

Agenda

Woodend-Sefton Community Board

Monday 13 May 2024

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson



WAIMAKARIRI
DISTRICT COUNCIL

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AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 13 MAY 2024 AT 5.30PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

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3.1	<u>Minutes of the Woodend-Sefton Community Board Meeting – 9 April 2024</u>	8-14
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms the Minutes of the Woodend-Sefton Community Board Meeting held on 9 April 2024.	
3.2	<u>Matters Arising</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6	<u>REPORTS</u>	
6.1	<u>Road Naming – Parsonage Road Limited – Scott Morrow (Rates Officer – Property Specialist)</u>	15-23
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Receives Report No. 240502069851.	
	(b) Approves the following proposed road names for the new roads 1 and 2 as shown on the attached plan (Trim 240501069065).	
	1. Clarke Road	
	2. Peach Lane	
	(c) Notes: That the Community Board may replace any proposed name with a name of its choice.	

6.2 **Waikuku Beach Pond – Bex Dollery (Ecologist - Biodiversity)**

24-74

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. RES-35-02 / 240430067679.
- (b) **Notes** that there is \$4,000 budget available to the Woodend Sefton Community Board to use for community projects.
- (c) **Approves** the recommendation of applying a staged approach to grey willow clearance over a period of three years using the Greenspace maintenance budget.
- (d) **Approves** the recommendation of using Greenspace rangers to undertake infill planting, preparation and maintenance (removing the most noxious weeds) in the 2025 autumn planting season using \$3,000 of the available funding.
- (e) **Notes** that further maintenance for the pond will be undertaken each year as part of the Greenspace maintenance budget.

6.3 **Woodend-Sefton General Landscaping Budget – Julie Mason (Greenspace Landscape Architect) and Grant Stephens (Design and Planning Team Leader)**

75-87

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240502069763.
- (b) **Notes** the Board currently has a budget of \$13,680 remaining to allocate towards projects within this financial year within their General Landscaping Budget (101.054.000.5224).
- (c) **Notes** feedback from the local community is a desire for the Gladstone Dog Park to be enhanced.
- (d) **Notes** this community feedback has guided staff in developing the Future Development Master Plan for the Gladstone Dog Park. (Trim: 240424065487).
- (e) **Approves** the proposed Future Development Master Plan for the Gladstone Dog Park (Trim: 240424065487).
- (f) **Notes** there are insufficient funds within the current General Landscaping budget for all of the projects proposed.
- (g) **Approves** the allocation of \$10,000 for a steel kitset shelter to be installed in the large dog park area.
- (h) **Notes** staff will work with community groups (Lions, YDOT, Menz Shed) to install the shelter prior to the beginning of spring 2024. Any savings will be either utilised for associated landscaping (crusher dust base, trellis, planting etc) or, returned to the General Landscaping budget for re-allocation.
- (i) **Approves** the allocation of \$3,000 towards making an accessible pathway at the Western main entrance to the Dog Park from Hakatere Road. This would be completed within this financial year.
- (j) **Approves** the remaining allocation of \$680 for a contingency budget and if not used will be carried over for future allocation.
- (k) **Notes** this would mean the full budget had been allocated for this financial year.

6.4 **Woodend-Sefton Community Board Members' Attendance of the New 2024 Zealand Community Boards' Conference – Thea Kunkel (Governance Team Leader)**

88-97

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240422063245.
- (b) **Approves** that Board member(s) _____ and _____ represent the Board at the 2024 New Zealand Community Boards' Conference to be held at the Takina Convention and Exhibition Centre in Wellington from 21 to 23 August 2024.
- (c) **Notes** that the attendee(s) will be required to submit a report sharing ideas/knowledge gained at the Conference with the other members of the Board at the October 2024 meeting.
- (d) **Notes** that the total cost for each attendee will be approximately \$1,965 (excluding GST), funded from the Board's Training Budget.

6.5 **Application to the Woodend-Sefton Community Board's 2023/24 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

98-112

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240405053238.
 - (b) **Approves** a grant of \$..... to the Pegasus Residents' Group towards the hosting of a Matariki community event.
- OR**
- (c) **Declines** the application from the Pegasus Residents' Group.

6.6 **Ratification of the Woodend-Sefton Community Board's submission to the Waimakariri District Council and Environmental Canterbury's draft 2024-2034 Long Term Plans – Kay Rabe (Governance Advisor)**

113-125

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240409054914.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council's draft 2024-2034 Long Term Plan (Trim Ref: 240229031400).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2024-2034 Long Term Plan (Trim Ref: 240409054967).
- (d) **Notes:** the Board Chair and/or Deputy Chair will speak to each of the Submission Hearings to convey the Board's view in person.

7 CORRESPONDENCE

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for April 2024**

126

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 240506071005).

9 **MATTERS FOR INFORMATION**

- 9.1. **Rangiora-Ashley Community Board Meeting Minutes 13 March 2024.**
- 9.2. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 18 March 2024.**
- 9.3. **Oxford-Ohoka Community Board Meeting Minutes 3 April 2024.**
- 9.4. **Rangiora-Ashley Community Board Meeting Minutes 10 April 2024.**
- 9.5. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 April 2024.**
- 9.6. **Adoption of Waste Assessment 2023 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.**
- 9.7. **ANZAC Day Services 2024 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.**
- 9.8. **Health, Safety and Wellbeing Report March 2024 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.**
- 9.9. **E-Scooter Permit Renewal Due 1 May 2024 – Report to Council Meeting 2 April 2024 – Circulates to the Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.**
- 9.10. **July 2023 Flood Recovery Update – Report to Utilities and Roading Committee 16 April 2024 – Circulates to all Boards.**
- 9.11. **3 Waters Climate Change Risk Assessment – Report to Utilities and Roading Committee Meeting 16 April 2024 – Circulates to all Boards.**

Public Excluded

- 9.12. **Proposed Sale 21 and 61 Ohoka Road, Kaiapoi – Report to Council Meeting 2 April 2024 – Circulates to all Boards.**

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.11.
- (b) **Receives** the separately circulated public excluded information in items 9.12.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
2. *Hard copies of the Public Excluded items were circulated to members separately.*

10 MEMBERS' INFORMATION EXCHANGE

127-132

10.1 **Brent Cairns**

10.2 **Rhonda Mather**

10.3 **Philip Redmond**

10.4 **Ian Fong**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 **Board Discretionary Grant**

Balance as at 31 March 2024: \$881.16.

12.2 **General Landscaping Fund**

Balance as at 31 March 2024: \$13,680.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 13 May 2024 at the Woodend Community Centre, School Road, Woodend.

Workshop

- *Community Service Awards Nominations – 15 minutes*
- *Members Forum*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WAIKUKU BEACH HALL, PARK TERRACE, WAIKUKU BEACH ON TUESDAY 9 APRIL 2024 AT 5.30PM.

PRESENT

M Paterson (Deputy Chairperson), B Cairns, I Fong (arrived 5:36pm), R Mather, P Redmond and A Thompson.

IN ATTENDANCE

S Salthouse (General Manager Organisational Development and Human Resources), G Stephens (Design and Planning Team Leader), M McGregor (Senior Advisor Community and Recreation), C Taylor-Claude (Parks Officer), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

Moved: B Cairns Seconded: A Thompson

THAT apologies for absence be received and sustained from S Powell and from I Fong for lateness.

CARRIED

2 CONFLICTS OF INTEREST

Item 6.3 – M Paterson declared a conflict as he is the Chairperson of the Woodend Community Association.

Item 6.4 – P Redmond declared a conflict as he was on the Northern Pegasus Bay Bylaw Review hearing panel.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 13 February 2024

Moved: R Mather Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 13 February 2024.

CARRIED

3.2 Matters Arising

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 11 March 2024

Moved: R Mather Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshop held on 11 March 2024.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

There were no deputations or presentations.

5 ADJOURNED BUSINESS

There was no adjourned business.

6 REPORTS

6.1 Waikuku Beach Surf Life Saving Club Consultation Results and License to Occupy– M Kwant (Greenspace Community Projects Officer) and C Taylor-Claude (Parks Officer)

C Taylor-Claude took the report as read and highlighted the consultation results. Overall, there were 28 responses, 27 of which were in favour and one that was opposed to the project. Due to the positive response from the community, staff were seeking approval to award a license to occupy for the shed and to extend the concrete pad. She noted that the awarding of the license to occupy was subject to the Surf Club attaining its building consent which was yet to be granted.

R Mather asked if the person against the project gave any reason. C Taylor-Claude noted that it was partly to do with sustainability and longevity of the surf club building.

A Thompson queried if the license to occupy for the shed would be helpful for a new building occupying the same space. C Taylor-Claude noted that it would be addressed again if there was a need for expansion.

Moved: A Thompson Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240228031049.
- (b) **Approves** the awarding of a Licence to Occupy to the Waikuku Beach Surf Life Saving Club for the proposed storage shed and to extend the concrete pad as per the Draft License to Occupy in attachment iii, and subject to the Waikuku Beach Surf Life Saving Club attaining a building consent.
- (c) **Approves** delegation to the Property Manager to work with the Waikuku Beach Surf Life Saving Club to finalise a License to Occupy.
- (d) **Approves** the conditions within the License to Occupy which contain conditions relating to the removal and nature of the improvements due to the land classification being unformed legal road.
- (e) **Notes** that the License to Occupy will be based on a peppercorn rental agreement due to the community service that is being delivered by the Waikuku Beach Surf Life Saving Club. This being for a period of three years.
- (f) **Notes** that the Waikuku Beach Surf Life Saving Club have had their resource consents from Environment Canterbury and Waimakariri District Council approved.

- (g) **Notes** that the Waikuku Beach Surf Life Saving Club have put forth a building consent application.
- (h) **Notes** that this proposal is being funded entirely by the Waikuku Beach Surf Life Saving Club and the shed and concrete pad will be maintained and owned by the Waikuku Beach Surf Life Saving Club once built.
- (i) **Notes** a previous report went to the Community Board in February 2024 that approved Council staff to publicly consult on the proposed project.
- (j) **Notes** that consultation results from the community was positive with 96.4% or 27 of 28 responses in favour of the proposal.

CARRIED

A Thompson commented that it was interesting to see how some projects could come together with the work the Board had done with the Waikuku Beach Spatial Plan which laid a foundation for the utilisation of the reserve.

P Redmond was in favour of the motion.

6.2 **ANZAC Day Services 2024 – K Rabe (Governance Advisor)**

There were no questions from members.

Moved: I Fong Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240212019930.
- (b) **Appoints** Board member M Paterson to attend the Woodend Anzac Service to be held at 6pm on Wednesday, 24 April 2024, at the Woodend Community Centre and to lay a wreath at the War Memorial in Woodend after the service. Noting that a Council representative will also be laying a wreath.
- (c) **Appoints** Board members R Mather and I Fong to attend the Sefton Domain Service to be held at 6pm on Wednesday, 24 April 2024 and to lay a wreath on behalf of the community. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member and R Mather to attend the Pegasus dawn service at the lake, to be held at 5.50am on Thursday, 25 April 2024, at Pegasus Lake to lay a wreath on behalf of the community. Noting that the wreath will be laid in conjunction with a Council representative.

CARRIED

As M Paterson had declared an interest in the next item he stepped down from the Chair.

Moved: R Mather Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Nominates** A Thomson to the Chair for item 6.3 of the agenda.

CARRIED

A Thompson took the Chair.

6.3 **Application to the Woodend-Sefton Community Board's 2023/24 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe took the report as read.

P Redmond asked if there were any other applications which would need to be considered prior to the end for the current financial year. K Rabe replied that she currently had two applications to be presented to the following meeting.

R Mather raised the matter of the increased population of the ward however the funds allocated to the Board had not changed to accommodate this increase. It was agreed that this be included in the Board's Long Term Plan submission to the Council.

Moved: I Fong

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240228030633.
- (b) **Approves** a grant of \$1,000 to the Woodend Community Association towards hosting a Community Cultural and Hangi day.

CARRIED

M Paterson resumed the Chair.

6.4 **Ratification of the Woodend-Sefton Community Board's Submission to the Northern Pegasus Bay Bylaw – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting this would be a retrospective ratification of the Board's submission to the Northern Pegasus Bay Bylaw review which A Thompson had spoken to at the hearing.

A Thompson noted that he had presented the submission at the hearing. There were four other submissions heard at the hearing.

Moved: A Thompson

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240307035257.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council on the Northern Pegasus Bay Bylaw Review (Trim 24022903113).
- (c) **Notes** that a Board representative will present its submission at the Northern Pegasus Bay Bylaw Review hearing being heard and considered in April 2024.

CARRIED

P Redmond abstained

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 **Chairperson's Report for February and March 2024**

Moved: R Mather

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 240402050103).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 8 February 2024.
- 9.2. Oxford-Ohoka Community Board Meeting Minutes 6 March 2024.
- 9.3. Rangiora-Ashley Community Board Meeting Minutes 14 February 2024.

- 9.4. Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 February 2024.
- 9.5. Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.6. Adoption of Greater Christchurch Partnership Housing Action Plan – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.7. Rangiora-Ashley Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards
- 9.8. Woodend-Sefton Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.9. Oxford-Ohoka Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.10. Kaiapoi-Tuahiwi Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.11. Health, Safety and Wellbeing Report January 2024 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.12. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 20 February 2024 – Circulates to all Boards.
- 9.13. Libraries Update to 29 January 2024 – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.
- 9.14. Aquatics February Report – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.
- 9.15. Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.16. Submission: Environment Canterbury Regional Council Regional Land Transport Plan – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 9.17. Kerbside Collection Standardisation: Amendments to Solid Waste and Waste Handling Licensing Bylaw Terms and Conditions – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 9.18. Health, Safety and Wellbeing Report February 2024 – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 9.19. Enterprise North Canterbury’s Draft Statement of Intent for the Financial Year Beginning 1 July 2024, Approved Six Month Report to Council 31 December 2023, and Promotion of Waimakariri District Six Month Report 31 December 2023 – Report to Audit and Risk Committee Meeting 12 March 2024 – Circulates to all Boards.
- 9.20. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 19 March 2024 – Circulates to all Boards.
- 9.21. Libraries Update to 7 March 2024 – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.
- 9.22. Aquatics March Report – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.

Public Excluded

- 9.23. Kaiapoi regeneration Area – Wai Huka o Waitaha Trust (WHow) Proposal Update – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.24. Proposed Partial Sale of 136 Percival Street , Rangiora – Report to Council Meeting 7 February 2024 – Circulates to all Boards.

Moved: M Paterson

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.22.
- (b) **Receives** the separately circulated public excluded information in items 9.23 and 9.24.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

B Cairns

- Received requests for reviewing easter trading. It was last reviewed in 2017. It would only be considering the Easter Sunday trading and not Good Friday.
- Cameras for Pegasus – North Canterbury neighborhood Support had \$8,000 for the project.
- Gladstone Park Food Forest –staff's organising of mulch for the food forest had hit a few problems however they were confident they could still deliver the required mulch.
- There was going to be a large Matariki event in Kaiapoi which would involve all of the schools in the eastern part of the district. This included the nine schools with each school being allocated one of the nine stars celebrated during Matariki.
- Growing Gardens for Birds talk to be held on 20 April 2024 1pm to 4pm at Woodend Community Centre.

R Mather

- The first camera had been installed in Pegasus.

P Redmond

- Road Safety Working Group Meeting – vehicles per kilometer travelled had increased in the district. 1/3 of fatalities were people not wearing seatbelts. Alcohol was involved in 40% of crashes. Increased police visibility was a deterrent for crime. Police had deliberately increased visibility prior to Christmas which resulted in a 30% decrease in crime. 1 in 20 drivers that were tested were over the alcohol limit.

I Fong

- Attended the Coastal Drainage Advisory Group Meeting.

M Paterson

- Woodend Community Association Hangi.

11 CONSULTATION PROJECTS

11.1 Environment Canterbury Draft Long Term Plan

Consultation runs from Wednesday 13 March to Sunday 14 April 2024.

ecan.govt.nz/whatsthecost

11.2 Waimakariri District Council Long Term Plan

Consultation from Friday 15 March to Monday 15 April 2024.

<https://letstalk.waimakariri.govt.nz/draft-long-term-plan-2024-2034>

A brief discussion was held regarding the status of the Board's submission and some additional amendments were made for inclusion.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 March 2024: \$1,660.

12.2 General Landscaping Fund

Balance as at 31 March 2024: \$13,680.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 13 May 2024 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.09PM.

CONFIRMED

Chairperson

Date

<p>Workshop (6:09pm to 6:41pm)</p> <ul style="list-style-type: none"> • <i>Greenspace Update – G Stephens (Design and Planning Team Leader)</i> • <i>Members Forum</i> <ul style="list-style-type: none"> ○ <i>Queries Spreadsheet</i>
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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-26/ GOV-26-09-06/ 240502069851

REPORT TO: WOODEND - SEFTON COMMUNITY BOARD

DATE OF MEETING: 13 May 2023

AUTHOR(S): Scott Morrow Rates Officer – Property Specialist

SUBJECT: Road Naming – Parsonage Road Limited

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report seeks a decision by the Woodend - Sefton Community Board to approve two new road names as part of a Residential 2 subdivision in Woodend.
- 1.2. The land being developed is Lot 102 DP 551458 and Lot 2 DP 577860 which is known as 50 and 64 Parsonage Road, Woodend and will be split off into 50 new lots.

Attachments:

- I. Plan of the subdivision showing the new road to be named. (Trim 240501069065)
- II. Waimakariri District Council Naming Policy. (Trim 230321039443)
- III. Pre-approved Road Naming List for all Boards. (Trim 221026186036)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240502069851.
- (b) **Approves** the following proposed road names for the new roads 1 and 2 as shown on the attached plan (Trim 240501069065).
 1. Clarke Road
 2. Peach Lane
- (c) **Notes:** That the Community Board may replace any proposed name with a name of its choice.

3. BACKGROUND

- 3.1 The developer, Parsonage Road Limited is undertaking a residential subdivision of approximately 50 new lots on 50 and 64 Parsonage Road, Woodend.
- 3.2 There are two roads to be named with one road coming off Parsonage Road which joins up with Salkeld Place and the other is a short road which will come off road 1.

4. **ISSUES AND OPTIONS**

- 4.1. The developer has provided two road name options to be considered for the new roads as part of the development. These names were not taken from the list of pre-approved road names.
- 4.2. The names provided by the developer are believed to have some connection to the area. The developer lives in the District and his grandmother had two brothers who died in 1917, George Arthur Clarke who is buried in Sally-Au-Bois and Albert Cecil Clarke who is buried near Zonnebeke in Passchendaele. His uncle Avian Peach had lived in Rangiora for some time and served on the Community Watch for many years. Also the developer David Peach has been an active member of the Balcairn Hall for 13 years.
- 4.3. The names as provided by the developer are taken to be spelt correctly and have not been investigated by staff.
- 4.4. The name Clarke previously existed for Clarke Avenue in The Pines Beach, however this road name was part of what is now the red zone area and has been removed from the register of road names and is available to be re-used in this development.
- 4.5. The other name proposed by the developer is not the same or similar to any existing road name in the District.
- 4.6. The road types provided for each of the new road names align with the Australia & New Zealand Addressing Standards. A road is described as an open roadway primarily for vehicles. The type 'lane' is defined as a narrow roadway between walls, buildings or a narrow country roadway. This also fits as road 2 is a cul-de-sac.
- 4.7. Whilst the developer has provided their preferred choice the new road name, the Woodend - Sefton Community Board has the option to approve the names as proposed or choose alternative names from the list of pre-approved of road names.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.8. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The developer will meet the cost of the new road name blades or signage for the development.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act 1974 sec 319 (1) (j).

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

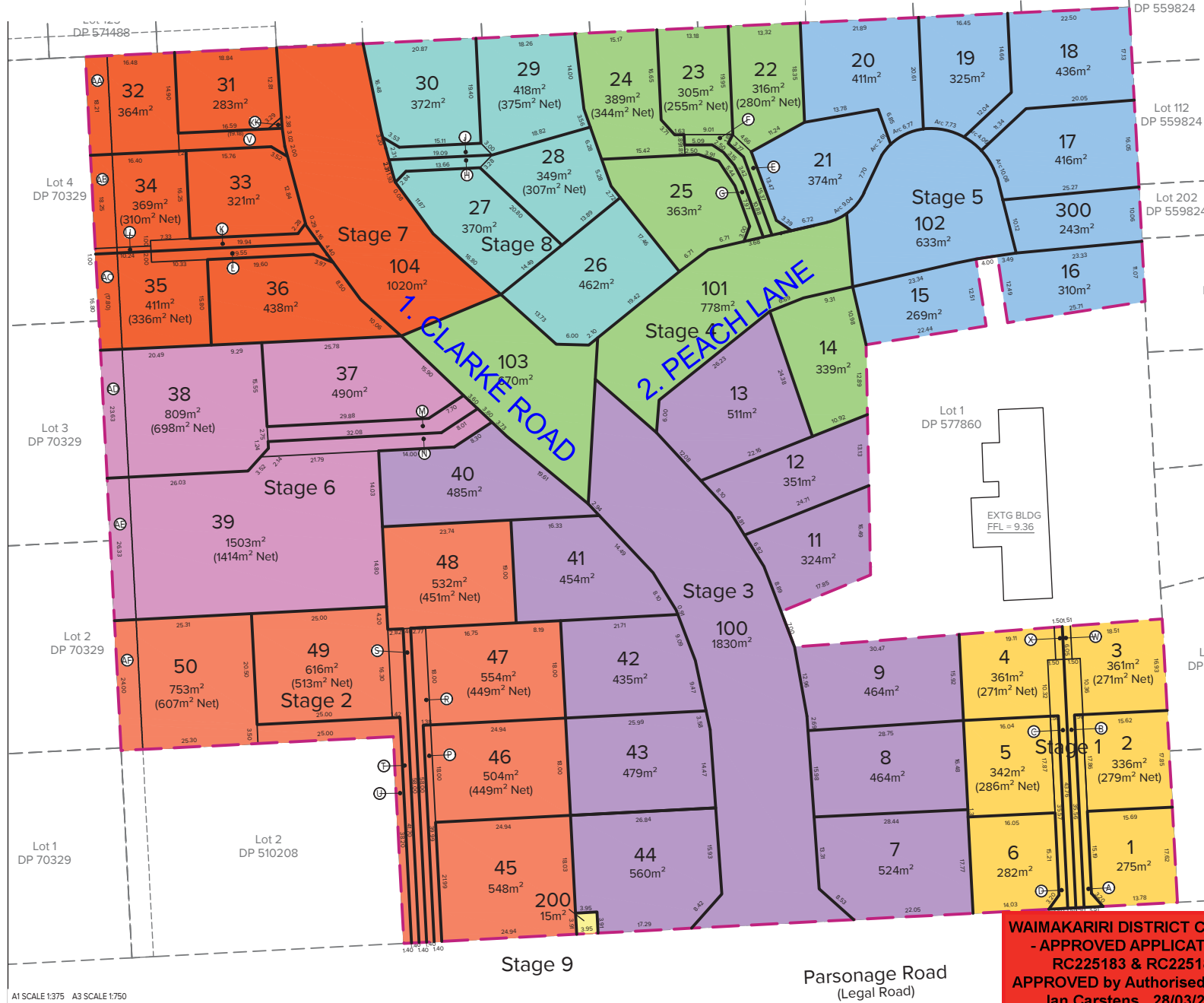
7.3. Consistency with Community Outcomes

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4. Authorising Delegations

The Woodend - Sefton Community Board has the delegated power on behalf of the council to approve the naming of new roads.

