

# Waimakariri District Council

## Annual Report to the Alcohol Regulatory and Licensing Authority 2019-2020

1. Please provide the name of your District Licensing Committee.

Waimakariri District Licensing Committee (DLC58)

2. Please provide the name, email, and contact phone number of your Committee's Secretary.

Tracy Boundy, [tracy.boundy@wmk.govt.nz](mailto:tracy.boundy@wmk.govt.nz) ph 027 2567040

3. Please name each of your licensing inspectors and provide their email and contact phone number.

Raj Deo, [raj.deo@wmk.govt.nz](mailto:raj.deo@wmk.govt.nz) ph 021 480834

Sharon Stevenson, [Sharon.stevenson@wmk.govt.nz](mailto:Sharon.stevenson@wmk.govt.nz) ph 021 480 818

Heidi Schaffer, [Heidi.schaffer@wmk.govt.nz](mailto:Heidi.schaffer@wmk.govt.nz)

4. The following questions relate to the number of licences and managers' certificates your Committee issued and refused in the 2019-2020 financial year.

*Note: the 2019-2020 financial year runs from 1 July 2019 to 30 June 2020.*

### **Licences 2019-2020**

In the 2019-20 year, how many 'on licences' did your Committee issue? (0)

In the 2019-20 year, how many applications for 'on licences' did your Committee refuse? (0)

In the 2019-20 year, how many 'off licences' did your Committee issue? (3)

In the 2019-20 year, how many applications for 'off licences' did your Committee refuse? (0)

In the 2019-20 year, how many club licences did your Committee issue? (0)

In the 2019-20 year, how many applications for club licences did your Committee refuse? (0)

### **Manager's certificates 2019-2020**

In the 2019-20 year, how many managers' certificates did your Committee issue? (160)

In the 2019-20 year, how many applications for managers' certificates did your Committee refuse? (5)

In the 2019-20 year, how many applications for managers' certificates were withdrawn? (14)

### **Licence renewals 2019-2020**

In the 2019-20 year, how many licence renewals did your Committee issue? (35)

In the 2019-20 year, how many licence renewals did your Committee refuse? (0)

5. Please comment on any changes or trends in the Committee's workload in 2019-2020.

The Committee had one hearing in November 2019 for Managers Certificates new and renewals. There were 12 applicants initially, who had failed to respond to the licensing inspectors requests for information and meetings. All were no longer actively working or in the industry. Seven withdrew their applications prior to the Hearing and the remaining five failed to appear at the Hearing. The Committee declined all applications.

6. Please comment on any new initiatives the Committee has developed/adopted in 2019-2020.

The DLC attended an ARLA hearing in person to gain better understanding of the workings of ARLA. And; members attended a DLC Network training day in Christchurch.

7. Has your Committee developed a Local Alcohol Policy? YES

7a. If the answer is yes, what stage is your Local Alcohol Policy at?

- In 2018, the 2015 LAP was reviewed early (3 years) and adopted

8. If the answer to 7 is Yes, what effect do you consider your Local Alcohol Policy is having?

- Since the adoption of the current LAP, there appears to be a positive effect across our community. Premise operators, patrons and public understand the on and off-licence hours and the local Alcohol Control Bylaw
- The inspectors' observations are the knowledge and competency of licenced premises staff has increased. There appears to be improved compliance across the whole industry.
- The LAP is well embedded and understood by the community and premise operators.

9. If the answer to 7A is 'in force', is your Local Alcohol Policy due for review?

- Due in 2024 (6 years from 2018).
- The DLC, through the Council, in 2018 initiated an early review of the LAP. The DLC believed that because the legislation was new and the LAP was new, it was prudent to test the policy at the three year point rather than wait the full six year term.

10. If the answer to 9 is Yes, has such a review been undertaken; and, if so with what result?

- The 2018 review confirmed the LAP. Next review due in 2024.

11. Please comment on the manner in which Covid-19 has impacted on DLC operations.

- Special Licenses from late March to late June were either cancelled, put on hold or dates amended to after June.
- Staff continued to process Premise renewals and registrations – continued as normal.
- Staff continued to process Managers Certificates. Meetings with applicants were on hold under Levels 4, 3 and 2.

12. Please comment on the ways in which you believe the Sale and Supply of Alcohol Act 2012 is achieving its object. Note: the object of the Sale and Supply of Alcohol Act 2012 is that:

a) *the sale, supply, and consumption of alcohol should be undertaken safely and responsibly;*  
*and*

b) *the harm caused by the excessive or inappropriate consumption of alcohol should be minimised .*

c) *to what extent, if any, do you consider that achievement of the object of the Act may have been affected by the Covid-19 pandemic?*

The Act, in conjunction with the LAP, provides the DLC with a greater mandate in giving effect to the object of the Act. Local DLC's are more aware of local issues when it comes to alcohol licensing decisions affecting the community. Ongoing liaison with other DLCs, Licensing Inspectors and community groups is fostered and has increased awareness and understanding across the agencies, as well as robust and consistent decision making by the DLC. The Act has resulted in a more formal communication and liaison between Police, MOH and Licensing Inspectors.

The DLC had concerns about the expiry of several Manager Certificates and Premises Licences during the Covid-19 lockdown. The DLC queries whether an Immediate Modification Order could be amended to include an extension of expiry timeframes, during a similar National Epidemic event, so applicants are not penalized, by having to apply for a new Licence or Certificate.  
(reference: justice.govt.nz Update 5 May 2020 Immediate Modification Order).

Tracy Boundy



**Licensing Secretary**  
**Waimakariri District Licensing Committee**