

## WAIMAKARIRI DISTRICT COUNCIL

### MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD REMOTELY VIA ZOOM ON TUESDAY 26 APRIL 2022 COMMENCING AT 3.30PM.

#### PRESENT

Councillor R Brine (Chairperson), Mayor D Gordon, Councillors A Blackie, S Stewart, J Ward and P Williams

#### IN ATTENDANCE

Councillors N Atkinson, P Redmond, S Stewart, N Mealings, W Doody (until 5.03pm) G Cleary (Manager Utilities and Roading), K Simpson (3 Waters Manager), E Klopper (Flood Team Lead) and A Smith (Governance Coordinator)

#### **1 APOLOGIES**

There were no apologies.

#### **2 CONFLICTS OF INTEREST**

There were no conflicts of interest recorded.

#### **3 CONFIRMATION OF MINUTES**

##### **3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 22 March 2022**

Moved Councillor Williams

Seconded Councillor Blackie

**THAT** the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of a meeting of the Utilities and Roading Committee held on 22 March 2022, as a true and accurate record.

**CARRIED**

##### **3.2 Matters arising**

Councillor Williams asked if there was any update on the staffing levels for contractors available to clean the drains before the winter months. G Cleary advised that there were challenges for all the contractors, and there was currently no spare capacity. The subcontractor who undertakes the drainage clearing had brought on more resources and the Council had the ability to bring on extra contractors if needed. K Simpson said staff were actively working with CORDE to prioritise which drains were being worked on, and for any specific drains that were a concern, staff will prioritise these. Councillor Williams would like to know if there were any other local contractors that could be used now, before the winter. G Cleary said this is a step that the Council can use, if it was considered necessary.

Councillor Stewart noted she had raised the matter regarding the updates on the flooding issues and that these were not easily located on the website.

K Simpson pointed out that the link is in the report under Item 5.1. It was advised that there had been some delays with updating the information but it

would be updated in the next few days. Councillor Stewart was concerned that the public should be able to access the information on how the Council was addressing all the flooding issues. The Communications team have been working on this matter and K Simpson confirmed that this information would be available on the home page of the website by close of business on Thursday.

#### **4 DEPUTATION/PRESENTATIONS**

Nil.

#### **5 REPORTS**

##### **5.1 May 2021, December 2021 & February 2022 Flood Events – Service Requests Update – Emile Klopper (Flood Team Lead), Caroline Fahey (Water Operations Team Leader) and Kalley Simpson (3 Waters Manager)**

K Simpson and G Cleary presented this report, advising that the Council had completed 26 of the 59 investigations, with 24 investigations currently underway. 28 have been assigned, with only a handful of investigations yet to be assigned to a Flood Team staff member.

Broadway Avenue in Waikuku Beach has had some design work undertaken, and it was anticipated that staff would be speaking with the resident in the next week, to get their feedback.

Staff were considering a range of options for Swindells Avenue Waikuku Beach, either being short term or long term . It was not anticipated that a long term solution would be able to be funded by the Annual Plan budget.

K Simpson also highlighted that further investigation work was required on two properties in Kaiapoi. Regarding the improvements required on Cust Road, there were three distinct areas that staff were looking at.

At Ranui Mews in Kaiapoi, staff had used cameras in the pipeline, which had revealed some quite large fat deposits in the pipeline. This fat would have significantly impacted on the ability of the system to function properly and these had now been removed. K Simpson pointed out that none of the upstream or adjacent properties to Ranui had experienced any difficulties and it was considered that the toilets should have still been operating okay at Ranui Mews.

Councillor Atkinson asked where would the fat deposits have come from in the pipe system near Ranui Mews. K Simpson explained that following work at the Parnham Lane pump station in 2021, this may have pushed the fat back up the pipeline. The source of the fat deposits was related to one of the trade waste agreements and confirmed this was a one-off issue.

Following a question from Councillor Williams, K Simpson provided an overview of the investigations that are underway. Councillor Williams enquired if there was capacity of contractors to undertake this work. K Simpson advised that maintenance work involves managing a lot of smaller projects and part of the flood team work is to make sure that this work was being undertaken. Councillor Williams reinforced his concerns that the drains need to be cleaned before the winter rains arrive.

G Cleary added that some of the projects would involve being able to do some immediate work, but there would also be some longer term work required for some projects which would involve substantial capital works upgrades. All these issues would not be able to be fixed before winter.

