

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 3 DECEMBER 2024 WHICH COMMENCED AT 1PM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, J Goldsworthy, T Fulton, N Mealings, P Redmond, J Ward, and P Williams.

IN ATTENDANCE

J Millward (Chief Executive), K LaValley (General Manager, Planning, Regulation and Environment), G Cleary (General Manager Utilities and Roading), C Brown (General Manager Community and Recreation), S Hart (General Manager Strategy, Engagement and Economic Development), G Bell (Acting General Manager Finance and Business Support), M Bacon (Development Planning Manager), J Recker (Stormwater and Waterways Manager), C Roxburgh (Project Delivery Manager), K Simpson (3 Waters Manager), M Maxwell (Strategy and Business Manager), C Fahey (Water and Wastewater Asset Manager), S Docherty (Policy and Corporate Planning Team Leader), M Kwant (Senior Ranger Biodiversity), L Lee (Senior Environmental Compliance Officer), S Binder (Senior Transportation Engineer), D Young (Senior Engineering Advisor), G Maxwell (Project Support Coordinator), M Kwant (Senior Ranger, Biodiversity) and C Fowler-Jenkins (Governance Support Officer).

There were nine members of the public present.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Item 7.2 – Deputy Mayor Atkinson and Councillor Mealings declared a conflict as they were Commissioners on the District Plan Review.

3. ACKNOWLEDGEMENTS

Mayor Gordon acknowledged the passing of the four-term Mayor of Selwyn District Council, Michael McEvedy. He was also Chairperson of the Canterbury Museum and a long-time friend to the Waimakariri District. The Council observed a moment's silence.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday, 5 November 2024

Moved: Deputy Mayor Atkinson Seconded: Councillor Mealings

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 5 November 2024.

CARRIED

MATTERS ARISING (from Minutes)

There were no matters arising.

5. **DEPUTATIONS AND PRESENTATIONS**

5.1 **Cholmondeley Children – Darel Hall**

The new General Manager of the Cholmondeley Children Centre, D Hall, thanked the people, volunteers, businesses and donors of Waimakariri for supporting the Cholmondeley Children Centre (the Centre). The Centre had been providing free short-term planned emergency respite care to children aged five to twelve across Canterbury since 1925. Children stay at the Centre during stress or crisis, allowing them to manage difficult situations. Children housed at the Centre received 24/7 support comprising of structured social interactions and learning, outdoor activities, sleep, hygiene and meals. The Centre's respite services provided families time to breathe and make better decisions for their future. It also offered community outreach to children and families through its team of social workers, youth workers and Te Whatu Ora navigators. The cost of providing these services was approximately \$3 million annually, of which the Central Government funded 20%, and 80% was funded by trusts, grants and donations. D Hall reminded the Waimakariri residents that they could utilise the Centre's free services.

Councillor Williams enquired about the number of children the Centre assisted per annum. D Hall advised that the Centre dealt with around 400 children from all over Canterbury annually. However, some children stayed at the Centre multiple times in a year. He estimated that the Centre housed approximately 50 children from the Waimakariri District per year.

5.2 **Drinking Water Quality Concerns – Marnie Prickett**

M Prickett explained that she was a Public Health Research Fellow at Otago University. She now focused on drinking water issues such as source water protection. M Prickett observed that the Havelock North enquiry covered all drinking water systems across New Zealand, how drinking water was supplied, and the agencies involved. The report emphasised international best practices, which stated that multiple barriers were needed to protect freshwater. The report found that source water protection was the most significant barrier. Several agencies were responsible for source water protection; however, the most important responsibility lay with Regional Councils, as they were the only entities that regulated polluting activities and protected source water from contamination.

M Prickett noted that the second barrier was the adequate treatment of water supplies by councils and individual households. Unfortunately, although councils do not protect water sources, they were responsible for the financial cost and health risks associated with unsafe water.

M Prickett advised that the existing nitrate levels standard was 11.3mg/l, and the drinking water standards were only for human health protection. She was concerned that councils saw this as a ceiling they could not go above. In terms of Plan Change 7, the Council had a maximum of half the allowable value at 5.65mg/l. However, the latest sample from Oxford Rural 1 was at 5.17mg/l, close to the maximum allowable. She was, therefore, concerned about whether ECan was doing enough to protect the Waimakariri District's source water.

