

**WAIMAKARIRI DISTRICT COUNCIL**

**MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 16 APRIL 2024, AT 9AM.**

**PRESENT**

Councillors P Williams (Chairperson), R Brine, N Mealings, P Redmond, J Ward and Mayor D Gordon

**IN ATTENDANCE**

Councillors B Cairns, T Fulton

J Millward (Chief Executive), C Roxburgh (Project Delivery Manager), K Simpson (Three Waters Manager), J McBride (Roading and Transportation Manager), J Recker (Stormwater and Waterways Manager), and A Smith (Governance Coordinator).

**1 APOLOGIES**

There were no apologies.

**2 CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the Utilities and Roading Committee held on Tuesday 19 March 2024.**

Moved: Councillor Mealings`

Seconded: Councillor Brine

**THAT** the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 19 March 2024, as a true and accurate record.

**CARRIED**

**3.2 Matters arising (From Minutes)**

There were no matters arising.

**3.3 Notes of the Workshop of the Utilities and Roading Committee held on Tuesday 19 March 2024.**

Moved: Councillor Redmond

Seconded: Councillor Williams

**THAT** the Utilities and Roading Committee:

- (a) **Receives** the circulated Notes of the Workshop of the Utilities and Roading Committee held on 19 March 2024.

**CARRIED**

**4 DEPUTATION/PRESENTATIONS**

**Waimakariri Biodiversity Trust**

Judith Roper-Lindsay (Chairperson) and Fiona Fan Petegem (Treasurer) were present to provide background information on the formation of the Trust and an update on the Trust's activities over the past year and looking ahead to projects for 2024.

The Trust was formed following discussion by the Waimakariri Water Zone Committee regarding the lack of assistance for members of the community to enhance indigenous biodiversity on a voluntary basis. The Trust has had a Charitable Trust status since mid-2022, with seven Trustees including Judith Roper-Lindsay currently Chairperson and Fiona van Petegem in the role of Treasurer. One Trustee had recently resigned, so currently there are seven Trustees. The Trust was initially granted \$20,000 establishment funding from the WDC Land and Water Committee in 2022. There had been a further \$20,000 operational funding granted in 2023 as part of the Zone Committee ZIPA allocation, which fell under the responsibility of the Utilities and Rooding Committee.

F Petegem spoke on the Trust's deliverables, which included wages and expenses for a part-time coordinator; support for indigenous biodiversity projects in the district; mapping and detailing current biodiversity initiatives in the region; event coordination, including the preparation of communication material and communication with the various biodiversity groups in the district; responding to requests from private landowners for advice about, and help with, indigenous biodiversity, planting and restoration projects; and providing third-party ecological and/or hydrological advice to support planning.

J Roper-Lindsay highlighted the vision and purpose of the Trust, which was:

- to see vibrant, healthy indigenous ecosystems valued across the Waimakariri district.
- To provide the necessary information, education and resources to enable the community to protect, restore, create and sustainably manage indigenous biodiversity in the Waimakariri district.

It was important that the community understood the goals and were happy to get involved with projects. The Trust's first project was the Daikan wetland on Lower Sefton Road. The project was located at the headwaters of Saltwater Creek. EnviroSchools were building links with specific schools on local projects and included Ashley School students getting involved in the Daikan project.

The Trust had also conducted a series of talks for the public to attend around the district, with speakers presenting on various topics. These had generated good attendance each night. The Trust had also been working with Waimakariri Irrigation to determine how the Trust could help its farmers with enhanced biodiversity work.

In 2024 the Trust would be seeking funding for another co-ordinator. Currently Lucy Baltrop worked part time in this role, and more resources were required for this role.

The Trust were building relationships with many groups including Ashley Rakahuri Rivercare Group, ComCol, Mainpower, Pest Free Waimakariri, and Christchurch Ecologists Group.

The Trust would continue to work with Waimakariri Irrigation Ltd and with the Council on biodiversity mapping and was also managing the Mainpower Waimakariri Biodiversity Fund with applications closing for on 29 April 2024.