ROAD NAMING - 50 & 64 PARSONAGE ROAD, WOODEND



Schedule of Existing Easements			
Nature	Shown	Burdened Land	Document ID
Right of way, Right to convey Water, Right to convey Electricity & Telecommunications, Right to drain Water & Sewage	A DP 551458	100	118112042.2

Schedule of Existing Easements in Gross			
Nature	Shown	Burdened Land	Document ID
Right to drain Water	AA	32	10867756.3
	AB	34	
	AC	35	
	AD	38	
	AE	39	
	AF	50	

NOTES

Survey District: Canterbury
 Legal Description: Lot 2 DP 577860 & Lot 102 DP 551458
 Area: 1.2370ha & 1.4597ha
 Applicant: MF Properties Christchurch Limited & Parsonage Road Limited
 Registered Owners: Ashmore Developments Limited & Parsonage Road Limited
 Comprised In: RT 952948 & RT 952949
 Local Authority: Waimakariri District Council
 Zone: Res2 Zone
 Horizontal Datum: NZGD 2000 Mt Pleasant Circuit

- Areas and dimensions are subject to CCC and LINZ approval.
- Easements to be confirmed on site.
- Applicable Prior Consents: N/A
- Lot 300 to be vested to WDC as recreational reserve
- Lot 200 Utility reserve (Main Power)

LEGEND

- Site Boundary
- Lot Boundary
- Abuttal Boundary
- Easement Boundary

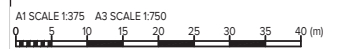
Stage	Color
Stage 1	Yellow
Stage 2	Orange
Stage 3	Purple
Stage 4	Green
Stage 5	Blue
Stage 6	Pink
Stage 7	Red
Stage 8	Teal
Stage 9	Light Blue

Stages	
Ref No.	Lots
1	1-6
2	45-50
3	7-13, 40-44
4	14, 22-25
5	15-21, 300
6	37-39
7	31-36
8	26-30
9	200

Memorandum of Easements			
Nature	Shown	Burdened Land	Benefited Land
Right to drain Sewage	A	Lot 2	Lots 1, 3-6
Right to drain Water	B	Lot 3	Lots 1-2, 4-6
Right of Way	C	Lot 4	Lots 1-3, 5-6
Right to drain Water, Right of way	D	Lot 5	Lots 1-4, 6
Right to drain Water	E	Lot 22	Lots 21, 22-25
Right to drain Water	F	Lot 23	Lots 21-22, 24-25
Right to convey Water, Right to convey Electricity & Telecommunications, Right to drain Water & Sewage	G	Lot 24	Lots 21-23, 25
	H	Lot 28	Lots 27, 29-30
	J	Lot 29	Lots 27-28, 30
	K	Lot 34	Lots 33, 35-36
	L	Lot 35	Lots 33-34, 36
	M	Lot 38	Lots 37, 39-40
	N	Lot 39	Lots 37-38, 40
	P	Lot 46	Lots 45, 47-50
	R	Lot 47	Lots 45-46, 48-50
	S	Lot 48	Lots 45-47, 49-50
	T	Lot 49	Lots 45-48, 50
	U	Lot 50	Lots 45-49

Memorandum of Easements			
Nature	Shown	Burdened Land	Benefited Land
Right to drain Sewage	A,B,W	Lot 3	Lot 1 DP 577860
Right to drain Water	C,D,X	Lot 4	Lot 1 DP 577860
Right of Way	KK	Lot 31	Lot 32
Right to drain Water, Right of way	V	Lot 32	Lot 31
Right to drain Water	LL	Lot 35	Lot 4 DP 70329

WAIMAKARIRI DISTRICT COUNCIL
 - APPROVED APPLICATION -
 RC225183 & RC225184
 APPROVED BY Authorised Officer
 Ian Carstens 28/03/2024



<table border="1"> <thead> <tr> <th>Rev#</th> <th>Description</th> <th>Drawn</th> <th>Date</th> </tr> </thead> <tbody> <tr><td>J</td><td>LOT 13 /14 BDY ADJUSTMENT</td><td>IMHS</td><td>27.11.23</td></tr> <tr><td>H</td><td>LOT 3,4,34 ROW ALTERED</td><td>IMHS</td><td>17.08.23</td></tr> <tr><td>G</td><td>VISUAL SPLAYS ADDED</td><td>IMHS</td><td>27.04.23</td></tr> <tr><td>F</td><td>VISUAL SPLAYS ADDED</td><td>IMHS</td><td>21.03.23</td></tr> <tr><td>E</td><td>CUL DE SAC AND CORNER SPLAY REVISION</td><td>MS</td><td>07.12.22</td></tr> </tbody> </table>	Rev#	Description	Drawn	Date	J	LOT 13 /14 BDY ADJUSTMENT	IMHS	27.11.23	H	LOT 3,4,34 ROW ALTERED	IMHS	17.08.23	G	VISUAL SPLAYS ADDED	IMHS	27.04.23	F	VISUAL SPLAYS ADDED	IMHS	21.03.23	E	CUL DE SAC AND CORNER SPLAY REVISION	MS	07.12.22	<p>Level 1, 93 Manchester St, Christchurch 8022 Ph. 03 377 3290 11 Clayton St, Newmarket, Auckland 1149 Ph. 09 600 1099 www.inovo.nz</p> <p>INOVO PROJECTS</p>	<p>Scale A1 1:325</p> <p>Scale A3 1:650</p> <p>DO NOT SCALE FROM DRAWING</p>	<p>Drawn MS Approved MP Date 06.12.2022</p>	<p>Client PARSONAGE ROAD LTD AND MF PROPERTIES CHRISTCHURCH LTD</p>	<p>Project 50-60 PARSONAGE ROAD WOODEND</p>	<p>Drawing Title LOTS 1-9, 11-50, 100-104, 200 & 300 BEING A SUBDIVISION OF LOT 102 DP 551458 & LOT 2 DP 577860</p>	<p>Status FOR CONSENT NOT FOR CONSTRUCTION</p> <p>Drawing No. 15101-AP-100</p>	<p>Rev J</p>
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Naming Policy

1. Introduction

This policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets.

2. Purpose

The purpose of the policy is to provide Council staff and the public with information about how the Council manages the naming and renaming of its various assets and facilities within its boundaries.

3. Scope

3.1. The scope of the policy covers naming procedures and criteria for the following types of infrastructure within the district:

- Naming of roads and streets
- Naming of parks and reserves
- Naming of Council assets, including open spaces, facilities, swimming pools, and Council owned buildings and properties (excluding utilities).

3.2. When undertaking its processes to name Council owned or managed infrastructure or assets, the policy includes Council's obligations under the Treaty of Waitangi and recognises the importance of the Memorandum of Understanding with our Treaty partner, Te Ngāi Tūāhuriri Rūnanga.

4. Policy objectives

4.1. The overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity.

4.2. The policy provides direction to the public or Council staff about how to apply for approval to name, rename or dedicate Council property, buildings, or park elements.

4.3. The policy will provide clarity and consistency in the naming of all Council assets.

5. Policy statement

5.1. Overview approach

When naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options, which:

- Tell the story of Waimakariri and reflect the district's natural and cultural heritage
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts
- Pay homage to the historical significance of particular locations

- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri
- Reflect local flora, fauna, and topographical features of the district.

6. Naming of roads and streets

- 6.1. The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 6.2. Re-naming of existing streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 6.3. Where a street is named for the first time, or a street name is altered, then the District Land Registrar, the Chief Surveyor, Fire and Emergency New Zealand, Chorus, MainPower, valuation service provider, NZ Police, Civil Defense, and the Canterbury Regional Council shall be informed of the new name or change.
- 6.4. Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 6.5. All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road" as per the Engineering Code of Practice.
- 6.6. All private roads that are to be named are to have a minimum of four lots with access from the private road.
- 6.7. **Council's 'List of Approved but Unallocated Road Names':**
 - 6.7.1. The list of unallocated potential road names for the Waimakariri District is maintained by the Governance Department. Names approved for addition to the List of Approved but Unallocated Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.
 - 6.7.2. From time to time a road name may no longer need to be used as two or more roads may be joined into one road, or a road may be permanently closed. In both cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.
 - 6.7.3. The review of the list will be undertaken every six years in line with the approach set out in clause 5.1 above.
- 6.8. **Naming of Streets in New Subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.
- 6.9. **Road Type:**

The road type should be one that most accurately reflects the type of roadway that is being named. Selection of Road Name from AS/NZS 4819:2011 should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011 (see Appendix 1).

7. Naming of parks and reserves

- 7.1. The Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.
- 7.2. The Community Boards shall take the following factors into consideration when approving names for parks and reserves:
 - It is desirable for small neighbourhood reserves to be named after the main street they are located on to enable them to be easily located

- Names of rural neighbourhood reserves with community catchments should have some relationship to the community they are located within to enable them to be located and to signify their connection to the community
- Reserves should only be named after the person/family subdividing the land if the chosen name fits into one of the categories listed under clause 5.1.

8. Naming of Council assets

8.1. Naming where there is no sponsorship:

- 8.1.1. Where there is no sponsorship, the decision on naming will be made by the relevant committee of Council according to the current delegations.
- 8.1.2. Selection of a name will be made in accordance with clause 5.1.

8.2. Naming where there is sponsorship:

- 8.2.1. The final decision for naming of corporate assets will rest with the Council, including naming opportunities as a result of gifts or sponsorships.
- 8.2.2. Where the naming opportunity is as a result of sponsorship or gift, the following factors must be considered alongside Clause 5.1 above:
- The significance of the contribution made relative to the construction and operating costs of the item being named
 - The cost of establishing the naming option
 - A sunset clause associated with the length of time that the name will be used. Naming agreements may be renewed if the appropriate gift or sponsorship is received
 - The degree of exclusivity requested by the sponsor and the corresponding restrictions regarding advertising or use of competitors' brands
 - Names of tobacco companies or alcohol companies and products will not be used.
- 8.2.3. Applications for naming rights from major donors shall be submitted in writing to the Chief Executive for consideration of the Council. The written request shall include the following:
- Biographical information if named after an individual or organisation
 - Documentation providing the detail of the terms and quantum of payment being proposed and the consideration required from the Council
 - The Chief Executive will report to relevant committee of Council which may make a recommendation to Council, to be considered in committee.
- 8.2.4. Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organisation previously named and the cost and impact of changing existing signage, rebuilding community recognition, and updating records. Each application will be considered on a case-by-case basis.

9. Responsibilities

- 9.1. The naming of roads and streets will be administered by the Roading and Transport Unit of the Council.
- 9.2. The naming of parks and reserves or other Council assets or facilities will be administered by the Community and Recreation Department of Council.

10. Questions

- 10.1. Any questions regarding the naming of roads and streets should be directed to the Roading and Transport Manager in the first instance.
- 10.2. Any questions regarding the naming of parks or reserves or other Council assets should be directed to the Community and Recreation Manager in the first instance.

11. Relevant documents and legislation

- AS/NZS 4819:2011 Geographic Information – Rural and Urban addressing (for naming of roads and streets)
- Local Government Act 1974 S317 - S319 (j) naming of roads and streets
- Parks and Recreation, Recreation and Reserves Management, Reserve Naming (QS-R015) (for naming parks and reserves)
- Reserves Act 1977 s16(10) (for naming roads and reserves)
- Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga.

12. Effective date

2 May 2023

13. Review date

2 May 2029

14. Policy owned by

General Manager, Strategy, Engagement and Economic Development

15. Approval

Adopted by Waimakariri District Council on 2 May 2023

PRE-APPROVED NEW ROAD NAME LISTS FOR CC

KEY

Kaiapoi-Tuahiwi Community Board (KTCB)

Rangiora-Ashley Community Board (RACB)

Oxford-Ohoka Community Board (OOCB)

Woodend-Sefton Community Board (WSCB)

Board	Historic Names	Reference
WSCB	Betty Wright	Farming family in Ravenswood
WSCB	Brockenhurst	Farm where Ravenswood is located (name to be used in conjunction with development on pegasus side of SH@ where farm was situated)
WSCB	Catherine	
WSCB	Catton (Eleanor)	Novelist
WSCB	Cooper (Anton)	Top New Zealand Cyclist
WSCB	Corlett (Alfred)	Early settler in Woodend
WSCB	Crawford	Serviceman from the WWII
WSCB	Curnick	Serviceman from the 19-14 war
WSCB	Dearbridge	Charles Dearbridge Board in Herefordshire in England and farmed property in Woodend
WSCB	Dellow (Rev John)	Methodist minister at Woodend
WSCB	Drake	Serviceman from the WWII
WSCB	Ealgeson	Serviceman from the WWII
WSCB	Field	Serviceman from the WWII
WSCB	Frame (Janet Paterson)	Author
WSCB	Graham	Serviceman from the WWII
WSCB	Gregg	Serviceman from the WWII
WSCB	Haslam (Rev JF)	Methodist minister at Woodend
WSCB	Hayman	Serviceman from the 19-14 war
WSCB	Herridge	Fred Herridge Farmer Clergyman
WSCB	Hulme (Keri-Ann Ruhi)	Novelist and Poet
WSCB	Joughin (Rev Thomas Alfred)	Wesleyan Methodist minister
WSCB	Kotua (Rau)	An early resident of Woodend
WSCB	Lacebark	Native Plant
WSCB	Lancewood	Native Plant
WSCB	Lemonwood	Native Plant
WSCB	Leunens (Christine)	Novelist
WSCB	Lovegrove	Woodend family
WSCB	Mahy (Margaret)	Author of Children's and Young Adult books
WSCB	Mander (Jane)	Novelist
WSCB	McConachey	Serviceman from the WWII
WSCB	McMillan	Catherine McMillan - postmistress for Saltwater Creek settlement
WSCB	Morriss	Serviceman from the 19-14 war
WSCB	Parker	Serviceman from the WWII
WSCB	Pateman	Edward C Pateman Farmer of Beaconsfield Farm Woodend
WSCB	Platt	Serviceman from the WWII
WSCB	Ribbonwood	Native Plant
WSCB	Robertshaw	Serviceman from the WWII
WSCB	Rudd	Serviceman from the WWII
WSCB	Sills (Robert)	Contractor in Woodend
WSCB	Standage (Rev CH)	Methodist minister
WSCB	Walsh (Dame Frances Rosemary)	Screenwriter and Film Producer
WSCB	Whiteywood	
WSCB	Witte (Bernard P H)	Brickmaker at Woodend

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RES-35-02 / 240430067679

REPORT TO: Woodend Sefton Community Board

DATE OF MEETING: 13 May 2024

AUTHOR(S): Bex Dollery, Ecologist - Biodiversity

SUBJECT: Waikuku Beach Pond

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is for the Woodend Sefton Community Board to consider options for the restoration of the Waikuku Beach Pond.
- 1.2. The Woodend Sefton Community Board has \$4,000 funding to be spent on the restoration of the Waikuku Beach Pond. A recent ecological survey and restoration plan found the cost to be estimated at \$15,500 to restore the whole pond area and remove noxious weeds.
- 1.3. It is recommended that a staged response to willow control be undertaken over a period of three years. The works will be funded via the Council's Greenspace maintenance budget. It is recommended that infill planting (capital works) and tidying of area be undertaken by Council employed rangers at a cost of \$3,000 being undertaken in the 2025 autumn planting season.
- 1.4. On going maintenance of the pond is covered under the Greenspace maintenance budget.

Attachments:

- i. Waikuku Pond Restoration Plan. (Trim: RES-35-02 / 240412058320).
- ii. Waikuku Beach Pond Memo to Woodend Sefton Community Board April 2024 (Trim: RES-35-02 / 240412058319)
- iii. Natural Environment Strategy - Implementation Plan - PRINT LTP consultation version (Trim: RES-35-07 / 240416059638)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. RES-35-02 / 240430067679.
- (b) **Notes** that there is \$4,000 budget available to the Woodend Sefton Community Board to use for community projects.
- (c) **Approves** the recommendation of applying a staged approach to grey willow clearance over a period of three years using the Greenspace maintenance budget.
- (d) **Approves** the recommendation of using Greenspace rangers to undertake infill planting, preparation and maintenance (removing the most noxious weeds) in the 2025 autumn planting season using \$3,000 of the available funding.

- (e) **Notes** that further maintenance for the pond will be undertaken each year as part of the Greenspace maintenance budget.

3. **BACKGROUND**

- 3.1. In 2023, the Woodend Sefton Community Board raised the Waikuku Beach Pond as an area which required weed removal and general maintenance. The area comprises a small pond surrounded by native and exotic vegetation connected to the Taranaki lagoon and the wider Taranaki Stream. In recent years, the pond had native plantings installed but these had become encroached by a number of weed species.
- 3.2. Woodend Sefton Community Board members approached the Waimakariri Biodiversity Trust (WBT) to assist in the assessment of the pond area and apply for funding to undertake weed removal in September 2023.
- 3.3. The WBT applied for funding from the Waitaha Trust to undertake ecological surveys to assess the pond but were unsuccessful. This led to an application to the Water Zone Committee funding board. However, during that time period the WBT received comments from residents and Woodend Sefton Community Board members that the project should retain some of the exotic trees. The WBT ceased work due to lack of direction for the project.
- 3.4. To further explore the pond and potential restoration requirements, The Waimakariri District Council biodiversity team were contacted. Bex Dollery and Mike Kwant assessed the site from a biodiversity and recreational perspective. A restoration report was compiled and sent to the board (attachment i) along with a memo (attachment ii).
- 3.5. The recommendations from the report were to clear the viewing areas for the pond and remove the noxious weeds but retain the large weeping willow trees and macrocarpa trees which added to the recreational, aesthetic and wildlife value of the area (Figure 1). Noxious weeds included species such as extensive grey willow encroachment (*Salix capraea*), Japanese honeysuckle (*Lonicera japonica*), beggars tick (*Bidens frondosa*) and gorse/broom (*Ulex europeus/Cytisus scoparius*).

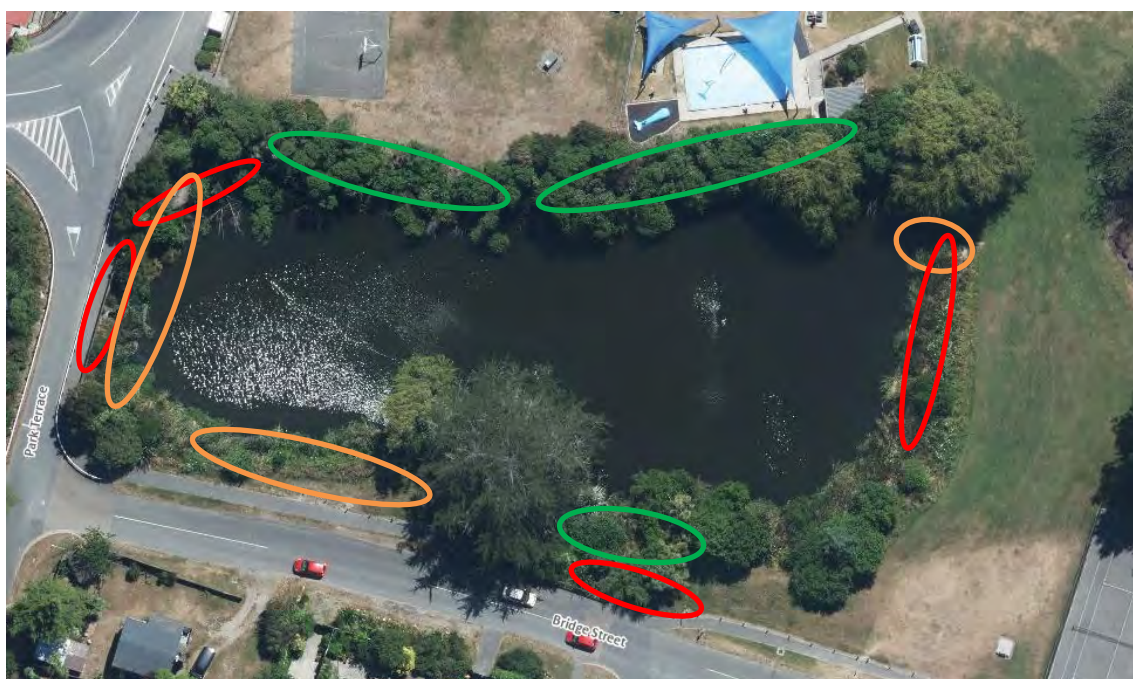


Figure 1. Waikuku Beach Pond showing viewing areas of the pond from footpaths (red), dense encroachment by grey willow (green) and areas of other problematic weeds (orange).

4. **ISSUES AND OPTIONS**

- 4.1. Cost estimates to remove all weed species from around the whole pond amount to \$15,500. This includes Asplundh removing the grey willow using the Greenspace maintenance budget, Greenspace rangers undertaking native infill plantings, preparation and maintenance including the removal of other noxious weeds using the funding available to the community board of \$3,000.
- 4.2. It is recommended that willow removal works be staged over three years (2024-2027) with viewing areas being targeted initially to maintain the recreational benefit. Once the works are completed, ongoing maintenance of the area will be covered by the Greenspace maintenance budget.
- 4.3. There is an option to discard to native infill planting. However, it is highly recommended due to planting out completing the regenerating weeds and lessening maintenance in the future. The further enhancement that native infill planting would generate would also be in alignment with the strategic direction of the Draft Natural Environment Strategy and the Canterbury Biodiversity Strategy and therefore recommended by staff.

Implications for Community Wellbeing

- 4.4. The removal of weed species, particularly around the viewing areas will allow residents and the community increased access and enjoy the area.
- 4.5. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū may have an interest in the subject matter of this report, particularly where projects are trying to enhance biodiversity values which are aligned to Te Ao Māori.

5.2. **Groups and Organisations**

There are no specific groups that will be affected by the recommendations of this report.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. There have been comments made by the public to members of the board surrounding the retention of the large trees and the removal of weed species.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

The Woodend Sefton Community Board currently has \$4,000 to fund the project. This would be partly spent on the capital works (infill planting, preparation and maintenance) with the Greenspace maintenance budget covering the grey willow removal.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report have positive impacts for sustainability and/or climate change impacts through the protection and enhancement of indigenous biodiversity. The project will also aid the removal of noxious weeds from the District contributing to the effectiveness of pest and weed control programs.

6.3. Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

7.1.1. This is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.1.2. Aotearoa Biodiversity Strategy (2020) – “Biological threats and pressures are reduced through management”.

7.1.3. Waimakariri District Plan (2023) – ECO – P4 “Maintain and enhance indigenous vegetation and habitats of indigenous fauna that do not meet the significance criteria”.

7.2. Authorising Legislation

7.2.1. National Policy Statement for Indigenous Biodiversity (2023) – “Local authorities must promote the resilience of indigenous biodiversity to climate change, including at least by.... maintaining and promoting the enhancement of the connectivity between ecosystems, and between existing and potential habitats, to enable migrations so that species can continue to find viable niches as the climate changes.”

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. The wider project will deliver in three of the four values of the community outcomes (see below).

Relevant Community Outcome Values	Waikuku Pond
Social - <i>A place where everyone can have a sense of belonging..</i>	
<ul style="list-style-type: none"> • Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities. • Our community has equitable access to the essential infrastructure and services required to support community wellbeing. 	<ul style="list-style-type: none"> • The open space offers ecosystem services around physical and mental health and wellbeing. • The pond and associated recreation area is accessible to the community.
Cultural - where our people are enabled to thrive & give creative expression to identity & heritage..	
<ul style="list-style-type: none"> • Public spaces express our cultural identities and help to foster an inclusive society and the distinctive character of our takiwā / district, arts and heritage are preserved and enhanced. 	<ul style="list-style-type: none"> • The pond includes mahinga kai and taonga species.
Environmental - that values and restores our environment...	
<ul style="list-style-type: none"> • Land use is sustainable; biodiversity is protected and restored. • Our communities are able to access and enjoy natural areas and public spaces. 	<ul style="list-style-type: none"> • Weed control will enable protection and maintenance of indigenous species. <p>The project will increase access to the pond.</p>

7.4. Authorising Delegations

Woodend Sefton Community Board has the delegations to approve and accept the recommendations in this report.

Waikuku Pond – Restoration Plan

Introduction

The Waikuku Pond is located adjacent to the Waikuku Beach Road and Park Terrace intersection in Waikuku (Figure 1, NZTM -1577015, 5207211). The pond is within the southeast section of the Waikuku beach – Central Reserve which also encompasses a child’s playground and play pool, the Waikuku Beach Hall and associated grassed / picnic area. The pond connects to the west to the Taranaki Stream Lagoon, and further northwest to the Taranaki Stream where ecological enhancement works and plantings have been undertaken over the past 7 years. In 2022, inanga spawning habitat was created on the Taranaki Stream to further enhance the area (Figure 1).

