

Agenda

Woodend-Sefton Community Board

Monday 12 August 2024

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson

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AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 12 AUGUST 2024 AT 5.30PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>CONFIRMATION MINUTES</u>	
3.1	<u>Minutes of the Woodend-Sefton Community Board Meeting – 8 July 2024</u>	
	<i>RECOMMENDATION</i>	8 – 15
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms the Minutes of the Woodend-Sefton Community Board Meeting held on 8 July 2024.	
3.2	<u>Matters Arising</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
4.1	<u>David Fordyce – Proposed Solar Farm</u>	
	D Fordyce will be presenting his views in relation to a proposed Solar Farm at 87 Upper Sefton Road.	
4.2	<u>Allin Drive Reserve – Aidan Johnston</u>	
	A Johnston will be presenting in relation to a proposed food forest in Waikuku.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6	<u>REPORTS</u>	
6.1	<u>Woodend Beach Domain Playground Reallocation – Grant Stephens (Greenspace Design and Planning Team Leader)</u>	
	<i>RECOMMENDATION</i>	16 – 26
	THAT the Woodend-Sefton Community Board:	
	(a) Receives Report No. TRIM number. 240429067092	
	(b) Notes that there is budget within the approved Greenspace Capital Works Programme for the renewal of the carpark in year 2024/25 with a budget of \$200,000 and the renewal of the play space in year 2025/26 with a budget of \$400,000	

- (c) **Notes** that a report supported by the Community and Recreation Committee is before the August Council meeting to bring the toilet budget of \$375,000 forward to be within the 2025/26 financial year.
- (d) **Notes** the complexities of the current site and the flood prone nature which makes it untenable as a future location for a play space/toilet renewal.
- (e) **Approves** Staff carrying out investigations into Option 3 -Coastal Dune Play Space and if practicable, proceed with this option into the design stage noting that a design would be brought back to the Board for consideration and approval for consultation with the community.
- (f) **Approves** that if staff identify that Option 3 – Coastal Dune Play Space is not practicable, staff proceed with design for a play space at Option 2 with the design being brought back to the Board for consideration and approval for consultation with the community.
- (g) **Notes** that as part of the design process, the location and design of the toilet replacement and also the wider car park refurbishment would also be included so that the board can consider how the site works as a whole.

6.2 **Waikuku Beach Pond – Bex Dollery (Ecologist – Biodiversity)**

RECOMMENDATION

27 – 94

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. RES-35-02 / 240726123485
- (b) **Notes** that there is \$5,000 budget available to the Woodend Sefton Community Board to use for further planting and environmental interpretation signage from ZIPA.
- (c) **Notes** that the design of the panels will be undertaken by the Greenspace team with designs approved by the Board prior to installation.

6.3 **Application to the Woodend-Sefton Community Board’s 2024/25 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

RECOMMENDATION

95 – 113

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240726123407.
 - (b) **Approves** a grant of \$.....to the Oxford Community Trust towards the catering costs for the Trust’s Day Out event.
- OR**
- (c) **Declines** the application from the Oxford Community Trust.

6.4 **Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund and 2024/25 General Landscaping Budget – Kay Rabe (Governance Advisor)**

RECOMMENDATION

114 – 124

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240515077947.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2024/25 is \$14,326. There were no carry forwards from the 2023/24 financial year.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2024/25 is \$6,830.
- (d) **Approves** the Board's Draft Discretionary Grant Fund Application Criteria and Application Form.
- (e) **Approves** the Board's Draft Discretionary Grant Accountability Form.
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2024/25 financial year (July 2024 to June 2025).

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for July 2024**

RECOMMENDATION

125

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim. 240805129192).

9 **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 3 July 2024.**
- 9.2. **Rangiora-Ashley Community Board Meeting Minutes 10 July 2024.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 July 2024.**
- 9.4. **Submission Environment Canterbury Long Term Plan – Report to Council meeting 4 June 2024 – Circulates to all Boards.**
- 9.5. **Submission Fast Track Approvals Bill – Report to Council Meeting 2 July 2024 – Circulates all Boards.**
- 9.6. **Submission Local Government Water Services Preliminary Arrangements Bill – Report to Council Meeting 2 July 2024 – Circulates to all Boards.**
- 9.7. **Programme for District Wide Parking Management Plans – Report to Council Meeting 2 July 2024 – Circulates to all Boards.**
- 9.8. **Elected Member Remuneration 2024/25 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.**
- 9.9. **Representation Review Proposal – Report to Council Meeting 2 July 2024 – Circulates to all Boards.**

- 9.10. Health, Safety and Wellbeing Report June 2024 – Report to Council Meeting 2 July 2024 – Circulates to all Boards.
- 9.11. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.12. Adoption of Final 3 Waters, Solid Waste and Transport Activity Management Plans 2024 – Report to Utilities and Roading Committee 16 July 2024 – Circulates to all Boards.
- 9.13. Approval of Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.
- 9.14. Aquatics July Report – Report to Community and Recreation Committee 23 July 2024 – Circulates to all Boards.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.14.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10 MEMBERS' INFORMATION EXCHANGE

126 – 127

10.1 Rhonda Mather

10.2 Philip Redmond

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 CONSULTATION PROJECTS

11.1 A Lease for the Historical Scow Success

<https://letstalk.waimakariri.govt.nz/a-lease-for-the-historical-scow-success>

Consultation closes Friday 30 August 2024.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 July 2024: \$5,425.

12.2 General Landscaping Budget

Balance as at 31 July 2024: \$14,326.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 9 September 2024 at the Woodend Community Centre, School Road, Woodend.

Workshop

- *Members Forum*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 8 JULY 2024 AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, R Mather, and P Redmond.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), I Clark (Project Manager Community and Recreation), J McBride (Roading and Transport Manager), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: S Powell Seconded: B Cairns

THAT an apology for absence be received and sustained from I Fong and A Thompson.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 10 June 2024

Moved: R Mather Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Confirms** the Minutes of the Woodend-Sefton Community Board Meeting held on 10 June 2024.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 **REPORTS**

6.1 **Sefton Domain and Pavilion – I Clark (Project Manager Community and Recreation)**

I Clark spoke to the report noting it was to update the Board on the Sefton Public Hall Society progress of the community facility rebuild. The report also provided details regarding the failed wastewater system at the Sefton pavilion. The report had a recommendation to the Council's Community and Recreation Committee for the procurement of the full replacement of the wastewater system. She noted that the full replacement would allow for futureproofing the new facility which was yet to be built.

R Mather asked if the Sefton Public Hall Society could still apply for a building consent fee waiver. I Clark noted that Council was covering the cost of the Resource Consent, however the Sefton Hall Committee could still apply to the Council for a waiver for its building consent.

B Cairns asked what land did the Sefton Public Hall Society own. I Clark replied that they owned the current Sefton Hall and the old Sefton Library.

S Powell asked if there was a maintenance schedule for septic tanks in Council owned facilities. I Clark replied that this had been included as part of the Community Facilities Network Plan which assessed the condition of all Council owned buildings.

Moved: S Powell Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240607092285.
- (b) **Notes** that the replacement of the full wastewater system is required given the failure of the existing system, and to allow future proofing for the Sefton Public Hall Society who have a lease for the Sefton Domain from the Community Board.
- (c) **Notes** staff have been liaising with the Sefton Public Hall Society who have indicated they plan to begin building by 2025 on Sefton Domain, and that the timing of the upgraded septic system will need to be coordinated with this project.

AND

THAT the Woodend Sefton Community Board recommends:

THAT the Community and Recreation Committee:

- (d) **Approves** option one for staff to replace the wastewater system at Sefton Domain.
- (e) **Approves** staff utilising up to \$180,000 from the General Building Renewals budget (PJ code 101179.000.5014) for the replacement of the septic system within the 2024/25 financial year.
- (f) **Notes** that the General Building Renewals programme will have an impact due to the use of allocation of this budget.
- (g) **Notes** the Community Facilities Network plan supports the Sefton Public Hall Society replacing the facility it owns that was damaged in the earthquake and requires renewal.
- (h) **Notes** that staff will be bringing a programme for Greenspace budgets to the Community and Recreation Committee in its July meeting. This report will propose the Greenspace program of works for the next three years, including the General Building Renewals Budget.

CARRIED

S Powell commented that the Board had asked for the septic tank replacement in its Long Term Plan submission. She thanked Council staff for their work to enable this to happen.

R Mather thanked Council staff for the update.

P Redmond supported the motion. He believed that it was clear that the Council needed to do something to repair or replace the septic tank system at the domain.

6.2 **Proposed Rooding Capital Works Programme for 2024/25 and Indicative Three Year Programme – J McBride (Rooding and Transport Manager) and K Straw (Civil Projects Team Leader)**

J McBride spoke to the report which sought the endorsement of the Rooding Capital Works Programme for 2024/25 and indicative three years 2025-28. The minor safety programme was developed largely from known deficiencies, roadside hazards, safety issues and gaps in the network. The bus shelter programme was largely agreed through the Public Transport Futures business case; however, the Rooding Capital Works Programme did not include large projects which had separate budget allocations through the Long Term Plan.

R Mather enquired which bus stop had a higher usage rate, the one on State Highway One or the one on Infinity Drive. J McBride thought that the State Highway One stop had the higher usage. The reason Council staff had not prioritised the State Highway One stop was due to the unknowns regarding the Woodend Bypass. R Mather suggested the need for seating at the stop on SH1 by the roundabout as an interim measure given the uncertainty over how the Bypass would affect this stop. The Board agreed that seating at the SH1 stop should be prioritised over the Infinity Drive stop.

P Redmond enquired what the roadside hazard removal on Upper Sefton Road related to and J McBride replied that it was the concrete culvert upstand 9.5km from the start of Sefton Road.

S Powell asked if Council staff had any idea when Environment Canterbury were going to review its public transport services as this could impact on the need for bus shelters in Ravenswood for example. J McBride replied that staff had queried this however Environment Canterbury were unsure when the review would be carried out.

Moved: R Mather Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240419062981.
- (b) **Endorses** the attached 2024/25 DRAFT Proposed Rooding Capital Works Programme (Trim No. 240624102120)
- (c) **Endorses** the indicative Rooding Capital Works Programme for the 2025/26, 2026/27 and 2027/28 years, subject to the inclusion of a seat being installed in Pegasus Boulevard (near SH1) in the 2024/25 financial year.
- (d) **Notes** that the outcome of the National Land Transport Programme (NLTP) will not be known until September 2024, and as such it will not be known as to whether co-funding is available until that time.
- (e) **Notes** that feedback from this report, and reports to the other Community Boards, will be taken by staff and will be incorporated into the final report which is proposed to be taken to the Utilities and Rooding Committee in August 2024 for approval.

CARRIED

R Mather commented that it was a good report and easily understood.

P Redmond commented that it was a good opportunity to see the programme and provide feedback. The unknown was the availability of funding.

6.3 **Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that the Woodend Spring Flower Show were seeking funding towards hall hire, insurance and printing and costs had increased significantly since the previous year. The North Canterbury Pony Club were seeking funding towards the cost of St John Ambulance services at the Springston Trophy event to be held in Rangiora. The cost of having the ambulance available for the event was significant. The Club had received funding from the Kaiapoi-Tuahiwi Community Board for ambulance service, however it was insufficient to cover the cost involved. The Hope Community Trust was seeking funding towards the cost of a projector and screen for its new premises in Woodend.

B Cairns asked in relation to the Woodend Flower Show's venue hire, the daily rate for the facility was \$272 however their venue hire costs were shown as \$477. S Powell stated that time to set up and breakdown times had to be included in the hire costs.

Moved: B Cairns Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240417060688.
- (b) **Approves** a grant of \$750 to the Woodend Spring Flower Show towards the hall hire, insurance and printing.

B Cairns commented that it was a popular show. He had attended and helped in previous years. It was well attended and well organised.

Amendment:

Moved: P Redmond Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (c) **Receives** report No. 240417060688.
- (d) **Approves** a grant of \$500 to the Woodend Spring Flower Show towards the hall hire, insurance and printing.

CARRIED

P Redmond commented that it was a good event and acknowledged that the costs to hold the event seemed to be increasing, however he had some reservations in allocating \$1,000 towards this initiative. He noted that the organisers had increased their marketing and advertising costs substantially from previous years. He reminded the Board that it only had a limited amount of funding to grant for the year.

R Mather supported P Redmond's comments. She requested staff to inform the applicant of the Fee Waiver option. She was also conscious that the Board had a limited budget for the year.

Moved: R Mather

THAT the Woodend-Sefton Community Board:

- (e) **Declines** the application from the North Canterbury Pony Club.

The motion lapsed for want of a seconder.

P Redmond believed the Springston Trophy was a good event, and the St John ambulance services would assist the competitors as well as members of the public attending the event and therefore the funds would benefit many people.

R Mather noted that the event would not be held in the Board's area, and that the member clubs listed in the application were not in the Boards area. The event had already received \$2,250 from other Boards.

Moved: M Paterson Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (f) **Approves** a grant of \$200 to the North Canterbury Pony Club towards the cost of St John Ambulance services.

CARRIED

R Mather and P Redmond against.

M Paterson commented that it was a good community event which he believed that the Board should support. Two hundred dollars was a small amount which would go towards safety on the day.

P Redmond commented that the event may not be in the Board's area and there did not appear to include any pony clubs in the area and therefore he could not support the motion.

R Mather noted that the Club had already received \$2,250 from the other boards in the district and therefore did not support the motion.

B Cairns noted that whilst the event was not in the Board's area it would generate economic benefit to the whole of the district. While there may not be any pony clubs in the area there could potentially be riders who lived in the area who would be participating and would be attending the event.

S Powell supported the motion based on the fact that there was a lot of horse riders in the Boards area, who would be interested in attending even if they were not participating in the event itself.

Moved: P Redmond Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (g) **Approves** a grant of \$705 to the Hope Community Trust towards the cost of a projector and screen for their new premises.

CARRIED

P Redmond commented that the Trust was a well-known community organisation, with a history of exemplary work, expanding into the Boards area. He believed this was a suitable contribution.

R Mather was pleased to see the Hope Community Trust working in the Boards area and hoped that they would have a bigger presence in the area.

B Cairns commented that he had worked with the Trust in Rangiora, and it did a superb amount of work, which if they could duplicate in Woodend would be beneficial to the community.

S Powell supported the motion noting it was good to see the Trust moving into Woodend as there was a real need in the area.

7 CORRESPONDENCE

Council Long Term Plan Submission Response Letter Trim ref: 240216022707

Moved: S Powell Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the Council Long Term Plan Submission Response Letter (Trim: 240216022707).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for June 2024

S Powell noted that the viewing platforms were receiving a lot of positive feedback. There was still some planting to be completed. She noted that the replacement planting of the removed hedge at Waikuku Beach, carried out at the end of September 2023 was doing very well.

Moved: S Powell Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 240701105806).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 June 2024.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 12 June 2024.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 June 2024.
- 9.4. Submission Environment Canterbury Long Term Plan – Report to Council meeting 4 June 2024 – Circulates to all Boards.
- 9.5. Health, Safety and Wellbeing Report May 2024 – Report to Council Meeting 4 June 2024 – Circulates to all Boards.
- 9.6. Enterprise North Canterbury Approved Statement of Intent (SOI) Beginning 1 July 2024, and associated 2024/25 Enterprise North Canterbury Annual Business Plan – Report to Audit and Risk Committee meeting 11 June 2024 – Circulates to all Boards.
- 9.7. Commence Public Consultation on Amended Stormwater Drainage and Watercourse Protection Bylaw 2024 – Report to Utilities and Roading Committee meeting 18 June 2024 – Circulates to all Boards.
- 9.8. Private Well Study – Results from 2023 Study – Report to Utilities and Roading Committee meeting 18 June 2024 – Circulates to all Boards.

Moved: R Mather Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.8.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

B Cairns

- Still reviewing the promotion associations event funding throughout the district. A Terms of Reference had been developed by Council staff which would be considered once a Committee was formed which would then make a recommendation to the Council on how to fund events in the future.

P Redmond

- The Local Government New Zealand Sovereign Citizens Zoom session was very interesting.
- Road Safety Working Group – Cycle sense funding was yet to be approved by NZTA. In the meantime, the Council was funding the programme until December 2024.
- Council had adopted its Long Term Plan –. The impact of the 'do nothing' options savings were very minimal.

M Paterson

- Attended Mayor's Chairperson and Deputy Chairpersons meeting.
- Attended all Boards session. Interesting to hear about the community hub initiative.
- Installation of lights at Gladstone park had started construction.

11 **CONSULTATION PROJECTS**

11.1 **Welcoming Communities**

<https://letstalk.waimakariri.govt.nz/welcoming-communities>

11.2 **Oxford Football Club Using Cust Domain**

<https://letstalk.waimakariri.govt.nz/oxford-football-club-using-cust-domain>

Consultation closes Friday 26 July 2024.

The Board noted the consultation projects.

12 **BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 1 July 2024: \$6,830.

The Board noted the funding update.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

Nil.

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 12 August 2024 at the Woodend Community Centre, School Road, Woodend.

- Workshop (6:39pm to 7:02pm)**
- *Discretionary Grant Fund – Kay Rabe (Governance Advisor)*
 - *Members Forum*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7:02PM.

CONFIRMED

Chairperson

Date

Unconfirmed

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV26-09-06/240429067092

REPORT TO: WOODEND - SEFTON COMMUNITY BOARD

DATE OF MEETING: 12 August 2024

AUTHOR(S): Grant Stephens – Greenspace Design and Planning Team Leader

SUBJECT: Woodend Beach Domain Playground Relocation

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek a direction from the Woodend Sefton Community Board regarding the preferred location for the Woodend Beach Playspace, Carpark, and Toilet Renewal. The project to renew the play space has been ongoing for some time and in order to move forward, a decision needs to be made regarding what site the Board would like to progress with through design before undertaking community engagement on the design and proposed location. This project has been delayed due to the complexities of the site regarding flooding issues, community feedback and budget constraints as well as re-prioritization of budget with regards to the toilet renewal.
- 1.2. The budget that had been previously allocated towards the renewal of the public toilets was reallocated to replacement of the Woodend Township public toilets following a successful cost share application to the MBIE Tourism Infrastructure Funds. These toilets are now complete and the budget for the Woodend Beach Toilet renewal is now included in the 2025/26 financial year of the 2024-2034 Long Term Plan. This timing means that the toilets location and design can be considered along with the design of the Woodend Beach playspace and the car park renewal as these are all complementary facilities.
- 1.3. Staff brought a report to the July meeting of the Community and Recreation Committee outlining the work programme for the next three years of the Long Term Plan. The proposed programmes include the Woodend Beach playspace renewal, toilet renewal and carpark renewal projects programmed for the 2025/26 financial year with the design being completed during this financial year so that procurement can be undertaken in the beginning months of the 2025/26 financial year. These programmes have been set with current pricing and have budget planned to ensure that there is sufficient budget to allow these renewals to progress in a form that meets the expected levels of service for this area.
- 1.4. Staff have been working to identify potential sites and seeking clarity as to whether these are applicable/would be supported by stakeholders such as the Te Kohaka O Tuhaitara Trust (TKOT) who manage a lot of the surrounding land. Options for consideration within this report include the current site, land across the road within the campsite and a space with the dunes. All three locations are discussed in detail within this report.
- 1.5. Once a preferred location is identified, staff will proceed with design for a play space at within that location with the design being brought back to the Board for consideration and approval for consultation with the community.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number. 240429067092
- (b) **Notes** that there is budget within the approved Greenspace Capital Works Programme for the renewal of the carpark in year 2024/25 with a budget of \$200,000 and the renewal of the play space in year 2025/26 with a budget of \$400,000
- (c) **Notes** that a report supported by the Community and Recreation Committee is before the August Council meeting to bring the toilet budget of \$375,000 forward to be within the 2025/26 financial year.
- (d) **Notes** the complexities of the current site and the flood prone nature which makes it untenable as a future location for a play space/toilet renewal.
- (e) **Approves** Staff carrying out investigations into Option 3 -Coastal Dune Play Space and if practicable, proceed with this option into the design stage noting that a design would be brought back to the Board for consideration and approval for consultation with the community.
- (f) **Approves** that if staff identify that Option 3 – Coastal Dune Play Space is not practicable, staff proceed with design for a play space at Option 2 with the design being brought back to the Board for consideration and approval for consultation with the community.
- (g) **Notes** that as part of the design process, the location and design of the toilet replacement and also the wider car park refurbishment would also be included so that the board can consider how the site works as a whole.

3. BACKGROUND

- 3.1. The Woodend Beach Domain playground and toilets were identified for renewal in Councils Long Tern Plan for the 2023/24 financial year. The existing playground consists of a swing set, rocking horse, fort structure and climbing frame. At the time of being programmed in the Long-Term Plan for renewal, the playground equipment held a status of 3 (moderate to average) for replacement, except the rocking horse which had a status 4 (poor to very poor).
- 3.2. Staff began investigating the project in 2018 and noted that the current playground is in a low-lying area of the Domain, making it hard to access and use over the winter months. The playground is raised above ground with a timber edge and a bark safety surface; however, flood waters surround and enter the playground area when wet.
- 3.3. Staff discussed the estimated future flood levels and sea level rise with Councils drainage team to determine how high the playground would need to be successfully raised. The drainage team indicated that based on modelling, flood levels in a 1 in 200-year event due to breakout flooding may reach up to 1.5m in height. Localised flooding reaches a depth of up to 0.5m, without river breakout/coastal flooding contributing. Considering this, staff suggest it would be necessary to raise any new playground at least 0.5m above current ground level.
- 3.4. The current toilet block includes 6 toilet bays in both the women's and men's areas. The toilet block is raised on an earth mound due to flooding in the area which includes the carpark. The toilets are accessed at either end of the toilet block, with no clear front or back to the toilet block. On the northern side of the toilets there is a single shower on a concrete pad, which faces the beach access, while the southern side of the toilet block fronts a grass picnic area. There are no formed footpaths to the toilet block, however there are foot tracks from the beach access up the mound towards the shower and toilets.

