycling, Local road improvements, SH updates ad Public transport services and infrastructure;
 - 2) Kaiapoi Stormwater and Flooding Improvements - Council share increases \$4.3m from \$9m to \$13.3m due to both scope of cost and inflation of construction material. Fund through DCs and rates;

3) Funding required to complete the Kaiapoi Community Hub - Council's proposed contribution to this project will increase from \$618k over 2 years for associated facilities;

- 3.3. The Council received 45 Submissions and heard 20 submissions through Zoom (an online videotelephony service) on Thursday 4 and 5th May 2022.
- 3.4. As a result of the submissions the Council resolved to include a number of changes to the AP. These changes made as a result of submission have been summarised on page 5 of the AP, headed "Key Changes to the AP".
- 3.5. The overall financial effect of the changes has marginally increased the average district-wide rate for the 2022/23 financial year from 4.3% that was consulted within the draft AP to 4.5%.
- 3.6. The total average rate for 2022/23 is also 0.3% more than the rate increase of 4.2% signalled in the LTP for 2022/23 (Year 2 of the 10 year LTP).
- 3.7. The 4.5% increase is an average district increase and the rating effect to each individual property will differ depending on each circumstance. That is, what services are provided and whether there has been a change in level of service provided to the property or whether there has been a change to the property value compared to the prior year. Average samples of properties across the district have been included within the Annual Plan to indicate the rating movement.
- 3.8. A district property revaluation is due to be carried in 2022 & finalised in 2023 which will not take effect until 1 July 2023.
- 3.9. The Council decided within the LTP, to use a rates "smoothing approach" so that the effects on rates and those costs particular from the larger projects, including regeneration and the multi-use sports facility are smoothed out across the ten years of the LTP. This methodology has been continued to much the same effect.

4. ISSUES AND OPTIONS

- 4.1. The Council has the option of adopting the AP or it may request that further changes be made. Depending on the significance of the change, it could be considered minor and therefore the changes are covered by the recommendations provided within this report. However if a change requested is significant, may require a special consultative procedure and a further audit of the AP.
- 4.2. The Management Team has reviewed this report and support the recommendations.
- 4.3. **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report. These have been considered throughout the consultation and within the final LTP for approval.

- 4.4. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū were consulted as part of the wider annual plan together with information provided to the Mahi Tahī Committee. Te Ngāi Tūāhuriri provided a submission to the plan and their views have been taken into consideration.

A Mahi Tahī Committee briefing session on 21 June considered matters raised by Te Ngāi Tūāhuriri in their submission on the review of the Policy for Remission of Rates on Maori

Freehold land. Changes have been made to the Policy as a result of the submission and the policy has been updated in the Annual Plan document for adoption. Additional information will be provided prior to the Council meeting.

5.2. Groups and Organisations

The Council's Controlled Organisations (CCOs) and the measures contained within the Statement of Intent have been incorporated into the Annual Plan. This includes Enterprise North Canterbury (ENC) and Te Kōhaka o Tūhaitara Trust (TKoT).

Audit New Zealand were not required to audit the draft or final annual plan, as required with the 2021-31 LTP Consultation Document, as there are no significant changes made in relation to the LTP that would require a further audit of the information

Wider Community

5.3. The draft AP 2022/23 Consultation Document received 45 submissions, of which 20 were heard.

5.4. Staff submissions on the draft 2022/23 AP and were considered by the Council on the 4 & 5 May.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report. The financial effects are summarised below.