The Trust had a website set up and was also active on Facebook and Instagram and had also started to produce leaflets for those who preferred to get information through that median.

The Trust were appreciative of the funding that had been granted to date, and would be submitting on the Natural Environmental Strategy, as part of the Council's Long-Term Plan process and seeking further funding for the Trust. The Trust had a good relationship with Council staff working in the biodiversity, fresh water and ecology areas and meet regularly to discuss projects and learn from each other. The technical advice from these staff members was much appreciated. J Roper-Lindsay noted that

the Trust would be keen to be involved with the Council in developing a wetland on the Lineside Road property. This would help treat stormwater, assist with flooding issues and be a recreational site. This would be multi-functional, and the Trust supported the Council's purchase of the land.

J Roper-Lindsay thanked the committee for the opportunity speak.

Following a question from Mayor Gordon, it was confirmed that there would be an approach from the Trust through the 2024 – 2034 Council's LTP consultation process. It was acknowledged that it was currently a challenging time for securing funding and the Trust was submitting funding applications to several organisations.

Councillor Williams referred to planting along drains or waterways and the need to allow space between the plants for machinery to access the waterways for any required cleaning of the drains/waterways. He enquired if the education information that the Trust provided, regarding planting, included this advice. J Roper-Lindsay responded that most landowners were aware of the need for clearing of waterways and considering the practicalities involved. The Trust would also be working with ECan on this.

Councillor Redmond enquired who the other Trustees were and J Roper-Lindsay stated that the other members of the Trust were Felicity Wolfe, Sandra Stewart, Simon Rutherford, and Mark Lester.

Councillor Redmond referred to a previous comment regarding the Trust working with Enviroschools, and it was confirmed that they were currently working with Rangiora High School and Ashley School. The Trust Coordinator L Barltrop worked through the Enviroschools Coordinator at ECan.

The Chairperson thanked the Trust members for their presentation.

## **5 REPORTS**

### **5.1 School Road Drainage Upgrade – J Recker (Stormwater and Waterways Manager) and K Simpson (Three Waters Manager)**

This report follows on from a previous report presented to the Council on this matter, in December 2023. At that time further information was requested by the Council for properties with similar characteristics as 10 School Road, Woodend. The staff search identified one property which also featured a below ground garage at Aldersgate Street in Kaiapoi. There had been no history of drainage related service requests or flooding issues at the Aldersgate Street property however it lacked adequate stormwater pipework in the street. It would require an upgrade to meet the Council's Engineering Code of Practice standards. The Council was responsible for investigating flood related service requests to assess any potential deficiencies in the stormwater network. This matter was also to be included as a staff submission to the Council Long Term Plan process.

Councillor Williams questioned how the resident of Aldersgate Street mitigated their flooding during the recent flood events. Staff had visited the site during the 2019 flood event and observed that the property owners had their own pump to manage water off the property itself, there was no indication that there was any water coming off the road.

Following a question from Councillor Cairns, K Simpson advised that all service requests following flood events had been responded to and there had been no service request or civil defence reports following flood events.

Councillor Redmond noted that the property at 10 School Road was built in 1968 and enquired if the kerb and channel had been changed since that time. K Simpson responded that there would only have been minimal changes to the kerb and channel in front of the property since that time, however there had been a build-up of the kerb to allow for a crossing from the school to the

Community Centre. This had been the only modification. Staff did not believe that this would have exacerbated the flooding issue in front of the property.

Councillor Mealing expressed concern that there were properties with flooding issues that Council staff were not being made aware of through the service request system. She enquired if it would be possible during future flooding events, for liaison with emergency services to receive notification on properties that were flooded, that may not be in the service requests system. K Simpson said there was now an improvement in the practices for future flooding events and staff were now not only checking both drainage, roading and civil defence service requests but also reviewed the civil defence event log to check that nothing had been missed. This practice was not in place during the 2014.