- 3.5. In 2019 Staff developed early concepts for a new playground and toilet building based on leaving them in the current locations. The playground concepts included raising the playground, installing new equipment, and adding a natural play component. Staff sought concepts for new play equipment from three invited suppliers. Staff also sought concepts for a new toilet building from invited suppliers. In reference to Councils Toilet Strategy, an appropriately sized replacement would be a 4 unisex bay toilet and given the location near the beach, may include changing room facilities.
- 3.6. Staff met with members of the Woodend Community Association and the TKOT to discuss the concepts. Members indicated support of the concepts and were interested in seeing further refined concepts for the playground that worked with the wet nature of the site and a strong natural play component.
- 3.7. Staff were later contacted by and met with Woodend Community Association member, Doug Wethey who requested a meeting on site to discuss the future of the project. Mr Wethey indicated a preference for the playground to remain as it is currently with improvements and repairs made. Doug believed the community would not like to see the fort removed or replaced due to the community's enjoyment of it. Mr Wethey requested that additions be made to the playground such as a flying fox from the sand dunes behind the playground.
- 3.8. To gain more clarity on safety risks of the current playground, staff sought a report from a certified playground installer, NZ Street Play. The report indicated equipment deterioration due to standing in water, and some immediate issues around compaction of the safety bark surface due to sitting in water. The safety bark was replaced immediately to enable continued use until the playground is replaced. Following this report, staff do not support leaving the existing playground equipment in place and due to the deterioration of equipment support poles it would not be cost efficient to make repairs. Staff are also reluctant to install new equipment in the same area due to flood issues limiting access over winter and new equipment and safety surface standing in water which hastens deterioration.
- 3.9. Following feedback from the Woodend Community Association and TKOT, in April 2022 Greenspace staff held a workshop with the Woodend – Sefton Community Board to discuss some options for re-location of the playground within Woodend Beach Domain. The Board were in support of re-locating the playground to another area of the Domain closer to the TKOT building and leaving the toilet in its current location.
- 3.10. Following the workshop, it was decided to put the project on hold until further discussions around the project were held including identifying appropriate budget for the play space development as the replacement budget allocated towards the project was deemed insufficient to allow the playground to be developed in a new area and raised. Staff would also discuss potential locations for the playground and toilets further and consider the budget as part of the 2024-34 Long Term Plan capital renewal programmes.

4. ISSUES AND OPTIONS

Budget:

- 4.1. Greenspace staff have recently undertaken a process to programme the capital works within the first three years of the Long Term Plan (LTP). As part of this, there is \$200,000 allocated within the 2024/25 year for the renewal of the car park. The renewal of the play space was included in year 2025/26 with a combined budget of \$400,000. and a report supported by the Community and Recreation Committee is before the August Council meeting to bring the toilet budget of \$375,150 forward to be within the same year (25/26). This would mean that the design and planning process for the play space and toilet replacement (including detailed design and beginning tender documentation) can be completed during this financial year with the budget ready for implementation in the coming year.

- 4.2. Staff believe that these budgets are sufficient to meet the levels of service to the community however note that there is a risk associated with Option 1 where a significant portion could be utilized making the site fit for a play space as discussed below. For this reason, the selection of the best site will have a pivotal role in whether there is sufficient budget available.

Location:

- 4.3. In order to progress this project, staff need some direction from the Board as to a preference in location for the replacement play space. Rather than provide designs for all potential locations, staff would like to create a concept design for the Board's preferred location and then undertake consultation with the local community on both the design and the proposed location. As part of this consultation, staff would include information regarding why the site has been proposed and the considerations behind that, noting that feedback on both design and location will be considered by the Board. Staff have reviewed the locations available for a play space at Woodend beach and believe that there are three options available for consideration by the Board.

Option 1: The play space remains in the current location.

- 4.4. As noted above, the play features are in need of replacement so retaining is not an option. However the new play space could be replaced in the same location. This site is low lying and prone to flooding on an annual basis making the play space inaccessible for periods of the year. This also impacts the longevity of materials (including safety surfacing) when they are sitting in water logged soils for extended periods of time.



Option 1 – Current Site



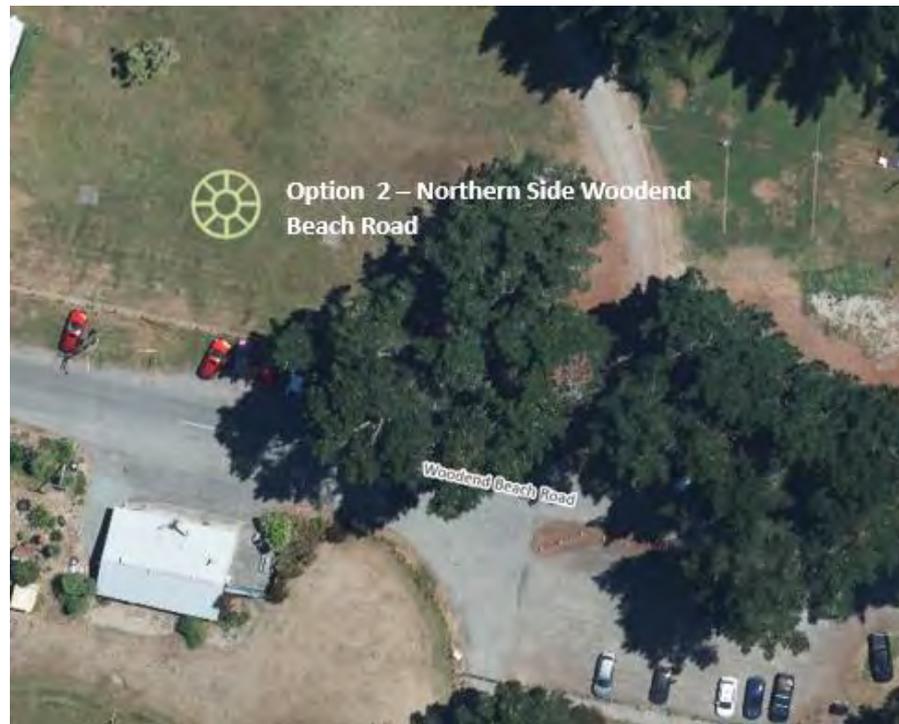
Photo - Option 1, Current Site

- 4.5. Should the Board wish to proceed with this site, work would need to be done to not only raise the site for the play space (a minimum height of 500mm higher than current) but also to enable access from the car park to the play space. As shown above, this is a distance of approximately 75m and with careful design, could be incorporated into a play feature utilising hydrology through swales, bridges, bunds and boardwalks. However, this will have an impact on the use of this open area during summer for other activities and staff estimate that a significant portion of the budget would be spent raising the site and providing all year access as opposed to the actual play space. It is also important to note that these flood levels may rise in the future leaving any new play space in this area once again compromised. As well, materials would still be in water logged ground for long durations and therefore still have a risk to the longevity of the site.
- 4.6. In considering the play space location, it is also important to consider the location of the replacement toilets as these are all complementary facilities. Staff do not consider this site as appropriate for the toilets due to its flood prone nature and the risk of contaminants should the toilets be flooded. The toilets would therefore need to be located on higher ground either in their current location or, on the mound behind the current TKOT building. Both of these are significant distances away from the play space. There are also no current sewer services to this site so these would need to be included as part of the toilet replacement.

After consideration of the above, Staff do not recommend this option

Option 2 – Northern Side of Woodend Beach Road

- 4.7. Greenspace staff met with Nick Chapman from the TKOT to discuss building the new playground in a location on the Northern side of Woodend Beach Road in the TKOT Reserve, fronting the camping ground. Following this discussion, TKOT have indicated their support for this as a potential site for the play space. As shown below this location would be both away from the current flood prone area and closer to the car park.



Option 2 – Northern side Woodend Beach Road



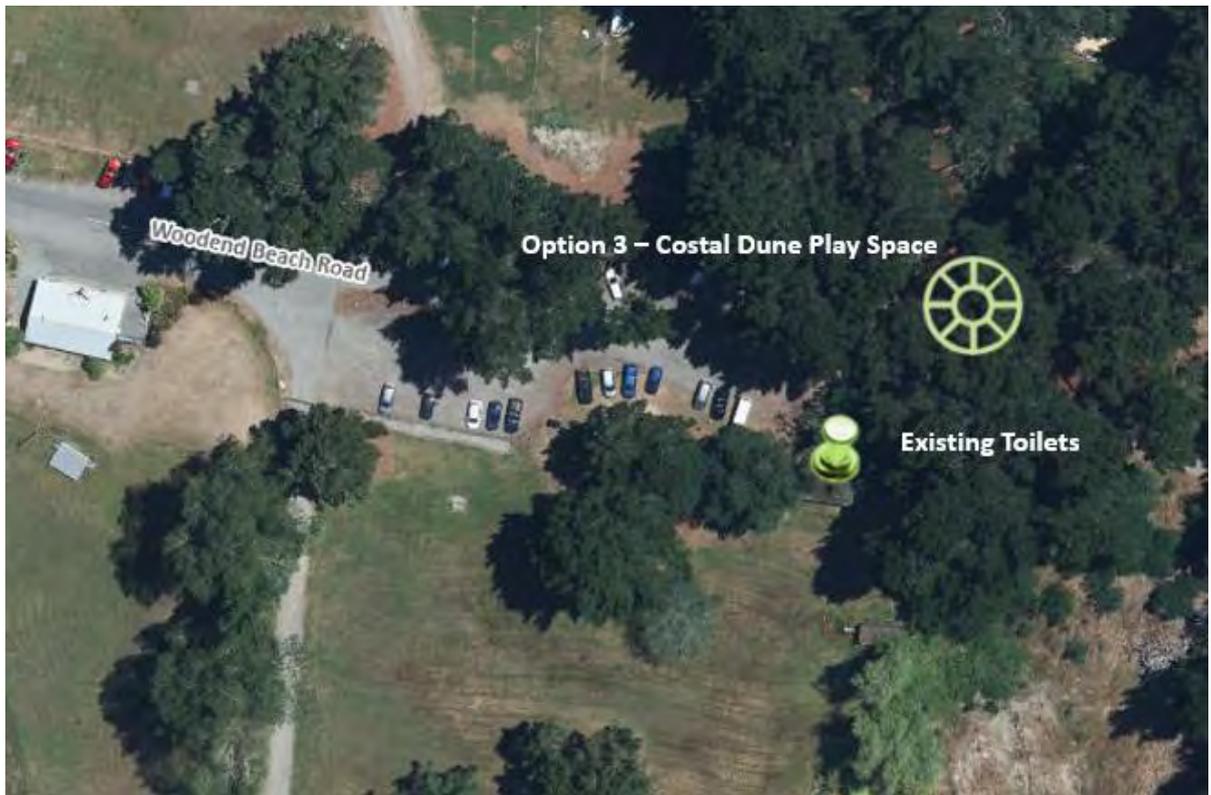
Photo – Option 2, Northern side Woodend Beach Road

- 4.8. This location is highly visible, and easily accessible from Woodend Beach Road. There is sufficient space to provide a small amount of car parking on the northern side of Woodend Beach Road opposite the TKOT building and there would be good passive surveillance from the TKOT as well as campers in the neighbouring campsite.
- 4.9. While this area is less prone to flooding, this is still a risk – especially if flood water heights rose in the future. Staff would recommend that the play space in this location would ideally be raised, however the height required would likely not be as significant and there would not be the additional cost of providing at height access for an extended distance from the car park.

- 4.10. The drawback to this site is that it is not within the current area that recreation takes part in for the majority of the dryer parts of the year. Visitors use the open greenspace adjacent to the current play space for picnicking and other events and having a play space in close proximity and visibility is beneficial to this. The TKOT building and surrounding mound blocks views to this location from the wider picnicking area so this would separate these activities. In visiting this site recently, design staff believe it feels disconnected from the wider beach side context so work would need to be done to ensure it ties in to the surrounding landscape and is inviting for users. This site is also a reasonable distance from the entrance to the beach, meaning that if the toilet was relocated to this site to be adjacent to the play space, it would be a significant distance from beach users. There are no current sewer services to this site so these would need to be included as part of the toilet replacement.
- 4.11. While this site has opportunities and challenges associated with these, staff believe that it is certainly one which has strong potential. Staff would need to work with the TKOT to create a memorandum of understanding regarding the play space in this area but have an indication already from the TKOT that they are supportive of working with Council to achieve this.

Option 3 – Coastal Dune Playspace

- 4.12. While writing this report, a third option was identified which has the potential to create a unique play space for the wider region as a coastal play space. Option 3 would see the play space located within the dunes as shown below along the access pathway to the beach. This would be more of a natural play space which would utilise the undulating dune formations to incorporate play elements such as forts, ropes, a flying fox, slides and other natural play exploratory play features. This play space would be adjacent to the pathway and could provide an alternate fun and exciting way for children (and adults) to access the beach.



Option 3 – Coastal Dune Play space



Photo - Option 3, Coastal Dune Play space

- 4.13. As this would be located on significantly higher ground, and on existing sand dunes, flooding would not be an issue and the toilets could be replaced within their current sites which would be central to the car park, picnic area, play space and beach. This could then utilise the existing services for the toilets – reducing overall costs.
- 4.14. As this option has been recently identified, Staff have not had the time to carry out due diligence on this site to identify if this would be supported by the TKOT to ensure that things were done in a respectful and correct manner which doesn't negatively impact the dunes/landscape. That being said, staff believe that there is a opportunity here which should be explored in full as this has the potential to not only create a unique and exciting play space for the region but also to capture some of the essence of the natural play and climbing associated with the existing play space which the community enjoy and would like to retain. The natural landforms lend themselves well to natural play and could reduce costs associated with play elements such as slides and flying foxes which often increase due to the need for constructed mounds and platforms.
- 4.15. Staff also note that there has previously been discussion around a fourth location, being the space adjoining the southern side of the car park. This has not been included within this report as an option as at the time of discussion, the TKOT indicated that they did not support this location.
- 4.16. Staff therefore recommend that the Board supports staff carrying out investigations into Option 3 and if practicable, proceed with this option into the design stage noting that a design would be brought back to the Board for consideration and approval for consultation with the community.
- 4.17. If staff identify that this site is not practicable, staff would recommend that proceeding with design for a play space at Option 2 with the design once again being brought back to the Board for consideration and approval for consultation with the community. As part of either design, the location and design of the toilet replacement and also the wider car park refurbishment would also be included so that the board can consider how the site works as a whole.

Project Timeline

- 4.18. Based on the above recommendations, staff have prepared the following timeline which outlines our anticipated timeframes for this project. This timeline is based on an uninterrupted process and staff note that external delays such as community feedback leading to major changes/ additional reports to the Board etc will impact the proposed timeline.

		Woodend Beach Proposed Timeline																
FINANCIAL YEAR		2024/25 Financial Year						2025/26 Financial Year										
MONTH		AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Board approval of preferred site		7th																
Investigations into Option 3 suitability																		
Concept Design/Master Planning of area																		
Report to Board for approval to consult																		
Consultation process																		
Design changes in response to feedback																		
Report to Board for approval of Concept Master Plan.																		
Tender documentation																		
Procurement																		
Implementation																		

4.19. **Implications for Community Wellbeing**

4.20. There are implications on community wellbeing by the issues and options that are the subject matter of this report. There is a positive benefit to local children from play spaces in the community. Play is an important part of a child's development as it builds imagination and creativity, fosters cognitive growth (for healthy brain development), delivers well-being benefits (can help reduce anxiety and boost joy and self-esteem), improve literacy (socialising and by observing others), encourages greater independence, and promotes physical fitness. The current play space is in poor condition, is in need of replacement and is in a site which is prone to flooding leading to poor community outcomes. The replacement and relocation of this play space (and toilets) to become more useable allows a functional, inviting, and safe space for parents and caregivers in the community to utilise.

4.21. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report. Staff intend that this consultation will be carried out with the Rununga on this project through their representative on the TKOT as the managers of this land. The Runuga would also be provided an opportunity to give feedback and be part of the design process for the play space and associated amenities as part of the standard engagement process.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The Woodend Community Association have already expressed an interest in this project and as all three sites are within TKOT managed land, staff will need to work with TKOT through this process. As noted above, while staff have an indication of support from the TKOT for Option 2, there has not been opportunity to raise Option 3. Staff would engage with them on this before proceeding with design. Once a design has been created, staff will bring this to the Board for approval for consultation and as part of this, the Woodend Community Association will be invited to provide feedback. Staff will also engage with the Waimakariri Access Group on the design as part of our standard design process.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. The site of this play space and associated amenities is of importance to the wider community as it has the potential to determine if the play space is a success and also the long-term longevity of the play space for future community users. Once a design has been created, staff intend to take this out to the wider community to provide an opportunity for feedback on both the design and location.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report however the decision made will impact the progression of the play space and toilet renewal projects at Woodend Beach. This report is to seek guidance from the Board to help in the planning and design of these renewal projects and does not require current expenditure. Once the design and consultation processes have been completed, a report will be brought to the Board which will seek approval of the final design and include information around the associated costs of implementing that design on site.

Budget is included in the approved Greenspace Capital Works programmes for the replacement of the car park in year 2024/25 and the play space in year 2025/25 with a report supported by the Community and Recreation Committee is before the August Council meeting to bring the toilet budget forward to be within the same year. The table below outlines the programmed timeframes for these renewals

Project Type	Year 1	Year 2
	24/25	25/26
Toilet Renewal		\$375,150*
Playground Renewal		\$400,000
Carpark Renewal	\$200,000	
<i>* Note that this is dependent on approval by Council in August to bring it forward to 2025/26, otherwise will be in year 2026/27</i>		

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

The main challenge of the current play space location is based on increased flooding in this lower coastal area impacting the playgrounds' ability to function in winter. Climate change has led to more frequent and severe storms, which can cause significant flooding and damage to infrastructure, including playgrounds.

During the design phase, staff will work to incorporate and reuse as many materials and equipment as possible. This not only reduces waste but also minimizes the carbon footprint associated with producing new materials.

Incorporating design elements that can withstand flooding and other climate change impacts ensures the playground remains functional and safe for children even in adverse weather conditions. By integrating sustainability into the project and adapting to the impacts of climate change, this initiative not only addresses immediate environmental challenges but also contributes to broader efforts to mitigate climate change and promote resilience in the face of its effects.

6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that Staff identify that the proposed location within the dunes is unsuitable – in which case, staff would proceed with design for a play space in the Option 2 location.

With increased storm events and flooding, there is the potential that in the future, sites such as Option 2 which are currently suitable, would become more flood prone and potentially become a risk due to flooding such as the current site. In order to reduce this risk, staff are recommending locating the play space on the higher ground within the

dune space which will hopefully improve the longevity of the play space for future users. If the dune space is deemed unsuitable and Option 2 is progressed, this is a risk which will need to be considered including what height should be planned for now to meet future needs.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

- Neighbourhood Reserves Management Plan 2015
- New Zealand Standards 5828.2015: Playground equipment and surfacing
- Reserves Act 1977

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social: A place where everyone can have a sense of belonging...

- i. Public spaces are diverse, respond to changing demographics, and meet local needs for leisure and recreation.

Cultural: Where our people are enabled to thrive and give creative expression to their identity and heritage...

- ii. Public spaces express our cultural identities and help to foster an inclusive society.

Economic: And is supported by a resilient and innovative economy.

- iii. Infrastructure and services are sustainable, resilient, and affordable.

Environmental: That values and restores our environment...

- iv. Land use is sustainable; biodiversity is protected and restored.
- v. The natural and built environment in which people live is clean, healthy, and safe.
- vi. Our communities are able to access and enjoy natural areas and public spaces.

7.4. Authorising Delegations

The Woodend Sefton Community Board has the delegated authority to approve the recommendations within this report.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: RES-35-02 / 240726123485

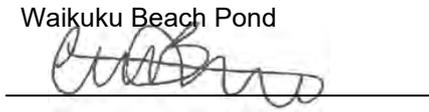
REPORT TO: Woodend Sefton Community Board

DATE OF MEETING: 12 August 2024

AUTHOR(S): Bex Dollery, Ecologist - Biodiversity

SUBJECT: Waikuku Beach Pond

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report provides information to the Woodend Sefton Community Board regarding the ongoing plans for ecological enhancement of the Waikuku Beach Pond.
- 1.2. The Woodend Sefton Community Board had agreed to allocate \$3,000 of the Community Board's General Landscaping Budget for infill planting (capital works) of the area by Council employed biodiversity rangers around Waikuku Beach Pond in autumn 2025.
- 1.3. The board has also received additional funding of \$5,000 from the Zone Implementation Programme Addendum (ZIPA) for capital works relating to further planting and the installation of environmental interpretation signage for the area.
- 1.4. Environmental interpretation will be designed by the Greenspace team and presented to the Board for review and comment prior to works commencing.

Attachments:

- i. Waikuku Pond Restoration Plan. (Trim: RES-35-02 / 240412058320).
- ii. Signed and Combined Waikuku Beach Pond Report to Woodend Sefton Community Board April 2024 (Trim: RES-35-02 / 240430067679[v2])

2. RECOMMENDATION

THAT the Community Board:

- (a) **Receives** Report No. RES-35-02 / 240726123485
- (b) **Notes** that there is \$5,000 budget available to the Woodend Sefton Community Board to use for further planting and environmental interpretation signage from ZIPA.
- (c) **Notes** that the design of the panels will be undertaken by the Greenspace team with designs approved by the Board prior to installation.

3. BACKGROUND

- 3.1. In 2023, the Woodend Sefton Community Board raised the Waikuku Beach Pond as an area which required weed removal and general maintenance. The area was surveyed by ecologists and found to be heavily encroached by a number of weed species (attachment i).

- 3.2. In April 2024, the Community Board agreed that willow removal would occur in a phased approach by Council contractors and \$3,000 was allocated from the General Landscaping Budget to be used for infill planting of native vegetation the area (Attachment ii).
- 3.3. The Community Board has now been allocated a further \$5,000 for ecological enhancing capital works by the ZIPA. This money was allocated for additional planting and environmental interpretative signage.

4. ISSUES AND OPTIONS

- 4.1. The ZIPA budget can be used for additional infill planting which will increase the biodiversity and ecological resilience of the area, reducing the likelihood for future, extensive weed invasive. Works will be undertaken by the Council's biodiversity ranger.
- 4.2. Environmental interpretation signage will inform the public of the biodiversity values in the area, connect people with the environment and offer interest to the wider reserve.
- 4.3. The Community Board has the opportunity to guide the creation of the environmental interpretation signage which will be developed by Greenspace ecologists and landscape designers. Staff intend to create a draft version of this signage and bring it back to the Board at a later date for review, feedback and then approval. If there is information or design ideas that Board members would like to be passed on to the team in the meantime, these can be emailed directly to Bex Dollery (rebecca.dollery@wmk.govt.nz)

Implications for Community Wellbeing

- 4.4. The removal of weed species, enhanced native infill planting, particularly around the viewing areas, and installation of signage will allow residents and the community increased access, appreciation and enjoyment the area.
- 4.5. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū may have an interest in the subject matter of this report, particularly where projects are trying to enhance biodiversity values which are aligned to Te Ao Māori.

