

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 20 FEBRUARY 2024, AT 1PM.

PRESENT:

Councillor Blackie (Chairperson), Mayor Gordon, Councillors Cairns, Fulton, and Goldsworthy.

IN ATTENDANCE

Councillors Brine, Redmond, and Williams.

J Millward (Chief Executive), K LaValley (General Manager Planning, Regulation and Environment), V Thompson (Senior Advisor Business and Centres), S Binder (Senior Transportation Engineer), K Straw (Civil Projects Team Leader), B Charlton (Environmental Services Manager), W Harris (Planning Manager), W Taylor (Building Unit Manager), and A Connor (Governance Support Officer).

There was one member of the public in attendance.

1 APOLOGIES

Moved: Councillor Blackie

Seconded: Mayor Gordon

THAT an apology for absence be received and sustained from Deputy Mayor Atkinson.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday, 19 September 2023

Moved: Councillor Goldsworthy

Seconded: Councillor Cairns

THAT the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 19 September 2023, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the Minutes.

3.3 **Notes of the workshop of the District Planning and Regulation Committee held on Tuesday, 19 September 2023**

Moved: Councillor Blackie

Seconded: Councillor Goldsworthy

THAT the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 19 September 2023.

CARRIED

4 DEPUTATIONS

Nil.

5 REPORTS

5.1 **Parking Restriction changes in the Kaiapoi Town Centre – V Thompson (Senior Advisor Business and Centres)**

V Thompson spoke to the report. She noted that staff had received feedback from Paris for the Weekend Café regarding people parking in the car parks outside their business for the whole day. They had, therefore, requested that short-term parking be installed. The Charles Street park-and-ride had also been monitored, and it was found that the P120 parks were not being well utilised; however, the all-day parks were, and staff had therefore proposed that the P120 parks be changed to all-day park-and-ride parking.

Mayor Gordon noted he had received correspondence regarding all-day parking in restricted areas during weekends. He asked if staff were taking any action. K LaValley replied that staff was currently assessing parking habits in Rangiora to assist in forming a recommendation regarding weekend parking. The assessment currently did not extend to Kaiapoi.

Councillor Williams questioned if the Kaiapoi-Tuahiwi Community Board had been informed and V Thompson confirmed the Board had been consulted.

Councillor Blackie sought clarity on the rationale for three-day maximum parking. V Thompson explained that the concern about extended parking arose during the Internal Parking Working Group discussions. Staff had since decided to use three-day parking as an internal trigger to investigate any vehicles parking for an extended amount of time.

Councillor Redmond questioned if any thought had been given to retaining half of the P120 car parks. V Thompson noted that current data showed the car park was not being used for P120. Park-and-ride demand was increasing, and feedback from the public had been that there were not enough car parks to support the demand. If the Committee desired, a small number of P120 parks could be retained.

Councillor Goldsworthy sought clarification on how a three-day parking limit would be enforced. K LaValley explained that it would be similar to any service request for an abandoned vehicle.

Moved: Councillor Cairns

Seconded: Councillor Fulton

THAT the District Planning and Regulation Committee:

- (a) **Receives** Report No. 231103176324.

- (b) **Approves** the application of a P120 restriction to the Tom Ayers off-street carpark to support short-stay visitor parking for proximity businesses in this area, including for Paris for the Weekend Café.
- (c) **Approves** the entirety of the Kaiapoi Central park-and-ride (66 Charles Street) existing P120 carparks (x48) being converted to all-day park-and-ride parking.
- (d) **Approves** the parking schedule being updated to reflect the Kaiapoi town centre parking restriction changes.

CARRIED

Councillor Cairns supported the motion, and he noted he had been observing the park-and-ride since it was installed. The number of parking spaces was increasing, and a larger number of park-and-ride carparks would be well utilised.

Councillor Fulton stated it was pleasing to see the growth in park-and-ride demand and therefore supported the motion.

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 District Planning – Councillor Tim Fulton

- Hearing Stream 10 – Special Purpose Zones (applied to Pegasus Resort, Museum and Conference Centre, Hospital and Regeneration Areas). 10A Airport Noise and Future Urban Development Areas.
- Re-Zoning – pertaining to the split into five sub-streams (Commercial/Ind Included, Oxford and Pegasus Resort, Rural, Rural-Lifestyle, Ohoka and Rangiora/Kaiapoi/Woodend. Rezoning expert evidence was due 5 March 2024. Submitters and further submissions were due 10 working days before the hearing commenced on 1 July 2024.
- Medium-density Residential Hearing Stream 7 would take place in mid-August, along with residential zoning and financial contributions.
- Consents - Resource and Building consent numbers were down, and market conditions seemed subdued. At this stage, no major subdivision proposals were progressing further.

