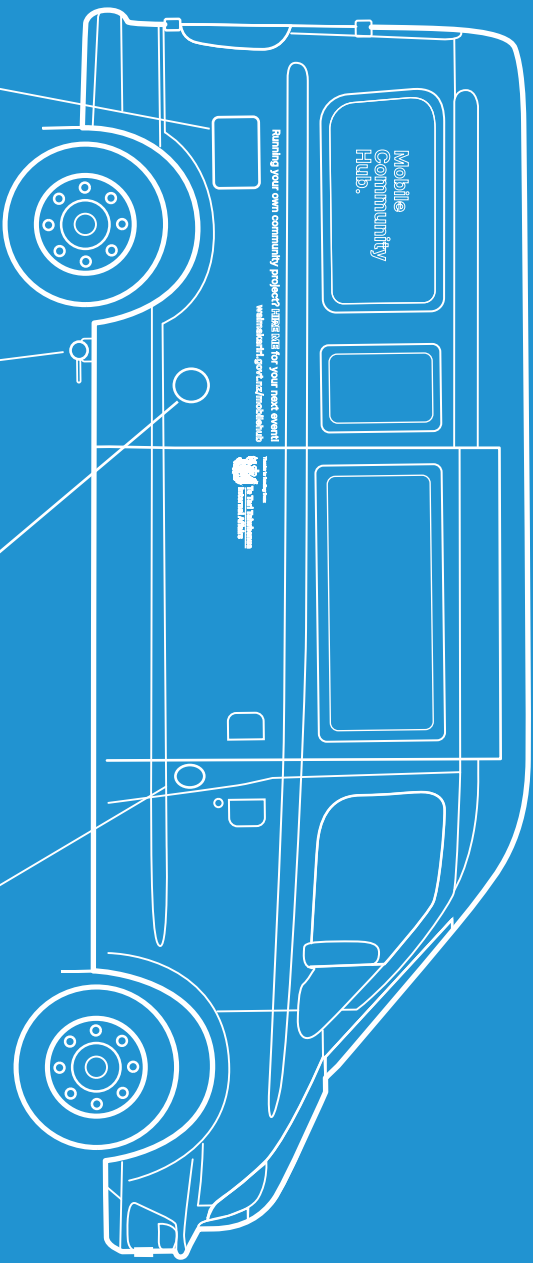


Mobile Community Hub Instructions for Users





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To lock and unlock the van

- Use the buttons on the transponder key fob, or use the mechanical key in the door lock.

Starting the van

- The key to start the van is inside the lock fob, push the large silver button to make the key pop out.
- Before turning the key, make sure the gear stick is in neutral and your foot is on the brake.



Putting the van in gear

- There is both manual and automatic modes.
- Automatic mode is the easiest to use. To put the van into gear, put the gear lever into the middle of the gear box and push the stick to the left until it says A1 on the dashboard in the centre of the van.
- If you wish to use manual, push the gearstick to the left again until the dashboard reads M1. The gears are then changed by pushing the stick up toward the plus symbol to change up a gear. To change down the gears, push the gear stick down to the minus symbol.



Driving the van

- Ensure the handbrake is off and the sliding panel doors are closed completely, the vehicle won't accelerate if the doors are slightly ajar.
- The speedo (A) is located in the middle console above the gearstick.
- The indicator stick is on the left of the steering wheel. The right hand stick operates the window wipers.
- Because the van is longer than a car, the rear wheels 'cut the corner' more than a car does. This means you need a slightly wider turning path when navigating a corner. Otherwise you risk hitting the curb with the rear wheels/clipping things with the rear of the vehicle.
- When you have arrived at your destination, you must put the gearstick back in neutral and engage the handbrake before you turn it off.
- The music keeps playing from the radio until the van is locked.
- When reversing, once you put the gearstick in the R position for reverse, it will activate the rear camera which will help you navigate your reversing. Please do not reverse until the camera appears.

Locking the van

- You can lock the van using the key fob, or the key.



Using the Appliances Inside the Van

All the appliances inside the van (heater, water pump, fridge, fridge/freezer and lights) run off the batteries and solar panels.

- To turn the power on to these appliances there is a large red button (B) underneath the bench seat on the drivers side. Turn this switch to the 'On' position.
- The red button is visible on the lower left side of the photo below.

You can then turn on the fridge, freezer, heater and lights with their respective on buttons (details on individual appliances follow on pages 6–16).



How to turn on the water

- In the drawer under the sink is a button marked 'water'.
- When this is turned on you will hear the water pump start. You can then use the hot and cold tap.
- If no water comes out, please check the water tank is full. This is located on the drivers side of the vehicle and filled with the garden hose under the passenger side bench seat.
- If the hot water doesn't work, check there is gas in the gas bottle under the passenger side bench seat and it is turned on.



How to turn on the fridge

- Ensure the switch (C) on the right hand side of the black fridge is on.
- On the top of the fridge is an on button (D). If you press this, the display will light up indicating the fridge is on.



To use the fridge/freezer

- Under the bench seat behind the drivers door is a fridge/freezer. You can have both compartments on freeze or fridge mode.
- To turn on push the power button on the right hand side of the display panel (E). Use the plus/minus buttons to adjust the temperature.