5.2. Groups and Organisations

There are no specific groups that will be affected by the recommendations of this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. There have been comments made by the public to members of the Board surrounding the removal of weed species and the installation of signage may be of interest to various groups.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The Woodend Sefton Community Board has been awarded \$5,000 for the ecological enhancement of the area from the ZIPA budget to be spent in 2024/25.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report have positive impacts for sustainability and/or climate change impacts through the protection and enhancement of indigenous biodiversity. The

project will also aid the removal of noxious weeds from the District contributing to the effectiveness of pest and weed control programs.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

7.1.1. This is not a matter of significance in terms of the Council’s Significance and Engagement Policy however is in line with existing biodiversity strategies and plans including;

- Aotearoa Biodiversity Strategy (2020) – “Biological threats and pressures are reduced through management”.
- Waimakariri District Plan (2023) – ECO – P4 “Maintain and enhance indigenous vegetation and habitats of indigenous fauna that do not meet the significance criteria”.
- Waimakariri Natural Environment Strategy (2024) – the project fulfils the strategic directions of connecting people and the environment and enhancing the ecological integrity of the environment.

7.2. Authorising Legislation

7.2.1. National Policy Statement for Indigenous Biodiversity (2023) – “Local authorities must promote the resilience of indigenous biodiversity to climate change, including at least by.... maintaining and promoting the enhancement of the connectivity between ecosystems, and between existing and potential habitats, to enable migrations so that species can continue to find viable niches as the climate changes.”

7.2.2. NPSIB (2023) – “Local authorities must consider the value of supporting people and communities in understanding, connecting to, and enjoying indigenous biodiversity.”

7.3. Consistency with Community Outcomes

The Council’s community outcomes are relevant to the actions arising from recommendations in this report. The wider project will deliver in three of the four values of the community outcomes (see below).

Relevant Community Outcome Values	Waikuku Pond
Social - <i>A place where everyone can have a sense of belonging..</i>	
<ul style="list-style-type: none"> • Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities. • Our community has equitable access to the essential infrastructure and services required to support community wellbeing. 	<ul style="list-style-type: none"> • The open space offers ecosystem services around physical and mental health and wellbeing. • The pond and associated recreation area is accessible to the community.
Cultural - <i>where our people are enabled to thrive & give creative expression to identity & heritage..</i>	

<ul style="list-style-type: none"> Public spaces express our cultural identities and help to foster an inclusive society and the distinctive character of our takiwā / district, arts and heritage are preserved and enhanced. 	<ul style="list-style-type: none"> The pond includes mahinga kai and taonga species and signage can highlight these.
Environmental - that values and restores our environment...	
<ul style="list-style-type: none"> Land use is sustainable; biodiversity is protected and restored. Our communities are able to access and enjoy natural areas and public spaces. 	<ul style="list-style-type: none"> Weed control will enable protection and maintenance of indigenous species. The project will increase access and connection to the environment.

7.4. Authorising Delegations

Woodend Sefton Community Board has the delegations to approve and accept the recommendations in this report.

Waikuku Pond – Restoration Plan

Introduction

The Waikuku Pond is located adjacent to the Waikuku Beach Road and Park Terrace intersection in Waikuku (Figure 1, NZTM -1577015, 5207211). The pond is within the southeast section of the Waikuku beach – Central Reserve which also encompasses a child’s playground and play pool, the Waikuku Beach Hall and associated grassed / picnic area. The pond connects to the west to the Taranaki Stream Lagoon, and further northwest to the Taranaki Stream where ecological enhancement works and plantings have been undertaken over the past 7 years. In 2022, inanga spawning habitat was created on the Taranaki Stream to further enhance the area (Figure 1).



Figure 1. Location of Waikuku Pond (A) at the intersection of Waikuku Beach Road and Park Terrace with the Taranaki Stream lagoon to the west (B) and the Taranaki Stream to the northwest where enhancement planting (C) and inanga spawning habitat works (D) have been undertaken.

In 2023, members of The Woodend-Sefton Community Board expressed an interest in undertaking restoration work at the Waikuku Pond in order to enhance the area for biodiversity and remove any noxious weed species. Greenspace agreed to assist in the ecological scoping for the area and the creation of a restoration plan.

The prime objectives for the proposed project include:

- Ensuring the area is **tidy** and free of noxious **weeds**;
- Maintenance of native plantings which enhance biodiversity and provide habitat for **indigenous species**.

Site Details

Walkover Survey

The Waikuku Pond is an area of approx. 250 m² with a perimeter of 250 m² 1 m a.s.l . The surrounding land use is residential, the small town of Waikuku Beach, and recreational use with access to the Waikuku beach approx. 200 m east. To the west is the Taranaki Stream lagoon which is important habitat for a range of birds and famously little shags/kawaupaka and pied shags/kāruhiruhi (*Microcarbo melanoleucos* and *Phalacrocorax varius*), both species which are classified as “at risk” in the New Zealand Threat Classification system. These birds tend to nest in the willow trees that overhang the waterbody.

A walkover survey was undertaken in March 2024 on a warm, dry and windy day. Habitat notes and features of interest were recorded (see Figure 2 with a species list found in Appendix A). The pond was vegetated with native plants at the edges with weed encroachment from a number of species (Figure 3). Adjacent to the planting is mown, exotic grassland and the adjacent recreational reserve.



Figure 2. Target notes (indicated by the red numbers) referring to habitat features.

The western and southern side of the pond comprised a mix of herb, shrub and tree species including some native plantings of, notably karamu (*Coprosma robusta*), akeake (*Dodonaea viscosa*), flax/harakeke (*Phormium tenax*), kānuka (*Kunzea serotina*), cabbage tree/tī kouka (*Cordyline australis*), toetoe (*Austroderia toetoe*) and hebe/korimako (*Veronica salicifolia*). There were also weeds present including flag iris (*Iris pseudacorus*), broom (*Cytisus scoparius*) and gorse (*Ulex europeus*) in this area (Target note 2). Healthy stands of raupo were found along the waters edge (*Typha orientalis*), particularly to the south. This area was heavily encroached by Japanese honeysuckle (*Lonicera japonica*) with smaller areas of greater bindweed (*Calystegia sylvatica*, Target note 1 and Figure 3).



Figure 3. Area of Japanese honeysuckle encroaching the pond vegetation along the southern edge with raupo in the background.

Also along the southern edge was a stand of pampas grass (*Cortaderia selloana*, Target note 3) nestled under large weeping willow (*Salix babylonica*) and macrocarpa trees (*Hesperocyparis macrocarpa*, Figure 4). Other weed species at this location included briar rose (*Rosa rubiginosa*), lupins (*Lupinus arboreus*), honey suckle, greater bindweed and ivy (*Hedera helix*).



Figure 4, Pampas grass underneath willow and macrocarpa trees along the southern edge.

A stopping point that would have views of the pond and the native plantings had become overgrown with grey willow (*Salix caprea*) preventing any amenity value (Target note 4 and Figure

5). This area contained a culvert from a storm water pipe into the pond. The area had some native plantings with some regeneration visible.



Figure 5. Pond viewing area encroached by grey willow.

A large weeping willow tree in the northeast corner of the pond had been addressed for safety reasons to remove certain limbs. This area contained ivy and beggars tick (*Bidens frondosa*) which is an organism of interest under the Canterbury Regional Pest Management Plan, 2018-2038 (Ecan 2018; Figure 6).



Figure 6. Large willow tree on the north east corner of the pond.

Along the northern edge of the pond, there is heavy grey willow encroachment scattered throughout the native plantings (Target note 7). On first inspection, these trees could be mistaken for native species and they vary in size from young saplings to trees of 20-40 cm diameter. At the

seating area, in the northwest area of the of the pond, there were many regenerating willow trees also sprouting from a fallen stem in the water. Sycamore (*Acer pseudoplanus*) seedlings were also found in this area (Target note 6).

Fauna

A limited number of animals were observed during the survey but the area is suitable for a range of birds including wetland species and passerines. Birds recorded included pied shag, paradise shelduck, coot, blackbird, sparrow, mallard, blackbird and gold finch. The area is also suitable for pest mammal species such as rat, stoat, mice and hedgehog.

Soils and Climate

The planting location lies within the Low Plains ecological district which is described as containing less than 10% indigenous native vegetation cover and therefore, restoration efforts in the district are important and notable (Landcare Research/Manaaki Whenua, 2022). The area is characterised by warm summers and cool winters with typically low annual rainfall, frequent frosts and occasional snowfall in winter (McEwan, 1987). The surrounding soils of the pond are a mix from the Raw and Gley Orders comprising moderately deep, and generally poorly drained properties (Landcare Research/Manaaki Whenua, 2024).

Restoration Plan

The pond adds recreation and biodiversity value to this important green space in Waikuku. The native planting which has been achieved in the past has been carried out well and there are signs of healthy ecosystem functioning as regenerating plants were observed during the site visit. Amongst the native plants are some mature trees including weeping willows and macrocarpa which provide ecological functions of shading and organic debris for the pond, and habitat for native birds. They are function as amenity trees, providing shade for people enjoying the space.

A number of exotic plant species which are assessed as weed species and can be detrimental to the ecological trajectory of the site and the recreation value have been identified. Most evident are the regenerating grey willow plants. This plant has a tendency to create dense thickets, shading out other flora and can spread very easily through seeds and suckering. The grey willow has impacted the landscape and recreation benefit of the pond by obscuring views from the seated area on the west side of the pond and the road from the south side of the pond. Therefore, it is recommended that these trees be removed.

Japanese honeysuckle, pampas grass and ivy are also of interest as these species can also tend to smother vegetation or have such prolific seed that they can spread very easily. Other weed species that should be removed are the greater bindweed, gorse, broom, lupins, briar rose and beggars tick.

Once the weeds are removed, natural regeneration of native species may be possible. However, in order to reduce the management required for the area with regard to ongoing weed control, it is recommended that there is some in-fill planting of native species. The banks of the pond and the upper slopes can be planted with species which assist with stabilisation such as monocot plants which have fibrous roots and can tolerate both dry and wet conditions. The upper banks can comprise the plant composition found within the rest of the site.

Weed Management, Plant Selection and Costings

Detailed below are the estimated costing for weed removal and planting within the site (Table 1 and Figure 7). Due to the nature of the pond, these costs may increase or decrease depending on the scale of effort uncovered once work begins. It is recommended that the restoration effort is staged, focussing on the southern (most visible) side of the pond initially.

Table 1. Suggested Species List, approximate plant numbers and maintenance costs

South Side of the Pond (800 m ²)					
Maintenance	Target Species		Anticipated cost	Comments	
Grey Willow Control	Grey Willow		\$3750	1.5 days with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.	
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed, honeysuckle.		\$1080	3 days WDC ranger @ \$360/day – spray actively growing plants or cut and paste.	
Sub Total			\$4830		
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Pukio/Swamp sedge	<i>Carex secta</i>	1.5 - 2	20	\$200	Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Cultural
Ti kōuka, cabbage tree	<i>Cordyline australis</i>	1.5 – 2	5	\$50	Erosion, filtration, fibre, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural.
Kānuka	<i>Kunzea serotina</i>	1.5 – 2	5	\$50	Reduce soil NOx gases. Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōwhai	<i>Sophora microphylla</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōhūhū	<i>Pittosporum tenuifolium</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Harakeke	<i>Phormium tenax</i>	1.5 – 2	10	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Sub Total			60	\$600	
South Side TOTAL				\$5430	
East side of pond (300 m ²)					
Maintenance	Target Species		Anticipated cost	Comments	
Grey Willow Control	Grey Willow		\$2.5k	1 day with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.	
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed, honeysuckle.		\$360	1 day WDC ranger @ \$360/day – spray actively growing plants or cut and paste.	
Total			\$2860		
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Harakeke	<i>Phormium tenax</i>	1.5 – 2	10	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural

		Total	20	\$200	
East Side TOTAL				\$3060	
North Side of Pond (600 m²)					
Maintenance	Target Species			Anticipated cost	Comments
Grey Willow Control	Grey Willow			\$6250	2.5 days with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed (where possible), honeysuckle.			\$360	1 day WDC ranger @ \$360/day – spray actively growing plants or cut and paste.
Sub Total				\$6610	
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Pukio/Swamp sedge	<i>Carex secta</i>	1.5 - 2	10	\$200	Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Cultural
Kānuka	<i>Kunzea serotina</i>	1.5 – 2	5	\$50	Reduce soil NOx gases. Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird,Lizard), Cultural
Kōwhai	<i>Sophora microphylla</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōhūhū	<i>Pittosporum tenuifolium</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Harakeke	<i>Phormium tenax</i>	1.5 – 2	5	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Sub Total			40	\$400	
South Side TOTAL				\$7010	
Full Scheme total			180	\$15,500	

The plant list has been compiled taking into consideration the soil conditions, the location of the site, the objectives of the project and preferences and survival prospects of various floral species. The plant costs are based on \$10 per plant. This includes \$4/plant, \$2/plant guard (highly recommended for herbivory and moisture retention reasons), and labour to prepare the site prior to planting and to physically install \$4/plant. Should the community be invited to install the plants through planting days, there would be a decrease in plant cost from \$1200 to \$840 (amounting to an overall scheme total of \$15,140). It is recommended that the maintenance visits are carried out by our internal rangers who will ensure the work is efficient, successful, and cost effective.

Restoration methodology

Site Preparation

Prior to planting and if weeds are present, it is recommended the site be cleared by mowing or other mechanical method. If acceptable, some form weed suppressant would be beneficial. The usual form of chemical clearance would be at least one round of glyphosate, particularly targeting the area in which plants are to be planted (spot spraying). Two rounds would be ideal and applied by a suitably skilled and experienced person to ensure no spray drift and recognise any important native or non-native species. If not acceptable, additional manual maintenance may be required in the first 5 years.

If invasive, tall growing, woody weeds are present (such as gorse and broom), mechanical clearance can be undertaken, or goat grazing if the plants are young and the area is fenced with no other plantings within. Following manual removal, stumps could be painted with a systemic herbicide such as a high strength glyphosate.

Plant Introductions

- All plants will be sourced locally using specimens of local provenance (within Canterbury) where possible. It is recommended that the plants are small (1 year specimens and approx. 50 cm unless suggested otherwise by an appropriately qualified ecologist) to ensure maximum survival rates, allowing the plants to adapt to their new environment. For a closed canopy, it is recommended that plants are placed 1.5-2m apart for tree (approximately 2500-4000 plants/ha) but slightly less for the smaller grass-like species.
- Where native plants naturally occur, these will be retained, identified and adequately protected during site preparation.
 - Planting should occur in late autumn/winter (unless frosts are expected, and frost tender plants are used) or early spring to allow plants to grow roots which will enable them to survive in the dry summer period.
 - Where possible, planting will take place when the weather is most suitable (avoiding hot or windy days).
 - Plants should be soaked in water and left to drain immediately prior to planting.
 - A hole twice the size of the plant container be dug with soil loosened at the bottom.
 - Retain as much soil around the roots from the pot as possible when removing from container and gently untangle fibrous roots where necessary (not recommended for kānuka

or mānuka). In general, no cutting or teasing of roots should occur as many native plants are sensitive to root disturbance.

- Place in hole and add soil, firming each layer and water thoroughly.
- Plants will benefit from having the collar buried up to 5cm below the adjacent soil surface creating a hollow which surrounding water can drain into.
- In areas where soil quality is degraded, ensure nutrient supply and water retention by adding a scoop of good quality compost. Fertiliser tablets can be used but are not recommended for dry sites as they will not be broken down under the conditions of the soil.

Protection of plants

In almost all areas of Canterbury some form of plant protection is required. Research has shown that plant guards that are flexible and can be sculpted around the base of the plant to form a complete seal are the best. Examples are those of the Combiguards® which comprise a flexible, thin plastic that can be sealed with stones or mulch around the outside. However, these must be removed when the plant has outgrown them. To combat this, a cardboard tree guard can be used which does not need to be removed by hand and will naturally degrade. If this guard is used, a substantial weed mat is recommended to alleviate the trade-off for sealing the guard with the ground. If wind is allowed to enter the tree guard, soil and plant moisture will be impacted. Therefore, a good mulch or wool weed mat is recommended at the base of each planted specimen.

Maintenance

The first 2 - 5 years are the most important whilst the plants establish a good root system and at this time, maintenance is important. For this restoration project, a minimum of two years maintenance will be undertaken by Waimakariri District Council rangers and reviewed following this period. Maintenance will include removing any weeds which are growing within tree guards and tall weeds outside of tree guards. Some trees may enjoy the shelter afforded by weeds but most restoration plantings begin with pioneer species which require full light. Therefore, regular maintenance is required, especially in the growing seasons (spring and autumn for most weed species of drier habitats).

Maintenance is best undertaken manually through careful mowing and weed trimming. The tree guards afford some protection for the plants and act as indicators for where the desired plants are located. Spraying using herbicides can also be undertaken but must be done carefully. If systemic herbicides are used, be sure to only spray on calm days when spray drift would not be an issue. In

many situations, the main weeds outcompeting native plants are exotic grasses such as cocksfoot (*Dactylis glomerata*). In this situation, a monocot targeted chemical such as Gallant may be appropriate but used with caution around native grasses and flax plants.

The need for maintenance should lessen as the canopy expands and closes between the plants. However, maintenance of the area will almost always be required to remove exotic and invasive species which threaten the survival of the native plants. In addition, there may be understory plants that are desired once the canopy has closed and created enough shade and weed exclusion.

Monitoring

It is advised that monitoring is undertaken by the Waimakariri District Council rangers for the first two years to identify plant survival and report any adjustments to the management scheme where needed.

References

- Ecan (2018). Canterbury Regional Pest management Plan. Retrieved April 2024 from: <https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/canterbury-regional-pest-management-plan/pest-management-plan/>
- Landcare research/Manaaki Whenua (2022). Our Environment: Land Atlas of New Zealand. Accessed April 2024 at: <https://ourenvironment.scinfo.org.nz/maps-and-tools/app/>
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- McEwan, W.M. (1987). Ecological regions and districts of New Zealand. Department of Conservation, Wellington, New Zealand.

Appendix A – Species List

This species list is not fully comprehensive. A full floral survey would need to be undertaken to record all species present in the vicinity of the pond.

Common Name	Latin Name	Native/Exotic
Grasses		
Annual poa	<i>Poa annua</i>	Exotic
Bent	<i>Agrostis sp.</i>	Exotic
Creeping soft grass	<i>Holcus mollis</i>	Exotic
Cocksfoot	<i>Dactylis glomerata</i>	Exotic
Flax/harakeke	<i>Phormium tenax</i>	Native
Pampas grass	<i>Cortaderia selloana</i>	Exotic
Pukio	<i>Carex secta</i>	Native
Raupo	<i>Typha orientalis</i>	Native
Tall fescue	<i>Festuca arundinacea</i>	Exotic
Toetoe	<i>Austroderia richardii</i>	Native
Climbers and vines		
Ivy	<i>Hedera helix</i>	Exotic
Japanese honey suckle	<i>Lonicera japonica</i>	Exotic
Herbs		
Birds-foot trefoil	<i>Lotus corniculatus</i>	Exotic
Broadleaved dock	<i>Rumex rotundifolia</i>	Exotic
Broadleaved plantain	<i>Plantago major</i>	Exotic
Black nightshade	<i>Sonchus nigra</i>	Exotic
Buttercup	<i>Ranunculus repens</i>	Exotic
Catsear	<i>Hypochaeris radicata</i>	Exotic
Field forget-me-not	<i>Myosotis arvensis</i>	Exotic
Fireweed	<i>Senecio sp</i>	Native
Flag iris	<i>Iris pseudacorus</i>	Exotic
Greater bindweed	<i>Calystegia sylvatica</i>	Exotic
Lupin	<i>Lupinus arboreus</i>	Exotic
Mint	<i>Mentha sp.</i>	Exotic
Ribwort plantain	<i>Plantago lanceolata</i>	Exotic
White clover	<i>Trifolium repens</i>	Exotic
Yarrow	<i>Achillea millefolium</i>	Exotic
Trees and Shrubs		
Akeake	<i>Dodonaea viscosa</i>	Native
Briar Rose	<i>Rose ruginosa</i>	Exotic
Broom	<i>Cytisus scoparius</i>	Exotic
Cabbage tree/Ti kouka	<i>Cordyline australis</i>	Native
Five finger	<i>Pseudopanax arboreus</i>	Native
Goat willow	<i>Salix caprea</i>	Exotic
Gorse	<i>Ulex europaeus</i>	Exotic
Hebe	<i>Veronica salicifolia</i>	Native
Hoheria	<i>Hoheria angustifolia</i>	Native
Kanuka	<i>Kunzea serotina</i>	Native
Karamu	<i>Coprosma robusta</i>	Native
Kohuhu	<i>Pittosporum tenuifolium</i>	Native
Kowhai (NI)	<i>Sophora tetraptera</i>	Native

Lemonwood	<i>Pittosporum eugenioides</i>	Native
Macrocarpa	<i>Cupressus macrocarpa</i>	Exotic
Sycmore	<i>Acer pseudoplatanus</i>	Exotic
Weeping willow	<i>Salix babylonica</i>	Exotic

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RES-35-02 / 240430067679

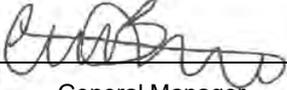
REPORT TO: Woodend Sefton Community Board

DATE OF MEETING: 13 May 2024

AUTHOR(S): Bex Dollery, Ecologist - Biodiversity

SUBJECT: Waikuku Beach Pond

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is for the Woodend Sefton Community Board to consider options for the restoration of the Waikuku Beach Pond.
- 1.2. The Woodend Sefton Community Board has \$4,000 funding to be spent on the restoration of the Waikuku Beach Pond. A recent ecological survey and restoration plan found the cost to be estimated at \$15,500 to restore the whole pond area and remove noxious weeds.
- 1.3. It is recommended that a staged response to willow control be undertaken over a period of three years. The works will be funded via the Council's Greenspace maintenance budget. It is recommended that infill planting (capital works) and tidying of area be undertaken by Council employed rangers at a cost of \$3,000 being undertaken in the 2025 autumn planting season.
- 1.4. On going maintenance of the pond is covered under the Greenspace maintenance budget.