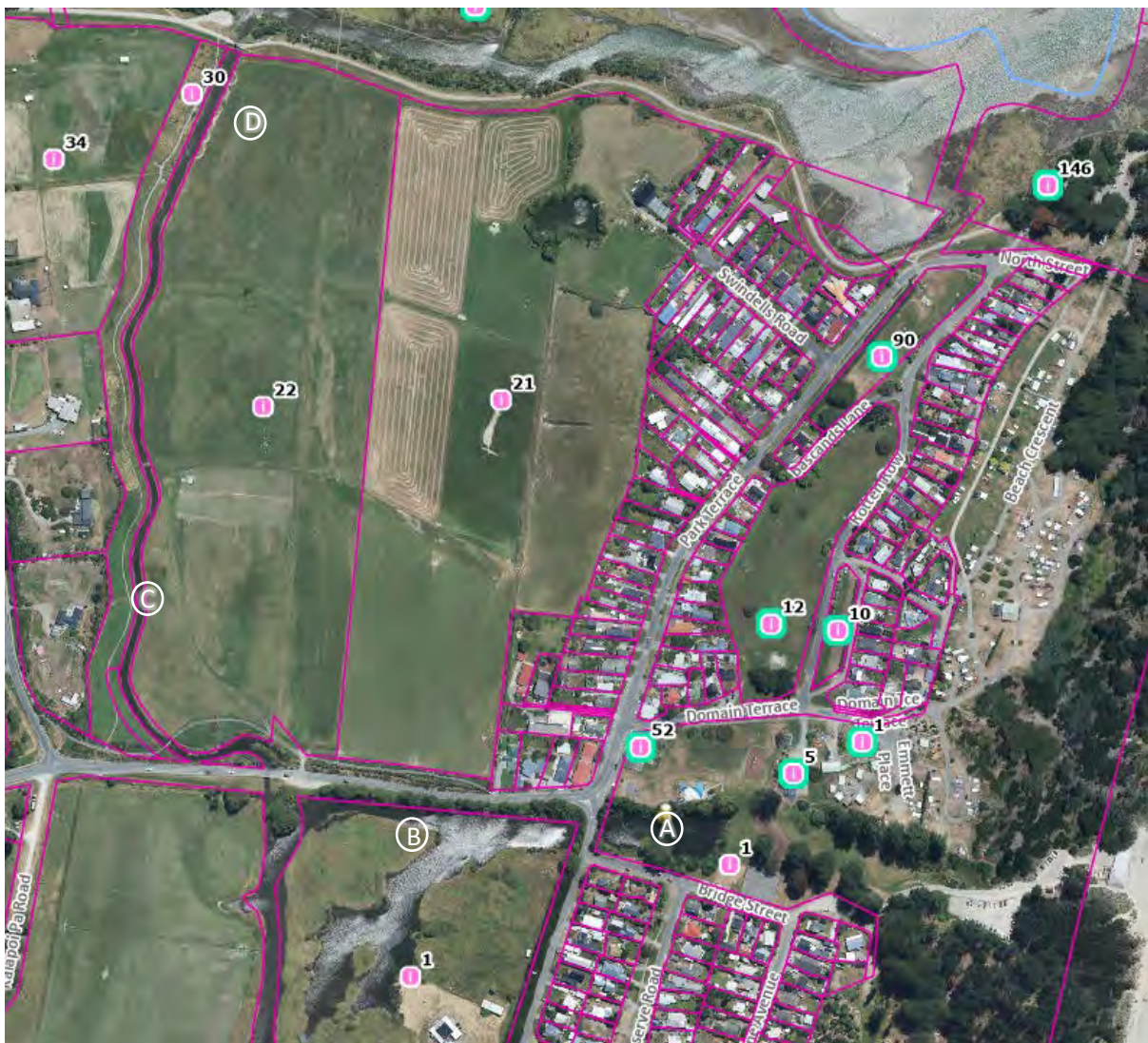


Figure 1. Location of Waikuku Pond (A) at the intersection of Waikuku Beach Road and Park Terrace with the Taranaki Stream lagoon to the west (B) and the Taranaki Stream to the northwest where enhancement planting (C) and inanga spawning habitat works (D) have been undertaken.

In 2023, members of The Woodend-Sefton Community Board expressed an interest in undertaking restoration work at the Waikuku Pond in order to enhance the area for biodiversity and remove any noxious weed species. Greenspace agreed to assist in the ecological scoping for the area and the creation of a restoration plan.

The prime objectives for the proposed project include:

- Ensuring the area is **tidy** and free of noxious **weeds**;
- Maintenance of native plantings which enhance biodiversity and provide habitat for **indigenous species**.

Site Details

Walkover Survey

The Waikuku Pond is an area of approx. 250 m² with a perimeter of 250 m² 1 m a.s.l . The surrounding land use is residential, the small town of Waikuku Beach, and recreational use with access to the Waikuku beach approx. 200 m east. To the west is the Taranaki Stream lagoon which is important habitat for a range of birds and famously little shags/kawaupaka and pied shags/kāruhiruhi (*Microcarbo melanoleucos* and *Phalacrocorax varius*), both species which are classified as “at risk” in the New Zealand Threat Classification system. These birds tend to nest in the willow trees that overhang the waterbody.

A walkover survey was undertaken in March 2024 on a warm, dry and windy day. Habitat notes and features of interest were recorded (see Figure 2 with a species list found in Appendix A). The pond was vegetated with native plants at the edges with weed encroachment from a number of species (Figure 3). Adjacent to the planting is mown, exotic grassland and the adjacent recreational reserve.



Figure 2. Target notes (indicated by the red numbers) referring to habitat features.

The western and southern side of the pond comprised a mix of herb, shrub and tree species including some native plantings of, notably karamu (*Coprosma robusta*), akeake (*Dodonaea viscosa*), flax/harakeke (*Phormium tenax*), kānuka (*Kunzea serotina*), cabbage tree/tī kouka (*Cordyline australis*), toetoe (*Austroderia toetoe*) and hebe/korimako (*Veronica salicifolia*). There were also weeds present including flag iris (*Iris pseudacorus*), broom (*Cytisus scoparius*) and gorse (*Ulex europeus*) in this area (Target note 2). Healthy stands of raupo were found along the waters edge (*Typha orientalis*), particularly to the south. This area was heavily encroached by Japanese honeysuckle (*Lonicera japonica*) with smaller areas of greater bindweed (*Calystegia sylvatica*, Target note 1 and Figure 3).



Figure 3. Area of Japanese honeysuckle encroaching the pond vegetation along the southern edge with raupo in the background.

Also along the southern edge was a stand of pampas grass (*Cortaderia selloana*, Target note 3) nestled under large weeping willow (*Salix babylonica*) and macrocarpa trees (*Hesperocyparis macrocarpa*, Figure 4). Other weed species at this location included briar rose (*Rosa rubiginosa*), lupins (*Lupinus arboreus*), honey suckle, greater bindweed and ivy (*Hedera helix*).



Figure 4, Pampas grass underneath willow and macrocarpa trees along the southern edge.

A stopping point that would have views of the pond and the native plantings had become overgrown with grey willow (*Salix caprea*) preventing any amenity value (Target note 4 and Figure

5). This area contained a culvert from a storm water pipe into the pond. The area had some native plantings with some regeneration visible.



Figure 5. Pond viewing area encroached by grey willow.

A large weeping willow tree in the northeast corner of the pond had been addressed for safety reasons to remove certain limbs. This area contained ivy and beggars tick (*Bidens frondosa*) which is an organism of interest under the Canterbury Regional Pest Management Plan, 2018-2038 (Ecan 2018; Figure 6).



Figure 6. Large willow tree on the north east corner of the pond.

Along the northern edge of the pond, there is heavy grey willow encroachment scattered throughout the native plantings (Target note 7). On first inspection, these trees could be mistaken for native species and they vary in size from young saplings to trees of 20-40 cm diameter. At the

seating area, in the northwest area of the of the pond, there were many regenerating willow trees also sprouting from a fallen stem in the water. Sycamore (*Acer pseudoplanus*) seedlings were also found in this area (Target note 6).

Fauna

A limited number of animals were observed during the survey but the area is suitable for a range of birds including wetland species and passerines. Birds recorded included pied shag, paradise shelduck, coot, blackbird, sparrow, mallard, blackbird and gold finch. The area is also suitable for pest mammal species such as rat, stoat, mice and hedgehog.

Soils and Climate

The planting location lies within the Low Plains ecological district which is described as containing less than 10% indigenous native vegetation cover and therefore, restoration efforts in the district are important and notable (Landcare Research/Manaaki Whenua, 2022). The area is characterised by warm summers and cool winters with typically low annual rainfall, frequent frosts and occasional snowfall in winter (McEwan, 1987). The surrounding soils of the pond are a mix from the Raw and Gley Orders comprising moderately deep, and generally poorly drained properties (Landcare Research/Manaaki Whenua, 2024).

Restoration Plan

The pond adds recreation and biodiversity value to this important green space in Waikuku. The native planting which has been achieved in the past has been carried out well and there are signs of healthy ecosystem functioning as regenerating plants were observed during the site visit. Amongst the native plants are some mature trees including weeping willows and macrocarpa which provide ecological functions of shading and organic debris for the pond, and habitat for native birds. They are function as amenity trees, providing shade for people enjoying the space.

A number of exotic plant species which are assessed as weed species and can be detrimental to the ecological trajectory of the site and the recreation value have been identified. Most evident are the regenerating grey willow plants. This plant has a tendency to create dense thickets, shading out other flora and can spread very easily through seeds and suckering. The grey willow has impacted the landscape and recreation benefit of the pond by obscuring views from the seated area on the west side of the pond and the road from the south side of the pond. Therefore, it is recommended that these trees be removed.

Japanese honeysuckle, pampas grass and ivy are also of interest as these species can also tend to smother vegetation or have such prolific seed that they can spread very easily. Other weed species that should be removed are the greater bindweed, gorse, broom, lupins, briar rose and beggars tick.

Once the weeds are removed, natural regeneration of native species may be possible. However, in order to reduce the management required for the area with regard to ongoing weed control, it is recommended that there is some in-fill planting of native species. The banks of the pond and the upper slopes can be planted with species which assist with stabilisation such as monocot plants which have fibrous roots and can tolerate both dry and wet conditions. The upper banks can comprise the plant composition found within the rest of the site.

Weed Management, Plant Selection and Costings

Detailed below are the estimated costing for weed removal and planting within the site (Table 1 and Figure 7). Due to the nature of the pond, these costs may increase or decrease depending on the scale of effort uncovered once work begins. It is recommended that the restoration effort is staged, focussing on the southern (most visible) side of the pond initially.

Table 1. Suggested Species List, approximate plant numbers and maintenance costs

South Side of the Pond (800 m ²)					
Maintenance	Target Species			Anticipated cost	Comments
Grey Willow Control	Grey Willow			\$3750	1.5 days with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed, honeysuckle.			\$1080	3 days WDC ranger @ \$360/day – spray actively growing plants or cut and paste.
Sub Total				\$4830	
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Pukio/Swamp sedge	<i>Carex secta</i>	1.5 - 2	20	\$200	Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Cultural
Ti kōuka, cabbage tree	<i>Cordyline australis</i>	1.5 – 2	5	\$50	Erosion, filtration, fibre, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural.
Kānuka	<i>Kunzea serotina</i>	1.5 – 2	5	\$50	Reduce soil NOx gases. Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird,Lizard), Cultural
Kōwhai	<i>Sophora microphylla</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōhūhū	<i>Pittosporum tenuifolium</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Harakeke	<i>Phormium tenax</i>	1.5 – 2	10	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Sub Total			60	\$600	
South Side TOTAL				\$5430	
East side of pond (300 m ²)					
Maintenance	Target Species			Anticipated cost	Comments
Grey Willow Control	Grey Willow			\$2.5k	1 day with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed, honeysuckle.			\$360	1 day WDC ranger @ \$360/day – spray actively growing plants or cut and paste.
Total				\$2860	
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Harakeke	<i>Phormium tenax</i>	1.5 – 2	10	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural

		Total	20	\$200	
East Side TOTAL				\$3060	
North Side of Pond (600 m²)					
Maintenance	Target Species			Anticipated cost	Comments
Grey Willow Control	Grey Willow			\$6250	2.5 days with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed (where possible), honeysuckle.			\$360	1 day WDC ranger @ \$360/day – spray actively growing plants or cut and paste.
Sub Total				\$6610	
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Pukio/Swamp sedge	<i>Carex secta</i>	1.5 - 2	10	\$200	Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Cultural
Kānuka	<i>Kunzea serotina</i>	1.5 – 2	5	\$50	Reduce soil NOx gases. Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird,Lizard), Cultural
Kōwhai	<i>Sophora microphylla</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōhūhū	<i>Pittosporum tenuifolium</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Harakeke	<i>Phormium tenax</i>	1.5 – 2	5	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Sub Total			40	\$400	
South Side TOTAL				\$7010	
Full Scheme total			180	\$15,500	

The plant list has been compiled taking into consideration the soil conditions, the location of the site, the objectives of the project and preferences and survival prospects of various floral species. The plant costs are based on \$10 per plant. This includes \$4/plant, \$2/plant guard (highly recommended for herbivory and moisture retention reasons), and labour to prepare the site prior to planting and to physically install \$4/plant. Should the community be invited to install the plants through planting days, there would be a decrease in plant cost from \$1200 to \$840 (amounting to an overall scheme total of \$15,140. It is recommended that the maintenance visits are carried out by our internal rangers who will ensure the work is efficient, successful, and cost effective.

Restoration methodology

Site Preparation

Prior to planting and if weeds are present, it is recommended the site be cleared by mowing or other mechanical method. If acceptable, some form weed suppressant would be beneficial. The usual form of chemical clearance would be at least one round of glyphosate, particularly targeting the area in which plants are to be planted (spot spraying). Two rounds would be ideal and applied by a suitably skilled and experienced person to ensure no spray drift and recognise any important native or non-native species. If not acceptable, additional manual maintenance may be required in the first 5 years.

If invasive, tall growing, woody weeds are present (such as gorse and broom), mechanical clearance can be undertaken, or goat grazing if the plants are young and the area is fenced with no other plantings within. Following manual removal, stumps could be painted with a systemic herbicide such as a high strength glyphosate.

Plant Introductions

- All plants will be sourced locally using specimens of local provenance (within Canterbury) where possible. It is recommended that the plants are small (1 year specimens and approx. 50 cm unless suggested otherwise by an appropriately qualified ecologist) to ensure maximum survival rates, allowing the plants to adapt to their new environment. For a closed canopy, it is recommended that plants are placed 1.5-2m apart for tree (approximately 2500-4000 plants/ha) but slightly less for the smaller grass-like species.
- Where native plants naturally occur, these will be retained, identified and adequately protected during site preparation.
 - Planting should occur in late autumn/winter (unless frosts are expected, and frost tender plants are used) or early spring to allow plants to grow roots which will enable them to survive in the dry summer period.
 - Where possible, planting will take place when the weather is most suitable (avoiding hot or windy days).
 - Plants should be soaked in water and left to drain immediately prior to planting.
 - A hole twice the size of the plant container be dug with soil loosened at the bottom.
 - Retain as much soil around the roots from the pot as possible when removing from container and gently untangle fibrous roots where necessary (not recommended for kānuka

or mānuka). In general, no cutting or teasing of roots should occur as many native plants are sensitive to root disturbance.

- Place in hole and add soil, firming each layer and water thoroughly.
- Plants will benefit from having the collar buried up to 5cm below the adjacent soil surface creating a hollow which surrounding water can drain into.
- In areas where soil quality is degraded, ensure nutrient supply and water retention by adding a scoop of good quality compost. Fertiliser tablets can be used but are not recommended for dry sites as they will not be broken down under the conditions of the soil.

Protection of plants

In almost all areas of Canterbury some form of plant protection is required. Research has shown that plant guards that are flexible and can be sculpted around the base of the plant to form a complete seal are the best. Examples are those of the Combiguards® which comprise a flexible, thin plastic that can be sealed with stones or mulch around the outside. However, these must be removed when the plant has outgrown them. To combat this, a cardboard tree guard can be used which does not need to be removed by hand and will naturally degrade. If this guard is used, a substantial weed mat is recommended to alleviate the trade-off for sealing the guard with the ground. If wind is allowed to enter the tree guard, soil and plant moisture will be impacted. Therefore, a good mulch or wool weed mat is recommended at the base of each planted specimen.

Maintenance

The first 2 - 5 years are the most important whilst the plants establish a good root system and at this time, maintenance is important. For this restoration project, a minimum of two years maintenance will be undertaken by Waimakariri District Council rangers and reviewed following this period. Maintenance will include removing any weeds which are growing within tree guards and tall weeds outside of tree guards. Some trees may enjoy the shelter afforded by weeds but most restoration plantings begin with pioneer species which require full light. Therefore, regular maintenance is required, especially in the growing seasons (spring and autumn for most weed species of drier habitats).

Maintenance is best undertaken manually through careful mowing and weed trimming. The tree guards afford some protection for the plants and act as indicators for where the desired plants are located. Spraying using herbicides can also be undertaken but must be done carefully. If systemic herbicides are used, be sure to only spray on calm days when spray drift would not be an issue. In

many situations, the main weeds outcompeting native plants are exotic grasses such as cocksfoot (*Dactylis glomerata*). In this situation, a monocot targeted chemical such as Gallant may be appropriate but used with caution around native grasses and flax plants.

The need for maintenance should lessen as the canopy expands and closes between the plants. However, maintenance of the area will almost always be required to remove exotic and invasive species which threaten the survival of the native plants. In addition, there may be understory plants that are desired once the canopy has closed and created enough shade and weed exclusion.

Monitoring

It is advised that monitoring is undertaken by the Waimakariri District Council rangers for the first two years to identify plant survival and report any adjustments to the management scheme where needed.

References

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- Landcare research/Manaaki Whenua (2022). Our Environment: Land Atlas of New Zealand. Accessed April 2024 at: <https://ourevironment.scinfo.org.nz/maps-and-tools/app/>
- Landcare research/Manaaki Whenua (2024). S-Map Online. Accessed April 2024 at: <https://smap.landcareresearch.co.nz/maps-and-tools/app/>
- McEwan, W.M. (1987). Ecological regions and districts of New Zealand. Department of Conservation, Wellington, New Zealand.

Appendix A – Species List

This species list is not fully comprehensive. A full floral survey would need to be undertaken to record all species present in the vicinity of the pond.

Common Name	Latin Name	Native/Exotic
Grasses		
Annual poa	<i>Poa annua</i>	Exotic
Bent	<i>Agrostis sp.</i>	Exotic
Creeping soft grass	<i>Holcus mollis</i>	Exotic
Cocksfoot	<i>Dactylis glomerata</i>	Exotic
Flax/harakeke	<i>Phormium tenax</i>	Native
Pampas grass	<i>Cortaderia selloana</i>	Exotic
Pukio	<i>Carex secta</i>	Native
Raupo	<i>Typha orientalis</i>	Native
Tall fescue	<i>Festuca arundinacea</i>	Exotic
Toetoe	<i>Austroderia richardii</i>	Native
Climbers and vines		
Ivy	<i>Hedera helix</i>	Exotic
Japanese honey suckle	<i>Lonicera japonica</i>	Exotic
Herbs		
Birds-foot trefoil	<i>Lotus corniculatus</i>	Exotic
Broadleaved dock	<i>Rumex rotundifolia</i>	Exotic
Broadleaved plantain	<i>Plantago major</i>	Exotic
Black nightshade	<i>Sonchus nigra</i>	Exotic
Buttercup	<i>Ranunculus repens</i>	Exotic
Catsear	<i>Hypochaeris radicata</i>	Exotic
Field forget-me-not	<i>Myosotis arvensis</i>	Exotic
Fireweed	<i>Senecio sp</i>	Native
Flag iris	<i>Iris pseudacorus</i>	Exotic
Greater bindweed	<i>Calystegia sylvatica</i>	Exotic
Lupin	<i>Lupinus arboreus</i>	Exotic
Mint	<i>Mentha sp.</i>	Exotic
Ribwort plantain	<i>Plantago lanceolata</i>	Exotic
White clover	<i>Trifolium repens</i>	Exotic
Yarrow	<i>Achillea millefolium</i>	Exotic
Trees and Shrubs		
Akeake	<i>Dodonaea viscosa</i>	Native
Briar Rose	<i>Rose ruginosa</i>	Exotic
Broom	<i>Cytisus scoparius</i>	Exotic
Cabbage tree/Ti kouka	<i>Cordyline australis</i>	Native
Five finger	<i>Pseudopanax arboreus</i>	Native
Goat willow	<i>Salix caprea</i>	Exotic
Gorse	<i>Ulex europaeus</i>	Exotic
Hebe	<i>Veronica salicifolia</i>	Native
Hoheria	<i>Hoheria angustifolia</i>	Native
Kanuka	<i>Kunzea serotina</i>	Native
Karamu	<i>Coprosma robusta</i>	Native
Kohuhu	<i>Pittosporum tenuifolium</i>	Native
Kowhai (NI)	<i>Sophora tetraptera</i>	Native

Lemonwood	<i>Pittosporum eugenioides</i>	Native
Macrocarpa	<i>Cupressus macrocarpa</i>	Exotic
Sycmore	<i>Acer pseudoplatanus</i>	Exotic
Weeping willow	<i>Salix babylonica</i>	Exotic

WAIMAKARIRI DISTRICT COUNCIL**MEMO**

FILE NO AND TRIM NO: RES-35-02 / 240412058319

DATE: 12 April 2024

MEMO TO: Woodend Sefton Community Board

FROM: Bex Dollery – Ecologist Greenspace

SUBJECT: Waikuku Pond Works

In 2023, the Woodend Sefton Community Board raised the Waikuku Pond as an area which required some maintenance. The area comprises a small pond surrounded by native and exotic vegetation connected to the Taranaki lagoon and the wider Taranaki Stream. The pond had previously had native plantings but had become encroached by a number of weed species.

A preliminary ecological survey was carried out in March 2024 by Bex Dollery and Mike Kwant (see attached restoration report). A number of weed species were recorded which are indicated to require management. The restoration report outlines actions that can be taken to enhance the area and allow for natural regeneration.

It is recommended that the grey willow that has heavily encroached sections of the pond edge be removed as this species can create dense stands outcompeting other vegetation on land in the waterbody. In addition, a number of other weeds such as Japanese honeysuckle, ivy, pampas grass and gorse were identified as requiring removal.

An inspection by tree specialists, Asplund, was undertaken in April 2024 and a quote of \$12.5K was provided to remove the encroaching willows (a team of workers for 5 days with a chipper at \$2.5k / day). In addition, the extra weed species can be removed by WDC rangers at a cost of \$1,800 (\$360 / day).

It is recommended that once the weed removal work is complete, in-fill planting be undertaken to reduce the maintenance costs for the area in the future years. However, some maintenance will be required (particularly for the willow species which regrow quickly from stumps and from seed).

If the whole pond was to be managed in this way, the total cost would be \$15,500 (slightly less if there are community planting days, although this may have its own challenges being adjacent to a waterbody). To enable works in an effective and efficient manner, there are a number of options:

1. Stage the works over a number of years;
2. Set a budget limit and carry out priority work
3. Use different methods – instead of cutting down and chipping the willows, they could be poisoned and left to die in situ. This would reduce the daily costs by approx. \$750 (estimated total willow removal cost of \$3,750). However, this method may create H&S concerns, particularly for the footpath and the playground.

The Community Board previously allocated a budget of \$4000 towards this project as seed funding for additional external fundraising. Staff have investigated a number of options which would be suitable, however these would require a level of consultation prior to committing funds to the project to ensure that the wider community are in support of this project.

Now that the Ecological Restoration Report is complete, staff will prepare a report to come to the Board discussing these options in more detail and seeking direction from the Board and approval for the next steps. It is hoped that this report will come to your next Board meeting

This memo is intended to offer information the Community Board members for consideration. Any questions and concerns can be directed to Bex Dollery or Mike Kwant who will formulate a report to be presented at the next meeting.



Waimakariri Natural Environment Strategy Implementation Plan



About the Implementation Plan

This Implementation Plan is intended to give effect to the Natural Environment Strategy (NES). The Strategy is the Council's local response to the degradation of important natural ecosystems and species being reported across the world, including within our District.

Current global biodiversity loss is so great it is called the 'sixth extinction'. The biodiversity crisis and the climate crisis are acknowledged to be closely linked and healthy and diverse ecosystems can adjust more effectively to climate threats. The contribution nature-based solutions can make to buffering climate impacts by sequestering carbon and protecting built up areas is also reflected in the strategy.

All aspects of life in Aotearoa New Zealand rely on a thriving natural environment including our physical and mental health, economy and culture. The strategy seeks to restore our connection to the natural world we are a part of so that we feel inspired to better protect it. We need to prioritise the protection and restoration of the natural environment not only for the ecosystems benefits it provides us and those who follow, but also for its own intrinsic worth. A world without dolphins, kiwi, tuatara and Kauri trees seems unimaginable but could become a possibility.

The Natural Environment Strategy takes into account strategic directions outlined in the Local Government Act 2002 (4 wellbeings), National Adaptation Plan, National Policy Statement for Indigenous Biodiversity,

Aotearoa Biodiversity Strategy and others. It also complements the work of other organisations such as Environment Canterbury's Zone Implementation Plan Addendum (ZIPA), Forest and Bird's 'Make Every Wetland Count' campaign, QEII Trust and the Waimakariri Biodiversity Trust.

The strategy currently consists of three documents plus a summary document which should be read in conjunction with one another.

Background documents

A Biodiversity SOE report describes the current state of indigenous biodiversity within the District and provides an overview of biodiversity concepts and relevant legislation.



A review of Council reserve provision also informs the strategy. This will form part of a Reserves

SOE report that identifies opportunities, in collaboration with local residents, for increasing natural values in reserves and streetscapes.

Strategy

Provides a high level strategic framework to guide Council's work in protecting and restoring the natural environment over the next 30 years.

Roles range from developing plans and carrying out the work, to supporting the efforts of others, educating people about the issues and opportunities and advocating for change, both at a national and local level.



Action plan

Contains specific costed actions to be included in the Council's Long Term Plan for implementation between 2024 and 2034.



Key

Abbreviations used:

ABS – Aotearoa Biodiversity Strategy

ERP – Emissions Reduction Plan

NAP – National Adaptation Plan

NPS-FW – National Policy Statement for Fresh Water 2020

NPSIB – National Policy Statement for Indigenous Biodiversity

WDCCO – Community Outcomes

WVMS – Waimakariri Visitor Marketing Strategy 2020-25

PF 2050 – Predator Free 2050

EWC – Forest & Bird Every Wetland Counts

The abbreviations are used to show the links between the above documents and the actions. Those highlighted in bold are currently mandatory, although the Government has signalled its intention to review the implementation of the NPSIB and replace the NPS-FW.