Mayor Gordon asked what M Prickett's qualifications were in this area. M Prickett confirmed that she had a background in Agriculture Science and Freshwater Ecology. She, therefore, understood how nutrients moved through catchment areas.

Councillor Fulton sought M Prickett's opinion on the view that private landowners were using their full water allotment to the detriment of the environment when, in fact, Environment Canterbury (ECan) were stopping the renewal of these consents under Plan Change Seven. M Prickett noted large volumes of information were contained across multiple platforms and in various documents. She did not believe people were linking the data in such a way that the full impact of nitrate levels could be established.

Mayor Gordon enquired if M Prickett had approached ECan or Taumata Arowai regarding her concerns. M Prickett advised that she would be meeting with ECan to understand what data they held. She had contacted Taumata Arowai however she felt that they could be more involved.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1 Mandeville Resurgence Channel Upgrade Project Stage 1 – Approval to consult with Residents – J Recker (Stormwater and Waterways Manager)

J Recker spoke to the report, noting approval was being sought to consult with residents and community groups, including the Mandeville Residents Association and the Ohoka Mandeville Drainage Advisory Group, on stage one of the Mandeville Resurgence Channel Upgrade Project (the project).

Councillor Fulton noted during the previous consultation that there had been a clear steer that No 10 Road should not be in the scoping. However, staff had indicated that No 10 Road was still being considered. He asked whether No 10 Road would be included in the public consultation. K Simpson explained that public consultation and engagement would predominantly focus on the work to be done as part of stage one of the project. Staff intended to evaluate No 10 Road as an option during stage two of the project.

Councillor Redmond commented that as stages one and two were effectively combined, it was challenging to evaluate stage one in isolation. He enquired whether the consultation about stage one would allow respondents to comment on possible alternatives for stage two. J Recker explained that staff would mainly focus on discussing the Council's proposals and design for stage one with property owners and how that would affect their properties.

Councillor Williams enquired if there was not general consensus between the Mandeville Residents Association and the Ohoka Mandeville Drainage Advisory Group that stage one should be stopped and No 10 Road progressed. K Simpson reiterated as part of the consultation, staff would clarify that both stages one and two needed to occur. He acknowledged that some residents saw the more significant benefit in stage two. However, that did not negate the need for the stage one upgrades.

Councillor Williams observed that the Ohoka Mandeville Drainage Advisory Group thought that the Council would not be able to deliver stage two in the next twenty years. He questioned whether No 10 Road would solve the issues rather than stage one. K Simpson stated that was why No 10 Road would be included for evaluation as part of the stage two options to consider the merits and challenges of the project. He reiterated that stage one would still need to be done.

Deputy Mayor Atkinson sought clarity on what the Council would be consulting on. G Cleary provided a brief background to the previous public consultation as part of the 2024-34 Long Term Plan process. The proposed consultation and engagement would be with immediately affected property owners and only focus on the Council's proposals and design for stage one.

Councillor Mealings noted that the report indicated that peak flows would increase slightly in smaller rain events, but for larger storms, peak flows would decrease. K Simpson explained this was due to hydraulics. The Council was not changing the channel; however, it was upgrading the culverts. During a five-year storm event, the peak flow increases slightly due to the proposed upgrade works, which removed constrictions in the system. At the same time, this may place additional pressure on the system during more frequent storms; most of the flow was contained within the channel, and downstream culverts could still handle this minor increase in flow.

Councillor Redmond expressed a concern that it was not open public consultation if only immediately affected property owners were consulted. G Cleary advised that any member of the public would be able to provide the Council with feedback on stage one. However, staff would specifically engage with property owners to ensure they were aware of the Council's plan.