Attachments:

- i. Waikuku Pond Restoration Plan. (Trim: RES-35-02 / 240412058320).
- ii. Waikuku Beach Pond Memo to Woodend Sefton Community Board April 2024 (Trim: RES-35-02 / 240412058319)
- iii. Natural Environment Strategy - Implementation Plan - PRINT LTP consultation version (Trim: RES-35-07 / 240416059638)

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. RES-35-02 / 240430067679.
- (b) **Notes** that there is \$4,000 budget available to the Woodend Sefton Community Board to use for community projects.
- (c) **Approves** the recommendation of applying a staged approach to grey willow clearance over a period of three years using the Greenspace maintenance budget.
- (d) **Approves** the recommendation of using Greenspace rangers to undertake infill planting, preparation and maintenance (removing the most noxious weeds) in the 2025 autumn planting season using \$3,000 of the available funding.

- (e) **Notes** that further maintenance for the pond will be undertaken each year as part of the Greenspace maintenance budget.

3. **BACKGROUND**

- 3.1. In 2023, the Woodend Sefton Community Board raised the Waikuku Beach Pond as an area which required weed removal and general maintenance. The area comprises a small pond surrounded by native and exotic vegetation connected to the Taranaki lagoon and the wider Taranaki Stream. In recent years, the pond had native plantings installed but these had become encroached by a number of weed species.
- 3.2. Woodend Sefton Community Board members approached the Waimakariri Biodiversity Trust (WBT) to assist in the assessment of the pond area and apply for funding to undertake weed removal in September 2023.
- 3.3. The WBT applied for funding from the Waitaha Trust to undertake ecological surveys to assess the pond but were unsuccessful. This led to an application to the Water Zone Committee funding board. However, during that time period the WBT received comments from residents and Woodend Sefton Community Board members that the project should retain some of the exotic trees. The WBT ceased work due to lack of direction for the project.
- 3.4. To further explore the pond and potential restoration requirements, The Waimakariri District Council biodiversity team were contacted. Bex Dollery and Mike Kwant assessed the site from a biodiversity and recreational perspective. A restoration report was compiled and sent to the board (attachment i) along with a memo (attachment ii).
- 3.5. The recommendations from the report were to clear the viewing areas for the pond and remove the noxious weeds but retain the large weeping willow trees and macrocarpa trees which added to the recreational, aesthetic and wildlife value of the area (Figure 1). Noxious weeds included species such as extensive grey willow encroachment (*Salix capraea*), Japanese honeysuckle (*Lonicera japonica*), beggars tick (*Bidens frondosa*) and gorse/broom (*Ulex europeus/Cytisus scoparius*).



Figure 1. Waikuku Beach Pond showing viewing areas of the pond from footpaths (red), dense encroachment by grey willow (green) and areas of other problematic weeds (orange).

4. ISSUES AND OPTIONS

- 4.1. Cost estimates to remove all weed species from around the whole pond amount to \$15,500. This includes Asplundh removing the grey willow using the Greenspace maintenance budget, Greenspace rangers undertaking native infill plantings, preparation and maintenance including the removal of other noxious weeds using the funding available to the community board of \$3,000.
- 4.2. It is recommended that willow removal works be staged over three years (2024-2027) with viewing areas being targeted initially to maintain the recreational benefit. Once the works are completed, ongoing maintenance of the area will be covered by the Greenspace maintenance budget.
- 4.3. There is an option to discard to native infill planting. However, it is highly recommended due to planting out completing the regenerating weeds and lessening maintenance in the future. The further enhancement that native infill planting would generate would also be in alignment with the strategic direction of the Draft Natural Environment Strategy and the Canterbury Biodiversity Strategy and therefore recommended by staff.

Implications for Community Wellbeing

- 4.4. The removal of weed species, particularly around the viewing areas will allow residents and the community increased access and enjoy the area.
- 4.5. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū may have an interest in the subject matter of this report, particularly where projects are trying to enhance biodiversity values which are aligned to Te Ao Māori.

5.2. Groups and Organisations

There are no specific groups that will be affected by the recommendations of this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. There have been comments made by the public to members of the board surrounding the retention of the large trees and the removal of weed species.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The Woodend Sefton Community Board currently has \$4,000 to fund the project. This would be partly spent on the capital works (infill planting, preparation and maintenance) with the Greenspace maintenance budget covering the grey willow removal.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report have positive impacts for sustainability and/or climate change impacts through the protection and enhancement of indigenous biodiversity. The project will also aid the removal of noxious weeds from the District contributing to the effectiveness of pest and weed control programs.

6.3. Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

7.1.1. This is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.1.2. Aotearoa Biodiversity Strategy (2020) – “Biological threats and pressures are reduced through management”.

7.1.3. Waimakariri District Plan (2023) – ECO – P4 “Maintain and enhance indigenous vegetation and habitats of indigenous fauna that do not meet the significance criteria”.

7.2. Authorising Legislation

7.2.1. National Policy Statement for Indigenous Biodiversity (2023) – “Local authorities must promote the resilience of indigenous biodiversity to climate change, including at least by... maintaining and promoting the enhancement of the connectivity between ecosystems, and between existing and potential habitats, to enable migrations so that species can continue to find viable niches as the climate changes.”

7.3. Consistency with Community Outcomes

The Council’s community outcomes are relevant to the actions arising from recommendations in this report. The wider project will deliver in three of the four values of the community outcomes (see below).

Relevant Community Outcome Values	Waikuku Pond
Social - <i>A place where everyone can have a sense of belonging..</i>	
<ul style="list-style-type: none"> • Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities. • Our community has equitable access to the essential infrastructure and services required to support community wellbeing. 	<ul style="list-style-type: none"> • The open space offers ecosystem services around physical and mental health and wellbeing. • The pond and associated recreation area is accessible to the community.
Cultural - where our people are enabled to thrive & give creative expression to identity & heritage..	
<ul style="list-style-type: none"> • Public spaces express our cultural identities and help to foster an inclusive society and the distinctive character of our takiwā / district, arts and heritage are preserved and enhanced. 	<ul style="list-style-type: none"> • The pond includes mahinga kai and taonga species.
Environmental - that values and restores our environment...	
<ul style="list-style-type: none"> • Land use is sustainable; biodiversity is protected and restored. • Our communities are able to access and enjoy natural areas and public spaces. 	<ul style="list-style-type: none"> • Weed control will enable protection and maintenance of indigenous species. <p>The project will increase access to the pond.</p>

7.4. Authorising Delegations

Woodend Sefton Community Board has the delegations to approve and accept the recommendations in this report.

Waikuku Pond – Restoration Plan

Introduction

The Waikuku Pond is located adjacent to the Waikuku Beach Road and Park Terrace intersection in Waikuku (Figure 1, NZTM -1577015, 5207211). The pond is within the southeast section of the Waikuku beach – Central Reserve which also encompasses a child’s playground and play pool, the Waikuku Beach Hall and associated grassed / picnic area. The pond connects to the west to the Taranaki Stream Lagoon, and further northwest to the Taranaki Stream where ecological enhancement works and plantings have been undertaken over the past 7 years. In 2022, inanga spawning habitat was created on the Taranaki Stream to further enhance the area (Figure 1).



Figure 1. Location of Waikuku Pond (A) at the intersection of Waikuku Beach Road and Park Terrace with the Taranaki Stream lagoon to the west (B) and the Taranaki Stream to the northwest where enhancement planting (C) and inanga spawning habitat works (D) have been undertaken.

In 2023, members of The Woodend-Sefton Community Board expressed an interest in undertaking restoration work at the Waikuku Pond in order to enhance the area for biodiversity and remove any noxious weed species. Greenspace agreed to assist in the ecological scoping for the area and the creation of a restoration plan.

The prime objectives for the proposed project include:

- Ensuring the area is **tidy** and free of noxious **weeds**;
- Maintenance of native plantings which enhance biodiversity and provide habitat for **indigenous species**.

Site Details

Walkover Survey

The Waikuku Pond is an area of approx. 250 m² with a perimeter of 250 m² 1 m a.s.l . The surrounding land use is residential, the small town of Waikuku Beach, and recreational use with access to the Waikuku beach approx. 200 m east. To the west is the Taranaki Stream lagoon which is important habitat for a range of birds and famously little shags/kawaupaka and pied shags/kāruhiruhi (*Microcarbo melanoleucos* and *Phalacrocorax varius*), both species which are classified as “at risk” in the New Zealand Threat Classification system. These birds tend to nest in the willow trees that overhang the waterbody.

A walkover survey was undertaken in March 2024 on a warm, dry and windy day. Habitat notes and features of interest were recorded (see Figure 2 with a species list found in Appendix A). The pond was vegetated with native plants at the edges with weed encroachment from a number of species (Figure 3). Adjacent to the planting is mown, exotic grassland and the adjacent recreational reserve.



Figure 2. Target notes (indicated by the red numbers) referring to habitat features.

The western and southern side of the pond comprised a mix of herb, shrub and tree species including some native plantings of, notably karamu (*Coprosma robusta*), akeake (*Dodonaea viscosa*), flax/harakeke (*Phormium tenax*), kānuka (*Kunzea serotina*), cabbage tree/tī kouka (*Cordyline australis*), toetoe (*Austroderia toetoe*) and hebe/korimako (*Veronica salicifolia*). There were also weeds present including flag iris (*Iris pseudacorus*), broom (*Cytisus scoparius*) and gorse (*Ulex europeus*) in this area (Target note 2). Healthy stands of raupo were found along the waters edge (*Typha orientalis*), particularly to the south. This area was heavily encroached by Japanese honeysuckle (*Lonicera japonica*) with smaller areas of greater bindweed (*Calystegia sylvatica*, Target note 1 and Figure 3).



Figure 3. Area of Japanese honeysuckle encroaching the pond vegetation along the southern edge with raupo in the background.

Also along the southern edge was a stand of pampas grass (*Cortaderia selloana*, Target note 3) nestled under large weeping willow (*Salix babylonica*) and macrocarpa trees (*Hesperocyparis macrocarpa*, Figure 4). Other weed species at this location included briar rose (*Rosa rubiginosa*), lupins (*Lupinus arboreus*), honey suckle, greater bindweed and ivy (*Hedera helix*).



Figure 4, Pampas grass underneath willow and macrocarpa trees along the southern edge.

A stopping point that would have views of the pond and the native plantings had become overgrown with grey willow (*Salix caprea*) preventing any amenity value (Target note 4 and Figure

5). This area contained a culvert from a storm water pipe into the pond. The area had some native plantings with some regeneration visible.



Figure 5. Pond viewing area encroached by grey willow.

A large weeping willow tree in the northeast corner of the pond had been addressed for safety reasons to remove certain limbs. This area contained ivy and beggars tick (*Bidens frondosa*) which is an organism of interest under the Canterbury Regional Pest Management Plan, 2018-2038 (Ecan 2018; Figure 6).



Figure 6. Large willow tree on the north east corner of the pond.

Along the northern edge of the pond, there is heavy grey willow encroachment scattered throughout the native plantings (Target note 7). On first inspection, these trees could be mistaken for native species and they vary in size from young saplings to trees of 20-40 cm diameter. At the

seating area, in the northwest area of the of the pond, there were many regenerating willow trees also sprouting from a fallen stem in the water. Sycamore (*Acer pseudoplanus*) seedlings were also found in this area (Target note 6).

Fauna

A limited number of animals were observed during the survey but the area is suitable for a range of birds including wetland species and passerines. Birds recorded included pied shag, paradise shelduck, coot, blackbird, sparrow, mallard, blackbird and gold finch. The area is also suitable for pest mammal species such as rat, stoat, mice and hedgehog.

Soils and Climate

The planting location lies within the Low Plains ecological district which is described as containing less than 10% indigenous native vegetation cover and therefore, restoration efforts in the district are important and notable (Landcare Research/Manaaki Whenua, 2022). The area is characterised by warm summers and cool winters with typically low annual rainfall, frequent frosts and occasional snowfall in winter (McEwan, 1987). The surrounding soils of the pond are a mix from the Raw and Gley Orders comprising moderately deep, and generally poorly drained properties (Landcare Research/Manaaki Whenua, 2024).

Restoration Plan

The pond adds recreation and biodiversity value to this important green space in Waikuku. The native planting which has been achieved in the past has been carried out well and there are signs of healthy ecosystem functioning as regenerating plants were observed during the site visit. Amongst the native plants are some mature trees including weeping willows and macrocarpa which provide ecological functions of shading and organic debris for the pond, and habitat for native birds. They are function as amenity trees, providing shade for people enjoying the space.

A number of exotic plant species which are assessed as weed species and can be detrimental to the ecological trajectory of the site and the recreation value have been identified. Most evident are the regenerating grey willow plants. This plant has a tendency to create dense thickets, shading out other flora and can spread very easily through seeds and suckering. The grey willow has impacted the landscape and recreation benefit of the pond by obscuring views from the seated area on the west side of the pond and the road from the south side of the pond. Therefore, it is recommended that these trees be removed.

Japanese honeysuckle, pampas grass and ivy are also of interest as these species can also tend to smother vegetation or have such prolific seed that they can spread very easily. Other weed species that should be removed are the greater bindweed, gorse, broom, lupins, briar rose and beggars tick.

Once the weeds are removed, natural regeneration of native species may be possible. However, in order to reduce the management required for the area with regard to ongoing weed control, it is recommended that there is some in-fill planting of native species. The banks of the pond and the upper slopes can be planted with species which assist with stabilisation such as monocot plants which have fibrous roots and can tolerate both dry and wet conditions. The upper banks can comprise the plant composition found within the rest of the site.

Weed Management, Plant Selection and Costings

Detailed below are the estimated costing for weed removal and planting within the site (Table 1 and Figure 7). Due to the nature of the pond, these costs may increase or decrease depending on the scale of effort uncovered once work begins. It is recommended that the restoration effort is staged, focussing on the southern (most visible) side of the pond initially.

Table 1. Suggested Species List, approximate plant numbers and maintenance costs

South Side of the Pond (800 m ²)					
Maintenance	Target Species			Anticipated cost	Comments
Grey Willow Control	Grey Willow			\$3750	1.5 days with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed, honeysuckle.			\$1080	3 days WDC ranger @ \$360/day – spray actively growing plants or cut and paste.
Sub Total				\$4830	
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Pukio/Swamp sedge	<i>Carex secta</i>	1.5 - 2	20	\$200	Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Cultural
Ti kōuka, cabbage tree	<i>Cordyline australis</i>	1.5 – 2	5	\$50	Erosion, filtration, fibre, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural.
Kānuka	<i>Kunzea serotina</i>	1.5 – 2	5	\$50	Reduce soil NOx gases. Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōwhai	<i>Sophora microphylla</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōhūhū	<i>Pittosporum tenuifolium</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Harakeke	<i>Phormium tenax</i>	1.5 – 2	10	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Sub Total			60	\$600	
South Side TOTAL				\$5430	
East side of pond (300 m ²)					
Maintenance	Target Species			Anticipated cost	Comments
Grey Willow Control	Grey Willow			\$2.5k	1 day with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed, honeysuckle.			\$360	1 day WDC ranger @ \$360/day – spray actively growing plants or cut and paste.
			Total	\$2860	
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Harakeke	<i>Phormium tenax</i>	1.5 – 2	10	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural

		Total	20	\$200	
East Side TOTAL				\$3060	
North Side of Pond (600 m²)					
Maintenance	Target Species			Anticipated cost	Comments
Grey Willow Control	Grey Willow			\$6250	2.5 days with contractors and chippers @\$2.5k/day. Chainsaw, paste, chip stems or apply basal chemical/drill and poison stems and leave to die naturally.
Herb/Shrub Species	Gorse, broom, ivy, beggars tick, briar rose, greater bindweed (where possible), honeysuckle.			\$360	1 day WDC ranger @ \$360/day – spray actively growing plants or cut and paste.
Sub Total				\$6610	
Common Name	Latin Name	Spacing (m)	No. of plants	Anticipated cost	Ecosystem services
Pukio/Swamp sedge	<i>Carex secta</i>	1.5 - 2	10	\$200	Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Cultural
Kānuka	<i>Kunzea serotina</i>	1.5 – 2	5	\$50	Reduce soil NOx gases. Erosion control, Filtration, Timber, Fibre, Shelter, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird,Lizard), Cultural
Kōwhai	<i>Sophora microphylla</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Kōhūhū	<i>Pittosporum tenuifolium</i>	1.5 – 2	5	\$50	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Harakeke	<i>Phormium tenax</i>	1.5 – 2	5	\$100	Erosion control, filtration, fibre, mahinga kai, rōngoa, nectar.
Mingimingi	<i>Coprosma spp.</i>	1.5 - 2	10	\$100	Erosion control, Filtration, Timber, Shade, Nectar/Pollen (Bird, Lizard, Invertebrate), Fruit (Bird, Lizard), Cultural
Sub Total			40	\$400	
South Side TOTAL				\$7010	
Full Scheme total			180	\$15,500	

The plant list has been compiled taking into consideration the soil conditions, the location of the site, the objectives of the project and preferences and survival prospects of various floral species. The plant costs are based on \$10 per plant. This includes \$4/plant, \$2/plant guard (highly recommended for herbivory and moisture retention reasons), and labour to prepare the site prior to planting and to physically install \$4/plant. Should the community be invited to install the plants through planting days, there would be a decrease in plant cost from \$1200 to \$840 (amounting to an overall scheme total of \$15,140. It is recommended that the maintenance visits are carried out by our internal rangers who will ensure the work is efficient, successful, and cost effective.

Restoration methodology

Site Preparation

Prior to planting and if weeds are present, it is recommended the site be cleared by mowing or other mechanical method. If acceptable, some form weed suppressant would be beneficial. The usual form of chemical clearance would be at least one round of glyphosate, particularly targeting the area in which plants are to be planted (spot spraying). Two rounds would be ideal and applied by a suitably skilled and experienced person to ensure no spray drift and recognise any important native or non-native species. If not acceptable, additional manual maintenance may be required in the first 5 years.

If invasive, tall growing, woody weeds are present (such as gorse and broom), mechanical clearance can be undertaken, or goat grazing if the plants are young and the area is fenced with no other plantings within. Following manual removal, stumps could be painted with a systemic herbicide such as a high strength glyphosate.

Plant Introductions

- All plants will be sourced locally using specimens of local provenance (within Canterbury) where possible. It is recommended that the plants are small (1 year specimens and approx. 50 cm unless suggested otherwise by an appropriately qualified ecologist) to ensure maximum survival rates, allowing the plants to adapt to their new environment. For a closed canopy, it is recommended that plants are placed 1.5-2m apart for tree (approximately 2500-4000 plants/ha) but slightly less for the smaller grass-like species.
- Where native plants naturally occur, these will be retained, identified and adequately protected during site preparation.
 - Planting should occur in late autumn/winter (unless frosts are expected, and frost tender plants are used) or early spring to allow plants to grow roots which will enable them to survive in the dry summer period.
 - Where possible, planting will take place when the weather is most suitable (avoiding hot or windy days).
 - Plants should be soaked in water and left to drain immediately prior to planting.
 - A hole twice the size of the plant container be dug with soil loosened at the bottom.
 - Retain as much soil around the roots from the pot as possible when removing from container and gently untangle fibrous roots where necessary (not recommended for kānuka

or mānuka). In general, no cutting or teasing of roots should occur as many native plants are sensitive to root disturbance.

- Place in hole and add soil, firming each layer and water thoroughly.
- Plants will benefit from having the collar buried up to 5cm below the adjacent soil surface creating a hollow which surrounding water can drain into.
- In areas where soil quality is degraded, ensure nutrient supply and water retention by adding a scoop of good quality compost. Fertiliser tablets can be used but are not recommended for dry sites as they will not be broken down under the conditions of the soil.

Protection of plants

In almost all areas of Canterbury some form of plant protection is required. Research has shown that plant guards that are flexible and can be sculpted around the base of the plant to form a complete seal are the best. Examples are those of the Combiguards® which comprise a flexible, thin plastic that can be sealed with stones or mulch around the outside. However, these must be removed when the plant has outgrown them. To combat this, a cardboard tree guard can be used which does not need to be removed by hand and will naturally degrade. If this guard is used, a substantial weed mat is recommended to alleviate the trade-off for sealing the guard with the ground. If wind is allowed to enter the tree guard, soil and plant moisture will be impacted. Therefore, a good mulch or wool weed mat is recommended at the base of each planted specimen.

Maintenance

The first 2 - 5 years are the most important whilst the plants establish a good root system and at this time, maintenance is important. For this restoration project, a minimum of two years maintenance will be undertaken by Waimakariri District Council rangers and reviewed following this period. Maintenance will include removing any weeds which are growing within tree guards and tall weeds outside of tree guards. Some trees may enjoy the shelter afforded by weeds but most restoration plantings begin with pioneer species which require full light. Therefore, regular maintenance is required, especially in the growing seasons (spring and autumn for most weed species of drier habitats).

Maintenance is best undertaken manually through careful mowing and weed trimming. The tree guards afford some protection for the plants and act as indicators for where the desired plants are located. Spraying using herbicides can also be undertaken but must be done carefully. If systemic herbicides are used, be sure to only spray on calm days when spray drift would not be an issue. In

many situations, the main weeds outcompeting native plants are exotic grasses such as cocksfoot (*Dactylis glomerata*). In this situation, a monocot targeted chemical such as Gallant may be appropriate but used with caution around native grasses and flax plants.

The need for maintenance should lessen as the canopy expands and closes between the plants. However, maintenance of the area will almost always be required to remove exotic and invasive species which threaten the survival of the native plants. In addition, there may be understory plants that are desired once the canopy has closed and created enough shade and weed exclusion.

Monitoring

It is advised that monitoring is undertaken by the Waimakariri District Council rangers for the first two years to identify plant survival and report any adjustments to the management scheme where needed.

References

- Ecan (2018). Canterbury Regional Pest management Plan. Retrieved April 2024 from: <https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/canterbury-regional-pest-management-plan/pest-management-plan/>
- Landcare research/Manaaki Whenua (2022). Our Environment: Land Atlas of New Zealand. Accessed April 2024 at: <https://ourenvironment.scinfo.org.nz/maps-and-tools/app/>
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- McEwan, W.M. (1987). Ecological regions and districts of New Zealand. Department of Conservation, Wellington, New Zealand.

Appendix A – Species List

This species list is not fully comprehensive. A full floral survey would need to be undertaken to record all species present in the vicinity of the pond.

