

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OHOKA COMMUNITY HALL, MILL ROAD, OHOKA ON WEDNESDAY 6 MARCH 2024 AT 7PM.**

**PRESENT**

T Robson (Chairperson), S Barkle (Deputy Chairperson), T Fulton, R Harpur, N Mealings, P Merrifield (arrived 7:12pm) and M Wilson.

**IN ATTENDANCE**

S Hart (General Manager Strategy, Engagement and Economic Development), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

**1. APOLOGIES**

Moved: N Mealings                      Seconded: R Harpur

**THAT** an apology be received and sustained from M Brown for absence.

**CARRIED**

**2. PUBLIC FORUM**

There were no members of the public present for the public forum.

**3. CONFLICTS OF INTEREST**

There were no conflicts declared.

**4. CONFIRMATION OF MINUTES**

**4.1. Minutes of the Oxford-Ohoka Community Board meeting – 8 February 2024**

Moved: T Fulton                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 February 2024, as a true and accurate record.

**CARRIED**

**4.2. Matters Arising (From Minutes)**

There were no matters arising.

**PUBLIC EXCLUDED MINUTES** *(Refer to public excluded agenda)*

**4.3. Minutes of the public excluded portion of the Oxford-Ohoka Community Board meeting held on 8 February 2024**

## 5. DEPUTATIONS AND PRESENTATIONS

### 5.1. Environment Canterbury – Councillor Claire McKay

C McKay spoke to the Board regarding the Environment Canterbury's (ECan) Draft Long Term Plan (LTP). ECan adopted the consultation document and the supplementary information on 28 February 2024. The Draft LTP was an aspirational document which signalled substantial rate rises. ECan was looking at collecting an increase in \$40 million in rates revenue for year one and some significant investments and requests from ratepayers if the public agreed to the preferred options. Councillor McKay provided the Board with a high level overview of the changes in the LTP.

N Mealings asked what ECan was proposing for Kaiapoi and Rangiora in relation to bus services. C McKay noted that ECan had not developed specifics as yet and explained that the increased direct services currently proposed were scheduled for year 2026/27. There were some contingencies around what the Government would be subsidising in the future.

T Robson asked how ECan was going to consult on this LTP at a ground level. C McKay noted that there would be an advertising campaign. She was happy to attend any meeting or drop in session. The communications plan was yet to be finalised.

S Barkle asked if the increased service public transport would it specify which areas of the district would benefit. C McKay noted that at the end of each public transport section the impact on specific areas were noted in the consultation document.

T Fulton asked about the media release from the Chair of the Council. There was a reference to climate change, resilience, flood protection infrastructure, pest management and biodiversity outcomes and enquired what that would look like. C McKay noted that there was quite a bit of detail in the supplementary information, under the 30 year infrastructure heading. Significantly increases in resilience cost was due to the fact ECan had not invested in maintenance over the last four years which had resulted in a 16% increase in the maintenance over the river rating districts.

M Wilson noted that the LTP talked about active involvement of Ngai Tahu. She asked how ECan were planning to explain the LTP when it went out for consultation. C McKay noted that ECan had statutory obligations to involve Ngai Tahu in all regulatory matters to the degree that they wanted to be involved in. Over the years they had developed, and continued to develop a relationship which was working strongly.

## 6. ADJOURNED BUSINESS

Nil.

## 7. REPORTS

### 7.1. Approval of the Oxford-Ohoka Community Board Plan 2023 – K Rabe (Governance Advisor)

K Rabe took the report as read.

The Board discussed the plan noting a few amendments and corrections to be signed off by the Chair.

M Wilson noted that being a new Board member she was excited to see what the Board had achieved over the past year. She was proud of the ongoing work and some of the new projects that had been picked up across the area.

Moved: M Wilson                      Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 240112003394.

(b) **Approves** the Oxford-Ohoka Community Board Plan 2022-25 (Trim: 230222024481).

- (c) **Authorises** the Chairperson to approve the final version of the Oxford-Ohoka Community Board Plan 2023, if any further minor editorial corrections are required.

