

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WAIKUKU BEACH HALL, PARK TERRACE, WAIKUKU BEACH ON TUESDAY 9 APRIL 2024 AT 5.30PM.**

**PRESENT**

M Paterson (Deputy Chairperson), B Cairns, I Fong (arrived 5:36pm), R Mather, P Redmond and A Thompson.

**IN ATTENDANCE**

S Salthouse (General Manager Organisational Development and Human Resources), G Stephens (Design and Planning Team Leader), M McGregor (Senior Advisor Community and Recreation), C Taylor-Claude (Parks Officer), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

**1 APOLOGIES**

Moved: B Cairns                      Seconded: A Thompson

**THAT** apologies for absence be received and sustained from S Powell and from I Fong for lateness.

**CARRIED**

**2 CONFLICTS OF INTEREST**

Item 6.3 – M Paterson declared a conflict as he is the Chairperson of the Woodend Community Association.

Item 6.4 – P Redmond declared a conflict as he was on the Northern Pegasus Bay Bylaw Review hearing panel.

**3 CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board Meeting – 13 February 2024**

Moved: R Mather                      Seconded: A Thompson

**THAT** the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 13 February 2024.

**CARRIED**

**3.2 Matters Arising**

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 11 March 2024

Moved: R Mather                      Seconded: P Redmond

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshop held on 11 March 2024.

**CARRIED**

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

There were no deputations or presentations.

5 ADJOURNED BUSINESS

There was no adjourned business.

6 REPORTS

6.1 Waikuku Beach Surf Life Saving Club Consultation Results and License to Occupy– M Kwant (Greenspace Community Projects Officer) and C Taylor-Claude (Parks Officer)

C Taylor-Claude took the report as read and highlighted the consultation results. Overall, there were 28 responses, 27 of which were in favour and one that was opposed to the project. Due to the positive response from the community, staff were seeking approval to award a license to occupy for the shed and to extend the concrete pad. She noted that the awarding of the license to occupy was subject to the Surf Club attaining its building consent which was yet to be granted.

R Mather asked if the person against the project gave any reason. C Taylor-Claude noted that it was partly to do with sustainability and longevity of the surf club building.

A Thompson queried if the license to occupy for the shed would be helpful for a new building occupying the same space. C Taylor-Claude noted that it would be addressed again if there was a need for expansion.

Moved: A Thompson                      Seconded: P Redmond

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240228031049.
- (b) **Approves** the awarding of a Licence to Occupy to the Waikuku Beach Surf Life Saving Club for the proposed storage shed and to extend the concrete pad as per the Draft License to Occupy in attachment iii, and subject to the Waikuku Beach Surf Life Saving Club attaining a building consent.
- (c) **Approves** delegation to the Property Manager to work with the Waikuku Beach Surf Life Saving Club to finalise a License to Occupy.
- (d) **Approves** the conditions within the License to Occupy which contain conditions relating to the removal and nature of the improvements due to the land classification being unformed legal road.
- (e) **Notes** that the License to Occupy will be based on a peppercorn rental agreement due to the community service that is being delivered by the Waikuku Beach Surf Life Saving Club. This being for a period of three years.
- (f) **Notes** that the Waikuku Beach Surf Life Saving Club have had their resource consents from Environment Canterbury and Waimakariri District Council approved.

- (g) **Notes** that the Waikuku Beach Surf Life Saving Club have put forth a building consent application.
- (h) **Notes** that this proposal is being funded entirely by the Waikuku Beach Surf Life Saving Club and the shed and concrete pad will be maintained and owned by the Waikuku Beach Surf Life Saving Club once built.
- (i) **Notes** a previous report went to the Community Board in February 2024 that approved Council staff to publicly consult on the proposed project.
- (j) **Notes** that consultation results from the community was positive with 96.4% or 27 of 28 responses in favour of the proposal.

**CARRIED**

A Thompson commented that it was interesting to see how some projects could come together with the work the Board had done with the Waikuku Beach Spatial Plan which laid a foundation for the utilisation of the reserve.

P Redmond was in favour of the motion.

## 6.2 **ANZAC Day Services 2024 – K Rabe (Governance Advisor)**

There were no questions from members.

Moved: I Fong                      Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240212019930.
- (b) **Appoints** Board member M Paterson to attend the Woodend Anzac Service to be held at 6pm on Wednesday, 24 April 2024, at the Woodend Community Centre and to lay a wreath at the War Memorial in Woodend after the service. Noting that a Council representative will also be laying a wreath.
- (c) **Appoints** Board members R Mather and I Fong to attend the Sefton Domain Service to be held at 6pm on Wednesday, 24 April 2024 and to lay a wreath on behalf of the community. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member and R Mather to attend the Pegasus dawn service at the lake, to be held at 5.50am on Thursday, 25 April 2024, at Pegasus Lake to lay a wreath on behalf of the community. Noting that the wreath will be laid in conjunction with a Council representative.