Actions are classified as:

✓✓✓ = legislative

✓✓ = very important

✓ = important

Implementation years:

Yrs 1-3 = July 2024–June 2027

Yrs 4-6 = July 2027–June 2030

Yrs 7-10 = July 2030–June 2034

Yrs 11-30 = July 2034 onwards

Asset symbols:

 = Parks and Reserves

 = Streetscapes

 = Water Bodies

 = Other Land

 = Significant Natural Areas



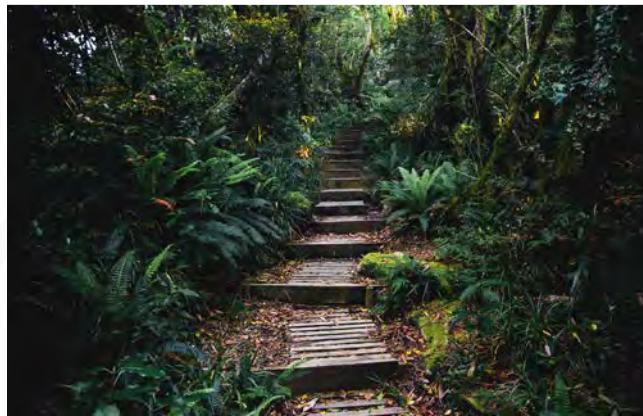


Strategic Direction 1

Prioritise nature

Desired outcomes:

1. The District's natural environment is valued as critical infrastructure, essential to our wellbeing and the survival of other species we share Earth with.
2. Natural ecosystems are a significant feature of the Waimakariri District.
3. There is better integration of the natural and built environment.



Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
1.1 Integrate planning									
1.1.1 Increase the circle of influence in infrastructure and district planning									
1.1.1.1	Ensure national and regional environmental policy direction is given effect to where required and considered for inclusion in Council's planning processes where discretionary (NPSIB , ABS, ERP and NAP).		Development Planning Unit, Strategy & Business, Greenspace	✓✓✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.1.2	Amend the District Plan as required to give effect to the National Policy Statement for Indigenous Biodiversity (NPSIB).		Development Planning Unit, Greenspace	✓✓✓✓	No additional cost. Existing staff time only.				●
1.1.1.3	Require ecological protection or enhancement either via direct resource consent conditions, covenants, consent notices or bonds, where possible to do so, to manage the effects of an activity (NPSIB).		Development Planning Unit, landowners, Greenspace	✓✓	No additional cost. Existing staff time only.				●
1.1.1.4	Provide specialised biodiversity input to planning processes including resource consents, particularly where an ecological report is provided (NPSIB).		Greenspace, Development Planning Unit, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.1.5	Work with Council staff and developers to provide ecologically functional landscapes in urban areas as described in the Natural Environment Strategy and Biodiversity State of Environment Report.		Greenspace, Strategy & Business, Development Planning Unit, land developers, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.1.6	Review and implement Council's Engineering Code of Practice to ensure biodiversity is prioritised as critical infrastructure.		Greenspace, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●			
1.1.1.7	Provide specialised biodiversity input to engineering infrastructure design (NPSIB).		Greenspace, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
1.1.1.8	Develop education resources and programmes for staff working across the Council (ABS, NPSIB).		Greenspace, Council staff	✓✓	Total additional cost of \$11,000. Additional biodiversity staff time covered in 1.2.1.2 plus \$11k project costs over years 24/25 and 25/26.	●			
1.1.1.9	Continue to administer and support the cross-council Biodiversity Co-ordination Group.		Strategy & Business, Greenspace, Development Planning Unit, District Plan Admin, 3 Waters Unit	✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.2 Advocate for a holistic approach									
1.1.2.1	Advocate for nature-centric policies, strategies, and plans both within the organisation and externally.		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roading, external organisations	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.2.2	Promote the economic, social, cultural, and other ecosystem service benefits, such as climate change mitigation, provided by the natural environment.		Strategy & Business, Greenspace	✓	No additional cost. Existing staff time only.	●			
1.2 Mainstream biodiversity									
1.2.1 Ensure biodiversity is prioritised as a key Council activity									
1.2.1.1	Adopt parks levels of service, and biodiversity KPI's and targets that ensure biodiversity is prioritised and provide a mandate for an increased biodiversity funding share.		Strategy & Business, Greenspace	✓✓	No additional cost. Existing staff time only.	●			
1.2.1.2	Increase Council biodiversity capability and capacity.		Greenspace	✓✓	Mix of existing and new funding. Total additional cost of \$0.5m for two new staff members.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
1.2.2 Move from grey to green									
1.2.2.1	Advocate for nature-based engineering solutions to mitigate the effects of climate change (ERP, NAP).		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roading	✓✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●	●	●	●
1.2.2.2	Promote the use of indigenous flora, fauna and cultural icons on urban infrastructure such as signs, bridges, sculptures, street flags, toilets and hard surfaces etc.; and indigenous flora and fauna names for reserve and street names.		Greenspace, Utilities & Roading, Strategy & Business, Community Development, Waimakariri Arts Trust	✓	No additional cost. Existing staff time only. Project costs to be included in individual project budgets.	●	●	●	●
1.2.2.3	Review the District Plan and other relevant Council documents as appropriate, to encourage and incentivise water sensitive urban design; and develop implementation guidelines (NPS-FW)		Development Planning Unit, Greenspace, Utilities & Roading, 3 Waters Unit	✓✓	No additional cost. Existing staff time only.				●
1.2.3 Create spaces for nature									
1.2.3.1	Prioritise the protection of existing wetlands over other proposed land uses (ERP, EWC).		Development Planning Unit, Greenspace, developers, landowners	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.2.3.2	Recommend sufficient buffer zones are provided when changing/intensifying land use for existing high value terrestrial and aquatic habitats and/or flora/fauna species to continue be protected (NPSIB).		Development Planning Unit, Greenspace, developers, landowners	✓✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.2.3.3	Complete the Reserves State of Environment Report, engaging with residents to understand their views about promoting ecosystem health in Council reserves and streetscapes.		Strategy & Business, Greenspace	✓✓	No additional cost. Existing staff time only.	●			








Strategic Direction 2


Connect people and nature

Desired outcomes:





1. Living in a healthy natural environment enriches our everyday life and we work together to achieve and maintain this.
2. People understand and value indigenous biodiversity and natural ecosystems.
3. Residents have a 'sense of place' or connectedness to the District's natural landscape.
4. Our community understands how it can contribute to and become actively involved in protecting, restoring and recreating natural ecosystems.



Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1 Make it easy to connect									
2.1.1 Provide opportunities to bring together people and biodiversity									
2.1.1.1	Establish an online public portal for sharing knowledge, educational resources and successes. Examples may include a plant selector tool that will enable people to create ecologically sound plant lists, pairing volunteers with projects and highlighting community-based environmental projects (ABS).		Greenspace, Communications & Engagement Team, Business & Technology Solutions, community groups, landowners	✓✓	No additional cost. \$20k BOF project costs in year 24/25. Additional staff time to enable portal to remain current and create content covered in 1.2.1.2.	●	●	●	●
2.1.2 Ensure education programmes, activities and resources are available									
2.1.2.1	Develop educational/resource material to fill information gaps, for example, improving natural stormwater and drainage ecosystems and practices, and the impacts of pests and weeds on indigenous ecosystems (ABS).		Greenspace, 3 Waters Unit, Communications & Engagement Team, Waimakariri Biodiversity Trust, community groups, landowners	✓	Total additional cost of \$10,000. \$10k BOF in year 24/25 plus \$10k project costs divided equally over years 25/26 and 26/27.	●	●	●	●
2.1.2.2	Run community educational and connection events, including fun learning and activation programmes (ABS).		Greenspace, Waimakariri Biodiversity Trust, Waimakariri District Libraries, Enviro Schools, other schools, landowners, community groups, community members	✓✓	Total additional cost of \$71,000. Additional staff time covered in 1.2.1.2 plus \$10k BOF project costs for years 24/25 and 25/26 and then \$71k divided over the remaining eight years.	●	●	●	●
2.1.2.3	Support the educational activities of proactive environment groups operating within the District, for example, the Waimakariri Biodiversity Trust District Biodiversity Forum and the public winter lecture series (ABS).		Greenspace, community groups, community members	✓✓	No additional cost. \$10k BOF project costs divided into \$4k in 24/25 and \$3k each year for 25/26 and 26/27.	●			
2.1.2.4	Continue to support the EnviroSchools programme (ABS).		Greenspace, Solid Waste, Enviro Schools, other schools	✓	No additional cost. Existing staff time only.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1.3 Look for opportunities to partner with and support others									
2.1.3.1	Seek to partner with Ngāi Tūāhuriri Rūnanga on natural environment issues including the management, protection and restoration of indigenous biodiversity, and ensure engagement is early, meaningful and in accordance with tikanga Māori (NPSIB).		Te Ngāi O Tūāhuriri Rūnanga, Greenspace, Development Planning Unit	✓✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●	●	●	●
2.1.3.2	Provide input to the refresh of the Canterbury Biodiversity Strategy (NPSIB).		ECan, Greenspace, Strategy & Business, Development Planning Unit, Waimakariri Biodiversity Trust	✓✓✓	No additional cost. Additional staff time covered in 1.2.1.2.		●		
2.1.3.3	Continue to support Te Kōhaka o Tūhaitara Trust as a Council CCO (LGA).		Te Kōhaka o Tūhaitara Trust, Greenspace	✓✓✓	No additional cost. Existing staff time plus existing annual grant of c.\$250k pa.	●	●	●	●
2.1.3.4	Continue to provide resource and/or advisory support to groups running volunteer programmes in the District that have proven environmental benefits, for example, the Silverstream Reserve Volunteer Group, Ashley/Rakahuri Rivercare Group, Ashley Gorge Advisory Group, Waimakariri Biodiversity Trust, Braid and Keep NZ Beautiful groups (ABS).		Greenspace, 3 Waters Unit, community groups	✓✓	No additional cost. Existing staff time only plus existing annual grants to groups such as KNZ Beautiful c.\$10k pa.	●	●	●	●
2.1.3.5	Participate in/support environmental focused activities run by other organisations, for example, the Forest and Bird 'Every Wetland Counts He Piupiuaki la Rohe Kōreporepo' Campaign and annual bird surveys (ERP, EWC, ABS).		Greenspace, community groups, community members	✓	No additional cost. Existing staff time only.	●	●	●	●
2.1.3.6	Provide operational funding for the Waimakariri Biodiversity Trust to lead, promote and advocate for environmental protection, restoration and revegetation (ABS).		Waimakariri Biodiversity Trust, Greenspace, 3 Waters Unit	✓✓	Total additional cost of \$45,000. \$20k in year 24/25, \$15k in year 25/26 and \$10k in year 26/27.	●			






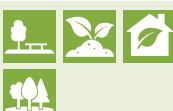
Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1.3.7	Provide a Waimakariri District community groups contestable fund to support the implementation of Natural Environment Strategy objectives and actions.		Greenspace, community groups	✓✓	Total additional cost of \$100,000. \$10k each year for 10 years.	●	●	●	●
2.1.3.8	Support Mainpower's Waimakariri community biodiversity fund.		Waimakariri Biodiversity Trust, Mainpower, Greenspace, community groups, landowners	✓	Total additional cost of \$50,000. \$50k in total, divided into \$5k every year if matched by an equal contribution from Mainpower.	●	●	●	●
2.1.3.9	Partner with the Department of Conservation to provide a toilet/carpark on the Mount Oxford Coopers Creek access track.		Greenspace, Department of Conservation	✓✓	Total additional cost of \$50,000. LTP bid of \$50k in Greenspace budget for year 25/26 subject to a toilet being provided by the Department of Conservation.	●			
2.1.4 Encourage people to physically connect with the natural environment									
2.1.4.1	Consider providing additional opportunities for the safe gathering of mahinga kai and rōngoa when developing Council reserves.		Te Ngāi O Tūāhuriri Rūnanga, Greenspace, 3 Waters Unit, community	✓	No additional cost. Existing staff time only.	●	●	●	●
2.1.4.2	Continue to promote the creation of community food forests and gardens on Council land where appropriate.		Greenspace	✓	No additional cost. Existing staff time and budgets only.	●	●	●	●
2.1.4.3	Provide wayfinding interpretation in Council reserves and streetscapes.		Greenspace, Utilities & Roading,	✓	Total additional cost of \$65,000. Starting in year 24/25 at \$5K and increasing each year to \$8k by year 33/34.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1.4.4	Ensure opportunities are provided for all people to access the coastal environment.		Greenspace, ECan, beach resident groups, Te Kōhaka o Tūhaitara Trust	✓✓	Total additional cost of \$250,000. Capital works of \$125k each year in years 27/29 for a viewing platform at Pegasus Beach.		●		
2.1.4.5	Upgrade and provide additional walking tracks in the natural environment, for example, at Ashley Gorge Reserve.		Greenspace, reserve advisory groups	✓	Total additional cost of \$40,000. Existing staff time plus additional \$40k split into \$20k each in years 27/28 and 28/29.		●		
2.1.4.6	Provide more accessible physical access and services within natural environments where appropriate, for example, toilets and pathways, to enable people to enjoy the outdoors.		Greenspace	✓	Total additional cost of \$350,000. \$50k pa from year 27/28–33/34. Specific projects to be determined.		●	●	
2.1.4.7	Promote the uptake of compatible recreation opportunities in the District's natural areas.		Greenspace, Communications & Engagement Team, Department of Conservation	✓	No additional cost. Existing staff time only.	●	●	●	●

2.2 Rediscover and make our indigenous landscape visible

2.2.1 Increase the proportion of indigenous planting on Council reserves and streetscapes (NPSIB)

2.2.1.1	Continue to transition to the default position of prioritising the planting of indigenous over exotic vegetation on Council-owned land (NPSIB).		Greenspace, 3 Waters Unit	✓✓✓	No additional cost. Existing staff time and existing renewal budgets.	●	●	●	●
2.2.1.2	Implement indigenous vegetation targets for Council reserves (NPSIB).		Greenspace	✓✓✓	No additional cost.	●	●	●	●
2.2.1.3	Look for opportunities to showcase and increase indigenous biodiversity in urban streetscapes.		Greenspace, Utilities & Roading, developers	✓✓	No additional cost. Existing staff time only.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.2.2 Support the achievement of 10% indigenous biodiversity in the wider landscape (NPSIB)									
2.2.2.1	Offer technical expertise to plant suppliers as requested to ensure the availability of eco-sourced indigenous plants.		Greenspace, nursery owners	✓	No additional cost. Additional staff time required.		●		
2.2.2.2	Ensure it is easy for residents to obtain ecologically sound planting advice (ABS).		Greenspace, Waimakariri Biodiversity Trust, community members	✓	No additional cost. Existing staff time only.	●			
2.2.2.3	Develop a video for general release in the movie theatre, website etc, promoting the District's indigenous flora and fauna.		Communications & Engagement Team, Greenspace	✓	Total additional cost of \$20,000. Project costs provided in year 28/29.		●		
2.2.2.4	Promote special/unique (often hidden) indigenous flora and fauna.		Greenspace, Waimakariri Biodiversity Trust, community members, landowners	✓	No additional cost. Existing staff time only.			●	
2.2.2.5	Promote the planting of indigenous vegetation on privately-owned land.		Greenspace, Waimakariri Biodiversity Trust, landowners	✓✓	No additional cost. Existing staff time only.			●	
2.2.2.6	Identify significant indigenous and exotic trees on private and public land in the District and ensure they are protected where possible as notable trees in the District Plan.		Development Planning Unit, Greenspace, landowners	✓✓	Total additional cost of \$40,000. Existing staff time plus \$40k provided in year 34/35.				●

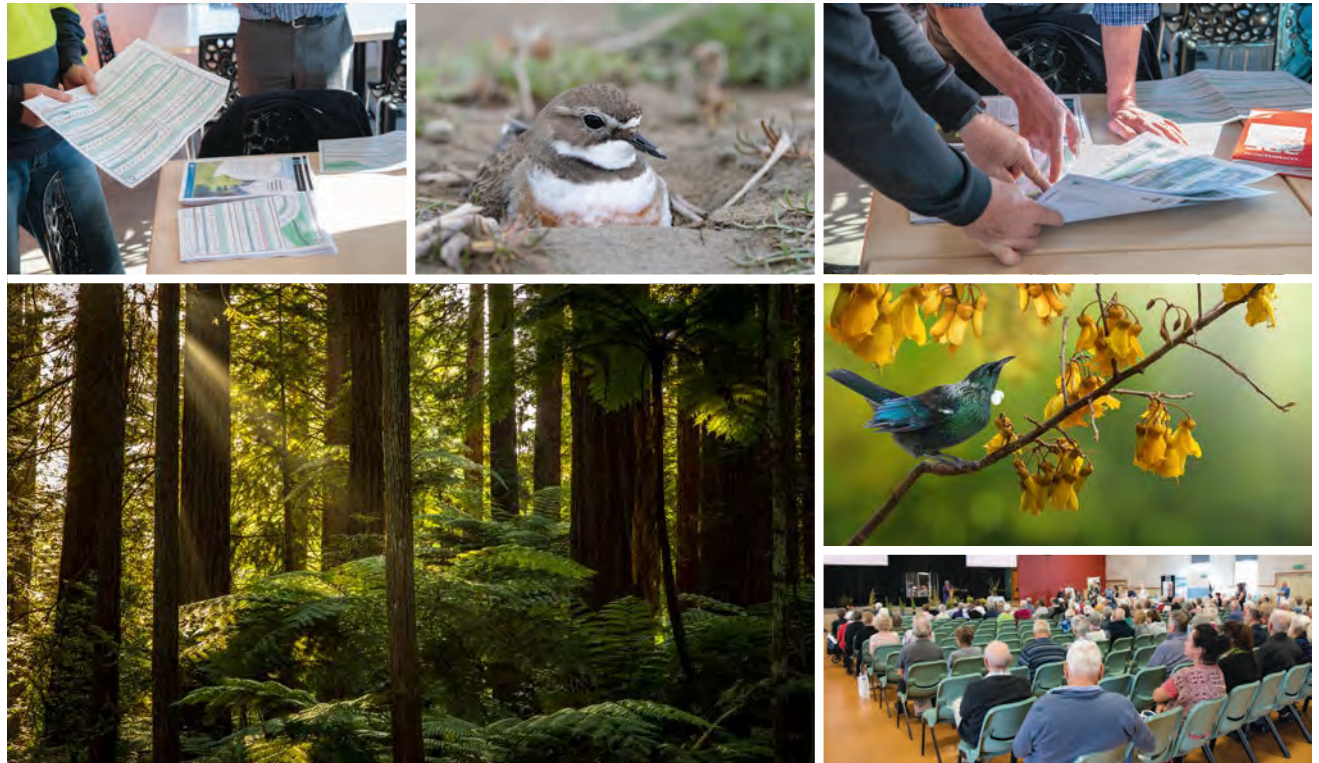





Strategic Direction 3





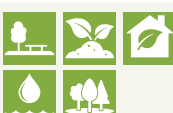

Improve our knowledge

Desired outcomes:

1. Tangata Whenua knowledge and practices are recognised, respected and encouraged.
2. We have the knowledge to effectively protect and restore our natural ecosystems.



Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
3.1 Know what we have									
3.1.1 Continue the assessment, monitoring and reporting of biodiversity values on public and private land (NPSIB)									
3.1.1.1	Complete the District's SNA assessment and mapping programme as required by statute, in partnership with landowners in recognition of their role as stewards (NPSIB) .		ECan, Department of Conservation, Development Planning Unit, Greenspace	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●			
3.1.1.2	Discuss with Te Ngāi Tūāhuriri Rūnanga the development of a list of taonga species that can be mapped as agreed (NPSIB) .		Te Ngāi O Tūāhuriri Rūnanga, ECan, Department of Conservation, Development Planning Unit, Greenspace	✓✓✓	No additional cost. Existing staff time.	●			
3.1.1.3	Work with ECan to complete the assessment and mapping of the rest of the District's indigenous biodiversity, especially highly mobile fauna (NPSIB) .		ECan, Department of Conservation, Greenspace, landowners	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.		●		
3.1.1.4	Develop an ongoing SNA monitoring programme (NPSIB) .		Greenspace, Development Planning Unit, ECan	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●			
3.1.1.5	Develop an appropriate database for storing Council's indigenous biodiversity data; and partner with tangata whenua to develop systems for managing information provided by them, particularly with regard to taonga (NPSIB) .		Greenspace, Business & Technology Solutions, GIS, Te Ngāi O Tūāhuriri Rūnanga	✓✓✓	No additional cost. Existing staff time.		●		
3.1.1.6	Carry out a biological assessment of Council's property portfolio; and make recommendations for repurposing appropriate sites for natural environment enhancement projects (NPSIB) .		Greenspace, Property, Strategy & Business	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●	●	●	●
3.1.1.7	Ascertain the extent and nature of the District's urban tree canopy.		Greenspace, landowners, consultant	✓	Total additional cost of \$40,000. Project costs of \$20k in year 24/25 for initial survey and \$20k in year 29/30 for monitoring.	●			

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
3.1.1.8	Work with ECan to identify, monitor and publicly report on ecosystem health indicators for the Waimakariri District (NPSIB).		ECan, Department of Conservation, Greenspace, Waimakariri Biodiversity Trust	✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●	●	●	●
3.2 Understand future challenges									
3.2.1 Carry out research and work with research partners, community groups and landowners to fill knowledge gaps and understand challenges									
3.2.1.1	Continue to carefully consider options for reductions in the use of chemicals as a precautionary principle, taking into account the effects on human health, and indigenous flora and fauna.		Greenspace, 3 Waters Unit	✓✓	No additional cost. Existing staff time only.	●	●	●	●
3.2.1.2	Contribute to natural environment climate change mitigation and adaptation research.		Greenspace, Strategy & Business, universities, Canterbury Climate Partnership Plan Working Group	✓✓	No additional cost. \$25k BOF to be spent in years 24/25 and 25/26. Additional staff time for supervision provided in 1.2.1.2.	●			
3.2.1.3	Participate in relevant research carried out by other organisations.		Greenspace, ECan, Department of Conservation, universities, Ministry for the Environment	✓✓	Total additional cost of \$100,000. \$10k each year to cover costs of employing summer students. Existing staff time only.	●	●	●	●
3.2.1.4	Carry out an assessment of the economic value of ecosystem services to the District.		Greenspace, consultant	✓	Total additional cost of \$40,000. To be spent in year 27/28 for specialist advice.		●		
3.2.1.5	Form mutually beneficial relationships with universities, including supporting student research projects.		Greenspace, universities	✓	No additional cost. Existing staff time only.	●	●	●	●
3.2.1.6	Partner with Te Ngāi Tūāhuriri Rūnanga, and other tangata whenua as appropriate, to obtain advice/ upskill on how to integrate Mātauranga Māori within conservation and restoration projects (ABS, NPSIB).		Te Ngāi O Tūāhuriri Rūnanga, Ngāi Tahu, Greenspace	✓✓✓	Total additional cost of \$50,000. \$5k each year for specialist advice.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
3.2.1.7	Liaise with innovative research organisations and individuals to ensure Council's ecological advice and practices are up to date and forward focussed (ABS).		Greenspace, Ecan, environmental organisations, Helen Clark Foundation, Manaaki Whenua, universities, local authorities	✓✓	No additional cost. Existing staff time only	●	●	●	●
3.2.1.8	Engage with community, including diverse/ minority groups to determine their aspirations and requirements for connecting with nature.		Greenspace, Community Team, Waimakariri Biodiversity Trust, community organisations, community members	✓✓	Total additional cost of \$10,000. Research project in 27/28 plus additional staff time covered in 1.2.1.2.		●		
3.2.1.9	Research restoration and management techniques for priority ecosystems, for example, kānuka drylands.		Greenspace, Lincoln University	✓✓	No additional cost. Additional staff time for supervision covered in 1.2.1.2. \$25k BOF for years 24/25 and 25/26.	●			
3.2.1.10	Investigate the feasibility of using indigenous tree species as street trees.		Greenspace	✓	No additional cost. Existing staff time only.		●		
3.2.1.11	Research best practice pest and weed control and restoration practices.		Greenspace	✓✓	Total additional cost of \$9,000. \$3k provided in years 26/27, 29/30 and 32/33.	●	●	●	●
3.2.2 Identify the impacts of key trends on the natural environment									
3.2.2.1	Collaborate with others to identify, manage, and mitigate increased biosecurity risks.		ECan, Greenspace	✓	No additional cost. Existing staff time only.	●	●	●	●
3.2.2.2	Keep up to date and respond appropriately to key trends such as population growth, increased urbanisation, land use intensification, development of alternative energy sources, use of non-native carbon sinks, changes to government legislation and directives, Mātauranga Māori etc.		Strategy & Business, Greenspace, Development Planning Unit, government agencies, Te Ngāi O Tūāhuriri Rūnanga, Ngāi Tahu	✓✓	No additional cost. Existing staff time only.	●	●	●	●








Desired outcomes:



1. The District's natural ecosystems are self-sustaining, healthy, resilient and connected from the mountains to the sea.
2. A greater proportion of vegetation cover in the District is indigenous.
3. There is no further loss or degradation of Significant Natural Areas (SNAs).
4. Urban vegetation, including street trees, is valued by the community as making a significant contribution to urban resilience, human health, and environmental sustainability.