**CARRIED**

## **8. CORRESPONDENCE**

### **8.1. Letter from Casey Costello about smokefree regulations**

Trim Ref: 240219023999

Moved: N Mealings

Seconded: R Harpur

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the letter from Casey Costello (Trim. 240219023999).

**CARRIED**

The Board discussed letters received from the Oxford Area School which were to be circulated to all members.

## **9. CHAIRPERSON'S REPORT**

### **9.1. Chairperson's Report for February 2024**

- Attended an Oxford Promotions Action (OPAC) Committee Meeting – held a debrief on the Christmas Carols and Christmas Parade. There was discussion with the Lions Club regarding the preparation for the 2024 parade. There was discussion regarding the Community Trust Winter Wonderland and how OPAC could support the event in the future. It was agreed to put some money aside to cover the costs. Their Annual General Meeting would be held in March 2024.
- Attended a Community Trust Meeting – Debrief on the Wings with Wheels event and the Santa Parade. The Trust looked forward to events happening in 2024 and upcoming challenges. Overall, the Trust was in a strong position going forward. The walk in freezer was up and running which enabled the Trust to have a lot more options with the foodbank.
- Attended an Ashley Gorge Advisory Group Meeting – planned for the Gala Day.
- Attended the Ashley Gorge Gala Day – reasonably well attended however weather had been an issue. Good fundraiser for the reserve. Thanked Jean-Pierre for organising the event.
- Pearson Park Advisory Group Meeting – a report on the pump track and stage roof would be coming to the Board in April. There was talk on Facebook about the bike jumps being removed.
- Attended a meeting in Cust to discuss the West Eyreton heritage signs. Good to see project progressing.
- Attended a Promotions Association Review Working Group Meeting – good discussion. There were lots of good ideas discussed on how to centralise advertising and promotions to find some savings for all groups in the district. Discussion on what the funding model could look like for the groups going forward and how to get around the health and safety and traffic management compliance costs.

Moved: P Merrifield

Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** verbal update from the Oxford-Ohoka Community Board Chairperson.

**CARRIED**

## 10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 13 February 2024.
- 10.2. Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.3. Adoption of Greater Christchurch Partnership Housing Action Plan – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.4. Bradleys Road/McHughs Road/Tram Road Roundabout – Approval of Scheme Design and Purchase of Land at No.3 Wards Road, Mandeville – Report to Council Meeting 7 February 2024 – Circulates to the Oxford -Ohoka Community Board.
- 10.5. Rangiora-Ashley Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards
- 10.6. Woodend-Sefton Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.7. Oxford-Ohoka Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.8. Kaiapoi-Tuahiwi Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.9. Health, Safety and Wellbeing Report January 2024 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.10. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 20 February 2024 – Circulates to all Boards.
- 10.11. Libraries Update to 29 January 2024 – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.
- 10.12. Aquatics February Report – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.

Moved: R Harpur                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.12.

**CARRIED**

## 11. MEMBERS' INFORMATION EXCHANGE

### S Barkle

- Attended the Ohoka Mandeville Rural Drainage Advisory Group Meeting – they had discussed the Mandeville Resurgence plan that was included in the Council's Draft Long Term Plan 2024-34. There would be a drop-in session held on 11 April at the Mandeville Sports Centre to discuss the new options.
- Woodstock Quarry – there was conferencing happening which would have a representative going on the Boards behalf. Once that was done it would progress to the next stage.
- Swannanoa Fair on 10 March.

### N Mealings

- Mandeville Sports Club Meeting with Council staff – monthly catchup regarding Council related Mandeville Sports Club matters.
- Council Workshop and Briefing – Te Whatu Ora updated Council on 'localities' work. There was a new formalized approach to rural health with more money tagged for rural areas and a more collaborative way of working. Live streaming was planned for Council and Standing Committee meetings.
- Waimakariri Youth Council Meeting.

