

MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 17 JUNE 2024, AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), N Atkinson, A Blackie, T Bartle, and R Keetley.

IN ATTENDANCE

B Cairns and P Redmond (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), B Dollery (Ecologist – Biodiversity), Heike Downie (Senior Advisor – Strategy and Programme), S Binder (Senior Transportation Engineer), M Kwant (Greenspace Community Projects Officer), J McBride (Roading and Transport Manager), G Cleary (General Manager Utilities and Roading), S Docherty (Senior Policy Analyst), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were five members of the public present.

1 APOLOGIES

Moved: J Watson

Seconded: T Bartle

THAT an apology for absence be received and sustained from T Blair.

CARRIED

2 CONFLICTS OF INTEREST

R Keetley declared a conflict of interest for item 4.2 – *Leigh Griffiths and Chuck Dowell – Environment Canterbury* as he was employed by Environment Canterbury.

R Keetley also declared a conflict of interest for item 7.1 – *Letter from the Kaiapoi District Historical Society* as he was the Board's representative for this group.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 20 May 2024

S Stewart noted that the information in her information exchange was not accurate and undertook to work with the minute taker to amend this portion of the minutes.

Moved: S Stewart

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 20 May 2024, as a true and accurate record, subject to the changes made by S Stewart in relation item 10 'Members Exchange – S Stewart'.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3 Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 20 May 2024

Moved: J Watson Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the circulated notes of the Kaiapoi-Tuahiwi Community Board workshop, held 20 May 2024.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

4.1 Jason Miles and Greg Thompson – Kaiapoi North School (Trim Ref: 240624101792)

G Thompson informed the Board that the School had a directive from the Ministry of Education to install a 1.8m high fence along its boundary. Currently students used the Morcroft Reserve during break times and the school was proud of its interconnectedness with the community. There was little space between the school boundary and the classrooms. Fencing along the boundary of the school would significantly change the feel of the area and would constrict the amount of space available for students to play. The school was not in favour of fencing along the boundary line between the school and the reserve and requested the Board to support a second option which was to install a fence along the Allison Crescent boundary of the reserve with a gate to allow public access to the reserve. G Thompson made it clear that the School was not trying to include the reserve as part of the school and that public access would still be encouraged. The School encouraged the use of school grounds outside of school hours by the neighbourhood. The Ministry of Education would pay for the installation and maintenance of the fence and any signage required. The school did not have a choice regarding the installation of the fence for the safety of the children, however the location of the fence was negotiable.

T Bartle queried how members of the public would retain easy access while keeping children secure. J Miles explained the access gate would be at a certain height to ensure younger children couldn't reach the release mechanism.

A Blackie asked if children generally ran from the school through the reserve. A fence would also be required at front of the school. J Miles stated the fence would be installed around the entire school. Although some children may still be able to get through or over the fence it gave staff more time to stop them. Children who were absconding currently had a teacher aid full time however the Ministry of Education did not fully fund these staff members and therefore funds that would generally be put towards learning was currently used to fund the teacher aids.

P Redmond questioned how the risk of children absconding was dealt with when they were older and taller. J Miles noted in the past children had learned better behaviours and the risk lessened as they became older. Currently with the 1.6m gate, five year old children were able to climb or open the gate whereas a 1.8m fence would be more challenging for small children to access.

P Redmond then sought clarity on how access would be preserved for children wanting to access the reserve outside of school hours if they could not open the gate. J Miles clarified older children would be able to use the gate however he did not think five and six year old children should be encouraged to go to the school or reserve alone.

P Redmond asked how many children were currently enrolled that a taller fence would benefit. J Miles answered they had previously had one or two children enrolled however this years roll had three children.

Following a question from P Redmond, J Miles noted Ashgrove, Woodend and Kaiapoi Brough schools all had 1.8m fencing installed and children who were around eight to nine years old were able to easily access the gates.

N Atkinson noted Woodend and Ashgrove School shared a boundary with a reserve however their fences did not go around the community reserve. He asked if there was a better option for both parties. J Miles informed the Board that they had investigated many solutions, however they believed this was the best solution especially as the school's current evacuation point was on Moorcroft Reserve as this was identified as the safest area by the fire service.

N Atkinson then questioned if the School had spoken to the neighbours of the reserve. J Miles responded they had not as they wished to speak to the Board first.

J Watson wondered if the gates could be left open after school hours. J Miles answered they could be left open.

The Chair thanked J Miles and G Thompson for their presentation.

