

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD, ON WEDNESDAY, 8 MAY 2024, AT 7PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There were three members of the public present.

1. APOLOGIES

Moved: T Robson

Seconded: N Mealings

THAT an apology for absence be received and sustained from M Brown.

CARRIED

2. PUBLIC FORUM

2.1. Brett Weir

B Weir advised that he resided in Bush Road, Oxford. He and some of the neighbouring properties wished to have their land rezoned from rural to residential, noting the growth of Oxford in recent years. Hence, he submitted the applicable forms to the Council and also made a submission to the Council's District Plan Review. However, as a layman, he found the process difficult to understand and navigate. B Weir noted that the Council had not supported the rezoning of the properties in Bush Road and had suggested that he employ a town planner to assist him with the process, which would cost him about \$10,000 and not guarantee a successful outcome.

Also, B Weir explained that Bush Road was dangerous, and although the Council had reduced the speed limit from 100km/h to 60km/h, he believed it should be reduced to 50km/h.

S Barkle acknowledged that the District Plan Review process could be overwhelming; however, she encouraged B Weir to speak about his submission at the District Plan review hearings as it was the correct process to follow.

N Mealings suggested that Council staff could arrange for a Council planner to contact Mr Weir and explain the hearing process to him.

T Robson agreed that rezoning land was a broader issue, and the process may be challenging for anyone not a planner to follow.

3. CONFLICTS OF INTEREST

Item 7.4 – N Mealings and T Fulton declared a conflict of interest as they were Councillors who would be considering the Waimakariri District Council submission.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board meeting – 3 April 2024

Moved: T Robson Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 3 April 2024, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising from the minutes.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Oxford-Ohoka Community Board Members' Attendance of the 2024 New Zealand Community Boards' Conference – T Kunkel (Governance Team Leader)

T Kunkel advised that she would take the report as read and highlighted that the conference was usually held every two years. However, due to Covid, it had been three years since the last conference. This year's conference would be held in Wellington in August 2024. She noted that the Board was not obligated to send a representative to the conference.

Moved: P Merrifield Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240415058582.
- (b) **Approves** that Board members S Barkle, R Harpur and M Brown, upon confirmation, represent the Board at the 2024 New Zealand Community Boards' Conference to be held at the Takina Convention and Exhibition Centre in Wellington from 21 to 23 August 2024.
- (c) **Notes** that the attendees will be required to submit a report sharing ideas/knowledge gained at the Conference with the other members of the Board at the October 2024 meeting.
- (d) **Notes** that the total cost for each attendee will be approximately \$1,965 (excluding GST), funded from the Board's Training Budget.

CARRIED

7.2. **Approval of the Oxford-Ohoka Community Board Plan 2024 – K Rabe (Governance Advisor)**

T Kunkel spoke to the report, noting that the plan had previously been presented to the Board; subsequently, significant amendments had been made to the plan, resulting in its resubmission to the Board for adoption.

N Mealings reported that the bench had been installed at the Ohoka Stream Walkway; she requested that the Oxford-Ohoka Community Board Plan be amended to reflect this.

T Fulton noted that the Board was no longer working with Enterprise North Canterbury to establish historic display boards. Hence, he requested that the Oxford-Ohoka Community Board Plan be amended accordingly.

Moved: R Harpur

Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240404052106.
- (b) **Approves** the Oxford-Ohoka Community Board Plan 2022-25 (Trim: 230222024481).
- (c) **Authorises** the Chairperson to approve the final version of the Oxford-Ohoka Community Board Plan 2024 if any further minor editorial corrections are required.

CARRIED

7.3. **Application to the Oxford-Ohoka Community Boards Discretionary Grant Fund 2023/24 – K Rabe (Governance Advisor)**

T Kunkel spoke to the report, noting the Board had received an application from the Swannanoa Home and School Incorporated, which raised funds on behalf of the school. The group requested funding for outdoor picnic tables where students could eat lunch and socialise. The tables would also be used when working on school projects outdoors.

P Merrifield asked if the school also had a Parent Teachers Association (PTA). S Barkle noted that this group was the PTA.

Moved: R Harpur

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No.240411056493.
- (b) **Approves** a grant of \$750 to Swannanoa Home and School Incorporated towards the purchase of picnic tables.

CARRIED

7.4. **Ratification of the Oxford-Ohoka Community Board's Submission to the Waimakariri District Council and Environmental Canterbury's Draft 2024-34 Long Term Plans – T Kunkel (Governance Team Leader)**

T Kunkel spoke to the report, noting that the Board had made submissions to the Council and Environmental Canterbury's Draft 2024-34 Long Term Plans. The Board submissions were circulated to members prior to lodging.