Councillor Williams also noted that there were potentially other properties that had flooding issues, but were not reported to the Council or a service request done. In some cases, property owners undertook their own mitigation for flooding. K Simpson said people were encouraged to submit service requests, however there were some property owners who did not submit these, as they did not want to have any flood issues noted on their property files. Some residents also assumed that the Council was too busy dealing with flooding issues throughout the district. C Roxburgh added that for known flooding areas in high rain events, council teams were sent out to capture what was happening in these areas. As noted previously, there were occasions where residents were mitigating any flooding issues themselves. There were systems in place to capture this information, and this was added into the system.

Moved: Mayor Gordon`

Seconded: Councillor Redmond

**THAT** the Utilities and Roading Committee:

**THAT** the Council:

- (a) **Receives** report No. 240314040024.
- (b) **Notes** staff will bring a submission recommending an additional budget for consideration as part of the deliberations on the Long Term Plan, of \$126,000 in the 2024/2025 financial year under the Stormwater LOS (PJ 101517.000.5123) budget, for the construction of the School Road Drainage Upgrade, giving a total budget of \$541,000.
- (c) **Notes** that the estimate for this work (including a 20% project contingency, and all associated fees) is \$541,000, while the current budget allowance is \$415,000.
- (d) **Notes** that the additional budget for 2024/2025 will increase the Coastal Urban Drainage rate by approximately \$2.88 or 1.2% per property from 2025/26 onwards.
- (e) **Notes** that the overall rating impact on the district is an increase of 0.14%.
- (f) **Notes** that a piped solution will improve the level of service in School Road meeting Waimakariri District Council's 1 in 5-year primary system requirement set out in the Engineering Code of Practice.
- (g) **Notes** that the secondary flow path will be altered (subject to the approval of the 10 School Road property owner) to flow southwards over the crown of the road away from the east driveway of 10 School Road. This is expected to prevent secondary flow overtopping the driveway in significant storm events meeting Waimakariri District Council's 1 in 50-year secondary system requirement set out in the Engineering Code of Practice.
- (h) **Notes** that this upgrading approach is consistent with other drainage improvement works undertaken in the district and does not set a new precedent for other properties who do not meet the level of service set out in the Engineering Code of Practice.

**CARRIED**

Mayor Gordon supported the motion with the change in wording for recommendation (b) as there needed to be consideration by the Council during the LTP deliberations and considering the context of the wider budget as there were budget implications for including this project. Like colleagues, Mayor Gordon also had concerns if there were other deficiencies in the network and would like to know where these were. The sharing of information between agencies in these situations and then consideration by the Council if changes were needed, was a good point.

Councillor Redmond noted his previous reservations on this matter, however now supported this project going into the Long Term Plan process for the Council to consider. It was pointed out that this work would also benefit other properties in the area. Councillor Redmond highlighted that the Council had not made any changes to the kerb and channel outside 10 School Road since the property was built in 1968 or undertaken any work that would exacerbate what was occurring at this property. The current situation with flooding on this property, could be a result of higher rainfall events and these occurring more frequently.

Councillor Williams noted concern that there were other properties in the district in a similar situation however as there had not been service requests lodged, staff were not aware of all of these.

In reply, Mayor Gordon suggested that if there were other properties identified that were in a similar situation, it may be of benefit to the Council to have this information.

5.2 **July 2023 Flood Recovery Progress Update – K Simpson (Three Waters Manager), J McBride (Roading and Transport Manager) and P Towse (Flood Team Lead)**

K Simpson presented this report providing a progress update on the 2023 Flood Recovery work programme. There was a total of 88 investigations as a result of the 351 service requests received relating to the July 2023 storm event. Staff estimated that the Flood Team had completed 90% of the investigation work and expected that the remaining investigation work would be completed by the end of April 2024.

Staff were now working in the upper reaches of the Cam River and hoped to have this completed in the next month. There was work being undertaken at Waikuku Beach on a number of smaller projects and these were not expected to be completed until August 2024. Some improvement work projects would be carried over to the 2024/25 financial year.

Mayor Gordon asked if there was any information available now on the impact on any Silverstream properties on the proposed work at Mandeville. K Simpson noted that the work on the Ohoka Stream was not directly related to the Flood Recovery, however more related to the Mandeville Resurgence project. The modelling work for the Mandeville Resurgence project was looking at Stage 2, to determine any impact on the Eyre River diversion. Mayor Gordon noted that there had been several requests for this information and would like this to be given a higher priority. Staff agreed to follow up on this.