Strategic Direction 4




Sustain and create resilient ecosystems




Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1 Rebuild nature - more, bigger, better and joined									
4.1.1 MORE - Create new natural environment sites to provide for future wellbeing									
4.1.1.1	Identify and obtain additional land through subdivision and/or land purchase for future natural parks (WDCCO).		Greenspace, Property, landowners	✓✓	To be considered when the need or opportunity arises.				●
4.1.1.2	When seeking to acquire or develop new natural parks, prioritise rare ecosystems, for example drylands and wetlands, to ensure their future protection.		Greenspace, Property, landowners	✓✓	No additional cost. Existing staff time.	●	●	●	●
4.1.1.3	Repurpose suitable Council land as indigenous bionodes. (ERP, NAP, NPSIB).		Greenspace, Property	✓✓	No additional cost. To be reviewed in 2027 LTP. There could be opportunities for external funding including public/private partnerships.			●	
4.1.1.4	Look for opportunities to develop new wader and waterfowl habitats, for example, at Kaiapoi Lakes and other closed gravel extraction sites.		Greenspace, Birds NZ	✓✓	No additional costs. Existing funding of \$92,097 for further development of Kaiapoi Lakes in years 24/27.	●			
4.1.1.5	Investigate an indigenous vegetation carbon sink programme, exploring private/partnership opportunities to implement this (ERP, NAP, NPSIB).		Strategy & Business, Greenspace, Property, private businesses	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.		●		

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.1.6	Investigate the development of a flagship park or sanctuary, for example, the creation of an eco-tourist park (WVMS).		Greenspace, Strategy & Business, Property, Enterprise North Canterbury	✓✓	Total additional cost of \$1.49m. \$30k provided annually from 24/25–26/27 for project planning and then \$200k pa for development of the Lineside Road Wetland. Additional staff time covered in 1.2.1.2.	●	●	●	●
4.1.2 BIGGER - Increase the size of existing indigenous flora and fauna sites									
4.1.2.1	Expand the area of indigenous planting at Silverstream Reserve (ERP, NPSIB).		Greenspace, Silverstream Reserve Advisory Group, community members	✓✓	No additional cost. Existing staff time and existing annual project budget of \$12,244.	●	●		
4.1.2.2	Enhance or consolidate habitat values at Council-owned indigenous bird habitat sites.		Greenspace, Birds NZ	✓✓	No additional costs. \$187,729 provided in year 25/26 for development of the last gravel pit at Kaiapoi Lakes.		●		
4.1.2.3	Develop the north-eastern side of Whites Road Reserve.		Greenspace, Whites Road Reserve Advisory Group, community members	✓	Additional cost of \$60,000. Existing staff time plus \$60k BOF in years 24/25 and 25/26 and a further \$20k funding each year in years 26/27–28/29 for indigenous planting, pathways and signage.	●	●	●	
4.1.2.4	Encourage landowners to increase the size of existing SNA sites, including providing buffer zones of at least 20m.		ECan, QEII Trust, Greenspace, Development Planning Unit, landowners	✓✓	No additional cost. Existing staff time only.	●	●	●	●


Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.3 BETTER - Improve the quality of the natural environment by better habitat management and promoting fauna-friendly practices									
4.1.3.1	Use a range of management methods to increase the natural values of the Council's reserve portfolio.		Greenspace, reserve contractors, reserve advisory groups, community members	✓✓	Total additional cost of \$150,000. \$15k provided each year.	●	●	●	●
4.1.3.2	Promote the 'urban wild' concept (Meurk).		Greenspace, landowners, community members	✓	Total additional cost of \$50,000. \$5k provided annually	●	●	●	●
4.1.3.3	Develop additional secondary growth ecosystems as required at natural reserves, to provide enhanced habitat value and encourage a wider natural variety of flora and fauna species.		Greenspace, reserve advisory groups, community members	✓	Total additional cost of \$80,000. \$8k provided annually.	●	●	●	●
4.1.3.4	Plant suitable plant species to provide more natural transitions from modified natural park environments to river and coastal environments.		Greenspace, ECan, Te Kōhaka o Tūhaitara Trust	✓	Total additional cost of \$100,000. Existing staff time plus existing planting budgets of \$10k pa.	●	●	●	●
4.1.3.5	Promote and create more effective buffer zones between land uses and water bodies.		Greenspace, 3 Waters Unit, ECan	✓✓	No additional cost. Existing staff time plus project costs from existing Arohatia Te Awa budget of \$125,000 in 24/25 and then \$100k pa. (Refer to action 4.1.4.5).	●	●	●	●
4.1.3.6	Advocate for/protect ecosystems supporting mahinga kai and rōngoā.		Te Ngāi O Tūāhuriri Rūnanga, Greenspace	✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.3.7	Advocate for the development of a management plan for the Ashley Rakahuri Estuary.		ECan, Greenspace, Strategy & Business, Te Ngāi O Tūāhuriri Rūnanga	✓✓	No additional cost. Existing staff time only.	●			

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.3.8	Advocate for ECan to define objectives for each waterbody in the District and create achievable water catchment action plans (NPS-FM).		ECan, 3 Waters Unit, Greenspace	✓✓✓	No additional cost. Existing staff time only.		●		
4.1.3.9	Continue to support the implementation of the ZIPA water catchment programme (PC 7, NPS-FM).	  	ECan, 3 Waters Unit, Zone Committee	✓✓✓	No additional cost. Existing funding in 3 Waters budget.	●	●	●	●
4.1.3.10	Ensure Council's everyday operations take the effects on water catchments into account (PC 7, NPS-FM).	     	3 Waters Unit, Greenspace, Utilities & Roading	✓✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.3.11	Encourage natural drain solutions in Large Lot Rural Residential zones such as planting on drain sides to increase amenity and biodiversity, reduce mowing and chemical use, and filter sediment from waterways.		Greenspace, Development Planning Unit, Utilities & Roading, 3 Waters Unit, developers	✓✓	No additional cost. Review in conjunction with rural drainage contract renewal.	●	●	●	●
4.1.3.12	Work with WIL to ensure the protection of threatened habitats and species in water races where appropriate.		WIL, 3 Waters Unit, Greenspace	✓✓	No additional cost. Existing staff time only.			●	
4.1.3.13	Review reserve maintenance contracts to incorporate ecology-friendly best practice management techniques.	 	Greenspace, reserve contractors	✓✓	No additional cost. Existing staff time only.	●	●		
4.1.3.14	Develop and promote indigenous vegetation eco-sourcing guidelines.	     	Greenspace, ECan, Department of Conservation, landowners	✓	No additional cost. Existing staff time only.		●		
4.1.3.15	Implement a District fauna enhancement programme, for example, bee-friendly, lizard havens, beetle lodges etc.	     	Greenspace, landowners, schools	✓✓	Total additional cost of \$21,000. \$3k pa to be spent from year 27/28 onwards. Additional biodiversity staff time covered in 1.2.1.2.		●		

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.3.16	Promote the uptake of environmentally friendly maintenance practices on lifestyle blocks.		Greenspace, ECan, landowners	✓	No additional cost. Existing staff time only.		●		
4.1.3.17	Partner with/encourage private landowners to engage in practices that enrich the natural environment (NPSIB).		Greenspace, ECan, landowners	✓	No additional cost. Existing staff time only.		●		
4.1.3.18	Plant new street trees in accordance with 'right tree - right place' principles.		Greenspace, Utilities & Roding, developers	✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.4 JOINED - Enhance connections between, or join up sites									
4.1.4.1	Promote the uptake of key biodiversity concepts such as landscape corridors from the 'mountains to the sea', linear corridors, stepping stone 'green dot' corridors, and the 'landscape matrix' to enhance the biodiversity values of fragmented landscapes'.		Greenspace, ECan, reserve advisory groups, Waimakariri Biodiversity Trust, developers, landowners	✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.4.2	Develop urban tree canopy targets and implement.		Greenspace, Utilities & Roding, developers, landowners	✓	Total additional cost of \$200,000. Existing staff time and existing reserve and street tree budgets plus \$20k pa for increased LOS (12,000 new specimen trees to be planted by 2033).	●	●	●	●
4.1.4.3	Increase the proportion of indigenous streetscape vegetation cover (NPSIB).		Greenspace, Utilities & Roding, developers	✓	No additional costs. Existing landscaping and tree budgets.	●	●	●	●
4.1.4.4	Enhance fish passage where appropriate.		3 Waters Unit, ECan, Greenspace, Utilities & Roding, developers, landowners	✓✓	No additional costs. Existing staff time and existing funding of \$10k pa.	●	●	●	●
4.1.4.5	Continue to implement Arohatia Te Awa.		Greenspace, 3 Waters Unit, landowners	✓✓	No additional cost. Existing staff time plus project costs from existing Arohatia Te Awa budget of \$125k in 24/25 and then \$100k pa.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.4.6	Develop new pocket forests on suitable low-use urban reserves (ERP, NPSIB).		Greenspace, Community Boards, community members	✓	Total additional cost of \$20,000. Existing staff time and additional funding of \$20k with \$5k being spread over 4 years from years 30/31–33/34.			●	
4.1.4.7	Promote backyard micro-bush gardens (Meurk, NPSIB).		Greenspace, Waimakariri Biodiversity Trust, landowners	✓	No additional cost. Existing staff time only.			●	
4.1.4.8	Promote the use of native hedges and shelterbelts in semi-rural and rural environments (NPSIB).	 	ECan, Greenspace, Waimakariri Biodiversity Trust, developers, landowners	✓	No additional cost. Existing staff time only.			●	
4.1.4.9	Establish a strategic, district-wide approach to riparian management and ecological linkages to close gaps and prioritise the acquisition of esplanades.	  	Greenspace, ECan, Development Planning Unit, developers, landowners	✓✓	No additional cost. Existing staff time only.		●		
4.1.4.10	Develop Reserve Management Plans for Greenspace recreation and ecological linkages and natural parks.		Greenspace, reserve advisory groups, community members	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●			
4.1.4.11	Plant Council's undeveloped recreation and ecological linkages where these have the potential to contribute significant natural environment benefits.		Greenspace, community members	✓✓	Total additional cost of \$20,000. Existing staff time and additional funding of \$20k with \$5k being spread over 4 years from years 30/31–33/34.			●	
4.1.4.12	Review the landscaping rules in the District Plan to require indigenous plants to be used predominantly in carpark landscaping.	 	Development Planning Unit, Greenspace, Utilities & Roading, developers,	✓	No additional cost. Existing staff time only.				●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.2 Protect what we have									
4.2.1 Implement a climate change natural environment mitigation and adaptation programme (ERP, NAP)									
4.2.1.1	Provide specialised biodiversity input to the development of Council climate change strategies and plans, including mitigation options, risk assessments and adaptation planning. (ERP, NAP, NPSIB).		Strategy & Business, Greenspace	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●			
4.2.1.2	Implement natural environment actions identified in climate change plans and strategies (ERP, NAP).		Greenspace, 3 Waters Unit, Utilities & Roding, Community Boards, reserve advisory groups, community members	✓✓	Total additional cost of \$50,000. Existing staff time plus project costs in year 33/34		●	●	●
4.2.1.3	Integrate nature-based climate change solutions in policies, strategies and plans (NAP, NPSIB).		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roding, Canterbury Climate Partnership Plan Working Group	✓	No additional cost. Existing staff time only.	●			
4.2.1.4	Participate in the development of a regional blue-green network as provided for in the Canterbury Climate Partnership Plan (NAP).		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roding, Canterbury Climate Partnership Plan Working Group	✓✓	No additional cost. Existing staff time.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.2.2 Reduce the pressure in high value indigenous ecosystems by improving the wider environment									
4.2.2.1	Partner in an integrated landscape-wide pest and weed control programme (ABS).		Greenspace, ECan, reserve advisory groups, community groups, community members	✓✓	Total additional cost of \$70,000. \$50k BOF to be spent in years 24/25–26/27 for pest coordinator and additional \$10k each year from 27/28 for continued coordination.	●	●	●	●
4.2.2.2	Continue to support the predator control programme at Ashley Gorge Reserve (PF 2050).		Greenspace, Department of Conservation, Ashley Gorge Reserve Advisory Group	✓✓	No additional cost. Existing staff time.	●			
4.2.2.3	Promote and assist with the development and enhancement of buffer zones around high value indigenous flora and fauna sites (NPSIB).		Greenspace, landowners, QEII Trust, Waimakariri Biodiversity Trust	✓✓	No additional cost. Existing staff time.	●	●	●	●
4.2.2.4	Review and continue to implement the Northern Pegasus Bay Bylaw Implementation Plan.		Greenspace, Strategy & Business, ECan, Te Kōhaka o Tūhaitara Trust, Department of Conservation, Northern Pegasus Bay Advisory Group, community members	✓	No additional cost. Existing staff time plus existing project costs of \$21,530 pa.		●		
4.2.3 Provide support for SNA landowners and incentivise SNA protection									
4.2.3.1	Ensure all identified SNAs are listed in the District Plan as required by statute (NPSIB).		Development Planning Unit, ECan, Greenspace, SNA landowners	✓✓✓	Planning costs covered in planning budget. Additional staff time covered in 1.2.1.2.		●		

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.2.3.2	Administer and promote the biodiversity contestable fund for SNAs (ABS).		Greenspace, Development Planning Unit, SNA landowners	✓✓✓	No additional cost. Existing funding of \$480k over 10 years increasing by \$10k pa from \$25k in 24/25 to \$95k in 31/32.	●	●	●	●
4.2.3.3	Maintain regular contact with all SNA landowners (NPSIB).		Greenspace, SNA landowners	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●	●	●	●
4.2.3.4	Provide ecological advice to SNA landowners as requested (ABS).		Greenspace, SNA landowners, Waimakariri Biodiversity Trust	✓✓	No additional cost. Additional biodiversity staff time covered in 1.2.1.2.	●	●	●	●
4.2.3.5	Continue to implement the rates grant/rates relief scheme for SNA landowners (ABS).		Development Planning Unit, SNA landowners	✓✓	No additional cost. Existing staff time plus existing funding of \$500k over 10 years divided into \$50k pa plus LGCI.	●	●	●	●
4.2.3.6	Continue to develop incentives for protecting and restoring SNAs, for example, transferable development rights (ABS).		Development Planning Unit, Greenspace, SNA landowners	✓	No additional cost. Existing staff time only.				●

Implementation

2024-34 Long Term Plan

The Implementation Plan for this strategy contains 124 actions that could be carried out over the next 30 years. Years 2024 to 2034 have been costed for inclusion in the Council's draft Long Term Plan (LTP) and different funding options will be subject to community consultation as part of the LTP consultation process. The extent of additional environmental expenditure depends to a large extent on what is important to and affordable for the community.

Implementation Plan actions have been prioritised as following:

1. Meeting Council's legislative requirements (protecting remaining indigenous priority ecosystems).
2. Very Important (restoring and managing natural ecosystems, education).
3. Important (educating residents in general).

Many of the actions are business as usual for the Council and have been captured to guide Greenspace biodiversity work programmes over the next few years. In order to make further progress on environmental outcomes the Council significantly increased its expenditure on biodiversity in the 2021-24 LTP and this increased activity is reflected in the Implementation Plan.



Key projects from the 2021-24 Long Term Plan include:

- Additional funding for SNA landowners in the form of rates relief and a contestable fund
- Funding to implement Arohaitia te Awa over 10 years
- Funding to support the establishment of the Waimakariri Biodiversity Trust

- Funding to provide access to the coast for people with restricted mobility
- Additional biodiversity staff resource.

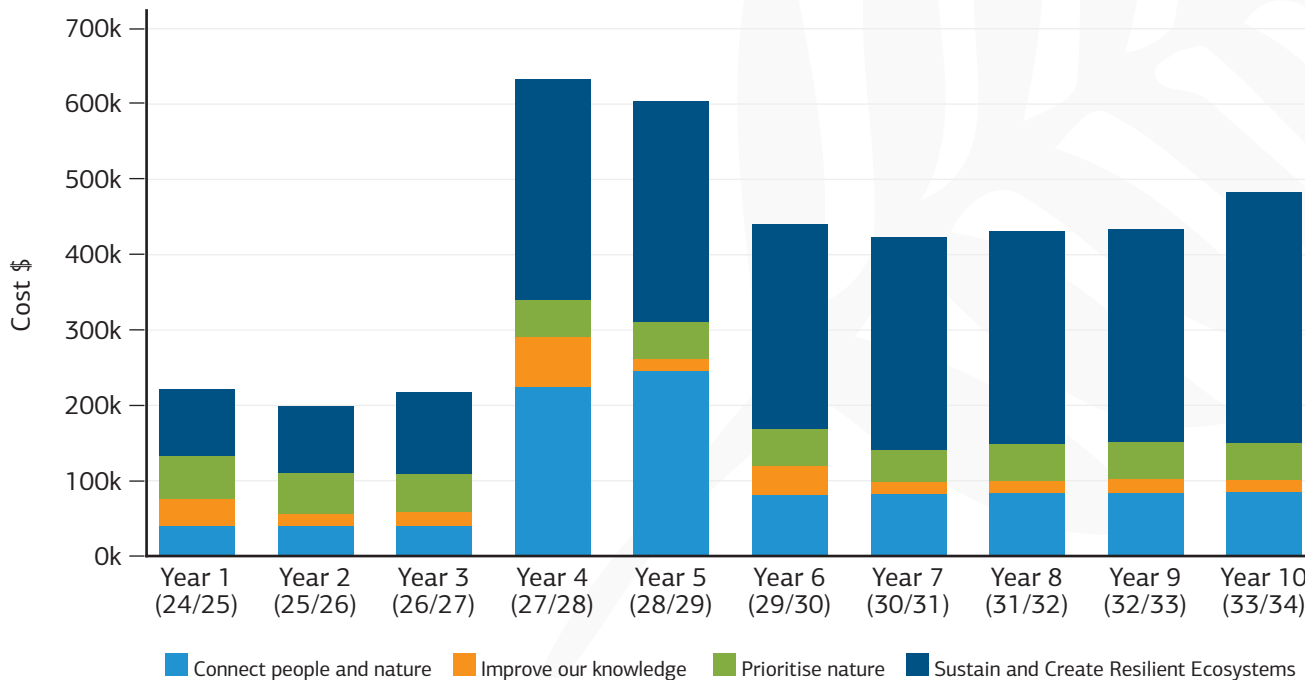
In addition to these new projects, 85ha of wetland off Lineside Road was purchased by the Council in 2023 to cover a shortfall in its stated levels of service for Natural Parks.

Key Natural Environment Strategy implementation actions to be included in the draft 2024-34 Long Term Plan for community consultation include:

- Operational funding for the Waimakariri Biodiversity Trust
- An annual contestable fund to support community-based environmental groups to implement Natural Environment Strategy actions
- New education and research programmes
- An increase in Council biodiversity capability and capacity in light of increased legislative requirements arising from the recent gazettal of the National Policy Statement for Indigenous Biodiversity
- New targets for additional tree planting to increase the size of urban tree canopies (approximately 12,000 more specimen trees by 2033) and increased indigenous biodiversity planting on Council reserves
- The development of the Lineside Road wetland
- Projects that increase access to the natural environment for those with restricted mobility
- An additional ranger to work with community groups, plant reserves and carry out pest and weed management
- Partnering in an integrated landscape-wide pest and weed control programme
- Developing more walking tracks at natural parks such as Ashley Gorge Reserve
- Part funding (with Department of Conservation) a new toilet at Coopers Creek.

Additional Funding Required for Natural Environment Strategy Actions 2024-2034

This graph includes all the actions and shows the logical progression of activities from ensuring internal resources, processes and knowledge are in order, to concentrating on connecting people and nature, and then making on-the-ground ecosystem improvements.



Monitoring

Improving environmental outcomes takes time and the Natural Environment Strategy is intended to provide strategic direction for achieving this over the next 30 years. A key action is to identify, monitor and publicly report on biodiversity indicators for the Waimakariri District so progress can be tracked.

Review

The strategy document will be reviewed in 10 years' time prior to the development of the Council's 2034 Long Term Plan.

The Implementation Plan needs to be flexible enough to respond to changing circumstances and priorities. This will therefore be reviewed every three years in line with LTP reviews to allow requests for funding to be considered by Council.





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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06/240502069763


REPORT TO: WOODEND-SEFTON COMMUNITY BOARD


DATE OF MEETING: Monday 13th May 2024

AUTHOR(S): Julie Mason, Greenspace Landscape Architect
Grant Stephens, Design and Planning Team Leader

SUBJECT: Woodend-Sefton General Landscaping Budget

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to provide information to the Board regarding three projects of interest to the Board for allocation of their General Landscaping Budget. The projects discussed are: The Gladstone Dog Park Development, Benches for Bob Robertson Drive - Ravenswood and Picnic Table/Seating beside the Woodend Toilets – School Rd
- 1.2. The Board currently has a budget of \$13,680 remaining to allocate towards projects within this financial year within their General Landscaping Budget (101054.000.5224)
- 1.3. As part of the Gladstone Dog Park Development, staff have created a master plan for the ongoing staged development of this existing Dog Park in response to a number of requests from the community and Board members. This plan includes the provision of; shelters, trees, agility equipment, accessible pathway to Hakatere Rd, pathway link to Gladstone Rd, designated digging pits and a barked fence run.
- 1.4. There has also been interest expressed for lush green grass and a pathway link to Gladstone Rd. While the pathway link is shown on the existing Master Plan, there was insufficient budget for this at the time and neither project would be achievable utilising the General Landscaping Budget and rather would be more suited as a Long Term Plan or Annual Plan bid for funding.
- 1.5. Staff have recommended an order of priority based on a matrix with the Shelters and the accessible pathway to Hakatere Rd being implemented first. Based on the estimated costs of these projects, one shelter and the pathway could be installed for \$13,000 leaving \$680 to allocate this financial year. Staff recommend that with current cost fluctuations and economic uncertainty, the Board allocate the remaining budget towards a contingency budget which could be utilised if required. This would mean the full budget had been allocated for this financial year.

Attachments:

- i. Gladstone Dog Park Future Development Master Plan (Trim: 240424065487)

2. **RECOMMENDATION**

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240502069763.
- (b) **Notes** the Board currently has a budget of \$13,680 remaining to allocate towards projects within this financial year within their General Landscaping Budget (101.054.000.5224).
- (c) **Notes** feedback from the local community is a desire for the Gladstone Dog Park to be enhanced.
- (d) **Notes** this community feedback has guided staff in developing the Future Development Master Plan for the Gladstone Dog Park. (Trim: 240424065487).
- (e) **Approves** the proposed Future Development Master Plan for the Gladstone Dog Park (Trim: 240424065487).
- (f) **Notes** there are insufficient funds within the current General Landscaping budget for all of the projects proposed.
- (g) **Approves** the allocation of \$10,000 for a steel kitset shelter to be installed in the large dog park area.
- (h) **Notes** staff will work with community groups (Lions, YDOT, Menz Shed) to install the shelter prior to the beginning of spring 2024. Any savings will be either utilised for associated landscaping (crusher dust base, trellis, planting etc) or, returned to the General Landscaping budget for re-allocation.
- (i) **Approves** the allocation of \$3,000 towards making an accessible pathway at the Western main entrance to the Dog Park from Hakatere Road. This would be completed within this financial year.
- (j) **Approves** the remaining allocation of \$680 for a contingency budget and if not used will be carried over for future allocation.
- (k) **Notes** this would mean the full budget had been allocated for this financial year.

3. **BACKGROUND**

3.1 The General Landscaping Budget is a discretionary sum the Community Board can allocate towards landscape projects within their ward. There have been many varying projects that this money has been spent on over the years to enhance the landscape of the Woodend Sefton ward. Projects have included; seating, planting, local walkway projects, town centre enhancement, the entrance sign at Waikuku Beach and the Woodend War Memorial. There is currently **\$13,680** yet to be allocated within this financial year.

3.2 At the August 2023 board meeting staff ran a workshop to inform the Woodend-Sefton Community Board on their General Landscaping Budget. This included information for the

Board about current projects budget available for allocation and aimed to identify potential projects the Board may be interested in pursuing. As a response to this workshop, the Board requested a detailed report on three projects to decide on where funds should be spent. These projects were Gladstone Dog Park Development, Benches for Bob Robertson Drive and Bowling Club – Picnic Table / Seating. The following report discusses these projects and provides cost estimates for achieving these along with a matrix of priority recommended by Staff.

4. ISSUES AND OPTIONS

- 4.1 Staff have researched the requested options for General Landscaping Budget expenditure below:

Gladstone Dog Park

- 4.2 The Gladstone Dog Park was completed in 2017. The soil conditions on site are sandy which means that grass strike and plant growth have struggled to establish within the park creating patchy vegetation with limited shelter. This has also led to dogs digging large holes which at times has created hazardous potholes which require the Council's Operations team maintain and fix.
- 4.3 The local community have provided feedback through elected representatives and service requests to enhance the dog park. Suggestions for the dog park include the following;
- Shelter for wind and rain
 - More trees
 - Agility equipment
 - Accessible path from Hakatere Rd
 - Pathway linking Gladstone Rd to the Dog Park
 - Fix uneven holes, depressions and holes dug by dogs.
- 4.4 The Board requested staff put together a plan for the potential future development of the Gladstone Dog Park which addressed these suggestions while also acknowledging that this is a coastal dog park within a harsh environment (dry sandy soils and exposed to wind). Discussions were also had with the local Lions Club and Menz Shed whether they would like to be involved.
- 4.5 Staff have put together the attached Gladstone Dog Park Future Development Master Plan (Trim: 240424065487) which addresses these items and provides a cost estimate for each of these elements. This will enable the Board (or external funders) to work away over time at achieving the aspirations of the plan.
- 4.6 Each of these elements is discussed in detail below with a cost estimate.