Moved: Councillor Fulton

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** report No. 241105193007.
- (b) **Authorises** Council staff to conduct public consultation on the proposed Stage 1 improvements for the Mandeville Resurgence Channel Upgrade Project.
- (c) **Delegates** authority to the Mayor and Chief Executive to approve the finalised consultation material prior to distribution.
- (d) **Notes** that Council staff will develop consultation materials in conjunction with the Council's Communications Team.
- (e) **Notes** that the results of the public consultation and the final design, including any community-driven adjustments, will be presented for Council approval in April 2025.
- (f) **Notes** that the construction of Stage 1 will not commence until the Council has approved the final design following consultation with residents.
- (g) **Notes** that Council Staff will be requesting an additional budget of \$376,670 for the Stage 1 improvements as part of the 2025/26 Annual Plan for a total budget of \$2,050,000.
- (h) **Circulates** this report to the Oxford-Ohoka Community Board for information.

CARRIED

Councillor Fulton thought one of the key understandings was that the work in stage one was a precursor to the work to be done in stage two. The Mandeville Resurgence Channel flowed and forked above Two Chain Road. One part of the fork ran behind the Swannanoa School on Tram Road into Mandeville and Ohoka, and the other naturally flowed into the Eyre River. Stage one primarily dealt with the fork flowing into Ohoka/Mandeville, and stage two dealt with the fork flowing into the Eyre River. The evidence, reports, and previous consultation supported public consultation on stage one and progressing with the work. Councillor Fulton noted that it was essential to understand that stage one provided short to medium-term solutions and stage two a more permanent solution for the whole catchment area, which may or may not include No 10 Road. He urged Councillors to support the motion.

Councillor Ward believed that the Council had thoroughly investigated the challenges experienced with flooding in this area. Therefore, she supported the motion to proceed with public consultation and move forward with stage one to address residents' immediate concerns. Stage two needed to be implemented to complete the work and future proof the area.

Mayor Gordon supported the motion, noting that he fronted several meetings with residents in the area and the Council received substantial feedback on flooding in the area. The Council had been dealing with flooding in Mandeville since 2014, and the community wanted the matter resolved. Residents wanted to understand how stage one would be implemented, particularly how it would affect their properties. He supported the Council's long-term approach to stage two. Mayor Gordon commended staff for the work they were doing in this space

Councillor Williams supported the motion; however, he was concerned that the Ohoka Mandeville Drainage Advisory Group thought there was a better solution in No 10 Road. He felt the public should be consulted on No 10 Road during the planned stage one consultation, as stage two may not be implemented within the next 20 years, and the No 10 Road may provide an immediate solution and possibly a similar cost.

Councillor Redmond supported the motion because there were benefits that would be achieved with stage one. However, he would be interested in the feedback received from the wider community and not just the affected property owners.

Deputy Mayor Atkinson commented that stage one would not be wasted when stage two was done. Thus, he supported the motion.

Councillor Mealings was pleased that the Council had arranged a bus trip for the Ohoka Mandeville Rural Drainage Advisory Group to see what was being proposed and understand the physical limitations, parameters and the science behind the project. Irrespective of whether stage one was done before or after stage two, it would alleviate the conditions the stage one residents had been experiencing for a long time and was needed.

In his right of reply, Councillor Fulton thanked staff for their patience and diligence in processing this project. Stages one and two were only part of the waterway network that emanated from the hills above Oxford. He felt it was worth spending this time working out the engineering and the catchment needed.

7.2 **District Plan Review – Request to Government for Further Extension of Time to Make Decisions** – K LaValley (General Manager, Planning, Regulation and Environment) and M Bacon (Development Planning Manager)

K LaValley spoke to the report, noting that approval was being sought to apply to the Ministers for RMA Reform and Environment for an extension to the deadline for making decisions on the Waimakariri Proposed District Plan and Variations 1 and 2. She noted that the overall District Plan review hearing process took longer than anticipated due to various factors; however, all scheduled hearings had now been completed. Once staff received the hearing panel recommendations, they would need approximately two months to prepare for the Council, which would allow time for workshops. Staff considered time constraints, decision-making, public interest and possible delays in development plans when determining the new proposed deadline.