Mayor Gordon also requested confirmation that there was staffing/contractor capacity for these maintenance issues and supports a regular update to Councillors (possibly weekly). Mayor Gordon also sought confirmation that there had been communication with the Waikuku Beach residents to keep them updated and noted the importance of the Council

G Cleary confirmed staff would give a more regular update to the Council on progress with these issues and also noted that if Councillors had any concerns with specific drains or issues, to make direct contact with staff.

Councillor Mealings sought confirmation that staff had been in contact with the resident of the Mill Road Ohoka property. K Simpson confirmed that there had been direct contact made with the landowner at 175 Mill Road by a Council staff member and the resident is up to date with the status of their request.

Councillor Redmond asked if the contractors currently working for the Council were meeting their obligations regarding levels of service in terms of maintenance. K Simpson acknowledged there was currently a backlog of maintenance work and the contractors/sub-contractors were considering how to re-order their work. As part of regular meetings between the Council and contractors, the levels of service are discussed and also the maintenance requirements. It was advised that some drains were requiring further cleaning than what is in the maintenance contract, and this is proving challenging. This was a result of warm weather and excessive weed growth. Improving processes at both the Council and CORDE were being worked on. Councillor Redmond asked if contractual levels of service were not being met, was there any financial implications. K Simpson advised that some maintenance work is undertaken on a yearly basis with a set amount paid each year, and other drains are paid for on a time and expense basis. If it is a wetter and warmer year, then there would be higher maintenance costs for these drains. There is no penalty payment within the contract if contractors get behind in certain drain maintenance, but these drains are included in a list and staff keep a track on this.

Councillor Williams asked if staff do monitor the cleaning of drains and that the work is being done properly by the contractors. K Simpson said staff work with the contractors to make sure that the method of cleaning is the most appropriate.

Moved Councillor Williams

Seconded Councillor Blackie

**THAT** the Utilities and Roading Committee:

- (a) **Receives** report No. 220413056836.
- (b) **Notes** that 598 drainage service requests related to the significant rainfall events in May 2021, December 2021 and February 2022 were received, which have all been responded to although some require further maintenance or investigation work.
- (c) **Notes** that there are currently 59 drainage assessments identified and this is likely to increase as the service requests are worked through. Progress made since the previous Utilities & Roading Committee meeting is set out in Section 4 of the report.
- (d) **Notes** that background information in regards to the recent flooding event can be viewed in report No. 220310034384 entitled: "*February 2022 Flood Event - Update on Service Requests*".
- (e) **Notes** that a webpage has been set up on the Council's website to provide updates on the status of drainage works underway and targeted information will be sent out to the Waikuku Beach and Kaiapoi communities.

- (f) **Notes** that if further budgets are required for any capital works identified as part of the drainage assessment work, that these will be sought as part of the 2022/23 Annual Plan process.
- (g) **Circulates** this report to the Council and Community Boards for information.

**CARRIED**

Councillor Williams expressed his concern that the cleaning of drains needs to be kept up to date, especially heading into the wetter winter months. He would support the hiring of further external contractors to get this work up to date.

Mayor Gordon noted these issues are important and are a concern to residents, and if additional resource is required, would support this. More regular reporting to the Council will provide reassurance that the work is being undertaken.

Councillor Stewart endorsed the previous comments of fellow Councillors and believes there should be better communication with residents and that it should be easier for updated information on flood event projects to be accessed by the public on the council website. Councillor Stewart would also support more regular information being provided to Councillors, to keep members up to date on the status of projects.

## **6 CORRESPONDENCE**

Nil.

## **7 REPORTS REFERRED FROM THE OXFORD-OHOKA COMMUNITY BOARD AND WOODEND-SEFTON COMMUNITY BOARD**

### **7.1 No-Stopping Restriction on Tram Road at Earlys Road Intersection – Shane Binder (Transport Engineer) and Kathy Graham (Journey Planner/Road Safety Co-ordinator)**

*(refer to copy of report no. 211104177987 to the Oxford-Ohoka Community Board meeting of 9 December 2021)*

S Binder presented this report, which related to the issue of large vehicles parking on this Tram Road/Earlys Road intersection. There is a passing lane here and the parked vehicles were blocking visibility.

Councillor Doody asked if there were other locations that truck drivers could park their trailers. S Binder said there had not been any further locations specifically identified for trailers to be parked and there will be further coordination for this.

Moved Councillor Brine

Seconded Councillor Williams

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 211104177987.
- (b) **Approves** establishment of a no-stopping restriction on the south side of Tram Road, to both the east and west of Earlys Road, for a length of 65 metres in each direction.