Shelters x 2 – Estimated Cost: \$10,000 ea

- 4.7 Shelters in the Dog Park would give shelter from the sun and rain and create a space for people to socialise and rest while their dogs play.
- 4.8 Staff met with the Lions Club who built the Rangiora Dog Park shelters along with the local Menz Shed to discuss the possibility of building the same shelter as that at Rangiora Dog (Image below) Park in Gladstone Dog Park. Both parties expressed their interest in building the shelters as a collaborative project between the two clubs. This would allow the experienced Lions Club to support the Menz Shed who are used to building less complicated structures.



- 4.9 Based on conversations with these groups, it is estimated to cost approximately \$15,000 per shelter to construct these at the Gladstone Dog Park. This could be potentially reduced if local businesses were approached for material donations/support.
- 4.10 Staff have also reviewed other options and considered the option of a steel kitset shelter such as a car port. In speaking with a local supplier, a shelter with a flat roof approximately 5.5m long by 3.0m wide could be provided which would be durable to withstand the exposed nature of the site and the proximity to the sea (sea spray erosion).
- 4.11 These could be purchased new as a kitset for approximately \$5,000 each. While these are not as elaborate in terms of carpentry, they would provide the same function and could be installed by the supplier for an additional \$5,000 ea or by independent community groups such as YDOT, Menz Shed or Lions which would lead to further cost savings. Vegetation and or trellis could then be used to block the prevailing wind.
- 4.12 Staff recommend that if the Board chooses to proceed with a shelter, a kitset is purchased, and staff work with the community groups who have expressed interest in these shelters to install them. Any funds saved utilising community support for install could then be used for associated landscaping such as gravel, trellis, or planting around the shelter.

Trees and tree guards – Estimated Cost: \$3,200

- 4.13 A request has been made for more trees in the dog park which in time will provide shade and shelter in the park and may help the establishment of grass within the wider dog park.
- 4.14 Hardy species that can survive the hot windy exposed conditions of the site should be selected. A good indicator of species that will thrive are those already on site that were planted when the Master Plan was originally implemented and are growing well. The estimated cost for seven trees is \$2,500.
- 4.15 To help the trees get established and further protect them staff suggest the installation of galvanised tree guards. These can easily be sourced and would cost approx. \$100 each. In particular, these would help protect from rubbing and urination by dogs within the park.

Agility Equipment – Estimated Cost: \$10,000

- 4.16 Agility equipment is a commonly requested item for dog parks within our region and Gladstone Dog Park is no exception. In the past, tree logs have been placed in the park after felling for dogs to climb on and jump over, however these rot in time and can become slippery.
- 4.17 Staff have recently worked with the Rangiora Lions who created a series of agility equipment elements within Rangiora Dog Park. They used volunteers to build the elements and where possible used donated materials to install a series of eight agility elements. This came at a cost of approximately \$10,000 which was paid for by the Lions. Staff have also been in discussions with YDOT who have expressed interest in being available to make built items on a volunteer basis for community projects such as this to provide opportunities for experience to their youth.
- 4.18 Staff propose that should the Board wish to progress with agility equipment, the Board allocate \$10,000 towards this project and Greenspace staff then work with YDOT to create a plan for what could be achieved in partnership with them with the budget being spent on associated costs for materials etc. Should the Board not wish to allocate budget at this point, community partners such as YDOT or the Menz Shed etc could be asked if any of their groups were interested in championing this project.

Accessible Pathway from Hakatere Rd – Estimated Cost: \$3,000

- 4.19 The gradient of the main paths to access the park do not currently meet accessibility standards of a maximum gradient no greater than 1:12, preferably 1:14. Both paths have steep sections which would be untraversable to people with accessibility challenge without considerable support from others.
- 4.20 It is important that the needs of those with mobility issues are accommodated across the public landscape to ensure a barrier free district is achieved where possible. While the Eastern entrance from Hakatere Rd is bound by the dune on either side and therefore unable to be altered, the Western, main entrance has a clear opportunity to rectify the current issue.
- 4.21 Staff have therefore proposed a sealed accessible path be added as shown on the landscape plan which ties into the existing path to ensure the path meets all required accessibility standards/gradients. This is a reasonably short section of pathway and staff estimate that the cost of this would be approximately \$3,000.

Pathway Link to Gladstone Rd – Estimated Cost: \$22,000

- 4.22 There have been consistent requests for a formed path from Gladstone Road to the Dog Park to enable easy access to those who come from Woodend. While these requests have often referred to a path directly to the road, the wider master plan already has a path shown which links back to the car park as visible below.

Below: Pathway linking Gladstone Dog Park to car park.



- 4.23 This would link into the wider circulation patterns within the park while also enabling people to park safely within the car park.
- 4.24 At the time of implementing the master plan, there were insufficient funds to build this pathway so it was left for future development when the need arose and budget was available. Staff have costed this path and estimate that a pathway would cost between \$15,000 and \$20,000. Because of this cost being significantly more than the annual budget received by the Board, staff recommend that this would be more appropriate as a Long Term Plan or Annual Plan submission for funding.

Lush Green Grass – Estimated Cost: \$200,000+

- 4.25 Some people have indicated a desire for the grass to be lush and well established looking similar to those at Rangiora and Kaiapoi. However, both Kaiapoi and Rangiora have rich fertile soil with good growing conditions for grass making it easy to establish without the need for ongoing irrigation. To ensure that the grass within the Gladstone Dog Park was of this nature, a layer of topsoil would need to be added across the whole park at a minimum of 150mm – 200mm thick.
- 4.26 This would require the import of approximately 4500m³ of topsoil followed by grass seeding and extensive irrigation. Staff have identified that this would cost in excess of \$200,000 and if the Board wanted to pursue this option would be more appropriate as a Long Term Plan or Annual Plan submission for funding.
- 4.27 It is worth noting that this was the process undertaken to develop the sports fields on the other side of the park and that even with this layer of topsoil, these still require consistent irrigation during the season to keep grass lush and green. While this is possible as the sports clubs have motivation to irrigate the grass, it is unlikely that would be the case in the dog park. This process would then potentially still not achieve the desired long-term aspirations.
- 4.28 Staff are therefore doing trials of other species of plants that could be utilised in areas such as this without the need to import topsoil. These are ongoing and once complete, staff will bring a report to the Board outlining the results.

Designated Digging Pits - Estimated Cost \$6,600

- 4.29 Due to the sandy soil conditions being optimal for dogs to dig, staff propose that rather than try and eliminate this behaviour it could be facilitated through means of implementing designated digging pits. Two areas have been identified as areas where dogs are gravitating to dig 'en masse'. Staff propose these locations be framed with timber baton edging to clearly define the perimeter of the digging zones and a sign be included encouraging owners to train their dogs to dig in these areas only.
- 4.30 The provision of digging pits would hopefully alleviate the issue of holes being dug elsewhere enhancing the overall aesthetic and functionality of the park and also helping with grass cover. As an encouragement to dogs to learn to dig here, items/treats could be hidden at times for them to dig up and enjoy.

Barked Fence Run – Estimated cost \$1,500

- 4.31 Dogs are currently running along both sides of the internal fence causing extensive wear to the ground and exposing the fence footings. This is very common behaviour in all of our dog parks however due to the loose nature of the ground at Gladstone, this has had a compounded effect and is now having a negative impact both functionally and aesthetically. To help resolve this, staff propose the addition of a thick bark mulch layer along the fence line which would provide a more substantial base helping to reduce the wear on the ground and footings from being exposed. This could then be topped up on occasion when trees/branches are being mulched within the locality by the tree contractor or Delta.

Bob Robertson Drive – Estimated cost \$3,700 ea

- 4.32 At the workshop it was also suggested that there was a need for additional seating along Bob Robertson Drive in Ravenswood. Staff have identified that there are currently no seats provided along the developed stretch of this road and agree that the provision of seats would provide accessibility for people who can't walk long stretches at a time to be able to take a rest mid-point. This stretch of road is approximately 2km long so on the basis of a seat every 500m, up to four seats could be provided.
- 4.33 Typical park benches for a space such as this are estimated to cost \$3,700 to purchase and install. Staff would recommend that if the Board wanted to proceed with this option, they could do so in a staged approach starting at the Rangiora Woodend Rd end. If approved, staff would recommend the first seat be located in an appropriate location near the intersection with Bob Robertson Drive and Woodfield Avenue. Staff would work with the Roding Team to select a safe, appropriate location in this area.

Woodend Bowling Club – Picnic Table / Seating Estimated cost \$6,000.

- 4.34 There was also a suggestion of a new picnic table or seating next to the toilets that are being replaced on School Rd by the Bowling Club and some landscaping to screen toilets. Staff have talked with the project team for this toilet replacement and are hopeful that there will be sufficient budget within their project budget to enable amenity landscaping such as this around the new toilet. Staff therefore recommend that no budget is required at this point from the General Landscaping Budget for this purpose.

Priority

- 4.35 Based on the above projects being available to the Board and the associated costs/budget available, staff recommend that the Board allocates money based on the priority level of each of these projects. Staff have prepared the below matrix to help the Board with this decision with recommended priorities of those projects which are achievable using the General Landscaping Budget.

Priority Matrix for Woodend Sefton General Landscaping Projects						
Project	Is it a safety issue	Does this address an accessibility/ inclusivity challenge to users.	Would this make the space more functionable to users	Would this make the space more aesthetically pleasing to users?	Is this a highly requested item/issue to be resolved?	Priority Rating
Accessible Pathway	Yes.	Yes	Yes	No	Yes	1
Shelters	No	Yes	Yes	Yes	Yes	1
Digging Pits	Yes	No	No	Yes	Yes	2
Benches – Bob Robertson Drive	No	Yes	Yes	No	No	3
Trees	No	No	Yes	Yes	No	3
Agility Equipment	No	No	Yes	No	Yes	3
Barked Fence Run	No	No	No	Yes	No	4
Priority Rating Key						
High		Medium		Medium - Low		Low

- 4.36 Based on the above matrix, staff would recommend that the first projects the Board considers allocation of funds from the General Landscape Budget would be the Accessible Pathway (\$3,000), Shelters (\$10,000ea) and Digging Pits (\$6,600).
- 4.37 The Board has a current budget of \$13,680 to allocate towards projects within this financial year. The combined cost of the top three projects (limiting to one shelter at a time) is \$19,600.
- 4.38 As the accessible pathway is the top priority to meet the needs of those with mobility issues. Staff recommend that the Board allocate budget to this project. Based on this, there would be \$10,680 remaining to allocate.
- 4.39 Staff propose that one of the shelters be prioritised as this is something that has been awaited for a long time. There is only sufficient budget to purchase and install one shelter during this financial year. As the smaller dog park already has some natural shelter from wind provided by the trees and vegetation to the west, staff believe that this would be best located in the large dog area with another to be put in the small dog area in the future using future General Landscaping Budget or community-based funding.

- 4.40 The cost of purchase and installation by the manufacturer is approximately \$10,000. Staff recommend that the Board allocate this full amount, noting that Staff will work with community groups including the Pegasus MenzShed, Lions and YDOT for the installation utilising volunteer labour and at an expected reduced cost. The installation will still have some costs such as concrete footings, scaffolding and base gravel for underneath. Any funds saved and remaining will be returned to the Board's General Landscaping Budget for further re-allocation to different projects in the new year.
- 4.41 Should neither of the community groups be in a position to undertake in the installation of the shelter then staff will engage with the manufacturer for both the supply and install for the full allocated budget.
- 4.42 This would leave \$680 remaining for allocation. Staff recommend that with current cost fluctuations and economic uncertainty, the Board could consider allocating this towards a contingency budget which could be utilised for any of the approved General Landscaping projects should costs be higher than anticipated at time of implementation. Otherwise, the Board could choose to carry over this budget for allocation in the next financial year. Staff recommend the contingency option as in all likelihood, this will be un-used and therefore carried over for future allocation, but it allows some level of flexibility to deliver projects if they are slightly over budget without need to return for additional budget allocation and delay the project.

Implications for Community Wellbeing

- 4.43 There are implications on community wellbeing by the issues and options that are the subject matter of this report. The projects discussed within this report have come directly from the community in response to issues with the current situation or a desire to improve the space. In particular, the two projects proposed for funding allocation both improve the accessibility to the Dog Park to users of the park. A number of the projects discussed include staff working with local community groups to implement or champion them going forward. These groups offer skill development, connectivity, and a sense of belonging to many of their members which are important for community wellbeing. These projects offer an opportunity to work with and support these groups within the community.
- 4.44 The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1 Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. Staff worked with the Rununga on the creation of the Gladstone Park Master Plan which included the Dog Park. The Rununga expressed that their interest was limited to the area of land east of the dog park and that they would engage with staff when development of this area was required.

5.2 Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The Pegasus MenzShed and Lions have shown an interest in helping construct and install the proposed shelters and YDOT have expressed interest at being available with built items for community projects. Once budget is allocated, Staff will continue to work with all three groups to identify which groups would be best suited to working on each particular project.

Unlike Rangiora Dog Park which has an advocacy group called Friends of the Rangiora Dog Park, there is currently no group associated with Gladstone Park. It is possible that with the creation of a master plan including future projects which need community funding/support/drive, this might encourage and activate a group to form or, smaller subgroups interested in particular project items to form and start planning opportunities. Should this be the case, staff will work with these groups to continue developing and improving the dog park through these projects.

5.3 Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. It is community feedback that has guided the responses proposed within the Gladstone Dog Park Future Development Master Plan. Extensive consultation was carried out with the Pegasus and Woodend communities with regards to the Gladstone Park Master Plan and the Dog Park was included within this plan. All of the proposed projects are part of the ongoing improvement and implementation of this Master Plan and are not new or different activities. Staff therefore do not believe that further community consultation is required.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications of the decisions sought by this report. The Board currently has a budget of \$13,680 remaining to allocate towards projects within this financial year within their General Landscaping Budget (101054.000.5224). There is currently a shortfall to achieve all of the proposed projects within the plan so there is a need to prioritise projects, and some will be potentially funded externally through community groups. The proposed plan does not guarantee projects will proceed but provides a framework and direction for the future ongoing development of the dog park and opportunities for community groups to get involved should they wish too.

As noted above, two projects have been recommended for budget allocation this financial year. These priority projects are the accessible path (\$3,000) and one shelter equating (\$10,000). This would leave a surplus of \$680 remaining for allocation. Staff recommend be allocated to a contingency budget. Should other projects in the development plan be desired funding from the future General Landscaping Budget or community-based funding will need to be sought.

Staff recommend that with current cost fluctuations and economic uncertainty, the Board allocate the remaining \$680 towards a contingency budget which could be utilised for any of the approved General Landscaping projects should costs be higher than anticipated at time of implementation.

This would leave no budget available within this financial year for allocation.

This budget is included in the Annual Plan/Long Term Plan.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. Sustainability is about more than protecting our resources, it encompasses everything from energy and material use to ensuring that our people can live healthy and fruitful lives.

Dog parks are important to the wellbeing of our communities as they provide the space for dogs and their owners alike to recreate, socialise and enjoy the outside world in safe and controlled environments. The provision of an accessible Dog Park with shelter provides for the needs of all whom want to use the space and therefore has a positive impact on the ongoing sustainability of the community.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

All projects require work to be undertaken within Council reserves (and/or Road reserves) and in particular holes being dug and the use of tools and/or machinery. If approved, staff would require any contractors/volunteer community groups to be Sitewise approved and/or to submit an appropriate health and safety plan (Site Specific Safety Plan - SSSP). This would need to be approved by the project manager prior to construction beginning on site.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Sports and Recreation Reserve Management Plan

Reserves Act 1977

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social: A place where everyone can have a sense of belonging...

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our community groups are sustainable and able to get the support they need to succeed.
- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Cultural: Where our people are enabled to thrive and give creative expression to their identity and heritage...

- All members of our community are able to engage in arts, culture and heritage events and activities as participants, consumers, creators or providers.

Environmental: That values and restores our environment...

- People are supported to participate in improving the health and sustainability of our environment.
- Land use is sustainable; biodiversity is protected and restored.
- The natural and built environment in which people live is clean, healthy and safe.
- Our communities are able to access and enjoy natural areas and public spaces.

Economic: ...and is supported by a resilient and innovative economy.

- Enterprises are supported and enabled to succeed.
- Our district recognizes the value of both paid and unpaid work.
- Infrastructure and services are sustainable, resilient, and affordable.
- There are sufficient skills and education opportunities available to support the economy.

7.4 Authorising Delegations

The Woodend – Sefton Community Board have the delegation to approve the allocation of the Woodend – Sefton General Landscape Budget.



ISSUE	AMENDMENT	APPD.	DATE	NAME	DATE	ORIGIN OF LEVELS	SCALES	PROJECT TITLE		
A				SURVEYED	OPUS	MAY 16	PLAN		GLADSTONE DOG PARK	
				DESIGNED	G STEPHENS	APR 24	DETAILS			1:1000 @ A3
				DRAWN	J MASON	APR 24	LONG SECT			
				CHECKED			LONG SECT			
				RECOMMENDED			REFERENCE	FR: LB:		
						NZTM				

GLADSTONE DOG PARK

SHEET TITLE		PROJECT No.	
FUTURE DEVELOPMENT MASTER PLAN		FILE No.	OPR-
		SHEET No.	1 OF 1
		PLAN No.	1
ISSUE		A	B
		C	D
		E	F

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06 / 240422063245

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 13 May 2024

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Woodend-Sefton Community Board Members' Attendance of the New 2024 Zealand Community Boards' Conference

SIGNED BY:
(for Reports to Council, Committees or Boards)


General Manager


Chief Executive

1 SUMMARY

The purpose of this report is for the Woodend-Sefton Community Board (the Board) to consider sending a representative(s) to attend the 2024 New Zealand Community Boards' Conference (the Conference), which will be held from 21 to 23 August 2024 at the Takina Convention and Exhibition Centre in Wellington.

Attachments:

- i. 2024 New Zealand Community Board Conference Programme and Speakers listing (Trim No. 240419062944).
- ii. Council's Elected Members' Conference and Training Policy (Trim No. 230126009764).

2 RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240422063245.
- (b) **Approves** that Board member(s) _____ and _____ represent the Board at the 2024 New Zealand Community Boards' Conference to be held at the Takina Convention and Exhibition Centre in Wellington from 21 to 23 August 2024.
- (c) **Notes** that the attendee(s) will be required to submit a report sharing ideas/knowledge gained at the Conference with the other members of the Board at the October 2024 meeting.
- (d) **Notes** that the total cost for each attendee will be approximately \$1,965 (excluding GST), funded from the Board's Training Budget.

3 BACKGROUND

3.1 The New Zealand Community Boards' Conference, supported by Local Government New Zealand (LGNZ), is usually held every two years. However, due to Covid, the last conference was held in April 2021. The conference is considered a networking and idea-gathering opportunity for Community Boards as it will showcase innovative and inspiring ways that Councils and Community Boards accept the challenges that come with leadership in their communities.

- 3.2 The 2024 conference will be held in Wellington from 21 to 23 August 2024. It will combine varied speakers with a range of informative workshops and entertaining social events, providing networking opportunities.
- 3.3 The Board has a training budget of \$5,896 for the 2023/24 financial year, which can be used for Board members' conference expenses.

4 **ISSUES AND OPTIONS**

- 4.1 The 2024 New Zealand Community Boards' Conference will focus on localism and explore how councils can harness local power and knowledge to tackle the unique challenges and opportunities in cities, districts, and regions. The programme listing and speakers are attached to this report.
- 4.2 The Conference Welcome commences at 3pm on Wednesday, 21 August 2024; therefore, it is recommended that attendees travel on Wednesday morning from Christchurch to Wellington. The conference concludes at 4pm on Friday, 23 August 2024, and an optional evening function is available. Attendees could return early on Friday evening or incur an additional night's accommodation and return on Saturday, 24 August 2024. Travel would involve flights from Christchurch to Wellington.
- 4.3 Accommodation is available in various hotels near the Takina Convention and Exhibition Centre. It is anticipated that attendees will either be able to walk or travel by taxi from their accommodation in Wellington to the conference and social function venues.
- 4.4 The attendees will be expected to submit a report sharing ideas/knowledge gained at the Conference with the other members of the Board at the October 2024 meeting.
- 4.5 It is suggested that priority be given to Board members who have not previously attended similar conferences. Current members who have attended previous Conferences are:

2021 – Gore	No delegate sent
2019 - New Plymouth	J Archer and R Mather
2017 - Methven	S Powell, R Mather and A Thompson

- 4.6 The Management Team have reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

There are no groups and organisations likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community is not likely to be affected by or interested in the subject matter of this report. However, the conference provides benefits, particularly to members, who can gain a greater understanding of Local Government and have both learning and networking opportunities.

6 **FINANCIAL IMPLICATIONS AND RISKS**

6.1 **Financial Implications**

- 6.1.1 The cost of conference registration is \$895 (excluding GST) if booked/paid by 12 July 2024. Registration includes access to Community Board events and dinner.
- 6.1.2 Accommodation is available in various hotels near the Takina Convention and Exhibition Centre at approximately \$250 per person per night. It includes an ensuite bathroom and tea/coffee-making facilities. Attendees are not expected to share accommodation.
- 6.1.3 Return flights from Christchurch to Wellington currently cost around \$300. Attendees can choose to return on Friday evening or Saturday. An additional contingency of \$150 per person is recommended to cover incidentals such as taxi fares, breakfasts and non-alcoholic drinks.
- 6.1.4 The indicative cost of attendance per attendee is \$1,965, excluding GST. A summary of indicative costs is outlined below:

		Per Board Member
Standard Registration	2 days of conference	\$895
Welcome Reception		\$120
Accommodation	\$250/night for 2x nights (3 nights - \$750)	\$500
Airfares	(Subject to flight availability) return	\$300
Contingency		\$150
	Approximate total per person	\$1,965

- 6.1.5 Any Councillor wishing to attend the Conference is welcome to attend, subject to Board approval. However, the associated costs will be funded from the Community Board training budget.
- 6.1.6 The finalised expense will be reported back to the Board at the October 2024 meeting.
- 6.1.7 Costs are met by the training and travel operational Governance budget for individual Community Boards. The Woodend-Sefton budget has a current balance of \$5,896. The funding would be from the 2023/24 financial year as registration would be paid prior to July 2024.
- 6.1.8 Other training needs may arise before the end of the financial year. Therefore it is recommended that at least \$1,000 be ring-fenced for this purpose from the Board's Training Budget. For budgetary prudence it is recommended that only one member attend the conference.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts in relation to the travel component.

6.3 **Risk Management**

- 6.3.1 Changes to attendees' plans can potentially lead to the cancellation of their attendance of the Conference. Should an attendee be unable to attend due to unforeseen circumstances, a substitute may attend in their place, subject to general Board agreement. Any cancellation of an attendee's attendance will result in a reduced refund of fees paid.

6.3.2 The Conference cancellation policy states that registration cancellations notified before 12 July 2024 will receive a refund less a cancellation fee of \$150. Refunds requested between 13 July and 1 August 2024 will receive a 50% refund and cancellation after that date; no refund will be forthcoming. All refunds will be processed within four weeks after the conference. If, for reasons beyond the control of NZCBEC, the Conference is cancelled, the registration fee will be refunded after deduction of expenses already incurred. Charges for cancellations of accommodation will be at the discretion of the hotel.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1 **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Legislation**

Not applicable.

7.3 **Community Outcomes**

There are wide-ranging opportunities for people to contribute to the decision-making that affects our District.

7.4 **Authorising Delegations**

The Board has the delegation to decide the attendees of conferences as per the Council's Elected Members' Conference and Training Policy.

CONFERENCE PROGRAMME

Day 1 – Wednesday 21 August 2024

2.00PM

Registrations open

3.00PM

- Welcome and Conference Opening
 - Government address
-

5.00PM

Simpson Grierson Welcome Reception

Day 2 – Thursday 22 August 2024

7.00AM

Registrations open

9.00AM

- Session One: Bringing localism to life
 - Minister for Local Government address
 - Panel discussion
-

11.00AM

Connect and refuel break

12.00PM

Session Two: Resilience as an elected member

2.00PM

Connect and refuel break

3.00PM

Session Three: Tackling climate change with grassroots solutions

5.30PM

Community Boards Dinner and Awards Night

Day 3 – Friday 23 August 2024

7.30AM

Registrations open

9.00AM

Session Four: Localism in action – working with communities to build resilience

11.00AM

Connect and refuel break

12.00PM

Session Five: Building strong connections with communities and relationships with councils

2.00PM

Connect and refuel break

3.00PM

Session Six: Conference Wrap-up

4.00PM

Event concludes

5.30PM

Fulton Hogan Premier Gala Dinner and LGNZ SuperLocal Awards Night

SPEAKERS

**Hon Simeon Brown**

Simeon Brown is the Minister for Energy, Minister of Local Government, Minister of Transport, Minister for Auckland and Deputy Leader of the House.