Councillor Fulton expressed concern about the potential for politicising the District Plan debate, as the proposed date of 30 September 2025 was close to the local body elections. Mayor Gordon commented that, ideally, the Council would decide on the District Plan earlier in 2025. Councillor Fulton questioned the cost and risk to the Council in delaying. J Millward noted there was a risk of delaying the decision-making until after the 2025 local body elections as many people were depending on the new District Plan being approved.

Councillor Williams was concerned about the time it took the Council to finalise the District Plan compared with other councils. M Bacon explained that they were relatively extensive processes. The Waimakariri District was in both a fortunate and unfortunate position regarding the medium-density residential standards (MDRS), which staff had been able to incorporate into the process, which had taken time. He noted that the change in Central Government and consideration of new regulations had also contributed to the extension of the process.

Moved: Mayor Gordon

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 241118202775.
- (b) **Approves** the Council requesting a time extension from the Ministers to make decisions on the Waimakariri District Plan Review.

- (c) **Approves** the Council requesting a time extension from the Ministers to make decisions on the Waimakariri District Plan Review and Variations 1 and 2 as its response to the 2021 Housing and Other Matters Amendment Act.
- (d) **Delegates** to the Mayor, District Planning and Regulation Chairperson and Chief Executive determination of the exact extension date to include in the request based on feedback from the panel Chair.
- (e) **Notes** the progress to date on the District Plan Review.
- (f) **Delegates** approval of a letter to the Ministers seeking the requested time extension to the Mayor and General Manager Planning, Regulation, and Environment.
- (g) **Notes** that the request to the Ministers is expected to be made prior to 17 December 2024, being the current date that decisions are due.

CARRIED

Mayor Gordon expressed a desire to have the District Plan finalised as soon as possible. However, he wanted to ensure that the Council could make the right decision and, therefore, did not wish to rush the process. He observed that Environment Canterbury had to delay their Regional Policy Statement; he did not want the Council to have to delay the District Plan unnecessarily. Hence, Mayor Gordon supported the motion.

Councillor Redmond noted this was a complex process, and he believed it was sensible to seek an extension in decision-making now to provide the delegated parties room to finalise a date.

Councillor Fulton commented that the public wanted certainty on the District Plan process and what came next. The longer those processes continued, the more the disinformation would be spread, and people may speculate that the process was not sound. He did not want this to become a politicised issue close to the elections. He supported the motion, however, reiterated his concern about the potential for politicising the District Plan debate.

7.3 **Parking Bylaw 2019 Section 155 Review Assessment** – G Maxwell (Project Support Coordinator)

G Maxwell spoke to the report, noting that a Section 155 Review of the Parking Bylaw 2019 had been completed, which was a legal requirement to ensure that the bylaw was fit for purpose and that the Council was not impeding on people's rights. Over 1,996 service requests were lodged between the bylaw coming into effect on 1 January 2021 and 30 June 2024 about parking in the Waimakariri District. In general, the Bylaw was found to be fit for purpose; however, during consultation with stakeholders, a few issues and opportunities were raised to improve and clarify the definitions contained in the bylaw. Staff also highlighted emerging issues that the Parking Bylaw 2019 did not cover. G Maxwell recommended that the Council draft a new iteration of the Bylaw within the next two years.

Responding to a question from Mayor Gordon, G Maxwell confirmed that the public would be consulted on the proposed review of the Parking Bylaw 2019.

Councillor Williams queried how the reviewed Parking Bylaw 2019 would affect cars parking on grass verges. L Lee advised that the bylaw contained various conditions regarding illegal parking, one of which specifically dealt with vehicles parked on grass verges in residential zones. However, the bylaw did not deal with parking on grass verges in rural zones.

Councillor Blackie noted that there had been some incidents through the whitebait season where people parked their vehicles and camped on the beach. He enquired if the reviewed Parking Bylaw 2019 allowed for parking on beaches. G Maxwell explained that the Council's Policy Team, in conjunction with the Greenspace Team, was in the process of drafting a Freedom Camping Bylaw, which would deal with parking and camping on Waimakariri beaches.

Councillor Fulton asked if there was any discretion or ability to have temporary exemptions for major community events or allow additional parking on grass verges. L Lee noted the simple solution for those occasions was a temporary Traffic Management Plan.