4.2 **Leigh Griffiths and Chuck Dowdell – Environment Canterbury (Trim Ref: 240624101795)**

L Griffiths informed the Board that Environment Canterbury were proposing to close a portion of Hays Road. The original communication regarding the closure received a large amount of both positive and negative feedback which had not been expected. C Dowdell noted that although Hays Road was called a road it was not a legal road and was Environment Canterbury owned land. They were proposing to close 1.4km of the road removing the connection between Wrights Road and Taylors Road. The closure of the section would reduce friction between motorised vehicles and pedestrians, remove the throughfare of motor vehicles, and reduce accidental and wilful damage caused by the use of motor vehicles. This would reduce the risk to vulnerable road users and allow continued access for all recreational interests. The closure of this section was not expected to add pressure to the Waimakariri roading network. The project was on hold while consultation was undertaken.

N Atkinson asked if Environment Canterbury (ECan) were aware of the petitions that occurred when the park was established. L Griffiths noted they were more aware now that they had received the feedback. Staff believed those opposing the closure were using the park as a throughfare rather than as a recreational park. No commitment was made when the park was established that the road would not close.

N Atkinson sought clarification on why people were using the park as a throughfare. C Dowdell explained people entered at Taylors Road and drove through to Wrights Road to avoid using Tram Road.

P Redmond asked what degree of the community and Council would be consulted. L Griffiths responded that they generally only posted on social media and placed signs in the park. After the amount of feedback received, ECan had put the closure on hold. ECan had originally not consulted with Waimakariri District Council however had since made contact to discuss a way forward.

A Blackie noted Taylors Road was in poor condition as the berm was higher than road and if it was going to be used as an access by more people the road would require work which the Council had not have budget for. C Dowdell stated they expected less people would use Taylors Road as an access point as the only point of the park they would be able to access was the bike park.

T Bartle noted Hay Road was not an easy to use throughfare and questioned what harm was being caused by people using it as so. C Dowdell noted some users speed through the park which caused damage and they had limited park budget which they did not want to use to fix damage caused by those using the park not for recreation.

N Atkinson noted there was a large elderly population who used Hays Road when fishing as due to mobility issues. C Dowdell responded he had spoken to several elderly people who thought the entire road would be closed however when explained would be closed from the car park area they were more accepting.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Applications to the Kaiapoi-Tuahiwi Community Board's 2023/24 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

K Rabe spoke to the report and highlighted the softball club were seeking funding to start a new competition to be held in Kaiapoi.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 240604089138.

(b) **Approves** a grant of \$750 to the Kaiapoi Softball Club towards hosting the Kaiapoi Classic Softball Tournament.

CARRIED

A Blackie stated they were a good Club and the event would be good for the town.

N Atkinson noted they were a proactive Club who had done amazing things since moving to Norman Kirk Park.

7 **CORRESPONDENCE**

7.1 **Letter from the Kaiapoi District Historical Society**

7.2 **Memo regarding The Oaks and Courtenay Esplanade Linkage Project**

Moved: J Watson

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** the letter from the Kaiapoi Historical Society (Trim: 240523083615).

(b) **Receives** the memo regarding the Oaks and Courtenay Esplanade Linkage Project. (Trim: 240607092534).

CARRIED

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for May 2024**

Attended working bee at Honda Forest.

Jedd Peirce was wanting to install planters outside the Chorus building.