Common Name	Latin Name	Native/Exotic
Grasses		
Annual poa	<i>Poa annua</i>	Exotic
Bent	<i>Agrostis sp.</i>	Exotic
Creeping soft grass	<i>Holcus mollis</i>	Exotic
Cocksfoot	<i>Dactylis glomerata</i>	Exotic
Flax/harakeke	<i>Phormium tenax</i>	Native
Pampas grass	<i>Cortaderia selloana</i>	Exotic
Pukio	<i>Carex secta</i>	Native
Raupo	<i>Typha orientalis</i>	Native
Tall fescue	<i>Festuca arundinacea</i>	Exotic
Toetoe	<i>Austroderia richardii</i>	Native
Climbers and vines		
Ivy	<i>Hedera helix</i>	Exotic
Japanese honey suckle	<i>Lonicera japonica</i>	Exotic
Herbs		
Birds-foot trefoil	<i>Lotus corniculatus</i>	Exotic
Broadleaved dock	<i>Rumex rotundifolia</i>	Exotic
Broadleaved plantain	<i>Plantago major</i>	Exotic
Black nightshade	<i>Sonchus nigra</i>	Exotic
Buttercup	<i>Ranunculus repens</i>	Exotic
Catsear	<i>Hypochaeris radicata</i>	Exotic
Field forget-me-not	<i>Myosotis arvensis</i>	Exotic
Fireweed	<i>Senecio sp</i>	Native
Flag iris	<i>Iris pseudacorus</i>	Exotic
Greater bindweed	<i>Calystegia sylvatica</i>	Exotic
Lupin	<i>Lupinus arboreus</i>	Exotic
Mint	<i>Mentha sp.</i>	Exotic
Ribwort plantain	<i>Plantago lanceolata</i>	Exotic
White clover	<i>Trifolium repens</i>	Exotic
Yarrow	<i>Achillea millefolium</i>	Exotic
Trees and Shrubs		
Akeake	<i>Dodonaea viscosa</i>	Native
Briar Rose	<i>Rose ruginosa</i>	Exotic
Broom	<i>Cytisus scoparius</i>	Exotic
Cabbage tree/Ti kouka	<i>Cordyline australis</i>	Native
Five finger	<i>Pseudopanax arboreus</i>	Native
Goat willow	<i>Salix caprea</i>	Exotic
Gorse	<i>Ulex europaeus</i>	Exotic
Hebe	<i>Veronica salicifolia</i>	Native
Hoheria	<i>Hoheria angustifolia</i>	Native
Kanuka	<i>Kunzea serotina</i>	Native
Karamu	<i>Coprosma robusta</i>	Native
Kohuhu	<i>Pittosporum tenuifolium</i>	Native
Kowhai (NI)	<i>Sophora tetraptera</i>	Native

Lemonwood	<i>Pittosporum eugenioides</i>	Native
Macrocarpa	<i>Cupressus macrocarpa</i>	Exotic
Sycmore	<i>Acer pseudoplatanus</i>	Exotic
Weeping willow	<i>Salix babylonica</i>	Exotic

WAIMAKARIRI DISTRICT COUNCIL**MEMO**

FILE NO AND TRIM NO: RES-35-02 / 240412058319

DATE: 12 April 2024

MEMO TO: Woodend Sefton Community Board

FROM: Bex Dollery – Ecologist Greenspace

SUBJECT: Waikuku Pond Works

In 2023, the Woodend Sefton Community Board raised the Waikuku Pond as an area which required some maintenance. The area comprises a small pond surrounded by native and exotic vegetation connected to the Taranaki lagoon and the wider Taranaki Stream. The pond had previously had native plantings but had become encroached by a number of weed species.

A preliminary ecological survey was carried out in March 2024 by Bex Dollery and Mike Kwant (see attached restoration report). A number of weed species were recorded which are indicated to require management. The restoration report outlines actions that can be taken to enhance the area and allow for natural regeneration.

It is recommended that the grey willow that has heavily encroached sections of the pond edge be removed as this species can create dense stands outcompeting other vegetation on land in the waterbody. In addition, a number of other weeds such as Japanese honeysuckle, ivy, pampas grass and gorse were identified as requiring removal.

An inspection by tree specialists, Asplund, was undertaken in April 2024 and a quote of \$12.5K was provided to remove the encroaching willows (a team of workers for 5 days with a chipper at \$2.5k / day). In addition, the extra weed species can be removed by WDC rangers at a cost of \$1,800 (\$360 / day).

It is recommended that once the weed removal work is complete, in-fill planting be undertaken to reduce the maintenance costs for the area in the future years. However, some maintenance will be required (particularly for the willow species which regrow quickly from stumps and from seed).

If the whole pond was to be managed in this way, the total cost would be \$15,500 (slightly less if there are community planting days, although this may have its own challenges being adjacent to a waterbody). To enable works in an effective and efficient manner, there are a number of options:

1. Stage the works over a number of years;
2. Set a budget limit and carry out priority work
3. Use different methods – instead of cutting down and chipping the willows, they could be poisoned and left to die in situ. This would reduce the daily costs by approx. \$750 (estimated total willow removal cost of \$3,750). However, this method may create H&S concerns, particularly for the footpath and the playground.

The Community Board previously allocated a budget of \$4000 towards this project as seed funding for additional external fundraising. Staff have investigated a number of options which would be suitable, however these would require a level of consultation prior to committing funds to the project to ensure that the wider community are in support of this project.

Now that the Ecological Restoration Report is complete, staff will prepare a report to come to the Board discussing these options in more detail and seeking direction from the Board and approval for the next steps. It is hoped that this report will come to your next Board meeting

This memo is intended to offer information the Community Board members for consideration. Any questions and concerns can be directed to Bex Dollery or Mike Kwant who will formulate a report to be presented at the next meeting.



Waimakariri Natural Environment Strategy Implementation Plan



About the Implementation Plan

This Implementation Plan is intended to give effect to the Natural Environment Strategy (NES). The Strategy is the Council's local response to the degradation of important natural ecosystems and species being reported across the world, including within our District.

Current global biodiversity loss is so great it is called the 'sixth extinction'. The biodiversity crisis and the climate crisis are acknowledged to be closely linked and healthy and diverse ecosystems can adjust more effectively to climate threats. The contribution nature-based solutions can make to buffering climate impacts by sequestering carbon and protecting built up areas is also reflected in the strategy.

All aspects of life in Aotearoa New Zealand rely on a thriving natural environment including our physical and mental health, economy and culture. The strategy seeks to restore our connection to the natural world we are a part of so that we feel inspired to better protect it. We need to prioritise the protection and restoration of the natural environment not only for the ecosystems benefits it provides us and those who follow, but also for its own intrinsic worth. A world without dolphins, kiwi, tuatara and Kauri trees seems unimaginable but could become a possibility.

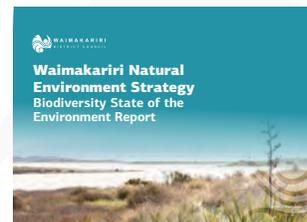
The Natural Environment Strategy takes into account strategic directions outlined in the Local Government Act 2002 (4 wellbeings), National Adaptation Plan, National Policy Statement for Indigenous Biodiversity,

Aotearoa Biodiversity Strategy and others. It also complements the work of other organisations such as Environment Canterbury's Zone Implementation Plan Addendum (ZIPA), Forest and Bird's 'Make Every Wetland Count' campaign, QEII Trust and the Waimakariri Biodiversity Trust.

The strategy currently consists of three documents plus a summary document which should be read in conjunction with one another.

Background documents

A Biodiversity SOE report describes the current state of indigenous biodiversity within the District and provides an overview of biodiversity concepts and relevant legislation.



A review of Council reserve provision also informs the strategy. This will form part of a Reserves

SOE report that identifies opportunities, in collaboration with local residents, for increasing natural values in reserves and streetscapes.

Strategy

Provides a high level strategic framework to guide Council's work in protecting and restoring the natural environment over the next 30 years.

Roles range from developing plans and carrying out the work, to supporting the efforts of others, educating people about the issues and opportunities and advocating for change, both at a national and local level.



Action plan

Contains specific costed actions to be included in the Council's Long Term Plan for implementation between 2024 and 2034.



Key

Abbreviations used:

ABS – Aotearoa Biodiversity Strategy

ERP – Emissions Reduction Plan

NAP – National Adaptation Plan

NPS-FW – National Policy Statement for Fresh Water 2020

NPSIB – National Policy Statement for Indigenous Biodiversity

WDCCO – Community Outcomes

WVMS – Waimakariri Visitor Marketing Strategy 2020-25

PF 2050 – Predator Free 2050

EWC – Forest & Bird Every Wetland Counts

The abbreviations are used to show the links between the above documents and the actions. Those highlighted in bold are currently mandatory, although the Government has signalled its intention to review the implementation of the NPSIB and replace the NPS-FW.

Actions are classified as:

✓✓✓ = legislative

✓✓ = very important

✓ = important

Implementation years:

Yrs 1-3 = July 2024–June 2027

Yrs 4-6 = July 2027–June 2030

Yrs 7-10 = July 2030–June 2034

Yrs 11-30 = July 2034 onwards

Asset symbols:

 = Parks and Reserves

 = Streetscapes

 = Water Bodies

 = Other Land

 = Significant Natural Areas



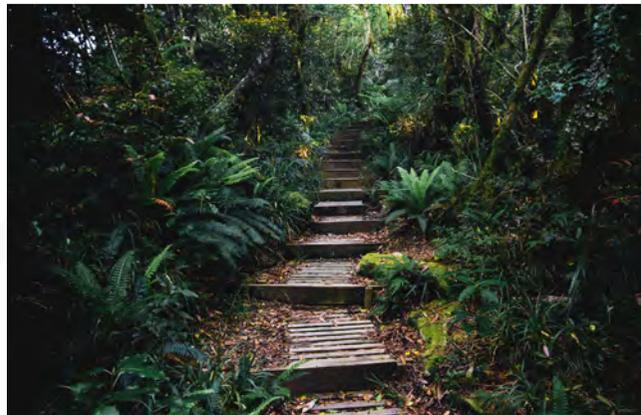


Strategic Direction 1

Prioritise nature

Desired outcomes:

1. The District's natural environment is valued as critical infrastructure, essential to our wellbeing and the survival of other species we share Earth with.
2. Natural ecosystems are a significant feature of the Waimakariri District.
3. There is better integration of the natural and built environment.



Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
1.1 Integrate planning									
1.1.1 Increase the circle of influence in infrastructure and district planning									
1.1.1.1	Ensure national and regional environmental policy direction is given effect to where required and considered for inclusion in Council's planning processes where discretionary (NPSIB , ABS, ERP and NAP).		Development Planning Unit, Strategy & Business, Greenspace	✓✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.1.2	Amend the District Plan as required to give effect to the National Policy Statement for Indigenous Biodiversity (NPSIB).		Development Planning Unit, Greenspace	✓✓✓	No additional cost. Existing staff time only.				●
1.1.1.3	Require ecological protection or enhancement either via direct resource consent conditions, covenants, consent notices or bonds, where possible to do so, to manage the effects of an activity (NPSIB).		Development Planning Unit, landowners, Greenspace	✓✓	No additional cost. Existing staff time only.				●
1.1.1.4	Provide specialised biodiversity input to planning processes including resource consents, particularly where an ecological report is provided (NPSIB).		Greenspace, Development Planning Unit, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.1.5	Work with Council staff and developers to provide ecologically functional landscapes in urban areas as described in the Natural Environment Strategy and Biodiversity State of Environment Report.		Greenspace, Strategy & Business, Development Planning Unit, land developers, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.1.6	Review and implement Council's Engineering Code of Practice to ensure biodiversity is prioritised as critical infrastructure.		Greenspace, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●			
1.1.1.7	Provide specialised biodiversity input to engineering infrastructure design (NPSIB).		Greenspace, Utilities & Roading	✓✓	No additional cost. Existing staff time only.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
1.1.1.8	Develop education resources and programmes for staff working across the Council (ABS, NPSIB).		Greenspace, Council staff	✓✓	Total additional cost of \$11,000. Additional biodiversity staff time covered in 1.2.1.2 plus \$11k project costs over years 24/25 and 25/26.	●			
1.1.1.9	Continue to administer and support the cross-council Biodiversity Co-ordination Group.		Strategy & Business, Greenspace, Development Planning Unit, District Plan Admin, 3 Waters Unit	✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.2 Advocate for a holistic approach									
1.1.2.1	Advocate for nature-centric policies, strategies, and plans both within the organisation and externally.		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roading, external organisations	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.1.2.2	Promote the economic, social, cultural, and other ecosystem service benefits, such as climate change mitigation, provided by the natural environment.		Strategy & Business, Greenspace	✓	No additional cost. Existing staff time only.	●			
1.2 Mainstream biodiversity									
1.2.1 Ensure biodiversity is prioritised as a key Council activity									
1.2.1.1	Adopt parks levels of service, and biodiversity KPI's and targets that ensure biodiversity is prioritised and provide a mandate for an increased biodiversity funding share.		Strategy & Business, Greenspace	✓✓	No additional cost. Existing staff time only.	●			
1.2.1.2	Increase Council biodiversity capability and capacity.		Greenspace	✓✓	Mix of existing and new funding. Total additional cost of \$0.5m for two new staff members.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
1.2.2 Move from grey to green									
1.2.2.1	Advocate for nature-based engineering solutions to mitigate the effects of climate change (ERP, NAP).		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roading	✓✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●	●	●	●
1.2.2.2	Promote the use of indigenous flora, fauna and cultural icons on urban infrastructure such as signs, bridges, sculptures, street flags, toilets and hard surfaces etc.; and indigenous flora and fauna names for reserve and street names.		Greenspace, Utilities & Roading, Strategy & Business, Community Development, Waimakariri Arts Trust	✓	No additional cost. Existing staff time only. Project costs to be included in individual project budgets.	●	●	●	●
1.2.2.3	Review the District Plan and other relevant Council documents as appropriate, to encourage and incentivise water sensitive urban design; and develop implementation guidelines (NPS-FW)		Development Planning Unit, Greenspace, Utilities & Roading, 3 Waters Unit	✓✓	No additional cost. Existing staff time only.				●
1.2.3 Create spaces for nature									
1.2.3.1	Prioritise the protection of existing wetlands over other proposed land uses (ERP, EWC).		Development Planning Unit, Greenspace, developers, landowners	✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.2.3.2	Recommend sufficient buffer zones are provided when changing/intensifying land use for existing high value terrestrial and aquatic habitats and/or flora/fauna species to continue be protected (NPSIB).		Development Planning Unit, Greenspace, developers, landowners	✓✓✓	No additional cost. Existing staff time only.	●	●	●	●
1.2.3.3	Complete the Reserves State of Environment Report, engaging with residents to understand their views about promoting ecosystem health in Council reserves and streetscapes.		Strategy & Business, Greenspace	✓✓	No additional cost. Existing staff time only.	●			



Strategic Direction 2

Connect people and nature

Desired outcomes:

1. Living in a healthy natural environment enriches our everyday life and we work together to achieve and maintain this.
2. People understand and value indigenous biodiversity and natural ecosystems.
3. Residents have a 'sense of place' or connectedness to the District's natural landscape.
4. Our community understands how it can contribute to and become actively involved in protecting, restoring and recreating natural ecosystems.



Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1 Make it easy to connect									
2.1.1 Provide opportunities to bring together people and biodiversity									
2.1.1.1	Establish an online public portal for sharing knowledge, educational resources and successes. Examples may include a plant selector tool that will enable people to create ecologically sound plant lists, pairing volunteers with projects and highlighting community-based environmental projects (ABS).		Greenspace, Communications & Engagement Team, Business & Technology Solutions, community groups, landowners	✓✓	No additional cost. \$20k BOF project costs in year 24/25. Additional staff time to enable portal to remain current and create content covered in 1.2.1.2.	●	●	●	●
2.1.2 Ensure education programmes, activities and resources are available									
2.1.2.1	Develop educational/resource material to fill information gaps, for example, improving natural stormwater and drainage ecosystems and practices, and the impacts of pests and weeds on indigenous ecosystems (ABS).		Greenspace, 3 Waters Unit, Communications & Engagement Team, Waimakariri Biodiversity Trust, community groups, landowners	✓	Total additional cost of \$10,000. \$10k BOF in year 24/25 plus \$10k project costs divided equally over years 25/26 and 26/27.	●	●	●	●
2.1.2.2	Run community educational and connection events, including fun learning and activation programmes (ABS).		Greenspace, Waimakariri Biodiversity Trust, Waimakariri District Libraries, Enviro Schools, other schools, landowners, community groups, community members	✓✓	Total additional cost of \$71,000. Additional staff time covered in 1.2.1.2 plus \$10k BOF project costs for years 24/25 and 25/26 and then \$71k divided over the remaining eight years.	●	●	●	●
2.1.2.3	Support the educational activities of proactive environment groups operating within the District, for example, the Waimakariri Biodiversity Trust District Biodiversity Forum and the public winter lecture series (ABS).		Greenspace, community groups, community members	✓✓	No additional cost. \$10k BOF project costs divided into \$4k in 24/25 and \$3k each year for 25/26 and 26/27.	●			
2.1.2.4	Continue to support the EnviroSchools programme (ABS).		Greenspace, Solid Waste, Enviro Schools, other schools	✓	No additional cost. Existing staff time only.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1.3 Look for opportunities to partner with and support others									
2.1.3.1	Seek to partner with Ngāi Tūāhuriri Rūnanga on natural environment issues including the management, protection and restoration of indigenous biodiversity, and ensure engagement is early, meaningful and in accordance with tikanga Māori (NPSIB).		Te Ngāi O Tūāhuriri Rūnanga, Greenspace, Development Planning Unit	✓✓✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●	●	●	●
2.1.3.2	Provide input to the refresh of the Canterbury Biodiversity Strategy (NPSIB).		ECan, Greenspace, Strategy & Business, Development Planning Unit, Waimakariri Biodiversity Trust	✓✓✓✓	No additional cost. Additional staff time covered in 1.2.1.2.		●		
2.1.3.3	Continue to support Te Kōhaka o Tūhaitara Trust as a Council CCO (LGA).		Te Kōhaka o Tūhaitara Trust, Greenspace	✓✓✓✓	No additional cost. Existing staff time plus existing annual grant of c.\$250k pa.	●	●	●	●
2.1.3.4	Continue to provide resource and/or advisory support to groups running volunteer programmes in the District that have proven environmental benefits, for example, the Silverstream Reserve Volunteer Group, Ashley/Rakahuri Rivercare Group, Ashley Gorge Advisory Group, Waimakariri Biodiversity Trust, Braid and Keep NZ Beautiful groups (ABS).		Greenspace, 3 Waters Unit, community groups	✓✓	No additional cost. Existing staff time only plus existing annual grants to groups such as KNZ Beautiful c.\$10k pa.	●	●	●	●
2.1.3.5	Participate in/support environmental focused activities run by other organisations, for example, the Forest and Bird 'Every Wetland Counts He Piupiuaki la Rohe Kōreporepo' Campaign and annual bird surveys (ERP, EWC, ABS).		Greenspace, community groups, community members	✓	No additional cost. Existing staff time only.	●	●	●	●
2.1.3.6	Provide operational funding for the Waimakariri Biodiversity Trust to lead, promote and advocate for environmental protection, restoration and revegetation (ABS).		Waimakariri Biodiversity Trust, Greenspace, 3 Waters Unit	✓✓	Total additional cost of \$45,000. \$20k in year 24/25, \$15k in year 25/26 and \$10k in year 26/27.	●			

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1.3.7	Provide a Waimakariri District community groups contestable fund to support the implementation of Natural Environment Strategy objectives and actions.		Greenspace, community groups	✓✓	Total additional cost of \$100,000. \$10k each year for 10 years.	●	●	●	●
2.1.3.8	Support Mainpower's Waimakariri community biodiversity fund.		Waimakariri Biodiversity Trust, Mainpower, Greenspace, community groups, landowners	✓	Total additional cost of \$50,000. \$50k in total, divided into \$5k every year if matched by an equal contribution from Mainpower.	●	●	●	●
2.1.3.9	Partner with the Department of Conservation to provide a toilet/carpark on the Mount Oxford Coopers Creek access track.		Greenspace, Department of Conservation	✓✓	Total additional cost of \$50,000. LTP bid of \$50k in Greenspace budget for year 25/26 subject to a toilet being provided by the Department of Conservation.	●			
2.1.4 Encourage people to physically connect with the natural environment									
2.1.4.1	Consider providing additional opportunities for the safe gathering of mahinga kai and rōngoa when developing Council reserves.		Te Ngāi O Tūāhuriri Rūnanga, Greenspace, 3 Waters Unit, community	✓	No additional cost. Existing staff time only.	●	●	●	●
2.1.4.2	Continue to promote the creation of community food forests and gardens on Council land where appropriate.		Greenspace	✓	No additional cost. Existing staff time and budgets only.	●	●	●	●
2.1.4.3	Provide wayfinding interpretation in Council reserves and streetscapes.		Greenspace, Utilities & Roading,	✓	Total additional cost of \$65,000. Starting in year 24/25 at \$5K and increasing each year to \$8k by year 33/34.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.1.4.4	Ensure opportunities are provided for all people to access the coastal environment.		Greenspace, ECan, beach resident groups, Te Kōhaka o Tūhaitara Trust	✓✓	Total additional cost of \$250,000. Capital works of \$125k each year in years 27/29 for a viewing platform at Pegasus Beach.		●		
2.1.4.5	Upgrade and provide additional walking tracks in the natural environment, for example, at Ashley Gorge Reserve.		Greenspace, reserve advisory groups	✓	Total additional cost of \$40,000. Existing staff time plus additional \$40k split into \$20k each in years 27/28 and 28/29.		●		
2.1.4.6	Provide more accessible physical access and services within natural environments where appropriate, for example, toilets and pathways, to enable people to enjoy the outdoors.		Greenspace	✓	Total additional cost of \$350,000. \$50k pa from year 27/28–33/34. Specific projects to be determined.		●	●	
2.1.4.7	Promote the uptake of compatible recreation opportunities in the District's natural areas.		Greenspace, Communications & Engagement Team, Department of Conservation	✓	No additional cost. Existing staff time only.	●	●	●	●