Councillor Cairns noted that the New Zealand Motor Caravan Association (NZMCA) did not consider the Waimakariri District motorhome friendly because the Council did not have a Freedom Camping Bylaw. He asked if the staff would consult the NZMCA on the proposed Freedom Camping Bylaws. S Docherty noted that in early 2025, staff would start to work to investigate the feasibility of a Freedom Camping Bylaw, at which time public consultation would take place.

Moved: Councillor Ward

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No. 241118202705.
- (b) **Notes** that the Parking Bylaw 2019 enables the Council to set out the requirements for parking control of vehicular or other traffic on any road or area under the care, control or management of the Council.
- (c) **Approves**, in accordance with the requirements of the LGA section 155, the assessment report (Trim 241118202718), that:
 - the Bylaw is the most appropriate way of addressing the perceived parking and related traffic problems.
 - the Bylaw is the most appropriate form of bylaw; and that
 - the Bylaw is potentially inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA) but is a justified limitation consistent with s5 of NZBORA.
 - improvements to the existing Bylaw are recommended to include refinements of the Bylaw, specifically definitions and sections 6, 8, 9, 12, 13 and 14 as well as new additions to the Bylaw that address solid waste collection; traffic restrictions; mobile trading, explanatory notes and residential parking permit zones, resulting in a new Parking and Traffic Bylaw.
- (d) **Endorses** staff proceeding to investigate refinements of the Bylaw, specifically definitions and sections 6, 8, 9, 12, 13 and 14 as well as new additions to the Bylaw that address solid waste collection; traffic restrictions; mobile trading, explanatory notes and residential parking permit zones.
- (e) **Requests** staff report to the Council on the findings and any recommendations following the review.
- (f) **Circulates** the report and attachments to the Community Boards for their information.

CARRIED

Councillor Ward thanked staff for the work they had been doing.

Councillor Goldsworthy commented it was good to review the Parking Bylaw 2019 as the Parking Management Plan was also being reviewed.

7.4 **Adoption of Road Reserve Management Policy with Revisions** – Hearing Panel – Road Reserve Management Policy

S Binder spoke to the report, observing that the Road Reserve Management Policy was meant to combine all of the Council's existing roading policies to minimise duplication. In 2023, when the Council had last considered the policy, there was some concern about restrictions on grazing on the roadside and further public consultation was requested.

Staff, therefore, prepared a second consultation targeted to landowners along the roads proposed for new grazing restrictions and received feedback that banning or limiting grazing in road reserves would impact berm maintenance and the risk of stock escaping into the road, causing accidents. There were 49 vehicle crashes involving livestock in the last 10 years.

Councillor Williams asked how many stock-related crashes were due to stock being grazed in the road reserve. S Binder advised that that data was unavailable.

Councillor Williams enquired if the Council had budgeted for the additional maintenance of the road reserve, if grazing on the berms was banned. S Binder noted that the existing informal policy was that the Council maintained approximately 1m to 1.5m of the road reserve adjacent to the road; thus, the bulk of the road reserves were already being maintained, but this had historically not been formalised.

Councillor Fulton queried that people could apply for permission to graze livestock in the road reserve based on their performance being reviewed. S Binder noted that they would be, but it was unlikely that the Council would have the resources to actively monitor them.

Moved: Councillor Redmond

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 241122206820.
- (b) **Adopts** the Road Reserve Management Policy (Trim 221117200292).
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

Councillor Redmond commented that the Road Reserve Policy targeted affected property owners, and the feedback received was largely positive. This was the second part of the policy; the Council considered the first part in 2023 and was tabled until the targeted consultation occurred. There were several submissions, and the hearing panel had to balance the road safety concerns of stock grazing on roadside berms against the adjacent landowners' use of the road reserve. There was limited evidence of accidents due to grazing in the road reserves. The main change to the draft policy was that the Council recommended an exemption process, which would be administered by Roding staff. If that were not favourable, then a decision would be made by the Utilities and Roding Committee. He noted that the imperfection of the policy would have no budget implications.