**CARRIED**

*As M Paterson had declared an interest in the next item he stepped down from the Chair.*

Moved: R Mather                      Seconded: B Cairns

**THAT** the Woodend-Sefton Community Board:

- (a) **Nominates** A Thomson to the Chair for item 6.3 of the agenda.

**CARRIED**

*A Thompson took the Chair.*

## 6.3 **Application to the Woodend-Sefton Community Board's 2023/24 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe took the report as read.

P Redmond asked if there were any other applications which would need to be considered prior to the end for the current financial year. K Rabe replied that she currently had two applications to be presented to the following meeting.



- 9.4. Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 February 2024.
- 9.5. Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.6. Adoption of Greater Christchurch Partnership Housing Action Plan – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.7. Rangiora-Ashley Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards
- 9.8. Woodend-Sefton Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.9. Oxford-Ohoka Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.10. Kaiapoi-Tuahiwi Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.11. Health, Safety and Wellbeing Report January 2024 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.12. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 20 February 2024 – Circulates to all Boards.
- 9.13. Libraries Update to 29 January 2024 – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.
- 9.14. Aquatics February Report – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.
- 9.15. Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.16. Submission: Environment Canterbury Regional Council Regional Land Transport Plan – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 9.17. Kerbside Collection Standardisation: Amendments to Solid Waste and Waste Handling Licensing Bylaw Terms and Conditions – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 9.18. Health, Safety and Wellbeing Report February 2024 – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 9.19. Enterprise North Canterbury’s Draft Statement of Intent for the Financial Year Beginning 1 July 2024, Approved Six Month Report to Council 31 December 2023, and Promotion of Waimakariri District Six Month Report 31 December 2023 – Report to Audit and Risk Committee Meeting 12 March 2024 – Circulates to all Boards.
- 9.20. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 19 March 2024 – Circulates to all Boards.
- 9.21. Libraries Update to 7 March 2024 – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.
- 9.22. Aquatics March Report – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.

#### **Public Excluded**

- 9.23. Kaiapoi regeneration Area – Wai Huka o Waitaha Trust (WHow) Proposal Update – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 9.24. Proposed Partial Sale of 136 Percival Street , Rangiora – Report to Council Meeting 7 February 2024 – Circulates to all Boards.

Moved: M Paterson

Seconded: B Cairns

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.22.
- (b) **Receives** the separately circulated public excluded information in items 9.23 and 9.24.

**CARRIED**

## **10 MEMBERS' INFORMATION EXCHANGE**

### **B Cairns**

- Received requests for reviewing easter trading. It was last reviewed in 2017. It would only be considering the Easter Sunday trading and not Good Friday.
- Cameras for Pegasus – North Canterbury neighborhood Support had \$8,000 for the project.
- Gladstone Park Food Forest –staff's organising of mulch for the food forest had hit a few problems however they were confident they could still deliver the required mulch.
- There was going to be a large Matariki event in Kaiapoi which would involve all of the schools in the eastern part of the district. This included the nine schools with each school being allocated one of the nine stars celebrated during Matariki.
- Growing Gardens for Birds talk to be held on 20 April 2024 1pm to 4pm at Woodend Community Centre.

### **R Mather**

- The first camera had been installed in Pegasus.

### **P Redmond**

- Road Safety Working Group Meeting – vehicles per kilometer travelled had increased in the district. 1/3 of fatalities were people not wearing seatbelts. Alcohol was involved in 40% of crashes. Increased police visibility was a deterrent for crime. Police had deliberately increased visibility prior to Christmas which resulted in a 30% decrease in crime. 1 in 20 drivers that were tested were over the alcohol limit.

### **I Fong**

- Attended the Coastal Drainage Advisory Group Meeting.

### **M Paterson**

- Woodend Community Association Hangi.

## **11 CONSULTATION PROJECTS**

### **11.1 Environment Canterbury Draft Long Term Plan**

Consultation runs from Wednesday 13 March to Sunday 14 April 2024.

[ecan.govt.nz/whatsthecost](https://ecan.govt.nz/whatsthecost)

### **11.2 Waimakariri District Council Long Term Plan**

Consultation from Friday 15 March to Monday 15 April 2024.

<https://letstalk.waimakariri.govt.nz/draft-long-term-plan-2024-2034>

A brief discussion was held regarding the status of the Board's submission and some additional amendments were made for inclusion.

**12 BOARD FUNDING UPDATE**

**12.1 Board Discretionary Grant**

Balance as at 31 March 2024: \$1,660.

**12.2 General Landscaping Fund**

Balance as at 31 March 2024: \$13,680.

The Board noted the funding update.

**13 MEDIA ITEMS**

Nil.

**14 QUESTIONS UNDER STANDING ORDERS**

Nil.

**15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 13 May 2024 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.09PM.

**CONFIRMED**



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Chairperson

\_\_\_\_\_  
11 April 2024

Date

**Workshop  
(6:09pm to 6:41pm)**

- *Greenspace Update – G Stephens (Design and Planning Team Leader)*
- *Members Forum*
  - *Queries Spreadsheet*