2.2 Rediscover and make our indigenous landscape visible

2.2.1 Increase the proportion of indigenous planting on Council reserves and streetscapes (NPSIB)

2.2.1.1	Continue to transition to the default position of prioritising the planting of indigenous over exotic vegetation on Council-owned land (NPSIB).		Greenspace, 3 Waters Unit	✓✓✓	No additional cost. Existing staff time and existing renewal budgets.	●	●	●	●
2.2.1.2	Implement indigenous vegetation targets for Council reserves (NPSIB).		Greenspace	✓✓✓	No additional cost.	●	●	●	●
2.2.1.3	Look for opportunities to showcase and increase indigenous biodiversity in urban streetscapes.		Greenspace, Utilities & Roading, developers	✓✓	No additional cost. Existing staff time only.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
2.2.2 Support the achievement of 10% indigenous biodiversity in the wider landscape (NPSIB)									
2.2.2.1	Offer technical expertise to plant suppliers as requested to ensure the availability of eco-sourced indigenous plants.		Greenspace, nursery owners	✓	No additional cost. Additional staff time required.		●		
2.2.2.2	Ensure it is easy for residents to obtain ecologically sound planting advice (ABS).		Greenspace, Waimakariri Biodiversity Trust, community members	✓	No additional cost. Existing staff time only.	●			
2.2.2.3	Develop a video for general release in the movie theatre, website etc, promoting the District's indigenous flora and fauna.		Communications & Engagement Team, Greenspace	✓	Total additional cost of \$20,000. Project costs provided in year 28/29.		●		
2.2.2.4	Promote special/unique (often hidden) indigenous flora and fauna.		Greenspace, Waimakariri Biodiversity Trust, community members, landowners	✓	No additional cost. Existing staff time only.			●	
2.2.2.5	Promote the planting of indigenous vegetation on privately-owned land.		Greenspace, Waimakariri Biodiversity Trust, landowners	✓✓	No additional cost. Existing staff time only.			●	
2.2.2.6	Identify significant indigenous and exotic trees on private and public land in the District and ensure they are protected where possible as notable trees in the District Plan.		Development Planning Unit, Greenspace, landowners	✓✓	Total additional cost of \$40,000. Existing staff time plus \$40k provided in year 34/35.				●

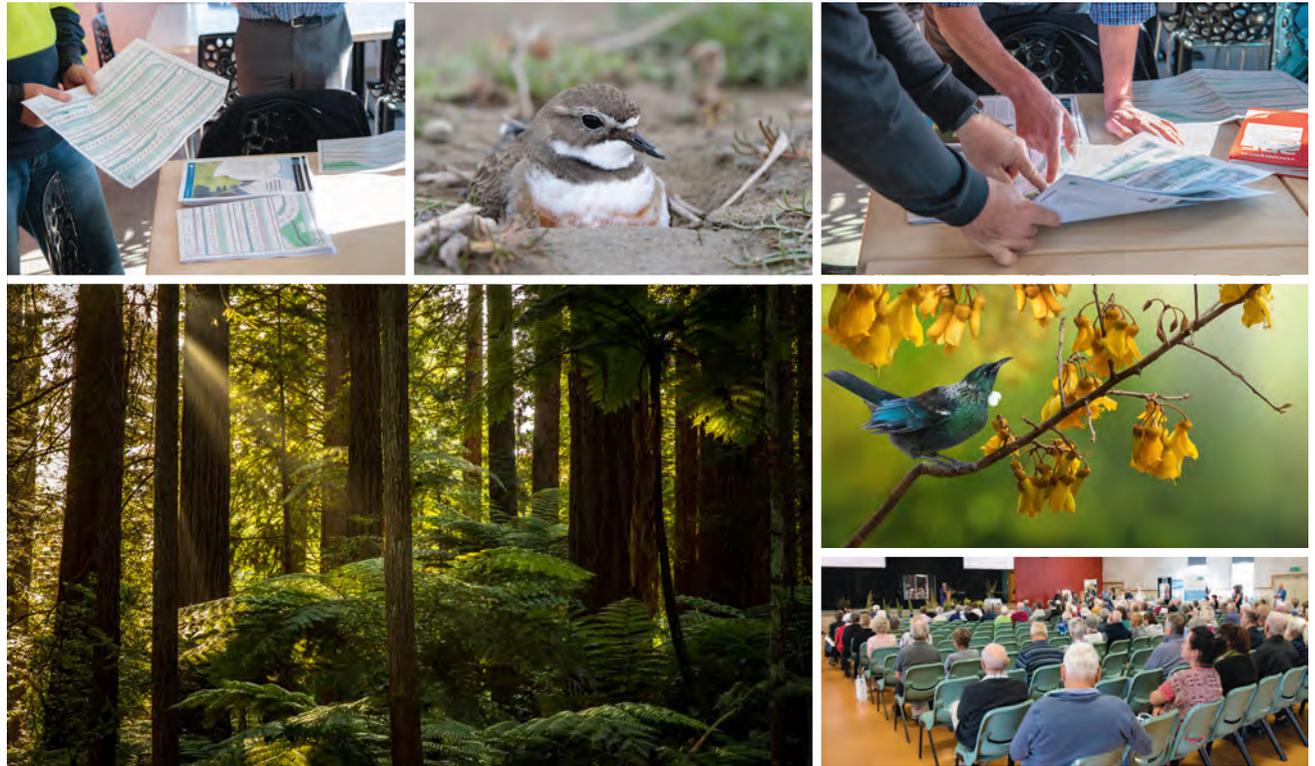


Strategic Direction 3

Improve our knowledge

Desired outcomes:

1. Tangata Whenua knowledge and practices are recognised, respected and encouraged.
2. We have the knowledge to effectively protect and restore our natural ecosystems.



Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
3.1 Know what we have									
3.1.1 Continue the assessment, monitoring and reporting of biodiversity values on public and private land (NPSIB)									
3.1.1.1	Complete the District's SNA assessment and mapping programme as required by statute, in partnership with landowners in recognition of their role as stewards (NPSIB) .		ECan, Department of Conservation, Development Planning Unit, Greenspace	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●			
3.1.1.2	Discuss with Te Ngāi Tūāhuriri Rūnanga the development of a list of taonga species that can be mapped as agreed (NPSIB) .		Te Ngāi O Tūāhuriri Rūnanga, ECan, Department of Conservation, Development Planning Unit, Greenspace	✓✓✓	No additional cost. Existing staff time.	●			
3.1.1.3	Work with ECan to complete the assessment and mapping of the rest of the District's indigenous biodiversity, especially highly mobile fauna (NPSIB) .		ECan, Department of Conservation, Greenspace, landowners	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.		●		
3.1.1.4	Develop an ongoing SNA monitoring programme (NPSIB) .		Greenspace, Development Planning Unit, ECan	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●			
3.1.1.5	Develop an appropriate database for storing Council's indigenous biodiversity data; and partner with tangata whenua to develop systems for managing information provided by them, particularly with regard to taonga (NPSIB) .		Greenspace, Business & Technology Solutions, GIS, Te Ngāi O Tūāhuriri Rūnanga	✓✓✓	No additional cost. Existing staff time.		●		
3.1.1.6	Carry out a biological assessment of Council's property portfolio; and make recommendations for repurposing appropriate sites for natural environment enhancement projects (NPSIB) .		Greenspace, Property, Strategy & Business	✓✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●	●	●	●
3.1.1.7	Ascertain the extent and nature of the District's urban tree canopy.		Greenspace, landowners, consultant	✓	Total additional cost of \$40,000. Project costs of \$20k in year 24/25 for initial survey and \$20k in year 29/30 for monitoring.	●			

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
3.1.1.8	Work with ECan to identify, monitor and publicly report on ecosystem health indicators for the Waimakariri District (NPSIB).		ECan, Department of Conservation, Greenspace, Waimakariri Biodiversity Trust	✓✓	No additional cost. Additional staff time provided in 1.2.1.2.	●	●	●	●
3.2 Understand future challenges									
3.2.1 Carry out research and work with research partners, community groups and landowners to fill knowledge gaps and understand challenges									
3.2.1.1	Continue to carefully consider options for reductions in the use of chemicals as a precautionary principle, taking into account the effects on human health, and indigenous flora and fauna.		Greenspace, 3 Waters Unit	✓✓	No additional cost. Existing staff time only.	●	●	●	●
3.2.1.2	Contribute to natural environment climate change mitigation and adaptation research.		Greenspace, Strategy & Business, universities, Canterbury Climate Partnership Plan Working Group	✓✓	No additional cost. \$25k BOF to be spent in years 24/25 and 25/26. Additional staff time for supervision provided in 1.2.1.2.	●			
3.2.1.3	Participate in relevant research carried out by other organisations.		Greenspace, ECan, Department of Conservation, universities, Ministry for the Environment	✓✓	Total additional cost of \$100,000. \$10k each year to cover costs of employing summer students. Existing staff time only.	●	●	●	●
3.2.1.4	Carry out an assessment of the economic value of ecosystem services to the District.		Greenspace, consultant	✓	Total additional cost of \$40,000. To be spent in year 27/28 for specialist advice.		●		
3.2.1.5	Form mutually beneficial relationships with universities, including supporting student research projects.		Greenspace, universities	✓	No additional cost. Existing staff time only.	●	●	●	●
3.2.1.6	Partner with Te Ngāi Tūāhuriri Rūnanga, and other tangata whenua as appropriate, to obtain advice/ upskill on how to integrate Mātauranga Māori within conservation and restoration projects (ABS, NPSIB).		Te Ngāi O Tūāhuriri Rūnanga, Ngāi Tahu, Greenspace	✓✓✓	Total additional cost of \$50,000. \$5k each year for specialist advice.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
3.2.1.7	Liaise with innovative research organisations and individuals to ensure Council's ecological advice and practices are up to date and forward focussed (ABS).		Greenspace, Ecan, environmental organisations, Helen Clark Foundation, Manaaki Whenua, universities, local authorities	✓✓	No additional cost. Existing staff time only	●	●	●	●
3.2.1.8	Engage with community, including diverse/minority groups to determine their aspirations and requirements for connecting with nature.		Greenspace, Community Team, Waimakariri Biodiversity Trust, community organisations, community members	✓✓	Total additional cost of \$10,000. Research project in 27/28 plus additional staff time covered in 1.2.1.2.		●		
3.2.1.9	Research restoration and management techniques for priority ecosystems, for example, kānuka drylands.		Greenspace, Lincoln University	✓✓	No additional cost. Additional staff time for supervision covered in 1.2.1.2. \$25k BOF for years 24/25 and 25/26.	●			
3.2.1.10	Investigate the feasibility of using indigenous tree species as street trees.		Greenspace	✓	No additional cost. Existing staff time only.		●		
3.2.1.11	Research best practice pest and weed control and restoration practices.		Greenspace	✓✓	Total additional cost of \$9,000. \$3k provided in years 26/27, 29/30 and 32/33.	●	●	●	●
3.2.2 Identify the impacts of key trends on the natural environment									
3.2.2.1	Collaborate with others to identify, manage, and mitigate increased biosecurity risks.		ECan, Greenspace	✓	No additional cost. Existing staff time only.	●	●	●	●
3.2.2.2	Keep up to date and respond appropriately to key trends such as population growth, increased urbanisation, land use intensification, development of alternative energy sources, use of non-native carbon sinks, changes to government legislation and directives, Mātauranga Māori etc.		Strategy & Business, Greenspace, Development Planning Unit, government agencies, Te Ngāi O Tūāhuriri Rūnanga, Ngāi Tahu	✓✓	No additional cost. Existing staff time only.	●	●	●	●



Desired outcomes:

1. The District's natural ecosystems are self-sustaining, healthy, resilient and connected from the mountains to the sea.
2. A greater proportion of vegetation cover in the District is indigenous.
3. There is no further loss or degradation of Significant Natural Areas (SNAs).
4. Urban vegetation, including street trees, is valued by the community as making a significant contribution to urban resilience, human health, and environmental sustainability.

Strategic Direction 4

Sustain and create resilient ecosystems



Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1 Rebuild nature - more, bigger, better and joined									
4.1.1 MORE - Create new natural environment sites to provide for future wellbeing									
4.1.1.1	Identify and obtain additional land through subdivision and/or land purchase for future natural parks (WDCCO).	 	Greenspace, Property, landowners	✓✓	To be considered when the need or opportunity arises.				●
4.1.1.2	When seeking to acquire or develop new natural parks, prioritise rare ecosystems, for example drylands and wetlands, to ensure their future protection.	 	Greenspace, Property, landowners	✓✓	No additional cost. Existing staff time.	●	●	●	●
4.1.1.3	Repurpose suitable Council land as indigenous bionodes. (ERP, NAP, NPSIB).	 	Greenspace, Property	✓✓	No additional cost. To be reviewed in 2027 LTP. There could be opportunities for external funding including public/private partnerships.			●	
4.1.1.4	Look for opportunities to develop new wader and waterfowl habitats, for example, at Kaiapoi Lakes and other closed gravel extraction sites.	 	Greenspace, Birds NZ	✓✓	No additional costs. Existing funding of \$92,097 for further development of Kaiapoi Lakes in years 24/27.	●			
4.1.1.5	Investigate an indigenous vegetation carbon sink programme, exploring private/partnership opportunities to implement this (ERP, NAP, NPSIB).	 	Strategy & Business, Greenspace, Property, private businesses	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.		●		

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.1.6	Investigate the development of a flagship park or sanctuary, for example, the creation of an eco-tourist park (WVMS).		Greenspace, Strategy & Business, Property, Enterprise North Canterbury	✓✓	Total additional cost of \$1.49m. \$30k provided annually from 24/25–26/27 for project planning and then \$200k pa for development of the Lineside Road Wetland. Additional staff time covered in 1.2.1.2.	●	●	●	●
4.1.2 BIGGER - Increase the size of existing indigenous flora and fauna sites									
4.1.2.1	Expand the area of indigenous planting at Silverstream Reserve (ERP, NPSIB).		Greenspace, Silverstream Reserve Advisory Group, community members	✓✓	No additional cost. Existing staff time and existing annual project budget of \$12,244.	●	●		
4.1.2.2	Enhance or consolidate habitat values at Council-owned indigenous bird habitat sites.		Greenspace, Birds NZ	✓✓	No additional costs. \$187,729 provided in year 25/26 for development of the last gravel pit at Kaiapoi Lakes.		●		
4.1.2.3	Develop the north-eastern side of Whites Road Reserve.		Greenspace, Whites Road Reserve Advisory Group, community members	✓	Additional cost of \$60,000. Existing staff time plus \$60k BOF in years 24/25 and 25/26 and a further \$20k funding each year in years 26/27–28/29 for indigenous planting, pathways and signage.	●	●	●	
4.1.2.4	Encourage landowners to increase the size of existing SNA sites, including providing buffer zones of at least 20m.		ECan, QEII Trust, Greenspace, Development Planning Unit, landowners	✓✓	No additional cost. Existing staff time only.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.3 BETTER - Improve the quality of the natural environment by better habitat management and promoting fauna-friendly practices									
4.1.3.1	Use a range of management methods to increase the natural values of the Council's reserve portfolio.		Greenspace, reserve contractors, reserve advisory groups, community members	✓✓	Total additional cost of \$150,000. \$15k provided each year.	●	●	●	●
4.1.3.2	Promote the 'urban wild' concept (Meurk).		Greenspace, landowners, community members	✓	Total additional cost of \$50,000. \$5k provided annually	●	●	●	●
4.1.3.3	Develop additional secondary growth ecosystems as required at natural reserves, to provide enhanced habitat value and encourage a wider natural variety of flora and fauna species.		Greenspace, reserve advisory groups, community members	✓	Total additional cost of \$80,000. \$8k provided annually.	●	●	●	●
4.1.3.4	Plant suitable plant species to provide more natural transitions from modified natural park environments to river and coastal environments.		Greenspace, ECan, Te Kōhaka o Tūhaitara Trust	✓	Total additional cost of \$100,000. Existing staff time plus existing planting budgets of \$10k pa.	●	●	●	●
4.1.3.5	Promote and create more effective buffer zones between land uses and water bodies.		Greenspace, 3 Waters Unit, ECan	✓✓	No additional cost. Existing staff time plus project costs from existing Arohatia Te Awa budget of \$125,000 in 24/25 and then \$100k pa. (Refer to action 4.1.4.5).	●	●	●	●
4.1.3.6	Advocate for/protect ecosystems supporting mahinga kai and rōngoā.		Te Ngāi O Tūāhuriri Rūnanga, Greenspace	✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.3.7	Advocate for the development of a management plan for the Ashley Rakahuri Estuary.		ECan, Greenspace, Strategy & Business, Te Ngāi O Tūāhuriri Rūnanga	✓✓	No additional cost. Existing staff time only.	●			

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.3.8	Advocate for ECan to define objectives for each waterbody in the District and create achievable water catchment action plans (NPS-FM).		ECan, 3 Waters Unit, Greenspace	✓✓✓	No additional cost. Existing staff time only.		●		
4.1.3.9	Continue to support the implementation of the ZIPA water catchment programme (PC 7, NPS-FM).	  	ECan, 3 Waters Unit, Zone Committee	✓✓✓	No additional cost. Existing funding in 3 Waters budget.	●	●	●	●
4.1.3.10	Ensure Council's everyday operations take the effects on water catchments into account (PC 7, NPS-FM).	     	3 Waters Unit, Greenspace, Utilities & Roading	✓✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.3.11	Encourage natural drain solutions in Large Lot Rural Residential zones such as planting on drain sides to increase amenity and biodiversity, reduce mowing and chemical use, and filter sediment from waterways.		Greenspace, Development Planning Unit, Utilities & Roading, 3 Waters Unit, developers	✓✓	No additional cost. Review in conjunction with rural drainage contract renewal.	●	●	●	●
4.1.3.12	Work with WIL to ensure the protection of threatened habitats and species in water races where appropriate.		WIL, 3 Waters Unit, Greenspace	✓✓	No additional cost. Existing staff time only.			●	
4.1.3.13	Review reserve maintenance contracts to incorporate ecology-friendly best practice management techniques.	 	Greenspace, reserve contractors	✓✓	No additional cost. Existing staff time only.	●	●		
4.1.3.14	Develop and promote indigenous vegetation eco-sourcing guidelines.	     	Greenspace, ECan, Department of Conservation, landowners	✓	No additional cost. Existing staff time only.		●		
4.1.3.15	Implement a District fauna enhancement programme, for example, bee-friendly, lizard havens, beetle lodges etc.	     	Greenspace, landowners, schools	✓✓	Total additional cost of \$21,000. \$3k pa to be spent from year 27/28 onwards. Additional biodiversity staff time covered in 1.2.1.2.		●		

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.3.16	Promote the uptake of environmentally friendly maintenance practices on lifestyle blocks.		Greenspace, ECan, landowners	✓	No additional cost. Existing staff time only.		●		
4.1.3.17	Partner with/encourage private landowners to engage in practices that enrich the natural environment (NPSIB).		Greenspace, ECan, landowners	✓	No additional cost. Existing staff time only.		●		
4.1.3.18	Plant new street trees in accordance with 'right tree - right place' principles.		Greenspace, Utilities & Roding, developers	✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.4 JOINED - Enhance connections between, or join up sites									
4.1.4.1	Promote the uptake of key biodiversity concepts such as landscape corridors from the 'mountains to the sea', linear corridors, stepping stone 'green dot' corridors, and the 'landscape matrix' to enhance the biodiversity values of fragmented landscapes'.		Greenspace, ECan, reserve advisory groups, Waimakariri Biodiversity Trust, developers, landowners	✓✓	No additional cost. Existing staff time only.	●	●	●	●
4.1.4.2	Develop urban tree canopy targets and implement.		Greenspace, Utilities & Roding, developers, landowners	✓	Total additional cost of \$200,000. Existing staff time and existing reserve and street tree budgets plus \$20k pa for increased LOS (12,000 new specimen trees to be planted by 2033).	●	●	●	●
4.1.4.3	Increase the proportion of indigenous streetscape vegetation cover (NPSIB).		Greenspace, Utilities & Roding, developers	✓	No additional costs. Existing landscaping and tree budgets.	●	●	●	●
4.1.4.4	Enhance fish passage where appropriate.		3 Waters Unit, ECan, Greenspace, Utilities & Roding, developers, landowners	✓✓	No additional costs. Existing staff time and existing funding of \$10k pa.	●	●	●	●
4.1.4.5	Continue to implement Arohata Te Awa.		Greenspace, 3 Waters Unit, landowners	✓✓	No additional cost. Existing staff time plus project costs from existing Arohata Te Awa budget of \$125k in 24/25 and then \$100k pa.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.1.4.6	Develop new pocket forests on suitable low-use urban reserves (ERP, NPSIB).		Greenspace, Community Boards, community members	✓	Total additional cost of \$20,000. Existing staff time and additional funding of \$20k with \$5k being spread over 4 years from years 30/31–33/34.			●	
4.1.4.7	Promote backyard micro-bush gardens (Meurk, NPSIB).		Greenspace, Waimakariri Biodiversity Trust, landowners	✓	No additional cost. Existing staff time only.			●	
4.1.4.8	Promote the use of native hedges and shelterbelts in semi-rural and rural environments (NPSIB).	 	ECan, Greenspace, Waimakariri Biodiversity Trust, developers, landowners	✓	No additional cost. Existing staff time only.			●	
4.1.4.9	Establish a strategic, district-wide approach to riparian management and ecological linkages to close gaps and prioritise the acquisition of esplanades.	  	Greenspace, ECan, Development Planning Unit, developers, landowners	✓✓	No additional cost. Existing staff time only.		●		
4.1.4.10	Develop Reserve Management Plans for Greenspace recreation and ecological linkages and natural parks.		Greenspace, reserve advisory groups, community members	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●			
4.1.4.11	Plant Council's undeveloped recreation and ecological linkages where these have the potential to contribute significant natural environment benefits.		Greenspace, community members	✓✓	Total additional cost of \$20,000. Existing staff time and additional funding of \$20k with \$5k being spread over 4 years from years 30/31–33/34.			●	
4.1.4.12	Review the landscaping rules in the District Plan to require indigenous plants to be used predominantly in carpark landscaping.	 	Development Planning Unit, Greenspace, Utilities & Roading, developers,	✓	No additional cost. Existing staff time only.				●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.2 Protect what we have									
4.2.1 Implement a climate change natural environment mitigation and adaptation programme (ERP, NAP)									
4.2.1.1	Provide specialised biodiversity input to the development of Council climate change strategies and plans, including mitigation options, risk assessments and adaptation planning. (ERP, NAP, NPSIB).		Strategy & Business, Greenspace	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●			
4.2.1.2	Implement natural environment actions identified in climate change plans and strategies (ERP, NAP).		Greenspace, 3 Waters Unit, Utilities & Roding, Community Boards, reserve advisory groups, community members	✓✓	Total additional cost of \$50,000. Existing staff time plus project costs in year 33/34		●	●	●
4.2.1.3	Integrate nature-based climate change solutions in policies, strategies and plans (NAP, NPSIB).		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roding, Canterbury Climate Partnership Plan Working Group	✓	No additional cost. Existing staff time only.	●			
4.2.1.4	Participate in the development of a regional blue-green network as provided for in the Canterbury Climate Partnership Plan (NAP).		Strategy & Business, Greenspace, Development Planning Unit, Utilities & Roding, Canterbury Climate Partnership Plan Working Group	✓✓	No additional cost. Existing staff time.	●	●	●	●

