

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND, ON MONDAY, 14 OCTOBER 2024, AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, I Fong, R Mather and P Redmond.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), J McBride (Roading and Transport Manager), P Daly (Road Safety Coordinator/Journey Planner), B Charlton (Environmental Services Manager), N Thenuwara (Policy Analyst), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

1 APOLOGIES

Moved: S Powell

Seconded: M Paterson

THAT an apology for be accepted from A Thompson and an apology for early departure be accepted from B Cairns who left at 6.15pm.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 9 September 2024

Moved: I Fong

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 9 September 2024.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Bob Robertson Drive Proposed Bus Stop Facility – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)

P Daly spoke to the report and informed the Board the proposed change was to mitigate the risk of pedestrians having to cross the motorway at Pegasus roundabout in order to either catch the bus or return home on disembarking.

R Mather questioned if a seat would be installed at the bus stop. J McBride stated there would not be a seat installed as the Woodend Bypass could affect the bus service and/ or routes, however it could be looked at in the future. R Mather also asked if there would be any remedial work done to the adjacent berm which had been damaged due to heavy vehicles parking there to enable their drivers to buy food at McDonalds. J McBride confirmed the berm would be tidied as part of the bus stop installation work.

P Redmond sought clarity on when the bus stop would be completed. P Daly noted it was dependent on several factors. Environment Canterbury would not change their bus route unless a bus stop was in place however the Council was reluctant to install the bus stop if there was no confirmation from Environment Canterbury that the bus route would be changed. J McBride noted staff would come back to the Board with an update on the timeframe.

Following a question from S Powell, J McBride stated she had been in discussion with Environment Canterbury regarding a review of the entire bus service however due to reduced funding from the NZTA's National Long Term Plan (NLTP) for public transport further work would have to be completed.

Moved: R Mather Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

(a) **Receives** Report No. 240813134940.

AND

THAT the Woodend-Sefton Community Board recommends:

THAT the Utilities and Roading Committee:

(b) **Approves** the installation of a bus stop facility on Bob Robertson Drive between SH1 and Garlick Street, as per Figure 4 in the report.

(c) **Notes** that the cost of installation is estimated to be \$5,800, to be funded from the minor safety budget.

(d) **Notes** that staff will continue to work with NZTA and Environment Canterbury on consideration for future bus services and supporting infrastructure.

CARRIED

R Mather stated this was a small but significant step towards making the Pegasus roundabout a safer place for pedestrians.

P Redmond concurred with R Mather's comments and believed that the proposed bus stop was an excellent first step.

S Powell was extremely supportive of the work and thanked staff for their work on progressing safety improvements for Woodend.

6.2 **Summary of Discretionary Grant Accountability 1 July 2023 to 30 June 2024 – K Rabe (Governance Advisor)**

K Rabe stated this was a yearly report to inform the Board of how their funds were spent throughout the financial year. She noted the process for following up on receipt of the accountability forms had been changed which had proved to be successful as the majority of the forms had been returned as requested.

B Cairns questioned if the photos within the report were received with the accountability forms. K Rabe confirmed they were. She noted the Oxford-Ohoka Community Board posted the photos on their Facebook page as they were received as a way to promote the fund and the community groups who received them.

Moved: I Fong Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240823142327.
- (b) **Notes** that of the \$7,610 allocated to the Board for the 2023/24 financial year, \$7,229 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$381 was unspent.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

I Fong was pleased the majority of the funds had been spent as there had been no carryover of unspent funds to the current financial year.

B Cairns enjoyed the vibrancy of the report with the photos which proved the money was spent on valuable projects within the community.

6.3 **2025 Woodend-Sefton Community Board's Meeting Schedule – K Rabe (Governance Advisor)**

K Rabe noted the February and April meetings would be held on a Tuesday due to the venues being unavailable on a Monday nights.

P Redmond noted he would only be available virtually on 11 February and questioned if the Sefton Hall had the technology to allow for that. B Cairns also noted he would be unable to attend the February meeting. K Rabe noted the Sefton Hall did not have the ability to allow for virtual meetings. K Rabe agreed to investigate the ability to provide the ability for virtual attendance for members.