Councillor Redmond sought clarification on the “submitted for review” reference in the table information in the report. K Simpson advised that this meant that the Flood Team had completed their investigations and prepared a report with recommendations which was then submitted to internal staff. Once reviewed and the recommendations agreed, this would confirm that there was either maintenance budget or planned future year budget available to make sure that the recommendations could be given effect to.

Regarding budget for the flood recovery work, K Simpson said the staff’s prediction was that all the improvements work, as well as the investigation work

would be completed within the cost estimate of \$4.055million. Table 5 in the report indicated which work was complete, some of which was within the pricing phase. There were some phases of work that were still in the investigating and design phases that would not be completed in this financial year.

Regarding the Mandeville Resurgence Upgrade Project, Councillor Mealings expressed concern that there had not been a ground water scientist (hydrogeologist) engaged for the investigation work. noting that this was a poorly understood groundwater system which needed to be a better understood prior to any commitment to a major undertaking. K Simpson responded that there had not been a hydrogeologist engaged for this project as staff had a good understanding of the water flows in the area. The project was to improve the capacity of the primary system and post the 2014, 2022 and 2023 rain events, staff had a good understanding of the base load capacity that could occur for many months through this area. K Simpson did not believe that engaging a hydrogeologist would alter the design that staff were proposing for the area. Regarding information on the undercurrents, it was confirmed that information on this would be included in the staff report. Councillor Williams also referred to the Mandeville Resurgence project, noting that residents had concerns regarding Stage 1 of this project and possible flooding of properties in the Ohoka Stream area. It was confirmed by staff that this matter would be included in the next staff report.

Regarding the Upper Sefton Road remedial work, Councillor Redmond sought clarification on the timeframe for when this would be complete. K Simpson responded that landowners had been advised that it was intended to have this work completed by the end of July 2024. This was one of the priority projects that staff were wanting to get completed as soon as possible.

Moved: Mayor Gordon`

Seconded: Councillor Mealings

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 240404051729.
- (b) **Notes** that all 88 investigations have been triaged and scoped, 8 are under investigation, 35 have works being reviewed for approval and 45 are complete.
- (c) **Notes** that all 126 maintenance actions have been triaged, 3 are work in progress, 17 have works programmed, and 106 are complete.
- (d) **Notes** that the total cost estimate for the flood recovery work is \$4.055 million.
- (e) **Notes** that the expenditure to date is \$2,221,796 and the final forecast expenditure remains at \$4.055 million.
- (f) **Circulates** this report to all Community Boards for information.

**CARRIED**

Mayor Gordon acknowledged the significant amount of work that went into providing the information for this report and extended appreciation from the Council for these regular updates.

Regarding the Mandeville flood risks, Mayor Gordon said the community were very engaged with this topic and had concerns regarding the proposed Stage 1. There was an expectation that the Council were going to be able to relieve the flooding risks. It was important that there was continued communication with the community. Mayor Gordon believed the Councillors needed to get a better understanding of the work and of the information and this needed to be very clear that this was robust discussions before a decision was made. Mayor Gordon requested that staff arrange a site visit for the Councillors.

Any impact on properties in Silverstream was a concern with property owners and it was high on residents' agendas, due to previous flooding. Mayor Gordon supported the budget to allow for these projects to continue.

Councillor Mealings acknowledged the significant amount of work that staff had put into these flood related issues to date.

Councillor Williams reiterated the comments of the Mayor and supported having a site visit for Councillors in the near future.

Councillor Fulton said it was beneficial for the community members to be included in discussions regarding this matter and supported continued engagement, providing as much information as possible, to keep them informed.