**CARRIED**

**7.2 Vaughan Street, Sefton – Approval of No-Stopping Restriction – Shane Binder (Transport Engineer)**

*(refer to attached copy of report no. 220201012278 to the Woodend-Sefton Community Board meeting of 15 February 2022)*

S Binder advised that since this report was presented to the Community Board, a notice had been sent out on 17 March to the owners of the five properties affected and there had been no feedback received from that.

G Cleary added that there are a number of physical constraints on this site, noting the large hedge which extends quite a long way into the road reserve. This hedge is on the Council reserve and provides shelter for the reserve. There is only a small number of properties along this street and the kerb and channel is needed for drainage. This subdivision has significant drainage challenges during this development. S Binder advised that currently there is one house in the subdivision being resided in and the other four are under construction.

Councillor Redmond noted that following the consultation with residents it appears there are no issues. Councillor Redmond queried why the berm was wide and road quite narrow, where it would have been preferable to be the other way. G Cleary noted that services go into the berm, and confirmed that the trees/hedge go well out into the road reserve, which was one of the constraints. Without any parking on that road, it is adequate to service the area. J McBride added that there was a large stormwater pipe which runs underneath the berm, so the road couldn't be directly over this pipe.

Councillor Stewart noted that Sefton Town is split with rating, with Ecan rating covering everything except road drainage and questioned development in the town when there is no town centre plan in place. G Cleary noted that currently Sefton has no WDC urban drainage system and there was to be further development this could be more of an issue. There was quite a challenge for the community of Sefton in the future and the current level of service, as a rural community, has been acceptable. There may need to be consultation with the residents of Sefton in the future, to have a more formal WDC rating area.

Councillor Ward asked about what plans are there for footpaths, particularly for children walking to school. J McBride advised that Sefton wasn't currently rated for footpaths, with a general look and feel of a settlement area. The Council does not currently have footpaths planned.

Moved Mayor Gordon

Seconded Councillor Williams

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 220201012278.
- (b) **Approves** installation of the following no-stopping restriction on Vaughan Street:
  - i. For 120 metres length north of Cross Street on the west side.
  - ii. For 105 metres length north of Cross Street on the east side.
- (c) **Notes** that staff have not consulted with property owners, but an information notice explaining the need for parking restrictions will be distributed to all residences prior to any works being undertaken.

**CARRIED**

Mayor Gordon noted this matter has been to the Community Board and acknowledged that this had now been communicated with the residents.

Councillor Stewart was in support of this recommendation, but raised the comment that with the development approved in Sefton, noting that there are three drainage rating areas that Environment Canterbury administer – being Sefton Town, Sefton- Ashley Area, and the Ashley area proper. This was a small development which had challenges and Councillor Stewart suggested a future briefing to the Council as this township has no services and has major resource issues. Councillor Stewart would like Council to have a more comprehensive look at the growth of Sefton.

Mayor Gordon said that consideration of a plan and the wider servicing issues for Sefton needs to be considered, noting that the Council had previously committed resources to a new community facility in Sefton. Discussion with the community would identify what they would like in their town.

## **8 MATTERS FOR INFORMATION**

### **8.1 Extension of Contract: 18/56 – Street Lighting Maintenance & Renewals – Report to Management Team Meeting 4 April 2022– to be circulated to Utilities and Roothing Committee.**

Moved Councillor Ward

Seconded Councillor Brine

**THAT** the Utilities and Roothing Committee receives the information in Item 8.1.

**CARRIED**

### **8.2 Skewbridge Warning Signage Project - Report to Accept Invited Price – Report to Management Team Meeting 11 April 2022– to be circulated to Utilities and Roothing Committee.**

Councillor Williams queried the level of funding required for this project and suggested the electronic signage would be adequate to slow traffic down in the first instance without any additional measures, which added to the cost.

J McBride noted that a report had previously been to the U&R Committee, with the work suggested to include signage and a number of measures to support lower traffic speed through that area and over the bridge. A combination of factors is often needed to slow traffic down, including threshold widening, and pavement widening around the signs. The road marking of a wide centre line narrows the lanes and also helps with speed reduction.

Moved Councillor Ward

Seconded Councillor Brine

**THAT** the Utilities and Roothing Committee receives the information in Item 8.2.

**CARRIED**

Councillor Ward supports any undertakings to slow traffic down and encourage safer driving.

