

**MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE
HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY
22 AUGUST 2023 AT 3:30PM.**

PRESENT

Councillor P Redmond (Chairperson), Mayor D Gordon (arrived 3:59pm), Councillors R Brine (departed 5:45pm) and B Cairns.

IN ATTENDANCE

Councillors T Fulton, J Goldsworthy, J Ward and P Williams.

J Millward (Chief Executive), S Hart (General Manager Strategy, Engagement and Economic Development), G MacLeod (Greenspace Manager), T Sturley (Community Team Manager), P Eskett (Libraries Manager), M Greenwood (Aquatics Manager), O Stewart (Airfield Manager and Safety Officer), V Spittal (Principal Policy Analyst – Climate Change and Sustainability), Dr B Dollery (Ecologist – Biodiversity), M Pugh (Community Development Facilitator) and C Fowler-Jenkins (Governance Support Officer).

There were five members of the public present.

1 APOLOGIES

Moved: Councillor Redmond

Seconded: Councillor Cairns

THAT apologies for absence be received and sustained from Councillors A Blackie and N Mealings. An apology for early departure be accepted for Councillor R Brine who departed at 5:45pm, and an apology for lateness be received and sustained from Mayor D Gordon who arrived at 3:59pm.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Community and Recreation Committee held on 23 May 2023

Moved: Councillor Brine

Seconded: Councillor Cairns

THAT the Community and Recreation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Community and Recreation Committee, held on 23 May 2023 as a true and accurate record.

CARRIED

3.2 Matters arising (From Minutes)

There were no matters arising.

4 DEPUTATIONS

4.1 Waimakariri Age Friendly Advisory Group – Norman West (Chairperson) and John Mather

J Mather noted that he had been a representative on the Waimakariri Age Friendly Advisory Group for three years. In 2022 the Group presented to the Community and Recreation Committee and contributed to the final Waimakariri Age Friendly report which was a requirement in the district plan and part of the process for becoming an age friendly district. The Group had contributed ideas regarding its role beyond the final report. This deputation

was to report back on the ongoing work to ensure that the Council's vision of an age friendly community continued. The report covered what they had done and what they had achieved and he thanked the Committee for receiving this report. He noted that there had been a change in the Group's leadership as in 2022 Joanne Gumbrell, the inaugural chairperson, had resigned and had been replaced by Norman West.

N West acknowledged and thanked the Council for its support of the Advisory Group and in particular the assistance given by M Pugh. M Pugh had proved to be an excellent replacement for Madeleine Burdon, who had retired. He also acknowledged the contribution to the Advisory Group by Councillor Jason Goldsworthy and Board Member Shona Powell and the other members of the Advisory Group. He noted that the Advisory Group had reviewed its role and purpose as a community group and clarified its advisory role. The Advisory Group had undertaken community consultation which had been summarised and included in the report. During the consultation process they had initially used the essential features of the World Health Organisation priorities in a simpler process by asking what was working and what needed to change. Both processes had identified the same sort of problems facing the elderly which included health services, transportation, housing and safety. Appendix five of the report was the World Health Organisation checklist of essential features in an age friendly community which had become the basis for the way in which they defined good practice and how and what sort of changes needed to be implemented on behalf of older citizens. The Advisory Group had been pleased to note from discussions they had with those involved with planning in relation to transport that there was a good awareness of the checklist by policy staff. He noted that their outgoing action plan would focus on involvement with service providers identified as a priority in their consultation. The feedback received would be shared and would seek their responses from the data they gathered and from client satisfaction surveys and other data gathered. The expectation was that this would assist with the strategic planning and future service deliveries.

Councillor Redmond thanked Councillor Goldsworthy for his work with the Waimakariri Age Friendly Advisory Group.

Councillor Cairns commented that it was an interesting fact that when you lost your licence you also lost any form of ID. He struggled to understand how the elderly could prove who they were when they did not have any form of identification. He asked if they had found other methods to prove their ID. J Mather understood that the Office for Seniors now had a format.

Councillor Redmond noted, as a lawyer in his previous profession, ID for elderly people was an issue. If people had their photo on a gold card that was acceptable. They had discovered that elderly people may not have a drivers licence and may have never travelled overseas and have a passport so it was an ongoing problem. Another way to get over the issue was have a declaration by someone they knew and attach a photo.

Councillor Williams commented that one of the issues was related to transport, and asked if this involved the widening of footpaths and the use of mobility scooters. N West noted that there had been a number of issues which they were trying to address, one was transport such as getting to and from the hospital. There was concern that some of the current transport systems did not work for the elderly and they were working with the regional transport providers however the needs were different for different communities. They were also concerned with the risk to elderly by people cycling on footpaths. They also had some conversation regarding parking spaces for the disabled and if they were located in the correct areas.