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.2.2 Reduce the pressure in high value indigenous ecosystems by improving the wider environment									
4.2.2.1	Partner in an integrated landscape-wide pest and weed control programme (ABS).		Greenspace, ECan, reserve advisory groups, community groups, community members	✓✓	Total additional cost of \$70,000. \$50k BOF to be spent in years 24/25–26/27 for pest coordinator and additional \$10k each year from 27/28 for continued coordination.	●	●	●	●
4.2.2.2	Continue to support the predator control programme at Ashley Gorge Reserve (PF 2050).		Greenspace, Department of Conservation, Ashley Gorge Reserve Advisory Group	✓✓	No additional cost. Existing staff time.	●			
4.2.2.3	Promote and assist with the development and enhancement of buffer zones around high value indigenous flora and fauna sites (NPSIB).		Greenspace, landowners, QEII Trust, Waimakariri Biodiversity Trust	✓✓	No additional cost. Existing staff time.	●	●	●	●
4.2.2.4	Review and continue to implement the Northern Pegasus Bay Bylaw Implementation Plan.		Greenspace, Strategy & Business, ECan, Te Kōhaka o Tūhaitara Trust, Department of Conservation, Northern Pegasus Bay Advisory Group, community members	✓	No additional cost. Existing staff time plus existing project costs of \$21,530 pa.		●		
4.2.3 Provide support for SNA landowners and incentivise SNA protection									
4.2.3.1	Ensure all identified SNAs are listed in the District Plan as required by statute (NPSIB).		Development Planning Unit, ECan, Greenspace, SNA landowners	✓✓✓	Planning costs covered in planning budget. Additional staff time covered in 1.2.1.2.		●		

Action	What are we doing?	What assets does it impact?	Possible stakeholders	How important is it?	Funding	When are we doing it?			
						Years 1-3	Years 4-6	Years 7-10	Years 11-30
4.2.3.2	Administer and promote the biodiversity contestable fund for SNAs (ABS).		Greenspace, Development Planning Unit, SNA landowners	✓✓✓	No additional cost. Existing funding of \$480k over 10 years increasing by \$10k pa from \$25k in 24/25 to \$95k in 31/32.	●	●	●	●
4.2.3.3	Maintain regular contact with all SNA landowners (NPSIB).		Greenspace, SNA landowners	✓✓	No additional cost. Additional staff time covered in 1.2.1.2.	●	●	●	●
4.2.3.4	Provide ecological advice to SNA landowners as requested (ABS).		Greenspace, SNA landowners, Waimakariri Biodiversity Trust	✓✓	No additional cost. Additional biodiversity staff time covered in 1.2.1.2.	●	●	●	●
4.2.3.5	Continue to implement the rates grant/rates relief scheme for SNA landowners (ABS).		Development Planning Unit, SNA landowners	✓✓	No additional cost. Existing staff time plus existing funding of \$500k over 10 years divided into \$50k pa plus LGCI.	●	●	●	●
4.2.3.6	Continue to develop incentives for protecting and restoring SNAs, for example, transferable development rights (ABS).		Development Planning Unit, Greenspace, SNA landowners	✓	No additional cost. Existing staff time only.				●

Implementation

2024-34 Long Term Plan

The Implementation Plan for this strategy contains 124 actions that could be carried out over the next 30 years. Years 2024 to 2034 have been costed for inclusion in the Council's draft Long Term Plan (LTP) and different funding options will be subject to community consultation as part of the LTP consultation process. The extent of additional environmental expenditure depends to a large extent on what is important to and affordable for the community.

Implementation Plan actions have been prioritised as following:

1. Meeting Council's legislative requirements (protecting remaining indigenous priority ecosystems).
2. Very Important (restoring and managing natural ecosystems, education).
3. Important (educating residents in general).

Many of the actions are business as usual for the Council and have been captured to guide Greenspace biodiversity work programmes over the next few years. In order to make further progress on environmental outcomes the Council significantly increased its expenditure on biodiversity in the 2021-24 LTP and this increased activity is reflected in the Implementation Plan.



Key projects from the 2021-24 Long Term Plan include:

- Additional funding for SNA landowners in the form of rates relief and a contestable fund
- Funding to implement Arohaitia te Awa over 10 years
- Funding to support the establishment of the Waimakariri Biodiversity Trust

- Funding to provide access to the coast for people with restricted mobility
- Additional biodiversity staff resource.

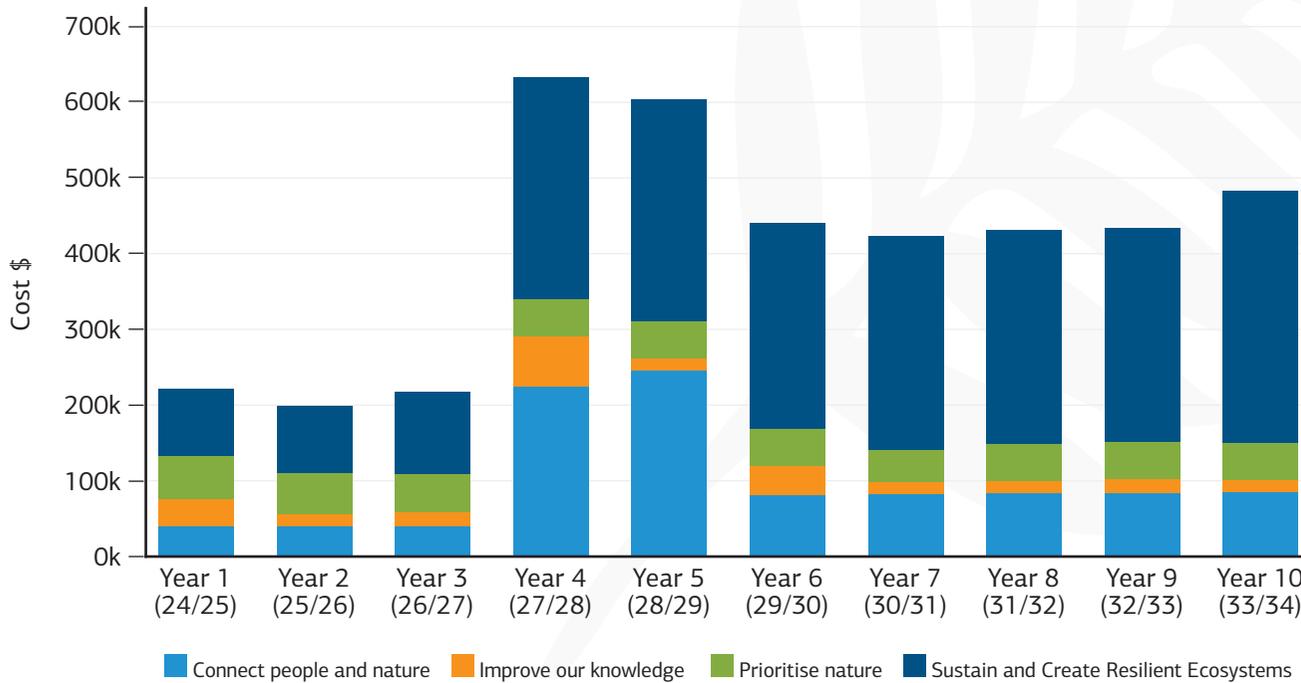
In addition to these new projects, 85ha of wetland off Lineside Road was purchased by the Council in 2023 to cover a shortfall in its stated levels of service for Natural Parks.

Key Natural Environment Strategy implementation actions to be included in the draft 2024-34 Long Term Plan for community consultation include:

- Operational funding for the Waimakariri Biodiversity Trust
- An annual contestable fund to support community-based environmental groups to implement Natural Environment Strategy actions
- New education and research programmes
- An increase in Council biodiversity capability and capacity in light of increased legislative requirements arising from the recent gazettal of the National Policy Statement for Indigenous Biodiversity
- New targets for additional tree planting to increase the size of urban tree canopies (approximately 12,000 more specimen trees by 2033) and increased indigenous biodiversity planting on Council reserves
- The development of the Lineside Road wetland
- Projects that increase access to the natural environment for those with restricted mobility
- An additional ranger to work with community groups, plant reserves and carry out pest and weed management
- Partnering in an integrated landscape-wide pest and weed control programme
- Developing more walking tracks at natural parks such as Ashley Gorge Reserve
- Part funding (with Department of Conservation) a new toilet at Coopers Creek.

Additional Funding Required for Natural Environment Strategy Actions 2024-2034

This graph includes all the actions and shows the logical progression of activities from ensuring internal resources, processes and knowledge are in order, to concentrating on connecting people and nature, and then making on-the-ground ecosystem improvements.



Monitoring

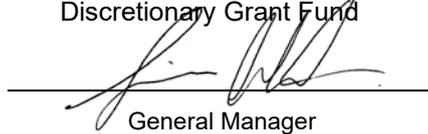
Improving environmental outcomes takes time and the Natural Environment Strategy is intended to provide strategic direction for achieving this over the next 30 years. A key action is to identify, monitor and publicly report on biodiversity indicators for the Waimakariri District so progress can be tracked.

Review

The strategy document will be reviewed in 10 years' time prior to the development of the Council's 2034 Long Term Plan.

The Implementation Plan needs to be flexible enough to respond to changing circumstances and priorities. This will therefore be reviewed every three years in line with LTP reviews to allow requests for funding to be considered by Council.



WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 240726123407**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 12 August 2024**AUTHOR(S):** Kay Rabe, Governance Advisor**SUBJECT:** Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)


General Manager



Chief Executive
1 SUMMARY

1.1 The purpose of this report is to consider one application for funding received from:

Name of Organisation	Purpose	Amount requested
Oxford Community Trust	Towards catering costs of the Trust's Day Out event	\$750
Total:		\$750

Attachments:

- i. Application from the Oxford Community Trust (Trim Ref: 24071711758).
- ii. Spreadsheet showing previous two years' grants.
- iii. Draft Board funding criteria 2023/24.

2 RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 240726123407.
- (b) **Approves** a grant of \$.....to the Oxford Community Trust towards the catering costs for the Trust's Day Out event.

OR

- (c) **Declines** the application from the Oxford Community Trust.

3 BACKGROUND3.1 The ***Oxford Community Trust*** is seeking funding to cover the catering costs for its Day Out event in October 2024.

3.4 The current balance of the Board's 2024/25 Discretionary Grant Fund is \$5,425.

4 **ISSUES AND OPTIONS**

Oxford Community Trust (the Trust)

4.1 Information provided by the Club:

- 4.1.1 The Oxford Community Trust (the Trust) is a registered charitable trust established in 1994 to work alongside the Waimakariri Community Development Trust. However, since 2000, the Trust has operated independently and plays a crucial role in ensuring that community-based social services are provided in the Oxford area.
- 4.1.2 The Trust wishes to host a Day Out Event on 11 October 2024 to bring together all social service providers working and delivering social services in the Waimakariri and Hurunui Districts. The objective is for these people to network, interact, and get to know each other. Although these providers often work together to achieve positive outcomes for the districts, they seldom meet each other face-to-face. A similar event was hosted in 2021 and proved to be hugely successful.
- 4.1.3 The benefit for the participants who work on the front line with all sectors of our communities during stressful times in those people's lives. By bringing these providers together, they are able to share experiences and offer support and advice to others in the field, as well as collaborate and streamline systems, which will benefit clients. Some groups invited to the event are Satisfy Food, Police, Wellbeing North Canterbury, Salvation Army and Comcare, all of which work in schools and homes around the districts.
- 4.1.4 The event is estimated to cost \$5,000 and is expected to draw approximately 80 participants, some from Christchurch and Hurunui. If this application is unsuccessful, the event will still take place.

4.2 Council Evaluation:

- 4.2.1 The application for \$750 complies with the Board's Discretionary Grant criteria as it is from a non-profit organisation. Although the event is expected to draw approximately 80 participants, the application does not reveal the percentage from the Woodend-Sefton area. It should also be noted that the Trust usually do not provide support to communities in the Woodend-Sefton area.
- 4.2.2 Based on the viewpoint that social service providers serve the whole district and that any collaboration between the providers would benefit all communities, the Trust has requested \$750 from the Oxford-Ohoka, Kaiapoi-Tuahiwi, and Rangiora-Ashley Community Boards, which will be considered during their August meetings. The Trust has also requested \$1,200 from the Creative Communities Scheme for this event.
- 4.2.3 The Trust has also previously received the following funding from the Board, and all Accountability Forms have been received:

Date	Project	Funding
December 2020	Towards hosting a Wellbeing Networking event (KTCB)	\$500
February 2021	Towards hosting a Wellbeing Networking event (OOCB)	\$500
	Towards hosting a Wellbeing Networking event (WSCB)	\$340
	Towards hosting a Wellbeing Networking event (RACB)	\$500
December 2021	Towards the purchase of a gazebo (OOCB)	\$500
Total		\$2,340

- 4.3 The Board may approve or decline grants as per the grant guidelines.

4.4 **Implications for Community Wellbeing:**

There are social and cultural implications, as community services provide much-needed support and reduce feelings of isolation, which benefits communities physically and improves mental well-being.

4.5 The current balance of the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund is \$5,425. If the application is granted, the Board will have \$4,675 left for the remainder of the financial year.

4.6 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community will likely be interested in the report's subject, as social events encourage social interaction, which builds a sense of mental health and contributes to community wellbeing.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2024-34 Long Term Plan includes a budget provision of \$6,830 for the Woodend-Sefton Community Board to approve grants to community groups for the 2024/25 financial year (July 2024 to June 2025).

6.1.2 The current balance of the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund is \$5,425. If all the application is granted, the Board will have \$4,675 left for the remaining eleven months of the financial year.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application with a maximum of \$1,000 in any financial year. However, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the groups or organizations that have applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2023/2024

Name of group: Oxford Community Trust

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: [REDACTED]

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? (Use additional pages if needed)

The Oxford Community Trust's Day Out has been designed to include social service providers working and delivering services in the Waimakariri and Hurunui districts. The purpose of the project is to bring together as many providers as possible to let these individuals meet and interact with other providers that they often collaborate with but never get to meet in person. The Objective of this day for the social service providers is to get to know one another while participating in activities in a friendly and creative environment. The event took place in 2021 and proved to be hugely successful. The day is offering activities for the guests, the funding will be used to pay for food, refreshments, venue hire and entertainment inclusive of activities and the fees charged by the providers of the activities.

What is the timeframe of the project/event date? 11 October 2024

Overall cost of project: \$5000.00 Amount requested: \$750.00

How many people will directly benefit from this project? 80

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 100 % Rangiora-Ashley 100 % Woodend-Sefton 100 % Kaiapoi-Tuahiwi 100 %

Other (please specify): Christchurch and Hurunui

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

N/A

What are the direct benefit(s) to the participants?

Those invited to this event are the people who work on the front line with members of our community during a difficult time. The event's purpose is to allow these workers to have time away from their work but use this opportunity to learn more about their colleagues and others working in the same environment. This relationship-building will eventuate into streamlined collaborations that will benefit clients.

What is the benefit(s) to your organisation?

100

Our objective is to use this opportunity to strengthen our relationship with providers and build on that relationship in such a way that it will bring services into Oxford. The Oxford community will be the ones benefitting from having more social services in the Oxford area.

What are the benefit(s) to the Woodend-Sefton community or wider district?

Satisfy Food, Police, Hope Community Trust, Wellbeing North Canterbury and Barnardo's are just a few of the organisations working in schools and homes in Pegasus, Woodend, Ravenswood, Waikuku, and Sefton. Members of these organisations will be invited to the event in Oxford. Having an opportunity to strengthen relationships across sectors that work collaboratively will benefit members of communities directly.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: No

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Kaiapoi Tuahiwi Community Board = \$750.00
Oxford Ohoka Community Board = \$750.00
Rangiora Ashley Community Board = \$750.00
Creative Communities Scheme = \$1200.00

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

N/A

Enclosed Relevant financial information such as a balance sheet or income and expenditure statement
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: Ronel Stephens

Date: 17 July 2024

101
Oxford Community Trust
Profit & Loss
July 2023 through June 2024

	Jul 23 - Jun 24
Ordinary Income/Expense	
Income	
I0100 Rent Income	328.26
I0150 Counselling	21.74
I0300 Mini Bus Income	4,843.33
I0400 Family Supervision	1,318.70
I0500 OSCAR Income	17,329.10
I0600 Youth Events Income	1,422.60
I0650 SIQ Food Parcels	720.00
I0700 Travel Income	11,916.11
I0750 Equipment Hire Income	556.53
I0800 Small Donations	23,932.98
I0900 Udrive Fee Income	1,347.85
I1000 Funders Income - Grants	
I1100 COGS Grant	35,000.00
I1200 WDC Council Grant	27,490.00
I1300 Lotteries Grant	57,920.59
I1400 MSD OSCAR Grant	5,805.00
I1500 Other Grants	3,752.83
I1600 Rata Foundation	45,000.00
I1700 Udrive Grant	943.41
Total I1000 Funders Income - Grants	175,911.83
I2000 Funders Income - Donation	
I2200 Other Donations	32,809.43
Total I2000 Funders Income - Donation	32,809.43
Total Income	272,458.46
Expense	
E1100 Premises & Equipment	
E1120 Vehicle Expenses	
E1121 Trailer Expenses	102.15
E1122 NC Mini Bus Donations	12,079.27
E1223 NC Mini Bus Expenses	9,058.33
E1224 Udrive Car Expenses	3,600.52
Total E1120 Vehicle Expenses	24,840.27
E1130 Rent	3,165.24
E1140 Repairs	
E1142 Equipment Repairs	300.00
Total E1140 Repairs	300.00
E1150 General & Motor Insurance	4,502.59
E1160 Utilities	
E1161 Power/Gas/Water	5,326.23
E1162 Telephone & Internet	1,875.00
E1163 Mobile Phone	1,105.30
E1164 Web Hosting	360.00
Total E1160 Utilities	8,666.53
Total E1100 Premises & Equipment	41,474.63
E1200 Office Administration	
E1210 Stationery & Supplies	2,425.80
E1240 Software Expense	3,192.05
Total E1200 Office Administration	5,617.85
E1300 Promotional	
E1310 Advertising	3,223.00
E1300 Promotional - Other	87.82
Total E1300 Promotional	3,310.82
E1400 Activities & Events	
E1410 Wonderland Project	5,485.67
E1440 IGYB Project	341.61
E1400 Activities & Events - Other	10,358.78
Total E1400 Activities & Events	16,186.06
E1500 Family Support	5,158.62
E1525 Food Bank	4,718.56
E1575 SIQ	879.59
E1600 Volunteers Expenses	7,395.84

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Oxford Community Trust
Profit & Loss
 July 2023 through June 2024

	Jul 23 - Jun 24
E1700 Financial	
E1710 Bank Service Charges	
E1711 Kiwibank Charges	430.70
Total E1710 Bank Service Charges	430.70
E1720 Professional Fees	
E1721 Accounting/Auditing Fees	2,651.53
E1722 Legal Fees	44.44
Total E1720 Professional Fees	2,695.97
Total E1700 Financial	3,126.67
E1800 Payroll Expenses	
E1810 Salaries	162,875.06
E1820 PAYE/SL/KWS	4,472.29
E1890 Holiday Pay Accrual	-791.39
E1800 Payroll Expenses - Other	56.78
Total E1800 Payroll Expenses	166,612.74
E1900 Other Expenses	
E1910 Training	816.96
E1920 Travel/Mileage	7,170.04
E1930 Subscriptions	442.61
E1940 Meals & Refreshments	1,260.22
E1950 Cleaning	1,387.47
E1960 Petrol Vouchers	909.67
E1970 Depreciation	6,581.14
E1980 Miscellaneous	29.30
Total E1900 Other Expenses	18,597.41
Total Expense	273,078.79
Net Ordinary Income	-620.33
Other Income/Expense	
Other Income	
I3000 Other Income	
I3100 Interest Earned	19,171.62
I3200 Miscellaneous Income	2.00
Total I3000 Other Income	19,173.62
Total Other Income	19,173.62
Other Expense	
E2000 Other Expenses	
E2100 Gifts & Donations	745.24
E2200 Loss on Asset Disposal	124.00
E2300 Refunds	130.00
Total E2000 Other Expenses	999.24
Total Other Expense	999.24
Net Other Income	18,174.38
Net Income	17,554.05

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Oxford Community Trust
Balance Sheet
As of June 30, 2024

	Jun 30, 24
ASSETS	
Current Assets	
Chequing/Savings	
A0100 Kiwibank General	6,374.87
A0200 Kiwibank Bus Online Call	40,414.24
A0300 KWB 90 Day Notice Saver	272,342.46
A0600 Petty Cash	20.00
A0700 Vouchers	4,640.00
Total Chequing/Savings	323,791.57
Accounts Receivable	
A0800 Accounts Receivable	1,279.06
Total Accounts Receivable	1,279.06
Total Current Assets	325,070.63
Fixed Assets	
A1000 Non-Current Assets	
A1100 Furniture	10,474.93
A1200 Equipment	66,208.74
A1300 Vehicles	15,569.30
A1400 Buildings	19,500.00
A1000 Non-Current Assets - Other	-3,980.00
Total A1000 Non-Current Assets	107,772.97
A1500 Accumulated Depreciation	
A1510 Accum Dep'n Furniture	-5,465.44
A1520 Accum Dep'n Equipment	-19,239.43
A1530 Accum Dep'n Vehicles	-14,965.49
A1540 Accum Dep'n Buildings	-5,623.22
Total A1500 Accumulated Depreciation	-45,293.58
Total Fixed Assets	62,479.39
TOTAL ASSETS	387,550.02
LIABILITIES	
Current Liabilities	
Accounts Payable	
L0100 Accounts Payable	3,445.41
Total Accounts Payable	3,445.41
Credit Cards	
L0200 Credit Cards	
L0210 Jo Ealam Bus Visa	1,699.98
L0230 Youth Bus Visa	1,021.57
L0240 OSCAR Bus Visa	4.17
Total L0200 Credit Cards	2,725.72
Total Credit Cards	2,725.72
Other Current Liabilities	
L0300 GST Payable	-4,362.81
L1000 Funders	
L1300 Lotteries Grant	61,950.00
L1400 MSD OSCAR Grant	1,935.00
L1500 Rata Foundation Donation	10,000.00
L1700 Other Donations	1,098.47
Total L1000 Funders	74,983.47
L8050 Oxford Dementia Support	1,017.18

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Oxford Community Trust
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
L9000 Payroll Liabilities	
L9010 PAYE Liability	2,589.48
L9020 Student Loan Liabilities	53.76
L9030 KWS Employee Liabilities	584.72
L9040 KWS Employer Liabilities	272.60
L9050 ESCT Liabilities	83.56
L9900 Holiday Pay Accrual	11,210.42
Total L9000 Payroll Liabilities	<u>14,794.54</u>
Total Other Current Liabilities	<u>86,432.38</u>
Total Current Liabilities	<u>92,603.51</u>
TOTAL LIABILITIES	<u>92,603.51</u>
NET ASSETS	<u>294,946.51</u>
EQUITY	
P0100 Trustees Funds	
P0110 Skurr Bequest	27,888.71
P0100 Trustees Funds - Other	133,348.02
Total P0100 Trustees Funds	<u>161,236.73</u>
P0200 Retained Earnings	116,155.73
Net Income	17,554.05
TOTAL EQUITY	<u>294,946.51</u>

Quote for community trust

70 persons for morning and afternoon tea and luncheon

\$35 per head

With Thanks, Jo Seagar.