All Together Kaiapoi was given money at its closure from the Groups who had taken over the community events. The money would be used for an art project on the riverbank.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Rangiora-Ashley Community Board Meeting Minutes 8 May 2024.
- 9.2 Oxford-Ohoka Community Board Meeting Minutes 8 May 2024.
- 9.3 Woodend-Sefton Community Board Meeting Minutes 13 May 2024.
- 9.4 Northern Pegasus Bay Bylaw 2024 – Draft for Consultation – Report to Council Meeting 7 May 2024 – Circulates to all Boards.
- 9.5 Health, Safety and Wellbeing Report April 2024 – Report to Council Meeting 7 May 2024 – Circulates to all Boards.
- 9.6 Roading Staff Submission May 2024 – Request for Changes to the Rooding Capital Works Budget – Report to Council Meeting 21 May 2024 – Circulates to all Boards.
- 9.7 Roading Staff Submission May 2024 – Proposed Adjustments to Walking and Cycling Budgets – Report to Council Meeting 21 May 2024 – Circulates to all Boards.
- 9.8 Solid Waste – Utilities and Rooding Department Staff Submission to the Draft 2024-34 Long Term Plan – Circulates to all Boards.
- 9.9 Water Supply – Utilities and Rooding Department Staff Submission to the Draft 2024-34 Long Term Plan – Report to Council Meeting 21 May 2024 – Circulates to all Boards.
- 9.10 Drainage Staff Submission to Long Term Plan 2024-2034 – Report to Council Meeting 21 May 2024 – Circulates to all Boards.
- 9.11 Wastewater – Utilities and Rooding Department Staff Submission to the Draft 2024/34 Long Term Plan – Report to Council Meeting 21 May 2024 – Circulates to all Boards.
- 9.12 Housing for the Elderly – Proposed new Housing Development – Report to Council Meeting 21 May 2024 – Circulates to all Boards.
- 9.13 Zone Implementation Programme Addendum (ZIPA) Capital Works Programme 2024/25 – Report to Utilities and Rooding Committee 28 May 2024 – Circulates to all Boards.
- 9.14 Decision for Unused Water Take Consents – Report to Utilities and Rooding Committee 28 May 2024 – Circulates to all Boards.
- 9.15 July 2023 Flood Recovery Progress Update – Report to Utilities and Rooding Committee 28 May 2024 – Circulates to all Boards.
- 9.16 Kaiapoi Community Hub – Reallocation of Budget – Report to Community and Recreation Committee 28 May 2024 – Circulates to all Boards.
- 9.17 Aquatics May Report – Report to Community and Recreation Committee 28 May 2024 – Circulates to all Boards.
- 9.18 Libraries Update to 16 May 2024 – Report to Community and Recreation Committee 28 May 2024 – Circulates to all Boards.

Moved: A Blackie

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board

(a) Receives the information in Items.9.1 to 9.18.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

R Keetley

- Kaiapoi District Historical Society Annual General Meeting – was good representation from the Board. Discussed the organisation being in good health and future opportunities. Increasing patronage was putting a strain on opening hours.

S Stewart

- Kaiapoi District Historical Society Annual General Meeting
- Kaiapoi Promotions Association – focusing on what events they would promote.
- Greypower – asked for an update on the Rangiora Health Hub.
- Ohoka-Mandeville Drainage Advisory Group meeting – Doug Nicholl had stepped down as Chair and Tom McBrearty was the new Chair.
- Northern Pegasus Bay Bylaw Review drop-in session. Disappointed in the treatment of Council staff and Ashley/Rakahuri River Care Group.

Brent Cairns

- Attended Kaiapoi Promotions monthly meeting. Had plans to run a number of new smaller events in Kaiapoi, some involving local businesses. They were considering alternate locations for the Christmas Carnival due to issues with the land.
- Met with Nigel Cook who ran music event in and around Kaiapoi each month most of which sold out.
- “Cactus” Kaiapoi High School Leadership program had started after several years in hiatus.
- Two Matariki Events would be held on 28 June 2024.

Kaiapoi Food Forest would run an event from 11am to 3pm with hangi at 2pm.

Kaiapoi Events would run an event from 26 to 28 June with a light walk on Corcoran Reserve culminating with fireworks and event at Norman Kirk Park. Parking restrictions in the area and parking in Regeneration areas would be monitored by NZRT12.

- Attended local event to watch the My Kitchen Rules programme. The show featured Kaiapoi and the district in a positive light.
- Reviewing town centre flags as they would need to be replaced in approximately one year. Were reviewing the locations and investigating how local designers could be involved and if there were flags for different holidays.
- Local restaurant Armadillos had closed and Suburban 412 opened. They would be doing the catering for the local golf club along with a several other locations throughout the South Island.
- Virtual Work and Income New Zealand (WINZ) trial had been set up in Hurunui, allowing clients from Culverden and Cheviot to have meetings with WINZ via Teams. The trial could be extended and could be of value to those clients that were unable to visit the Rangiora office.

WINZ staff had been told to be tougher with sanctioning clients i.e. for sabotaging interviews which could result in 50% reduction in benefits and on third strike could result in 13 week cancellation of benefit. When children were involved that was considered.

WINZ had been told when fixed contracts ended they would not be renewed and people leaving would not be replaced.

Government had told WINZ to get people out of emergency housing in Canterbury. There were currently 266 people/families in emergency housing.

- Some immigrant families were having issues with lack of support for those looking after family at home, additional costs they had to pay i.e. education, rentals being substandard, and some were having to crowd people into one rental and language issues.

Citizens Advice Bureau had 314 visits in March and 319 in April. Their recent op Shop fashion show raised \$4,600 for the group.

Their English language classes were in demand with many people attending with nil English.