- Drug and Alcohol Harm Prevention Steering Group Meeting – Great to see new representatives around the table.
- Greater Christchurch Partnership Briefing.
- Property Portfolio Working Group Meeting.
- Greater Christchurch Partnership Committee Meeting – Endorsed the Greater Christchurch Spatial Plan to go to partner Councils for approval.
- Mandeville Cemetery Site Visit – Attended a meeting with residents led by K Howat and B Dollery with residents to gather thoughts on plans for the cemetery reserve post-grazing lease. Next step was to get a design drawn up and go back to residents for feedback. It was a positive meeting with engaged residents.
- Proposed District Plan Hearings – Stream 10 and 10a heard over three days.
- Eyreton Hall Meeting – met with Hall Committee and local residents regarding power cost issues.
- Utilities and Roading Committee Meeting.
- Mandeville Sports Club All Clubs Meeting – Clubs in good heart. Tree Maintenance Plan was received, new clubhouse chairs had arrived, improvements to cricket batting area made. Mandeville Bowling Club was growing, Eyreton Pony Club was at capacity.
- Mandeville Sports Club Board Meeting – New Operations Subcommittee of club members appointed.
- Addressed and reported vandalism of local street signs and mailboxes – Overnight damage done to street signs and mailboxes which were pushed over on Bradleys and Mill Roads. Mailboxes were set alight on Mandeville Road. Sent seven Snap, Send, Solve service requests.
- Community Wellbeing North Canterbury Trust Board Meeting – In process of recruiting two new Trustees. They were very pleased that the Ohoka Farmers Market Good Friday Cake Competition would benefit the Trust this year.
- Council Briefing and Meeting – Adoption of Long Term Plan to go out for consultation from 15 March to 15 April 2024. Waimakariri were the first Council to be audited this year and it had achieved an 'unmodified opinion' from the auditor. Proposed 8.94% average increase. Starting point was originally 19.1% but the lower rate was achieved through six months of workshops and Council staff efforts to find savings.
- Solid and Hazardous Waste Working Party Meeting – Changes needed to the Solid Waste and Waste Handling Bylaw to comply with the new national kerbside collection standardization recommended to Council.
- Waimakariri Youth Council – Farewelled Eris, their retiring notetaker. Recruitment for seven new members was underway. Youth VoiceTakeover Survey planned for 2024 on Long Term Plan and youth issues. WaiYouth were planning to hold a basic cooking skills class before the end of term one and possibly a driving skills workshop and two social events.
- Site visit to Lees Valley – Councillors toured Lees Valley roading sites with Utilities and Roading engineers to view roading challenges and recent works done. Follow up visit with residents planned.
- Portfolio update meeting.
- Canterbury Climate Change Action planning Reference Group Meeting – Joint meeting held with elected members group and staff technical advisory group to discuss proposed actions in the Canterbury Climate partnership Plan to go back to partner Councils for approval. Focus on collaboration.
- Ohoka Bush working bee – organised by the Ohoka Domain Advisory group. Worked in the bush at the Domain at the monthly working bee alongside some awesome local people who looked after this community treasure. New helpers were always welcome.
- Council meeting.
- Deer hazard in Jacksons/Tram Road vicinity.

### **R Harpur**

- Attended a meeting at the Mandeville Cemetery – there were a dozen neighbors who attended the meeting. There was some concern about the size of the pine trees there and that little to no maintenance had been done on them for several decades. There was a Council staff member taking notes that would present something to the Board. The neighbors were keen to have some kind of Council funded general landscaping there however were not so keen on opening the cemetery up to the public.
- Attended a meeting at the Eyreton Hall – it did not have the same advantage as Swannanoa or Ohoka in that they did not have a growing population. They were finding it extremely hard. They did not want to give the hall to the Council because they were worried that it would be sold. Council were looking at what could be done for them. They were potentially looking at doing away with electricity and having a generator for events.
- Attended the Delegates meeting at the Mandeville Sports Centre – met the new secretary.
- Swannanoa Fair 10 March.
- Attended Accessibility Training. Very valuable.