Table 1: shows the comparison of the rate consulted on and the rate as a result of changes to the LTP

	<i>Published Draft LTP CD 2021-31</i>	<i>Final LTP for Adoption 2022-23</i>	<i>Percentage Movement</i>	<i>Change</i>
Rates for the average property	\$3,226	\$3,371	4.5%	\$145

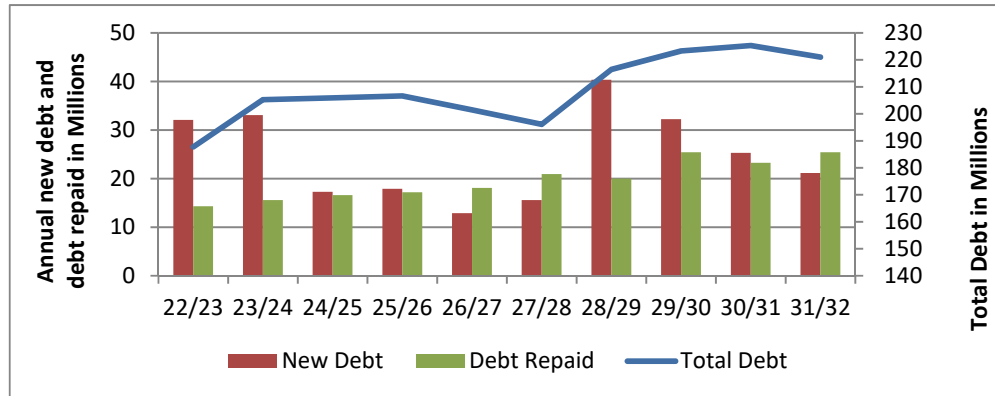
Note: the above figures allow for the movements in properties and the percentage movement is shown inclusive and exclusive of the new bin collection rates.

The rates above show the increases excluding Environment Canterbury (ECAN). ECAN have proposed an average rates increase of 18.1%.

Table 2: shows the debt levels and how these compare to Council policy

Policy Limits	20/21 signalled	Policy
Net Debt (\$million)	183	✓
Total debt as a percentage of total assets will not exceed 15%	9.0	✓
Gross interest paid will not exceed 15 % of gross operating revenue	6.5	✓
Net cash inflow from operating activities exceeds gross interest expense by 2 times	5.3	✓
Interest as a maximum of 25% of rates revenue (LGFA)	9.3	✓
Net Debt as a % Operating revenue will not exceed 250% (LGFA covenant)	170	✓

The following graph shows total debt, new debt and provision for repayment of debt over the ten years of the 2018-2028 Long Term Plan. The higher debt from years 2028-31, generally relates to the Library, Civic Centre and Parking building projects.



6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. Sustainability and Climate Change Impacts have been considered in each of the Council activity statements.

6.3 Risk Management

The audit of the LTP carried out by Audit New Zealand provides added assurance in respect of the accuracy of the Council's financial statements. Audit New Zealand assessed the extent to which the forecast information and performance measures provide a framework for the meaningful assessment of the actual levels of service provision. The Annual Plan does not significantly differ from the forecasts provided within the Audited LTP.

Health and Safety

The underlying provisions of service delivery are undertaken with compliance to the requirements of the Health and Safety Act, other Acts and Regulations.

7. CONTEXT

7.1. Consistency with Policy

Significance - The matters contained within this report are not considered to be a matter of significance in terms of the Council's Significance Policy. Changes made as a result of submissions made through the consultation with the community and staff reports are not significant.

7.2. Authorising Legislation

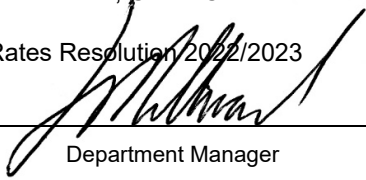
Legislation - As required under sections 93 of the Local Government Act 2002, the draft LTP 2021-2031 was subject to the special consultative procedure.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. The consultation and audit process contributes to the community outcome that "Public organisations make information about their plans and activities readily available".

7.4. Authorising Delegations

The Council must adopt its Long Term Plan by 30 June 2022.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION / DECISION****FILE NO and TRIM NO:** RAT- 01-01, GOV-01-11/220601092562**REPORT TO:** COUNCIL**DATE OF MEETING:** 28th June 2022**AUTHOR(S):** Lee Palmer, Credit Controller**SUBJECT:** Rates Resolution 2022/2023**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
Department Manager
Acting Chief Executive**1. SUMMARY**

- 1.1. This report is to meet the requirements of Section 23 of the Local Government (Rating) Act 2002 which requires that rates must be set by a resolution of Council.
- 1.2. Section 24 of the Local Government (Rating) Act 2002 requires that the Council state the financial year to which the rates apply and the due dates for payment in its resolution setting the rates.