Councillor Redmond noted that some correspondence had been sent to the Waimakariri Health Advisory Group and was discussed at its latest meeting regarding transport from Rangiora to Christchurch. N West noted that they had some links with the group which were investigating providing possible transport systems.

Councillor Fulton noted that there were concerns raised regarding the main road crossing in Oxford and asked if this was a particular crossing or if it was something to do with the speed and/or traffic volume. J Mather replied that this had come out of the consultation done in Oxford and he believed the speed of traffic was the main issue.

Councillor Fulton commented that he had seen a report in the media which discussed the potential move away from eftpos payments and being replaced by different types of payment systems. N West noted that it was difficult to get cash from banks and this impacted on the elderly.

Councillor Redmond asked if the Advisory Group had made any submissions on the reduction of banking services. J Mather noted that they had made numerous submissions.

4.2 **Rangiora Airfield – Owen Stewart (Airfield Manager and Safety Officer)**

O Stewart provided the Committee with an overview of his previous work experience. O Stewart identified some of the significant issues he had discovered since starting at the Airfield. MOGAS had proven to be an issue as there was a lot of storage of 91 and 95 petrol in hangers, sometimes up to 10-22 gallon containers. Currently can control specified the ability for people to store up to 50 litres of petrol in their hangers. There was provision to store up to 250 litres of petrol however it had to be stored within specialised and approved containers which cost \$6,000 each. These containers needed to be stored in a test certified area and none of the hangers currently complied with these requirements. O Stewart was currently investigating the possibility of an above ground storage area which would provide a service to the users of the airfield and mitigate petrol being stored in hangers. He was working with the Recreational Aircraft Association who had been doing a lot of work to try and figure out how they might be able to manage this in the future. They had a good pool of information and understanding of the requirements under the health and safety recommendations. He had also received advice from an RT certifier, who had run through the regulations to clarify the requirements.

O Stewart explained that he had been working on a 'fly neighbourly' policy which was a noise reduction and nuisance policy, which all of the smaller aerodromes around New Zealand used. He had received reports of low flying aircraft which had been scaring animals and some had resulted in death with animals ending up in fences. The document was based on an Aviation New Zealand publication which was developed for agricultural operators but was now widely used by others in the industry. He received a briefing from the CEO of Aviation New Zealand where they discussed some significant and substantial changes to the Civil Defence emergency management. Rangiora Airfield was likely to be identified as a critical infrastructure utility during emergencies. The information suggested that a new act would be out in two years and the Council would need to formally declare that they were providing accurate resources to protect the facility. He noted that the Airfield was close to the Ashley River so there may be some challenges in terms of the protection of the aerodrome. There was no mention as yet from the Government whether funding would be provided or allocated to those Councils that had these facilities identified. He noted that i the runway condition, was very much like Christchurch Airports and he had been working with Lincoln University to develop a toxic grass to keep birds off the aerodrome.

He noted that there was the aeronautical study which was completed in September 2022, and he had seen that the risk rating was quite significant. The very high risk, high risk and some of the medium risk would not be addressed if the Council wished to qualify the aerodrome. He explained that he was working on fixing some of the damaged wind socks, all the marker boards needed to be lowered for the type of aeroplanes currently using he airfield and he was looking to establish obstacle limitation services which came from a fan at the end of the runway.

Councillor Redmond asked what mogas was. O Stewart explained that it was the same as the petrol you would put in your car, 91, 95 and 98. Councillor Redmond also asked if there was bulk supply of petrol available. O Stewart replied that the airfield had one approved test certified 1,000 litre tank which one of the organisations was using. He noted that a 5,000 litre above ground tank would serve users of the airfield.

Councillor Redmond understood that the qualifying aerodrome requirements occurred once you got over 40,000 or 50,000 landings, and queried if this was a necessary mandate. O Stewart noted that it was not, it triggered an aeronautical study and then the Council would be required to identify risks or threats.

Councillor Ward asked if it would be better to have a petrol tank that was adjacent to the runway and was able to be accessed by normal cars on the roadway as well as the aircraft taxiing to a pump. O Stewart replied that it could be depending on the turnover for refilling however he would the fuel to be kept for aeroplane usage.

Councillor Cairns noted staff had indicated significant cost for the airfield to become critical in terms of emergency infrastructure enquired what was the estimated cost. O Stewart was unsure however there had been a suggestion of putting in a secondary stopbank in case the primary stopbank overflowed. This would be on the southern side of the aerodrome and therefore would not actually be protecting the aerodrome so was unsure why this had been suggested.