7.2 Civil Defence and Regulation – Councillor Jason Goldsworthy

- The Compliance Team was dealing with an increased number of official information requests.
- The Council was receiving positive feedback regarding the Food and Health Audit being brought in-house.
- There was increased community stress from the growing number of adverse altercations with the public.
- Civil Defence graduation for first two courses.
- RT12 achieved its accreditation.
- Several learnings had arisen from the Loburn fires.

Councillor Williams questioned if there was a process for staff not returning to their duties in the Waimakariri District if they were called away to other regions for civil defence matters. J Millward noted there was not a process in place currently as the

situation had yet to happen. Currently, the establishment of a five-team approach is being investigated to ensure there was cover for shifts.

7.3 **Business, Promotion and Town Centres – Councillor Brent Cairns**

- Rangiora Promotions was having a reset and was working on its way and purpose. From their workshop, they would ascertain what a Coordinator would be needed for, dependent on funding.
- There had been advertising regarding Good Street Beats, where entertainers performed over January and February 2024.
- It had been reported that the Rangiora Town Centre was busy and vibrant during the weekends; however, parking issues arose due to staff parking in limited parking areas.
- The first water tower in Oxford was soon to be painted as part of the Water Tower Trail.
- Oxford Promotions Action Committee (OPAC) funded and installed town centre flags. There had been issues regarding the quality of the tracks and flags, which Council staff were working on with OPAC. The Council's Communications Team did the design of the flags, and it had been asked if there could be an opportunity for the community to be involved. We would also like to extend the town flags to Woodend, Pegasus, and Ravenswood.
- It was anticipated that Dark Sky Oxford would bring people to the town. While there were some Airbnb's and motels, the demand may be larger than the supply. Enterprise North Canterbury was working with Canterbury Councils to create a signage plan to promote the Dark Sky. The Oxford Club would like to have a New Zealand Motor Camp Association (NZMCA) park on-site to accommodate those who brought their own beds.
- The Oxford Christmas Carnival had been reported as one of the best due to the hiring of floats from Christchurch and finishing at the hall where decorated Christmas trees could be viewed. Traffic management had been 20% higher than budgeted. However, the Lions Club, which organised the parade, felt they would be able to keep to the budget in the future.
- OPAC would be hosting a winter Light Festival, during which residents and businesses would light up the town. As in previous years, the Council would light the large tree on the main street. Staff was working on lighting the tree permanently.
- Kaiapoi Promotions Association would be discussing taking over three major events that were previously run by All Together Kaiapoi. They had raised the issue of holding large events on Norman Kirk Park as it was ideal for size and location; however, there were implications on the sports fields.
- The Kaiapoi Christmas Carnival was a success and made a profit.
- The River Carnival would likely be held in spring; however, a music event was planned for the river, and another music event was planned for November.
- The New Zealand Motor Caravan Association (NZMCA) had an average occupancy of 93%. Reports showed people loved the location and described Kaiapoi as posh and Boutique.
- Two Kaiapoi businesses were broken into. Nothing had been stolen apart from two empty tills; however, the damage to the doors and windows would be costly.
- With All Together Kaiapoi closing, Ray White Real Estate would take over the welcome bags, the MenzShed would look after the Kaiapoi Bridge Beautification, the swimming club would take over the Kane Sheild Swimming Competition, the Kaiapoi Garden Club would run the garden competition, and Blackwells would run the Kaiapoi Fun Run.

- The first community CCTV camera had been installed in Sovereign Palms, and funds were being quickly raised for the second camera. Pegasus was raising funds for its first camera, which would be installed at the roundabout. Other community groups, including Silverstream and Cust, were also investigating community-funded cameras.
- Received several calls and messages regarding the lack of town centre Christmas lights. There was not enough budget to pay for Christmas lighting to the extent some wanted. The budget available was for the Christmas Trees in Rangiora and Kaiapoi however due to the vandalism that budget was being stretched to fix the trees.

Councillor Redmond noted the lack of flags in Kaiapoi and Councillor Cairns undertook to investigate the status of the flags.