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** Report No. 220601092562
- (b) **Resolves** to set and assess the following rates under the Local Government (Rating) Act 2002 and in accordance with the relevant provisions of the Annual Plan 2022/2023 and Funding Impact Statement for the 2022/2023 year, on rating units in the Waimakariri District for the financial year commencing on 1 July 2022 and ending on 30 June 2023.

Rates are inclusive of the Goods and Services Tax (GST).

All section references are to the Local Government (Rating) Act 2002.

1. GENERAL RATES

- (a) a general rate set under Section 13 as a rate in the dollar on the rateable capital value for all rateable land; and
- (b) a uniform annual general charge set under Section 15 as a fixed amount per rateable rating unit.

Uniform annual general charge per rateable rating unit	\$135.00
General rate in the dollar on rateable capital value	\$0.000526

2. EARTHQUAKE RECOVERY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District.

Fixed amount per rateable rating unit	\$139.20
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3. ROADING RATES

Targeted rates set under Section 16-18 comprising a fixed amount per rateable rating unit in the District; and a rate in the dollar on the rateable capital value for all rateable land in the District.

Fixed amount per rateable rating unit	\$110.51
Roading rate in the dollar on rateable capital value	\$0.000663

4. NORTH EYRE ROAD & BROWNS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under section 16-18 as a fixed amount per rateable rating unit the North Eyre Road and Browns Road Seal Extension rating area where a lump sum contribution has not been previously been paid.

The boundary of the North Eyre Road & Browns Road seal extension rating area is shown on Rating Policy Map 52.

Fixed amount per rateable rating unit	\$1,206.91
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5. THONGCASTER ROAD & BROWNS ROCK ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under sections 16-18 as a fixed amount per rateable rating unit in the Thongcaster Road & Browns Rock Road Seal Extension rating area where a lump sum contribution has not previously been paid.

The boundary of the Thongcaster Road & Browns Rock Road Seal Extension rating area is shown on Rating Policy Map 47.

Fixed amount per rateable rating unit	\$354.39
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6. BARKERS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Barkers Road Seal Extension rating area where a lump sum contribution has not previously been paid

The boundary of the Barkers Road Seal Extension rating area is shown on Rating Policy Map 51

Fixed amount per rateable rating unit	\$232.19
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7. COMMUNITY PARKS AND RESERVES, BUILDINGS AND GRANTS RATES

Targeted rates set under Sections 16-18 on a differential basis according to where the land is situated and the use to which the land is put, and targeted to each rateable rating unit or separately used or inhabited part of a rateable rating unit as follows:

Fixed amount per separately used or inhabited part of a rateable rating unit in the Town Residential category	\$561.50
Fixed amount per rateable rating unit in the Town Commercial category	\$561.50
Fixed amount per rateable rating unit in the Town Vacant category	\$85.00
Fixed amount per separately used or inhabited part of a rateable rating unit in the Rural Residential category	\$476.50
Fixed amount per rateable rating unit in the Rural Commercial category	\$476.50

Town boundaries for Rangiora, Kaiapoi, Woodend, Oxford and Pegasus are shown on the Rating Policy Maps 1-4.

A full explanation of the differential categories is contained in the Funding Impact Statement.

8. COMMUNITY LIBRARY AND MUSEUMS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and each separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$189.17
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$189.17

9. COMMUNITY SWIMMING POOLS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$150.40
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$150.40

10. CANTERBURY MUSEUM OPERATIONAL LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$30.70
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$30.70

11. CANTERBURY MUSEUM REDEVELOPMENT LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$4.90
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$4.90

12. PEGASUS SERVICES RATE

Targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit situated in the Pegasus Town boundary.