Councillor Cairns queried if all the tenants of the onsite hangers, had their own health and safety plans or did all responsibility fall on the Council. O Stewart replied that the primary liability would fall on the owner of the lease however if you looked at what had happened with White Island the secondary responders had been receiving huge fines and were also held responsible. This was what he was trying to balance in terms of recognising the Council's responsibility as a lessor.

Councillor Williams asked what the difference was between the Rangiora Airfield and others that were very high risk. O Stewart replied that principally the very highest risk was a midair collision and was a risk with most uncontrolled aerodromes. Rangiora, from what he had observed, was a mandatory broadcast zone therefore pilots were required to broadcast their position every five minutes however there were quite a number of pilots who did not report in or use their radios frequently.

Councillor Redmond asked if staff saw a role in education. O Stewart replied that he was building relationships with people and educating them to try to get a change in behaviours. He had also engaged with the Civil Aviation Authority as the field safety advisor who were operating from a flight operations perspective.

Councillor Ward acknowledged that if the Government was going to supply funding towards the development and recognition of becoming a civil defence hub for emergencies and queried if the Council would be able to gain some extra funding towards the required upgrading. O Stewart replied that plane parking was an issue, as there was no identifiable areas for landing planes to park therefore aircraft parked all over and sometimes infringed on the runway. A lot of the issues were due to the lack of planning and where infrastructure was currently placed.

Councillor Goldsworthy asked if repeated bad behaviour from pilots could mean they could be grounded. O Stewart replied that in terms of obtaining a pilot's license, a person was deemed to be a fit and proper (responsible) person therefore deemed not to be a risk however if they were repeatedly offending health and safety protocols they could remove the pilot's status as a fit and proper person.

5 REPORTS

5.1 Community Team Key Project Update Report – T Sturley (Community Team Manager)

T Sturley spoke to the report noting that it provided an overview on a few of the Community Teams key activities over a three month period from May 2023 to July 2023. Staff had acquired funding for a three year period for a half FTE position to develop a Welcoming Communities Plan for the district. Inclusive Communities involved an InCommon programme which was being developed to encourage people to consider what they might have in common with people who were not like them. Capability building detailed the On Track series of capability workshops that had been running for the past four years and continued to attract broad representation. The Kaiapoi Community Hub support had been concentrating on the acquisition of funding and identifying what the needs were on site, who they might collaborate with and how they might get the best value. The Arts Strategy progress had slowed however the core content of the strategy had been developed. She provided an overview of the work that was being undertaken to create a community lead membership model for safe communities across the country and had identified a way forward. She had also provided an update on the Mayor's Taskforce for Jobs programme which was seeing some good outcomes.

Councillor Redmond noted under item 4.3 of the report which referring to the Kaiapoi Community Hub design guide. He queried what was envisaged. T Sturley replied that the design guide was in response to the feedback the Council had received from the community. Some members of the community had expressed concern that there was potential for a hodge podge bunch of sheds. Others had expressed concern that the site was going to look like an industrial estate. The design guide was intended to make sure that placement on the site was inline with all the feedback received and that the buildings situated on the site were complementary. It would give a guide around colours and planting, height of buildings and placement.

Councillor Redmond asked if there was going to be any engagement with the residents who were concerned with the standard of building. T Sturley explained that there had already been significant engagement which had been captured in the design guide.

Councillor Cairns noted item 4.3.1 of the report in relation to the Kaiapoi Community Hub had indicated that there were funding discussions with Rata and Lotteries who showed an interest in the shared community space. He asked if staff were also signalling that funding opportunity to the Mens Shed and Food Satisfy to enable them to get funding for their buildings. T Sturley noted that there was quite a bit of work going on in the funding space and four to six weeks ago the Council led a workshop with Satisfy Food Rescue and Kaiapoi Mens Shed who were the two key stakeholders in the Trust. They had done some work prior to that in developing a funding strategy for the project. The workshop was designed to look at that strategy and identifying who was best to apply for what and when was best to apply.

Moved: Councillor Redmond

Seconded: Councillor Cairns

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 230811122634.
- (b) **Notes** that this report highlighted only a few key initiatives and that a full overview of work undertaken by the Community team would be presented to the October 2023 meeting of the Community and Recreation Committee, alongside an update on progress in reviewing the Community Development Strategy.