5.3 **3 Waters Climate Change Risk Assessment – Kalley Simpson (3 Waters Manager)**

This report presented the findings from the three Waters Infrastructure Climate Change Impact Assessment work, which was undertaken as part of the recent update of the Activity Management Plans. The focus was to gain a better understanding of the potential impacts on the Council's Three Waters assets. Flooding was the main hazard which would have impact on infrastructure in the district. To build resilience into the infrastructure had been estimated to cost \$42 million. Budget had been included in outer years, beyond the first ten years of the LTP, more as a placeholder signalling that the Council would need to build resilience in infrastructure into the future. The key work required was to integrate this resilience investment with business-as-usual renewals of assets into the future. This was a high-level indication of the work to be included in the budget, however there was still work to be undertaken.

Councillor Mealings noted that the rural Three Waters assets were excluded and why were these not included in the estimated budget. Rural drains, and stockwater assets would be part of future assessment work. It was intended to look at the roading assets and interdependency with these assets, so that there could be sound investment decisions made in the future.

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 240404052230.
- (b) **Notes** that while the majority of 3 Waters assets have low or very low asset risk exposure to climate hazards, about 7% are critical assets that have a high or medium asset risk exposure.
- (c) **Notes** that the estimated investment to build resilience into Council's 3 Waters infrastructure is \$41.9 million dollars to manage the predicted impacts of climate change which has been included in years 2034/35 to 2043/44.
- (d) **Notes** that while budget provisions have been made in the outer year of the Long Term Plan for resilience investment, further work is required to refine these estimates and integrate any works with the future renewals programme.
- (e) **Circulates** this report to the Council for information.

**CARRIED**

Councillor Williams noted that climate change was something that the Council needed to acknowledge.

Councillor Ward also acknowledged that the possible impact of climate change was something that the Council had to provide for and mitigate where possible.

In supporting this motion, Councillor Redmond encouraged colleagues to read the full report. He also believed it would be good for the media to be aware of this report and to highlight some of the points in it.

Councillor Mealings thanked staff for bringing this report to the Council, stating that this was good practice and was required of the Council under various legislation. It showed that the Council had foresight and was looking ahead to future proof its assets which was important for the residents of the district.

## **6 CORRESPONDENCE**

Nil.

## **7 PORTFOLIO UPDATES**

### **7.1 Roading – Councillor Philip Redmond**

#### **Focus areas for staff:**

- Pre-winter maintenance repairs were underway including dig-outs and removal of heaves and shoves. This included holding repairs to get the Council through the winter when wider area repairs could be undertaken.
- Crushing in the gravel pits had been underway to provide a supply of material for the winter unsealed roads metalling programme, which had just begun.

#### **Capital:**

- The Waimakariri Gorge Bridge Deck Replacement was progressing. The scaffolding installation was nearing completion. The guardrail works had started along with replacement of the bridge deck panels. The first two panels had been installed and learnings from these installations were being applied as they go forward. Weather and wind created issues with lifting panels and had caused some delays. The main deck replacement work was being undertaken under night closures.
- The River Road Upgrade project was progressing. The widening works had been completed on the north side of the road and the focus had now moved to Kerb and Channel preparation on the south side of the road.



- Island Road / Ohoka Road Intersection upgrade work were continuing. Works were now largely complete on the south half of the intersection including the asphalt overlay, installation of the traffic signal pole foundations and installation of signalling boxes. Focus had now shifted to the north half of the intersection. This project is on track.
- The Kerb and Channel Renewal Contract was continuing. Pidgeon Contracting were currently working in Geddis Street. All of the stormwater works were now completed. The kerb and channel on the north side of the road was completed and footpath works were underway. The southern side kerb and channel was to follow and was due to be completed by mid-May 2024.
- Pedestrian refuge installations were due to start from mid-May to mid-June 2024. This included two refuges on Ivory Street and one on West Belt.
- Palmer Street Upgrade was continuing with EDR Contracting. The installation of the new stormwater main and the kerb and channel on the south side of the street were complete. Half of watermain works had also been completed. The kerb and channel on the north side of the road would follow and was due to be completed by mid-May 2024.
- Ashley Street Watermain Renewal and Kerb Replacement (between No 65 and Lovers Lane) would start on 22 April 2024.