Fixed amount per rateable rating unit	\$74.39
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The town boundary for Pegasus is shown on Rating Policy Map 1.

13. ANIMAL CONTROL (STOCK) RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on the rateable capital value on rating units situated in the Residential 4A, Residential 4B and rural zones in the Waimakariri District Council Operative District Plan.

Rate in the dollar on rateable capital value	\$0.000008
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14. COMMUNITY BOARD RATES

Targeted rates set Under Sections 16-18 as a fixed amount per rateable rating unit plus a rate in the dollar on the rateable capital value in each of the Community Board areas.

Rate in the dollar on rateable capital value on each rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$0.000010
Fixed amount per rateable rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$20.02
Rate in the dollar on rateable capital value on each rating unit situated in the Rangiora-Ashley Community Board area	\$0.000008

Fixed amount per rateable rating unit situated in the Rangiora-Ashley Community Board area	\$19.40
Rate in the dollar on rateable capital value on each rating unit situated in the Woodend-Sefton Community Board area	\$0.000014
Fixed amount on per rateable rating unit situated in the Woodend-Sefton Community Board area	\$27.70
Rate in the dollar on rateable capital value on each rating unit situated in the Oxford-Ohoka Community Board area	\$0.000007
Fixed amount per rateable rating unit situated in the Oxford-Ohoka Community Board area	\$26.14

Community Board boundaries are those in place at 1 July 2022 and are illustrated on Rating Policy Map 11.

15. PROMOTION AND ECONOMIC DEVELOPMENT RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on each rating unit that is used for business purposes.

Rate in the dollar on rateable capital value	\$0.00019
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16. RANGIORA CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units situated in the Rangiora Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0001421
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The boundary of the Rangiora CBD rating area is shown on Rating Policy Map 12.

17. KAIAPOI CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units in the Kaiapoi Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0002419
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The boundary of the Kaiapoi CBD rating area is shown on Rating Policy Map 13.

18. KERBSIDE RUBBISH AND RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit within the Kerbside Collection Contract areas excluding the Ohoka Kerbside recycling area to which the rubbish and recycling service is available.

Fixed charge per separately used or inhabited part of a rating unit to which the Kerbside Rubbish and Recycling Collection service is available	\$108.00
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The Kerbside Collection Contract areas are shown on Rating Policy Maps 34-40, 42-44.

19. OHOKA KERBSIDE RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount on each separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area.

Fixed charge per separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area	\$98.00
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The Ohoka Kerbside Recycling Area is shown on Rating Policy Map 41 & 41A.

20. KERBSIDE BIN RUBBISH COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per rubbish wheelie bin provided to rating units within the Kerbside Collection Contract areas including the Ohoka Kerbside Recycling Area.

Fixed charge per 80 litre rubbish wheelie bin	\$103.76
Fixed charge per 140 litre rubbish wheelie bin	\$138.27

21. KERBSIDE ORGANICS BIN COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per organics wheelie bin provided to rating units within the Kerbside Collection Contract areas (excluding the Ohoka Kerbside Recycling Area).

Fixed charge per 80 litre organics wheelie bin	\$86.62
Fixed charge per 140 litre organics wheelie bin	\$117.28
Fixed charge per 240 litre organics wheelie bin	\$168.42

Kerbside Collection Contract areas are shown on Rating Policy Maps 34-40 and 42-44.

22. WATER RATES

Targeted rates for water supply set under Sections 16-19

On a differential basis according to the provision or availability of the service, a fixed amount per separately used or inhabited part of a rating unit that is provided with an unrestricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus, Oxford Township water supplies. A fixed amount (40% of the rate for an unrestricted connection) for each unit of water supplied is set on rating units provided with a restricted connection to the above named water supplies.

A fixed amount per rating unit connected to the Summerhill, West Eyreton, Poyntz Road, Garrymere and Ohoka restricted water supplies together with a fixed amount for each unit of water supplied.