**Matt Cowley**

Matt Cowley is a rising star in New Zealand's business circles. Serving as Chief Executive of the Tauranga Business Chamber and Executive Director of the New Zealand Chambers of Commerce.

**Digby Hall**

Digby Hall is an architect, advisor, scholar and entrepreneur working at the forefront of positive climate adaptation.



Kim Hill - MC

Kim Hill is a renowned New Zealand broadcaster. Originally from Shropshire, England, Kim was just 15 when the family arrived in Otorohanga.



Carwyn Jones

With a background in law, Carwyn Jones has been working on issues relating to Te Tiriti o Waitangi, Māori legal issues generally, and Indigenous law.



Hon Shane Jones

Shane Jones is the Minister for Oceans and Fisheries, Minister for Regional Development, Minister for Resources, Associate Minister of Finance, and Associate Minister for Energy.



Charlotte Littlewood

Charlotte is the Chair of the Taranaki Regional Council, a director of Port Taranaki, where she chairs the Health, Safety and Environment Governance Committee, and Co-Chair of the Taranaki Skills Group.



Sally Loudon OBE

Recently retired former Chief Executive of COSLA (Convention of Scottish Local Authorities), Sally had a particular interest in local government being in its rightful place in the governance of Scotland with a focus on relationships and partnerships.



Rt Hon Christopher Luxon

Christopher Luxon is the 42nd Prime Minister of New Zealand. He is also the Minister for National Security and Intelligence and the Minister Responsible for Ministerial Services.



Leeann Watson

Leeann Watson is the dynamic Chief Executive of Business Canterbury and a raving local enthusiast for the city, region and business community.



Hon Simon Watts

Simon Watts was elected Member of Parliament for North Shore in the 2020 election. He is also the Minister of Climate Change and Revenue.

Council Elected Member Conference and Training Policy

1. Purpose

The Council is required to give effect to the purpose of Local Government which is described in the *Local Government Act 2002* (the Act). The purpose enables democratic and effective local decision-making and action, by and on behalf of, communities to meet the present and future needs by playing a broad role in promoting the social, economic, environmental and cultural well-being of their communities, taking a sustainable development approach.

2. Policy context

Elected members are responsible for making decisions on matters such as the services council will provide, the standard they are provided to, how they will be paid for and what bylaws need to be made. Elected members have a governance role in council as well as being an elected representative of the community.

3. Policy objective

3.1. Local Government Conference (LGNZ annual conference)

A report will be considered by the Council each March/April to determine attendance.

The Mayor, one Councillor, together with the Chief Executive, may represent the Council at the Local Government Conference annually.

The Deputy Mayor, if available, be able to attend at least one LGNZ Conference during the triennium cycle.

Any nominated Councillor can only attend one LGNZ Conference in any given triennium cycle (unless being held in Canterbury), to enable other members to attend.

When the LGNZ Conference is held in Canterbury, the Council will consider sending up to ten Councillors.

3.2. Local Government Rural and Provincial meetings

The Mayor and one Councillor plus the Chief Executive may represent the Council at the LGNZ Rural and Provincial meetings. If the Mayor and/or Chief Executive are unable to attend, then a representative may attend in their place. This could be a Councillor, Community Board member or staff member (i.e. up to a maximum of three, including the Mayor). These meetings are usually held in Wellington three times per year.

3.3. Local Government Zone 5/6 meetings

The Mayor and one Councillor plus the Chief Executive may represent the Council at the LGNZ Zone 5/6 meetings. If the Mayor and/or Chief Executive are unable to attend, then a representative may attend in their place. This could be a Councillor, Community Board member or staff member (i.e. up to a maximum of three, including the Mayor). These meetings are usually held three times a year.

When the meeting is held in Canterbury, the Mayor may approve up to five members attending.

3.4. Approval for Councillor training attendance

The Mayor, or in his/her absence, the Deputy Mayor, will approve all training courses, conferences and seminars attended by members of the Council and notify the Governance Manager via a submitted form (Trim 210308038654). This will be reported as part of the Mayor's monthly diary report to Council.

Training courses (and conferences) can also be approved via a report to the Council.

Attendance at overseas conferences for any elected member shall be approved by the Council via a formal report.

The member will provide a verbal report back on conference/training to the appropriate Committee or Council portfolio update section of the meeting.

3.5. Community Board Members

Approval for Community Board Members to attend conferences or training within New Zealand (excluding in-house) will be via formal Community Board report, consideration and resolution.

Any Community Board member attending a conference is required to provide a written report on the learnings/highlights to be published in the next available Board agenda for public accountability, and circulated to all elected members. Any training session will be verbally reported back at the next meeting.

3.6. LGNZ National Community Board Conference (held every two years)

At least one Community Board member from each Community Board may attend the Conference and represent their community.

It is permissible for a Councillor appointed to a Community Board to attend the LGNZ Community Board Conference. However the related registration and expenses will come from the Community Board training budget and not the Council training budget.

4. Questions

Any questions regarding this policy should be directed to the Governance Manager in the first instance.

5. Relevant documents and legislation

- *Local Government Act 2002*

6. Effective date

7 February 2023

7. Review date

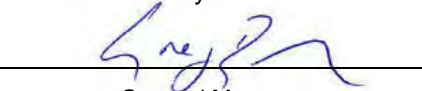
March 2026.

8. Policy owned by

Manager, Governance

9. Approval

Approved and adopted by the Waimakariri District Council on 7 February 2023.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 240405053238**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 13 May 2024**AUTHOR(S):** Kay Rabe, Governance Advisor**SUBJECT:** Application to the Woodend-Sefton Community Board's 2023/24 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1 SUMMARY**

1.1 The purpose of this report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount requested
Pegasus Residents' Group	Towards hosting a Matariki community event	\$500
Total:		\$500

Attachments:

- i. Application from the Pegasus Residents' Group Inc (Trim Ref: 240408053991).
- ii. Spreadsheet showing previous two years' grants.
- iii. Board funding criteria 2024/25 (Trim Ref: 210603089821).

2 RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240405053238.
- (b) **Approves** a grant of \$..... to the Pegasus Residents' Group towards the hosting of a Matariki community event.

OR

- (c) **Declines** the application from the Pegasus Residents' Group.

3 BACKGROUND

- 3.1 The **Pegasus Residents' Group** is seeking funding to host the annual Matariki community event.
- 3.2 The current balance of the Woodend-Sefton Community Board's Discretionary Grant Fund for 2023/24 is \$881.16.

4 **ISSUES AND OPTIONS**

Pegasus Residents' Group (the Group)

4.1 Information presented by the Group:

- 4.1.1 The Pegasus Residents' Group was formed in mid-2011 and became an incorporated society in September 2013. The main driving force behind the original group was setting up a volunteer Community Watch Team. Since then, the Group has grown along with the activities they are involved in within the Pegasus community.
- 4.1.2 The Group is requesting funding towards hosting a community event to celebrate Matariki in July 2024. The most likely date would be Thursday 27 June 2024 (the day before Matariki) however the Group is still awaiting confirmation from the school on the exact date the hall will be available to host the event. It is anticipated that approximately 80 residents will attend. All sectors of the community could be involved, and most, if not all, of the attendees will be from the Woodend-Sefton area. The benefit would be to bring a better understanding of Māori history and culture in the Pegasus area.
- 4.1.3 The community event will take the form of a morning tea hosted by the students of Pegasus Bay School for the older generation. The event will be held in the main hall and after the tea the students will entertain their grand parents and other older residents to different dance and song with the Matariki as the theme.
- 4.1.4 The cost of hosting the event is estimated at \$500, and will include three different types of scones, jam and cream. Expenses also include napkins tea, coffee and milk. If this application is unsuccessful, the event will not proceed as no other fundraising has been undertaken to date.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a community-based group providing a community event.
- 4.2.2 The Group received the following funding during the last five years, and all Accountability Forms have been received:

Date	Request	Funding
September 2017	Towards Christmas on the Lake	\$500
October 2018	Towards Christmas on the Lake	\$500
July 2019	Towards Training	\$450
March 2020	Towards Ronel's Cuppa	\$500
April 2021	Towards AED Battery	\$635
May 2023	Hosting the Matariki community event	\$500
Total		\$3,085

- 4.3 The current balance of the Board's Discretionary Grant Fund for 2023/24 is \$660. If the application is approved, there will be \$160 available for the remaining month of the financial year.
- 4.4 The Board may approve or decline grants as per the grant guidelines.
- 4.5 **Implications for Community Wellbeing:**
There are social and cultural implications, as community events provide an opportunity for social interaction and build a sense of community. Participating in community events assists in reducing feelings of isolation and encourages social mixing.
- 4.6 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is likely to be interested in the subject matter as the event will highlight Māori's cultural and historical events.

5.2 **Groups and Organisations**

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider Woodend and Pegasus communities are likely to be affected by or interested in the report's subject, as community events provide an opportunity for social interaction and building a sense of community. This event will also be educational in noting the significance of Matariki in the Māori culture.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2023/24 Annual Plan includes a budget provision of \$7,610 for the Woodend-Sefton Community Board to approve grants to community groups for the financial year.

6.1.2 The current balance of the Woodend-Sefton Community Board's Discretionary Grant Fund for 2023/24 is \$660, and if the application is approved, it will be \$160. It should be noted that there is one month until the end of the financial year to spend the balance of the fund.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application with a maximum of \$1,000 in any one financial year (July to June). However, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will fall under the auspices of the Pegasus Residents' Group.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

101
Groups applying for Board Discretionary Grants 2023/2024

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall cost of project: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- | | | | |
|--|---|---------------------------------------|---|
| <input type="checkbox"/> People with disabilities (mental or physical) | <input type="checkbox"/> Cultural/ethnic minorities | <input type="checkbox"/> District | |
| <input type="checkbox"/> Preschool | <input type="checkbox"/> School/youth | <input type="checkbox"/> Older adults | <input type="checkbox"/> Whole community/ward |

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What are the benefit(s) to the Woodend-Sefton community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Relevant financial information such as a balance sheet or income and expenditure statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____ Date: _____

Pegasus Residents Group Incorporated

Annual Budget

For the year ending 31 March 2024

Income:

Membership	\$4,200.00	
Members Donations	\$285.00	
Chairperson	\$0.00	
Communications	\$0.00	
Community Car	\$500.00	
Pegasus Community Centre	\$0.00	
Secretary	\$0.00	
Treasurer	\$0.00	
Event - Christmas by the Lake	\$0.00	
Event - Matariki	\$0.00	
Youth Initiatives	\$0.00	
Furture Projects and initiatives	\$2,000.00	
Total Income		\$6,985.00

Expenses

Chairperson	\$0.00	
Communications	\$1,740.00	
Community Car	\$3,760.00	
Pegasus Community Centre	\$3,030.00	
Secretary	\$794.95	
Treasurer	\$1,020.80	
Event - Christmas by the Lake	\$7,890.00	
Event - Matariki	\$500.00	
Youth Initiatives	\$1,000.00	
Furture Projects and initiatives	\$1,000.00	
Total Expenses		\$20,735.75

Net Surplus (Deficit)		-\$13,750.75
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Balance Sheet

Pegasus Residents' Group Incorporated

As at 31 March 2023

Accrual Basis

	31 MAR 2023	31 MAR 2022
Assets		
Bank		
Business Edge Account	17,796.53	24,774.03
Total Bank	17,796.53	24,774.03
Current Assets		
Accounts Receivable	530.00	175.00
Petrol Vouchers on hand	-	164.02
Total Current Assets	530.00	339.02
Fixed Assets		
Office Equipment	3,332.59	3,332.59
Less Accumulated Depreciation on Office Equipment	(3,218.09)	(2,586.25)
Total Fixed Assets	114.50	746.34
Total Assets	18,441.03	25,859.39
Liabilities		
Current Liabilities		
Accounts Payable	-	6.39
Christmas Event Surplus Held Over	-	6,326.17
Community Car Conditional Grants	-	2,000.00
Other Conditional Funds	6,000.00	7,150.00
Total Current Liabilities	6,000.00	15,482.56
Total Liabilities	6,000.00	15,482.56
Net Assets	12,441.03	10,376.83
Equity		
Current Year Earnings	2,064.20	1,392.92
Retained Earnings	10,376.83	8,983.91
Total Equity	12,441.03	10,376.83

Commentary and Cash Summary

Pegasus Residents' Group Incorporated For the month ended 31 March 2023

	MAR 2023	YEAR TO DATE
Income		
Community Car Sponsorship	-	685
Pegasus Map Sponsorship	-	2,725
Christmas Event Grants and Funding	-	6,626
Member Donations	-	2,285
Member Subscriptions	80	3,260
Total Income	80	15,581
Less Expenses		
Accounting Expenses	76	989
Christmas Event Expenses	-	5,926
Christmas Event Surplus Held Over	-	6,326
Community Car Expenses	88	2,151
Community Centre Costs	-	961
Community Projects and Events	-	1,768
PCC Community Centre Projects	503	503
Pegasus Map Expenses	-	1,387
Stationery and Office Expenses	-	767
Website and Software Expenses	-	1,781
Total Expenses	667	22,559
Surplus (Deficit)	(587)	(6,978)
Net Cash Movement	(587)	(6,978)
Summary		
Opening Balance	18,383	24,774
Plus Net Cash Movement	(587)	(6,978)
Cash Balance	17,797	17,797

Balance Sheet

Pegasus Residents' Group Incorporated As at 31 March 2023

	31 MAR 2023	31 MAR 2022	31 MAR 2021
Assets			
Bank			
Business Edge Account	17,797	24,774	10,589
Total Bank	17,797	24,774	10,589
Current Assets			
Accounts Receivable	530	175	-
Petrol Vouchers on hand	-	164	-
Total Current Assets	530	339	-
Fixed Assets			
Office Equipment	3,333	3,333	3,333
Less Accumulated Depreciation on Office Equipment	(3,218)	(2,586)	(1,947)
Total Fixed Assets	115	746	1,385
Total Assets	18,441	25,859	11,974
Liabilities			
Current Liabilities			
Accounts Payable	-	6	-
Christmas Event Surplus Held Over	-	6,326	1,826
Community Car Conditional Grants	-	2,000	1,164
Other Conditional Funds	6,000	7,150	-
Total Current Liabilities	6,000	15,483	2,990
Total Liabilities	6,000	15,483	2,990
Net Assets	12,441	10,377	8,984
Equity			
Retained Earnings	12,441	10,377	8,984
Total Equity	12,441	10,377	8,984

Spreadsheet Showing Woodend-Sefton Community Board Discretionary grant fund for the 2022/23 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Woodend-Sefton Community Board 10.138.100.2410			(2022/23) \$ 4,300 + Carry forward \$2,325 = \$6,625				\$6,625
	1-Jul	North Canterbury Federation of Women's Institute	Hire of hall and craft supplies	3.11.22	\$200.00	\$200.00	\$6,425
	11-Jul	Woodend School	Glentui Camp		\$500	Declined	\$ 6,425.00
	8-Aug	Woodend Fire Brigade	Towards safety signage for support vehicle	18.01.2023	As much as possible	715	5,710
	12-Dec	Sefton School	Towards replacing the pool heating system	21.03.23		\$500	\$5,210
	March	Relay for Life event	Costs of hosting	31/07/2023	\$250	\$500	\$ 4,710.00
	8-May	Woodend Netball Club	Uniforms	16/08/2023	\$500	\$500	\$4,210
	8-May	North Canterbury Adventure Club	Sporting Equipment		\$855	Declined	\$4,210
	8-May	Menzshed Pegasus Woodend Community Trust	tools and equipment	26.07.23	\$500	\$500	\$3,710
	8-May	Pegasus Residents Group Incorporated	towards hosting a Matariki Community Event	15-Apr-24	\$500	\$500	3,210.00
	12-Jun	Sefton Netball Club	Towards new uniforms		\$500	\$500	2,710.00

Spreadsheet Showing Woodend-Sefton Community Board Discretionary grant fund for the 2023/24 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Woodend-Sefton Community Board 10.138.100.2410			(2023/24) \$ 4,400 + Carry forward \$2,710 = Returned funds \$500 =				\$7,610
	10-Jul	North Canterbury Federation of Womens Institute	Hall hire, advertising and tutor costs	9.01.2024	\$200.00	\$200.00	\$7,410
	10-Jul	Waikuku Beach Surf Life Saving Club	New Garage Door		\$4,500.00	\$750.00	\$6,660.00
	10-Jul	Waikuku Beach Indoor Market	shelving and display cases	returning funds	\$500	\$ 500.00	\$ 6,160.00
	14-Aug	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$ 500.00	\$ 5,660.00
	14-Aug	Pegasus Bay Art Show	Towards printing costs	11-Oct-23	\$500	\$ 500.00	\$ 5,160.00
	14-Aug	Waimakariri Access Group	Towards running an Inclusive Sports Event		\$500	\$ 278.84	\$4,881.16
	11-Sep	Woodend Volunteer Fire Brigade	Christmas Lights	10-Apr-24	\$500	\$ 500.00	\$4,381.16
	11-Sep	Woodend Playcxentre	Fencing		\$5,000	\$ 500.00	\$3,881.16
	4-Dec	Sefton Cricket Club Junior Section	towards equipment for junior cricket teams		\$750	\$ 750.00	\$3,131.16
	4-Dec	Sefton School	Towards replacment of pool cover	23-Feb-24	\$750	\$ 750.00	\$2,381.16
	13-Feb	Pegasus Dragons	towards attending the National Dragon Boating Competition	2-Apr-24	\$750	\$ 500.00	\$1,881.16
	8-Apr	Woodend Community Association	Community Cultural and Hangi Day		\$1,000	\$1,000	\$881.16
	10-Jun	Pegasus Residents Group Inc	towards hosting Matariki Event		\$ 500.00		

GOVERNANCE

Woodend-Sefton Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board can fund:	Examples (but not limited to) of what the Board cannot fund:
✓ New equipment/materials	✗ Wages
✓ Toys/educational aids	✗ Debt servicing
✓ Sporting equipment	✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
✓ Safety equipment	✗ Stock or capital market investment
✓ Costs associated with events	✗ Gambling or prize money
✓ Community training	✗ Funding of individuals (only non-profit organisations)
	✗ Payment of any legal expenditure or associated costs
	✗ Purchase of land and buildings
	✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
	✗ Payment of fines, court costs or mediation costs, IRD penalties

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$750 with a maximum of \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$750 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06 / 240409054914

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 13 May 2024

FROM: Kay Rabe, Governance Advisor

SUBJECT: Ratification of the Woodend-Sefton Community Board's submission to the Waimakariri District Council and Environmental Canterbury's draft 2024-2034 Long Term Plans

SIGNED BY:


 General Manager


 Chief Executive

1 SUMMARY

The purpose of this report is to retrospectively ratify the Woodend-Sefton Community Board's (the Board) submissions to the Waimakariri District Council's and Environmental Canterbury's (ECan) draft 2024-2034 Long Term Plans.

Attachments:

- i. The Woodend-Sefton Community Board Submission to the Waimakariri District Council's draft 2024-2034 Long Term Plan (Trim Ref: 240229031400).
- ii. The Woodend-Sefton Community Board Submission to Environmental Canterbury's draft 2024-2034 Long Term Plan (Trim Ref: 240409054967).

2 RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240409054914.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council's draft 2024-2034 Long Term Plan (Trim Ref: 240229031400).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2024-2034 Long Term Plan (Trim Ref: 240409054967).
- (d) **Notes:** the Board Chair and/or Deputy Chair will speak to each of the Submission Hearings to convey the Board's view in person.

3 BACKGROUND

- 3.1 The submission period for the Council's draft 2024-2034 Draft Long Term Plan closed on 15 April 2024, and the submission period for ECan's draft 2024-2034 Draft Long Term Plan closed on 14 April 2024.
- 3.2 The General Manager of Finance and Business Support provided an overview of the Council's draft 2024-2034 Long Term Plan at the All-Boards' Session on 8 February 2024. In addition, ECan Councillor Claire McKay provided an overview of ECan's draft 2024-2034 Long Term Plan at the Board's meeting held on 6 March 2024.

4 **ISSUES AND OPTIONS**

- 4.1 The Board's goal is to actively participate in ECan and the Council's Annual and Long Term budget processes to ensure equitable spending across the Waimakariri District whilst being mindful of rates affordability.
- 4.2 As part of the Long-Term Plan process, the Board aims to advocate to ECan and the Council on key issues and priorities for the Woodend-Sefton Ward. Therefore, the Board held workshops on Wednesday, 11 March 2024, Wednesday, 28 March 2024, and Thursday, 4 April 2024, to discuss its submissions to both the Council and ECan's draft 2024-2034 Long-Term Plans.
- 4.3 Subsequently, various drafts, based on members' views, were circulated to Board members for review and comment. The finalised submission to the Council and ECan's draft 2024-2034 Long Term Plans were approved by the Chairperson on Friday, 12 April 2024, and lodged on the same day.
- 4.4 The Board is now requested to ratify the attached submissions retrospectively.
- 4.5 **Implications for Community Wellbeing:**
The issues and options that are the subject matter of this report have no social and cultural implications for community well-being.
- 4.5 The Management Team have reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is likely to be affected by or have an interest in the subject matter of this report as any decisions made by the Council could impact its community, therefore significant publicity campaigns requesting community feedback were undertaken by both Waimakariri District Council and ECan.

5.2 **Groups and Organisations**

No other groups and organisations are likely to be affected by or have an interest in the subject matter of this report. However, Board members welcomed feedback from community groups at various meetings to gauge the community's feelings regarding rates and Council expenditure.

5.2 **Wider Community**

The wider community is likely to be affected by or have an interest in the subject matter of this report. Therefore, ECan and the Council launched significant publicity campaigns to request community feedback on their draft 2024-2034 Long Term Plans.

6 **IMPLICATIONS AND RISKS**

6.1 **Financial Implications**

Should the Council decide to implement some of the Board submission points, there may be budget implications for the Council. The Board do not receive funding from sources other than the Council.

6.2 **Sustainability and Climate Change Impacts**

The Board's submissions to the Council and ECan's draft 2024-2034 Long Term Plans raise various concerns about sustainability or climate change.

6.3 **Risk Management**

There are no risks arising from the adoption of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety-related issues from the adoption of the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Board is required to advocate on behalf of the Community to ECan and the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process.

15 April 2024

To: The Waimakariri District Council
Submission: 2024 - 2034 Draft Long Term Plan
From: Woodend-Sefton Community Board
Contacts: Kay Rabe – Governance Advisor com.board@wmk.govt.nz
Shona Powell (Chairperson) shona.powell@wmk.govt.nz

The Chairperson respectfully requests to be heard with regard to this submission.

The Woodend-Sefton Community Board (the Board) would sincerely like to thank the Waimakariri District Council for their work in preparing the draft Long Term Plan 2024-2034 and for the opportunity to make a submission.

PROJECTS IDENTIFIED IN THE DRAFT LONG TERM PLAN

1. How we will prioritise the natural environment

While the Board is supportive of the Council's desire to be proactive in this area, it believes there are higher priorities to be considered.

The Board also requests that language is kept consistent so as not to cause confusion as to the intention of the Council. For example, “funding to develop the land at Lineside Road”, “Provisional funding to develop the land at Lineside Road” and “Providing funding to develop land at Lineside Road” – what is the difference between these statements or do they mean the same thing?

While the Board is supportive of providing toilet facilities at Coopers Creek it believes there is a higher priority for the Council to be replacing some of the toilet facilities it already has such as at Woodend Beach, Waikuku Beach and other toilets which are in poor repair.

The Board supports Option B.

2. Building the right facilities at the right time

The Board supports this sentiment especially as it relates to Woodend/Ravenswood and believes that the Council should be proactive in providing modern, fit for purpose facilities, including supporting the retention of first class cricket facilities.

The Board supports Option A.

3. **Extension of the Trevor Inch Memorial Rangiora Library**

The Board is very aware that this facility requires expansion and believes that it would be more cost effective and efficient to take the risky decision to go ahead with the complete build. The Board is aware that this may not be a popular decision however believes that every delay causes increased costs and believes that there will never be a good time to make this decision and therefore believes that this project has already been delayed for too long.

The Board supports Option B.

4. **Funding flood resilience and improvements**

The Board is very supportive of this initiative, and would like to request that the flooding issues at Waikuku and Woodend Beaches be a priority for this team, including the long overdue renewal of the Woodend toilets and playground.

The Board supports Option A.

5. **Rangiora Eastern Link Road**

The Board is very supportive of improving the district's roading network and reducing congestion in Rangiora.

The Board supports Option A.