### **T Fulton**

- Attended a Promotions Association Review Working Group Meeting – the Oxford Promotions Action Committee operated on a basis, they had different needs. One of the things discussed was taking away some of the administrative burden, traffic management in particular. There was discussion of a secretary that could be overarching for promotions working with Enterprise North Canterbury to help enable the promotions groups to continue what they were doing.
- Oxford Promotions Action Committee – there were some good things being done. He noted the Main Street flags which had been difficult for OPAC to determine where the responsibility lay in paying for and maintaining them. There was some discrepancy with what happened in Oxford whether they were funded by OPAC or the Council. Councillor Cairns attended the meeting and believed that they should be funded by Council to coincide with the rest of the district.
- Plan Change 31 – pleasing to see some alignment in the position of Council with the Ohoka Residents Association and Environment Canterbury. Council was determined to hold the line and their current position but also be responsive to what the community was telling them.
- Visited the Mandeville Cemetery – the discussion from the adjacent landowners was interesting. They wanted it maintained, there were people in there doing a lot of good work. They also wanted to maintain their privacy.
- Attended the Ashley Gorge Gala – it was a good event.
- Thanked Ken Howat on his responsiveness and proactive approach. He believed Ken was an excellent addition to the staff.

### **P Merrifield**

- Attended an Oxford Museum Meeting.
- Visited the Artisan Market.
- Attended the Ashley Gorge Gala Day.
- Oxford Museum Working Bee.
- Attended Council meeting to listen to the Climate Change presentation.

### **M Wilson**

- Attended the Alcohol and Drug Harm Prevention Steering Group Meeting – discussed an action plan that resulted from its current condition report. There was data that was being fed through. It was positive to have new faces around the table. A good discussion was held regarding the fact that there were some grass root needs when connecting the different groups. There was also the need to look at the bigger picture which was a role they could play in around strategy for the future and meeting the needs of the community. The other side was getting local stories to have some action points that would come out of the information.
- Attended the Council meeting.

- Attended Waimakariri Health Advisory Group Meeting – Heard from Te Whatu Ora. It was a great discussion on the intent of what was happening with the previous Government was still there to look at getting local solutions.
- Attended Accessibility Training – it was interesting, there was a discussion beforehand on how they thought our area was doing a good job. When they went out in a wheelchair or with glasses on and it wasn't so easy. There were some very steep entrances into shops, and it was difficult to get up some ramps.

**12. CONSULTATION PROJECTS**

Nil.

**13. BOARD FUNDING UPDATE**

**13.1. Board Discretionary Grant**

Balance as at 29 February 2024: \$2,276.00.

**13.2. General Landscaping Fund**

Balance as at 29 February 2024: \$13,680.

The Board noted the funding update.

**14. MEDIA ITEMS**

Nil.

**15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987.*

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: T Robson

Seconded: N Mealings

1. That the public is excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public:-
15.1	Confirmation of Oxford-Ohoka Community Board Minutes of 8 February 2024 meeting	Good reason to withhold exists under section 7	To maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment, and to maintain legal professional privilege as per LGOIMA Section 7(2)(f)(ii) and (g).
15.2	Report from Council meeting 7 February 2024	Good reason to withhold exists under section 7	For reasons of protecting the privacy of natural persons and to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information, and to enable any local authority holding the

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
			information to carry out, without prejudice or disadvantage, commercial activities; as per the Local Government Official Information and Meetings Act 1987 (LGOIMA) section 7 (2)(a) & (2)(b)(ii) & (2)(h).
15.3	Report from Council meeting 7 February 2024	Good reason to withhold exists under section 7	For reasons to enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) and prevent the disclosure or use of official information for improper gain or improper advantage as per section 7(i) (j) of the Local Government Official Information and Meetings Act 1987.

**CLOSED MEETING**

***Resolution to resume in Open Meeting***

Moved: T Robson

Seconded: P Merrifield

**THAT** open meeting resumes and the business discussed within the public excluded remains public excluded.

**CARRIED**

The public excluded portion of the meeting commenced at 8.46pm and concluded at 8.53pm.

**OPEN MEETING**

**16. QUESTIONS UNDER STANDING ORDERS**

Nil.

**17. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

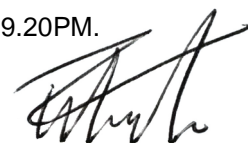
Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 3 April 2024 at the Ohoka Community Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.20PM.

**CONFIRMED**



Chairperson

3 April 2024

Date



**Workshop (8:53pm to 9:20pm)**

- *Members Forum*