Councillor Blackie supported Councillor Redmond's comments. He remarked that the policy was still far from perfect, and there were things in it that he disagreed with, but the hearing panel believed it took the best decision, considering the issues at hand.

8. MATTER REFERRED FROM THE WOODEND-SEFTON COMMUNITY BOARD

8.1 Gift from Ashley Rakahuri Rivercare Group of Proposed Ashley Rakahuri Estuary Viewing Platform – M Kwant (Senior Ranger, Biodiversity)

M Kwant spoke to the report, noting approval was being sought to install a viewing platform at the Ashley/Rakahuri Estuary, which would be funded by the Ashley/Rakahuri Rivercare Group and pass into the ownership of the Council. The Council had just been through a robust review of the Northern Pegasus Bay Bylaw, and one of the issues raised was the ability to walk dogs along the spit. That gave rise to a bit of debate regarding the impact dogs may have on the wildlife and ecological value of the estuary. The final resolution was that dogs would be allowed on a lead on the spit but not in the estuary area. This platform was a handy way that Council could help to promote awareness and values of the estuary.

Councillor Fulton asked if staff would use the viewing platform as an opportunity to discuss the regulatory side. M Kwant noted that staff always wanted to focus on the positive aspects of what they saw rather than the regulatory side.

Moved: Councillor Blackie

Seconded: Councillor Ward

THAT the Council:

- (a) **Approves** the construction of an accessible viewing platform and proposed location adjacent to the Ashley Rakahuri Estuary car park as per the Platform Design Drawings (Trim 241031189658).
- (b) **Approves** Greenspace on behalf of the Council taking ownership of this asset as a gift from the Ashley Rakahuri River Care Group.
- (c) **Notes** that Council staff will support the Ashley Rakahuri Rivercare Group through the design, consenting and construction phases of the project.
- (d) **Notes** that the value of the asset is estimated at \$30,000 to be depreciated over a 50-year period, which will have a minor impact on rates.

CARRIED

Councillor Blackie supported the motion as it would provide disabled access, and people would be able to view the estuary and its assets without walking through it and was almost cost-neutral to the Council.

Councillor Ward supported the motion and commented on the success of the other viewing platforms at Pegasus and Waikuku Beaches, which were well received.

Mayor Gordon thanked the Ashley Rakahuri Rivercare Group for installing the viewing platform in a beautiful and well-used area. He also supported the motion.

Councillor Cairns commented on the popularity of the Pegasus and Waikuku Beach viewing platforms. He thanked the Council for supporting the proposal and the staff for their work with the platforms.

9. HEALTH, SAFETY AND WELLBEING

9.1 Health, Safety and Wellbeing Report November 2024 - J Millward (Chief Executive)

J Millward spoke to the report, noting there were 20 new incidents detailed in the report.

There were no questions from members.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No 241118203184.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

10. COMMITTEE MINUTES FOR INFORMATION

- 10.1 Minutes of a meeting of the Audit and Risk Committee of 12 November 2024
- 10.2 Minutes of a meeting of the Utilities and Roading Committee of 19 November 2024
- 10.3 Minutes of a meeting of the Community and Recreation Committee of 26 November 2024

Moved: Councillor Goldsworthy Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Items 10.1 to 10.3 for information.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

- 11.1 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 21 October 2024
- 11.2 Minutes of the Oxford-Ohoka Community Board meeting of 7 November 2024
- 11.3 Minutes of the Woodend-Sefton Community Board meeting of 11 November 2024
- 11.4 Minutes of the Rangiora-Ashley Community Board meeting of 13 November 2024
- 11.5 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 18 November 2024

Moved: Councillor Ward Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Items 11.1 to 11.5 for information.

CARRIED

12. LOCAL GOVERNMENT NEW ZEALAND QUARTERLY REPORT

- 12.1 Local Government New Zealand Quarterly Report July to October 2024

Moved: Councillor Goldsworthy Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Receives** Item 12.1 for information.

CARRIED

13. COUNCIL PORTFOLIO UPDATES

- 13.1 **Iwi Relationships** – Mayor Dan Gordon

There was no update at this point in time.