Standard fridge and freezer temperatures

Fridge 4°C

Freezer -18°C



To use the barbeque (BBQ)

- Behind the passenger seat, under the bench seat is a BBQ.
- Prior to using, connect the gas regulator on the BBQ to the screw thread on the gas bottle. Following the direction indicated on the valve, screw the valve handle into the 'open' position.
- To use this, push down the two blue buttons at the front of the drawer and pull out the drawer.
- To start the BBQ:
 - Turn the gas bottle on.
 - Push and turn to the right the twist knob (F) on the right hand side of the BBQ.
 - Then firmly press the red ignition switch (G) on the bottom left of the BBQ. You may need to press this more than once to start the BBQ, especially if it is windy.
- Please clean the BBQ after you finish using it. Turn off and disconnect the gas regulator before you drive.



To use the diesel heater

- On the wall behind the passenger side sliding door is a control box for the diesel heater. This runs off the diesel in the fuel tank.
- To use, hold down the power button.
- You will then hear the fan system in the heater start to whir. The hot air comes out a vent at the bottom of the seat.
- To turn off, push the power button again.
- Please ensure the heater is off when exiting the van.



How to use the air vent

- There is a remote control on the passengers side wall, push the power button and the fan will start.



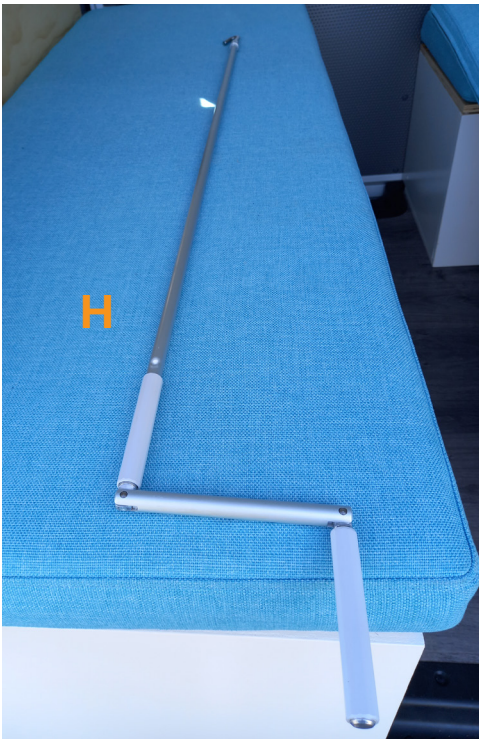
To use the shower

- Unlock the shower with the small key.
- Ensure the power switch is turned on for the batteries under the drivers side bench seat (page 5).
- Ensure the water switch under the sink is turned on (page 6).
- Use the taps by the shower to achieve your desired water temperature.
- Please wind the shower hose around the taps and lock the shower door after use.



How to use the awning

- Please do not use the awning in high wind conditions. If it is windy, use a second person to hold the awning in place while it is being secured as per below instructions.
- The awning handle (H) is stored inside the van under the cushion behind the driver and passenger seats. Put the hook into the loop (I), and wind in a clockwise direction.
- Once the awning is fully wound out, pull down the support bars (J) that are in the frame of the awning, ensure these are fully in position and then undo the wingnut screw (K) on the angled strut so that you can insert the feet of these into the notches (L) on the side of the van. The lid of the notch closes down on the foot to hold it in place.





- These will ensure that the awning is secure and protect it and anybody underneath it from sudden wind gusts.
- To pack away the awning, remove the feet from the side of the van, pack these away and use the hook to wind back in the awning.
- Pack away awning completely before driving.



How to fill the water tank

- Please only use potable water to fill the water tank. Potable water is available at any of the Council grey water dump locations, listed on the following page.
- Using the large key, unlock the water tank lid.
- Align the handle vertically, push the lid in, turn to the left until the top of the handle reaches the 10 o'clock position and pull.
- Using the hose under the passengers side bench seat, fill the tank with water.



How to fill with diesel

- Unlock the diesel tank lid (just to the left of the drivers door) with the key.
- Put the diesel pump handle into the tank and pull the trigger.
- Be cautious when the tank is full that diesel doesn't splash out of the pump handle
- Please ensure you only put diesel in this tank.



How to empty the grey water tank

- If you wash dishes, use the sink or pour any liquid down the sink, this is called 'grey water'. Grey water can only be drained at purpose built locations.
- Waimakariri District Council own three grey water dump locations in our district which you can use. These are:
 - 75 Charles Street Kaiapoi
 - 22 Railway Road Rangiora
 - 90 High Street Oxford.
- To drain the grey water; ensure you have parked above the grey water drain at one of the above locations, pull the grey levers apart and remove the cap on the pipe, pull the orange handle towards you until it is parallel with the outlet. The water will then flow into the grey water receptacle. When finished draining, turn the orange handle back to the original position and replace the cap. Secure the cap by pulling the grey levers back to their original position.

View this website for more information on their location:

waimakariri.govt.nz/community-and-recreation/outdoor-activities/camping

- You can also fill the water tank at these locations, as there is potable water provided, and a hose under the passenger side bench seat for filling.



Emergency Equipment

Located underneath the driver and passenger seats are:

- Fire extinguisher
- First aid kit
- Hi-vis vest
- Emergency triangle.

There is also a set of jumper leads in there.

For more information please contact

Waimakariri District Council

Phone: 0800 965 468 (0800 WMK GOV)

Email: office@wmk.govt.nz

Find out more at waimakariri.govt.nz