- (c) **Notes** the collaborative, community-led approach adopted in the development and delivery of these initiatives.
- (d) **Notes** that an Expression of Interest to the Welcoming Communities fund had been accepted, resulting in three years-worth of funding for a much-needed additional 0.5FTE in staffing. This would ensure a broader, more strategic approach to connecting and empowering migrant newcomers into the district.
- (e) **Notes** that a presentation of the draft framework for the Arts Strategy and overview of process would follow the presentation of this report.
- (f) **Notes** that whilst external funding would likely be acquired to support these priority projects, in terms of Long-Term Plan considerations, there may be a need to consider a degree of resourcing to support the implementation of the Arts Strategy, should external funding avenues be unavailable.

CARRIED

Councillor Redmond thanked T Sturley for her report which was a good overview of what was happening. He was particularly interested in the design guide because he thought that the residents had expectations and he would hate to think that the Council were lowering its standards of what it had told them they could expect. The Mayors Taskforce for Jobs was going very well.

Councillor Cairns commented that the Community Team did a huge amount of work in the community and a lot of it was probably not seen as they were always in the background. He was pleased that they were doing a huge amount of work to get this community up and running. He noted the key factor from Councillors point of view was to ensure that communications went out to the community to let them know there was going to be some work on site in September 2023.

Mayor Gordon endorsed his colleagues remarks. The Kaiapoi Community Hub was a high priority as there was a high expectation from those particular groups. He was encouraged by the launch and the fundraising efforts underway. As mentioned in the report both Rata and Lotteries had been approached for their support. He acknowledged the work of E Trevathan, who had done an extraordinary job. This project could well exceed that which the Council had funded for and there was a trial in the Waimakariri district which had been extended by two years for the programme. He believed that the Arts Strategy was on track which was good and he hoped that it would be launched in November 2023. The arts were very important to the district.

5.2 Aquatics August Update – M Greenwood (Aquatic Manager)

M Greenwood spoke to the report which provided the Committee with an update on the aquatic facilities year to date progress. He noted that attendance numbers year on year had been higher in 2023 than 2022 and it was great to see that people were returning to the pools. He noted in item 6.1 of the report that people had not been returning to the pools as anticipated when the Long Term Plan was developed and which was done prior to Covid. The learn to swim programme was currently jam packed and they had very little space which was now becoming a problem with nowhere to move the children who were progressing through the programmes. There was a change in the approach to the learn to swim schools programme which was moving to a programme that more directly addressed water safety rather than the wider system of teaching strokes.

Councillor Redmond noted in item 4.2 of the report referred to Covid on the increase with a number of staff required to follow isolation protocols and enquired what the current protocols were. M Greenwood replied that there were currently no protocols as they had been changed after the report was written. The Council's current approach was to treat it as a cold or flu and that individual was supported to stay home until they felt well.

Councillor Williams asked what efficiencies were staff looking to gain to mitigate running at a loss. M Greenwood explained that while it did not overtly address the financial issue, the learn to swim schools programme was one thing where they were looking to make a change so that people could see that the programme added benefit however they still needed to book in to after school learn to swim programme. The pools were running in the high 90 percent and so were running at full efficiency. There was consideration of bring on more staff to capture the community demand for learn to swim lessons. They had recently switched to sodium bisulphate at \$70 for a bag of to control the PH of the pools. This was a saving of \$150 for a 40kg of CO² gas. They had recently switched to producing their own chlorine on site which had an economic benefit and were also switching to LED lights.

Councillor Fulton noted the reference in the report to a targeted strategy working with the Ministry of Social Development in Oxford with work broker to target clients who were available during school hours. He asked if there was any scope for someone to develop qualifications and take the first steps to a career with the skills developed. M Greenwood explained that first aid based qualifications were all unit standards taught by an outside provider. The lifeguard qualification the Council delivered in house. Currently there was a big push to move people into apprenticeships which was giving them development in leadership, running small teams, the finer points of customer service, dispute resolution which helped people progress through to leadership roles and taking greater responsibility in the business. He noted that the work around the Ministry of Social Development in Oxford was very new.

Councillor Fulton noted that the Council had library system where they rotated staff around the libraries. He asked if there was something similar with the pools so that people were covering gaps and to some extent mentoring others. M Greenwood noted that there were three core staff lifeguards, learn to swim and customer service. They could all opt to be trained up if they wanted to be interchangeable.

Moved: Councillor Brine

Seconded: Councillor Cairns

THAT the Community and Recreation Committee:

- (a) **Receives** Report No. 230801116541.
- (b) **Notes** Aquatic Facilities progress against key performance indicators including facility Attendance and Financial results.
- (c) **Notes** the attraction and retention of new staff continued to be a key priority to address staff sickness and movements.
- (d) **Notes** the increased pressure this put on the wider team and the steps being taken to support their wellbeing.
- (e) **Notes** the increased focus on water safety for our schools programme to ensure alignment with Water Safety NZ outcomes and development opportunities for the students.
- (f) **Circulates** this report to the community boards for their information.