Oxford Trust
 37 Main Street
 Oxford
 Tel: 312-3006

Oxford Community Trust is organising a fun and pamper day for those in our community who work on the front line with vulnerable people. This fun day replicates a successful day hosted by the Trust in 2021. The event date is 11 October 2024. Below is a preliminary budget for the event. We have secured a venue and the assistance of Jo Seagar who will do the catering as she did in 2021. Some of the activities are still being finalised and we will do our best to secure the providers of the activities for the amounts we have in our budget. We will submit a fund application to the Creative Communities Scheme for the art part of the event in late July. We will also ask for a \$20 contribution from each of the people invited to the event to help cover the cost of vehicle hire, petrol, and other unforeseen expenses. Volunteers will do most of the work such as transportation, preparation and serving refreshments, cleaning and set up and facilitation on the day. The venue is free except for the kitchen that needs to be hired separately.

Preliminary Budget for Oxford Community Trust Day Out:

Activity	Provider	Quote
Food and Beverage	Jo Seagar (\$35 x 70)	\$2450.00
Kitchen Hire	Oxford Workman's Club	\$300.00
Hand Pamper Pack	Grace Johnstone	\$250.00
Hair Pamper Pack	Donna	\$300.00
Pendant Making	Oxford Art Gallery	\$1200.00
Massage Packs	To be advised	\$500.00
	TOTAL	\$5000.00

Woodend-Sefton Community Board 10.138.100.2410			(2022/23) \$ 4,300 + Carry forward \$2,325 = \$6,625				\$6,625
	1-Jul	North Canterbury Federation of Women's Institute	Hire of hall and craft supplies	3.11.22	\$200.00	\$200.00	\$6,425
	11-Jul	Woodend School	Glentui Camp		\$500	Declined	\$ 6,425.00
	8-Aug	Woodend Fire Brigade	Towards safety signage for support vehicle	18.01.2023	As much as possible	715	5,710
	12-Dec	Sefton School	Towards replacing the pool heating system	21.03.23		\$500	\$5,210
	March	Relay for Life event	Costs of hosting	31/07/2023	\$250	\$500	\$ 4,710.00
	8-May	Woodend Netball Club	Uniforms	16/08/2023	\$500	\$500	\$4,210
	8-May	North Canterbury Adventure Club	Sporting Equipment		\$855	Declined	\$4,210
	8-May	Menzshed Pegasus Woodend Community Trust	tools and equipment	26.07.23	\$500	\$500	\$3,710
	8-May	Pegasus Residents Group Incorporated	towards hosting a Matariki Community Event	15-Apr-24	\$500	\$500	3,210.00
	12-Jun	Sefton Netball Club	Towards new uniforms		\$500	\$500	2,710.00

			(2023/24) \$ 4,400 + Carry forward \$2,710 = Returned funds \$500 =				\$7,610
	10-Jul	North Canterbury Federation of Womens Institute	Hall hire, advertising and tutor costs	9.01.2024	\$200.00	\$200.00	\$7,410
	10-Jul	Waikuku Beach Surf Life Saving Club	New Garage Door	Awaiting Building consent	\$4,500.00	\$750.00	\$6,660.00
	10-Jul	Waikuku Beach Indoor Market	shelving and display cases	returning funds	\$500	\$ 500.00	\$ 6,160.00
	14-Aug	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$ 500.00	\$ 5,660.00
	14-Aug	Pegasus Bay Art Show	Towards printing costs	11-Oct-23	\$500	\$ 500.00	\$ 5,160.00
Woodend-Sefton Community Board 10.138.100.2410	14-Aug	Waimakariri Access Group	Towards running an Inclusive Sports Event	9-May-24	\$500	\$ 278.84	\$4,881.16
	11-Sep	Woodend Volunteer Fire Brigade	Christmas Lights	10-Apr-24	\$500	\$ 500.00	\$4,381.16
	11-Sep	Woodend Playcentre	Fencing	Only be sent once all funding has been raised.	\$5,000	\$ 500.00	\$3,881.16
	4-Dec	Sefton Cricket Club Junior Section	towards equipment for junior cricket teams	16-May-24	\$750	\$ 750.00	\$3,131.16
	4-Dec	Sefton School	Towards replacment of pool cover	23-Feb-24	\$750	\$ 750.00	\$2,381.16
	13-Feb	Pegasus Dragons	towards attending the National Dragon Boating Compition	2-Apr-24	\$750	\$ 500.00	\$1,881.16
	8-Apr	Woodend Community Association	Community Cultural and Hangi Day	21-May-24	\$1,000	\$1,000	\$881.16
	13-May	Pegasus Residents Group Inc	towards hosting Matariki Event	23-Jul-24	\$ 500.00	\$ 500.00	\$381

Woodend- Sefton Community Board 10.138.100.2410			(2024/25) \$6,830			\$6,830
	8-Jul	Woodend Spring Flower Show	Towards hall hire and insurance costs	\$1,000	\$500	\$6,330
	8-Jul	North Canterbury Pony Club	Towards cost of St John's services	\$500	\$200	\$6,130
	8-Jul	Hope Trust	Towards a projector and screen	\$705	\$705	\$5,425
	12-Aug	Oxford Community Trust	towards catering costs for Day Out event	\$750		

GOVERNANCE

Woodend-Sefton Community Board Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board can fund:	Examples (but not limited to) of what the Board cannot fund:
✓ New equipment/materials	✗ Wages
✓ Toys/educational aids	✗ Debt servicing
✓ Sporting equipment	✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
✓ Safety equipment	✗ Stock or capital market investment
✓ Costs associated with events	✗ Gambling or prize money
✓ Community training	✗ Funding of individuals (only non-profit organisations)
	✗ Payment of any legal expenditure or associated costs
	✗ Purchase of land and buildings
	✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
	✗ Payment of fines, court costs or mediation costs, IRD penalties

Criteria for application

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- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$750 with a maximum of \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$750 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding will be used for? (Use additional pages if needed)

What is the timeframe of the project/event date? _____

Overall cost of project: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical) Cultural/ethnic minorities District
Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What are the benefit(s) to the Woodend-Sefton community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Relevant financial information such as a balance sheet or income and expenditure statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____ Date: _____

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-08-06 / 240515077947

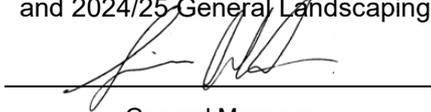
REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

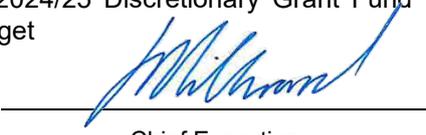
DATE OF MEETING: 12 August 2024

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund and 2024/25 General Landscaping Budget

ENDORSED BY:
(for Reports to Council, Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1 This report provides information regarding the Woodend-Sefton Community Board's (the Board) 2024/25 General Landscaping Budget and the 2024/25 Discretionary Grant Fund.
- 1.2 This report also requests the Board to consider the approval of the Discretionary Grant Criteria, as included in the Application Form, and the Accountability Form for the 2024/25 financial year.

Attachments:

- i. Draft Woodend-Sefton Community Board's 2024/25 Discretionary Grant Application Criteria and Application Form (Trim No. 210603089866).
- ii. Draft Woodend-Sefton Community Board's 2024/25 Discretionary Grant Accountability Form (Trim No. 210603089980).

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 240515077947.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2024/25 is \$14,326. There were no carry forwards from the 2023/24 financial year.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2024/25 is \$6,830.
- (d) **Approves** the Board's Draft Discretionary Grant Fund Application Criteria and Application Form.
- (e) **Approves** the Board's Draft Discretionary Grant Accountability Form.
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2024/25 financial year (July 2024 to June 2025).

3. **BACKGROUND**

- 3.1 Each financial year the Community Boards are allocated a discretionary sum for landscape projects and improvements which enhance and beautify its community. This fund is not a contestable fund.
- 3.2 The Discretionary Grant Fund is a contestable fund available to the Board to allocate to community groups and organisations, meeting the fund's criteria and seeking funding for various events, initiatives, and projects.

4 **ISSUES AND OPTIONS**

4.1 2024/25 General Landscaping Budget

- 4.1.1 The General Landscaping Budget's allocation for the 2024/25 financial year approved by the Council for the Board is \$14,326. There are no carry forwards from the 2023/24 financial year.
- 4.1.2 Staff will hold a Board workshop in September to identify potential projects of interest and priority for the Ward for this financial year's allocation which. Staff will then refine details and costings before providing a report to the December 2024 meeting for the Board to allocate funding. This timing will enable any planting projects to occur during autumn and prior to the end of the financial year.
- 4.1.3 Community Boards often identify community landscaping enhancement projects for which this budget can be used. Equally, local community members often suggest minor landscaping improvements, such as additional seating, paving, signage, or something similar.

4.2 2024/25 Discretionary Grant Fund

- 4.2.1 The Council reviewed the Community Boards' Discretionary Grant Fund allocations as part of the 2024-34 Long Term Plan process. The revised allocation was based on \$0.51c per head of population in the Board's geographical areas. The Board's Discretionary Grant Fund allocation for the 2024/25 financial year was, therefore, \$6,330.
- 4.2.2 At the end of each financial year, the Board reviews its Community Board Discretionary Grant Criteria, Application Form, and Accountability Form. Therefore, the Community Boards held individual workshops during July 2024 to discuss a strategic approach to managing Discretionary Grant funding and ensure consistency of understanding among Board members. At the workshops, the Community Boards confirmed that the allocation of Discretionary Grant Funding should be at the discretion of each Board as they are familiar with the needs of community groups/organisations in their area. However, they suggested the following amendment to the Discretionary Grant Fund criteria:
- Applications from schools should not be supported unless significant community benefit is shown.
 - Access to other Council funding sources, such as Community Grants, other Community Boards, and Enterprise North Canterbury, should be considered.
 - Applicants should be requested to provide a bank statement as part of their application so that the Governance Team can verify their bank details before Community Boards consider applications. The bank statement will be kept confidential and not included in Community Board agendas (but mentioned in the report).
 - Community Boards should not fund applications for recurring annual expenditures.

4.2.3 The Board's 2024/25 Application and Accountability Forms and its template for Informal Community Groups' Financial Requirements have been updated to include the abovementioned suggestions. It is acknowledged that the Boards are familiar with the needs of the community groups/organisations within their areas and any funds dispersed would be up to the discretion of each board, especially when dealing with requests from school committee/funding organisations and when dealing with groups applying to more than one community board for funding for the same project/event.

4.2.4 The Board considers applications from non-profit community-based organisations, registered charities, or incorporated societies. However, not all eligible groups may be aware of the fund. It is, therefore, essential that Board members continue to be proactive in promoting the funds through networking with community groups.

4.2.5 Staff will periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and Chatter. Application Forms are also available on the Council website, from Service Centres, or by contacting the Council.

4.3 **Implications for Community Wellbeing**

The issues and options that are the subject of this report have no significant implications for community wellbeing. However, funding community and landscaping projects will increase the general wellbeing of the community within the Board's area.

4.4 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report. However, they may wish to apply for funding for events and projects.

5.2 **Groups and Organisations**

Community groups and organisations are likely to be affected by or be interested in the subject matter of this report, as the Board's Discretionary Grant fund could assist them in achieving community-based programmes during the current financial year.

5.3 **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, it should be noted that the funding allocated to community groups and the landscaping projects will increase the general feeling of wellbeing within the Board's community.

4. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The decisions sought by this report have financial implications. The Council has approved an allocation of \$14,326 for the 2024/25 General Landscape budget.

6.1.2 The Council resolved not to carry over any unspent funding from the Community Boards Discretionary Grants from the 2023/24 financial year. However, it has reviewed the Community Boards' Discretionary Grant Fund allocations as part of the 2024-34 Long Term Plan process. The revised allocation was based on \$0.51c per head of population in the Board's geographical areas. The Board's Discretionary Grant Fund allocation for the 2024/25 financial year is, therefore, \$6,330.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

5. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Community Boards have delegated authority for both funds.

GOVERNANCE

Woodend-Sefton Community Board Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board can fund:	Examples (but not limited to) of what the Board cannot fund:
✓ New equipment/materials	✗ Wages
✓ Toys/educational aids	✗ Debt servicing
✓ Sporting equipment	✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
✓ Safety equipment	✗ Stock or capital market investment
✓ Costs associated with events	✗ Gambling or prize money
✓ Community training	✗ Funding of individuals (only non-profit organisations)
	✗ Payment of any legal expenditure or associated costs
	✗ Purchase of land and buildings
	✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
	✗ Payment of fines, court costs or mediation costs, IRD penalties

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- The Community Board will consider grant applications every month. Applications should be submitted at least four weeks before the Board meeting date so they can be processed on time.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$750 with a maximum of \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used. Groups requesting funding for an annual expenditure will only receive funding for one year i.e. this would be a one-off grant and the group would not be funded for the same expenditure in following years.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss (for audited groups) and a bank statement so the Governance Team can verify groups/organisations' bank details before the Community Board considers an application. (Bank statements will remain confidential).
- Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- Applicants must declare other funding sources for the proposed project for which funding is being sought, including information about other Council funding sources, such as Community Grants, other Community Boards, and Enterprise North Canterbury.
- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- If funds are not spent on the specific project or activity applied for within six months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

What is the timeframe of the project/event date? _____

Overall cost of project/event: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

What is the benefit(s) to your organisation?

What are the benefits, economic or otherwise, to the Woodend-Sefton community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
Bank Statement (*Bank Statements will remain confidential*)
Supporting costs, quotes or event budgets
Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: _____

GOVERNANCE

Woodend-Sefton Community Board

**Accountability Form for 2024/2025
Discretionary Grant Recipients**

For funding provided during the period July 2024 – June 2025

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: _____

Date: _____ Amount allocated: \$ _____

Purpose for grant: _____

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

_____	\$ _____
_____	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below

Date: _____

Date: _____

First contact name: _____

Second contact: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Address: _____

Address: _____

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

DRAFT

CHAIRPERSON'S REPORT – July 2024

CHAIR'S DAIRY		DISCUSSION POINTS
Date	Events attended	Community Feedback/Issues Raised
8 July	Interviewed by David Hill, North Canterbury News	Re Woodend Bypass, cycleway between and Woodend and Kaiapoi.
	Pre-meeting briefing	A run through the agenda and catch up on general matters
	WSCB Board Meeting	Regular meeting held at Woodend
10 July	Ronel's Community Cuppa	Arrived toward the end but a lot of questions afterward about the Bypass, and some other local issues.
11 July	Waimakariri Access Group (WAG)	Regular meeting. Update on beach matting for Waikuku Beach. The completion of the two viewing platforms at Waikuku and Pegasus Beaches receiving a lot of positive feedback.
18 July	Northern Pegasus Bay Bylaw Review Hearings	143 submissions received, 29 had been scheduled to speak at the hearings so a full day was planned. 18 submissions heard with three cancellations and several no-shows.
19 July	Northern Pegasus Bay Bylaw Review deliberations	Deliberations held by the hearing panel, the outcomes of the discussions are unable to be shared until the draft Bylaw is ready to report to Council.
22 July	Interview with John Cosgrove, North Canterbury News	Article on the viewing platforms appeared in North Canterbury News and Star News. This interview was combined with a member of the Access Group. The story on the Star News Facebook page has so far over 3,500 likes and loves and has 124 shares which shows the reach of this good news story. The feedback has been overwhelmingly positive.
24 July	Pegasus Residents' Group AGM	Presentation on the lake, now waiting for Templeton Group to decide what next. Update from the Mayor on matters including the Pegasus Community Centre, Woodend Bypass, and cycleway between Woodend and Kaiapoi.
27 July	Volunteering at Pegasus Community Centre	Steady morning with the book cave popular. Quite a few questions about safety plans for SH1, Woodend Bypass, possibility of tolling and safety of pedestrians and cyclists at Pegasus/Ravenswood roundabout.

CHAIR'S STATEMENT

- Wrote Board column for August issue of The Woodpecker
- Managing Board Facebook page

Main issues raised by residents were:

- Concern at the announcement that the new classrooms at Woodend School are on hold, with the school already being at capacity and new students enrolling with the growth in Woodend and Ravenswood.
- Safety of walkers and cyclists with vehicles and motorbikes using a path from Pegasus to Kaiapoi Pa Rd.
- Issues with SH1 which is the responsibility of NZTA - Waka Kotahi
 - number of accidents and the congestion, which can be heavy at various times during the day and particularly at commuting times and Friday and Sunday afternoons and long weekends
 - ongoing concerns around safety for pedestrians and cyclists at Pegasus/Ravenswood roundabout
- Pegasus Lake – the future
- Pegasus Community Centre – what is happening?

Shona Powell

Woodend-Sefton Community Board

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE**

Member Name: Rhonda Mather

July 2024

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
2 July	GreyPower	Regular monthly meeting held at Rangiora RSA.
6 July	Kaiapoi Art Expo	An excellent collection of art which seemed to contain a lot of new work/artists compared with previous years.
8 July	Woodend-Sefton Community Board meeting	Regular Board meeting held at Woodend Community Centre.
10 July	Ronel's Community Cuppa, Waiora Links Community Trust	The guest was Karla Olorenshaw speaking about end of life planning. A very receptive audience with some good questions asked.
11 July	Community Networking Forum	Run by WDC Community Team, this month the Forum was held at Pegasus. I shared an update on some of the recent WSCB projects that are in the works or newly completed.
24 July	Pegasus Residents Group AGM	Held at Pegasus Bay School and attended by a number of Council staff and elected representatives. The guest speaker was Mayor Dan Gordon and he included an update on the new Pegasus Community Centre land purchase progress.

OTHER:

- There is no 'Ronel's Community Cuppa' in August, as the Cuppa team is taking a break. The next community cuppa will be on Wednesday 18th September and the guest speaker will be Mark Glanville from John Rhind Funeral Services, Kaiapoi. There is also a Woodend Community Cuppa organised by some Ravenswood residents and that is (usually) held at St Barnabas Church at 10am on the first Tuesday of the month.
- Had an enquiry from a resident who was concerned that rubbish was not being collected from Te Pakiaka Road and residents were having to take their bins to either end of the street. The resident thought that the problem occurred because Te Pakiaka Road does not show up fully on Google maps (though it does show on satellite maps). I followed this up with Kitty Waghorn and discovered that the problem apparently stems from the street design and that arrangements have now been made for the trucks to go around the lane behind the houses. Permission from a percentage of residents was required for this to happen.
- Discovered a Giant Sequoia tree that had recently been planted only 1 – 2 metres from a path close to the Gladstone dog park. Checked with Julie at Greenspace and she arranged for a contractor to move the tree back 3 – 4 metres.

WOODEND-SEFTON COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of July 2024

Member' Name: Philip Redmond

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
3 July	Clarkville Rural Drainage Advisory Group	Waghorn site retention outlets at incorrect levels.
4 July	Upper Sefton Road Drainage Meeting	On site to discuss remedial work to mitigate flooding
5 July	Kaiapoi Art Expo	Opening night event, well attended, reduced funding.
10 July	Ronels Cuppa	Pegasus Community Centre – large attendance
10 July	Belgium Trip Meeting	RSA Rangiora, Council included Mayor, Crs Brine, Fulton Redmond and several spouses. Self-funded – November 2024
11 July	Inquiry by Design – Rangiora South of High	Landowners and staff master planning
17 July	Kaiapoi Promotions Association meeting - Coastguard	Very well attended – discussion regarding market, parade and concert. Costs of temporary traffic management prohibitive
18 July	Northern Pegasus Bay Bylaw Hearing	Hearing of submissions all day, birds, dogs, fires and aircraft predominated
19 July	Northern Pegasus Bay Bylaw Deliberations	Recommendations to Council formulated and agreed by panel.
20 July	RSA Rangiora – Belgium Ambassador Michel Goffin	Unveiling of four ceremonial plaques relocated from Christchurch RSA for four women honoured by Queen Elizabeth of Belgium for service in World War One. Twining relationship with Zonnebeke Municipal Council
23 July	Kainga Ora Housing Open Home	Visited new homes at 6 Princess Place and 203 Williams Street. Costings not available, no consultation with neighbours if compliant with District Plan. Nice designs – all occupied now.
24 July	Pegasus Residents Group Inc AGM	Well attended, results of biannual residents survey, Mayor guest speaker, Council staff present, take of interest. Matt James re-elected president.
25 July	Abbeyfield North Canterbury AGM	Well attended, committee largely re-elected. Focus on fund raising and obtaining site for house.
31 July	Threlkelds Road Residents Meeting	Flooding issues impeding access/egress. Limited solutions.