- 13.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

There was no update at this point in time.

- 13.3 **Government Reforms** – Mayor Dan Gordon

There was no update at this point in time.

13.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

- The Canterbury Water Management Strategy Waimakariri Zone Committee (CWMS) went on a field trip to assess one of the properties that had applied for Action Plan Funding. The application focused on waterway and stream health. The Committee would continue their work programme till June 2025.
- He acknowledged the contribution of Youth Member Ruby Gill-Clifford, who was stepping down as a member of the CWMS Committee.

Deputy Mayor Atkinson noted that all CWMS committees would be reassessed in 2025. Some Committees seemed to be doing very little, and others were doing exceptionally well. The Mayoral Forum would be liaising with all Committees about what the makeup for the future could be and designing them for each area.

13.5 **Climate Change and Sustainability** – Councillor Niki Mealings

- Three events occurred; the sustainability workshops were held in the Oxford, Kaiapoi and Rangiora Libraries, where the public could learn how to grow from seed. It was a well-received initiative.
- Biodiversity Volunteer Celebration – volunteers were acknowledged and able to promote their organisations to others.
- Enviroschools Waitaha Celebration – the event was attended by 14 Canterbury Schools, including West Eyreton, Loburn and North Loburn Schools. Each school showcased projects they had been working on and was presented with certificates.
- Swannanoa School was the first school awarded the Golden Wheelie Bin Award for a 100% perfect recycling bin collection in 15 years.
- She hoped to attend the Canterbury Biodiversity Champions meeting, which focused on a refresher of the Canterbury Biodiversity Strategy.
- Launch of the Canterbury Climate Partnership Plan, which would be a significant milestone for the climate change work in Canterbury. It represented work from the 10 Councils across Canterbury.

13.6 **International Relationships** – Deputy Mayor Neville Atkinson

There was no update at this point in time.

13.7 **Property and Housing** – Deputy Mayor Neville Atkinson

- The next Property Portfolio Working Party meeting was on 5 December 2024. One of the properties on Ohoka Road was confirmed as sold, and the other would hopefully be confirmed by the end of the week.

14. **QUESTIONS**

Nil.

15. **URGENT GENERAL BUSINESS**

Nil.

16. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: Councillor Ward

Seconded: Councillor Blackie

THAT the Council:

- (a) **Approves** that in accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), the public be excluded from the following parts of the proceedings of this meeting.

16.1	Confirmation of Public Excluded Minutes of Council meeting of 1 October 2024
16.2	Confirmation of Public Excluded Minutes of Council meeting of 5 November 2024
17.1	Contract 23/36 Raven Quay 3 Waters Renewals Tender Evaluation and Contract Award Report
17.2	Partial Property Acquisition - Loburn
17.3	Acquisition of MainPower sites no. Rangiora and Tuahiwi
17.4	Partial acquisition of Bradleys Road, Ohoka (WTP upgrade)
17.5	Housing for the Elderly

- (b) **Notes** that the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Confirmation of Public Excluded Minutes of Council meeting of 1 October 2024	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).
16.2	Confirmation of Public Excluded Minutes of Council meeting of 5 November 2024	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).
17.1	Contract 23/36 Raven Quay 3 Waters Renewals Tender Evaluation and Contract Award Report	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. LGOIMA Section 7 (2)(a), (g) and (i).
17.2	Partial Property Acquisition - Loburn Whiterock Road, Loburn	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege LGOIMA Section 7 (2)(a), and (i).
17.3	Acquisition of Mainpower sites Rangiora and Tuahiwi Road	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege LGOIMA Section 7 (2)(h).
17.4	Partial acquisition Bradleys Road, Ohoka (WTP upgrade)	Good reason to withhold exists under section 7	The report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege, but that recommendations a, c, d, e, f, g, h, i, k and l can be made public after completion of the successful purchase. LGOIMA Section 7 (2)(a), and (i)

17.5	Housing for the Elderly Development	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or prevent the disclosure or use of official information for improper gain or improper advantage LGOIMA Section 7 (2) (h, i & j).
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CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 3:12 pm and concluded at 5:47 pm.