**Operational:**

- Doubledays Footbridge remained closed. Repairs to the split pile had been completed and staff were now working with Structural Engineers on the pier cap repair methodology and timing.
- Pavement rehabilitation work on South Eyre Road had been completed and was sealed last week. Therefore, this programme of works was completed for the season.
- The installation of new sewer mains in Rangiora along King Street was nearing completion. Resurfacing of the Kings Street / High Street roundabout was completed over the weekend along with line markings. There were some minor works left to tidy up before this stage was fully completed.
- Smith Street remained closed to east bound traffic between Charles Street and Cass Street for the installation of a new water trunk main.

**Development Related:**

- South Belt was currently closed to westbound traffic from Martyn Street until mid-May 2024 with a detour via Bush Street and Johns Road.

**Events:**

- The Kaiapoi and Rangiora Anzac Services would be taking place again on 25 April 2024, with a closure of Raven Quay for the dawn service in Kaiapoi, followed by closures of Davie and Sewell Streets for the parade. Rangiora would see closures of Ivory/Ashley, High Street, Victoria Street and Percival Street for the parade and service.
- The Kaiapoi Riversong Event was taking place on Saturday, with a road closure in place on Raven Quay between Williams Street and Bowler Street in the afternoon.

**Road Safety:**

- The next Waimakariri District Road Safety Working Group meeting was to be held on Wednesday 17<sup>th</sup> April 2024.

### **Queen Street Trees**

Regarding the issue of leaves in Queen Street, Mayor Gordon provided an update, advising that a meeting was held yesterday afternoon with residents and suggestion for a possible regular maintenance programme for Queen Street. Staff were working on this maintenance, though this did not involve the removal of the trees. There would be a briefing in the future.

### **Road Safety on rural single lane bridges**

With reference to road safety, Councillor Fulton spoke on the rural one lane bridges in the district and if there was good understanding of the signage for these. Councillor Redmond suggested this could be a matter that could be highlighted in the media. It may be that visitors through the district were not familiar with the signage and the meaning of the red and black arrows.

Regarding the Waimakariri Gorge Bridge, it was suggested that there could be warning signage/lights installed before the approaches to the bridge to provide early warning.

## **7.2 Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

### **Water**

- The UV treatment installation project continued to progress well, although was now behind programme. The units at McPhedrons Road water treatment plant had been installed and were being commissioned this week. The units for the Pegasus water treatment plant had been delivered to site ready for installation. Works to modify the pipework and pour slabs was underway at the other sites of South Belt, Darnley Square, Peraki Street and Domain Road. These works would continue into next financial year.

### **Wastewater**

- The Rangiora Stage 8 sewer main had successfully been installed through the High Street / King Street intersection, which was a significant milestone for this project.

### **Drainage**

- Staff were well prepared for the rainfall event last week and luckily less than 30mm fell across the district. There were a few service requests related to sump blockages due to leaf fall.
- There was a good turnout for the LTP drop-in meeting in Ohoka last week, which focussed on the Mandeville Resurgence Channel Upgrade project. There was some strong feedback on the Stage 1 works. Further consultation was required to present detailed plans for the proposed Stage 1 works and gain landowner input.

## **7.3 Solid Waste– Councillor Robbie Brine**

Councillor Brine spoke on bin audits which were being undertaken again. These had been done in Arlington, South Rangiora and Kaiapoi. Of the 142 bins that were audited, there were 76 found to be contaminated and 61 that received some education advice. This was a disappointing result and with too much contamination, makes Kate Valley costs more expensive.

Covid was currently impacting on staff levels across all sectors of the refuse business.

Monday last week Councillor Brine attended a Kate Valley meeting. This included acceptance of a draft Statement of Intent, which was currently with staff to review. The Joint Standing Committee meetings were held that

afternoon also. There was funding available to disperse to waste minimisation projects, that organisations made application to. This was then dispersed as was seen fit. It took some time to go through all the applications and staff were working on streamlining the process to make it more efficient and this would be reported back to the August meeting.