Moved: T Robson

Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240409054807.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council draft 2024-2034 Draft Long Term Plan (Trim Ref: 240328049611).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2024-2034 Long Term Plan (Trim Ref: 240328049934).
- (d) **Notes** the Board Chair and/or Deputy Chair will speak to each of the Submission Hearings to convey the Board's view in person.

CARRIED

8. **CORRESPONDENCE**

Nil.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for April 2024**

- Presented both the Board's 2024-34 Long Term Plan submissions. Received a good reception from both organisations.
- He was asked to attend a meeting regarding the pump track in Oxford. The group wanted some support and guidance along the process.
- Assisted in setting out a walking track that the Board had provided funding for at Ashley Gorge.

Moved: M Wilson

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal update from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Rangiora-Ashley Community Board Meeting Minutes 13 March 2024.
- 10.2. Kaipoi-Tuahiwi Community Board Meeting Minutes 18 March 2024.
- 10.3. Woodend-Sefton Community Board Meeting Minutes 9 April 2024.
- 10.4. Rangiora-Ashley Community Board Meeting Minutes 10 April 2024.

- 10.5. Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 April 2024.
- 10.6. Kaiapoi Night Market proposal – Report to Council Meeting 2 April 2024 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 10.7. Adoption of Waste Assessment 2023 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.
- 10.8. ANZAC Day Services 2024 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.
- 10.9. Health, Safety and Wellbeing Report March 2024 – Report to Council Meeting 2 April 2024 – Circulates to all Boards.
- 10.10. July 2023 Flood Recovery Update – Report to Utilities and Rooding Committee 16 April 2024 – Circulates to all Boards.
- 10.11. Waters Climate Change Risk Assessment – Report to Utilities and Rooding Committee Meeting 16 April 2024 – Circulates to all Boards.

Public Excluded

- 10.12. Proposed Sale 21 and 61 Ohoka Road, Kaiapoi – Report to Council Meeting 2 April 2024 – Circulates to all Boards.

Moved: S Barkle

Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.11.
- (b) **Receives** the separately circulated public excluded information in Item 10.12.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

T Fulton

- An upcoming Event Planning Workshop on 17 May 2024 promised a good basis for managing an event.
- Lees Valley Site Visit – discussion of options for one of the bridges that had suffered damage.
- Long Term Plan Drop-in Sessions – felt that the Ohoka Drop-In was instructive.
- Water Zone Committee Workshop – confirmed funding for \$60,000. Planting fencing and water improvement projects.
- Attended a Rural Support Trust breakfast at the RSA.
- The Oxford Gym Health and Fitness Centre now had a building consent. They were in the process of applying to Rata for funding. They had a builder engaged.
- Met with M Brown at the West Eyreton School and had an informal look at the pavilion.

M Wilson

- Network of Elected Women at Kate Sheppard House—This was an annual event connecting elected women. It offered a useful discussion about current challenges for women and possible solutions. The museum was open to the public.
- Waimakariri Health Advisory Group – Impacts of Government changes discussed. Discussion relating to family violence pathways.

- Alcohol and Drug Harm Prevention Steering Group Meeting – Forum planned for June to support connection and future planning for those involved with alcohol and drug harm prevention/support.
- Long Term Plan Community Drop-In at Ohoka Domain – Mandeville Resurgence dominated the conversations.
- Rangiora Vintage Fair – A great turnout of local stallholders and something for everyone.
- Planning for Alcohol and Drug Harm Forum – Planning for survey.
- Thompson and Ibell Duo – Piano and Cello Concert, Chamber Gallery Rangiora Library – We were fortunate to have events of this calibre in Rangiora.
- Kaiapoi Riversong – An excellent event. Live music, stalls and a good turnout from the community.
- Cello Concert, Rangiora Town Hall - Nine cellists. Composer Anthony Ritchie's Mountains Wild against the Sky for eight cellos and piano was unveiled, celebrating the majestic beauty of North Canterbury. The turnout was disappointing; perhaps more marketing is needed. The concert was supported by funding from Creative Communities.
- ANZAC Day Service, Ohoka Hall - it was an important time to remember the bravery of those who fought for the freedoms we have today.
- North Canterbury Youth Futures Business Breakfast – Speaker Brad Olsen (Chief Executive and Principal Economist at Infometrics). Shared interesting current statistics for Waimakariri. Table discussions around how we can facilitate youth into work.

R Harpur

- Attended Waimakariri Access Group Meeting – changing facilities at the swimming pools were unsuitable at both Dudley and Kaiapoi. They discussed mobility carparks and how Christchurch City Council doubled the time limit available on the parks. The thought was that they could be changed in the Waimakariri. At the real estate office in Oxford, the steps were high and not suitable for someone in a wheelchair to access. General Practitioners (GPs) in the district were taking on no new patients, but a new medical facility would open in Ravenswood.
- Long Term Plan Drop-In Session in Ohoka – a number of people thought it was more about the Mandeville Resurgence which resulted in quite heated discussions.
- Mandeville Sports Club Meeting – walking/cycle track plans have been finalised.
- Letter drop in Mandeville from the Ohoka Residents Association asking for money to help fund the fight against the Carter Group.