Councillor Fulton asked if there had been an Economic Impact Assessment completed of the NZMCA. Councillor Cairns replied he received anecdotal evidence that each campervan spent \$110 per day in the town centre. He would investigate if the information could be provided.

8 **MATTERS REFERRED FROM RANGIORA-ASHLEY COMMUNITY BOARD**

8.1 **Approval to Change the Victoria Street 'Good Service Vehicles Only' Sign to a 'P15 Loading Zone' Sign – A Mace-Cochrane (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

S Binder presented the report noting after receiving feedback from the Environmental Services Unit regarding the confusion of definitions of 'Goods Service Vehicles', it would be beneficial to have clearer signage.

Moved: Mayor Gordon

Seconded: Councillor Goldsworthy

THAT the District Planning and Regulation Committee:

- Approves** changing the operation of the Victoria Street 'Good Service Vehicles Only' loading zone (adjacent to Coffee Culture) to a 'P15 Loading Zone.'
- Notes** that this change only requires the installation of a new sign, and no amendments need to be made to the road marking.

CARRIED

Mayor Gordon felt this was a logical change and acknowledged the work that had gone into the report.

Councillor Goldsworthy supported the motion as clarity always helped.

8.2 **Marshall Street Changes associated with Southbrook School Travel Plan – K Straw (Civil Project Team Leader) and D Young (Senior Engineering Advisor)**

K Straw noted the changes were in conjunction with the recently completed School Travel Plan at Southbrook School. The physical works had been completed and this report would implement enforcement of the time restrictions.

Councillor Fulton questioned if there were any other schools in the district with one-way systems. K Straw advised that the one-way system at Southbrook School was part of the Innovative Streets Trial in 2022, during which the change had been recommended.

Mayor Gordon asked if Southbrook School had been consulted and if they were supportive of the changes. K Straw confirmed the school had been consulted through the Southbrook School Travel Plan Working Group, which had representatives from the school.

Councillor Redmond sought confirmation that residents were consulted on the parking restrictions. K Straw confirmed that residents were consulted, and as a result, the length of the parking restriction was reduced.

Moved: Councillor Blackie

Seconded: Mayor Gordon

THAT the District Planning and Regulation Committee:

- (a) **Approves** the implementation of limited-time parking on the eastern side of Marshall Street immediately outside the school (between angle parking and the Torlesse Street intersection), with restrictions applying “Monday to Friday” (including School Holidays and between 8:00am – 6:00pm) as follows:
“P5 Pick Up / Drop Off Only Monday to Friday”
- (b) **Approves** the implementation of limited-time parking on the western side of Marshall Street (No. 25 – 29), with restrictions applying during school days/hours as follows:
“P15 8:00am – 9am 2:30pm – 3:30pm School Days”
- (c) **Approves** the amendment of existing P5 parking restrictions on Denchs Road to include the morning pick-up / drop-off times (currently restricted for afternoons only), with restrictions applying during school days/hours as follows:
“P5 8:00am – 9am 2:30pm – 3:30pm School Days
- (d) **Notes** that staff will update the Schedule of Parking Restrictions upon completion of the works.
- (e) **Notes** that an existing mobility park on Marshall Street outside Southbrook School is not currently on the Schedule of Parking Restrictions. This park will be added to the schedule in conjunction with the other proposed parking restrictions associated with this report.

CARRIED

Mayor Gordon advised that he had discussions with the schools, and they were very complimentary of the work the staff had completed. The traffic lights had made the area much safer.

Councillor Redmond noted he was impressed with the collaboration between the school, the Community Board and the Council, which resulted in an excellent outcome.

9 QUESTIONS UNDER STANDING ORDERS

Nil.

10 URGENT GENERAL BUSINESS

Nil.

11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Blackie

Seconded: Councillor Goldsworthy

That the public be excluded from the following parts of the proceedings of this meeting:

11.1 Report from Management Team Operations 24 April 2023.

11.2 Report from Management Team Operations 3 July 2023.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution was as follows:

Item No.	Subject	Reason excluding the public	Grounds for excluding the public.
11.1	Report from Management Team Operations 24 April 2023	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations, as per LGOIMA Section 7 (2)(i).
11.2	Report from Management Team Operations 3 July 2023	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations, as per LGOIMA Section 7 (2)(i).

CARRIED

NEXT MEETING

The next meeting of the District Planning and Regulation Committee will be held on 19 March 2024.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 1.42PM.

CONFIRMED



Councillor A Blackie

16 April 2024
Date