A fixed amount per unit of water supplied from Oxford Rural No. 1, Oxford Rural No. 2 and Mandeville (including the Fernside extension) water supplies.

(1 unit of water = 1,000 litres/day)

Targeted rate for Water UV Treatment set as a fixed amount per rating unit on all rating units connected to a Waimakariri water supply.

Targeted loan rates set under Sections 16-18 on a differential basis according to the provision or availability of a service, on rating units in the Tuahiwi residential area that are serviced by the Woodend-Tuahiwi-Pegasus Water Supply, where a lump sum contribution has not been paid. Loan rates are set as a fixed amount on each rating unit that is connected to the Woodend-Tuahiwi-Pegasus Water Supply, with a reduced amount payable on rating units that are not connected (pipeline share). The lower differential reflects the cost of installing the main pipeline and does not include the cost of property connections.

Targeted loan rate set as a fixed amount per rating unit in the rural land adjacent to the Tuahiwi residential area that have a restricted connection to the Woodend-Tuahiwi-Pegasus Water supply, where a lump sum contribution has not been paid.

Targeted loan rate set as a fixed amount per unit of water in the Fernside Water Loan area.

Cust	\$1,199.20
Cust – restricted supply per unit of water	\$479.68
Summerhill – per unit of water	\$107.20
Summerhill – per rating unit	\$945.80
Fernside Loan Rate per unit of water	\$82.80
Rangiora	\$342.70
Rangiora – restricted supply per unit of water	\$137.08
Kaiapoi	\$254.00
Kaiapoi – restricted supply per unit of water	\$101.60
Waikuku Beach	\$455.20
Waikuku Beach – restricted supply per unit of water	\$182.08
Woodend-Tuahiwi-Pegasus	\$416.50
Woodend-Tuahiwi- Pegasus restricted supply per unit of water	\$166.60
Tuahiwi rural water loan rate	\$778.30
Tuahiwi residential area water connection loan rate	\$667.11
Tuahiwi residential area water pipeline loan rate	\$489.22
West Eyreton—per unit of water	\$73.90
West Eyreton—per rating unit	\$768.30
Oxford Township	\$570.50
Oxford Township – restricted supply per unit of water	\$228.20
Oxford Rural Water No 1 per unit of water	\$425.00
Oxford Rural Water No 2 per unit of water	\$388.40
Water UV Treatment rate – per rating unit	\$7.75
Mandeville – per unit of water	\$287.50
Ohoka – per unit of water	\$23.92
Ohoka – per rating unit	\$1,230.20
Poyntzs Road – per unit of water	\$68.00
Poyntzs Road – per rating unit	\$834.00
Garrymere – per unit of water	\$36.74
Garrymere – per rating unit	\$1,466.01
Ashley Rural Water- per unit of water	\$913.99

Tuahiwi residential area (water supply) is shown on Rating Policy Map 45
 Tuahiwi rural restricted water supply area is shown on Rating Policy Map 46
 Fernside Water Loan area is shown on Rating Policy Map 49
 Mandeville Water Supply area (including Fernside extension) is shown on Rating Policy Map 50

23. WAIMAKARIRI WATER RACE RATES

Targeted rates set under Sections 16-18 as a fixed amount per rateable rating unit where the Waimakariri water race system is available assessed on a differential basis according to the area of land within each rating unit; together with a targeted rate per hectare of land area.

Small holdings for which special arrangements have been made to pipe water from this scheme are charged the special fixed charge only.

Area Rate (per Hectare)	\$7.98
Fixed amount per rateable rating unit (properties of over .4046 ha land area)	\$127.00
Fixed amount per rateable rating unit (properties less than or equal to .4046 ha)	\$122.00
Special fixed amount per rateable rating unit for piped supply	\$127.00

24. SEWER RATES

A targeted rate under Sections 16-18 per water closet or urinal within a rating unit connected to the Eastern Districts Sewer in Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Loburn Lea and Fernside.