P Merrifield

- Attended Oxford Museum Meeting.

N Mealings

- Network of Elected Women – Annual get-together held at Kate Sheppard House.
- Lees Valley meeting with Council staff and residents – Discussed roading and other local issues.
- Council Workshop/Briefings – Discussed submissions on Environment Canterbury Long Term Plan and Fast Track Bill.
- Alcohol and Drug Harm Prevention Steering Group Meeting - Planning an Alcohol and Other Drug (AOD) services networking forum for June 2024. Working to ensure the Next Steps Website was up to date with Waimakariri information and service providers.
- Attended Canterbury Biodiversity Strategy Revitalization Workshop – Held at Environment Canterbury with a wide range of elected members, staff, and community group representatives regarding the Canterbury Biodiversity Strategy now up for review.
- The Long Term Plan Drop-in Session at Ohoka was held at the Ohoka Domain Pavilion. Water was a hot topic.

- Community Wellbeing North Canterbury (CWNC) Trust Board Meeting with Member of Parliament (MP) Matt Doocey – Meet and greet with our local MP to update on the work and services provided by CWNC and discuss the complexities of the current environment we were responding to in our community.
- Proposed District Plan Hearings – Stream 8, 9A and 11A.
- Utilities and Rooding Committee Meeting - Deputation from Waimakariri Biodiversity Trust reporting on their work in the district. It was currently looking for another trustee. Regarding the 2023 flood recovery update, most investigations were complete, and works were underway or out for tender. Wilson Drive works commenced this week.
- Mandeville Sports Club All Clubs Meeting followed by Mandeville Sports Club Board Meeting – Hedges had been trimmed, and the first part of the tree maintenance plan removing potentially dangerous trees had been completed. The rest of the tree maintenance plan would be scheduled later as conditions allow. Grounds had switched to winter sporting codes. Due to dry conditions, irrigation was continuing. Clubhouse use, Fridays were generally available as a general community night, and Saturdays were for sports events. The proposed clubhouse upgrade design was still being fine-tuned. D Sutherland, the new Mandeville Sports Club Board Chair, was taking over from A. Prattley, who had handed over the reins but was still on board.
- Canterbury Climate Action Reference Group Meeting – Discussed proposed implementation options of the Canterbury Climate Partnership Plan (subject to member Councils Long Term Plan processes).
- Greater Christchurch Partnership Workshop—A workshop to discuss and consider strategic priorities for 2024/25 and seek views on further ways to enhance progress.
- Attended ANZAC Day Service at Ohoka – Lovely service, well attended by locals.
- Attended the ANZAC Day Service at Oxford and West Eyreton. Both were excellent and well-attended. Each community had a different flavour to its services, bespoke to that community.
- Solid and Hazardous Waste Working Party Workshop – To discuss the review of the Council's Waste Minimization Management Plan (WMMP) and opted to hold off on changes to WMMP pending Waste Minimization Act review.
- Waimakariri Youth Council Meeting – First meeting with new recruits and notetaker.
- Council Meeting – Northern Pegasus Bay Bylaw 2024 Draft was approved for consultation.
- Logn Term Plan Hearings – Held at Kaiapoi, Oxford and Rangiora.

S Barkle

- Attended a Chairperson handover meeting. Thanked T Robson for his dedication to the Board acting as Chair. He represented the Board in a professional manner.
- Attended the Mandeville Resurgence community drop-in session. Due to its acoustics and size, she would prefer that the drop-in not be held in that room.
- Attended the Ohoka ANZAC Day Service, which was unique to the area. It was nice to hear stories and have the organisers involve the children in the service.
- Attended West Eyreton ANZAC Day Service—it was a unique service. Many different community members were there, and it was a touching way to bring the community together.
- Attended Chairperson training.
- Long Term Plan Submission Hearing at Environment Canterbury – public transport and rural residents contributing.
- Long Term Plan Waimakariri District Council Submission - Students who had written in letters submitted it and did a fantastic job.
- Swannanoa had a group called Seed of Learning that did biodiversity jobs and looked after the school farm.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 30 April 2024: \$1,776.00.

13.2. General Landscaping Fund

Balance as at 30 April 2024: \$13,680.

The Board noted the funding update.

14. MEDIA ITEMS

The Board agreed that members would provide information for T Robson to publish on the Board's Facebook page. P Merrifield volunteered to assist T Robson with administrating the Board's social media.

15. QUESTIONS UNDER STANDING ORDERS

Nil.

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for 7pm, Wednesday 5 June 2024 at the Oxford Town Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.35PM.

CONFIRMED

Chairperson

Date