CARRIED

Councillor Brine commented that his partner was employed and worked at Dudley Pool and his daughter-in-law was also employed by the pools. They were facing some serious challenges.

Councillor Cairns thought that swimming pools in our district were extremely important a fact that was highlighted in item 4.4 of the report with ten drownings within Canterbury which was significant. This was a crucial service that Council provided for the community.

Councillor Redmond commented that it was good to note that this was the start of a career progression for a number of people.

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 Greenspace (Parks, Reserves and Sports Grounds) – Councillor Al Blackie.

Councillor Blackie was not present to provide an update.

7.2 Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls and Museums) – Councillor Robbie Brine.

- Attended a meeting with Richard Lindsay who consulted for the Council on community facilities. They had a thorough conversation encompassing the district on what might potentially be needed looking forward. There were some things Councillor Brine wanted included in the potential Long Term Plan however he would rather have a conversation if staff had not included them in the first instance

7.3 Community Development and Wellbeing – Councillor Brent Cairns.

- Attended Food Secure North Canterbury strategy meeting, with the final hui on Friday 25 August 2023, where it will go over where to from here and decide who will be part of the strategic group moving forward.
- Community funded CCTV cameras. The Council was developing a policy to take ownership of the cameras once installed. Concern was that a number of areas around the district would not have cameras as there was no active residents groups that would raise the required funding.
- Community highlighted the need for youth events in Pegasus - the first youth event in Pegasus was a movie night with planning for next event and more students assisting.
- Would encourage Councillors and staff to visit the new Waimakariri Heritage website launch with loads of images and with the opportunity to load or send in images, videos and audio to tell stories.
- Visited the Oxford Observatory who are progressing with the dark sky accreditation. A Variety show would be held on 10th September 2023. Oxford was becoming a more vibrant community due to the activity of the Oxford Promotions Action Committee and the many volunteers in the community. Listen out for their jingle and for events happening in Oxford.
- Waimakariri Access were hosting an inclusive games at Mainpower stadium, a first for the district. Zack the high school organiser was a dynamo and had worked hard to get this first event in the district. Bringing those with disabilities to compete and try new sports. The sports day was on the 29th September 2023.

- Working with M Maxwell and have finished conducting the Promotion Association stakeholder interviews, asking questions like what's working well, what are the challenges, how do you see Council supporting you in the future. One thing was for sure the current model was not meeting the needs of these important groups. If we want vibrant communities that have events that bring people to the district, which in turn can result in people moving to the district the current Council Promotions Policy was going to need to change. We would soon be presenting its findings to the Promotions Working Group.
- Kaiapoi Community Support, 40 food boxes handed out the same month last year, this year 188 and 19 in one day. Creating pressure on the team, changes are being made, like 0800 number to call etcetera. Community Services were being stretched, budget advice were saying they were dealing with people with complex, high needs. Other groups were dealing with mental health and family harm issues.
- The Police report they had a full complement of staff serving the community and recently during a alcohol check found that 1/100 were over the limit, the same in Christchurch is 1/250, so if you get stopped by Police you will be breath tested.

7.4 **Waimakariri Arts and Culture – Councillor Al Blackie.**

Councillor Blackie was not present to provide an update.

8 **QUESTIONS**

9 **URGENT GENERAL BUSINESS**

10 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Redmond

Seconded: Councillor Cairns

1. That the public is excluded from the following parts of the proceedings of this meeting

Replacement of Library Radio Frequency Identification (RFID) Technology

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public.
10.1 Replacement of Library Radio Frequency Identification (RFID) Technology	Good reason to withhold exists under section 7	To enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations as per LGOIMA Section 7 (2) (i).

CARRIED

CLOSED MEETING

Refer to Public Excluded Minutes.

Resolution to resume open meeting.

Moved Councillor Redmond Seconded Councillor Brine

THAT open meeting resumes and the business discussed with the public excluded remains public excluded as resolved.

CARRIED

The public excluded portion of the meeting commenced at 4.56pm and concluded at 5.34pm.

OPEN MEETING

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6pm.

CONFIRMED



Chairperson

17 October 2023

Date

Workshop (5:34pm to 6pm)

- National Policy Statement indigenous Biodiversity – Dr Bex Dollery (Ecologist – Biodiversity)

NEXT MEETING

The next meeting of the Community and Recreation Committee will be held on Tuesday 17 October 2023 at 3.30pm.