Moved: M Paterson Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240906152165.
- (b) **Resolves** to hold Community Board meetings, the following dates and locations, commencing at 5.30pm on the second Mondays of the month:

11 February 2025 (Tuesday)	Sefton Public Hall
10 March 2025	Woodend Community Centre
15 April 2025 (Tuesday)	Waikuku Beach Community Hall
12 May 2025	Woodend Community Centre
9 June 2025	Woodend Community Centre
14 July 2025	Woodend Community Centre
11 August 2025	Woodend Community Centre

CARRIED**7 CORRESPONDENCE**

Nil.

8 CHAIRPERSON'S REPORT**8.1 Chairpersons Report for September 2024**

Met with Council staff and James Ensor to look at dates for Surf Life Saving coverage at Pegasus Beach and had identified the time between 28 December 2024 to 26 January 2025 as the optimum period.

There had been concerns regarding late night door knocking/kicking raised at the Ravenswood Community Cuppa. The Community Sargent present was unaware of this happening and therefore people would be encouraged to report any further occurrences.

The North Canterbury Inclusive Sports Festival, which had again been a resounding success, had been nominated for Sports Event of the Year at the Mainpower Sports Awards.

Moved: S Powell Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 241007171979).

CARRIED**9 MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 September 2024.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 11 September 2024.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 September 2024.
- 9.4. Submission on the Draft Setting of Speed Limits Rule 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.5. Submission on Making it Easier to Build Granny Flats – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.6. Subdivision Contribution Programme for 2024/25 and Approval of Ellis Road Seal Extension – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.7. Environment Canterbury Representation Review – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.8. Review of the Briefing and Workshop Policy – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.9. Health, Safety and Wellbeing Report August 2024 – Report to Council Meeting 3 September 2024 – Circulates to all Boards.
- 9.10. Annual Report on Dog Control 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.11. Annual Report to the Alcohol Regulatory and Licensing Authority 2023/24 – Report to District Planning and Regulation Committee 17 September 2024 – Circulates to all Boards.
- 9.12. Libraries Update to 5 September 2024 – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.

9.13. Aquatics September 2024 Report – Report to Community and Recreation Committee 17 September 2024 – Circulates to all Boards.

Moved: R Mather

Seconded: C Bairns

THAT the Woodend-Sefton Community Board:

(a) **Receives** the information in Items 9.1 to 9.13.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

B Cairns

- Attended the Woodend School Fair – well organised and well attended.
- Parking Enquiry by Design – reviewed Kaiapoi and Rangiora parking. The need for change was in Rangiora at this stage.
- Attended Youth Council meeting – wonderful group of young people, who spoke about what they had achieved with their river clean ups.
- Attended Food Secure North Canterbury Meeting – lower volume of food coming from supermarkets, however supplies would be supplemented from the likes of Oxford Lions and Woodend Lions would also be helping.
- North Canterbury Neighbourhood Support – database provider was doing a large upgrade which would be of benefit to users.
- Darnley Club Annual General Meeting – a wonderful group dedicated to caring for the elderly daily.
- Attended the Kaiapoi Garden Club – had recently planted Ash Trees in front of Kaiapoi Fire Brigade.
- Attended Waimakariri Access Group Meeting – would be making a submission on Environment Canterbury Public Transport Plan. Were hoping to have Aspire attend an upcoming meeting with gadgets to make daily life easier for those with disabilities.
- Attended and donated a number of trees for the residents of Silverstream to plant along the river.
- Attended Down by the Rivers latest event which combined art and music at Eyreton Hall.
- Attended Rangiora Museum Meeting – Council was to employ a consultant that could help with storage.
- Attended Waiora Links event where Liz from Death Café spoke.
- Attended Big Brother Big Sisters fundraising event – was wonderfully run and made certain that everyone who attended donated.
- Attended an Enterprise North Canterbury and Ministry of Social Development (MSD) hosted event regarding employment. MSD was promoted as a vulnerable resource when it came to assisting employers and employees to connect and provide funding.
- Attended Springston Trophy – huge event with riders and supporters from all over the South Island. Was a great event for the district.
- Attended Community Networking meeting – Woodend looked like it would get a satellite doctors surgery. There were still emerging issues with people accessing health care and a lack of doctors. Higher levels of training for some nurses would fill the gaps.
- Budgeting services were under pressure with people coming to them with rent arrears, mortgage arrears and a number suffering under pressure from secondary loan providers.
- Citizens Advice Bureau had provided advice about legal and Government 119 times. Consumer related 666 times and family related 41 times in the last month.
- Oranga Tamariki had nationally lost 600 staff, locally they housed children from seven to 18 years. they were always looking for carers.