Councillor Fulton posed a question on the gas production that operated in Kate Valley, and Councillor Brine responded that there were four generators operating there. There were issues with what could be taken to the grid and there had been a hold up in getting a larger line into the grid, due to Mainpower's current resource consent application for the establishment of a wind farm in the area. Councillor Brine reminded members that Chairperson Gill Cox would be present for a Council briefing on the 1 May 2024 and Councillors were encouraged to direct any questions they may have to him prior to this visit.

#### 7.4 **Transport – Mayor Dan Gordon**

Regarding the Government Police Statement, the Woodend Bypass was ranked as number three in the regional process. Mayor Gordon noted the Regional Land Transport Plan led to the National Land Transport Plan, and it was here that all projects were prioritised. Other local projects, the Eastern Link and Skewbridge were also on the list as priorities and with local advocacy it was hoped to get these projects recognised in the near future. Mayor Gordon noted that these processes were not synched and there needed to be a realignment of processes and it had also been suggested that there be a ten year process put in place which would make a significant difference. Mayor Gordon was a member of the Local Government NZ Transport Forum as a provincial representative and as part of this had been invited to the Road Controlling Authority Forum in Wellington next Tuesday.

Councillor Ward enquired about the cycleway from Kaiapoi to Pegasus. Mayor Gordon had spoken with government officials recently, suggesting it would be beneficial that a cycleway be included in a new stretch of road. It was noted that a cycle linkage had not been factored into this new stretch of the highway and there had not been any response to date following the Mayors discussion.

### 8 **MATTERS FOR INFORMATION**

#### 8.1 **Proposal that the Tuahiwi Footpath be named “Johnno’s Way” – Dominic Mansbridge (Project Engineer) and J McBride (Roading and Transport Manager)**

*(refer to Report No. 240207016698 to the Kaiapoi-Tuahiwi Community Board Meeting 18 March 2024)*

Moved: Councillor Redmond`

Seconded: Councillor Ward

**THAT** the Utilities and Roading Committee

(a) **Receives** the information in Item 8.1.

**CARRIED**

Councillor Ward acknowledged that this now provided good walking access for residents from the early childhood centre and the School, and the urupa.

Mayor Gordon thanked the Councillors who were able to attend the function to open this footpath, including the Waiata Group. Both the Croft and Hamilton families were well represented at the function. This path was particularly important to the Runanga.

### 9 **QUESTIONS UNDER STANDING ORDERS**

There were no questions.

**10 URGENT GENERAL BUSINESS**

There was no urgent general business.

**11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved Councillor Ward`                      Seconded Councillor Mealings

That the public be excluded from the following parts of the proceedings of this meeting:

- 11.1 Confirmation of Minutes from 19 March 2024.
- 11.2 Receiving of Briefing Notes from 19 March 2024.
- 11.3 Report from Management Team Operations 18 March 2024.
- 11.4 Report from Management Team Operations 25 March 2024.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No.</b>	<b>Subject</b>	<b>Reason for excluding the public</b>	<b>Grounds for excluding the public.</b>
12.1	Confirmation of Minutes from 19 March 2024.	Good reason to withhold exists under section 7	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) LGOIMA Section 7(2)(i).
12.2	Receiving of Briefing Notes 19 March 2024.	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)”, and that both this report and the recommendations remain Public Excluded owing to the commercial sensitivity of the proposed negotiations.
12.3	Report from Management Team Operations 18 March 2024.	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)”, and that this report remains Public Excluded owing to the commercial sensitivity of the proposed negotiations, but the recommendations be made publicly available.
12.4	Report from Management Team Operations 25 March 2024.	Good reason to withhold exists under Section 7	As per Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, “The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”, and that the recommendations in this report be made publicly available but that the contents remain public excluded.

**CARRIED**

**CLOSED MEETING**

***Resolution to resume in Open Meeting***

Moved Councillor Williams

Seconded Councillor Ward

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded.

**CARRIED**

**OPEN MEETING**

**NEXT MEETING**

The next meeting of the Utilities and Roading Committee will be held on Tuesday 28 May 2024 at 9am.

There being no further business, the meeting concluded at 10.52am.

CONFIRMED



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Chairperson  
Councillor Paul Williams

28 May 2024

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