### **8.3 Request for Time-Restricted Parking at Rangiora Borough School – Report to Rangiora-Ashley Community Board Meeting 13 April 2022– to be circulated to Utilities and Roothing Committee.**

Moved Councillor Ward

Seconded Councillor Brine

**THAT** the Utilities and Roothing Committee receives the information in Item 8.3.

**CARRIED**

## **9 PORTFOLIO UPDATES**

### **9.1 Roading – Councillor Paul Williams**

Councillor Williams acknowledged the work that had been undertaken in maintenance of the gravel roads. Councillor Williams expressed disappointment with the level of funding from Land Transport NZ for road maintenance.

#### Updates

- Fernside pavement rehabilitation is completed and the road is now reopened.
- Chip Sealing programme has been completed for the year.
- Footpath renewals are underway on East Belt
- Kerb and channel completed on Durham Street and a short section of East Belt near Whales Street.
- Regarding the failure of the Butchers Road culvert. Councillor Williams expressed concern that this road is still closed. G Cleary noted that there was a report coming to Council on roading issues, which includes this culvert.

Councillor Mealings noted that the Butchers Road culvert is now open for foot traffic and cycles and acknowledged that residents are grateful for this being organised by Council staff, particularly J McBride.

### **9.2 Drainage and Stockwater – Councillor Sandra Stewart**

Councillor Stewart, noted that the Hearings Panel is still awaiting to see a draft of the communications package following the Stockwater Race Bylaw Review hearings in September 2021. It was clear from this review that many people did not understand their obligations as property owners.

### **9.3 Utilities (Water Supplies and Sewer) – Councillor Paul Williams**

It was encouraging that there had been less deaths of birds from botulism at the waste treatment plant at Kairaki Beach.

Commented that if it was necessary in the future for water supplies to be chlorinated, that this may have an impact on the pipe system.

### **9.4 Solid Waste– Councillor Robbie Brine**

Councillor Brine reported that there has been a minor issue at Sutherlands pit and staff looking at the possibility of installing some cameras.

Waste Management has been sold to an Australian company, Ingenio Investments. At the meeting on 4 April, the interim report from Transwaste on Kate Valley was accepted and discussion on transportation costs. Also at the meeting it was agreed to adjust the system of charging for those users who are further away from Kate Valley landfill site. As this agreement was 20 years old, there has been a slight adjustment made to the formula which has a slight impact to this Council. Meetings of the Joint Committees were also held and it was advised that due to Covid, there is unallocated funds for waste minimisation, and it was agreed for these funds to be held over. It was confirmed that the money is held by Councils and used by the Councils as necessary.

Regarding the collection of waste, in bins and the black rubbish bags, Councillor Williams asked why the black bags were not being collected, when the trucks are able for collection of both the bins and bags. G Cleary responded that on a particular day when the black bags were not collected, the operator was injured and there was not capacity to do another collection to collect the bags. The bins were collected.

G Cleary also provided a response to a query Councillor Williams had on the greenwaste operators using the transfer station.

#### **9.5 Transport – Mayor Dan Gordon**

Mayor Gordon is seeking a meeting with NZTA, on a number of issues, one being clarification on the process for speed reduction in the township of Oxford, and following this discussion, there may be another report back to the Community Board and the Council to seek views.

Woodend safety improvements would also be on the agenda at the NZTA meeting, and Mayor Gordon wanted to know that there would be a firm commitment from NZTA. This is a matter that had been raised for three years. Mayor Gordon will report back to the Committee again following the meeting.

Councillor Ward noted the concerns of pedestrians crossing State Highway at the Pegasus-Ravenswood roundabout, and would an underpass be an option. Mayor Gordon said this would also be part of the conversation with NZTA as a matter for safety improvements. This is one option that could be discussed for this intersection

#### **10 QUESTIONS UNDER STANDING ORDERS**

There was no questions

#### **11 URGENT GENERAL BUSINESS**

There was no urgent general business.

#### **12 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved Councillor Brine                      Seconded Councillor Ward

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

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The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:



Item No	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
12.1 – 12.3	Reports from Management Team meetings	Reports for information	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
12.1 – 12.3	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

**CARRIED**

**CLOSED MEETING**

*See Public Excluded Agenda (separate document)*

**OPEN MEETING**

**NEXT MEETING**

The next meeting of the Utilities and Roading Committee is scheduled for 3.30pm, on Tuesday 17 May 2022.

There being no further business, the meeting closed at 5.35pm.

CONFIRMED



Chairperson  
Councillor Paul Williams

17 May 2022  
Date