- Met with Lions group who were wanting to provide a considerable amount of land in Woodend to grow food for the community. Connected with Food Secure North Canterbury and they in turn were looking at raising funds for seeds.
- Met with the Community Development Team to discuss their presentation to the June All Boards Session that would involve North Canterbury neighbourhood Support.
- A number of complaints regarding the community funded cameras were received and may require Council Communications Team to send out a consistent message as to the cameras purpose and who could view the footage. Pegasus had 36 donations totalling over \$11,000. Sovereign Palms had completed fund raising and were winding up its activity.
- Attended the Waimakariri Access Group meeting. Issues raised included mobility parking time limits, issues for some at Dudley Pools regarding changing, Bocca Court markings at Mainpower Stadium. Most issues had been dealt by staff.
- Attended Food Secure North Canterbury meeting. The group are looking at funding for edible trees and plants to help communities create pocket forests. A number of groups were willing to help in Rangiora and Oxford especially.
- Kaiapoi Farmers Market were sharing their surplus funds with the Kaiapoi Food Forest and Kaiapoi MenzShed to go towards building both groups' buildings.
- NZMCA Kaiapoi park was doing well with strong visitor numbers. Selwyn Council had taken advantage of the NZCMA Show at Wolfbrook Arena in Christchurch by giving away carry bags with promotional material.
- A national company were visiting the Kaiapoi Food Forest to plant and volunteer with the group donating a large number of plants.
- The Kaiapoi Food Forest Annual General Meeting – had education shelter priced and could now start applying for funding.
- Attended the Kaiapoi and Rangiora Museum Annual General Meetings. Both were well attended with wide community support shown for both museums. Kaiapoi were still having challenges with access to the mezzanine and staff were reviewing how storage could be expanded at ground level.
- Around 33 people were living in their cars in Kaiapoi. One person was helped into Waimakariri District Council housing as they fit the criteria and was given furniture and amenities.
- Kaiapoi Promotions Association – hosting an event on 30 June at the Kaiapoi RSA, 'Welcome to Kaiapoi'.

- Waimakariri Access Group –Local residents were being sent home from the emergency room at 2am, Rangiora residents received a taxi whereas Kaiapoi residents did not. An access lift at Dudley Aquatic Centre.
- Attended Honda Forest and Silverstream planting events.

Philip Redmond

- Property Portfolio working Group visit to Otautahi Community Housing trust.
- Art on the Quay – Ruataniwha exhibition opening.
- Long Term Plan Hearings in Kaiapoi, Oxford and Rangiora.
- Coastguard North Canterbury – dedication Blackwell fast water rescue boat and four-wheel drive command unit. First in New Zealand.
- Long Term plan Deliberations. Minor changes to reflect submissions. Theme was affordability.
- Waimakariri Health Advisory Group were looking for an Independent Chair.
- Representation Review Working Party – there had been a problem with the census data. Recommend that nothing proceed as the data provided was no accurate.

T Bartle

- Representation Review Working Party – if were to continue would have to use 2018 Census data.
- Waimakariri Health Advisory Group meeting. Was many alcohol related issues in the district.
- North Canterbury Neighbourhood Support meeting – Held in Hurunui District Council office.
- Local Government round table on sovereign citizens.

A Blackie

- Silverstream planting – around 30 people in attendance.
- Honda Forest planting – Manager attended from Auckland. Had provided 750,000 trees for the entire project.

N Atkinson

- District Plan Review – rural subdivisions.

11 CONSULTATION PROJECTS

11.1 Northern Pegasus Bay Bylaw 2024

<https://letstalk.waimakariri.govt.nz/northern-pegasus-bay-bylaw-2024>

Consultation closes Sunday 23 June 2024.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 May 2024: \$726.73.

12.2 General Landscaping Budget

Balance as at 31 May 2024: \$26,790.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 15 July 2024 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.12PM.

CONFIRMED

Chairperson

Date

Workshop (5.12pm to 6.10pm)

- *Restoration of 46 Main North Road – Bex Dollery (Ecologist – Biodiversity) – 20 minutes.*
- *Waimakariri Parking Plan Project – Heike Downie (Senior Advisor – Strategy and Programme) and Shane Binder (Senior Transportation Engineer) – 20 minutes.*
- *Boat Trailer Parking – Chris Brown (General Manager Community and Recreation) – 10 minutes.*
- *Northern Pegasus Bay Bylaw Review – Sylvia Docherty (Senior Policy Analyst) and Mike Kwant (Greenspace Community Projects Officer) – 10 minutes*
- *Members Forum*
 - *Nominations for Community Service Awards – 10 minutes.*