A targeted rate set under Sections 16-18 as a fixed charge per rateable rating unit in the Oxford sewer rating area.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit and as a rate per hectare of land area in each rating unit located in the Southbrook Services (Sewer) Extension Stage 1 area where a lump sum contribution has not been paid.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit located in the Ohoka Utilities Connection Loan area and the Fernside Sewer Loan rating area and the Loburn Lea Sewer loan rating area.

Eastern Districts (Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Fernside, Loburn Lea) per WC or urinal.	\$544.90
Ohoka Utilities Sewer Connection Loan Rate fixed amount per rateable rating unit	\$323.46
Loburn Lea Sewer Loan Rate fixed amount per rateable rating unit	\$1,167.70

Oxford Sewer Operating Rate fixed amount per rateable rating unit	\$1,002.40
Fernside Sewer Loan Rate fixed amount per rateable rating unit	\$988.34

Oxford sewer rating boundary is shown on Rating Policy Map 32

Fernside sewer loan rating boundary is shown on Rating Policy Map 30

Loburn Lea sewer loan rating boundary is shown on Rating Policy Map 31

Ohoka Utilities Connection Loan rating area is shown on Rating Policy Map 48

25. URBAN STORMWATER DRAINAGE RATES

Targeted rates set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Rangiora, Oxford, Pegasus and Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas.

Targeted rate set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Kaiapoi urban drainage rating area on a differential basis according to where the land is situated.

A targeted rate set under Sections 16-18 as a fixed amount per rating unit on the properties in Alexander Lane that benefit directly from the private stormwater pump, to be charged in addition to the Kaiapoi urban drainage rate.

Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area excluding the Island Road rural extension	\$0.002223
Fixed amount per rating unit in the Alexander Lane Drainage Rating area	\$120.00
Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area Island Road extension	\$0.001111
Rate in the dollar on rateable land value in Rangiora urban drainage rating area	\$0.0015956
Rate in the dollar on rateable land value in Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas	\$0.0010787
Rate in the dollar on rateable land value in the Oxford urban drainage rating area	\$0.0009097
Rate in the dollar on rateable land value in the Pegasus urban drainage rating area	\$0.0015376

Rangiora Urban Drainage Rating Area is shown on Rating Policy Map 14

Kaipoi Urban Drainage Rating Area, including the Island Road extension is shown on Rating Policy Map 15

Pegasus Urban Drainage Rating Area is shown on Rating Policy Map 16

Coastal Urban Drainage Rating Area is shown on Rating Policy Maps 17 (Waikuku and Waikuku Beach), 18 (The Pines Beach and Kairaki) and 19 (Woodend)

Oxford Urban Drainage Rating Area is shown on Rating Policy Map 21

Alexander Lane Drainage Rating Area is shown on Rating Policy Map 22

26. RURAL LAND DRAINAGE RATES

Targeted rates for Rural drainage set under Sections 16-18 on all rating units situated within the separate rural drainage targeted rating areas:

Waimakariri Coastal Rural	20% collected as a fixed amount per rateable rating unit and 80% by a rate per hectare of land
Cust	Rate per hectare of land
Clarkville	50% collected as a fixed amount per rateable rating unit and 50% as a rate per hectare of land
Oxford, Ohoka & Waimakariri Central Rural	20% collected as a fixed amount per rateable rating unit and 80% as a rate in the dollar on the rateable land value
Loburn Lea	Rate in the dollar on rateable land value

Ohoka fixed amount per rateable rating unit	\$60.00
Ohoka rate in the dollar on rateable land value	0.0006100
Loburn Lea rate in the dollar on rateable land value	0.0028059
Oxford fixed amount per rateable rating unit	\$34.00
Oxford rate in the dollar on rateable land value	0.0002104
Clarkville fixed amount per rateable rating unit	\$164.00
Clarkville rate on land area (per hectare)	\$42.19
Waimakariri Coastal Rural fixed amount per rateable rating unit	\$59.00
Waimakariri Coastal Rural rate on land area (per hectare)	\$34.93
Waimakariri Central Rural fixed amount per rateable rating unit	\$46.00
Waimakariri Central Rural rate in the dollar on rateable land value	0.0003251
Cust rate on land area (per hectare)	\$47.56

