

## Waimakariri District Licensing Committee Annual Return July 2020 - June 2021

1. Please provide the name of your District Licensing Committee.
  - Waimakariri District Licensing Committee (DLC58)
2. Please provide the name, email, and contact phone number of your Committee's Secretary.
  - Marie Heist                      [marie.heist@wmk.govt.nz](mailto:marie.heist@wmk.govt.nz)                      027 271 2137
3. Please name each of your licensing inspectors and provide their email and contact phone number.
  - Raj Deo                              [raj.deo@wmk.govt.nz](mailto:raj.deo@wmk.govt.nz)                              021 480 834
4. The following questions relate to the number of licences and managers' certificates your Committee issued and refused in the 2020-2021 financial year. *Note: the 2020-2021 financial year runs from 1 July 2020 to 30 June 2021.*

On-licence, Off licence and Club licence applications received					
Application Type	Number received in fee category Very Low	Number received in fee category Low	Number received in fee category Medium	Number received in fee category High	Number received in fee category Very High
On-licence New		3	6		
On-licence Renewals	1	12	7	2	
Off-licence New		3	5		
Off-licence Renewals		1	5		
Club licenses New					
Club licenses Renewals		2	2		
<b>Total Number</b>	<b>1</b>	<b>21</b>	<b>25</b>	<b>2</b>	
<b>Total fees paid (GST inc)</b>	<b>\$17.25</b>	<b>\$724.50</b>	<b>\$1293.75</b>	<b>\$172.50</b>	

Annual Fees for Existing Licences Received					
Licence Type	Number received in fee category Very Low	Number received in fee category Low	Number received in fee category Medium	Number received in fee category High	Number received in fee category Very High
On-licence	3	21	29	5	
Endorsed On Licence					
Endorsed Off Licence					
Off-licence	1	3	23		
Chartered Club					
Club licence	6	5	2		
<b>Total Number</b>	<b>10</b>	<b>29</b>	<b>54</b>	<b>5</b>	
<b>Total fees paid (GST inc)</b>	<b>\$138.00</b>	<b>\$1000.50</b>	<b>\$2794.50</b>	<b>\$431.25</b>	

Managers Certificates		
Application Type	New	Renewals
Managers Certificates New	62	73
Managers Certificates Refused		
Managers Certificates withdrawn		
<b>Total Number</b>	<b>62</b>	<b>73</b>
<b>Total fees paid (GST inc)</b>	<b>\$3881.25</b>	

Special Licence Applications Received			
Application Type	Number received in Category Class 1	Number received in Category Class 2	Number received in Category Class 3
Special Licence	5	62	48
Temporary Authority Applications		Number Received	
		16	
Permanent Club Charter Payments		Number Received	
		0	
<b>Total fees paid (GST inc)</b>		<b>\$10,453.50</b>	

5. Please comment on any changes or trends in the Committee's workload in 2020-2021.
- Due to changes in staffing there has been some disruption in processing alcohol applications. However, this has not significantly impacted the Committee's workload.
6. Please comment on any new initiatives the Committee has developed/adopted in 2020-2021.
- The Committee has not developed or adopted any new initiatives.
7. Has your Committee developed a Local Alcohol Policy?
- Yes
- 7A. If the answer is yes, what stage is your Local Alcohol Policy at?
- In force
8. If the answer to 7 is Yes, what effect do you consider your Local Alcohol Policy is having?
- The LAP is very effective in managing licensed premises within the district.
  - Future reviews may consider whether density of new OFF licences needs further consideration.
9. If the answer to 7A is 'in force', is your Local Alcohol Policy due for review?
- No
  - To be reviewed in six years (2024) or by resolution of Council
10. If the answer to 9 is Yes, has such a review been undertaken; and, if so with what result?
- N/A
11. Please comment on the manner in which Covid-19 has impacted on DLC operations.
- The processing of applications continue to be delayed due to the COVID order allowing extended reporting times for the New Zealand Police and Ministry of Health.
12. Please comment on the ways in which you believe the Sale and Supply of Alcohol Act 2012 is, or is not, achieving its object. Note: the object of the Sale and Supply of Alcohol Act 2012 is that:
- the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and*
  - the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.*
- The Act is effective in managing the sale and supply of alcohol. This is achieved by monitoring of licensed premises by the tri-agencies; through interviews and meetings as an educational process for manager's certificates; Meeting with licensees and the tri-agencies for licensed

premises applications; and conducting controlled purchase operations.

13. To what extent, if any, do you consider that achievement of the object of the Act may have been affected by the Covid-19 pandemic?

- The Covid-19 response and lock-down measures resulted in fewer resources from the New Zealand Police and Ministry of Health for Controlled Purchase Operations.

14. What changes or trends in licensing have you seen since the Act came into force?

- The Act allowed us to develop a Local Alcohol Policy (LAP) with controls put in place by the Territorial Authority through community consultation and with contributions from the New Zealand Police, and Ministry of Health which has been beneficial.
- Nationally controlled fees and Manager's Certificate qualification process are also beneficial.
- Also Duty Managers are required to enforce the Act which makes it more sustainable.

15. What changes to practices and procedures under the Act would you find beneficial?

- There might be an opportunity to review the level of fees set by the Act as these have not increased since 2013, while costs to Territorial Authorities to administer the Act have increased each year.



Marie Heist  
Licensing Secretary  
Waimakariri District Licensing Committee