6. **Other Issues**

a) *Elderly Housing*

The Board is supportive for the provision of elderly housing and especially in the Woodend/Ravenswood area to cater for residents of the wider Woodend, Pegasus and Waikuku areas. The Board has concerns regarding the lack of elderly housing in this area currently and requests that the Council makes provision in this area a priority.

b) *Transport Advocacy*

The Board thanks the Council for its advocacy on safety issues on SH1 in Woodend and wishes to request the Council to continue its advocacy on behalf of the Woodend community.

The Board also requests that the Council continue to work with NZTA on the Woodend bypass implementation.

The Board also requests that the Council advocates, with some urgency that a cycleway be provided between Kaiapoi and Woodend/Pegasus to allow easier, safer access and would connect these two communities, given that public transport is limited. The Board is very aware that senior students require a safe and direct route from Woodend/Pegasus to Kaiapoi and if this was provided then there would be less vehicles on the road ferrying children to school.

c) *Town Centres*

The Board notes that the Council has put aside funds for the ongoing investment in “*Rangiora and Kaiapoi town centres so these may remain the primary places for residents to do business. These have a focus on improving vibrancy, attractiveness, pedestrian safety, community cohesion and ultimately creating an environment that provides economic benefit for businesses.*” – (page 30 of the WDC Draft Long Term Plan 2024-2034 Consultation Document.)

Total retail expenditure within the District

Location	Third Quarter 2022	Third Quarter 2023	% Increase
Rangiora	\$138,444,920	\$146,052,440	13%
Kaiapoi	\$33,840,310	\$35,192,526	5%
Woodend/Pegasus	\$19,212,188	24,865,827	29%
Oxford	\$6,993,510	\$7,358,691	5%
Total District	\$198,490,928	\$223,415,984	13%

Source: WDC Business and Development Quarterly Report October to December 2023

With the current development of the retail centre at Ravenswood the increase of retail in the Woodend/Ravenswood/Pegasus area is set to substantially increase and therefore the Board would like the Council to treat this area in the same way as Rangiora and Kaiapoi.

The Board also requests that funding be provided for the implementation of the Woodend Pegasus Area Strategy which is currently being reviewed.

PROJECTS SUPPORTED BY THE BOARD

The Board would like to acknowledge the work done on flooding and drainage issues throughout the ward and especially in the Waikuku and Woodend Beach areas, however would stress that any works undertaken should be future proofed to ensure the best results in coming years.

1. Community Board Funding Review

Landscaping Budgets

The Board would like the Council to review the distribution of Landscaping Budgets across the four community board areas in terms of equity and the demands in establishing and building communities. Increased costs mean the budget for this financial year for the Board of \$13,680 does not go very far, and with the growth of Woodend/Ravenswood there is a pressing need for further funding to enable the Board to assist enhancing its new communities.

Discretionary Grant Fund

The Board requests that its Discretionary Grant fund allocation be increased to keep pace with the increased population in its ward. It is understood that the allocation is calculated by population and as this allocation was made when the population was significantly lower, therefore the Board requests that its allocation be amended to the current population figures.

With two meetings remaining in the current financial year, the Board has only \$660 left in their discretionary grant fund and is expecting grant applications during this period which will exceed this amount. The Board is reluctant to see worthy community projects miss out on funding because their event/project is timetabled for the end of the financial year and there are no funds left.

2. Sefton Public Hall

There is \$200,000 funding set aside to assist with the rebuild of Sefton Public Hall in the Sefton Domain which will be replacing the Council owned Pavilion and provide a community owned facility. Currently this funding is set for Year 3 and the Board requests that consideration be given to bring this funding forward if required. The Sefton Hall Committee attended the Board's February 2024 meeting and gave an update on the progress of this project. The Committee indicated that concept plans and costings had been completed and was hoping to start building by 2025 if all progressed according to plan.

The Board also requests the Council to urgently consider funding a new septic tank at the Sefton Domain which serves the Council owned Pavilion and toilets. Recently the Council toilets at the Domain were shut down as the septic tank does not meet standards and portaloos are in use, which is only a short term measure. The Board request that the new septic tank should have the capability to meet the demands of the planned new Sefton Hall which will be replacing the Council Pavilion.

3. Community Facilities

The Board acknowledges the work done by staff with Templeton Group in negotiations to purchase land in Pegasus for a community facility and urge the Council to bring this project to a successful completion as early as possible. The Board also urges the Council to continue to consider land purchases in the Ravenswood/Woodend area to ensure that facilities are adequately catered for in the future.

The Board is concerned about the proposed delay in building community facilities in the North Woodend area. With a combined population of around 10,000, the Board believes additional facilities such as a park and ride facility, library and service centre are needed to cater for the Woodend, Pegasus and Waikuku areas as a matter of priority.

Given the population growth and meeting the Council service levels this needs to be included in the 10-year plan. The RSL report to Council on community facilities in the Woodend/Pegasus area highlighted that the Council service levels recommend the provision of a community library once the population reaches 10,000 residents. This was predicted to be around 2040, with a population of 8,000 predicted around 2030. However, evidence clearly indicates that the combined population of

Woodend/Pegasus has already passed the 8,000 mark and is closer to the forecast 2040 population of 10,000.

Fee increases

The Board notes with concern the proposed increases to hire fees for some community facilities. It considers increases of 30 - 50% for the Woodend and Pegasus community centres, along with some other facilities, to be too much in one year. The Board urges Council to reduce these increases to a more user-friendly level and to give serious consideration to staggering the increase over three years.

Community facilities are a vital link to social inclusion, health and wellbeing for some of our most vulnerable residents. A fee increase as proposed in the draft LTP would likely result in user groups needing to increase their fees and a subsequent drop off in those able to afford to attend the many activities, classes and events held in the district's community facilities.

The Board is also aware that residents in its area have less opportunity and access to attend the many excellent activities, classes and programs offered at the district libraries. This makes the affordability of the community centres in the Board's area even more important.

Shared Path

The Board would like to stress to the Council the importance of a shared path between the north end of Woodend connecting with a path into Ravenswood (about 300m). This is essential for the safety of pedestrians and would increase and enhance connectivity between communities as the commercial area opens up. It is requested that this linkage be in place within Year 1 as the design work is complete along with public consultation. The portion of the path from SH1 into Ravenswood has already been completed by the developers, however is unusable as a fence remains in place to protect potential users from exiting onto the unsafe and unpaved area of SH1.

4. Pegasus Lighting

The Board would like to raise a safety concern regarding the lack of lighting in Pegasus Boulevard from the SH1 roundabout to the golf course. This is a direct link to the MacDonalds in Ravenswood and young people are having to walk back through this unlit area at night. The Board requests that the Council consider installing adequate lighting along this stretch of road to mitigate the possibility of stranger danger but also to improve the visibility of pedestrians for motorists.

5. Targeted Services Rate for Pegasus

For several years the Board has requested that the targeted rate for street trees in Pegasus be reviewed as now that most of the initial trees have reached maturity there is no further need for extra watering. The Board feels that other new developments are getting the same, if not better, service in the area at no cost and therefore request that this extra rate be rescinded.

6. **Surf Lifesaving**

At present the 'Surf Lifeguard season' commences mid-December and concludes mid-January. The Board has noted that historically the beaches are generally quiet prior to Christmas due to uncertain weather and Christmas preparations by families.

The Board requests that the Council extends the summer season at Woodend and Pegasus beaches commencing after Christmas and finishing when the school year begins. With the increase in population, swimming in Pegasus Lake now is not possible, and with no swimming pool in the area the number of people on the beaches is increasing each summer. The Board feel that the extension of Surf Lifesaving season to cover this busy time is essential.

7. **Gladstone Park**

Drainage

The Board note that there are significant drainage issues at Gladstone Park's playing fields. The volume and depth of the flooding, along with the length of time it takes to dry out is both a hazard to young residents and a source of considerable damage to the playing fields. The Board wish to request that the Council allocate sufficient funding during the next 10 years to address these issues. Given the increase in population in the area, the playing fields are required to be fully operative especially during the wet season.

The Board believe that having a pump available for draining the pooled water would mean that the damage of flooding would be mitigated and would improve safety.

Maintenance

Number 1 ground is a premier ground for the club and maintaining the top field is a priority. Currently the ground is compacted and needs to be removed and replaced. The Board urgently request funding to be allocated to this project which would have an estimated cost of approximately \$150,000.

8. **Waikuku Beach Toilets and Carpark**

These toilets are identified as high use toilets and are not scheduled for replacement until between 2051-2061. Currently the toilets do not meet service levels at this popular beach and therefore the Board requests that the Council move the funding for the replacement forward in the schedule. With the planned accessible pathway and viewing platform in this area, the need for safe, accessible and fit for purpose toilets will only increase.

9. **Waikuku Skate Ramp**

The concrete skate ramp at Waikuku Beach is not well used as it is considered by skate boarders to be too challenging for most users and a health and safety issue for children trying to utilise this equipment. The Board has requested several times for funding to be set aside to either modify or replace the ramp with a safer option.

10. Bus Matters

The Board would like to raise its ongoing concern at the lack of public transport for its area and request that the Council continue to advocate for a service which would make use of smaller buses for routes between townships to improve connections and to promote public transport over the use of personal vehicles.

The Board would like to thank the Council for considering its submission to the Long Term Plan 2024-2034.

Kind regards

Mark Paterson
Deputy Chairman
Woodend-Sefton Community Board

12 April 2024

To: Environment Canterbury (ECan)
Subject: Draft Long-Term Plan 2024-2034
From: Woodend-Sefton Community Board
 Mark Paterson, Deputy Chairperson (mark.paterson@wmk.govt.nz)
Contact: Kay Rabe, Governance Adviser com.board@wmk.govt.nz
 C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

The Chairperson wishes to be heard with regard to this submission.

The Woodend-Sefton Community Board (the Board) would like to thank Environment Canterbury for the opportunity to give feedback on the Draft Long Term Plan 2024-34. The Board would also like to thank Cr Claire McKay for attending its March meeting to brief members on the draft Long Term Plan and to answer questions. It was appreciated.

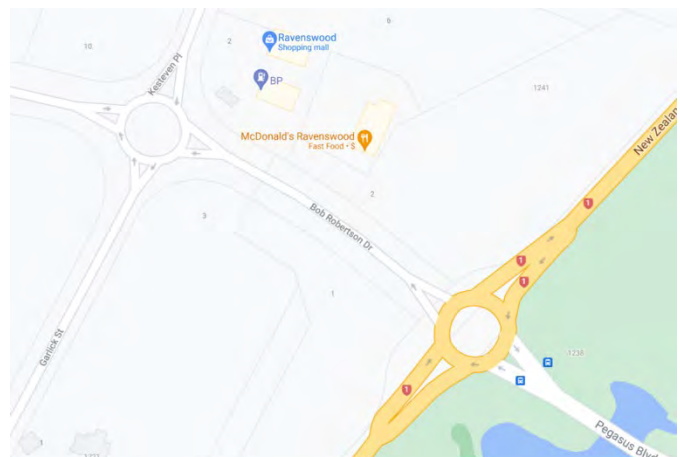
The Board supports the Waimakariri District Council's submission.

Consultation Document

The Board acknowledges the three core services being introduced to mitigate confusion of purpose however is concerned that the Community Preparedness and Response to Hazards, which incorporates flooding, has been allocated the least funding. The Board also notes that there is little difference in the options in relation to budgets set aside which seems to make serious consideration superfluous.

Public Transport

- The Board would like to request that the No. 95 and No. 97 bus route be extended from Pegasus across SH1 to the commercial area in Ravenswood and suggests that buses could deviate from SH1 to the first roundabout where Bob Robertson Drive intersects with Garlick Street before reversing direction and resuming its normal route. This would enable residents in Pegasus to access the supermarket and other commercial entities, including hospitality with further retail planned to open or start construct later in 2024. It would also provide safe access for young people who work at the businesses as well as youth who would like to “hang out” at MacDonalDs. It would improve connectivity for residents to the commercial area as at present there is no safe route between Pegasus and the Ravenswood Commercial area across SH1 for pedestrians or cyclists. It would also provide a much closer bus stop for the Ravenswood residents in the newest stages, including the Freedom Lifestyle



Village to access the bus service. This deviation would be minimal in terms of distance at less than 500m and it appears there would be ample time for this deviation within the current timetable.

- The Board also urge better coverage within Pegasus town. In the last review the route was shortened within Pegasus just as the last area was starting to be built. Now the buildings in this area are almost complete and for residents that live in the north end of Pegasus they will have to walk for up to 20 minutes each way to and from the bus stop on Pegasus Main Street (up to 1.7 km each way). For a town of over 4,500 residents there are only four bus stops within the town for people to catch a bus from. Extending the route along Lakeside Drive and into Tiritiri Moana Drive would allow far more residents easy access to public transport. It would also allow some Waikuku Beach residents the option to access the bus in Pegasus by using the cycle/walkway to Tiritiri Moana Drive. The long distance from bus stops means that few in Pegasus make use of the bus service which the Board believes would improve if bus stops were more widespread though out the town.
- The Board is also supportive of a Park and Ride facility being established in Ravenswood which would again allow better access to public transport for many people, including those that live in Amberley and Leithfield.

To provide a wider service between towns and some smaller communities and within towns the Board has considered two possibilities in place of the 97 service between Pegasus/Woodend and Rangiora.

- An on-demand passenger service such as MyWay which was piloted in Timaru. Waimakariri would be an ideal place for this, particularly with three urban areas close to each other and where people often have lengthy walks to get to a bus stop and two of the three regular bus routes (95 and 97) have services only hourly out of peak hours;
or;
a circular 'Orbiter' style route with two buses travelling in opposite directions between Silverstream, Kaiapoi, Woodend, Pegasus and Rangiora with some services taking in Waikuku Beach. This would remove some of the current issues e.g. lack of regular service for Waikuku and Waikuku Beach and Silverstream residents could access Rangiora directly without having to go through Kaiapoi.

Affordability

Ratepayers cannot afford the large rate increase again proposed by ECan. Many are struggling just to afford the essentials, let alone afford anything extra like a trip to the doctor. Any increase in rates also filters through to renters through rent increases. The rate increase needs to be brought down to a more manageable level.

Over the past seven years the increase in urban passenger transport rates in Waimakariri is shown below. And the increase proposed on top of these increases is unacceptable. During this time residents in the area the Board serves - Woodend, Pegasus and Waikuku have seen very little in the way of service improvements despite this being a high growth area with around half of the new residential building consents issued in Waimakariri being in this area.

Rating Year	ECan Passenger Transport (Urban) rates in Waimakariri
2017/2018	\$51.29
2018/2019	\$75.54
2019/2020	\$81.10
2020/2021	\$105.96
2021/2022	\$141.48
2022/2023	\$184.16
2023/2024	\$197.17
2024/2025 draft	Option 1 \$249.56 Option 2 \$250.11 Option 3 \$252.66

It is difficult to comment on other aspects of the Long Term Plan as there are few details of the projects planned or work to be done.

Thank you once again for the opportunity to provide feedback on the Draft Long Term Plan 2024-34.

Mark Paterson
Woodend-Sefton Community Board
Deputy Chairperson

CHAIRPERSON'S REPORT – April 2024

CHAIR'S DAIRY		DISCUSSION POINTS
Date	Events attended	Community Feedback/Issues Raised
2 April	Communi-tea Cuppa at St Barnabas, Woodend for the local area	As guest speaker I covered the Woodend Bypass and the draft Long-Term Plan (LTP). Concern raised around the traffic volume through Woodend and safety at the Pegasus/Ravenswood roundabout. Lots of questions around this and the LTP.
3 April	Long-Term Plan (LTP) public drop-in at Woodend Community Centre	Low attendance but some good questions raised.
4 April	Sat on Hearing panel for Northern Pegasus Bay Bylaw Review	Represented the Woodend-Sefton Community Board. Four submitters presented at the hearing.
	Board Workshop to prepare LTP submissions for ECan and WDC	Good discussion and close to finalising both submissions.
17 April	Informal catch up with Greenspace	Update from Greenspace staff about projects underway.
24 April	ANZAC Service – Sefton Domain	A moving community service involving the school children as usual, and the addition of a fly over this year. Thanks to all those involved, particularly the organisers.
25 April	ANZAC Dawn Commemoration and morning tea – Pegasus	Well attended with numbers growing each year. Interesting to hear from a Vietnam veteran and their service. Thanks to all those involved and Waioira Links Trust for organising it.
3 May	Community Hangi and Cultural Day- Woodend	Excellent community event and very well run by the Woodend Community Association. Great to see so many students from Woodend School and Kaiapoi High School taking an active part. Very well attended by parents and the community.
4 May	Volunteered at Pegasus Community Centre	An incredibly busy morning with 63 people coming in. As usual the book cave was popular. Questions raised included some on safety improvements on SH1 through Woodend and at the roundabout, Pegasus Lake, and the design of the new Pegasus Community Centre.

CHAIR'S STATEMENT

- Wrote Board column for May issue of The Woodpecker
- Managing Board Facebook page

Main issues raised by residents were:

- Issues with SH1 which sits with NZTA Waka Kotahi
 - planned SH1 safety improvements and Woodend Bypass - will it go ahead, when and where?
 - concerns with road safety after accidents in Woodend and between Pineacres and Woodend and Waikuku Beach Road/SH1
 - ongoing concerns around safety for pedestrians and cyclists at Pegasus/Ravenswood roundabout
- Pegasus Lake – the future

Shona Powell

Woodend-Sefton Community Board

WOODEND-SEFTON COMMUNITY BOARD
MEMBERS INFORMATION EXCHANGE
For the month of April 2024

Member' Name: Brent Cairns

- Attended Police Constable Tony Maw's farewell function. For many years Tony has supported and helped North Canterbury Neighbourhood Support. His leaving has left a large gap in the service and information that we provide to our supporters/followers.
- Attended Belinda Topp's Ideal event at Victoria Park in Rangiora, a Council non funded event. Wanted to see how well the event was organised along with the attendance.
- Met with Karl and Sarah who have taken over All Together Kaiapoi events, ie Matariki, Waitangi Day and Spring festival as well as a new event RiverSong. They have a wealth of event experience and are going to build some iconic events for Kaiapoi.
- Attended a local event to view the My Kitchen Rules TV programme, the show has featured Kaiapoi and the district in a positive light. Best of luck mother and son team Lee and Luke.
- Attended Ronel's Cuppa, where Dan spoke about the Long Term Plan (LTP) and ECAN and asked if people would like to make submissions. Another great turn out, this is a highlight each month to attend.
- Attended Waimakariri Access Group meeting, things raised were Mobility Parking time limits, issues for some at Dudley pool re changing, Bocca court markings at Mainpower stadium. Almost all issues have been dealt with by staff..
- Multiple school and group visits to the Kaiapoi Food Forest. Large group came from Loburn school came to learn and volunteer.
- Attended LTP drop in sessions in Rangiora, Pegasus, Woodend and Kaiapoi. The feedback was that people liked the relaxed atmosphere and the ability to have questions answered.
- Helped plant trees at Hurui Reserve in Kaiapoi
- Attended the Back to Basics day in Rangiora.
- Attended and was one of the speakers at Grow your Garden for Birds event in Woodend. This was well attended and lots of great interaction re plantings on public land of food forests.
- Attended Road Safety meeting. No fatalities on local roads, but five serious crashes. Issue with finding qualified truck drivers. Work is being done on pedestrian crossing at both Kaiapoi high and Kaiapoi North Schools. Twice as many speeding tickets issued, along with larger numbers of drivers over the alcohol limit at midday. Police are attending some road work sites to monitor drives behaviour.
- Attended Riversong event in Kaiapoi. Had staff sort some issues ie trip hazards at the wharf where it transferred to the grass area prior to the event.

- Attended Anzac services in Woodend, Pegasus and two in Kaiapoi. The student speeches from Kaiapoi High were very good.
- Attended Kaiapoi Museum monthly meeting. AGM coming up on the 25th May at 11am.
- Attended Youth Futures event at Mainpower Stadium – Brad Olsen from infometrics spoke – Please make contact if you are interested in infometric slideshow which has data about North Canterbury.
- Visited Christchurch Community housing developments. Learnt about the designs, the numbers of units and mix for things to work best. Viewed lease to own units. Three bedroom, max income of the couple \$150K per year, lease the land, when wanting to sell back the owner gets purchase price plus CPI increases. \$450K which is the build price.
- Chaired North Canterbury Neighbourhood Support Meeting, updated Vision, Values and Strategy, applying for funding, made submission to LTP.
- Attended Woodend School Cultural event. Huge turn out for hangi and the student performances were impressive.
- Met with local Lions group who are keen to provide land to grow food for the community.
- Attending Nancy Holmes funeral, Nancy has been a Real Estate agent in the area for many years.
- Reviewing town centre flags, they are in need of replacing in around a years' time. Taking the opportunity to review locations ie including the likes of Woodend, Pegasus, Ravenswood along with how local designers being involved in the designs and whether we have some flags for the likes of Anzac and Matariki holidays.
- Review is being done re mobility parks on wharf.
- Had feedback from local publican re the good service from the compliance team re changes to renewing of licences.
- Two Kaiapoi restaurants were broken into in one evening. One till was taken along with a tip jar. Despite the small amount of things taken, the damage and cost to the business was considerable, the offenders were later caught in Christchurch.
- Greenspace are to provide mulch and edging for the Woodend/Pegasus food forest. This will tidy up the edges and nourish the trees.
- A few complaints regarding the community funded cameras and may require WDC comms to send out a consistent message as to the cameras purpose and who can view footage. Pegasus have had 36 donations totalling over \$11K.
- NZTA are around 60% through the process of purchasing properties for the Woodend bypass.
- Passed on comments re the way drains were being cleared on Giles Road. Which in turn impacts on what flows into the main Kaiapoi river.
- Attended Art on the Quay opening of Mandy Palmer, a local artist's exhibition.

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE**

Member Name: Rhonda Mather

April 2024

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
3 April	Waimakariri District Council (WDC) Long Term Plan (LTP) Drop-in	Attended the WDC LTP drop-in at Woodend Community Centre. There was low attendance during the time I was there.
4 April	LTP workshop	Attended the Woodend-Sefton Community Board (WSCB) LTP workshop.
9 April	WSCB meeting	Monthly Board meeting held in Waikuku Beach Hall, followed by an informative workshop with Grant Stephens which covered a number of Greenspace projects.
10 April	Ronel's Community Cuppa	Held at Pegasus Community Centre. Mayor, staff and elected members in attendance to answer questions about the Council's LTP. Good engagement with several one-to-one conversations around the display in the foyer.
11 April	Grant McLeod	Met with Community Greenspace Manager Grant McLeod to discuss my concerns about some of the LTP proposed fee increases for community facilities.
11 April	Community Networking Forum	This WDC Community Team organised monthly gathering was hosted by Waiora Links Community Trust in the Woodend Community Centre for the first time. 25 people were in attendance from a variety of social service organisations, with several attending for the first time.
18 April	Local Government New Zealand Zoom meeting re online harassment and safety	First-hand accounts of some of the harassment suffered by elected representatives was very disturbing. However, it was a positive move to hold such a forum and hopefully these open discussions will help those affected.
24 April	Sefton ANZAC service	Another moving service held at the Sefton Domain
25 April	Pegasus ANZAC service	Held at Bob's Bridge and followed by morning tea at the Pegasus Community Centre. A crowd of around 200 attended with an estimate of around 70 – 80 at the morning tea.

OTHER:

- Compiled Waiora Links Community Trust page for The Woodpecker.
- Assisted with compilation and editing of WSCB LTP submissions to WDC and Environment Canterbury (ECan).
- Compiled submission on ECan LTP on behalf of Waiora Links Community Trust.
- Compiled submission on WDC LTP on my own behalf.
- Encouraged Freedom Lifestyle Village to express their concerns about the lack of public transport for their residents by way of a submission to the ECan LTP, which they did.
- Assisted with organising of Pegasus ANZAC event.

- Resigned from my role as a Trustee of Waiora Links Community Trust (as of 24 April) due to chronic health issues.

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of April 2024*

Member' Name: Philip Redmond

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
3 April	Long Term Plan (LTP) Drop-in at Woodend	
4 April	Pegasus Bay Bylaw Review Hearing	Good submissions and now out for consultation
10 April	Ronel's Cuppa at Pegasus	LTP session
11 April	LTP Drop-in at Kaiapoi	
14 April	Royal Commonwealth Society's AGM	
17 April	Chair Waimakariri District Road Safety Working Group	Local road deaths down
18 April	Local Government New Zealand Zoom	Safety issues nationally
1 May	Property Portfolio Site Visit to Christchurch to view elderly and social housing	Otautahi Community Housing Trust registered community housing provider

Other:

Councillor recess week from 22 – 26 April 2024.

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of April/May 2024*

Member' Name: Ian Fong

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
25/04/24	Pegasus ANZAC Dawn Service	
01/05/24	Pegasus Residents Group Monthly meeting	<ul style="list-style-type: none"> • Community Emergency Hub 20th October. Does WDC Civil Defence want to display at this? • 2024 AGM 24th July- School Hall
03/05/24	Woodend Community Hungi	Well supported by the community (I believe 1000 servings?) Great job by Mark Patterson and his team

Other:

I was an apology for the April Sefton Hall Committee meeting, however I have been advised the major focus of the meeting was funding applications to various organisations and other options available.