Ohoka Rural Drainage rating area is shown on Rating Policy Map 23

Oxford Rural Drainage rating area is shown on Rating Policy Map 28 (West) and Rating Policy Map 29 (East)

Clarkville Rural Drainage rating area is shown on Rating Policy Map 24

Waimakariri Coastal Rural Drainage rating area is shown on Rating Policy Map 27

Waimakariri Central Rural Drainage rating area is shown on Rating Policy Map 26

Cust Rural Drainage rating area is shown on Rating Policy Map 25

Loburn Lea Rural Residential Drainage Rating Area is shown on Rating Policy Map 20

- (c) **Resolves** that rates are due and payable by four equal instalments on the dates listed below and resolves pursuant to Sections 57 and 58 that a penalty amounting to 10% of the amount unpaid will be added to any amount of the current instalment remaining unpaid seven days after the due date of that instalment. No penalty will be applied where a ratepayer has entered into an arrangement by way of a direct debit authority and honours that arrangement so that all current years rates will be paid in full by 30th June in that rating year or such other date agreed to by the Council.

Instalment	Due Date	Penalty Charge Applies
1	20 August 2022	27 August 2022

2	20 November 2022	27 November 2022
3	20 February 2023	27 February 2023
4	20 May 2023	27 May 2023

- (d) **Resolves** pursuant to Sections 57 and 58 a penalty charge amounting to 10% of the amount of unpaid rates from previous financial years, remaining unpaid at 6 July 2022 will be added on 6 July 2022 and a further penalty charge of 10% will be added on 6 January 2023 to rates for previous years still remaining unpaid as at 6 January 2023.
- (e) **Resolves** pursuant to Section 55 and the Discount for the Early Payment of Rates Policy, a discount amounting to 4% of the General Rate, Uniform Annual General Charge, Roothing Rates, Community Parks and Reserves, Buildings and Grants rate, Community Library & Museums Rate, Community Swimming Pools Rate, Pegasus Services Rate, Canterbury Museum Operational Levy rate and Canterbury Museum Redevelopment Levy Rate, will be allowed if the total year's rates and charges assessed, including those rates collected on behalf of the Canterbury Regional Council are paid in full by 27 August 2022.
- (f) **Resolves** that rates shall be payable by cash or eftpos (debit card) at any of the following places during office opening hours:

Rangiora Service Centre, 215 High Street, Rangiora
 Kaiapoi Service Centre, 176 Williams Street, Kaiapoi
 Oxford Service Centre, 34 Main Street, Oxford

Or online at waimakariri.govt.nz, by a direct debit facility established by the Council, internet or phone banking or direct credit.

3. **BACKGROUND**

- 3.1. The Council has been through the process of drafting, consulting and adopting the Annual Plan 2022/2023 which includes its funding requirements for the 2022/2023 year. This resolution is required in terms of Sections 23 and 24 of the Local Government (Rating) Act 2002 and is the final step in setting the rates for the new financial year.

4. **ISSUES AND OPTIONS**

4.1. **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.2. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. **Financial Implications**

6.2. There are financial implications of the decisions sought by this report. If the correct procedure is not followed, the Council may be challenged through the Courts as to the validity of its rates.

This budget is included in the Annual Plan/Long Term Plan.

6.3. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

6.4. There are not risks arising from the adoption/implementation of the recommendations in this report. A Legal review of the rates resolution was carried out in 2021 during the 2021-2031 Long Term Plan process.

6.3 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation Local Government (Rating) Act 2002, Section 23 requires that rates must be set by a resolution of Council, and Section 24 requires that details of the rating period and payment dates be included in the resolution.

7.2. **Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.3. **Authorising Delegations**

The Council has authority to set and assess rates.



Lee Palmer
CREDIT CONTROLLER