Resolution to resume in Open Meeting

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT the Council

- (a) **Approved** the open meeting resuming, and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

- 17.1 **Contract 23/36 Raven Quay 3 Waters Renewals Tender Evaluation and Contract Award Report** – J Recker (Stormwater and Waterways Manager), C Fahey (Water and Wastewater Asset Manager) and R Rankin (Project Engineer)

Moved: Deputy Mayor Atkinson

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 241030188603.
- (b) **Approves** an additional budget of:
 - \$235,000 in the 2023/2024 financial year Raven Quay Gravity Sewer – Renewals Budget (102503.000.5114) for the construction of the Raven Quay Gravity Sewer Main. This will give a total budget of \$763,000 for this portion of the work.
 - \$200,000 in the 2023/2024 financial year Raven Quay Stormwater – Renewals Budget (102480.000.5124) for the construction of the Raven Quay Stormwater Main. This will give a total budget of \$350,000 for this portion of the work.
- (c) **Notes** that there is not forecast to be any rating impact due to the budget increases for the following reasons:
 - Raven Quay Gravity Sewer will be funded by the Eastern District Sewer Renewal Fund, which has sufficient balance to fund the additional budget without any rating impact on the scheme.
 - Raven Quay Stormwater Main will be funded by the Kaiapoi Urban Drainage Renewal Fund, which has sufficient balance to fund the additional budget without any rating impact on the scheme.
- (d) **Notes** that there is a forecast underspend of the Water Main Renewals Budget of approximately \$130,000.

- (e) **Authorises** Council staff to award Contract 23/36 Raven Quay 3 Waters Renewals to Ongrade Drainage and Excavation Ltd for a sum of \$1,144,156.58 excluding GST.
- (f) **Notes** that the project is considered essential for the renewals of ageing infrastructure and will provide capacity upgrades to support future development in the area.
- (g) **Notes** that the forecast budgets include a 10% contingency allowance to cover any unforeseen construction costs.
- (h) **Notes** that in accordance with the Conditions of Tendering, all tenderers will be advised of the name and prices of all tenders and the number of tenders received. This information will be made available to the public if requested.
- (i) **Resolves** that the recommendations in this report be made publicly available but that the contents remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).

CARRIED

17.2 **Contract 24/05 Matai Place Drainage Upgrade Tender Evaluation and Contract Award Report** – J Recker (Stormwater and Waterways Manager) and R Rankin (Project Engineer)

Moved: Councillor Williams

Seconded: Councillor Futon

THAT the Council:

- (a) **Receives** Report No. 241030188912.
- (b) **Approves** an additional budget of \$55,000 in the 2024/2025 financial year Matai Place LOS budget (102121.000.5123) for the construction of Contract 24/05 Matai Place Drainage Upgrade.
- (c) **Notes** that this additional budget will increase the Oxford Urban Drainage Scheme Rate by approximately \$4.87 per rating unit per year, which equates to 2.1% of this rate. These impacts will take effect in the 2025/26 financial year.
- (d) **Authorises** Council staff to award Contract 24/05 Matai Place Drainage Upgrade to Stewart Civil Ltd for a sum of \$194,511.65.
- (e) **Notes** that this project is funded from Matai Place LOS (102121.000.5123) and that there is currently a combined budget available for construction of \$153,358.96.
- (f) **Notes** that the forecast budgets include a 10% contingency allowance to cover any unforeseen construction costs.
- (g) **Notes** that in accordance with the Conditions of Tendering, all tenderers will be advised of the name and prices of all tenders and the number of tenders received. This information will be made available to the public if requested.
- (h) **Resolves** that the recommendations in this report be made publicly available but that the contents remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).

CARRIED

17. **NEXT MEETING**

The Council was scheduled to meet in the Council Chamber, Rangiora Service Centre, Rangiora, at 9 am on Tuesday, 28 January 2025, to consider the Draft Annual Plan Budget for 2025/26.

The next ordinary meeting of the Council was scheduled for Tuesday, 4 February 2025, commencing at 9am, to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 5:57PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

4 February 2025

Date