- Attended Repurpose Pals workshop – was a new business wanting to reduce waste to landfill.
- Attended North Canterbury Inclusive Sports Festival helping to take photos.
- Attended Batter Women's Trust fundraising event with his wife – the police in Canterbury received on average 37 calls per day from women needing to leave their homes.

R Mather

- Attended Cuppa in the Communi-tea – morning tea for residents of Woodend/Ravenswood, Pegasus and Waikuku with a guest speaker from the library. A good update was given by S Powell.
- Attended Greypower monthly meeting.
- Welcoming Communities – focus group facilitated by the Council's Community Team with contribution and discussion from a variety of community organisations and elected members.
- Waimakariri Access Group – monthly meeting with an Environment Canterbury staff member present to discuss the Regional Public Transport Plan which was currently out for consultation.
- Ronel's Community Cuppa – guest speaker was Mark Glanville from John Rhind Funeral Services.
- Woodend School Fair – very well attended and well run. A lovely day and it was great to see a local event so well supported.

M Paterson

- Attended the Woodend School Fair – was very well attended and was a great event that brought the entire community together.
- Met with the Stalker Family regarding the information board for Owen Stalker Park. They only had minor changes to what was proposed.
- New date for the Woodend Community Association Annual General Meeting - would now be held on 21 October 2024.

P Redmond

- The Northern Pegasus Bay Bylaw was adopted, and feedback received had been positive.
- The Ravenswood to Woodend path had been re-prioritised by Council and would be looked at through the Annual Plan process.
- Chief Executive review – Chaired by Stewart Mitchell.
- Water Zone Committee – received deputations regarding chlorination.
- Property Portfolio Working Group.
- Hom. Mark Mitchel, Minister of Police question and answer session.
- Speed Management Plans – new direction from Government received.
- Rooding Portfolio Update.
- Coldstream Tennis Club official opening. Had ten courts. President was Lawrence Smith.
- Parking Enquiry by Design – stakeholders present at MainPower Stadium.
- Rangiora Pottery Group Exhibition opening – Art on the Quay, was very well attended.
- Council Social Club at Winnie Bagoes.
- District Licensing Committee Hearing for Rangiora RSA special license.
- LGNZ Zoom – New Zealand Security Intelligence Service, awareness needed.
- Youth Council Meeting – excellent meeting with amazing young people.
- Morning tea for Bernie Power – recognition of service (Kings Service Medal).
- Adrienne Smiths Farewell – was very well attended by staff, she would be missed with over 21 years at the Council.
- Huria Mahinga Kai Planting Day.

I Fong

- Woodend School Fair – excellent attendance from the community.
- Sefton Hall Committee – main discussion included the new hall gas heating the changing rooms showers currently only cold water in the changing room and public toilet hand basins. How did other Council sports changing rooms heat their water for showers was raised.
- Waikuku Beach Residents Function – event was well attended. There was some mention of transport options however was more of a community catch up.

LGNZ Community Board Conference Report

The LGNZ Community Board conference report was received.

11 CONSULTATION PROJECTS

11.1 Fencing Moorcroft Reserve

<https://letstalk.waimakariri.govt.nz/fencing-moorcroft-reserve>

Consultation closes Sunday 6 October 2024.

11.2 Solutions to Waste

<https://letstalk.waimakariri.govt.nz/waste-matters>

11.3 Welcoming Communities

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

The Chair noted that currently Environment Canterbury were consulting on the Regional Public Transport Plan 2025-35 and encouraged members to submit.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 September 2024: \$3,925.

12.2 General Landscaping Budget

Balance as at 30 September 2024: \$14,326.

It was noted that no workshop had been held to consider allocation of this year's Landscape budget and K Rabe noted that staff would be at the November 2024 meeting to discuss this with members.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 11 November 2024 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.16PM.

CONFIRMED



Chairperson

11 November 2024

Date

Workshop – (6.17pm to 6.39pm)

- *Animal Control Bylaw – Nadeesha Thenuwara (Policy Analyst) and Billy Charlton (Environmental Services Manager) – 15 minutes*
- *Members Forum*

The Board agreed to hold its end of year function on Thursday 23 January 2025 at the Sunshine Café and Moonlight Bar in Pegasus.